

# **SAN GABRIEL/POMONA** **REGIONAL CENTER**

## **NOTICE OF MEETING**

Notice is hereby given that the Board of Directors of the San Gabriel/Pomona Valleys Developmental Services, Inc. will hold their monthly Board meeting on the following date and at the listed location:

**DATE: Wednesday, September 28, 2022**

**TIME: 7:15 p.m.**

**PLACE: THE MEETING SESSION IS OPEN TO THE PUBLIC VIA VIDEOCONFERENCE.**

All SG/PRC Board and related Committee meetings will be held via videoconference to maintain distancing during the COVID-19 outbreak. All scheduling for such video-conferenced meetings will remain at their regularly scheduled times.

**Join Zoom Meeting:**  
**Meeting ID: 234 566 141**  
**Password: 916227**

Please check our website, [sgprc.org](http://sgprc.org) to access the zoom link and meeting materials.

**\*If you wish to sign up for public input, please email [egomez@sgprc.org](mailto:egomez@sgprc.org)\***

75 Rancho Camino Drive, Pomona, CA 91766  
(909) 620-7722

Program of San Gabriel/Pomona Valleys Developmental Services, Inc.

**S**AN GABRIEL/POMONA  
 REGIONAL CENTER  
 75 Rancho Camino Drive  
 Pomona, CA 91766

MEETING AGENDA  
**BOARD OF DIRECTORS MEETING**  
 (Meets 4<sup>th</sup> Wednesday of each Month)

Wednesday, September 28, 2022 at 7:15 p.m.  
**Videoconference Meeting**  
 ZOOM Meeting ID: 234 566 141  
 Password: 916227

**BOARD OF DIRECTORS**

Gisele Ragusa, Board President

Bill Stewart, Treasurer

Preeti Subramaniam, Secretary

Natalie Webber

Susan Stroebel, VAC Chairperson

Mary Soldato

Bruce Cruickshank

Joseph Huang

Jaye Dixit

Julie Chetney

Wendy Lai

Trish Gonzales

Karen Zarsadiaz - Ige

		ACTION	MATERIAL	COLOR
7:15 - 7:25	<b>CALL TO ORDER</b> (Gisele Ragusa, Board President)	None	None	None
	• <b>Roll Call</b>	<b>Quorum</b>	<b>None</b>	<b>None</b>
	• <b>Review Agenda</b>	Info	Attached	White
	• <b>Minutes of August 24, 2022</b>	<b>Consent</b>	<b>Attached</b>	<b>White</b>
7:25 - 7:30	GENERAL PUBLIC INPUT (To sign up, please email @egomez@sgprc.org)	Info	None	None
7:30 - 7:35	EXECUTIVE/FINANCE COMMITTEE (Dara Mikesell, CFO) <ul style="list-style-type: none"> <li>Financial Report (Informational)</li> </ul> Contracts for Approval (Lucina Galarza, Director of Community Services) <ul style="list-style-type: none"> <li><b>Rowland Vista, SRF</b></li> <li><b>ResCare Puente, ESBH</b></li> </ul>	<b>Consent</b>	Attached	Ivory
7:35 - 7:40	COMMUNITY RELATIONS/LEGISLATIVE ADVISORY COMMITTEE (Joseph Huang)	Info	Attached	Orange
7:40 - 7:45	ADVISORY COMMITTEE FOR INDIVIDUALS SERVED AND THEIR FAMILIES (Preeti Subramaniam & Wendy Lai)	Info	Attached	Yellow
7:45 - 7:50	VENDOR ADVISORY COMMITTEE (Susan Stroebel)	Info	Attached	Goldenrod

<b>APPROXIMATE SCHEDULE</b>	<b>ITEM</b>	<b>ACTION</b>	<b>MATERIAL</b>	<b>COLOR</b>
<b>7:50 – 7:55</b>	STRATEGIC DEVELOPMENT ADVISORY COMMITTEE (Julie Chetney) <b>-Nomination of Officer FY 2022/2023</b> <ul style="list-style-type: none"> <li>• Trish Gonzales – 2<sup>nd</sup> VP</li> <li>• Upcoming Board Training October</li> </ul>	<b>Consent</b>	Attached	Green
<b>7:55 -8:05</b>	BOARD PRESIDENT'S REPORT (Gisele Ragusa, Board President) <ul style="list-style-type: none"> <li>• Discussion Forum Update</li> <li>• Recruitment/Hiring Update</li> <li>• ARCA Meeting</li> </ul>	Info	None	None
<b>8:05-8:20</b>	PERFORMANCE CONTRACT (Salvador Gonzalez, Director of Compliance Outreach & Compliance)	Info	None	None
<b>8:20– 8:50</b>	EXECUTIVE DIRECTOR'S REPORT (Joe Alvarez, Interim Executive Director) <ul style="list-style-type: none"> <li>• DDS Public Policy Change - Conservatorships</li> <li>• ARCA legislative response – Local Bills with System Impact</li> <li>• Outcome of CRDP Community Survey</li> <li>• HCBS Plan Proposal – Submitted to DDS for \$284,110</li> <li>• COVID 19 &amp; Monkeypox Reports</li> <li>• Other updates as needed</li> </ul>	Info	None	None
<b>8:50 PM</b>	OTHER BOARD & COMMUNITY ANNOUNCEMENTS	Info	None	None
<b><u>ADJOURNMENT OF THE BOARD OF DIRECTORS MEETING</u></b>				
	<b>EXECUTIVE SESSION – Personnel Matter</b>	Info	None	None

**S**AN GABRIEL/POMONA  
REGIONAL CENTER

# Committee Reports & Information



**August - September 2022**

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
Executive/Finance Committee Meeting Minutes**

**September 14, 2022**

**PRESENT:**

Gisele Ragusa, Board President  
Julie Chetney, 1<sup>st</sup> VP  
Preeti Subramaniam, Secretary  
Bill Stewart, Treasurer  
Natalie Webber  
Trish Gonzales  
Joseph Huang

**GUESTS:**

A Skrow  
David Bernstein  
Elizabeth Cuevas

**STAFF:**

Joe Alvarez, Interim Executive Director  
Lucina Galarza, Director, Community Services  
Dara Mikesell, Interim Chief Financial Officer  
Hortencia Tafoya, Director, Clinical Services  
Rosa Chavez, Associate Director, Family &  
Transition Services  
Salvador Gonzalez, Director of Compliance  
Erika Gomez, Executive Assistant – BOD &  
RDDF

**ABSENT:**

Wendy Lai

**ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE PURSUANT TO SECTION 20.04 OF THE BYLAWS**

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board.

The actions taken by the Executive/ Finance Committee at this meeting were: **Approval of Financial Report-** For the month of June 2022 in the Fiscal Year 2021-22, for services paid through August 18, 2022.

**ITEMS DISCUSSED**

**A. CALL TO ORDER**

Gisele Ragusa, Board President, called the meeting to order at 7:18 pm. A quorum was established.

- The committee reviewed and approved the agenda.
- The committee reviewed and approved the minutes of August 10, 2022 with the corrected spelling of Trish Gonzales' name.

**(M/S/C Stewart & Subramaniam) The committee approved the minutes with the amendment.**

**B. PUBLIC INPUT:**

None

**C. Contracts for Review**

Lucina Galarza, Director of Community Services, presented the following contracts:

- Rowland Vista – an SRF  
**(M/S/C – Stewart & Gonzales) The committee approved to recommend the above-mentioned contract to the Board for their review.**
- ResCare Puente – an EBSH  
**(M/S/C – Stewart & Chetney) The committee approved to recommend the above-mentioned contract to the Board for their review.**

**D. Financial Report**

Dara Mikesell, Interim CFO, reported the following:

In regional center operations, the allocation based on the C-3 amendment is expected to meet expenditure projections. Projections include ongoing operating expenses and any outstanding encumbrances and purchase orders. The operation's C-3 allocation for fiscal year 2021-22 is currently at \$36,923,696 and staff expect to spend the full amount. The year-to-date expenditures is \$34,358,198 with projected remaining expenditures of \$2,565,497.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,218,040, staff expect to spend the full amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations funds are allocated in the C-3 amendment. Staff expect continuation funding this year in the amount of \$1,708,988 and will spend the full amount.

The Purchase of Service allocation is based on the C-3 amendment in the amount of \$318,032,645. The current month's expenditure amounted to \$5,797,337

bringing the year-to-date expenditures for services to \$277,337,599. The remaining projected expenditures and late bills are in the amount of \$12,100,317 leaving a surplus, **\$28,594,729**.

CPP/CRDP POS is in a separate line item, we are allocated a total of \$1,250,868 for placement, assessment and start-up. Additional allocation for the CPP assessment of \$ 5,887.00 is forthcoming in C-4.

SG/PRC was allocated \$ 604,110 for HCBS programs in POS.

**(M/S/C Subramaniam & Webber) The committee approved the Financial Report.**

**E. Board President's Report**

Gisele Ragusa, Board President, led the following conversation:

- Topics for Board Discussion Forums – moving forward the Board will have 15-20 minutes discussion forums at the Board meetings. The members will receive a survey where they can vote on the prioritization of the topics that have been suggested.
- Annual Training Survey – Board and committee members should expect to see this survey in the next month or so.
- ARCA Update – ARCA will meet in October in San Diego to do strategic planning. Ms. Ragusa suggested DEI work be part of their plan. She will have a report on those efforts after that meeting.
- Agenda for the upcoming Board Meeting – September 28, 2022
  - Strategic Planning Efforts
  - Performance Contract Presentation
  - Voting for nominated 2<sup>nd</sup> VP
  - Issues Forum – ABA (part 2)
- Agenda for Executive Finance Committee Meeting – October 12, 2022
  - Strategic Planning Efforts
  - Contracts for review
  - Financial information

**F. Information**

Joe Alvarez, Interim Executive Director, and staff reported the following:

- DDS Public Policy Change – Conservatorships – DDS announced immediate steps towards improvements for individuals served in

conservatorships where DDS is the court-appointed conservator.

The following is designed to enhance the experience:

- Form a panel of national subject matter experts to conduct a complete review of DDS' conservatorship program
- Form a multidepartment working group to conduct enhanced reviews for each of DDS' 413 individual conservatees
- Enhance oversight and review of DDS' 413 conservatorships
- ARCA Legislative Response – The following bills impact the system and supported by ARCA:
  - AB 2917 – Websites Accessibility
  - SB 855 – Childhood Drowning Data Collection Pilot Program
  - AB 2645 – Resilience Centers
  - SB 870 – Expansion of eligibility by raisin the age onset of disability from 18 to 22 years. ARCA supports but would like the author to make amendments.
- HCBS Plan Proposal – In collaboration with the Vendor Advisory Committee (VAC), SG/PRC staff developed a plan for the use of funding made available by DDS to support compliance with the Home and Community Based Services (HCBS) Final Rule. Both SG/PRC and its VAC agreed to contract with the following consultants to develop a comprehensive approach to assist and support our vendor community in aligning their practices with the HCBS Final Rule: Helen Sanderson and Associates USA; Tammy Evrard Consulting; and Kindred Communications
  - COVID -19/Monkeypox Updates - The weekly data was reviewed. Currently, 15% of staff are onsite with 85% of staff working remotely. Staff continue to do live intake and SG/PRC continues to be fully operational. SG/PRC's website has a new feature, "Health News and Alerts," for important and updated information.

### **MEETING ADJOURNED**

The meeting adjourned. The next regular meeting will be held on October 12, 2022, at 7:15 p.m. via videoconference.

### **CLOSED SESSION**

The Executive/Finance Committee held a closed session to discuss a personnel matter.



# **Special Instructions**

Please use color copies  
of Financial Statements  
for all Board Member &  
SGPRC Staff packets.

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All other packets  
get them copied  
on ivory paper.

# San Gabriel Pomona Regional Center

To: The Board of Directors  
From: Dara Mikesell, CFO  
Date: September 7, 2022  
Subject: Financial Report Notes

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Attached, for your review and approval are the Draft Copies of the Operations and Purchase of Services monthly financial reports for the month of June 2022 in the Fiscal Year 2021-22. These expenditures are for services paid through August 18, 2022. These will be presented at the Executive Finance Committee meeting Wednesday evening, September 14, 2022.

In regional center operations, our allocation based on the C-3 amendment is expected to meet expenditure projections. Projections include ongoing operating expenses and any outstanding encumbrances and purchase orders. Our operation's C-3 allocation for fiscal year 2021-22 is currently at \$36,923,696 and we expect to spend the full amount. Our year-to-date expenditures is \$34,358,198 with projected remaining expenditures of \$2,565,497.

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We were allocated \$ 604,110 for HCBS programs in POS.

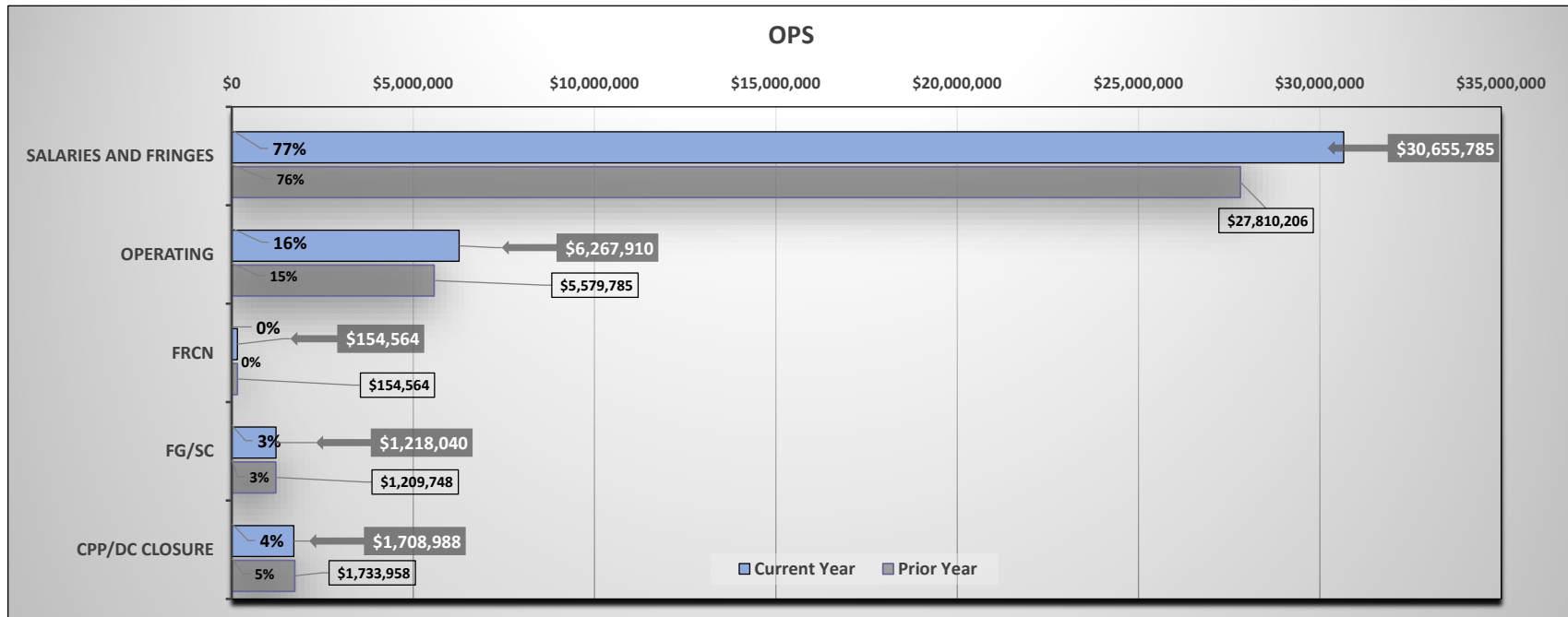
Please note that the prior year (FY 20/21) information is included in the graph for comparison only.

**SAN GABRIEL/POMONA REGIONAL CENTER  
FINANCIAL REPORT  
FISCAL YEAR 2021-22**

PAYMENTS THROUGH AUGUST 18, 2022 FOR SERVICES PROVIDED THROUGH JUNE 30, 2022

**OPERATIONS (OPS)**

<b>REGIONAL CENTER</b>	MTD	YTD	Remaining	Total	<i>FY 20/21</i>
Salaries and Fringes	\$888,844	\$29,628,365	\$1,027,420	\$30,655,785	\$27,810,206
Operating Expenses	\$101,747	\$4,729,833	\$1,538,077	\$6,267,910	\$5,579,785
<b>Total</b>	<b>\$990,591</b>	<b>\$34,358,198</b>	<b>\$2,565,497</b>	<b>\$36,923,696</b>	<b>\$33,389,991</b>
Allocation ( C-3 )				\$36,923,696	\$33,389,991
<b>Surplus/(Deficit)</b>				<b>\$0</b>	<b>(\$0)</b>
<b>RESTRICTED OPS FUNDS</b>					
Family Resource Center	\$12,180	\$154,564	\$0	\$154,564	\$154,564
Foster Grandparent/Senior Companion	\$16,259	\$775,803	\$442,237	\$1,218,040	\$1,209,748
CPP and DC Closure Ongoing	\$14,704	\$1,695,758	\$13,230	\$1,708,988	\$1,733,958
<b>Total</b>	<b>\$43,143</b>	<b>\$2,626,125</b>	<b>\$455,467</b>	<b>\$3,081,592</b>	<b>\$3,098,270</b>
Allocation ( C-3 )				\$3,081,592	\$3,098,270
<b>Surplus/(Deficit)</b>				<b>(\$0)</b>	<b>\$0</b>

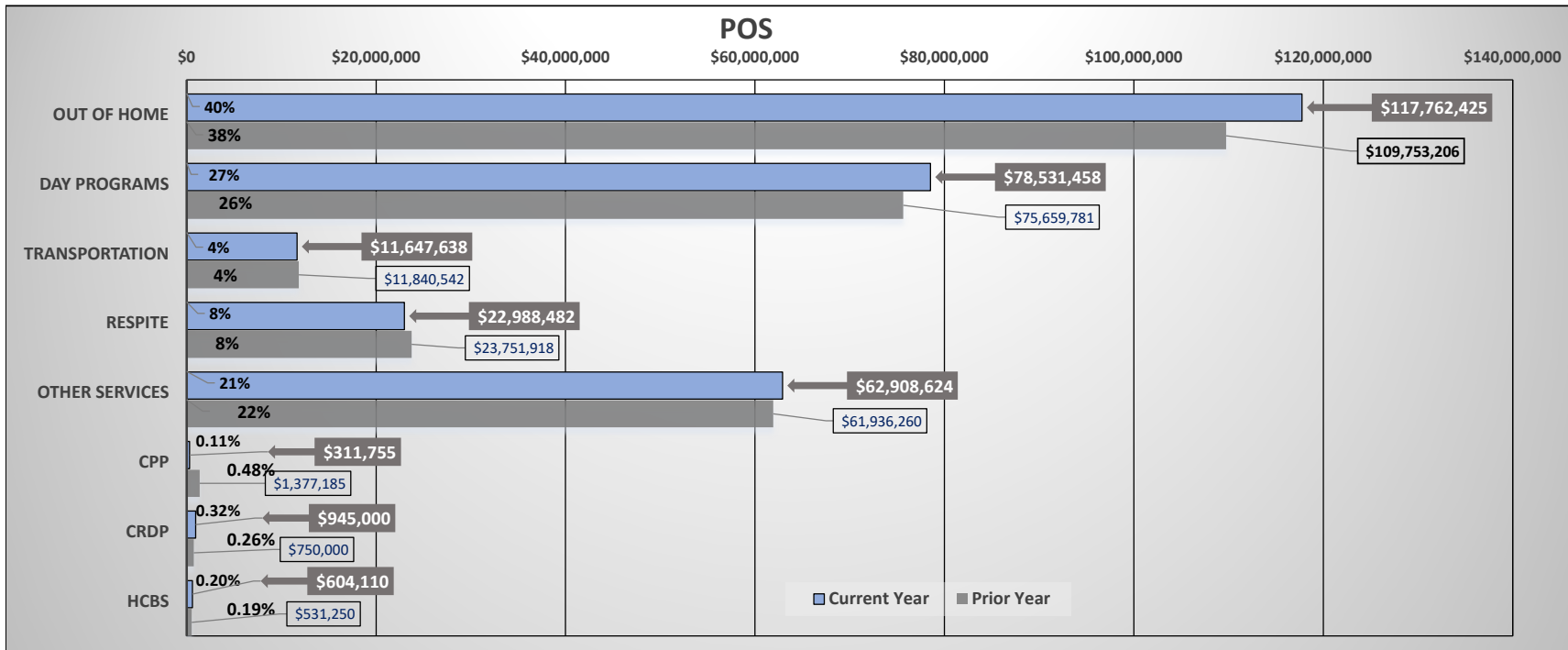


**SAN GABRIEL/POMONA REGIONAL CENTER**  
**FINANCIAL REPORT**  
**FISCAL YEAR 2021-22**

PAYMENTS THROUGH AUGUST 18, 2022 FOR SERVICES PROVIDED THROUGH JUNE 30, 2022

**PURCHASE OF SERVICES (POS)**

<u>REGIONAL CENTER</u>	MTD	YTD	Remaining	Total	FY 20/21
Out of Home	\$650,815	\$112,948,207	\$4,814,218	\$117,762,425	\$109,753,206
Day Programs	\$2,533,936	\$76,278,946	\$2,252,512	\$78,531,458	\$75,659,781
Transportation	\$147,323	\$11,266,934	\$380,704	\$11,647,638	\$11,840,542
Respite	\$1,258,983	\$21,957,270	\$1,031,212	\$22,988,482	\$23,751,918
Other Services	\$1,283,445	\$59,286,953	\$3,621,671	\$62,908,624	\$61,936,260
SPA/ICF Reimbursements	(\$77,166)	(\$4,400,711)	\$0	(\$4,400,711)	(\$5,501,166)
<b>Total</b>	<b>\$5,797,337</b>	<b>\$277,337,599</b>	<b>\$12,100,317</b>	<b>\$289,437,916</b>	<b>\$277,440,541</b>
Allocation ( C-3 )				\$318,032,645	\$283,327,207
<b>Surplus/(Deficit)</b>				<b>\$28,594,729</b>	<b>\$5,886,666</b>
<b>RESTRICTED POS FUNDS</b>					
CPP	\$0	\$11,755	\$300,000	\$311,755	\$1,377,185
CRDP	\$0	\$65,000	\$880,000	\$945,000	\$750,000
HCBS	\$0	\$15,000	\$589,110	\$604,110	\$531,250
<b>Total</b>	<b>\$0</b>	<b>\$91,755</b>	<b>\$1,769,110</b>	<b>\$1,860,865</b>	<b>\$2,658,435</b>
Allocation ( C-3 )				\$1,854,978	\$2,658,435
<b>Surplus/(Deficit)</b>				<b>(\$5,887)</b>	<b>\$0</b>



**SAN GABRIEL/POMONA REGIONAL CENTER**

STATEMENTS OF FINANCIAL POSITION

June 30	2022
<b>ASSETS</b>	
Cash and Cash Equivalents	\$ 50,674,629
Receivable - State Regional Center Contracts	87,431,670
Receivable - Intermediate Care Facility Providers	1,637,840
Other Receivables	103,230
Prepaid Expenses	0
Deposits	12,459
<b>TOTAL ASSETS</b>	<b>\$ 139,859,828</b>
<b>LIABILITIES AND NET ASSETS</b>	
<b>Liabilities</b>	
Accounts Payable	\$ -
Advance - State Regional Center Contracts	139,721,127
Accrued Salaries and Payroll Taxes	31,866
Other Payables	6,835
Reserve for Unemployment Insurance	100,000
<b>Total Liabilities</b>	<b>\$ 139,859,828</b>
<b>Net Assets</b>	
Without Donor Restriction	0
With Donor Restriction	0
<b>Total Net Assets</b>	<b>0</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ 139,859,828</b>

SAN GABRIEL/POMONA REGIONAL CENTER  
**PURCHASE OF SERVICES FUND FINANCIAL REPORT**

FISCAL YEAR 2021-22

PAYMENTS THROUGH AUGUST 18, 2022 FOR SERVICES PROVIDED THROUGH JUNE 30, 2022

100% OF YEAR ELAPSED

**DRAFT  
 COPY**

CONTRACT ALLOCATIONS	Regular POS	CPP	HCBS	Other	Total		
Preliminary Allocation (Regular POS)	250,025,837				250,025,837		
C-1	68,006,808	100,000			68,106,808		
C-2		220,868			220,868		
C-3		930,000	604,110		1,534,110		
<b>Total Contract Allocation</b>	<b>318,032,645</b>	<b>1,250,868</b>	<b>604,110</b>		<b>319,887,623</b>		
						C plus E	
	A	B	C	D	E	F	G
		Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as percent of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	YTD & Projected as percent of Allocation
<b>Total POS Actual &amp; Projected Expenditures</b>		<b>5,797,682</b>	<b>277,429,355</b>	<b>86.7%</b>	<b>13,869,427</b>	<b>291,298,781</b>	<b>91.1%</b>
<b>OUT OF HOME CARE</b>							
Community Care Facilities		650,815	112,749,859	35.5%	4,591,953	117,341,811	36.9%
ICF/SNF Facilities		0	198,348	0.1%	222,266	420,614	0.1%
<b>Total Out of Home Care</b>		<b>650,815</b>	<b>112,948,207</b>	<b>35.5%</b>	<b>4,814,218</b>	<b>117,762,425</b>	<b>37.0%</b>
<b>DAY PROGRAMS</b>							
Day Care		1,151,531	16,236,705	5.1%	1,210,653	17,447,358	5.5%
Day Training		643,000	51,061,349	16.1%	855,015	51,916,364	16.3%
Supported Employment		701,616	6,839,115	2.2%	149,357	6,988,472	2.2%
Work Activity Program		37,789	2,141,778	0.7%	37,487	2,179,265	0.7%
<b>Total Day Programs</b>		<b>2,533,936</b>	<b>76,278,946</b>	<b>24.0%</b>	<b>2,252,512</b>	<b>78,531,458</b>	<b>24.7%</b>
<b>OTHER SERVICES</b>							
Non-Medical: Professional		402,799	8,858,512	2.8%	782,769	9,641,281	3.0%
Non-Medical: Programs		163,600	15,324,015	4.8%	684,026	16,008,041	5.0%
Home Care: Programs		98,233	2,508,649	0.8%	181,687	2,690,336	0.8%
Transportation		33,576	5,326,698	1.7%	71,590	5,398,288	1.7%
Transportation Contracts		113,747	5,940,235	1.9%	309,114	6,249,350	2.0%
Prevention		263,837	13,491,503	4.2%	250,116	13,741,618	4.3%
Other Authorized Services		273,665	14,959,970	4.7%	678,823	15,638,793	4.9%
Personal and Incidentals		1,071	166,880	0.1%	1,553	168,433	0.1%
Hospital Care		0	239,866	0.1%	(0)	239,866	0.1%

SAN GABRIEL/POMONA REGIONAL CENTER  
**PURCHASE OF SERVICES FUND FINANCIAL REPORT**

FISCAL YEAR 2021-22

PAYMENTS THROUGH AUGUST 18, 2022 FOR SERVICES PROVIDED THROUGH JUNE 30, 2022

100% OF YEAR ELAPSED

**DRAFT  
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	C plus E					G	
	A	B	C	D	E		F
		Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as percent of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	YTD & Projected as percent of Allocation
Medical Equipment		472	83,511	0.0%	53,030	136,541	0.0%
Medical Service: Professional		50,819	1,996,923	0.6%	976,189	2,973,112	0.9%
Medical Service: Programs		28,659	1,656,834	0.5%	13,478	1,670,312	0.5%
Respite: In Own Home		1,255,862	21,905,889	6.9%	965,618	22,871,507	7.2%
Respite: Out of Home		3,121	51,381	0.0%	65,594	116,975	0.0%
Camps		290	290	0.0%	0	290	0.0%
Total Other Services		2,689,751	92,511,156	29.1%	5,033,587	97,544,743	30.7%
Total Estimated Cost of Current Services		5,874,503	281,738,310	88.6%	12,100,317	293,838,626	92.4%
<u>OTHER ITEMS</u>							
HCBS	604,110	0	15,000		589,110	604,110	
Total Other Items		0	15,000	0.0%	589,110	604,110	0.2%
Total Purchase of Services		5,874,503	281,753,310	88.6%	12,689,427	294,442,736	92.6%
Deduct: Estimated Receipts from Intermediate Care Facilities for State Plan Amendment Services		(77,166)	(4,400,711)	-1.4%	0	(4,400,711)	-1.4%
<b>Expenditures Regular POS (Net of CPP)</b>	<b>318,636,755</b>	<b>5,797,337</b>	<b>277,352,599</b>	<b>87.2%</b>	<b>12,689,427</b>	<b>290,042,026</b>	<b>91.2%</b>
<b>Projected Allocation Balance (Deficit) Regular POS</b>						<b>28,594,729</b>	<b>9.0%</b>
<u>COMMUNITY PLACEMENT PLAN</u>							
Community Placement Plan (inc. CRDP)	1,250,868	345	76,755	6.1%	1,180,000	1,256,755	100.5%
<b>Allocation Balance (Deficit) CPP and CRDP</b>						<b>(5,887)</b>	<b>0.0%</b>
<b>Total Projected Allocation Balance (Deficit) Regular &amp; Community Placement Plan POS</b>						<b>28,588,842</b>	<b>8.9%</b>

SAN GABRIEL/POMONA REGIONAL CENTER  
**OPERATIONS FUND FINANCIAL REPORT**

FISCAL YEAR 2021-22

PAYMENTS THROUGH AUGUST 18, 2022 FOR SERVICES PROVIDED THROUGH JUNE 30, 2022

100% OF YEAR ELAPSED

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	Regular	CPP/CRDP DC Ongoing	Family Resource Center	Foster Grandparent Senior Companion	Other	Total			
<b>CONTRACT ALLOCATIONS</b>									
Preliminary Allocation	27,967,990					27,967,990			
C-1	6,756,979		154,564	1,218,040		8,129,583			
C-2	482,186	1,708,988				2,191,174			
C-3	730,548				985,993	1,716,541			
<b>Total Operations Contract Allocation</b>	<b>35,937,703</b>	<b>1,708,988</b>	<b>154,564</b>	<b>1,218,040</b>	<b>985,993</b>	<b>40,005,288</b>			
	<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>D plus F G</b>	<b>A minus G H</b>	<b>I</b>
	Current Allocation	% of Allocation	Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as % of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	Projected Balance Amount	Remaining Percent
<b>Total Operations - Actual and Projected Expenditures</b>	<b>40,005,288</b>	<b>100.00%</b>	<b>1,033,734</b>	<b>36,984,323</b>	<b>92.4%</b>	<b>3,020,964</b>	<b>40,005,288</b>	<b>0</b>	<b>0.00%</b>
<b>PERSONAL SERVICES (REGULAR OPERATIONS)</b>									
Salaries	25,397,825	68.78%	793,529	24,457,428	66.2%	940,000	25,397,428	398	0.00%
Temporary Staff	0	0.00%	0	0	0.0%	0	0	0	0.00%
Retirement ( includes 403B)	2,943,608	7.97%	80,851	2,867,951	7.8%	75,200	2,943,151	457	0.00%
Social Security (OASDI)	339,649	0.92%	11,506	326,697	0.9%	12,220	338,917	732	0.00%
Health Benefits/Long Term Care	1,623,037	4.40%	257	1,622,687	4.4%	0	1,622,687	349	0.00%
Worker's Comp Insurance	145,183	0.39%	0	145,025	0.4%	0	145,025	158	0.00%
Unemployment Insurance	43,000	0.12%	2,702	42,879	0.1%	0	42,879	121	0.00%
Non-Industrial Disability/Life Insurance	77,500	0.21%	0	76,698	0.2%	0	76,698	802	0.00%
Clinical Consultants - Consumer Services	89,000	0.24%	0	89,000	0.2%	0	89,000	0	0.00%
<b>Total Personal Services (Regular Operations)</b>	<b>30,658,802</b>	<b>83.03%</b>	<b>888,844</b>	<b>29,628,365</b>	<b>80.2%</b>	<b>1,027,420</b>	<b>30,655,785</b>	<b>3,017</b>	<b>0.01%</b>
<b>OPERATING EXPENSES (REGULAR OPERATIONS)</b>									
Equipment Rental	63,110	0.17%	196	63,110	0.2%	0	63,110	0	0.00%
Equipment Maintenance	28,958	0.08%	0	28,958	0.1%	0	28,958	0	0.00%
Facility Rent	2,628,000	7.12%	0	2,628,000	7.1%	0	2,628,000	0	0.00%
Facility Maintenance	29,380	0.08%	1,780	29,380	0.1%	0	29,380	(0)	0.00%
Communications (postage, phones)	359,842	0.97%	1,646	359,841	1.0%	0	359,841	1	0.00%
General Office Expense	670,445	1.82%	13,401	318,873	0.9%	354,587	673,460	(3,015)	-0.01%
Printing	11,654	0.03%	24	11,654	0.0%	0	11,654	(0)	0.00%
Insurance	300,882	0.81%	0	300,882	0.8%	0	300,882	(0)	0.00%
Data Processing	75,864	0.21%	0	75,864	0.2%	0	75,864	0	0.00%
Data Processing Maintenance / Licenses	304,532	0.82%	44,963	265,377	0.7%	39,156	304,533	(1)	0.00%
Interest Expense	0	0.00%	0	0	0.0%	0	0	0	0.00%
Bank Service Fees	13,729	0.04%	0	13,729	0.0%	0	13,729	(0)	0.00%
Legal Fees	96,000	0.26%	23,889	80,000	0.2%	16,000	95,999	1	0.00%
Board of Directors Expense	1,585	0.00%	0	1,585	0.0%	0	1,585	(0)	0.00%
Accounting Fees	68,500	0.19%	0	0	0.0%	68,500	68,500	0	0.00%
Equipment Purchases	258,434	0.70%	2,093	211,516	0.6%	46,918	258,434	0	0.00%



SAN GABRIEL/POMONA REGIONAL CENTER  
**OPERATIONS FUND FINANCIAL REPORT**

FISCAL YEAR 2021-22

PAYMENTS THROUGH AUGUST 18, 2022 FOR SERVICES PROVIDED THROUGH JUNE 30, 2022

100% OF YEAR ELAPSED

**DRAFT  
 COPY**

						D plus F	A minus G		
	A	B	C	D	E	F	G	H	I
	Current Allocation	% of Allocation	Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as % of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	Projected Balance Amount	Remaining Percent
Contractor & Consultants - Adm Services	1,022,517	2.77%	12,070	234,601	0.6%	787,917	1,022,518	(1)	0.00%
Contract - ABX2 Disparities	225,000	0.61%	0	0	0.0%	225,000	225,000	0	0.00%
Travel/mileage reimbursement	76,174	0.21%	965	76,174	0.2%	0	76,174	0	0.00%
ARCA Dues	80,458	0.22%	0	80,458	0.2%	0	80,458	0	0.00%
General Expenses	50,966	0.14%	2,747	50,966	0.1%	0	50,966	0	0.00%
<b>Total Operating Expenses (Regular Operations)</b>	<b>6,366,030</b>	<b>17.24%</b>	<b>103,774</b>	<b>4,830,968</b>	<b>13.1%</b>	<b>1,538,077</b>	<b>6,369,046</b>	<b>(3,016)</b>	<b>-0.01%</b>
<b>Total Personal Services &amp; Operating Expenses (Regular Operations)</b>	<b>37,024,832</b>	<b>100.27%</b>	<b>992,618</b>	<b>34,459,334</b>	<b>93.3%</b>	<b>2,565,497</b>	<b>37,024,831</b>	<b>1</b>	<b>0.00%</b>
<b>OTHER INCOME</b>									
Interest & Other Income	(101,136)	-0.27%	(2,027)	(101,135)	-0.3%	0	(101,135)	(1)	0.00%
<b>Total Personal Services &amp; Operating Expenses Net of Other Income (Regular Operations)</b>	<b>36,923,696</b>	<b>100.00%</b>	<b>990,591</b>	<b>34,358,198</b>	<b>93.1%</b>	<b>2,565,497</b>	<b>36,923,696</b>	<b>0</b>	<b>0.00%</b>
<b>RESTRICTED FUNDS</b>									
Family Resource Center Expenses	154,564	100.00%	12,180	154,564	100.0%	0	154,564	0	0.00%
Foster Grandparent/Senior Companion Expenses	1,218,040	100.00%	16,259	775,803	63.7%	442,237	1,218,040	0	0.00%
Community Placement Plan Expenses	1,708,988	100.00%	14,704	1,695,758		13,230	1,708,988	(0)	
<b>Total Restricted Funds</b>	<b>3,081,592</b>		<b>43,143</b>	<b>2,626,125</b>	<b>99.2%</b>	<b>455,467</b>	<b>3,081,592</b>	<b>(0)</b>	
<b>Total Expenses (Including Restricted Funds)</b>	<b>40,005,288</b>		<b>1,033,734</b>	<b>36,984,323</b>	<b>92.4%</b>	<b>3,020,964</b>	<b>40,005,288</b>	<b>0</b>	<b>0.00%</b>
<b>Total Allocation Balance (Deficit)</b>								<b>0</b>	

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.**

**COMMUNITY RELATIONS/ LEGISLATIVE COMMITTEE**

**MINUTES FROM THE MEETING OF AUGUST 17, 2022**

The following committee members were present at said meeting:

**PRESENT**

Joseph Huang  
Rachel McGrath  
Karen Zarsadias-Ige  
Trish Gonzales

**GUESTS**

Gisele Ragusa  
Elizabeth Cuevas  
Tracy Evanson  
A.Skrow

**STAFF:**

Joe Alvarez, Interim Executive Director  
Salvador Gonzalez, Director of Community Outreach  
& Compliance  
Josie Martinez, Community Outreach Specialist  
Amos Byun, Community Outreach Specialist  
Maria Vargas, Foster Grandparent/Senior Companion  
Program Manager  
Adriana Utley, Transition Liaison for Preschool and  
Kindergarten Age Children  
Yvonne Gratianne, Manager of Communications &  
Public Relations  
Erika Gomez, Executive Assistant - BOD

**ABSENT:**

Paula Rodarte

**RECOMMENDED BOARD ACTIONS**

**The Community Relations/Legislative Committee recommends the following:**

None

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**CALL TO ORDER**

Joseph Huang, Chairperson, called the meeting to order at 6:02 p.m.

The minutes from July 20, 2022, were reviewed and approved with an amendment to reflect that Karen Zarsadias-Ige was present.

**M/S/C (Zarsadias-Ige & Gonzales) The committee approved the minutes to reflect that Karen Zarsadias-Ige was present.**

## **PUBLIC INPUT**

None

## **COMMUNITY OUTREACH/COMPLIANCE DEPARTMENT REPORT**

The Community Outreach/Compliance Department staff shared where their efforts have been and presented their monthly report. Updates for the following areas were provided:

- Parent Mentor Initiative Progress
- Bridging Families to Case Management
- ARCA Culture Specialist meetings
- Critical Issues Trainings
- Help Me Grow Pathways Grant
- Outreach Presentation
- Equity Partners
- Planning Meetings
- Completing DDS Equity Fund Project Reports
- Provide support for PMI Project
- Critical Issues Forum
- Language Access & Culture Competency (LACC) Plan Application & Project
- DDS/CHLA PRE/POST COVID EI Participant Research
- Help Me Grow (HMG) LA Pathway Project
- Promoting ADEPT ABA and Understanding My Child's Disability (UMCD) Online Series
- Outreaching to SG/PRC Community
- Outreaching to Asian Community
- Collaborating with Equity Partners –
- Person-Centered Conversation (PCC)
- Translation for Korean Families
- Foster Grandparent/Senior Companion Programs, North and South

*(The full report is attached to these minutes)\**

## **LEGISLATIVE ISSUES & OTHER INFORMATION**

Joe Alvarez, Interim Executive Director, and staff reported the following:

- SB 188, Trailer Bill Language –
  - Because of the new Trailer Bill language, SG/PRC will recruit 60 new Service Coordinators for the 0-5 , 1:40 caseloads. The Executive team is

working with Roy Doronila, Consultant, and former CFO, to develop a budget for recruiting, keeping in mind language and diversity needs. All regional centers will be hiring and that will create a lot of competition.

- COVID -19- The weekly report was reviewed. Currently, 15% of staff are onsite with 85% of staff working remotely. Staff continue to do live intake and SG/PRC continues to be fully operational.
- Monkeypox Virus – The Executive Finance Committee had a presentation by Clinical Director, Hortencia Tafoya, about this virus. Mr. Alvarez shared a “frequently asked questions” document and told the committee they will be updated. Staff will be sending information to the community via Constant Contact.
- SG/PRC Diversity Infographic - SG/PRC’s website has been updated to include a new section under the “ABOUT US” that is labeled Diversity Infographic. It is a tool that demonstrates how staff and the Board reflect the individuals served by ethnicity.
- Community Needs Survey – This is an annual survey to get data of what the priorities are for individuals served and their families.

**ADJOURNMENT:**

The next meeting will be on September 21, 2022.



San Gabriel / Pomona  
Regional Center

# Community Outreach/Compliance Department Report

**August 3, 2022**

TO: Joe Alvarez, Executive Director  
FROM: Salvador Gonzalez,  
Director of Community Outreach and Compliance  
RE: Community Outreach and Compliance

## **Director Reports**

### **Josefina Martinez, Community Outreach Specialist**

In the month of July Community Outreach Specialist, Josie Martinez, joined the Community Outreach In the month of July Community Outreach Specialist, Josie Martinez, joined the Community Outreach and Compliance Department. Josie continues to train with colleague, Amos Byun, learning and completing tasks and responsibilities assigned, learning the GrantVantage reporting system. Below are updates for July:

- **Parent Mentor Initiative Progress:**

<b>Number of...</b>	<b>July Total</b>	<b>Total to Date</b>
Referral to PMI	1	86
Parent Mentors	6	6
Referrals Matched	0	411
Waiting to be Matched	1	1
Graduates	1	163
Parents Served	49	564

- **Bridging families to Case Management:** For July, (3) families were bridged back to case management for the following reasons: seeking employment options for adult son, interest in parent support groups, and interest in autism workshops.

- **ARCA Culture Specialist meetings:** held on 7/28/22 meeting was held to discuss what is working and what is not working with SAE Grant process. Outcomes will be provided to DDS.
- **Critical Issues Trainings:** on 7/14/22 the Greater Los Angeles Agency on Deafness, Inc (GLAD) provided a presentation on deaf and hard of hearing awareness. Valuable information on the deaf and hard of hearing community was provided. The presentation was well received, and feedback will be part of equity report.
- **Help Me Grow Pathways Grant:** on 7/18/22 a kickoff meeting was held; introductions were made, and some preliminary information and goals were shared regarding the project. On 7/27/22 a Pathways UA café was held where participants shared about collaboratives, sharing ideas, and provided space for learning.
- **Outreach Presentation:** A presentation was provided to Parent's Place on 7/19/22; an overview of the Community Outreach and Compliance Department and each staff member's role and responsibilities was given. A presentation was also provided on 7/27/22 to the Department of Mental Health where an overview of the Regional Center system was given.
- **Equity Partners:** On 7/12/22 a meeting with Familias First was held. Team discussed the upcoming CLAP (Creating Leadership Among Parents) free workshops in August and October. Information on the workshops will be monitored.
- **Planning Meetings:** A meeting was held with the LA County Fire Department to discuss an upcoming panel presentation with various emergency response agencies including law enforcement. Planning for the presentation is still underway.

### **Amos Byum, Community Outreach Specialist**

- **Completing DDS Equity Fund Project Reports** – Amos completed PMI Q-5 report and FINAL REPORT for 20-SGPRC-01 PMI project. Amos had meeting with the director and informed DDS team to make change on 21-SGPRC-01 Asian Community Outreach project measures.
- **Provide support for PMI Project** – Amos continued communicating with Alma staff to collect Monthly Report, Invoice, Referral Form, Pre-Survey Result, Post Survey Result, Task Progress Update from Gaby, Alma Program Director for PMI. Amos communicated with Rosa Ham to complete PMI Invoice process for 20-SGPRC-01. Amos provided information to new Community Outreach Specialist, Josefina Martinez, regarding the PMI reporting through GrantVantage, collecting data from Alma, and other PMI related issues for her to smoothly take over the duties.
- **Critical Issues Forum (Are You Deaf Aware? By GLAD)** – On 7/13/22, Amos facilitated and provided support for the Critical Issues Forum Special Presentation presented by Community Outreach And Compliance Department. Amos also participated in collaborative meeting with GLAD to discuss about further support and trainings for SG/PRC staff.
- **Language Access & Culture Competency (LACC) Plan Application & Project** – Amos completed writing the LACC Plan Application draft and submitted to the director for him to complete with team and to submit to DDS. Amos participated LACC Plan Application meeting with DDS regarding budget

plan and revised the Budget Plan part as instructed by the director, then submitted to DDS through GrantVantage. Amos started to have meetings with the director to discuss about supporting LACC Plan (Total of \$985,993 awarded).

- **DDS/CHLA PRE/POST COVID EI Participant Research** – Amos participated in four meetings with CHLA and/or DDS project staff to provide support as it is contracted with CHLA. Amos also completed 14 Module Independent Investigator CITI Training and sent the certificate for CHLA research team to get CHLA IRB (Institutional Review Board) to approve. Amos will continue participate in weekly DDS/CHLA COVID Research meeting to manage sharing data between SG/PRC and CHLA.
- **Help Me Grow (HMG) LA Pathway Project** – Amos participated in HMG Pathway meetings and had follow up meetings with the director and Community Outreach Specialist to provide supports they need.
- **Promoting ADEPT ABA and Understanding My Child’s Disability (UMCD) Online Series** on SG/PRC Parent Portal (<https://sgprcparent.arcalearn.org>) – Amos promoted both ADEPT ABA and UMCD online modules through Community Meetings, meetings with equity partners, i.e., KASEC, BBT, and other Community Based Organizations.
- **Outreaching to SG/PRC Community** – Amos participated in all four weekly Community Meetings to update Asian community related events/workshop information. On 7/19/22, Amos provided presentation at SG/PRC Community Outreach And Compliance Department Workshop for Parents’ Place with other department staff. Amos also participated in Community Relations committee meeting on 7/20/22 to report.
- **Outreaching to Asian Community** – Amos started organizing the second and third Chinese Parent Workshop with Connie Kwok, Parents’ Place Chinese Outreach Specialist, and Wendy Lai, Foundation For Disabled Youth, to organize Employment Opportunities related workshops in August and September 2022.
- **Collaborating with Equity Partners** – Amos participated meeting with Familias First staff for Creating Leadership Among Parents (CLAP) to support the project.
- **Person-Centered Conversation (PCC)** – In July 2022, Amos provided total of 3 PCCs for Korean parents in-person setting.
- **Translation for Korean Families** – Amos provided 4 verbal translation for meetings with SC, quarterly meeting, and Dr. Osman’s Psychiatric Consultation.

### **Daniel Ibarra, Fair Hearing Specialist**

In the month of July, Fair Hearing received six (6) DS1803/Notices of Proposed Actions (NOPAs) for the following issues: social recreation for an adult, rent subsidy, 1:1/BCBA support offered, ABA/Behavior service through an Early Start provider, inactivating case, and additional money for an independent facilitator.

Fair Hearing received five (5) DS1805/Fair Hearing Requests. The requests were for eligibility, vehicle modification, and home modification. Seven (7) informal meetings were conducted. Two (2) mediations were held, and both were finalized. One fair hearing was held. The administrative decision is pending.

On 7/5/22, Daniel provided a Q and A session regarding the social recreational policy to Family Services Unit 1. He participated in the SG/PRC's weekly community meeting on 7/19/22. He also joined his department on 7/19/22 for a department presentation for Parents' Place. And on 7/20/22, he participated in the Community Relations/Legislative Advisory Committee.

**Nora Perez-Given, Education Specialist**

The Education Specialist provides support to regional center staff, families, and community partners in two different areas. These areas include providing supports regarding educational matters for students ages 3 and up to include post- secondary school years and in matters related to limited conservatorships including the review of limited conservatorship letters being forwarded to court.

**With regards to supports provided in educational matters**

Upcoming trainings Nora will provide to SG/PRC staff:

July 21 (11-12pm)	Requesting related services
September 22 (11-12pm)	Special Education Timelines
October 20 (11-12pm)	Assistive Technology

Meetings related to supporting individuals with their education:

Consults completed (this reporting period is during summer school break)	22
School Meetings attended (IEP's/504/ SST/Resolution type meetings)	0 (this reporting period is during summer school break)

**Presentations/Trainings/Outreach Completed this Month**

July 19- SG/PRC Outreach/Compliance Team provided a training to Parents Place about how our team can provide support to individuals/families we serve.

July 21- Special Education-Related Services Training- Participants learned the following within this training session: What special education related services are including related services that support students' mental health needs (language within assembly bill 114); Related Services (Direct vs. Consult); When does a student receive related services; How to request for a related service; and Related Service is being reduced or discontinued- what next.



**With regards to supports provided regarding limited conservatorship matters**

Reviewed a total of 13 conservatorship letters from service coordinators before letters can be forwarded to the court for filing. Consults and training to staff are provided to staff as needed regarding this topic.

**Other Activity during this month**

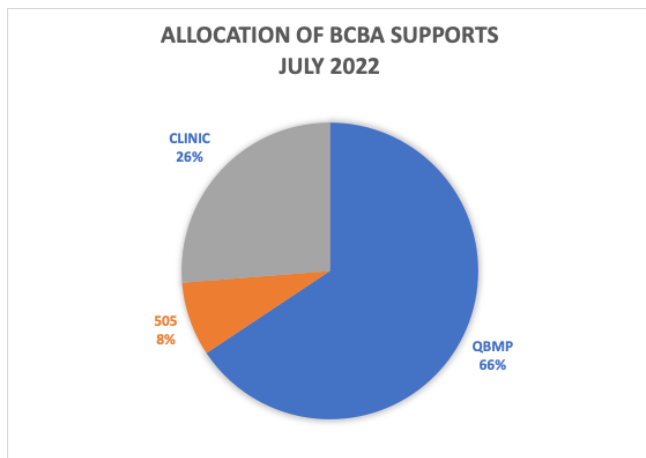
In preparation for outreach during period of July-December, drafted outreach letter to reach out to for upcoming outreach partnership project and will wait to work with new transition department team member on this project.

Provided support to team members within outreach/compliance department in assignments to meet timeline specific to projects with DDS.

**Joshua Trevino, Intensive Transition Specialist**

In July 2022 your BCBA, Joshua Trevino, attended a training presented by Danielle Cameron, ACSW, MSW. The training, “Supporting Client Transitions with a Critical Time Intervention Approach”, was put forth by a public mental health partnership between the Department of Mental Health and UCLA. The training utilized principles rooted in Critical Time Intervention (CTI), an evidence-based practice that supports vulnerable populations through challenging times of transition.

In the month of July 2022 your SGPRC Board Certified Behavior Analyst (BCBA) directly supported a total of 23 individuals. A total of 12 individuals served, originated from Regional Centers across Southern California (ELARC, SDRC, VMRC, FNRC, NBRC, SARC, RCO, NLARC & FDLRC). Individuals were supported in private homes, residential group homes, Community Crisis homes & Enhanced Behavior Support Homes.



66% of support in the community setting was utilized in the area of conducting in person Qualified Behavior Modification reviews (QBMP Monitoring). These reviews execute Title 17 regulatory monitoring duties specific to SGPRC Enhanced Behavioral Support Homes and Community Crisis Homes. A total of 8% of BCBA support was utilized providing 1:1 consultation to families and Service Coordinators. 26% of BCBA support was utilized via direct behavioral consultation in your SGPRC Bio Behavioral Consultation Clinic (BBCC) and SGPRC Medication Review Clinic (MRC).

**Maria Vargas and Wendy Hemminger, Foster Grandparent/Senior Companion Program Managers of North and South:**

**North:**

Volunteers: 66  
Individuals Served: 43  
Total Hours Served: 3,669

For the month of July, volunteers were mailed informational packets and mailed back the quiz corresponding to the material for training hour credits. Volunteers were also provided a Zoom meeting/training regarding general program information, Retirement/Self-health evaluation, and a virtual tour of the Winchester Mystery House. Currently, there are a total of 12 volunteers serving on-site, 2 serving via alternative activities. We had 2 volunteers retire in June due to health however we will begin recruiting once all current volunteers have been placed at their sites. We are in communication with several sites to welcome back volunteers in the upcoming months.

6/19/2022- Program Manager participated in monthly meeting with DDS

6/22/2022- Program Manager provided Zoom training to volunteers

**South:**

Foster Grandparents served 1,153 hours  
Senior Companions served 1,397 hours  
Total hours served = 2,550

**Volunteer Training:**

In July, we held another in-person In-Service meeting, providing 3 hours of training. We provided site updates to volunteers, 22/23 Holiday Calendar dates, summer PTO information, and options to use Annual Leave. We provided a training and handouts on CDC Handwashing Guidelines and Hot Weather Precautions for Seniors. We ended with a 4th of July Word Search and some "Let's make a Deal" with prizes.

### Updates

- Completed Monthly Reports
- Participated in Monthly Director's Conference Call with DDS.
- Adjusted all stipend, meal and travel amounts for the 22/23 fiscal year.
- Provided PTO for FG summer site closures
- Held Advisory Council Meeting
- Met with 2 SC sites for Station Handbook trainings.
- Attended a presentation to DDS on a possible new volunteer database.
- Scheduled start dates for 6-7 SC volunteers in August

### **SG/PRC Equity Partners as of FY2021-2022:**

- **Access Nonprofit Center- Parenting Black Children** - Advocacy and leadership training coalition to develop and increase representation of Black families on decision-making platforms. **Founder Ardena Bartlett [ardenab@accessnonprofit.org](mailto:ardenab@accessnonprofit.org)**
- **Autism Society of Los Angeles – ASLA Cross-Cultural SDP Independent Facilitator Mentor Training Program** - Cross-cultural Self-Determination independent facilitator mentor training program. **Founder Ardena Bartlett [ardenab@accessnonprofit.org](mailto:ardenab@accessnonprofit.org)**
- **Being Built Together (BBT)** - Korean navigator program with individualized case management and culturally sensitive outreach.  
**Contact Person: Janson Baek, [contact@bbtus.org](mailto:contact@bbtus.org)**
- **Children's Hospital Los Angeles Parent Navigator Project**-Parent Navigators in Pediatric Clinics to Support Service Access - Pediatric navigator project to work 1:1 with families and facilitate new referrals to RC.  
**Contact Person: Mirzaian, Christine Bottrell [cmirzaian@chla.usc.edu](mailto:cmirzaian@chla.usc.edu)**
- **Chinese Parents Association for The Disabled** - Bilingual/Bicultural Chinese Family & Self-advocate Technology Training Project - Bilingual technology training to improve service access for Chinese families and self-advocates.  
**Contact:** Leck Lee: [leck501@yahoo.com](mailto:leck501@yahoo.com); Mei Ye: [mei91755@gmail.com](mailto:mei91755@gmail.com)
- **Familias First-** Creating Leadership Among Parents (CLAP) - Create Hispanic parent leadership and training program to improve access to generic and regional center services.

**Contact Person:** Victor Campos: [vcampos@familiasfirst.com](mailto:vcampos@familiasfirst.com)

- **Korean American Special Education Center** - Early Intervention Outreach and Developmental Screening. - Korean Early Intervention outreach and empowerment program **KASEC Grant** [grant@kasecca.org](mailto:grant@kasecca.org)
- **So'oh-Shinálí Sister Project** - Indigenous Lens to Disabilities - Provide outreach and education to empower Indigenous families. **Contact -**
- **USC UCEDD at CHLA** - Technical Assistance and Peer-Mentorship for Parent-Led CBOs - Peer mentor program developing diverse leaders and collaborating with community-based organizations. **Contact: Olga Solomon** [solomon@usc.edu](mailto:solomon@usc.edu)
- **VPDCA** – Promoting Service Access for Vietnamese Families with Children with I/DD. - Assist and support Vietnamese parents and caregivers with education and training resources.  
Contact Person [tienVPDCA@gmail.com](mailto:tienVPDCA@gmail.com)

### **Statewide Equity Partners**

- **CA Hands and Voices** - Promoting Service Access and Equity for Children Who Are Deaf. - Parent-driven education and training project to support families of children who are Deaf.
- **California Tribal Families Coalition** - Eliminating Barriers and Bias in Tribal Child Welfare for Children with I/DD. Native American education and training focused on regional center services, advocacy, and implicit bias within realm of tribal child welfare.

Respectfully,

Salvador Gonzalez, M.S.

Director of Community Outreach and Compliance





**S**AN GABRIEL/POMONA  
REGIONAL CENTER

**Advisory Committee for Individuals  
Served and Their Families**

Wednesday, September 28, 2022, at 6:00 p.m.  
Videoconference Meeting

**ZOOM Meeting ID: 191 486 135**

**Password: 681356**

**Committee Members:**

**Staff:**

Preeti Subramaniam,  
Co-Chairperson  
Wendy Lai, Co-Chairperson  
Mary Soldato  
Herminio Escalante

Flor Tolley  
Jessica Porter  
Jaye Dixit  
Ricardo Centeno

Joe Alvarez  
Lucina Galarza  
Daniela Santana  
Erika Gomez

<b>AGENDA</b>		<b>ACTION</b>
<b>6:00 – 6:05</b>	<b>CALL TO ORDER</b> Preeti Subramaniam and Wendy Lai, Co-Chairpersons	None
	<ul style="list-style-type: none"> <li>• Roll Call</li> <li>• Review Agenda</li> <li>• Minutes of July 27, 2022 and August 24, 2022</li> </ul>	<b>Quorum</b>
		Info
		<b>Consent</b>
<b>6:05 – 6:10</b>	<b>Public Input</b>	Info
<b>6:10 – 6:35</b>	<b>Special Presentation</b> – Dental Desensitization By Christina Macasaet	Info
<b>6:35 – 6:40</b>	<b>Future Training Topics</b> <ul style="list-style-type: none"> <li>• October 26, 2022 – Adult Day Services</li> <li>• December 14, 2022 - TBD</li> </ul>	Info
<b>6:40 – 6:55</b>	<b>Updates and Information by SG/PRC</b> <ul style="list-style-type: none"> <li>• Self Determination Advisory - Meetings &amp; Updates -D. Santana, L. Galarza, Yaned Busch, Jessi Lagos</li> <li>• May Revise/ Proposed Changes/ Regional Center Services – D. Santana, L. Galarza</li> <li>• Coronavirus Update – H. Tafoya</li> </ul>	Info
<b>6:55 – 7:00</b>	<b>Agenda for October 26, 2022</b>	Info

**SAN GABRIEL/POMONA REGIONAL CENTER  
DEVELOPMENTAL SERVICES, INC.**

**Minutes of the Meeting of the**

**Advisory Committee for Individuals Served and Their Families**

**August 24, 2022**

A regular meeting of the Advisory Committee for Individuals Served and Their Families was held on Wednesday, August 24, 2022. The following committee members were present at said meeting:

**PRESENT**

Preeti Subramaniam, Co-Chair  
Wendy Lai, Co-Chair  
Jaye Dixit  
Jessica Porter

**GUESTS:**

Gisele Ragusa

**STAFF:**

Joe Alvarez  
Lucina Galarza  
Daniela Santana  
Rosa Chavez  
Lupe Magallanes  
Yaned Busch  
Hortencia Tafoya  
Jessie Lagos  
Yvonne Gratianne  
Erika Gomez

**ABSENT:**

Mary Soldato  
Herminio Escalante  
Flor Tolley

**ITEMS DISCUSSED**

**CALL TO ORDER**

Preeti Subramaniam, Co-Chairperson, called the meeting to order at 6:02 pm. A quorum was not established.

The minutes of the July 27, 2022, meeting were tabled.

**PUBLIC COMMENT** – None

**SPECIAL PRESENTATION** – **Housing Options and Resources**

Lucina Galarza, Director of Community Services, presented on the following:

- Section 8 and Affordable Housing

- County Option Vouchers
- City Option Vouchers
- Low Income Housing
- Income Based Referrals
- Qualifications
- Parents with Disabled Adults
- Accessibility
- Provider Support Through Independent Living Services and Supported Living Services
- Supports Provided
- Limited Availability due to Housing Crisis
- Generic Resources
- Alternative Options
- Family Home Agency
- Residential Placement

#### **Future Training Topics:**

- September 28, 2022 - Dental Desensitization
- October 26, 2022 – Adult Day Services.

#### **Self Determination Advisory Committee Meetings & Updates**

- 86 individuals are enrolled
- DDS contracted with State Council to provide training orientations, each will be done in 3 languages
- “The Waiting Room” will have independent moderators
- DDS contracted with State Council to provide training orientations, each will be done in 3 languages
- There are two options now:
  - Funding can be up to \$2,500
  - Supports can be broken up by 40 hours and can be shared

#### **Electronic Visit Verification (EVV)**

EVV is a part of the 21st Century Cures Act enacted in 2016. EVV was put into place to help ensure people are getting the services in their home that they need and are entitled to. HHCS implementation is expected by January 1, 2023.

#### **Alternative Services**

Alternative Services will end on December 31, 2022. Staff is working with programs to have in person services 100% of the time.



**May Revise/Proposed Changes/Regional Center Services & Trailer Bill SB188**

The SB 188 Trailer Bill document was referenced and briefly reviewed.

**COVID-19 and Monkeypox**

The weekly data was reviewed.

**ADJOURN**

Co-Chairperson Preeti Subramaniam adjourned the meeting.

The next Advisory Committee for Individuals Served and Their Families meeting is scheduled for Wednesday, September 28, 2022 via videoconference.

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
VENDOR ADVISORY COMMITTEE MINUTES**

**September 1, 2022**

The following committee members attended said meeting:

**PRESENT:**

Susan Stroebel, Chairperson  
Grace Kano  
Jeanette Cabrera  
David Bernstein  
Brenda Baldeon  
Olaf Luevano  
Jose Meraz  
Nicole Mirikitani  
Charmayne Ross  
Jay Smith  
Jose Meraz  
Christina Buth  
Nancy Bunker  
Chris Schlanser

**STAFF:**

Joe Alvarez, Interim Executive Director  
Lucina Galarza, Director of Community Services  
Lourdes Sanchez, Program Evaluator  
Scott Kelley, Manager, Client Services  
Linh Lee, Employment Specialist  
Jaime Anabalón, Quality Assurance Manager  
Erika Gomez, Executive Assistant – Board of Directors

**MEMBERS ABSENT:**

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**RECOMMENDED ACTIONS**

**THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:**

None

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**A. CALL TO ORDER**

Susan Stroebel called the meeting to order at 10:03 a.m. A quorum was established.

The agenda was reviewed and Grace Kano requested an addition: Request to return to regular Zoom meeting for this committee.

**M/S/C (Kano & Bunker) The committee approved the addition to the agenda.**

The minutes from the August 4, 2022, meeting were reviewed and approved.  
**M/S/C (Bernstein & Bunker) The committee approved the minutes.**

## **B. MOST PRESSING CONCERNS FOR SERVICE PROVIDERS**

- Some programs are unable to accept referrals due to staff shortages
- The high cost of gasoline continues to be an issue for staff
- The high cost of groceries is becoming an issue for individual served and their families
- Vendors want the SG/PRC weekly meetings with vendor to return to the regular Zoom format
  - Vendors want to be able to connect and share resources
  - They feel they have been punished
  - Their mental health has been affected because of the change

Mrs. Stroebel asked that all the members raise their hand to publicly commit to not attack anyone during meetings and to be respectful. Interim Executive Director, Joe Alvarez, addressed this request and shared that for the community meetings, the webinar format will remain for now. The members proceeded to make a motion that their request be reconsidered.

**M/S/C (Kano & Schlanser) The committee asked that their request for the weekly SG/PRC meeting with vendors to go back to regular Zoom format be reconsidered.**

## **C. SG/PC STAFF UPDATES**

- Half day billing went away and effective July 1, 2022, programs can be reimbursed their full day rate, if an individual attends less hours, if for example, they are not feeling well, or have a doctor's appointment.
- Linh Lee, Employment Specialist, presented the following on Tailor Day Services (TDS):
  - What it is
  - Service Customization
  - Things to consider
  - Legislative updates
  - Rate setting
- Staff will send out resources for the upcoming heat wave.

## **D. VENDOR CATEGORY REPORTS**

### **Adult Programs**

*Vocational* – Olaf Luevano shared that the subcommittee met last week and will

have meetings once a month on the 3<sup>rd</sup> Thursday. Quality Assurance Manager, Jaime Anabalon, was present and answered questions. He encouraged everyone to participate. He would also like SG/PRC to help provide SSI training. Lastly, he talked about the barriers and successes in employment opportunities.

*Adult Day* – Jose Meraz and Christina Buth held a subcommittee meeting. Lucina Galarza, Director of Community Services, presented on Tailor Day Services. They also shared their plans to have a Halloween party; Christina Buth asked that those interested in collaborating on this please email her.

### **Infant & Children Services**

*Infant Development Program* – Charmayne Ross announced that she resigned from Dynamic Therapies to launch her own practice and is very excited.

### **Transportation**

Vacant

### **Independent Living Services**

*ILS Services* – Nicole Mirikitani shared that ILS providers continue to experience shortages of staff and are unable to provide services at times because of this challenge. She also reported that some individuals served are facing food insecurities. Lastly, she shared that some individuals served are receiving their checks at a later date.

*SLS Services* – Nancy Bunker asked for more stability when assigning Service Coordinators to individuals served. She shared that some are assigned 4 Service Coordinators in six months.

### **Residential Services**

*Specialized* – Chris Schlanser had nothing to report.

### ***CCF:***

Jay Smith and David Bernstein shared the following:

- They attended the annual DSP meeting
  - They will continue doing online classes
  - Service providers should come up with a way to encourage those not yet employed to do the classes and get them minimally qualified
  - There are things in the budget regarding DSP training and bonuses
- Rate studies excluded beds larger than 6, staff will ask DDS about helping those facilities.
- Providers have not received guidelines about COVID-19 sick pay.

- Mr. Smith shared that he will meet with someone who knows about legislation that would help vendors make improvements to infrastructures and will share more information with the group.

*ICF-* Grace Kano shared that her facility suffered an outbreak recently. She also informed that licensing will expect ICF providers to know and follow the EPA list for approved disinfectants, specifically regarding COVID-19 and Monkeypox.

**Other Vendored Services-** Jeanette Cabrera shared that campuses are in full swing and a lot of individuals served are successfully joining. Masks are required at campuses with only a few areas being mask free zones.

**At Large-** Brenda Baldeon said she is looking forward to the LICA meetings and the changes happening in Early Intervention.

#### E. **RECRUITMENT SUBCOMMITTEE**

The members interviewed Theresa Jones Zarour to represent the Transportation Category.

**M/S/C (Schlanser & Bernstein) The committee approved the Theresa Jones Zarour to represent the Transportation category.**

#### F. **LEGISLATIVE UPDATE**

The meeting materials were referenced.

#### **PUBLIC COMMENTS**

Grace Kano announced the 34<sup>th</sup> Annual Richard D. Davis Foundation Golf Tournament, scheduled for September 12, 2022, and encouraged her peers to participate, sponsor and/or donate. She also thanked those who have.

Susan Stroebel read a statement from the Board about the Executive Director's recruitment.

It was shared that no one has been able to tap into the COVID-19 sick pay resource.

#### **MEETING ADJOURNED**

The next regular meeting will be held on October 6, 2022, at 10:00 a.m.

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

**September 14, 2022**

The following committee members were present at said meeting.

**MEMBERS:**

Julie Chetney  
Gisele Ragusa  
Bruce Cruickshank  
Tris Gonzales

**STAFF:**

Joe Alvarez, Executive Director  
Lucina Galarza  
Rosa Chavez, Associate Director Transition &  
Family Services

**MEMBERS ABSENT:**

Bill Stewart

**GUESTS:**

A Skrow  
David Bernstein  
Elizabeth Cuevas

**RECOMMENDED BOARD ACTIONS**

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT  
THEY TAKE ACTION ON THE FOLLOWING: None.**

**ITEMS DISCUSSED**

- A) **CALL TO ORDER** - Committee Chairperson, Julie Chetney, called the meeting to order at 6:06 p.m. A quorum was established.
- B) **AGENDA & MINUTES APPROVAL** –
- The agenda was reviewed.
  - The Minutes from the August 10, 2022 were reviewed and approved.  
**M/S/C (Cruickshank & Ragusa) The committee approved the minutes.  
Abstain: Gonzales**

C) **PUBLIC INPUT**

Elizabeth Cuevas shared her thoughts about the Executive Director recruitment process.

**D) STRATEGIC PLANNING**

- Strategic Planning Event – the committee decided to push this event to a later date to allow for the new Executive Director to be involved. When the time comes, these are some of the items they would like covered in the event:
  - Changes in management
  - Collaborative strategic planning
  - Constructing effective meetingsA consultant with SOAR expertise will attend.  
SG/PRC leaders will attend.

**E) BOARD COMPOSITION**

The committee went into a closed session to conduct an interview of an applicant.

**ADJOURNED**

The meeting adjourned.

The next Strategic Development Committee meeting is scheduled for October 12, 2022.

For materials shared at meetings,  
please go to [www.sgprc.org](http://www.sgprc.org),  
click on the calendar and look for an event by date.  
There you will find a link to the materials for each meeting.