

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
Executive/Finance Committee Meeting Minutes**

**October 12, 2022**

**PRESENT:**

Gisele Ragusa, Board President  
Julie Chetney, 1<sup>st</sup> VP  
Trish Gonzales, 2<sup>nd</sup> VP  
Preeti Subramaniam, Secretary  
Bill Stewart, Treasurer  
Natalie Webber  
Joseph Huang  
Wendy Lai

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Director, Community Services  
Dara Mikesell, Interim Chief Financial Officer  
Hortencia Tafoya, Director, Clinical Services  
Salvador Gonzalez, Director of Compliance  
Erika Gomez, Executive Assistant – BOD &  
RDDF

**GUESTS:**

A Skrow  
David Bernstein  
Jay Smith

**ABSENT:**

None

**ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE PURSUANT TO SECTION 20.04 OF THE BYLAWS**

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board.

The actions taken by the Executive/ Finance Committee at this meeting were: **Approval of Financial Report-** For the month of August 2021 in the Fiscal Year 2022-23. These expenditures are for services paid through September 19, 2022.

**ITEMS DISCUSSED**

**A. CALL TO ORDER**

Gisele Ragusa, Board President, called the meeting to order at 7:20 pm. A quorum was established.

- The committee reviewed and approved the agenda.
- The committee reviewed and approved the minutes of September 14, 2022. (M/S/C Subramaniam & Stewart) **The committee approved the minutes.**  
**Abstain: Lai**

**B. PUBLIC INPUT:**

None

**C. Contracts for Review**

Lucina Galarza, Director of Community Services, presented the following contracts:

- RCSC California, Inc. – Alford Home  
(M/S/C – Chetney & Subramaniam) **The committee approved to recommend the above-mentioned contract to the Board for their review.**
- Creative Positive Environments - Beginnings  
(M/S/C – Stewart & Subramaniam) **The committee approved to recommend the above-mentioned contract to the Board for their review.**
- Arriba  
(M/S/C – Chetney & Gonzales) **The committee approved to recommend the above-mentioned contract to the Board for their review.**
- New Day Behavioral  
(M/S/C – Gonzales & Stewart) **The committee approved to recommend the above-mentioned contract to the Board for their review.**

**D. Financial Report**

Dara Mikesell, Interim CFO, reported the following:

In Regional Center operations, the allocation based on the D-1 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. The operations D-1 allocation for fiscal year 2022-23 is currently at \$43,584,193 with projected expenditures of \$41,854,781. The year-to-date expenditures is \$5,841,358 with projected remaining expenditures of \$36,013,423. This results to an unencumbered amount of **\$1,729,413** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The total Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,380,279, we expect to spend the full amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations was **only allocated at 50%** in the D-1 amendment. Staff expect to receive full funding at the same level as last year in the amount of \$1,641,425. In the event, that staff do not receive the full allocation for CPP and DC Closure Ongoing expenditures, the regular operations budget would have to absorb these costs, thereby reducing our budget balance to **\$ 942,481** for the year.

The Purchase of Service allocation is based on the D-1 amendment in the amount of \$377,421,013. The current month's expenditure amounted to \$24,15,314 bringing the year-to-date expenditures for services to \$42,356,952. The remaining projected expenditures and late bills are in the amount of \$305,507,591 leaving an unencumbered amount of **\$29,556,470**.

CPP POS is in a separate line item, we are allocated \$100,000 for placement only.

**(M/S/C Stewart & Huang) The committee approved the Financial Report.**

#### **E. Board President's Report**

Gisele Ragusa, Board President, led the following conversation:

- Warm welcome to the new Executive Director, Jesse Weller
- Monthly Forums Topics Prioritization Survey – The Strategic Development Committee will be sending out the yearly Board Trainings Survey and will include a survey to prioritize the Monthly Forums topics.
- ARCA Update – ARCA will meet in October in San Diego to do strategic planning.
- Agenda for the upcoming Board Training(s) – October 26, 2022
  - Self Determination Implementation Update by Staff
  - Part 2 review of Whistleblower Policy (DDS Requirement)
  - Performance Contract (Salvador Gonzales)
  - Contracts review
- Agenda for Executive Finance Committee Meeting – November 9, 2022
  - Contracts for review (if any)
  - Financial information
- Strategic Planning Workshop – Tentative date: November 9, 2022, from 9am-12pm. More information to follow.

#### **F. Information**

Jesse Weller, Executive Director, and staff reported the following:

- Dr. Weller expressed his gratitude to everyone who has made him feel welcomed and supported

- Quality Incentive Program for Vendors – The Department of Developmental Services (DDS) is implementing a voluntary Quality Incentive Program (QIP) for service providers designed to improve consumer outcomes, Service Provider performance and quality of services. Participating Service Providers that meet quality measures developed will be eligible for incentive payments such as:
  - The first incentive received was of \$8000
  - ARFPSHN incentives
  - Webinars offered by DDS
- Amendments to Participant – Directed Services Regulations – DDS proposes amendments to add additional services to the list of participant directed services, in order for individuals served to choose someone they are familiar with to provide services which increases the chances for individuals served to obtain services.
  - Self Determination Program Funding – FY 2022/2023 – SG/PRC was allocated \$93,152.28. Each regional center was allocated money based on their size. The funds allocated are to support implementation. Discussion will take place in the upcoming advisory meetings about how the funds should be spent.

### **MEETING ADJOURNED**

The meeting adjourned. The next regular meeting will be held on November 9, 2022, at 7:15 p.m. via videoconference.