

SAN GABRIEL/POMONA **REGIONAL CENTER**

NOTICE OF MEETING (TRAINING)

Notice is hereby given that the Board of Directors of the San Gabriel/Pomona Valleys Developmental Services, Inc. will hold their monthly Board meeting on the following date and at the listed location:

DATE: Wednesday, October 26, 2022

TIME: 7:15 p.m.

**PLACE: San Gabriel/Pomona Regional Center
75 Rancho Camino Drive
Pomona, CA 91766**

**THE MEETING
IS OPEN TO THE PUBLIC
VIA VIDEOCONFERENCE.**

**ZOOM Meeting ID: 234 566 141
Password: 916227**

The upcoming meeting will be convened via videoconference.

***If you wish to sign up for public input, please email
@egomez@sgprc.org***

75 Rancho Camino Drive, Pomona, CA 91766
(909) 620-7722

Program of San Gabriel/Pomona Valleys Developmental Services, Inc.

SG/PRC Board of Directors' End of the Year Schedule

<p>VAC 10am via ZOOM November 3, 2022 December 1, 2022</p>	<p>STRATEGIC DEVELOPMENT 6pm via ZOOM November 9, 2022 December—No meeting</p>	<p>EXECUTIVE FINANCE 7:15pm via ZOOM November 9, 2022 December—No meeting</p>
<p>COMMUNITY RELATIONS LEGISLATIVE 6pm via ZOOM November 16, 2022 December—No meeting</p>	<p>ADVISORY COMMITTEE FOR INDIVIDUALS SERVED... 6pm via ZOOM November—no meeting December 14, 2022</p>	<p>BOARD 7:15pm via ZOOM November—no meeting December 14, 2022</p>

The regular meeting schedule will resume in January 2023.



SAN GABRIEL/POMONA
 REGIONAL CENTER
 75 Rancho Camino Drive
 Pomona, CA 91766

MEETING AGENDA
BOARD OF DIRECTORS MEETING
 (Meets 4th Wednesday of each Month)

Wednesday, October 26, 2022 at 7:15 p.m.
Videoconference Meeting
 ZOOM Meeting ID: 234 566 141
 Password: 916227

BOARD OF DIRECTORS

Gisele Ragusa, Board President

Bill Stewart, Treasurer

Preeti Subramaniam, Secretary

Natalie Webber

Susan Stroebel, VAC Chairperson

Mary Soldato

Bruce Cruickshank

Joseph Huang

Jaye Dixit

Julie Chetney

Wendy Lai

Trish Gonzales

Karen Zarsadiaz - Ige

		ACTION	MATERIA L	COLOR
7:15 - 7:25	CALL TO ORDER (Gisele Ragusa, Board President)	None	None	None
	• Roll Call	Quorum	None	None
	• Review Agenda	Info	Attached	White
	• Minutes of September 28, 2022	Consent	Attached	White
7:25 - 7:30	GENERAL PUBLIC INPUT (To sign up, please email @egomez@sgprc.org)	Info	None	None
7:30 - 7:35	EXECUTIVE/FINANCE COMMITTEE Contracts for Approval (Lucina Galarza, Director of Community Services) <ul style="list-style-type: none"> • RCSC California, Inc. – Alford Home • Creative Positive Environments – Beginnings • Arriba • New Day Behavioral 	Consent	Attached	Ivory
7:35 - 7:40	PERFORMANCE CONTRACT (Salvador Gonzalez, Director of Compliance Outreach & Compliance)	Info	Attached	Orange
7:40 - 8:05	SELF DETERMINATION – FULL IMPLEMENTATION UPDATE	Info	Attached	Yellow
8:05 - 8:40	WHISTLEBLOWER POLICY TRAINING	Info	Attached	Goldenrod
8:40 PM	OTHER BOARD & COMMUNITY ANNOUNCEMENTS	Info	None	None

APPROXIMATE SCHEDULE	ITEM	ACTION	MATERIAL	COLOR
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ADJOURNMENT OF THE BOARD OF DIRECTORS MEETING

***There will not be a meeting in November.
The next Board meeting will be on December 14, 2022.***

SAN GABRIEL/POMONA DEVELOPMENTAL SERVICES, INC.
BOARD OF DIRECTORS
DRAFT Minutes of the Meeting of the Board of Directors
(A California Corporation)

September 28, 2022

ATTENDANCE

The following members of the Board of Directors were present at said meeting:

PRESENT:

Gisele Ragusa
Preeti Subramaniam
Natalie Webber
Susan Stroebel
Mary Soldato
Bruce Cruickshank
Joseph Huang
Julie Chetney
Wendy Lai
Trish Gonzales
Karen Zarsadiaz - Ige

STAFF:

Joe Alvarez, Interim Executive Director
Lucina Galarza, Director, Community Services
Dara Mikesell, Chief Financial Officer Apprentice
Daniela Santana, Director, Client Services
Hortencia Tafoya, Director, Clinical Services
Salvador Gonzalez, Director, Outreach & Compliance
Rosa Chavez, Assoc. Director Family & Transition
Guadalupe Magallanes, Assoc. Director, Early
Childhood Development Services
Yvonne Gratianne, Manager, Communications/P.R.

ABSENT:

Jaye Dixit
Bill Stewart

GUESTS:

Carl Argila

A. CALL TO ORDER:

Gisele Ragusa, Board President, called the meeting to order at 7:15 p.m. Roll call was taken, and a quorum was established.

The agenda for today's meeting was reviewed and approved by consent.

The minutes for the August 24, 2022 meeting were reviewed and approved by the Board.

M/S/C (Subramaniam & Gonzalez) The Board approved the minutes.

B. PUBLIC INPUT:

Mr. Carl Argila addressed the Board and gave a statement about his concerns regarding a matter over the conservatorship of his son.

C. EXECUTIVE/FINANCE COMMITTEE

Dara Mikesell, Interim Chief Financial Officer, reported on the following:

Financial Report

In regional center operations, the allocation based on the C-3 amendment is expected to meet expenditure projections. Projections include ongoing operating expenses and any outstanding encumbrances and purchase orders. The operation's C-3 allocation for fiscal year 2021-22 is currently at \$36,923,696 and staff expect to spend the full amount. The year-to-date expenditures is \$34,358,198 with projected remaining expenditures of \$2,565,497.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,218,040, staff expect to spend the full amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations funds are allocated in the C-3 amendment. Staff expect continuation funding this year in the amount of \$1,708,988 and will spend the full amount.

The Purchase of Service allocation is based on the C-3 amendment in the amount of \$318,032,645. The current month's expenditure amounted to \$5,797,337 bringing the year-to-date expenditures for services to \$277,337,599. The remaining projected expenditures and late bills are in the amount of \$12,100,317 leaving a surplus, **\$28,594,729.**

CPP/CRDP POS is in a separate line item, we are allocated a total of \$1,250,868 for placement, assessment and start-up. Additional allocation for the CPP assessment of \$ 5,887.00 is forthcoming in C-4.

SG/PRC was allocated \$ 604,110 for HCBS programs in POS.

Lucina Galarza, Director of Community Services, reported on the following:

Contracts

- Rowland Vista, SRF (MSC Chetney & Gonzalez) **The committee approved to recommend the review of the contract to the Board. – Abstain/Stroebel**
- ResCare Puente, ESBH (MSC Lai & Subramaniam) **The committee approved to recommend the review of the contract to the Board. – Abstain/ Stroebel**

D. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE

Joseph Huang, Chairperson, reported that the committee heard from the different member roles in the Community Outreach & Compliance Department and their efforts to the community. (see Community Outreach Report for more details). Also shared information about the First Responders Presentation on September 29th.

Mr. Huang shared information about legislative bills affecting our system that SG/PRC local legislators authored.

Mr. Alvarez and staff also provided updates on the following:

- Legislative activity
- COVID-19 report
- Monkeypox
- Health and News Alert section on the website.

E. ADVISORY COMMITTEE FOR INDIVIDUALS SERVED AND THEIR

Wendy Lai, Co-Chairperson, reported that the committee had a very comprehensive presentation by Christina Macasaet, Dental Health Coordinator, about dental health supports through her role and partnerships. The following was also discussed: Self Determination Program, COVID-19 and Monkeypox.

F. VENDOR ADVISORY COMMITTEE (VAC)

Susan Stroebel, Chairperson, gave a report on the last VAC meeting that was held on September 1, 2022. She shared some of the pressing issues for vendors that were discussed, such as:

- Challenges finding qualified employees to serve individuals who need their support.
- Individuals are not receiving the hours of services authorized and many new individuals are on waiting lists for services right now, so rate increases cannot come soon enough.
- Gas prices - For programs that serve individuals in the community, fuel costs

are becoming an issue for the programs as they cannot adjust their rates to compensate for these costs.

- Individuals served on fixed incomes are struggling because of the cost of food and utilities. It is important that they eat nutritious meals, but it is getting more and more challenging. Many are utilizing food banks.
- Paying COVID 19 sick pay was also a challenge for many vendors who had to pay employees overtime to cover shifts as well as paying absent employee sick leave.
- Discussion about the vendor committee and vendors at large wanting to return to open zoom meetings.

G. STRATEGIC DEVELOPMENT COMMITTEE

Julie Chetney, Chairperson, said that the committee is actively working an upcoming Strategic Planning event for Board and Committee members.

- Election for 2nd VP, FY 22-23, The committee nominated Ms. Trish Gonzales for the role. **M/S/C (Cruikshank & Lai) The Board approved the nomination of Ms. Gonzalez to serve as 2nd V.P., on the Board during FY 22-23, effective October 2022.**
- Nominating Committee recommendation for the approval of Ms. Tina Wright to serve on the Community Relations/Legislative Committee. **M/S/C (Gonzalez & Stroebel) The Board approved the recommendation for Ms. Wright to serve as a committee member on the Community Relations/Legislative Committee, effective October 2022.**

H. BOARD PRESIDENT'S REPORT

Gisele Ragusa, Board President, shared the following information:

- Upcoming Topics for Discussion “ISSUES FORUMS” – Board members will be receiving a survey to help prioritize topics
- October will be a training meeting
- November/December meetings – the Board will not meet in November. The Board meeting in December will be held on December 14, 2022.
- ARCA Meeting on strategic planning in October 2022.
- Spoke about Joe Alvarez and thanked him for his stellar leadership and guidance while serving as the agency Interim Executive Director. Mr. Alvarez addressed the Board thanking them for their trust in him during these months.

- Ms. Ragusa made a formal announcement to those in attendance about the next SG/PRC Executive Director Dr. Jesse Weller. She shared some of his background and said he would officially take on the role on October 2, 2022. (Please see Board announcement for more about Dr. Weller)

I. PERFORMANCE CONTRACT BACKGROUND

Salvador Gonzalez, Director of Community Outreach and Compliance, reported on the CY 2023 Performance Contract.

- Performance Contract Process
- Requirements
- Public Policy Measures
- Disparity/Equity Measures
- Compliance Measures

For any questions or public input, please contact Mr. Salvador Gonzalez Director of Community Outreach and Compliance at (909) 710-8814 or at sgonzalez@sgprc.org

J. EXECUTIVE DIRECTOR'S REPORT:

Joe Alvarez, Interim Executive Director, discussed the following:

- DDS Public Policy Change – Conservatorship Program to be reviewed and to identify alternatives and enhanced oversight. Amendment to DDS Contract under the “reporting on conservatee” section.
- ARCA legislative response – Local Bills with System Impact
 - AB 2917 Mike Fong
 - SB 855 Josh Newman
 - AB 2645 Freddie Rodriguez
 - SB 870 Portantino

Lucina Galarza, Director of Community Services shared information regarding the following:

- Outcome of CRDP Community Survey – Review of Priorities
- HCBS Plan Proposal – Submitted to DDS for \$284,110

Hortencia Tafoya, Director of Clinical Services shared information regarding the following:

- COVID-19 Updates & Reports
- Monkeypox

Ms. Trish Gonzalez asked about whether there was any follow-up or feedback received from staff about their participation at the recent job fair at Cal Poly that was held on 9/22/22. A commitment was made to report on it next month.

K. EXECUTIVE SESSION

There was an Executive Session regarding a Personnel Matter.

Next meeting on Wednesday, October 26, 2022 at 7:15 p.m.

BOARD MINUTES FROM THE SEPTEMBER 28, 2022, 2022 MEETING

Submitted by:

Gisele Ragusa, Board President

Date

SAN GABRIEL/POMONA
REGIONAL CENTER

Committee Reports & Information



Sept. – October 2022

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
Executive/Finance Committee Meeting Minutes**

October 12, 2022

PRESENT:

Gisele Ragusa, Board President
Julie Chetney, 1st VP
Trish Gonzales, 2nd VP
Preeti Subramaniam, Secretary
Bill Stewart, Treasurer
Natalie Webber
Joseph Huang
Wendy Lai

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Director, Community Services
Dara Mikesell, Interim Chief Financial Officer
Hortencia Tafoya, Director, Clinical Services
Salvador Gonzalez, Director of Compliance
Erika Gomez, Executive Assistant – BOD &
RDDF

GUESTS:

A Skrow
David Bernstein
Jay Smith

ABSENT:

None

ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE PURSUANT TO SECTION 20.04 OF THE BYLAWS

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board.

The actions taken by the Executive/ Finance Committee at this meeting were: **Approval of Financial Report-** For the month of August 2021 in the Fiscal Year 2022-23. These expenditures are for services paid through September 19, 2022.

ITEMS DISCUSSED

A. CALL TO ORDER

Gisele Ragusa, Board President, called the meeting to order at 7:20 pm. A quorum was established.

- The committee reviewed and approved the agenda.
- The committee reviewed and approved the minutes of September 14, 2022. (M/S/C Subramaniam & Stewart) **The committee approved the minutes.**
Abstain: Lai

B. PUBLIC INPUT:

None

C. Contracts for Review

Lucina Galarza, Director of Community Services, presented the following contracts:

- RCSC California, Inc. – Alford Home
(M/S/C – Chetney & Subramaniam) **The committee approved to recommend the above-mentioned contract to the Board for their review.**
- Creative Positive Environments - Beginnings
(M/S/C – Stewart & Subramaniam) **The committee approved to recommend the above-mentioned contract to the Board for their review.**
- Arriba
(M/S/C – Chetney & Gonzales) **The committee approved to recommend the above-mentioned contract to the Board for their review.**
- New Day Behavioral
(M/S/C – Gonzales & Stewart) **The committee approved to recommend the above-mentioned contract to the Board for their review.**

D. Financial Report

Dara Mikesell, Interim CFO, reported the following:

In Regional Center operations, the allocation based on the D-1 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. The operations D-1 allocation for fiscal year 2022-23 is currently at \$43,584,193 with projected expenditures of \$41,854,781. The year-to-date expenditures is \$5,841,358 with projected remaining expenditures of \$36,013,423. This results to an unencumbered amount of **\$1,729,413** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The total Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,380,279, we expect to spend the full amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations was **only allocated at 50%** in the D-1 amendment. Staff expect to receive full funding at the same level as last year in the amount of \$1,641,425. In the event, that staff do not receive the full allocation for CPP and DC Closure Ongoing expenditures, the regular operations budget would have to absorb these costs, thereby reducing our budget balance to **\$ 942,481** for the year.

The Purchase of Service allocation is based on the D-1 amendment in the amount of \$377,421,013. The current month's expenditure amounted to \$24,15,314 bringing the year-to-date expenditures for services to \$42,356,952. The remaining projected expenditures and late bills are in the amount of \$305,507,591 leaving an unencumbered amount of **\$29,556,470**.

CPP POS is in a separate line item, we are allocated \$100,000 for placement only.

(M/S/C Stewart & Huang) The committee approved the Financial Report.

E. Board President's Report

Gisele Ragusa, Board President, led the following conversation:

- Warm welcome to the new Executive Director, Jesse Weller
- Monthly Forums Topics Prioritization Survey – The Strategic Development Committee will be sending out the yearly Board Trainings Survey and will include a survey to prioritize the Monthly Forums topics.
- ARCA Update – ARCA will meet in October in San Diego to do strategic planning.
- Agenda for the upcoming Board Training(s) – October 26, 2022
 - Self Determination Implementation Update by Staff
 - Part 2 review of Whistleblower Policy (DDS Requirement)
 - Performance Contract (Salvador Gonzales)
 - Contracts review
- Agenda for Executive Finance Committee Meeting – November 9, 2022
 - Contracts for review (if any)
 - Financial information
- Strategic Planning Workshop – Tentative date: November 9, 2022, from 9am-12pm. More information to follow.

F. Information

Jesse Weller, Executive Director, and staff reported the following:

- Dr. Weller expressed his gratitude to everyone who has made him feel welcomed and supported

- Quality Incentive Program for Vendors – The Department of Developmental Services (DDS) is implementing a voluntary Quality Incentive Program (QIP) for service providers designed to improve consumer outcomes, Service Provider performance and quality of services. Participating Service Providers that meet quality measures developed will be eligible for incentive payments such as:
 - The first incentive received was of \$8000
 - ARFPSHN incentives
 - Webinars offered by DDS
- Amendments to Participant – Directed Services Regulations – DDS proposes amendments to add additional services to the list of participant directed services, in order for individuals served to choose someone they are familiar with to provide services which increases the chances for individuals served to obtain services.
 - Self Determination Program Funding – FY 2022/2023 – SG/PRC was allocated \$93,152.28. Each regional center was allocated money based on their size. The funds allocated are to support implementation. Discussion will take place in the upcoming advisory meetings about how the funds should be spent.

MEETING ADJOURNED

The meeting adjourned. The next regular meeting will be held on November 9, 2022, at 7:15 p.m. via videoconference.

San Gabriel Pomona Regional Center

To: The Board of Directors
From: Dara Mikesell, CFO
Date: October 5, 2022
Subject: Financial Report Notes

Attached, for your review and approval are the Draft Copies of the Operations and Purchase of Services monthly financial reports for the month of August 2021 in the Fiscal Year 2022-23. These expenditures are for services paid through September 19, 2022. These will be presented at the Executive Finance Committee meeting Wednesday evening, October 12, 2022.

In regional center operations, our allocation based on the D-1 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. Our operations D-1 allocation for fiscal year 2022-23 is currently at \$43,584,193 with projected expenditures of \$41,854,781. Our year-to-date expenditures is \$5,841,358 with projected remaining expenditures of \$36,013,423. This results to an unencumbered amount of **\$1,729,413** in regular operations.

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CPP POS is in a separate line item, we are allocated \$100,000 for placement only.

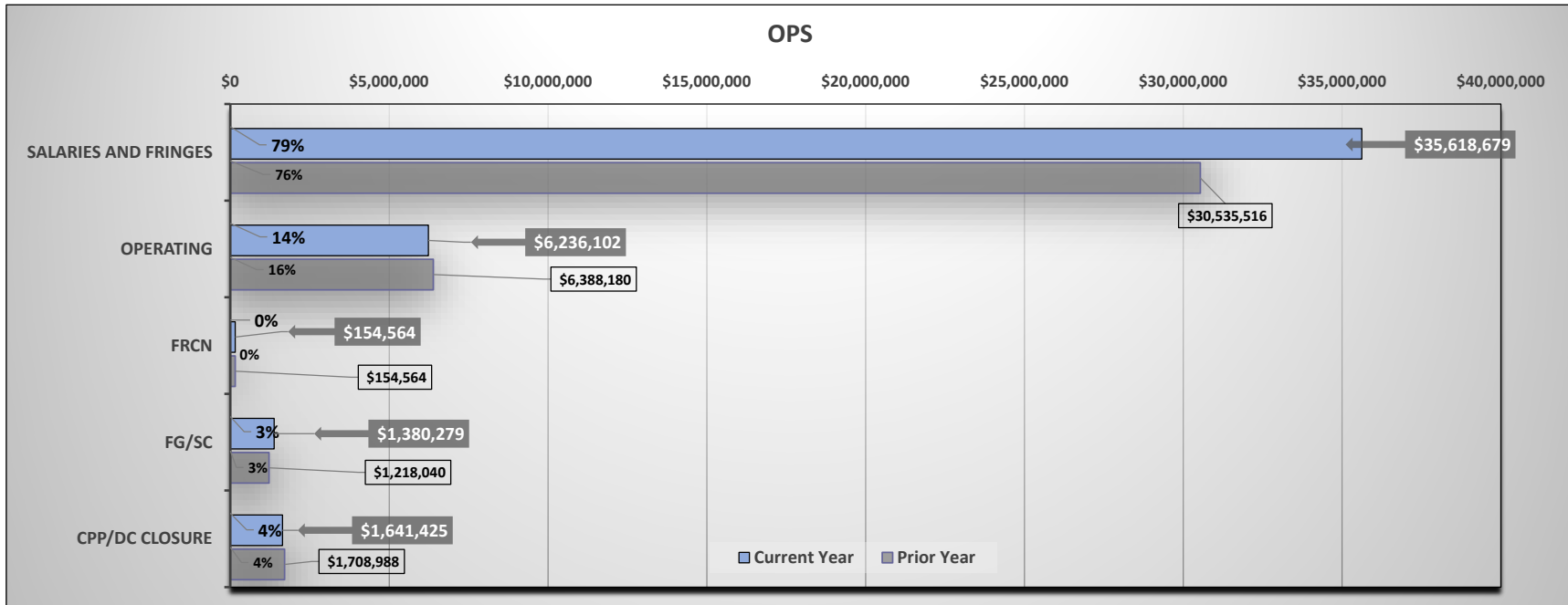
Please note that the prior year (FY 21/22) information is included in the graph for comparison.

SAN GABRIEL/POMONA REGIONAL CENTER
FINANCIAL REPORT
FISCAL YEAR 2022-23

PAYMENTS THROUGH SEPTEMBER 19, 2022 FOR SERVICES PROVIDED THROUGH AUGUST 31, 2022

OPERATIONS (OPS)

REGIONAL CENTER	MTD	YTD	Remaining	Total	<i>FY 21/22</i>
Salaries and Fringes	\$2,229,741	\$4,668,361	\$30,950,318	\$35,618,679	\$30,535,516
Operating Expenses	\$309,525	\$1,172,997	\$5,063,105	\$6,236,102	\$6,388,180
Total	\$2,539,266	\$5,841,358	\$36,013,423	\$41,854,781	\$36,923,696
Allocation (D-1)				\$43,584,193	\$36,923,696
Surplus/(Deficit)				\$1,729,412	(\$0)
RESTRICTED OPS FUNDS					
Family Resource Center	\$0	\$0	\$154,564	\$154,564	\$154,564
Foster Grandparent/Senior Companion	\$38,883	\$77,028	\$1,303,251	\$1,380,279	\$1,218,040
CPP and DC Closure Ongoing Workload	\$0	\$0	\$1,641,425	\$1,641,425	\$1,708,988
Total	\$38,883	\$77,028	\$3,099,240	\$3,176,268	\$3,081,592
Allocation (D-1)				\$2,389,337	\$3,081,592
Surplus/(Deficit)				(\$786,931)	\$0

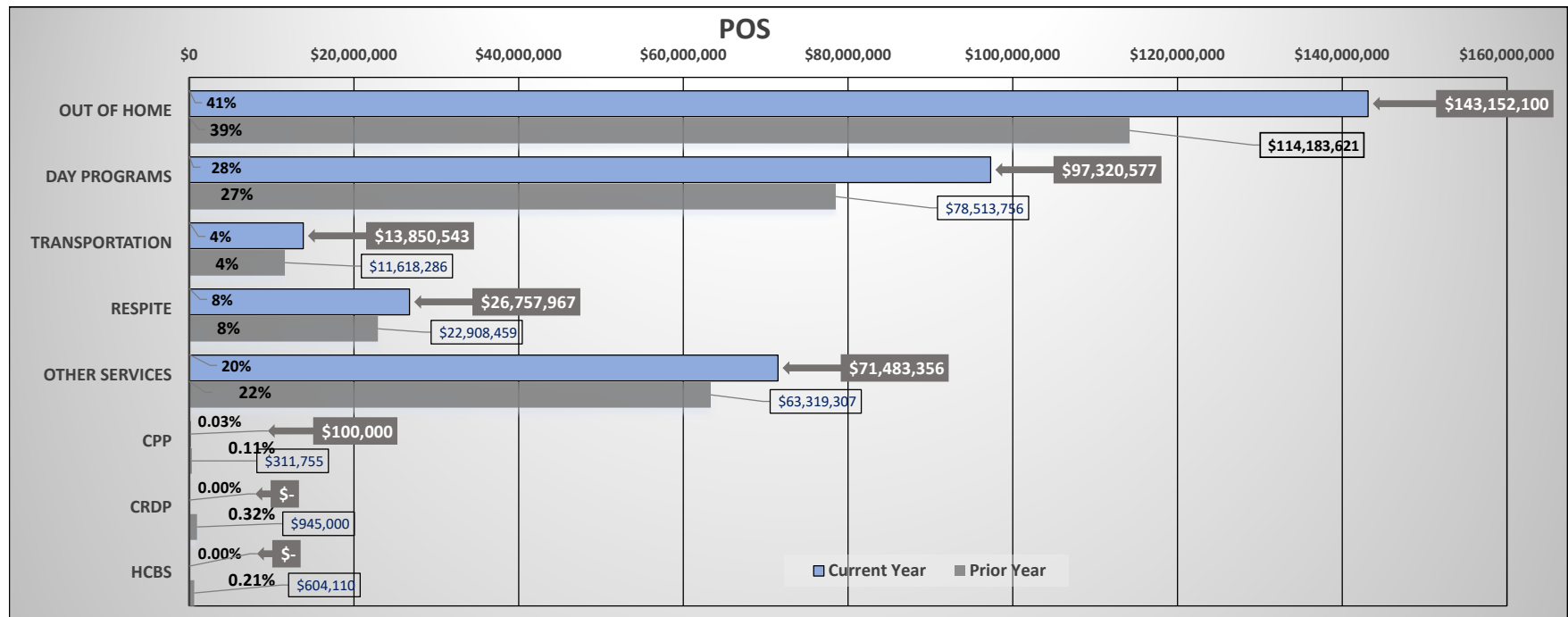


SAN GABRIEL/POMONA REGIONAL CENTER
FINANCIAL REPORT
FISCAL YEAR 2022-23

PAYMENTS THROUGH SEPTEMBER 19, 2022 FOR SERVICES PROVIDED THROUGH AUGUST 31, 2022

PURCHASE OF SERVICES (POS)

<u>REGIONAL CENTER</u>	MTD	YTD	Remaining	Total	FY 21/22
Out of Home	\$10,294,666	\$19,472,724	\$123,679,376	\$143,152,100	\$114,183,621
Day Programs	\$6,839,172	\$10,919,502	\$86,401,075	\$97,320,577	\$78,513,756
Transportation	\$1,154,025	\$1,976,509	\$11,874,034	\$13,850,543	\$11,618,286
Respite	\$1,383,843	\$2,079,851	\$24,678,116	\$26,757,967	\$22,908,459
Other Services	\$4,923,990	\$8,558,174	\$62,925,182	\$71,483,356	\$63,319,307
SPA/ICF Reimbursements	(\$420,382)	(\$649,808)	(\$4,050,192)	(\$4,700,000)	(\$4,407,081)
Total	\$24,175,314	\$42,356,952	\$305,507,591	\$347,864,543	\$286,136,349
Allocation (D-1)				\$377,421,013	\$318,032,645
Surplus/(Deficit)				\$29,556,470	\$31,896,296
RESTRICTED POS FUNDS					
CPP	\$0	\$0	\$100,000	\$100,000	\$311,755
CRDP	\$0	\$0	\$0	\$0	\$945,000
HCBS	\$0	\$0	\$0	\$0	\$604,110
Total	\$0	\$0	\$100,000	\$100,000	\$1,860,865
Allocation (D-1)				\$100,000	\$1,854,978
Surplus/(Deficit)				\$0	(\$5,887)



SAN GABRIEL/POMONA REGIONAL CENTER

STATEMENT OF FINANCIAL POSITION

August 31	2022
ASSETS	
Cash and Cash Equivalents	\$ 43,293,533
Receivable - State Regional Center Contracts	145,162,168
Receivable - Intermediate Care Facility Providers	1,738,478
Other Receivables	93,523
Prepaid Expenses	19,014
Deposits	12,459
TOTAL ASSETS	\$ 190,319,175
LIABILITIES AND NET ASSETS	
Liabilities	
Accounts Payable	\$ 23,892,466
Advance - State Regional Center Contracts	165,284,745
Accrued Salaries and Payroll Taxes	1,040,465
Other Payables	1,498
Reserve for Unemployment Insurance	100,000
Total Liabilities	\$ 190,319,175
Net Assets	
Without Donor Restriction	0
With Donor Restriction	0
Total Net Assets	0
TOTAL LIABILITIES AND NET ASSETS	\$ 190,319,175

SAN GABRIEL/POMONA REGIONAL CENTER
PURCHASE OF SERVICES FUND FINANCIAL REPORT

FISCAL YEAR 2022-23

PAYMENTS THROUGH SEPTEMBER 19, 2022 FOR SERVICES PROVIDED THROUGH AUGUST 31, 2022

17% OF YEAR ELAPSED

**DRAFT
 COPY**

CONTRACT ALLOCATIONS	Regular POS	CPP	HCBS	Other	Total		
Preliminary Allocation (Regular POS)	279,364,111				279,364,111		
D-1	98,056,902	100,000			98,156,902		
D-2					0		
D-3					0		
Total Contract Allocation	377,421,013	100,000	0		377,521,013		
					C plus E		
	A	B	C	D	E	F	G
		Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as percent of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	YTD & Projected as percent of Allocation
Total POS Actual & Projected Expenditures		24,175,314	42,356,952	11.2%	305,607,591	347,964,543	92.2%
OUT OF HOME CARE							
Community Care Facilities		10,278,518	19,440,427	5.2%	123,156,475	142,596,902	37.8%
ICF/SNF Facilities		16,148	32,296	0.0%	522,902	555,198	0.1%
Total Out of Home Care		10,294,666	19,472,724	5.2%	123,679,376	143,152,100	37.9%
DAY PROGRAMS							
Day Care		1,004,633	1,454,960	0.4%	27,971,953	29,426,913	7.8%
Day Training		4,836,595	8,263,177	2.2%	46,907,729	55,170,907	14.6%
Supported Employment		726,096	882,299	0.2%	8,589,950	9,472,249	2.5%
Work Activity Program		271,849	319,066	0.1%	2,931,443	3,250,509	0.9%
Total Day Programs		6,839,172	10,919,502	2.9%	86,401,075	97,320,577	25.8%
OTHER SERVICES							
Non-Medical: Professional		807,981	1,175,282	0.3%	10,588,820	11,764,102	3.1%
Non-Medical: Programs		1,313,891	2,357,150	0.6%	14,086,576	16,443,725	4.4%
Home Care: Programs		188,228	290,533	0.1%	2,783,796	3,074,329	0.8%
Transportation		539,144	979,577	0.3%	4,765,062	5,744,639	1.5%
Transportation Contracts		614,881	996,932	0.3%	7,108,972	8,105,904	2.1%
Prevention		1,201,032	2,079,112	0.6%	12,864,552	14,943,664	4.0%
Other Authorized Services		1,090,041	2,047,943	0.5%	15,169,945	17,217,887	4.6%
Personal and Incidentals		14,448	28,889	0.0%	177,790	206,679	0.1%
Hospital Care		37,500	37,500	0.0%	957,807	995,307	0.3%

SAN GABRIEL/POMONA REGIONAL CENTER
PURCHASE OF SERVICES FUND FINANCIAL REPORT

FISCAL YEAR 2022-23

PAYMENTS THROUGH SEPTEMBER 19, 2022 FOR SERVICES PROVIDED THROUGH AUGUST 31, 2022

17% OF YEAR ELAPSED

**DRAFT
COPY**

	C plus E					G	
	A	B	C	D	E		F
		Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as percent of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	YTD & Projected as percent of Allocation
Medical Equipment		349	748	0.0%	259,639	260,386	0.1%
Medical Service: Professional		188,395	307,314	0.1%	3,543,984	3,851,298	1.0%
Medical Service: Programs		80,236	224,315	0.1%	2,484,161	2,708,476	0.7%
Respite: In Own Home		1,380,035	2,076,042	0.6%	24,572,361	26,648,404	7.1%
Respite: Out of Home		3,808	3,808	0.0%	105,755	109,563	0.0%
Camps		1,890	9,390	0.0%	8,113	17,503	0.0%
Total Other Services		7,461,858	12,614,534	3.3%	99,477,332	112,091,866	29.7%
Total Estimated Cost of Current Services		24,595,696	43,006,759	11.4%	309,557,784	352,564,543	93.4%
<u>OTHER ITEMS</u>							
HCBS	0	0	0		0	0	
Total Other Items		0	0	0.0%	0	0	0.0%
Total Purchase of Services		24,595,696	43,006,759	11.4%	309,557,784	352,564,543	93.4%
Deduct: Estimated Receipts from Intermediate Care Facilities for State Plan Amendment Services		(420,382)	(649,808)	-0.2%	(4,050,192)	(4,700,000)	-1.2%
Expenditures Regular POS (Net of CPP)	377,421,013	24,175,314	42,356,952	11.2%	305,507,591	347,864,543	92.2%
Projected Allocation Balance (Deficit) Regular POS						29,556,470	7.8%
<u>COMMUNITY PLACEMENT PLAN</u>							
Community Placement Plan (inc. CRDP)	100,000	0	0	0.0%	100,000	100,000	100.0%
Allocation Balance (Deficit) CPP and CRDP						0	0.0%
Total Projected Allocation Balance (Deficit) Regular & Community Placement Plan POS						29,556,470	7.8%

SAN GABRIEL/POMONA REGIONAL CENTER
OPERATIONS FUND FINANCIAL REPORT

FISCAL YEAR 2022-23

PAYMENTS THROUGH SEPTEMBER 19, 2022 FOR SERVICES PROVIDED THROUGH AUGUST 31, 2022

17% OF YEAR ELAPSED

**DRAFT
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CONTRACT ALLOCATIONS	Regular	CPP/CRDP DC Ongoing	Family Resource Center	Foster Grandparent Senior Companion	Other	Total				
							D plus F	A minus G		
Preliminary Allocation	29,085,212					29,085,212				
D-1	14,498,981	854,494	154,564	1,380,279		16,888,318				
D-2						0				
D-3						0				
Total Operations Contract Allocation	43,584,193	854,494	154,564	1,380,279	-	45,973,530				
	A	B	C	D	E	F	G	H	I	
	Current Allocation	% of Allocation	Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as % of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	Projected Balance Amount	Remaining Percent	
Total Operations - Actual and Projected Expenditures	45,973,530	100.00%	2,578,149	5,918,386	12.9%	39,112,663	45,031,049	942,481	2.05%	
PERSONAL SERVICES (REGULAR OPERATIONS)										
Salaries	30,024,194	68.89%	1,806,615	3,650,702	8.4%	25,089,133	28,739,835	1,284,358	2.95%	
Temporary Staff	0	0.00%	0	0	0.0%	0	0	0	0.00%	
Retirement (includes 403B)	3,602,903	8.27%	216,633	438,800	1.0%	2,794,539	3,233,339	369,564	0.85%	
Social Security (OASDI)	435,351	1.00%	25,748	52,002	0.1%	358,784	410,786	24,565	0.06%	
Health Benefits/Long Term Care	2,747,446	6.30%	161,381	468,789	1.1%	2,264,483	2,733,272	14,174	0.03%	
Worker's Comp Insurance	300,242	0.69%	11,857	35,809	0.1%	262,601	298,411	1,831	0.00%	
Unemployment Insurance	75,000	0.17%	0	0	0.0%	75,000	75,000	0	0.00%	
Non-Industrial Disability/Life Insurance	129,104	0.30%	7,507	22,259	0.1%	105,777	128,036	1,068	0.00%	
Clinical Consultants - Consumer Services	0	0.00%	0	0	0.0%	0	0	0	0.00%	
Total Personal Services (Regular Operations)	37,314,239	85.61%	2,229,741	4,668,361	10.7%	30,950,318	35,618,679	1,695,560	3.89%	
OPERATING EXPENSES (REGULAR OPERATIONS)										
Equipment Rental	72,000	0.17%	1,322	13,207	0.0%	58,621	71,828	172	0.00%	
Equipment Maintenance	36,200	0.08%	(112)	578	0.0%	35,415	35,993	207	0.00%	
Facility Rent	2,628,000	6.03%	219,000	657,000	1.5%	1,971,000	2,628,000	0	0.00%	
Facility Maintenance	30,000	0.07%	0	0	0.0%	30,000	30,000	0	0.00%	
Communications (postage, phones)	371,800	0.85%	35,596	75,992	0.2%	294,220	370,212	1,588	0.00%	
General Office Expense	341,000	0.78%	26,565	48,288	0.1%	289,438	337,725	3,275	0.01%	
Printing	13,000	0.03%	1,573	1,820	0.0%	9,101	10,921	2,079	0.00%	
Insurance	310,000	0.71%	0	174,202	0.4%	134,430	308,632	1,368	0.00%	
Data Processing	90,000	0.21%	6,966	14,839	0.0%	74,195	89,034	966	0.00%	
Data Processing Maintenance / Licenses	360,000	0.83%	6,402	69,444	0.2%	289,830	359,274	727	0.00%	
Interest Expense	0	0.00%	0	0	0.0%	0	0	0	0.00%	
Bank Service Fees	15,000	0.03%	35	(65)	0.0%	14,675	14,610	390	0.00%	
Legal Fees	300,000	0.69%	0	79,180	0.2%	220,180	299,360	640	0.00%	
Board of Directors Expense	2,000	0.00%	0	0	0.0%	2,000	2,000	0	0.00%	
Accounting Fees	68,500	0.16%	0	0	0.0%	68,500	68,500	0	0.00%	
Equipment Purchases	600,000	1.38%	0	0	0.0%	600,000	600,000	0	0.00%	

SAN GABRIEL/POMONA REGIONAL CENTER
OPERATIONS FUND FINANCIAL REPORT

FISCAL YEAR 2022-23

PAYMENTS THROUGH SEPTEMBER 19, 2022 FOR SERVICES PROVIDED THROUGH AUGUST 31, 2022

17% OF YEAR ELAPSED

**DRAFT
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						D plus F	A minus G		
	A	B	C	D	E	F	G	H	I
	Current Allocation	% of Allocation	Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as % of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	Projected Balance Amount	Remaining Percent
Contractor & Consultants - Adm Services	807,996	1.85%	10,728	29,920	0.1%	774,595	804,515	3,481	0.01%
Contract - ABX2 Disparities	0	0.00%	0	0	0.0%	0	0	0	0.00%
Travel/mileage reimbursement	166,000	0.38%	7,180	16,540	0.0%	134,749	151,289	14,711	0.03%
ARCA Dues	80,458	0.18%	0	0	0.0%	80,458	80,458	0	0.00%
General Expenses	56,000	0.13%	2,846	4,402	0.0%	48,442	52,844	3,156	0.01%
Total Operating Expenses (Regular Operations)	6,347,954	14.56%	318,099	1,185,345	2.7%	5,129,848	6,315,193	32,761	0.08%
Total Personal Services & Operating Expenses (Regular Operations)	43,662,193	100.18%	2,547,840	5,853,706	13.4%	36,080,166	41,933,872	1,728,321	3.97%
OTHER INCOME									
Interest & Other Income	(78,000)	-0.18%	(8,575)	(12,349)	0.0%	(66,743)	(79,091)	1,091	0.00%
Total Personal Services & Operating Expenses Net of Other Income (Regular Operations)	43,584,193	100.00%	2,539,266	5,841,358	13.4%	36,013,423	41,854,781	1,729,413	3.97%
RESTRICTED FUNDS									
Family Resource Center Expenses	154,564	100.00%	0	0	0.0%	154,564	154,564	0	0.00%
Foster Grandparent/Senior Companion Expenses	1,380,279	100.00%	38,883	77,028	5.6%	1,303,251	1,380,279	0	0.00%
Community Placement Plan Expenses	854,494	100.00%	0	0		1,641,425	1,641,425	(786,931)	
Total Restricted Funds	2,389,337		38,883	77,028	99.2%	3,099,240	3,176,268	(786,931)	
Total Expenses (Including Restricted Funds)	45,973,530		2,578,149	5,918,386	12.9%	39,112,663	45,031,049	942,481	2.09%
Total Allocation Balance (Deficit)								942,481	

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.**

COMMUNITY RELATIONS/ LEGISLATIVE COMMITTEE

MINUTES FROM THE MEETING OF September 21, 2022

The following committee members were present at said meeting:

PRESENT

Joseph Huang
Karen Zarsadiaz-Ige
Trish Gonzales

GUESTS

Gisele Ragusa

STAFF:

Joe Alvarez, Interim Executive Director
Salvador Gonzalez, Director of Community Outreach
& Compliance
Josie Martinez, Community Outreach Specialist
Amos Byun, Community Outreach Specialist
Yvonne Gratianne, Manager of Communications &
Public Relations
Erika Gomez, Executive Assistant - BOD

ABSENT:

Paula Rodarte
Rachel McGrath

RECOMMENDED BOARD ACTIONS

The Community Relations/Legislative Committee recommends the following:

None

CALL TO ORDER

Joseph Huang, Chairperson, called the meeting to order at 6:02 p.m.

The minutes from the August 17, 2022, meeting were reviewed and approved.
M/S/C (Gonzales & Zarsadiaz-Ige) The committee approved the minutes.

PUBLIC INPUT

None

COMMUNITY OUTREACH/COMPLIANCE DEPARTMENT REPORT

The Community Outreach/Compliance Department staff shared where their efforts have been and presented their monthly report. Updates for the following areas were provided:

- Parent Mentor Initiative Progress
- Bridging Families to Case Management
- Culture Specialist meetings
- Critical Issues Trainings
- Staff Training
- Help Me Grow Pathways Grant
- Outreach Presentation
- Equity Partners
- Community Outreach
- Asian Community Outreach Project, 21-SG/PRC-01
- Provide Support for CY2023 Performance Contract Plan
- Provide Support for PMI Project
- Critical Issues Forum
- Language Access & Culture Competency (LACC) Project
- DDS/CHLA Pre/Post COVID EI Participant Research
- Promoting ADEPT ABA and Understanding My Child's Disability (UMCD) Online Series
- Outreaching for SG/PRC Community
- Outreaching to Asian Community
- Collaborating with Equity Partners
- Person Centered Conversation (PCC)
- Translation for Korean Families

The report was reviewed by Salvador Gonzalez, Director of Outreach and Compliance. He also announced the First Responders Training Event that is scheduled for September 29, 2022.

*(The full report is attached to these minutes)**

LEGISLATIVE ISSUES & OTHER INFORMATION

Joe Alvarez, Interim Executive Director, and staff reported the following:

- DDS Public Policy Change – Conservatorships – DDS announced immediate steps towards improvements for individuals served in

conservatorships where DDS is the court-appointed conservator. The following is designed to enhance the experience:

- Form a panel of national subject matter experts to conduct a complete review of DDS' conservatorship program
- Form a multidepartment working group to conduct enhanced reviews for each of DDS' 413 individual conservatees
- Enhance oversight and review of DDS' 413 conservatorships
- ARCA Legislative Response – The following bills impact the system and supported by ARCA:
 - AB 2917 – Websites Accessibility
 - SB 855 – Childhood Drowning Data Collection Pilot Program
 - AB 2645 – Resilience Centers
 - SB 870 – Expansion of eligibility by raisin the age onset of disability from 18 to 22 years. ARCA supports but would like the author to make amendments.
- HCBS Plan Proposal – Lucina Galarza, Director of Community Services, will report on this at the Board meeting.
- COVID -19 & Monkeypox- The weekly reports were reviewed. Currently, 15% of staff are onsite with 85% of staff working remotely. Staff continue to do live intake and SG/PRC continues to be fully operational.

ADJOURNMENT:

The next meeting will be on October 19, 2022.



San Gabriel / Pomona
Regional Center

Community Outreach/Compliance Department Report

September 7, 2022

TO: Joe Alvarez, Executive Director
FROM: Salvador Gonzalez,
Director of Community Outreach and Compliance
RE: Community Outreach and Compliance

Director Reports

Josefina Martinez, Community Outreach Specialist

- **Parent Mentor Initiative Progress:**

Number of...	August Total	Total to Date
Referral to PMI	1	86
Parent Mentors	6	6
Waiting to be Matched	0	0
Referrals Matched	0	411
Graduates	1	164
Parents Served	49	564
Hours of Mentoring	215	9302

- **Bridging families to Case Management:** For the month of August, (2) families were bridged back to case management for the following reasons: one parent communicated her daughter had surgery and needs support now that she will be returning for the new school year. The second parent has requested a day program for his daughter who is out of school and not in a program.
- **Culture Specialist meetings:** on 8/19/22 meeting with DDS for Cultural Specialists and Community Based Organizations was held. Presentations were done by the following CBO's; Black Infant Health Program and Ally Comprehensive Services where information about the services they offer, as well as increasing equity and accessibility to the community was presented on.

- **Critical Issues Trainings:** on 8/10/22 support was provided to Housing Specialist, Lisa Cipres who did a presentation on housing options. Valuable information was shared with our community on section 8, types of support, generic resources and housing alternatives. On 8/18/22 support was provided to Fair Hearing Specialist, Daniel Ibarra who did a presentation on preparing a notice of proposed action. On 8/25/22 support was provided to Education Specialist, Nora Perez-Givens on Assistive Technology; what it is, who is eligible, types of AT, and how to request for one.
- **Staff Training:** On 8/4/22 support was provided to Community Outreach Specialist, Amos Byun who provided a staff training on Family Education and Training Modules found on the ARCA Learn Portal. Information on how to navigate to the portal, which courses are offered, and other basics were shared with staff.
- **Help Me Grow Pathways Grant:** on 8/11/22 Josie and Amos met with Ellen Paddock from Help Me Grow who provided direction on activities to be worked on; forming collaborative group, upcoming technical assistance orientation and unifying agency community meeting. On 8/23/22 a meeting was held with LA Care, SPIRITT and Parent's Place to formalize a collaborative partnership towards the Help Me Grow project. On 8/24/22 a Technical Assistance orientation with VIVA and Help Me Grow was attended where information about the reporting, benchmarks, measures was reviewed. On 8/31/22 a meeting was held with unifying agencies and what strategies are being implemented toward increasing access and utilization of services.
- **Outreach Presentation:** On 8/10/22 Josie and Sal provided a presentation to Foothill Family Services and provided an overview of the Regional Center which included information on the Regional Center system, who we serve, types of services and supports offered, and contact information to Community Outreach Department. On
- **Equity Partners:** On 8/15/22 Josie met with Alma Family Services and met the Parent Mentors that are part of the PMI program. There was an opportunity to listen from each parent mentor and areas where continued improvement is needed toward connecting with the families served by SG/PRC. On 8/30/22 Josie attended Familias First CLAP workshop on services and resources. Information was shared with participants on services and resources offered by SG/PRC.
- **Community Outreach:** On 8/11/22 Josie reached out to Emmy Madrid, Disabled Students Program Services Specialist for Citrus College and secured a presentation for SG/PRC staff and community. On 8/18/22 Josie also reached out to Erica Nam, Outreach Coordinator for the Housing Rights Center. A presentation has been secured on housing rights, COVID-19 protections, local protections and programs.

Amos Byun, Community Outreach Specialist

- **Asian Community Outreach Project, 21-SGPRC-01** – Amos had Zoom meetings and GrantVantage Communications to complete revising the project measures with DDS SAE team and to set up budget transaction report format.
- **Provide Support for CY2023 Performance Contract Plan** – Amos provided Excel spreadsheets, CY2023 Performance Contract draft form with data of 2019, 2020, and June 2022, and other related

materials. Amos also participated all consultation meetings and CY2023 Performance Contract Plan meetings with each SG/PRC Client Service Departments.

- **Provide support for PMI Project** – Amos continued providing support for PMI project by revising invoice form and supporting Community Outreach Specialist, Josefina Martinez, regarding the PMI reporting through GrantVantage, collecting data from Alma, and other PMI related issues.
- **Critical Issues Forum** (Topic: Housing Options and Resources) – On 8/10/22, Amos facilitated and provided support for the Critical Issues Forum presented by Lisa Cipres, SG/PRC Housing Specialist for 205 participants. We had more than 200 participants because SG/PRC Leadership team provided support by postponing All Staff Forum and promoting the CIF to all staff.
- **Language Access & Culture Competency (LACC) Project** – Amos continued engaging with this LACC project by providing needs from Asian community and set up spreadsheet to collect SG/PRC documents to be translated through LACC Project.
- **DDS/CHLA PRE/POST COVID EI Participant Research** – Amos participated in total of six meetings with CHLA PRE/POST COVID EI Research Project staff to provide support as it is contracted with CHLA. Amos requested and received EI Intake and Follow up data from IT Team and started analyzing and filtering data to provide appropriate data through USC RedCap IVIP system for the research. Amos will continue participate in weekly DDS/CHLA COVID Research meeting to manage sharing data between SG/PRC and CHLA.
- **Promoting ADEPT ABA and Understanding My Child’s Disability (UMCD) Online Series on SG/PRC Parent Portal** (<https://sgpreparent.arcalearn.org>) – Amos continued promoting both ADEPT ABA and UMCD online modules through Community Meetings, meetings with equity partners, i.e., KASEC, BBT, and other Community Based Organizations. Amos will provide ADEPT ABA Korean facilitation with BBT.
- **Outreaching to SG/PRC Community** – Amos participated in all four weekly Community Meetings in August 2022 to update Asian community related events/workshop information. On 8/9/22, Amos had a Zoom meeting with Connie Kwok, Parents’ Place Chinese Outreach Specialist, and Wendy Lai, Foundation For Disabled Youth, to organize total of four Chinese Parent Workshop in September, October, and November 2022. provided presentation at SG/PRC Community Outreach And Compliance Department Workshop for Parents’ Place with other department staff. Amos also participated in Community Relations committee meeting on 7/20/22 to report.
- **Outreaching to Asian Community** – Amos started organizing the second and third Chinese Parent Workshop with Connie Kwok, Parents’ Place Chinese Outreach Specialist, and Wendy Lai, Foundation For Disabled Youth, to organize Employment Opportunities related workshops in August and September 2022. Amos revised and updated Asian Pediatrician List and Information Packet for Asian Pediatrician Outreaching activity to prepare outreaching visits in September 2022.
- **Collaborating with Equity Partners** – Amos continued sharing important materials with Equity Partners by sending group emails to all the Equity Partners. In August 2022, Amos sent three group emails to Equity Partners. Amos also had meetings with Equity Partners to promote collaboration in serving SG/PRC communities, including but not limited, Asian Communities.

- **Person-Centered Conversation (PCC)** – In August 2022, Amos had total of 3 PCCs for Korean parents. All of those 3 PCCs were conducted through telephone meeting.
- **Translation for Korean Families** – Amos provided Korean verbal translation for two Psychiatric Consultation with Dr. Osman, 6 verbal translation for meetings with SC and other meetings. Amos also provided written translation for Community Resource Survey, Information Packet, Executive Director Survey, and emails from SC in August 2022.

Daniel Ibarra, Fair Hearing Specialist

During the month of August, Fair Hearing received three (3) Notice of Proposed Actions for the denials: deny of reimbursement for an activity chair (EI), deny request for additional extended day hours, and denial of rental supplement. Daniel Ibarra, Fair Hearing Specialist, continues reviewing cases with managers, service coordinators, and other staff as needed, before a Notice of Proposed Action (NOPA)/DS1803 is prepared.

Fair Hearing received eight (8) DS1805/Fair Hearing Requests. The following issues are being appealed: eligibility, denial of Admissions and Assessment Process, personal assistance hours for a minor, request for additional extended day hours, social recreational activities (swimming and music lessons), and additional money to pay an independent facilitator (SDP). Four (4) informal meetings were conducted. Three (3) of the informal meetings were resolved. Two (2) mediations were held, and both were finalized. One fair hearing was scheduled but it was continued. There are five (5) pending fair hearings scheduled for September.

On 8/18/22, Daniel provided a training on “Preparing a Notice of Proposed Action/DS1803” to the staff. He is scheduled to provide a presentation on SG/PRC’s Social Recreational/Non-Medical Therapies Purchase of Service (POS) policy at the Chinese parent group on 9/24/22.

Nora Perez-Given, Education Specialist

The Education Specialist provides support to regional center staff, families, and community partners in two different areas. These areas include providing supports regarding educational matters for students ages 3 and up to include post- secondary school years and in matters related to limited conservatorships including the review of limited conservatorship letters being forwarded to court.

With regards to supports provided in educational matters

Upcoming trainings Nora will provide to SG/PRC staff:

September 15	Special Education Timelines
November 9 (1-2pm)	Special Education- Fundamentals you need to know to assist families (Mini-bootcamp for new employees)
November 17 (1-2pm)	Special Education- Fundamentals you need to know to assist families (mini-bootcamp for new employees)

December 1 (1-2pm)	Special Education- Fundamentals you need to know to assist families (mini-bootcamp for new employees)
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Meetings related to supporting individuals with their education:

Consults completed	30
School Meetings attended (IEP's/504/ SST/Resolution type meetings)	8 Note- portion of this period included summer school break

Presentations/Trainings/Outreach Completed this Month

8/18- Attended Parent Training Series Session 1- Effective IEP Participation hosted by WSGV SELPA. During this training, had the opportunity to provide information to families about San Gabriel Pomona Regional Center is available to provide support with educational matters to families who have a child with regional center.

8/24- After ICF & Medical Equipment training from L.A. CARE, Nora reached out to presenter Marssia Chutan from L.A. Care to ask further questions about ABA service providers from L.A. Care within school settings and about mental health resources from L.A. Care within school settings and how this works. Asked Marssia to present to SG/PRC about these topics we talked about in future.

8/25- IEP's and Assistive Technology- SG/PRC learned about IDEA and ADA with regards to assistive technology, what is assistive technology, who qualifies for assistive technology, documenting assistive technology via the IEP and how to request for assistive technology.

With regards to supports provided regarding limited conservatorship matters

Reviewed a total of 13 conservatorship letters from service coordinators before letters can be forwarded to the court for filing. This review is done to assure all the components of a conservatorship assessment letter are contained in letter. Consults and training to staff are provided to staff as needed regarding this topic.

Other Activity during this month

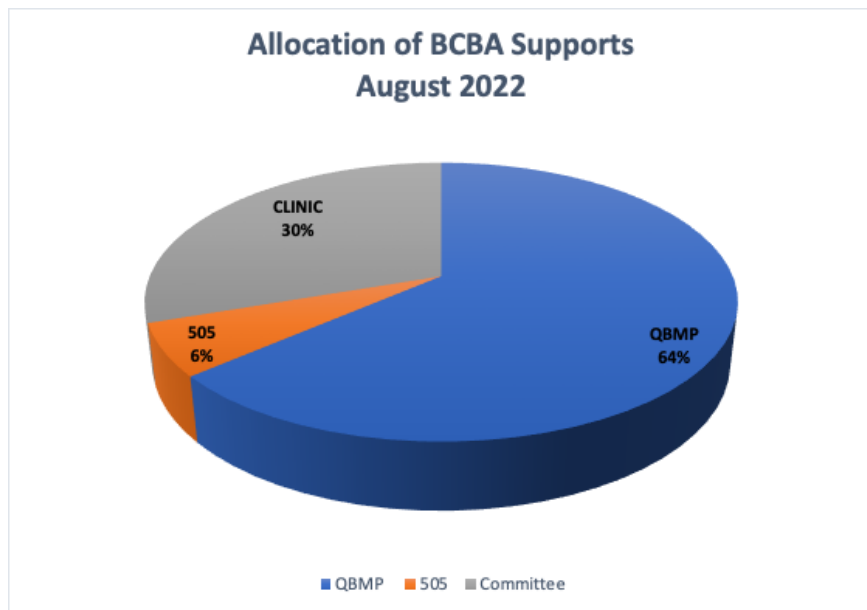
Nora is a team member of the "Exceptional Service Review Committee (ESR)" and has participated in one ESR meetings this month.

Took this month's downtime to prepare mini-training PowerPoints to provide SG/PRC staff further training before December 2022.

Joshua Trevino, Intensive Transition Specialist

In AUG 2022 your BCBA, in partnership with you SGPRC Nurse Manager Joan Williams, supported our community providers by presenting a Monkeypox informational Town Hall. The virtual Town Hall was offered to staff who are currently supporting our community in Enhanced Behavioral Support Homes and Community Crisis Homes. Information was shared regarding the current outbreak and strategies to keep both staff and individuals served safe and healthy.

In the month of Aug 2022 your SGPRC Board Certified Behavior Analyst (BCBA) directly supported a total of 33 individuals. A total of 8 individuals served, originated from Regional Centers across Southern California (ELARC, SDRC, VMRC, FNRC, NBRC, SARC, RCOG, NLARC & FDLRC). Individuals were supported in private homes, residential group homes, Community Crisis homes & Enhanced Behavior Support Homes.



63% of support in the community setting was utilized in conducting in person Qualified Behavior Modification reviews (QBMP Monitoring). These reviews execute Title 17 regulatory monitoring duties specific to SGPRC Enhanced Behavioral Support Homes and Community Crisis Homes. A total of 6% of BCBA support was utilized providing 1:1 consultation to families and Service Coordinators. 30% of BCBA support was utilized via direct behavioral consultation in your SGPRC Bio Behavioral Consultation Clinic (BBCC) and SGPRC Medication Review Clinic (MRC).

Adrianna Utley- Transition Liaison Specialist

In the month of August, Adrianna Utley joined the Community Outreach and Compliance Department as the Transition Liaison Specialist for children 0-5. Adrianna continues to train with colleagues Amos Byun, Josie Martinez, and Nora Perez- Givens in learning and completing tasks and responsibilities assigned. This includes participation with the Help Me Grow LA Pathways with First 5 LA Grant and building connections with Local Education Agencies and their SELPA's.

Bridging families to Case Management:

For August, (5) families were bridged back to case management for the following reasons: seeking information about Lanterman/Provisional Eligibility and seeking information about the school district transition process.

Maria Vargas and Wendy Hemminger, Foster Grandparent/Senior Companion Program Managers of North and South:

North:

Volunteers: 66
Individuals Served: 40
Total Hours Served: 3,152

For the month of August, volunteers were mailed informational packets regarding financial literacy and retirement. Volunteers completed and mailed back the quiz corresponding to the material for training hour credits. Volunteers were also provided a Zoom meeting/training by Angela Ayala-Rojas from Independence at Home regarding “Understanding Osteoporosis.” Currently, there are a total of 20 volunteers serving on-site and 2 serving via alternative activities (“Friendship Cards” pictured below). We had 2 volunteers retire in August (1- health and 1- personal choice). We continue integrating volunteers back to in-person service as authorized by individual sites.

8/11/2022- PM met with 2 volunteers to complete required forms to return to school site.

8/12/2022- PM assisted SC volunteer in scheduling and attending appointment for booster vaccine. PM met with volunteer to complete required forms to return to school site.

8/15/2022- PM met with a volunteer at Jellick Elementary to reintegrate volunteer to serving in person. PM also met with 2 volunteers to complete required forms to return to school site.

8/16/2022- PM met with 2 volunteers who were welcomed back to serving at Christ the King. PM also participated in monthly meeting with DDS and other program managers.

8/17/2022- PM provided station handbook training to volunteer site supervisors at Christ the King. PM also participated in meeting with DDS and IT staff to assist in providing FG/SCP database platform demonstration.

8/19/2022- PM facilitated Zoom training to volunteers. Angela Ayala-Rojas began a Bone Health Basic series with “Understanding Osteoporosis.”

8/22/2022- PM met with volunteers who were welcomed back to sites (De Anza Elementary, OPARC-Rancho and OPARC- Monte Vista).



South:

Foster Grandparents served 1,451 hours
Senior Companions served 1830.5 hours
Total hours served = 3,281.5

Volunteer Training

In August, we held another in-person In-Service meeting, providing 3 hours of training.

We gave site updates to volunteers and collected required paperwork and vaccinations for upcoming return to service.

We provided a training on Developmental Disabilities with fact sheet and quiz. We also discussed handouts on Power Outage Safety Tips for Seniors and Mosquito Safety & Control. . We ended with a Summer Word Search.

Updates

- Completed Monthly Reports
- Participated in Monthly Director’s Conference Call with DDS.
- Attended orientation along with our SC volunteers upon returning to service at RIO
- Attended going away party thrown by staff of HOPE for the volunteers leaving.
- Met new SC volunteers at HOPE that transitioned out of Elwyn for introductions and orientation.
- Prepared and delivered packets of documentation to Head Start for each volunteer to clear them to return to service in September.
- Met with Head Star HR to get new FG volunteers signed up.
- Continue to reach out to VIP and Foothill for information on their opening for service.

SG/PRC Equity Partners as of FY2021-2022:

- **Access Nonprofit Center- Parenting Black Children** - Advocacy and leadership training coalition to develop and increase representation of Black families on decision-making platforms. **Founder Ardena Bartlett ardenab@accessnonprofit.org**
- **Autism Society of Los Angeles – ASLA Cross-Cultural SDP Independent Facilitator Mentor Training Program** - Cross-cultural Self-Determination independent facilitator mentor training program. **Founder Ardena Bartlett ardenab@accessnonprofit.org**
- **Being Built Together (BBT)** - Korean navigator program with individualized case management and culturally sensitive outreach.
Contact Person: Janson Baek, contact@bbtus.org
- **Children's Hospital Los Angeles Parent Navigator Project**-Parent Navigators in Pediatric Clinics to Support Service Access - Pediatric navigator project to work 1:1 with families and facilitate new referrals to RC.
Contact Person: Mirzaian, Christine Bottrell cmirzaian@chla.usc.edu
- **Chinese Parents Association for The Disabled** - Bilingual/Bicultural Chinese Family & Self-advocate Technology Training Project - Bilingual technology training to improve service access for Chinese families and self-advocates.
Contact: Leck Lee: leck501@yahoo.com; Mei Ye: mei91755@gmail.com
- **Familias First-** Creating Leadership Among Parents (CLAP) - Create Hispanic parent leadership and training program to improve access to generic and regional center services.
Contact Person: Victor Campos: vcampos@familiasfirst.com
- **Korean American Special Education Center** - Early Intervention Outreach and Developmental Screening. - Korean Early Intervention outreach and empowerment program **KASEC Grant grant@kasecca.org**
- **So'oh-Shinálí Sister Project** - Indigenous Lens to Disabilities - Provide outreach and education to empower Indigenous families. **Contact -**

- **USC UCEDD at CHLA** - Technical Assistance and Peer-Mentorship for Parent-Led CBOs - Peer mentor program developing diverse leaders and collaborating with community-based organizations.
Contact: Olga Solomon solomon@usc.edu

- **VPDCA** – Promoting Service Access for Vietnamese Families with Children with I/DD. - Assist and support Vietnamese parents and caregivers with education and training resources.
Contact Person tienVPDCA@gmail.com

Statewide Equity Partners

- **CA Hands and Voices** - Promoting Service Access and Equity for Children Who Are Deaf. - Parent-driven education and training project to support families of children who are Deaf.

- **California Tribal Families Coalition** - Eliminating Barriers and Bias in Tribal Child Welfare for Children with I/DD. Native American education and training focused on regional center services, advocacy, and implicit bias within realm of tribal child welfare.

Respectfully,

Salvador Gonzalez, M.S.

Director of Community Outreach and Compliance



SAN GABRIEL/POMONA
REGIONAL CENTER

**Advisory Committee for Individuals
Served and Their Families**

Wednesday, October 26, 2022, at 6:00 p.m.
Videoconference Meeting

ZOOM Meeting ID: 191 486 135

Password: 681356

Committee Members:

Staff:

Preeti Subramaniam,
Co-Chairperson
Wendy Lai, Co-Chairperson
Mary Soldato
Herminio Escalante

Flor Tolley
Jessica Porter
Jaye Dixit
Ricardo Centeno

Jesse Weller
Lucina Galarza
Daniela Santana
Hortencia Tafoya
Guadalupe Magallanes
Rosa Chavez
Erika Gomez

AGENDA		ACTION
6:00 – 6:05	CALL TO ORDER Preeti Subramaniam and Wendy Lai, Co-Chairpersons	None
	<ul style="list-style-type: none"> • Roll Call • Review Agenda • Minutes of August 24, 2022 and August 24, 2022 	Quorum
		Info
		Consent
6:05 – 6:10	Public Input	Info
6:10 – 6:35	Special Presentation – Adult Day Services by Adult Services Mgr. Team	Info
6:35 – 6:40	Future Training Topics <ul style="list-style-type: none"> • December 14, 2022 - TBD 	Info
6:40 – 6:55	Updates and Information by SG/PRC <ul style="list-style-type: none"> • Self Determination Advisory - Meetings & Updates -<i>Daniela Santana, Lucina Galarza, Yaned Busch, Jessi Lagos</i> • Regional Center Services Updates– <i>Rosa Chavez & Lucina Galarza</i> • Coronavirus & Monkeypox Update – <i>Hortencia Tafoya</i> 	Info
6:55 – 7:00	*There will be not be a meeting in November. The next meeting will be on December 14, 2022.*	

**SAN GABRIEL/POMONA REGIONAL CENTER
DEVELOPMENTAL SERVICES, INC.**

Minutes of the Meeting of the

Advisory Committee for Individuals Served and Their Families

September 28, 2022

A regular meeting of the Advisory Committee for Individuals Served and Their Families was held on Wednesday, September 28, 2022. The following committee members were present at said meeting:

PRESENT

Preeti Subramaniam, Co-Chair
Wendy Lai, Co-Chair
Jessica Porter
Mary Soldato
Ricardo Centeno

GUESTS:

Gisele Ragusa
Tiffany De La Torre
Michelle Nelson
Shannon Hines
Nada Saleh

STAFF:

Joe Alvarez, Interim Executive Director
Lucina Galarza, Director, Community Services
Daniela Santana, Director, Client Services
Rosa Chavez, Assoc. Director, Family/Transition
Hortencia Tafoya, Director, Clinical Services
Yvonne Gratianne, Manager, Communications/P.R.
Yaned Busch, Manager, Specialized Services
Jessie Lagos, Manager, Specialized Services
Christina Macasaet, Dental Health Coordinator

ABSENT:

Jaye Dixit
Herminio Escalante
Flor Tolley

ITEMS DISCUSSED

CALL TO ORDER

Wendy Lai, Co-Chairperson, called the meeting to order at 6:02 pm.
A quorum was established.

The minutes of the July 27, 2022 and August 24, 2022, meetings were reviewed and approved.

M/S/C (Preeti & Soldato) Minutes from both meetings were approved by the committee.

PUBLIC COMMENT – None

SPECIAL PRESENTATION - Dental Desensitization By Christina Macasaet, Dental Health Coordinator

Ms. Macasaet gave a presentation to the committee about the dental health support SG/PRC along with our community partners provides to individuals served. She shared an overview over the following:

- Role of Dental Health Coordinator
- Referral process/triage of referrals
- Essential support to SCs and Parents
- Development of resources & trainings
- Grant Writing
- Collaborative Specialized Clinic
- Enhanced Team Supports – (BCBA, Dental, etc)
- Review of Dental Plans
- Building relationships with organization
- Dental Wellness Clinic – once every 2 months
- Dental Desensitization
- Overall Outcome

Future Training Topics:

- October 26, 2022 – Adult Day Services

Updates and Information by SG/PRC

Self Determination Program - Daniela Santana, Lucina Galarza, Yaned Busch, Jessi Lagos

- 89 individuals are enrolled
- Directives – Dated: 9/12/ 2022: Financial Management services payments and notifications. Dated 9/15/2022: Adjustments to individual budget
- SDP Meet & Greet Meetings – 2nd Tuesday of the month
- SDP LVAC Meetings– 2nd Tuesday of the month
- Partnering with Aveanna to conduct training on “Reviewing the basics of being and employer and spending limits”
- Future projects in the work to help families be successful in SDP
- Two new SDP SCs have recently joined the SDP units = 1:40 caseloads

**May Revise/ Proposed Changes/ Regional Center Services – Daniela Santana,
Lucina Galarza, Hortencia Tafoya**

- Early Start Expansion Project
- 1:40 reduced caseload ratios
- New updates to be discussed further next month.
- Tailored Day Services
- Half Day Billing
- Coronavirus & Monkeypox Update

ADJOURN

Co-Chairperson Wendy Lai adjourned the meeting.

The next Advisory Committee for Individuals Served and Their Families meeting is scheduled for Wednesday, October 26, 2022 via videoconference.

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

October 12, 2022

The following committee members were present at said meeting.

MEMBERS:

Julie Chetney
Gisele Ragusa
Bruce Cruickshank
Tris Gonzales
Bill Stewart

STAFF:

Jesse Weller, Executive Director
Lucina Galarza
Erika Gomez, Executive Assistant – BOD &
RDDF

MEMBERS ABSENT:

None

GUESTS:

A Skrow
David Bernstein
Jay Smith

RECOMMENDED BOARD ACTIONS

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT
THEY TAKE ACTION ON THE FOLLOWING: None.**

ITEMS DISCUSSED

A) **CALL TO ORDER** - Committee Chairperson, Julie Chetney, called the meeting to order at 6:05 p.m. A quorum was established.

B) **AGENDA & MINUTES APPROVAL** –

- The agenda was reviewed. The committee will not have a closed session.
- The Minutes from the September 14, 2022, meeting were reviewed and approved.
**M/S/C (Cruickshank & Gonzales) The committee approved the minutes.
Abstain: Stewart**

C) **PUBLIC INPUT**

None

D) STRATEGIC PLANNING

- Survey for Training Needs and Issues Forum
 - A survey will be built (revised from previous years) to gather data of what trainings the Board would like and there will be a survey attached to prioritize the Issues Forum topics
 - The survey will go out to all Board and its committee members
 - This committee will review the results from the survey report and determine how to calendar the Board trainings. There are several training topics that are required by DDS and the remaining will reflect the results of the Board training and needs survey
 - The committee reviewed the report from last year and proceeded to plan the survey for this year, which will be emailed to the Board and its committees this month
- Strategic Planning Event – The committee would like to plan for this event to take place on November 5, 2022 from 9am – 12pm. It is tentative and more information will be available when details can be confirmed.

E) BOARD COMPOSITION

Update Applications for Committees and VAC – The application will be revised to add information requested by some committees. Staff will provide drafts to the committee in time for their next meeting. In particular, staff will work with David Bernstein, Service Provider, and Susan Stroebel, VAC Chairperson to update the VAC application.

ADJOURNED

The meeting adjourned.

The next Strategic Development Committee meeting is scheduled for November 9, 2022.

For materials shared at meetings,
please go to www.sgprc.org,
click on the calendar and look for an event by date.
There you will find a link to the materials for each meeting.