

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

November 9, 2022

The following committee members were present at said meeting.

MEMBERS:

Julie Chetney
Gisele Ragusa
Bruce Cruickshank
Trish Gonzales
Bill Stewart

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Director of Community Services
Erika Gomez, Executive Assistant – BOD &
RDDF

MEMBERS ABSENT:

None

GUESTS:

None

RECOMMENDED BOARD ACTIONS

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT
THEY TAKE ACTION ON THE FOLLOWING: None.**

ITEMS DISCUSSED

A) **CALL TO ORDER** - Committee Chairperson, Julie Chetney, called the meeting to order at 6:04 p.m. A quorum was established.

B) **AGENDA & MINUTES APPROVAL**

- The agenda was reviewed.
- The Minutes from the October 12, 2022, meeting were reviewed and approved with the correction of Trish's name.

M/S/C (Stewart & Gonzales) The committee approved the minutes.

Abstain: Stewart

C) **PUBLIC INPUT**

None

D) STRATEGIC PLANNING

- Survey for Training Needs and Issues Forum – The members reviewed the results, section by section.
 - From the results, the committee discussed the training topics should be prioritized for next year.
 - DDS requires the following 4 trainings: Conflict of Interest, Whistleblower Policy, DEI and COI
 - A letter detailing the plan for Board trainings must be submitted to DDS by December 15, 2022.
 - The following is what was decided:
 - February 22, 2023 – Understanding needs, resources and services for addressing mental health
 - April 26, 2023– Understanding regional center financial requirement reports and annual fiscal audits, and Communicating outcomes and costs of regional center programs to the Board and its committees
 - July 26, 2023 – Board Responsibilities and Conflict of Interest
 - October 25, 2023 – DEI and Whistleblower Policy
 - The following were topics that the Board would like to know more about:
 - Self Determination Program – This will be done as an issues forum at the January Board meeting
 - Effective strategies for interacting with legislators and other policy makers –This can be done at the Community Relations/Legislative Committee
 - Understanding Specialized Caseloads – This can be done at the Advisory Committee for Individuals Served and Their Families

- Strategic Planning Event – This event will be scheduled in the Spring. Amy Sullivan, with Kinetic Flow, will be the presenter. The committee will have a thoughtful plan. The workshop will likely be done in a couple of stages; there will be information gathering analysis, interviewing and listening sessions. The members would like the Executive team to be present.

E) BOARD COMPOSITION

- Updated Applications for Committees and VAC – The applications were revised to add information requested by some committees. Staff provided drafts to the committee of the VAC application and Board Committees application. The members will email Erika Gomez, Board Liaison, their suggestions for the Board Committees application.
M/S/C (Stewart & Gonzales) The committee approved the revised application for the VAC.
- Many Board members will term off in July. This committee would like to interview a couple of committee members for Board membership. Staff will help coordinate the interviews.

ADJOURNED

The meeting adjourned.

The next Strategic Development Committee meeting is scheduled for January 11, 2023.