

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

August 10, 2022

The following committee members were present at said meeting.

MEMBERS:

Julie Chetney
Gisele Ragusa
Bruce Cruickshank
Bill Stewart

STAFF:

Joe Alvarez, Executive Director
Lucina Galarza
Rosa Chavez, Associate Director Transition &
Family Services
Yvonne Gratianne, Manager of Communications
& Public Relations

MEMBERS ABSENT:

GUESTS:

ITEMS DISCUSSED

- A) **CALL TO ORDER** - Committee Chairperson, Julie Chetney, called the meeting to order at 6:02 p.m. A quorum was established.
- B) **AGENDA & MINUTES APPROVAL** –
- The agenda was reviewed.
 - The Minutes from the June 8, 2022 were reviewed and approved.
M/S/C (Ragusa & Cruickshank) The committee approved the minutes.
 - The Minutes from the July 13, 2022, meeting could not be approved with only the members attending this meeting. This item will be brought to the September meeting for review and approval by the committee.
- C) **PUBLIC INPUT**
None
- D) **STRATEGIC PLANNING**

- Strategic Planning Event
 - The event will be held on a Saturday in September, via zoom. It will be open to all Board and Committee members.
 - An agenda for the event will be formed at the meeting next month.
 - Two dates were proposed and the Chairperson, Julie Chetney, will work with Raquel Sandoval, Human Resources Director, to secure a date with the consultant presenter.
 - The event will be a 3-hour session with a break in between.
- SOAR Data
 - The committee reviewed the data, which will guide the Board in its future direction. The following topics were prevalent in the results:
 - Diversity
 - Equity
 - Mental Health
 - Inclusion

E) BOARD COMPOSITION

- SG/PRC Diversity Infographic – SG/PRC’s website has been updated to include a new section under the “ABOUT US” that is labeled Diversity Infographic. It is a tool that demonstrates how staff and the Board reflect the individuals served by ethnicity.
- At the July meeting, Bill Stewart shared that the Nominating Committee would like to nominate Trish Gonzales to be considered as 2nd Vice President for the Board of Directors. Because there was no quorum at that meeting, Gisele Ragusa brought forth the nomination. **M/S/C (Chetney & Ragusa) The committee approved the nomination of Trish Gonzales for Board 2nd VP**
- DDS Survey – Every year, DDS requires regional centers to complete a survey to obtain updated information on the composition of their governing board to determine compliance. Additionally, if the governing board’s composition is not in compliance, the governing board must submit a plan DDS with its board composition documentation setting forth how and when the board will come into compliance. Staff anticipate the plan to be submitted on August 15, 2022, meeting the deadline.
- Committee Composition – In concert with both the Bylaws and statutes, when recruiting committee and Board membership, the committee will ensure that anyone interviewed for a committee or Board membership are not vendors, employees of vendors or receiving grant money from DDS. The Board recognizes that per statute, such candidates can be a part of the Vendor Advisory Committee.

F) SGPRC ANNOUNCEMENTS

Community Resource Development Survey – SG/PRC is seeking input from families, individuals served, staff, vendors and advocates in identifying needed community resources. The deadline was extended to August 19, 2022.

ADJOURNED

The meeting adjourned.

The next Strategic Development Committee meeting is scheduled for September 14, 2022.