

**SAN GABRIEL/POMONA DEVELOPMENTAL SERVICES, INC.**  
**BOARD OF DIRECTORS**  
**Minutes of the Meeting of the Board of Directors**  
**(A California Corporation)**

**September 28, 2022**

**ATTENDANCE**

The following members of the Board of Directors were present at said meeting:

**PRESENT:**

Gisele Ragusa  
Preeti Subramaniam  
Natalie Webber  
Susan Stroebel  
Mary Soldato  
Bruce Cruickshank  
Joseph Huang  
Julie Chetney  
Wendy Lai  
Trish Gonzales  
Karen Zarsadiaz - Ige

**STAFF:**

Joe Alvarez, Interim Executive Director  
Lucina Galarza, Director, Community Services  
Dara Mikesell, Chief Financial Officer Apprentice  
Daniela Santana, Director, Client Services  
Hortencia Tafoya, Director, Clinical Services  
Salvador Gonzalez, Director, Outreach & Compliance  
Rosa Chavez, Assoc. Director Family & Transition  
Guadalupe Magallanes, Assoc. Director, Early  
Childhood Development Services  
Yvonne Gratianne, Manager, Communications/P.R.

**ABSENT:**

Jaye Dixit  
Bill Stewart

**GUESTS:**

Carl Argila

**A. CALL TO ORDER:**

Gisele Ragusa, Board President, called the meeting to order at 7:15 p.m. Roll call was taken, and a quorum was established.

The agenda for today's meeting was reviewed and approved by consent.

The minutes for the August 24, 2022 meeting were reviewed and approved by the Board.

**M/S/C (Subramaniam & Gonzalez) The Board approved the minutes.**

**B. PUBLIC INPUT:**

Mr. Carl Argila addressed the Board and gave a statement about his concerns regarding a matter over the conservatorship of his son.

**C. EXECUTIVE/FINANCE COMMITTEE**

Dara Mikesell, Interim Chief Financial Officer, reported on the following:

**Financial Report**

In regional center operations, the allocation based on the C-3 amendment is expected to meet expenditure projections. Projections include ongoing operating expenses and any outstanding encumbrances and purchase orders. The operation's C-3 allocation for fiscal year 2021-22 is currently at \$36,923,696 and staff expect to spend the full amount. The year-to-date expenditures is \$34,358,198 with projected remaining expenditures of \$2,565,497.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,218,040, staff expect to spend the full amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations funds are allocated in the C-3 amendment. Staff expect continuation funding this year in the amount of \$1,708,988 and will spend the full amount.

The Purchase of Service allocation is based on the C-3 amendment in the amount of \$318,032,645. The current month's expenditure amounted to \$5,797,337 bringing the year-to-date expenditures for services to \$277,337,599. The remaining projected expenditures and late bills are in the amount of \$12,100,317 leaving a surplus, **\$28,594,729.**

CPP/CRDP POS is in a separate line item, we are allocated a total of \$1,250,868 for placement, assessment and start-up. Additional allocation for the CPP assessment of \$ 5,887.00 is forthcoming in C-4.

SG/PRC was allocated \$ 604,110 for HCBS programs in POS.

Lucina Galarza, Director of Community Services, reported on the following:

**Contracts**

- Rowland Vista, SRF (MSC Chetney & Gonzalez) **The committee approved to recommend the review of the contract to the Board. – Abstain/Stroebel**
- ResCare Puente, ESBH (MSC Lai & Subramaniam) **The committee approved to recommend the review of the contract to the Board. – Abstain/ Stroebel**

#### **D. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE**

Joseph Huang, Chairperson, reported that the committee heard from the different member roles in the Community Outreach & Compliance Department and their efforts to the community. (see Community Outreach Report for more details). Also shared information about the First Responders Presentation on September 29<sup>th</sup>.

Mr. Huang shared information about legislative bills affecting our system that SG/PRC local legislators authored.

Mr. Alvarez and staff also provided updates on the following:

- Legislative activity
- COVID-19 report
- Monkeypox
- Health and News Alert section on the website.

#### **E. ADVISORY COMMITTEE FOR INDIVIDUALS SERVED AND THEIR**

Wendy Lai, Co-Chairperson, reported that the committee had a very comprehensive presentation by Christina Macasaet, Dental Health Coordinator, about dental health supports through her role and partnerships. The following was also discussed: Self Determination Program, COVID-19 and Monkeypox.

#### **F. VENDOR ADVISORY COMMITTEE (VAC)**

Susan Stroebel, Chairperson, gave a report on the last VAC meeting that was held on September 1, 2022. She shared some of the pressing issues for vendors that were discussed, such as:

- Challenges finding qualified employees to serve individuals who need their support.
- Individuals are not receiving the hours of services authorized and many new individuals are on waiting lists for services right now, so rate increases cannot come soon enough.
- Gas prices - For programs that serve individuals in the community, fuel costs

are becoming an issue for the programs as they cannot adjust their rates to compensate for these costs.

- Individuals served on fixed incomes are struggling because of the cost of food and utilities. It is important that they eat nutritious meals, but it is getting more and more challenging. Many are utilizing food banks.
- Paying COVID 19 sick pay was also a challenge for many vendors who had to pay employees overtime to cover shifts as well as paying absent employee sick leave.
- Discussion about the vendor committee and vendors at large wanting to return to open zoom meetings.

### **G. STRATEGIC DEVELOPMENT COMMITTEE**

Julie Chetney, Chairperson, said that the committee is actively working an upcoming Strategic Planning event for Board and Committee members.

- Election for 2<sup>nd</sup> VP, FY 22-23, The committee nominated Ms. Trish Gonzales for the role. **M/S/C (Cruickshank & Lai) The Board approved the nomination of Ms. Gonzalez to serve as 2<sup>nd</sup> V.P., on the Board during FY 22-23, effective October 2022.**
- Nominating Committee recommendation for the approval of Ms. Tina Wright to serve on the Community Relations/Legislative Committee. **M/S/C (Gonzalez & Stroebel) The Board approved the recommendation for Ms. Wright to serve as a committee member on the Community Relations/Legislative Committee, effective October 2022.**

### **H. BOARD PRESIDENT'S REPORT**

Gisele Ragusa, Board President, shared the following information:

- Upcoming Topics for Discussion “ISSUES FORUMS” – Board members will be receiving a survey to help prioritize topics
- October will be a training meeting
- November/December meetings – the Board will not meet in November. The Board meeting in December will be held on December 14, 2022.
- ARCA Meeting on strategic planning in October 2022.
- Spoke about Joe Alvarez and thanked him for his stellar leadership and guidance while serving as the agency Interim Executive Director. Mr. Alvarez addressed the Board thanking them for their trust in him during these months.

- Ms. Ragusa made a formal announcement to those in attendance about the next SG/PRC Executive Director Dr. Jesse Weller. She shared some of his background and said he would officially take on the role on October 2, 2022. (Please see Board announcement for more about Dr. Weller)

### **I. PERFORMANCE CONTRACT BACKGROUND**

Salvador Gonzalez, Director of Community Outreach and Compliance, reported on the CY 2023 Performance Contract.

- Performance Contract Process
- Requirements
- Public Policy Measures
- Disparity/Equity Measures
- Compliance Measures

For any questions or public input, please contact Mr. Salvador Gonzalez Director of Community Outreach and Compliance at (909) 710-8814 or at [sgonzalez@sgprc.org](mailto:sgonzalez@sgprc.org)

### **J. EXECUTIVE DIRECTOR'S REPORT:**

Joe Alvarez, Interim Executive Director, discussed the following:

- DDS Public Policy Change – Conservatorship Program to be reviewed and to identify alternatives and enhanced oversight. Amendment to DDS Contract under the “reporting on conservatee” section.
- ARCA legislative response – Local Bills with System Impact
  - AB 2917 Mike Fong
  - SB 855 Josh Newman
  - AB 2645 Freddie Rodriguez
  - SB 870 Portantino

Lucina Galarza, Director of Community Services shared information regarding the following:

- Outcome of CRDP Community Survey – Review of Priorities
- HCBS Plan Proposal – Submitted to DDS for \$284,110

Hortencia Tafoya, Director of Clinical Services shared information regarding the following:

- COVID-19 Updates & Reports
- Monkeypox

Ms. Trish Gonzalez asked about whether there was any follow-up or feedback received from staff about their participation at the recent job fair at Cal Poly that was held on 9/22/22. A commitment was made to report on it next month.

**K. EXECUTIVE SESSION**

There was an Executive Session regarding a Personnel Matter.

**Next meeting on Wednesday, October 26, 2022 at 7:15 p.m.**

**BOARD MINUTES FROM THE SEPTEMBER 28, 2022, 2022 MEETING**

Submitted by:



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Gisele Ragusa, Board President

\_\_\_\_11/01/2022\_\_\_\_  
Date