

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
Executive/Finance Committee Meeting Minutes**

November 9, 2022

PRESENT:

Gisele Ragusa, Board President
Julie Chetney, 1st VP
Trish Gonzales, 2nd VP
Preeti Subramaniam, Secretary
Bill Stewart, Treasurer
Natalie Webber
Joseph Huang
Wendy Lai

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Director, Community Services
Dara Mikesell, Interim Chief Financial Officer
Hortencia Tafoya, Director, Clinical Services
Raquel Sandoval, Director of Human Resources
Erika Gomez, Executive Assistant – BOD &
RDDF

GUESTS:

A Skrow

ABSENT:

None

ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE PURSUANT TO SECTION 20.04 OF THE BYLAWS

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board.

The actions taken by the Executive/ Finance Committee at this meeting were: **Approval of Financial Report-** For the month of September 2022 in the Fiscal Year 2022-23. These expenditures are for services paid through October 18, 2022.

ITEMS DISCUSSED

A. CALL TO ORDER

Gisele Ragusa, Board President, called the meeting to order at 7:19 pm. A quorum was established.

- The committee reviewed and approved the agenda.
- The committee reviewed and approved the minutes of October 12, 2022. (M/S/C Stewart & Subramaniam) **The committee approved the minutes.**

B. PUBLIC INPUT:

None

C. Contracts for Review

Lucina Galarza, Director of Community Services, presented the following contracts:

- Unlimited Potential
(M/S/C – Chetney & Subramaniam) **The committee approved to recommend the above-mentioned contract to the Board for their review.**
- SVS
(M/S/C – Stewart & Huang) **The committee approved to recommend the above-mentioned contract to the Board for their review.**
- Tonopah Residence
(M/S/C – Subramaniam & Chetney) **The committee approved to recommend the above-mentioned contract to the Board for their review.**

D. Financial Report

Dara Mikesell, CFO, reported the following:

In regional center operations, the allocation based on the D-1 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. The operations D-1 allocation for fiscal year 2022-23 is currently at \$43,584,193 with projected expenditures of \$41,901,462. The year-to-date expenditures is \$8,453,154 with projected remaining expenditures of \$33,448,308. This results to an unencumbered amount of **\$1,682,731** in regular operations.

Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,380,279, staff expect the full amount to be spent. The Fairview program is included in this amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations was **only allocated at 50%** in the D-1 amendment. Staff expect to receive full funding at the same level as last year in the amount of \$1,641,425 in the D-2. In the event, that SG/PRC does not receive the full allocation for CPP and DC

Closure Ongoing expenditures, the regular operations budget would have to absorb these costs, thereby reducing the budget balance to **\$ 895,801** for the year.

The Purchase of Service allocation is based on the D-1 amendment in the amount of \$377,421,013. The current month's expenditure amounted to \$25,386,771 bringing the year-to-date expenditures for services to \$67,743,723. The remaining projected expenditures and late bills are in the amount of \$282,414,501 leaving an unencumbered amount of **\$27,262,790**.

CPP POS is in a separate line item, staff allocated \$100,000 for placement only. Prior year (FY 21/22) information is included in the graph for comparison. **(M/S/C Stewart & Gonzales) The committee approved the Financial Report.**

E. Board President's Report

Gisele Ragusa, Board President, provided the following updates:

- ARCA Update – There was a meeting in October where the members focused on Strategic Planning.
- Strategic Planning Workshop – After discussing it with the consultant, and Executive Director, Jesse Weller, the Strategic Development Committee decided to plan for this event to take place in the Spring.
- Agenda for the upcoming Board Meeting – December 14, 2022
 - Issues Forum – ABA Services
 - CEI Update
- Agenda for Executive Finance Committee Meeting – January 11, 2023
 - Strategic Planning Workshop Update
 - Financial information
- Board Training Plan - The Strategic Development Committee reviewed the results of the Training and Information Survey to select, prioritize, and schedule the Spring 2023 and Fall 2023 training topics. A training plan and report of trainings is due to DDS on December 15, 2022.

F. Information

Jesse Weller, Executive Director, and staff reported the following:

- The weekly meetings have transitioned from a webinar to a regular Zoom format.
- COVID-19 State of Emergency Status Update - On October 17, 2022, Governor Newsome announced that the COVID-19 State of Emergency will end on February 28, 2023

- Rate Model Implementation – Beginning January 1, 2023, through Fiscal Year 2023-24, the Department must adjust rates to equal one-half of the difference between rates in effect March 31, 2022, and the fully funded rate model for each provider, and additional funding must be available for the quality incentive program. Most of the rate increase for Fiscal Year 2022-23 must be used for the purpose of enhancing wages and benefits for staff who spend a minimum of 75 percent of their time providing direct services to individuals served.
- Family Cost Participation Program (FCPP) and Annual Family Program Fees (AFPF) - Effective June 30, 2022, amended Welfare and Institutions Code sections 4783 and 4785, suspending from July 1, 2022 to June 30, 2023, existing assessments, new assessments and reassessments for cost participation under the family Cost Participation Program and collections associated with the Annual Family Program Fee.
- Service Access & Equity Grants FY 2022/23
 - Statewide applications (11):
 - Applications in SG/PRC catchment (15):
 - Applications from SG/PRC (3)
- Quality Incentive Program (QIP) - DDS is implementing a voluntary Quality Incentive Program (QIP) for service provider designed to:
 - iImprove consumer outcomes, service provider performance and quality of services. Participating service providers that meet or exceed quality measures developed by DDS with input from stakeholders, will be eligible for incentive payments. Through the collective work of the Quality Incentive Program Workgroup, the QIP has six areas of focus:
 1. Prevention and Wellness
 2. Employment (designed to expand capacity to support individuals with
 3. CIE)
 4. Early Intervention
 5. Workforce Capacity
 6. Service Access
 7. Informed Choice and Satisfaction
- Fiscal Year 2022-23 CRDP/PPP Proposal – To be submitted by November 14, 2022
- Self Determination Program Funding – FY 2022/2023 – SG/PRC was allocated \$93,152.28. Each regional center was allocated money based on their size. The funds allocated are to support implementation.

MEETING ADJOURNED

The meeting adjourned. The next regular meeting will be held on January 11, 2023, at 7:15 p.m. via videoconference.

CLOSED SESSION

The committee held a closed session to discuss the Lease Matter