

ENCLOSURE B

REPORT ON ADMINISTRATIVE EXPENDITURES

Regional Center: San Gabriel/Pomona Regional Center

Date Completed: 11/22/2021

Contact Person: Roy Doronila

Telephone: (909) 710-8306

INSTRUCTIONS: Please list all regional center expenditures for administrative services for Fiscal Year (FY) 2020-21, including:

- only those expenditures made from the regional center Operations budget;
- all administrative services purchased including, but not limited to, managerial, consultant, accounting, personnel, labor relations, and legal services; and,
- expenditures procured under a contract or otherwise.

Do not include contracts for the maintenance, repair or purchase of equipment or property.
 You may copy and use additional sheets of this form.

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 20-21
Paylocity	Human Resources	Payroll Processing	\$56,487.44
ARCA	Administrative Services	Administrative Services	\$80,458.00
Company Mileage	Human Resources	Service Fees Mileage Program	\$4,072.50
Health and Human Resources Center, Inc	Human Resources	Employee Assistance Program	\$5,436.97
Wage Works	Human Resources	FSA accounts	\$4,365.40

REPORT ON ADMINISTRATIVE EXPENDITURES (continued)

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 20-21
Iron Mountain	Administrative & IT Services Consulting Services	Document Shredding & Data Storage	\$4,660.74
AGT	Accounting Services	Independent Financial Audit	\$35,000 <i>(in progress estimated \$67,000)</i>
Nedasoft, Inc	IT Services	Form & Check Printing Software Support & Annual Service Statements	\$16,000.00
NGS	IT Services	Administrative Reports Writing, Maintenance & Staff Training	\$6,710.22
SDICDS, Inc	IT Services	SANDIS Support & Module, Training	\$27,000.00
TECA Data Safe	IT Services	Cloud Back-Up & Recovery Service	\$12,000.00
Brown & Brown	Insurance Services	Liability Insurance	\$31,757.97
Risk Management Express	Insurance Services	Incident Management & Communications	\$44,409.76
Philadelphia Insurance	Insurance Services	Liability Insurance	\$143,000.00

REPORT ON ADMINISTRATIVE EXPENDITURES (continued)

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 20-21
Peter Tiedemann	Consulting Services	Fiscal Support	\$27,642.50
Roy Doronila	Consulting Services	Fiscal Support	\$4,425.00
Rebecca Ruiz	Consulting Services	Fiscal Support	\$969.00
A.J. Harrell	Consulting Services	Fiscal Support	\$2,137.50
Marlin Security Services	Consulting Services	Security Alarm System	\$432.00
Terrance K. Jew	Consulting/Training Services	Fiscal Support	\$10,531.55
Carol Tomblin	Consulting Services	Compliance Support	\$318.75
Everbridge, Inc	Consulting Services	Incident Management & Communications	\$6,480.54
DLB Associates, Inc	Consulting Services	IBM Support	\$10,568.28

REPORT ON ADMINISTRATIVE EXPENDITURES (continued)

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 20-21
Various Providers (paid with credit card or reimbursed to staff)	Consulting Services	Training	11,990.19
Strata Marketing Group	Consulting Services	Web Development	\$21,250.00 <i>(in progress total estimated \$41,000)</i>
Enright & Ocheltree, LLP	Legal Services	Legal	\$37,848.69
Musick, Peeler & Garrett	Legal Services	Legal	\$7,512.20
Education Spectrum	Consulting Services	Couching Self Determination Program	\$61,036.86
Helen Sanderson	Consulting Services	Training	\$12,000.00
Christopher Littlefield	Consulting Services	Training	\$6,500.00
Rebeca Dourado	Photography Services	Website "Getting to know our Directors"	\$3,955.00
Premier Healthcare	Clinical Services	COVID testing	\$4,160.00

REPORT ON ADMINISTRATIVE EXPENDITURES (continued)

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended in FY 20-21
Savance	Administrative Services	EIO Board	\$2,500.00
Reach Media Network	Administrative Services	Digital Signage Design Display	\$1,066.64
Citrix Systems	Administrative Services	Right Signature	\$2,926.56

REPORT ON ADMINISTRATIVE EXPENDITURES (continued)