

**SAN GABRIEL/POMONA DEVELOPMENTAL SERVICES, INC.**  
**BOARD OF DIRECTORS**  
**Minutes of the Meeting of the Board of Directors**  
**(A California Corporation)**

**June 22, 2022**

**ATTENDANCE**

The following members of the Board of Directors were present at said meeting:

**PRESENT:**

Sheila James  
Shannon Hines  
Bill Stewart  
Gisele Ragusa  
Preeti Subramaniam  
Susan Stroebel  
Natalie Webber  
Mary Soldato

**STAFF:**

Anthony Hill, Executive Director  
Lucina Galarza, Director of Community Services  
Roy Doronila, Chief Financial Officer  
Rosa Chavez, Associate Director Family & Transition Services  
Guadalupe Magallanes, Associate Director Early Start and Admissions & Assessment Services  
Yvonne Gratianne, Manager of Communications & Public Relations  
Erika Gomez, Exec. Assistant BOD  
Willanette Satchell, Executive Assistant

**ABSENT:**

**GUESTS:**

Albert Feliciano, SCDD  
Sofia Benitez  
Nikisia Simmons  
Michelle Nelson  
Bruce Cruickshank  
Tina Wright

**A. CALL TO ORDER:**

Sheila James, Board President, called the meeting to order at 7:16 p.m. Roll call was taken, and a quorum was established.

- The agenda was reviewed.
- The minutes for the May 25, 2022, meeting were reviewed and approved by the Board.

**M/S/C (Hines & Stroebel) The Board approved the minutes.**

**B. PUBLIC INPUT:**

- Staff gave an overview reminder of the guidelines for Public Input.

- Mr. Carl Argila stated that his is a parent of an individual that is served with San Gabriel/Pomona Regional Center. He stated that the Conservatorship of his son through San Gabriel/Pomona Regional Center is not needed, and he request that it is terminated. Mr. Argila, stated that he believes that he has the right to record the Board meeting through teleconference format. He also shared that SG/PRC is a defendant in a class action suit for not providing enough services for the Deaf and Hard of Hearing Community.
- Albert Feliciano, SCDD Los Angeles, announced the upcoming statewide trainings, which are free of charge. He posted the flyers in the chat.

*\*If anyone wishes to provide public input, please email [egomez@sgprc.org](mailto:egomez@sgprc.org)\**

### **C. EXECUTIVE/FINANCE COMMITTEE**

Roy Doronila, Chief Financial Officer, reported on the following:

#### **Financial Report**

In regional center operations, the allocation based on the C-3 amendment is expected to meet expenditure projections. Projections include ongoing operating cost and estimated cost for traditional initiatives and the current year's spending plan. The operation's C-3 allocation for fiscal year 2021-22 is currently at \$36,923,696 with projected expenditures of \$36,169,933. The year-to-date expenditures is \$24,940,891 with projected remaining expenditures of \$11,229,042. This results in unencumbered balance of **\$753,763** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,218,040, the full amount is expected to be spent.

The Community Placement Plan (CPP) and DC ongoing Workload operations funds are allocated in the C-3 amendment. Staff expect continuation funding this year in the amount of \$1,708,988 and will spend the full amount.

The Purchase of Service allocation is based on the C3 amendment in the amount of \$318,032,645. The current month's expenditure amounted to \$23,487,013 bringing the year-to-date expenditures for services to \$222,094,549. The remaining projected expenditures and late bills are in the amount of \$79,940,848 leaving a surplus, **\$15,997,248**.

CPP/CRDP POS is in a separate line item, SG/PRC allocated a total of \$1,250,868 for placement, assessment, and start-up. SG/PRC was allocated \$ 604,110 for HCBS programs in POS.

**Review of Contracts:**

The Executive Finance Committee recommended the following contracts to the Board for their review:

*Presented by Roy Doronila, Chief Financial Officer*

- C 3 Amendment  
(M/S/C – Stewart/Ragusa) **The Board approved the contract.**  
**Abstain: Stroebel**
- B 5 Amendment  
(M/S/C – Stewart/Hines) **The Board approved the contract.**  
**Abstain: Stroebel**

*Presented by Lucina Galarza, Director of Community Services*

- Insight for Life  
(M/S/C – Subramaniam & Stewart) **The Board reviewed the contract based on their policy for contracts over \$250,000 and approved it.**  
**Abstain: Stroebel**

**D. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE**

Preeti Subramaniam chaired the meeting and Sheila was also present to provide support. The committee heard from the Community Outreach Specialists and Mr. Hill talked about the need for advocating now more than ever.

**E. ADVISORY COMMITTEE FOR INDIVIDUALS SERVED AND THEIR**

Shannon Hines reported that the committee received an update on the conversation with aging caregivers and on the Social Recreation Survey. Next month the committee will learn more about the Client Services department and will get an overview of their committee.

**F. VENDOR ADVISORY COMMITTEE (VAC)**

Susan Stroebel was selected by the Vendor Advisory Committee to serve another year as their chairperson. The Board received certification of the decision, per the Bylaws. The Board President, Sheila James, acknowledged the certification and welcomed Susan back for another year.

Susan shared the following updates:

- Vendors continue to advocate for accelerated rate increases. She sent the Board a link where they can help advocate.
- The VAC is working with Lucina Galarza to determine the best use of the HCBS money, per DDS guidelines.
- She is encouraging vendors to complete the workforce survey sent by DDS.

#### **G. STRATEGIC DEVELOPMENT COMMITTEE**

- Gisele Ragusa reported that the Planning Retreat has been postponed to give the Board an opportunity to address new Board and committee recruitment and membership.
- She thanked Sheila James for the time she served on the Board and for her time as Board President.
- The committee interviewed the following applicant for Board Committee membership and were recommended to the Board for their approval:
  - Karen Zarsadiaz-Ige – Community Relations/Legislative Advisory Committee

**M/S/C (Stewart & Stroebel) The Board approved this recommendation for membership on the Community Relations/Legislative Advisory Committee**

- The committee recommends the following individuals to be considered for Board membership, effective July 1, 2022:
  - Joseph Huang
  - Bruce Cruickshank
  - Julie Chetney
  - Jaye Dixit
  - Trish Gonzales
  - Karen – Zarsadiaz – Ige
  - Wendy Lai

**M/S/C (Stewart & Stroebel) The Board approved the recommendation for membership on the SG/PRC Board of Directors for Joseph Huang, Bruce Cruickshank, Julie Chetney, Jaye Dixit, Trish Gonzales, Karen-Zarsadiaz-Ige and Wendy Lai, effective July 1, 2022.**

- Notice of intent to conduct elections on June 22, 2022 was given at the last Board meeting.

#### **ELECTION – SLATE OF OFFICERS**

Gisele Ragusa reported the following proposed Slate of Officers to the

Board of Directors for Fiscal Year 22/23:

- Treasurer: Bill Stewart
- Secretary: Preeti Subramaniam

**M/S/C (Ragusa & James) The Board approved the nomination of Bill Stewart for Board Treasurer and Preeti Subramaniam for Board Secretary, for FY 22/23.**

**Abstain: Stewart**

- Notice of intent to conduct elections on July 27, 2022

**ELECTION – SLATE OF OFFICERS**

Bill Stewart reported the following Proposed Slate of Officers to the Board of Directors for Fiscal Year 22/23:

- President: Gisele Ragusa
- 1<sup>st</sup> Vice President: Julie Chetney

An alternate may be submitted in accordance to Bylaws, Section 15.04: *A Director may be nominated for an office only by the Strategic Development Advisory Committee in accordance with section 21.02, or by a written nomination, signed by at least one (1) Director, listing the names of a total of five (5) Directors who support the nomination, and that is submitted to the Board's Executive Assistant at least ten (10) days before the election is to be held. The Executive Assistant, upon receiving a writing by first class mail, personal delivery, or electronic communication, which identifies the Director so nominated, the office for which they have been nominated, and the Directors who signed or supported the nomination, shall provide notice of intent to conduct an election pursuant to Section 15.05, if notice has not already been provided, of the nominated Director. The public shall have no part in the Officer nomination process other than to make comments prior to the vote.*

**H. BOARD OVERVIEW**

Sheila James shared the following information:

- She has resigned from the Board and all committees, effective July 1, 2022. She shared a few words of support and appreciation. The members, staff and Mr. Hill thanked her for her service.
- Sheila asked Gisele Ragusa to serve as Interim Board President, effective

July 1, 2022.

**M/S/C (Stewart & Subramaniam) The Board approved the selection of Gisele Ragusa as Interim Board President, effective July 1, 2022.**

**Abstain: Ragusa**

- While the Board adopted a resolution at the beginning of the pandemic to allow people to miss meetings due to technical difficulties when the Board transitioned their meetings to a videoconference format, the Board will now revert to what the bylaws state and will accept three consecutive missed meetings to be accepted as their resignation. Some members of the Advisory Committee for Individuals Served and Their Families have missed a many more than three consecutive meetings in a row, with some missing all the meetings for at least one year. A letter informing those individuals of their accepted resignation was mailed out and their resignation will be effective June 30, 2022.

#### **I. EXECUTIVE DIRECTOR'S REPORT:**

Anthony Hill, Executive Director, discussed the following:

- He thanked Sheila and Shannon for the time they served on the Board.
- CFO Transition – Roy Doronila is retiring, and Dara Mikesell, Associate Director of Community Services, will be his apprentice. In the meantime, he will mentor Dara until the end of August. He will remain a consultant along with Pete Tiedemann.
- Joe Alvarez has announced his forthcoming retirement and will also mentor his replacement, Hortencia Tafoya, Specialized Services Manager-Special Projects.
- FY 22/23 Budget May Revise:
  - The elimination of family fee programs and modernization of the Core Staffing Formula were left out of the May revise.
    - The California Legislature presented its FY 22/23 Budget to Governor Newsom before June 15, 2022, that includes elimination of family fee programs, modernization of the Core Staffing Formula and acceleration of the rate reform implementation.
    - The California Legislature's FY 22/23 Budget is based on an \$85.5 billion surplus with \$37.5 billion allocated to reserve funding.

- Mr. Hill urged people to reach out to the Governor and let him know they support the proposal from the local lawmakers.
- The following was included: \$1.86 million, one-time funding including \$500 dollar stipends for Direct Support Professionals and a tuition reimbursement program for regional center staff that pursue an advance degree in the field of Human Services. The Executive Directors of the regional centers across the state did not like that this was not offered to all regional center employees and proposed a plan to DDS that would allow it to be available to all staff.
- ARCA Meeting Overview – The ARCA Board Bylaws were reviewed and based on legal counsel, were revised to allow for the Board President and the Executive Director from each regional center to vote individually. In the past, both people only got one vote.
- DDS is focusing on better serving individuals that are aging and will focus on service delivery for those with dementia and Alzheimer’s. DDS will look at working with the Department of Aging.

**J. EXECUTIVE SESSION**

There was an Executive Session regarding a Personnel Matter.

**Next meeting on Wednesday, July 13, 2022 at 7:15 p.m.**

**BOARD MINUTES FROM THE JULY 27, 2022 MEETING**

Submitted by:



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Gisele Ragusa, Board President

\_\_\_\_08-02-2022\_\_\_\_  
Date