

SAN GABRIEL/POMONA **REGIONAL CENTER**

NOTICE OF MEETING

Notice is hereby given that the Board of Directors of the San Gabriel/Pomona Valleys Developmental Services, Inc. will hold their monthly Board meeting on the following date and at the listed location:

DATE: Wednesday, January 25, 2023

TIME: 7:15 p.m.

PLACE: THE MEETING SESSION IS OPEN TO THE PUBLIC VIA VIDEOCONFERENCE.

All SG/PRC Board and related Committee meetings will be held via videoconference to maintain distancing during the COVID-19 outbreak. All scheduling for such video-conferenced meetings will remain at their regularly scheduled times.

Join Zoom Meeting:
Meeting ID: 234 566 141
Password: 916227

Please check our website, sgprc.org to access the zoom link and meeting materials.

If you wish to sign up for public input, please email egomez@sgprc.org

75 Rancho Camino Drive, Pomona, CA 91766
(909) 620-7722

Program of San Gabriel/Pomona Valleys Developmental Services, Inc.

SAN GABRIEL/POMONA
 REGIONAL CENTER
 75 Rancho Camino Drive
 Pomona, CA 91766

MEETING AGENDA
BOARD OF DIRECTORS MEETING
 (Meets 4th Wednesday of each Month)

Wednesday, January 25, 2023 at 7:15 p.m.
Videoconference Meeting
 ZOOM Meeting ID: 234 566 141
 Password: 916227

BOARD OF DIRECTORS

Gisele Ragusa, Board President

Julie Chetney, 1st VP

Trish Gonzales, 2nd VP

Bill Stewart, Treasurer

Preeti Subramaniam, Secretary

Mary Soldato

Susan Stroebel, VAC Chairperson

Joseph Huang

Jaye Dixit

Bruce Cruickshank

Wendy Lai

Natalie Webber

Karen Zarsadiaz - Ige

Tina Wright

Richard Centeno

		ACTION	MATERIA L	COLOR
7:15 - 7:25	CALL TO ORDER (Gisele Ragusa, Board President)	None	None	None
	• Roll Call	Quorum	None	None
	• Review Agenda	Info	Attached	White
	• Minutes of December 14, 2022	Consent	Attached	White
7:25 - 7:30	GENERAL PUBLIC INPUT (To sign up, please email @egomez@sgprc.org)	Info	None	None
7:30 - 7:40	EXECUTIVE/FINANCE COMMITTEE (Dara Mikesell, CFO) <ul style="list-style-type: none"> Financial Report (Update) Contracts for Approval (Consent) (Lucina Galarza, Director of Community Services) <ul style="list-style-type: none"> Akuchi SLS CBC Voice CBEM Insurance Policy Discussion (Update)	Consent	Attached	Ivory
7:40 - 7:45	COMMUNITY RELATIONS/LEGISLATIVE ADVISORY COMMITTEE (Joseph Huang)	Info	Attached	Orange

APPROXIMATE SCHEDULE	ITEM	ACTION	MATERIAL	COLOR
7:45 – 7:50	ADVISORY COMMITTEE FOR INDIVIDUALS SERVED AND THEIR FAMILIES (Preeti Subramaniam & Wendy Lai)	Info	Attached	Yellow
7:50 – 7:55	VENDOR ADVISORY COMMITTEE (Susan Stroebel)	Info	Attached	Goldenrod
7:55 – 8:00	STRATEGIC DEVELOPMENT ADVISORY COMMITTEE (Julie Chetney)	Info	Attached	Green
8:00 -8:05	BOARD PRESIDENT’S REPORT (Gisele Ragusa, Board President)	Info	None	None
8:05-8:25	DISCUSSION FORM – Self Determination Update	Info	None	None
8:25– 8:35	EXECUTIVE DIRECTOR’S REPORT (Jesse Weller, Executive Director)	Info	None	None
8:35 PM	OTHER BOARD & COMMUNITY ANNOUNCEMENTS	Info	None	None
<u>ADJOURNMENT OF THE BOARD OF DIRECTORS MEETING</u>				
	EXECUTIVE SESSION – None	Info	None	None

SAN GABRIEL/POMONA DEVELOPMENTAL SERVICES, INC.
BOARD OF DIRECTORS
DRAFT Minutes of the Meeting of the Board of Directors
(A California Corporation)

December 14, 2022

ATTENDANCE

The following members of the Board of Directors were present at said meeting:

PRESENT:

Gisele Ragusa
Natalie Webber
Susan Stroebel
Mary Soldato
Bruce Cruickshank
Joseph Huang
Julie Chetney
Wendy Lai
Karen Zarsadiaz - Ige
Jaye Dixit
Bill Stewart
Trish Gonzales
Preeti Subramaniam

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Director, Community Services
Dara Mikesell, Chief Financial Officer
Daniela Santana, Director of Client Services
Salvador Gonzalez, Director, Outreach & Compliance
and Team
Rosa Chavez, Assoc. Director Family & Transition
Tim Travis, Associate Director, Community Services
Hortencia Tafoya, Director of Clinical Services
Yaned Busch, Specialized Services Manager & Team
Yvonne Gratianne, Manager, Communications/P.R.
Erika Gomez, Liaison BOD & RDDF

ABSENT:

INTERPRETERS:

Jonathan Y (Mandarin)
Eduardo K (Spanish)
Amelia M (ASL)
Charlene S (Mandarin)

GUESTS:

Carl Argila
Nikisia Simmons, DDS
Tina Wright
Louise Webber
Albert Feliciano, SCDD
Ali Dorri
Elizabeth Cuevas
Mayra Garcia
Norma Gonzalez
Susie Lee
Angelica Orellana

A. CALL TO ORDER:

Gisele Ragusa, Board President, called the meeting to order at 7:21 p.m. Roll call was taken, and a quorum was established.

The agenda for today's meeting was reviewed.

The minutes for the October 26, 2022 meeting were reviewed and approved by the Board.

M/S/C (Stewart & Soldato) The Board approved the minutes.

Abstain: Subramaniam & Gonzales

B. PUBLIC INPUT:

- Mr. Carl Argila thanked Executive Director, Jesse Weller, for meeting with him. He also addressed the Board and requested that his son's conservatorship be terminated.
- Albert Feliciano, SCDD, shared information regarding the series of trainings. He provided the flyers.
- Louise Webber spoke about miscommunication issues that families may be experiencing with Service Coordinators due to high turn arounds.

C. EXECUTIVE/FINANCE COMMITTEE

Dara Mikesell, Chief Financial Officer, reported on the following:

Financial Report

In regional center operations, the allocation based on the D-1 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. The operations D-1 allocation for fiscal year 2022-23 is currently at \$43,584,193 with projected expenditures of \$42,038,784. The year-to-date expenditure is \$11,331,809 with projected remaining expenditures of \$30,706,975. This results to an unencumbered amount of **\$1,545,409** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,380,279, it is expected that the full amount will be spent. The Fairview program's is included in this amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations was **only allocated at 50%** in the D-1 amendment. Staff expect to receive full funding at

the same level as last year in the amount of \$1,628,181. If SG/PRC does not receive the full allocation for CPP and DC Closure Ongoing expenditures, the regular operations budget would have to absorb these costs, thereby reducing the budget balance to **\$ 771,724** for the year.

The Purchase of Service allocation is based on the D-1 amendment in the amount of \$377,421,013. The current month's expenditure amounted to \$26,362,408 bringing the year-to-date expenditures for services to \$94,106,131. The remaining projected expenditures and late bills are in the amount of \$253,420,049 leaving an unencumbered amount of **\$29,894,833**.

CPP POS is in a separate line item, we are allocated \$100,000 for placement only.

**M/S/C (Cruickshank & Gonzales) The Board approved the Financial Report.
Abstain: Stroebel**

Contracts for Review

Lucina Galarza, Director of Community Services, presented the following contracts:

- Unlimited Potential SLS
The Board reviewed the contracts based on their policy for contracts over \$250,000.
**M/S/C (Soldato & Gonzales) The Board approved the contract.
Abstain: Stroebel**
- SVS
The Board reviewed the contracts based on their policy for contracts over \$250,000.
**M/S/C (Stewart & Soldato) The Board approved the contract.
Abstain: Stroebel**
- Tonopah Residence
The Board reviewed the contracts based on their policy for contracts over \$250,000.
**M/S/C (Cruickshank & Soldato) The Board approved the contract.
Abstain: Stroebel**

D. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE

Joseph Huang, Chairperson, reported that the committee heard from the different members of the Community Outreach & Compliance Department and their efforts to the community. (See Community Outreach Report for more details). Also shared, was information about the following legislative items: AB 2216, AB 2242, AB 2511, ACR 160, ACR 165.

E. ADVISORY COMMITTEE FOR INDIVIDUALS SERVED AND THEIR

Wendy Lai, Co-Chairperson, reported that the committee had a very comprehensive presentation by the Transition Team. They also received updates about Self Determination.

F. VENDOR ADVISORY COMMITTEE (VAC)

Susan Stroebel, Chairperson, shared that service providers continue to face staffing issues. Rate increases are important to be able to compete. The VAC members have discussed the significance of introducing young people to the field. She also addressed the concerns some vendors have about the end of remote services. Lastly, she informed that there will be HCBS trainings in the new year.

G. STRATEGIC DEVELOPMENT COMMITTEE

Julie Chetney, Chairperson, said that the committee is actively working on the upcoming Strategic Planning event for Board and Committee members.

- Recommendation of New Board Member, FY 22-23 - The committee interviewed Ricardo Centeno. **M/S/C (Stewart & Gonzales) The Board approved the recommendation of Mr. Centeno to serve as a Board Director.**
- Recommendation of New Board Member, FY 22-23 - The committee interviewed Ms. Tina Wright. **M/S/C (Stewart & Soldato) The Board approved the recommendation of Mrs. Tina Wright to serve as a Board Director.**

H. BOARD PRESIDENT'S REPORT

Gisele Ragusa, Board President, shared the following information:

- ARCA Meeting will meet in the new year and will continue with their Strategic Planning
- She wished everyone a happy holiday season.
- Ms. Ragusa made a formal announcement that the members will have a closed session related to the building's lease.

I. DISCUSSION FORUM – GATEWAY TO CHANGE (ABA SERVICES)

Christine Lee presented on the following points:

- Behavior Therapy

- Applied Behavior Analysis
- CA Senate Bill 946
- Behavioral Health Treatment
- Qualified Autism Service Provider
- ABA Certification
- Parental Concerns
- Providers
- Ways to file a complaint
- State regulations
- Assembly Bill 1715
- Overcoming hurdles

J. EXECUTIVE DIRECTOR’S REPORT:

Jesse Weller, Executive Director, discussed the following (for the complete, detailed Director’s Report, please see attachment:

- *COVID – 19 State of Emergency Status* - On October 17, 2022, Governor Newsom, announced that the COVID-19 State of Emergency will end on February 28, 2023.
- *Little Hoover Commission Hearings on Developmental Services* - The Little Hoover Commission held its last hearing on Thursday December 8, 2022.
- *988 Suicide & Crisis Lifeline Available 24/7 Nationwide* - The National Suicide Prevention Lifeline (800-273-TALK) is now: 988 Suicide and Crisis Lifeline.
- *Project Connect: Disability Support Phone Line 1(888)-847-3209* - The Arc of California and the Stony Brook University School of Social Welfare offer telehealth support for individuals with intellectual and developmental disabilities, their families, direct support professionals, and others who support individuals.
- *AB 1331 (Irwin) – Mental Health: Statewide Director of Crisis Services* - This bill would have required the director to appoint a full-time Statewide Director of Crisis Services to monitor, support, and coordinate with support providers, with the goal of having a comprehensive crisis care system.
- *AB 371 (Jones-Sawyer) – Shared Mobility Devices: Insurance Tracking* - This bill would require a shared mobility service provider to affix to each shared mobility device a tactile sign containing raised characters and accompanying

Braille, as specified, to identify the device for the purpose of reporting illegal or negligent activity.

- *AB 1663 (Maienschien) – Alternative to Conservatorships* - This bill was signed into law requiring the courts to consider alternatives to conservatorship, such as supported decision-making. This means individuals with developmental disabilities may choose others to support them in making decisions and having those decisions honored.
- *SB 870 (Portantino) – Age of Disability Onset* - This bill was vetoed by the Governor, which would have raised the age of disability onset from 18 to 22 years of age. The basis for vetoing the bill included the fact that there is a need for resource development in order to support expansion of regional center eligibility, a point raised by ARCA. Future work on this particular issue should include cost estimates associated with expanding the eligibility criteria as defined in this bill.
- *SB 882 (Eggman) – Law Enforcement Interactions* - This bill was signed into law and will create an advisory council for law enforcement regarding effective ways to interact with individuals with developmental disabilities.
- *Department Guidance on Extension of Waivers, Modifications, and Directives due to COVID-19* - This Directive extends the provisions of former extensions, waivers, and modifications into December 2022.
- *June 2022 Trailer Bill Language Affecting Regional Centers (Summary of the Recently Enacted Developmental Services Budget Trailer Senate Bill 188)* - The Department has released a summary of the recently enacted Developmental Services Budget Trailer Bill, Senate Bill 188, which directly impacts regional centers, state operated services, and the disabilities services system.
- *Early Start – Child Find and Identification* - To meet the requirements of this measure, regional centers will submit a Child Find Plan for their catchment area by completing and submitting the Enclosure to the Department by April 1, 2023. In the Child Find Plan, the regional center will identify how it intends to address and target the underserved populations prioritized in the federal code for Early Intervention as defined in 34 Code of Federal Regulations, Section 303.302(b), including: unhoused children and families, children in

foster care, and Native American children and families who reside on tribal lands.

- *Early Start – Timely Access to Early Start Services* - Performance Measure Data To meet the requirements of this measure, the data source that will be used is the Early Start Report (ESR), specifically the date of referral in field 9a and the IFSP date in field 11, which for the purposes of this measure represent the referral date and completion of the IFSP, respectively. Fiscal Year (FY) 2021-22 ESR data will be used to establish a baseline.
- *Staffing Statistics* - As of November 30, 2022, SG/PRC has 419 authorized positions. This total number includes 401 full time employees and 18 vacancies. Projected Recruitment for January 2023 to fill vacancies: 1 IT Network Specialist, 1 IT System Operator, 1 Early Start Manager, 1 Nurse Consultant, 1 Mental Health Specialist, 1 Board Certified Behavior Analyst, 1 Part-Time Board-Certified Behavior Analyst, 2 Admissions Coordinators, and 1 Specialized Service Coordinator (1:25).
- *Individual Served Statistics* - As of November 30, 2022, SG/PRC served 15,606 individuals. During November of 2022, Early Start (Birth to Three Years of Age) Admissions received 191 new referrals, 168 were found eligible. Lanterman (3 Years of Age through Adulthood) Admissions received 36 new referrals, 54 were found eligible. Exiting Early Intervention at 3 years of age, 41 found eligible under Lanterman and 1 under Provisional Lanterman eligibility.
- *Self-Determination Program (SDP)* - As of November 30, 2022, SG/PRC has 96 participants that are fully in the SDP program with approved spending plans and SDP IPPs.
- *Foster Grandparent & Senior Companion Program* - Holiday event held for volunteers at the Ronald Reagan Presidential Library in Simi Valley today, 12/14/2022. SG/PRC extends gratitude and appreciation for all volunteers for their dedication and commitment.
- *Weekly Meetings & Holiday Schedule* - Holiday schedules have been announced and meetings will reconvene the week of January 9, 2023.
- Food Bank of Southern California – 532-435-3577

K. EXECUTIVE SESSION

There was an Executive Session regarding the lease.

Next meeting on Wednesday, January 25, 2023 at 7:15 p.m.

BOARD MINUTES FROM THE DECEMBER 14, 2022, 2022 MEETING

Submitted by:

Gisele Ragusa, Board President

Date



**San Gabriel / Pomona
Regional Center**

San Gabriel/Pomona Regional Center

Jesse Weller, Psy.D.

Executive Director's Report

Wednesday December 14, 2022

State/Local Updates

- COVID-19 State of Emergency Status
On October 17, 2022, Governor Newsom announced that the COVID-19 State of Emergency will end on February 28, 2023. This timeline provides the health care system with some flexibility to address the needs of the community in the event of any COVID-19 surges. In addition, this timeline allows for state and local entities to prepare for this transition.
- Little Hoover Commission Hearings on Developmental Services
The Little Hoover Commission held its last hearing on Thursday December 8, 2022. The sole panelist was Aaron Carruthers, Executive Director, State Council on Developmental Disabilities. The focus of the hearing was on assessing service access and equity, discussing underlying causes of disparities, and for proposals on how the systems can be improved overall for consistency for individuals and their families.
- 988 Suicide & Crisis Lifeline Available 24/7 Nationwide
The National Suicide Prevention Lifeline (800-273-TALK) is now: 988 Suicide and Crisis Lifeline. 988 has been designated as the new three-digit number. This became effective on July 16, 2022. This resource has been added on the SG/PRC website.
- Project Connect: Disability Support Phone Line 1(888)-847-3209
The Arc of California and the Stony Brook University School of Social Welfare offer telehealth support for individuals with intellectual and developmental disabilities, their families, direct support professionals, and others who support individuals. The support line is staffed by graduate students in the School of Social Welfare and supervised by licensed social workers. The graduate students offer a wide range of support services including counseling, wellness checks, depression screening, and referral to community services.

Legislative Information

AB 1331 (Irwin) – Mental Health: Statewide Director of Crisis Services

This bill would have required the director to appoint a full-time Statewide Director of Crisis Services to monitor, support, and coordinate with support providers, with the goal of having a comprehensive crisis care system.

AB 371 (Jones-Sawyer) – Shared Mobility Devices: Insurance Tracking

This bill would require a shared mobility service provider to affix to each shared mobility device a tactile sign containing raised characters and accompanying Braille, as specified, to identify the device for the purpose of reporting illegal or negligent activity.

AB 1663 (Maienschien) – Alternative to Conservatorships

This bill was signed into law requiring the courts to consider alternatives to conservatorship, such as supported decision-making. This means individuals with developmental disabilities may choose others to support them in making decisions and having those decisions honored.

SB 870 (Portantino) – Age of Disability Onset

This bill was vetoed by the Governor, which would have raised the age of disability onset from 18 to 22 years of age. The basis for vetoing the bill included the fact that there is a need for resource development in order to support expansion of regional center eligibility, a point raised by ARCA. Future work on this particular issue should include cost estimates associated with expanding the eligibility criteria as defined in this bill.

SB 882 (Eggman) – Law Enforcement Interactions

This bill was signed into law and will create an advisory council for law enforcement regarding effective ways to interact with individuals with developmental disabilities.

Department of Developmental Services Directives

- [Department Guidance on Extension of Waivers, Modifications, and Directives due to COVID-19](#)
This Directive extends the provisions of former extensions, waivers, and modifications into December 2022.

- June 2022 Trailer Bill Language Affecting Regional Centers (Summary of the Recently Enacted Developmental Services Budget Trailer Senate Bill 188)

The Department has released a summary of the recently enacted Developmental Services Budget Trailer Bill, Senate Bill 188, which directly impacts regional centers, state operated services, and the disabilities services system. This communication was developed to provide a high-level summary of Senate Bill 188. Regional centers should continue to educate their communities regarding these legislative changes. In addition, the communication contains implementation status updates.

- Regional Center Performance Measures

Early Start – Child Find and Identification

- To meet the requirements of this measure, regional centers will submit a Child Find Plan for their catchment area by completing and submitting the Enclosure to the Department by April 1, 2023.
- In the Child Find Plan, the regional center will identify how it intends to address and target the underserved populations prioritized in the federal code for Early Intervention as defined in 34 Code of Federal Regulations, Section 303.302(b), including: unhoused children and families, children in foster care, and Native American children and families who reside on tribal lands.
 - As described in the Enclosure, at minimum, the Child Find Plan must include:
 - Referral sources for all counties in the regional center’s catchment area including referral agency type.
 - Referral sources that will be the priority for the Fiscal Year (FY) 2023-24 reporting period and the basis for prioritization.
 - Priority for child find activities (birth through age one, birth through age two) for FY 2023-24.
 - If the primary referral sources assist the regional center in targeting underserved populations.
 - Child find activities that will be completed in the reporting period.
 - Confirmation that all counties/zip codes in the catchment area are incorporated in the plan.
- To meet the requirements of Measure 2, the Department will continue to publish the targeted number of children ages birth through age one and birth through age two who have been determined eligible for Early Start services and have an Individualized Family Service Plan. The Department will report on the targeted percentage of children expected to be served, and the actual number served by the regional center, annually.
- In addition, the Department will provide regional center specific reports on this data with county or zip code identified for each child served, reported by language, race and ethnicity to further support a targeted plan for child find.

Early Start – Timely Access to Early Start Services

- Performance Measure Data To meet the requirements of this measure, the data source that will be used is the Early Start Report (ESR), specifically the date of referral in field 9a and the IFSP date in field 11, which for the purposes of this measure represent the referral date and completion of the IFSP, respectively. Fiscal Year (FY) 2021-22 ESR data will be used to establish a baseline.
 - By January 16, 2023, the Department will provide regional centers with draft data and regional centers will have the opportunity to review the data and address anomalies by March 16, 2023. IFSP records with properly documented exceptional family circumstances will be factored into the calculations for the performance incentives.
 - Data used for this measure is subject to validation by the Department and must meet the data definitions below.
- Service Access and Equity Grants

Outcomes are pending for Community Based Organizations (CBOs) and regional centers who submitted proposals for grant funds available in FY2022/23 to assist with reducing disparities and attaining improved outcomes for diverse communities.

San Gabriel/Pomona Regional Center

- Staffing Statistics

As of November 30, 2022, SG/PRC has 419 authorized positions. This total number includes 401 full time employees and 18 vacancies. Tim Travis re-joined SG/PRC on Dec 5, 2022, as the Associate Director of Community Services. Welcome back, Tim!

Projected Recruitment for January 2023 to fill vacancies: 1 IT Network Specialist, 1 IT System Operator, 1 Early Start Manager, 1 Nurse Consultant, 1 Mental Health Specialist, 1 Board Certified Behavior Analyst, 1 Part-Time Board-Certified Behavior Analyst, 2 Admissions Coordinators, and 1 Specialized Service Coordinator (1:25).
- Individual Served Statistics

As of November 30, 2022, SG/PRC served 15,606 individuals. During November of 2022, Early Start (Birth to Three Years of Age) Admissions received 191 new referrals, 168 were found eligible. Lanterman (3 Years of Age through Adulthood) Admissions received 36 new referrals, 54 were found eligible. Exiting Early Intervention at 3 years of age, 41 found eligible under Lanterman and 1 under Provisional Lanterman eligibility.

- Self-Determination Program (SDP)

As of November 30, 2022, SG/PRC has 96 participants that are fully in the SDP program with approved spending plans and SDP IPPs. The SG/PRC SDP team hosted a Meet and Greet session on Thursday November 8, 2022. The SDP Local Volunteer Advisory Committee met on November 8, 2022. For FY 2022/23, SG/PRC received \$93,152.28 to assist in the implementation of SDP. Everyone is welcome and encouraged to attend meetings to learn about SDP.

Disability Voices United (DVU) hosted a Breaking Through Self-Determination Barriers Conference on Friday December 2, 2022. SG/PRC had representation on a panel that discussed how race, ethnicity, and location of where you live should not affect program enrollment into SDP. This session will discuss the steps we can take to build a program with equitable experiences and outcomes for everybody.

State Council on Developmental Disabilities (SCDD) is inviting those who were on the SDP interest list or enrolled in SDP to complete a survey on the program to help them complete their required report on the program.

- Foster Grandparent & Senior Companion Program

Holiday event held for volunteers at the Ronald Reagan Presidential Library in Simi Valley today, 12/14/2022. SG/PRC extends gratitude and appreciation for all volunteers for their dedication and commitment.

- Weekly Meetings & Holiday Schedule

SG/PRC Weekly Meetings with Vendors continue to be held every Monday at 10AM. The SG/PRC Community Meetings continue to be held every Tuesday at 10AM. Holiday schedules have been announced and meetings will reconvene the week of January 9, 2023. SG/PRC will continue to keep our community updated on any important state/local updates throughout the Holiday season

SG/PRC will remain fully operational and serving families throughout the Holiday season and open to the public for walk-ins or emergencies. SG/PRC will be observing Christmas Eve, Christmas, New Years Eve, and New Years and will have our 24/7 hotline available on those observed Holidays.

SAN GABRIEL/POMONA
REGIONAL CENTER

Committee Reports & Information



December – January

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.**
Executive/Finance Committee Meeting Minutes

January 11, 2023

PRESENT:

Gisele Ragusa, Board President
Trish Gonzales, 2nd VP
Preeti Subramaniam, Secretary
Bill Stewart, Treasurer
Natalie Webber
Joseph Huang
Wendy Lai

GUESTS:

A Skrow

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Director, Community Services
Tim Travis, Associate Director, Community Services
Dara Mikesell, Interim Chief Financial Officer
Hortencia Tafoya, Director, Clinical Services
Raquel Sandoval, Director of Human Resources
Erika Gomez, Executive Assistant – BOD & RDDF

ABSENT:

Julie Chetney, 1st VP

ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE PURSUANT TO SECTION 20.04 OF THE BYLAWS

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board.

The actions taken by the Executive/ Finance Committee at this meeting were:

Approval of Financial Report- For the month of November 2022 for the Fiscal Year 2022-23. These expenditures are for services paid through December 16, 2022.

ITEMS DISCUSSED

A. CALL TO ORDER

Gisele Ragusa, Board President, called the meeting to order at 7:18 pm. A quorum was established.

- The committee reviewed and approved the agenda.
- The committee reviewed and approved the minutes of November 9, 2022. **(M/S/C Stewart & Subramaniam) The committee approved the minutes.**

B. PUBLIC INPUT:

None

C. Contracts for Review

Lucina Galarza, Director of Community Services, presented the following contracts:

- *Akuchi SLS*
(M/S/C – Gonzales & Stewart) The committee approved to recommend the above-mentioned contract to the Board for their review.
- *Voice*
(M/S/C – Subramaniam & Stewart) The committee approved to recommend the above-mentioned contract to the Board for their review.
- *CBC*
(M/S/C – Lai & Huang) The committee approved to recommend the above-mentioned contract to the Board for their review.
- *CBEM*
(M/S/C – Stewart & Gonzales) The committee approved to recommend the above-mentioned contract to the Board for their review.

D. Financial Report

Dara Mikesell, CFO, reported the following:

In regional center operations, the allocation based on the D-1 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. The operations D-1 allocation for fiscal year 2022-23 is currently at \$43,584,193 with projected expenditures of \$42,012,565. The year-to-date expenditure is \$14,403,409 with projected remaining expenditures of \$30,706,975. This results in an unencumbered amount of **\$1,571,628** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,380,278, staff expect the full amount to be spent. The Fairview program's is included in this amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations was **only allocated at 50%** in the D-1 amendment. Staff expect to receive full funding at the same level as last year in the amount of \$1,628,181. If not the full allocation for CPP and DC Closure Ongoing expenditures is not received, the regular operations budget would have to absorb these costs, thereby reducing our budget unencumbered balance to **\$ 797,643** for the year.

The Purchase of Service allocation is based on the D-1 amendment in the amount of \$377,421,013. The current month's expenditure amounted to \$25,434,961, bringing the year-to-date expenditures for services to \$119,541,092. The remaining projected expenditures and late bills are in the amount of \$227,516,875 leaving an unencumbered amount of **\$30,363,045**.

CPP POS is in a separate line item, we are allocated \$100,000 for placement only.

(M/S/C Stewart & Gonzales) The committee approved the Financial Report.

E. Board President's Report

Gisele Ragusa, Board President, provided the following updates:

- The Board training report was submitted to DDS.
- ARCA Update – There will be a meeting next week and she will continue to provide the Board with incoming information.
- Strategic Planning Workshop –The Strategic Development Committee continues to move forward with coordinating the Strategic Planning Workshop that will take place in the Spring.
- Agenda for the upcoming Board Meeting – January 25, 2023
 - Issues Forum
 - Strategic Workshop update
- Agenda for Executive Finance Committee Meeting – February 8, 2023
 - Strategic Planning Workshop Update
 - Financial information
- After asking the Board members, Board President, Gisele Ragusa, informed that for the time being, the Board and its committees will continue to meet via videoconference, Zoom.

F. Information

Jesse Weller, Executive Director, and staff reported the following:

- ARCA Summary of the Governor's January Budget for FY 23-24
 - The overall budget for the service system now stands at \$14 Billion – 60% (8.6 Billion) of which is General Fund.

- SG/PRC Insurance Coverage - SG/PRC's Insurance Broker, RMX Insurance Services, has brought forward annual insurance renewals for binding.
- COVID-19 State of Emergency Status Update - On October 17, 2022, Governor Newsome announced that the COVID-19 State of Emergency will end on February 28, 2023.
- Transportation Services - The Department of Developmental Services, (DDS) released directive on Transportation Services Monthly Reimbursement Rate that allows for a temporary reimbursement methodology through January 1st 2023 through December 31st 2023. Providers may continue to use traditional reimbursement rates; however, only one reimbursement rate may be used for each individual in a given month. SG/PRC staff met with transportation providers earlier today.
- Regional center performance measures - DDS worked with the Regional Center Performance Measures Workgroup consisting of representatives from all aspects of the developmental disability services system to develop performance incentives and measures to promote improvements and consumer outcomes and regional center performance.
 - Six focus areas identified by the workgroup:
 1. Early Start
 2. Employment
 3. Equity and Cultural Competency
 4. Individual Family Experience and Satisfaction
 5. Person Centered Services Planning
 6. Service Coordination and Regional Center Operations
- Person centered planning for Service Coordinators - Regional centers will identify trainers who are employed by regional centers by June 1, 2023 and then have all Service Coordinators participate in person centered planning by June 1, 2024.
- Early Start – Child Find - Regional centers submits a Child Find plan by April 1, 2023, and work with DDS to establish a reporting structure that will be used by all regional centers on the types of outreach/Child Find activities.
- Early Start – Time Access to Services - Adhering to timelines by using Early Start Report Data fields on date of referral and completion of IFSP date. DDS will submit baseline data to regional centers to validate by January 16, 2023 and to address data anomalies by March 16, 2023.

- Rate Model Updates – Beginning January 1, 2023, through Fiscal Year 2023-24, the Department must adjust rates to equal one-half of the difference between rates in effect March 31, 2022, and the fully funded rate model for each provider, and additional funding must be available for the quality incentive program. Most of the rate increase for Fiscal Year 2022-23 must be used for the purpose of enhancing wages and benefits for staff who spend a minimum of 75 percent of their time providing direct services to individuals served. SG/PRC will enter the new rates next week to have them on the rate table for vendors to bill at the end of January.
- State Minimum Wage Increase - Effective January 1, 2023- Effective January 1, 2023, due to the implementation of Senate bill SB3, the minimum wage in California will increase to \$15.50 per hour for all employers. Many vendors will either receive or be eligible to request a rate increase if necessary to adjust employees' pay to comply with the new minimum wage.

MEETING ADJOURNED

The meeting adjourned. The next regular meeting will be held on February 8, 2023, at 7:15 p.m. via videoconference.

CLOSED SESSION

The committee held a closed session to discuss a personnel matter.

SAN GABRIEL/POMONA REGIONAL CENTER
FINANCIAL REPORT
FISCAL YEAR 2022-23

PAYMENTS THROUGH DECEMBER 16, 2022 FOR SERVICES PROVIDED THROUGH NOVEMBER 30, 2022

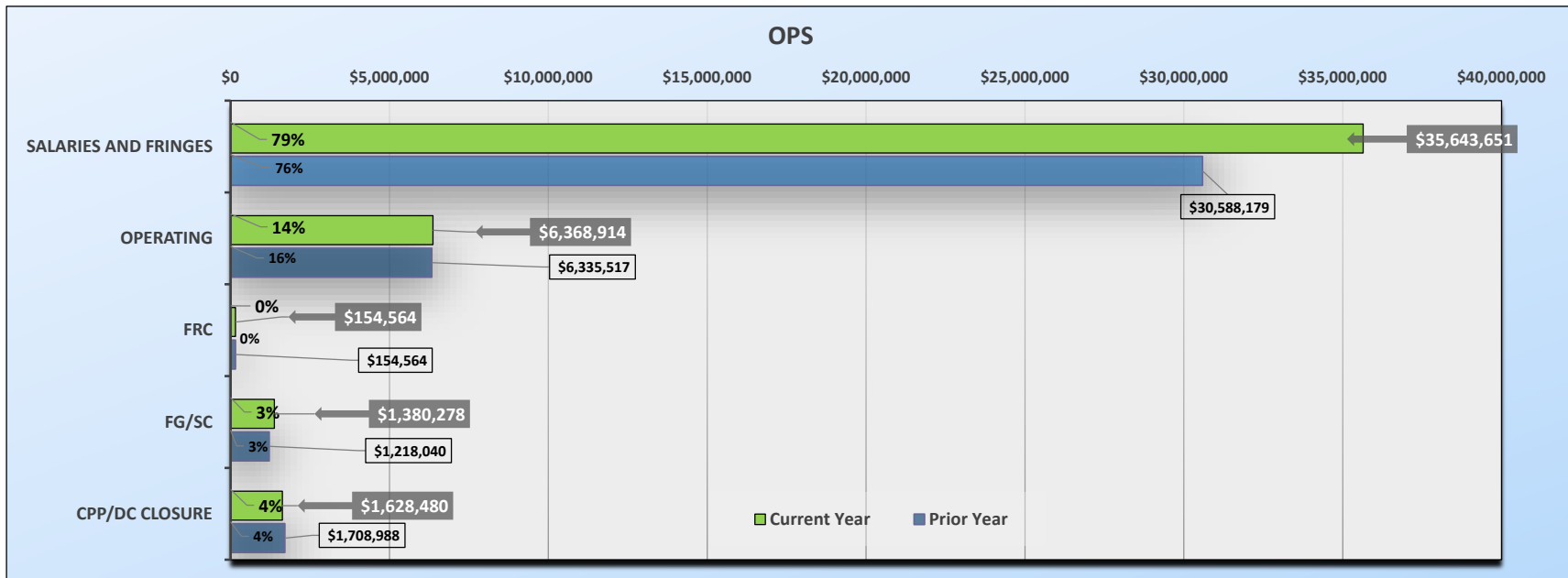
OPERATIONS (OPS)

REGIONAL CENTER

	MTD	YTD	Remaining	Total	FY 21/22
Salaries and Fringes	\$2,493,493	\$11,934,214	\$23,709,438	\$35,643,651	\$30,588,179
Operating Expenses	\$578,106	\$2,469,195	\$3,899,719	\$6,368,914	\$6,335,517
Total	\$3,071,600	\$14,403,409	\$27,609,156	\$42,012,565	\$36,923,696
Allocation (D-1)				\$43,584,193	\$36,923,696
Surplus/(Deficit)				\$1,571,628	\$0

RESTRICTED OPS FUNDS

Family Resource Center	\$0	\$41,918	\$112,646	\$154,564	\$154,564
Foster Grandparent/Senior Companion	\$70,683	\$262,064	\$1,118,214	\$1,380,278	\$1,218,040
CPP and DC Closure Ongoing Workload	\$15,347	\$46,042	\$1,582,438	\$1,628,480	\$1,708,988
Total	\$86,030	\$350,024	\$2,813,298	\$3,163,322	\$3,081,592
Allocation (D-1)				\$2,389,337	\$3,081,592
Surplus/(Deficit)				(\$773,985)	\$0

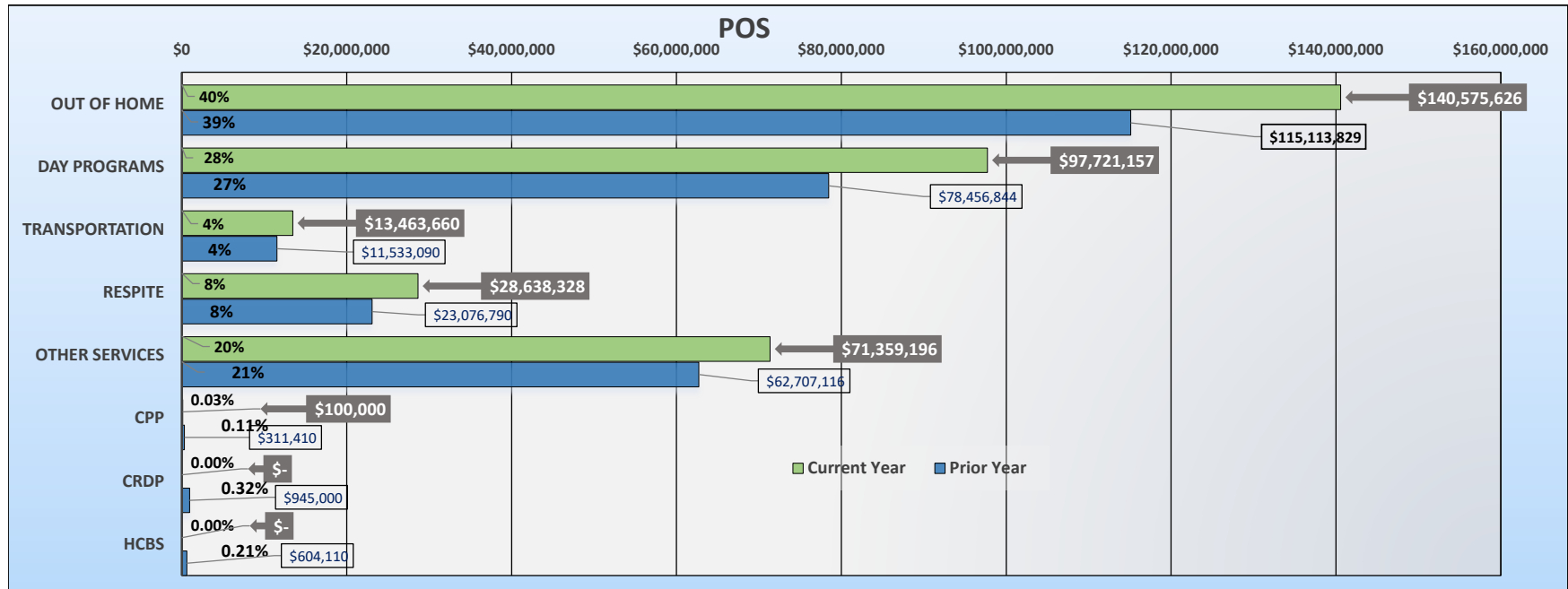


SAN GABRIEL/POMONA REGIONAL CENTER
FINANCIAL REPORT
FISCAL YEAR 2022-23

PAYMENTS THROUGH DECEMBER 16, 2022 FOR SERVICES PROVIDED THROUGH NOVEMBER 30, 2022

PURCHASE OF SERVICES (POS)

<u>REGIONAL CENTER</u>	MTD	YTD	Remaining	Total	FY 21/22
Out of Home	\$10,947,217	\$52,883,764	\$87,691,862	\$140,575,626	\$115,113,829
Day Programs	\$6,815,261	\$31,431,907	\$66,289,250	\$97,721,157	\$78,456,844
Transportation	\$710,478	\$4,799,140	\$8,664,520	\$13,463,660	\$11,533,090
Respite	\$2,050,088	\$8,073,399	\$20,564,929	\$28,638,328	\$23,076,790
Other Services	\$5,274,471	\$23,907,472	\$47,451,725	\$71,359,196	\$62,707,116
SPA/ICF Reimbursements	(\$362,554)	(\$1,554,589)	(\$3,145,411)	(\$4,700,000)	(\$4,484,533)
Total	\$25,434,961	\$119,541,092	\$227,516,875	\$347,057,968	\$286,403,136
Allocation (D-1)				\$377,421,013	\$318,032,645
Surplus/(Deficit)				\$30,363,045	\$31,629,509
RESTRICTED POS FUNDS					
CPP	(\$111)	\$0	\$100,000	\$100,000	\$311,410
CRDP	\$0	\$0	\$0	\$0	\$945,000
HCBS	\$0	\$0	\$0	\$0	\$604,110
Total	(\$111)	\$0	\$100,000	\$100,000	\$1,860,520
Allocation (D-1)				\$100,000	\$1,854,978
Surplus/(Deficit)				\$0	(\$5,542)



SAN GABRIEL/POMONA REGIONAL CENTER

STATEMENT OF FINANCIAL POSITION

November 30

2022

ASSETS

Cash and Cash Equivalents	\$	37,516,383
Receivable - State Regional Center Contracts		63,443,811
Receivable - Intermediate Care Facility Providers		1,585,802
Other Receivables		203,588
Prepaid Expenses		19,014
Deposits		12,459
TOTAL ASSETS	\$	102,781,057

LIABILITIES AND NET ASSETS

Liabilities

Accounts Payable	\$	22,832,064
Advance - State Regional Center Contracts		79,541,481
Accrued Salaries and Payroll Taxes		306,013
Other Payables		1,498
Reserve for Unemployment Insurance		100,000

Total Liabilities \$ 102,781,057

Net Assets

Without Donor Restriction

With Donor Restriction

Total Net Assets

TOTAL LIABILITIES AND NET ASSETS \$ 102,781,057

SAN GABRIEL/POMONA REGIONAL CENTER
PURCHASE OF SERVICES FUND FINANCIAL REPORT

FISCAL YEAR 2022-23

PAYMENTS THROUGH DECEMBER 16, 2022 FOR SERVICES PROVIDED THROUGH NOVEMBER 30, 2022

42% OF YEAR ELAPSED

**DRAFT
 COPY**

CONTRACT ALLOCATIONS	Regular POS	CPP	HCBS	Other	Total		
Preliminary Allocation (Regular POS)	279,364,111				279,364,111		
D-1	98,056,902	100,000			98,156,902		
D-2					0		
D-3					0		
Total Contract Allocation	377,421,013	100,000	0		377,521,013		
					C plus E		
	A	B	C	D	E	F	G
		Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as percent of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	Projected as percent of Allocation
Total POS Actual & Projected Expenditures		25,434,851	119,541,092	31.7%	227,616,875	347,157,968	92.0%
OUT OF HOME CARE							
Community Care Facilities		10,931,629	52,788,142	14.0%	87,294,403	140,082,545	37.1%
ICF/SNF Facilities		15,588	95,621	0.0%	397,460	493,081	0.1%
Total Out of Home Care		10,947,217	52,883,764	14.0%	87,691,862	140,575,626	37.2%
DAY PROGRAMS							
Day Care		1,349,529	5,894,585	1.6%	21,892,303	27,786,888	7.4%
Day Training		4,521,485	21,580,820	5.7%	37,723,893	59,304,713	15.7%
Supported Employment		790,605	3,140,429	0.8%	5,227,879	8,368,307	2.2%
Work Activity Program		153,643	816,074	0.2%	1,445,175	2,261,249	0.6%
Total Day Programs		6,815,261	31,431,907	8.3%	66,289,250	97,721,157	25.9%
OTHER SERVICES							
Non-Medical: Professional		894,795	3,854,388	1.0%	9,131,101	12,985,489	3.4%
Non-Medical: Programs		1,208,894	6,039,660	1.6%	10,299,449	16,339,109	4.3%
Home Care: Programs		305,523	1,004,558	0.3%	1,734,411	2,738,969	0.7%
Transportation		339,347	2,332,257	0.6%	3,527,581	5,859,838	1.6%
Transportation Contracts		371,131	2,466,883	0.7%	5,136,939	7,603,823	2.0%
Prevention		1,225,646	5,563,550	1.5%	9,243,332	14,806,882	3.9%
Other Authorized Services		1,399,881	5,858,198	1.6%	11,611,420	17,469,618	4.6%
Personal and Incidentals		16,191	76,657	0.0%	121,874	198,531	0.1%
Hospital Care		(26,850)	10,650	0.0%	990,835	1,001,485	0.3%

SAN GABRIEL/POMONA REGIONAL CENTER
PURCHASE OF SERVICES FUND FINANCIAL REPORT

FISCAL YEAR 2022-23

PAYMENTS THROUGH DECEMBER 16, 2022 FOR SERVICES PROVIDED THROUGH NOVEMBER 30, 2022

42% OF YEAR ELAPSED

**DRAFT
COPY**

	C plus E					G	
	A	B	C	D	E		F
		Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as percent of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	YTD & Projected as percent of Allocation
Medical Equipment		327	3,010	0.0%	51,397	54,407	0.0%
Medical Service: Professional		175,328	833,015	0.2%	2,699,533	3,532,548	0.9%
Medical Service: Programs		74,736	651,001	0.2%	1,563,884	2,214,885	0.6%
Respite: In Own Home		2,050,088	8,059,693	2.1%	20,462,047	28,521,740	7.6%
Respite: Out of Home		0	13,706	0.0%	102,882	116,588	0.0%
Camps		0	12,785	0.0%	4,488	17,273	0.0%
Total Other Services		8,035,037	36,780,011	9.7%	76,681,174	113,461,185	30.1%
Total Estimated Cost of Current Services		25,797,515	121,095,682	32.1%	230,662,286	351,757,968	93.2%
OTHER ITEMS							
HCBS	0	0	0		0	0	
Total Other Items		0	0	0.0%	0	0	0.0%
Total Purchase of Services		25,797,515	121,095,682	32.1%	230,662,286	351,757,968	93.2%
Deduct: Estimated Receipts from Intermediate Care Facilities for State Plan Amendment Services		(362,554)	(1,554,589)	-0.4%	(3,145,411)	(4,700,000)	-1.2%
Expenditures Regular POS (Net of CPP)	377,421,013	25,434,961	119,541,092	31.7%	227,516,875	347,057,968	92.0%
Projected Allocation Balance (Deficit) Regular POS						30,363,045	8.0%
COMMUNITY PLACEMENT PLAN							
Community Placement Plan (inc. CRDP)	100,000	(111)	0	0.0%	100,000	100,000	100.0%
Allocation Balance (Deficit) CPP and CRDP						0	0.0%
Total Projected Allocation Balance (Deficit) Regular & Community Placement Plan POS						30,363,045	8.0%

SAN GABRIEL/POMONA REGIONAL CENTER
OPERATIONS FUND FINANCIAL REPORT

**DRAFT
 COPY**

FISCAL YEAR 2022-23

PAYMENTS THROUGH DECEMBER 16, 2022 FOR SERVICES PROVIDED THROUGH NOVEMBER 30, 2022

42% OF YEAR ELAPSED

CONTRACT ALLOCATIONS	Regular	CPP/CRDP DC Ongoing	Family Resource Center	Foster Grandparent Senior Companion	Other	Total									
							D plus F	A minus G							
Preliminary Allocation	29,085,212					29,085,212									
D-1	14,498,981	854,494	154,564	1,380,279		16,888,318									
D-2						0									
D-3						0									
Total Operations Contract Allocation	43,584,193	854,494	154,564	1,380,279	-	45,973,530									
							A	B	C	D	E	F	G	H	I
							Current Allocation	% of Allocation	Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as % of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	Projected Balance Remaining Amount	Percent
Total Operations - Actual and Projected Expenditures	45,973,530	100.00%	3,157,630	14,753,433	32.1%	30,422,454	45,175,887	797,643	1.74%						
PERSONAL SERVICES (REGULAR OPERATIONS)															
Salaries	29,862,903	68.52%	2,058,207	9,580,082	22.0%	18,976,368	28,556,450	1,306,453	3.00%						
Temporary Staff	0	0.00%	0	0	0.0%	0	0	0	0.00%						
Retirement (includes 403B)	3,613,411	8.29%	238,192	1,133,058	2.6%	2,393,943	3,527,001	86,410	0.20%						
Social Security (OASDI)	433,012	0.99%	29,345	136,739	0.3%	271,716	408,454	24,558	0.06%						
Health Benefits/Long Term Care	2,672,730	6.13%	155,858	949,981	2.2%	1,709,746	2,659,726	13,003	0.03%						
Worker's Comp Insurance	298,629	0.69%	12,044	71,792	0.2%	204,444	276,236	22,393	0.05%						
Unemployment Insurance	105,000	0.24%	0	25,829	0.1%	77,487	103,317	1,683	0.00%						
Non-Industrial Disability/Life Insurance	128,410	0.29%	(152)	36,734	0.1%	75,734	112,467	15,943	0.04%						
Clinical Consultants - Consumer Services	0	0.00%	0	0	0.0%	0	0	0	0.00%						
Total Personal Services (Regular Operations)	37,114,096	85.15%	2,493,493	11,934,214	27.4%	23,709,438	35,643,651	1,470,444	3.37%						
OPERATING EXPENSES (REGULAR OPERATIONS)															
Equipment Rental	65,000	0.15%	413	27,763	0.1%	27,763	55,526	9,474	0.02%						
Equipment Maintenance	39,200	0.09%	5,430	14,845	0.0%	21,732	36,577	2,623	0.01%						
Facility Rent	2,628,000	6.03%	438,000	1,533,000	3.5%	1,095,000	2,628,000	0	0.00%						
Facility Maintenance	30,000	0.07%	1,787	9,709	0.0%	19,593	29,302	698	0.00%						
Communications (postage, phones)	373,800	0.86%	18,397	149,409	0.3%	215,445	364,854	8,946	0.02%						
General Office Expense	372,143	0.85%	31,198	136,857	0.3%	226,600	363,457	8,686	0.02%						
Printing	13,000	0.03%	2,213	3,151	0.0%	9,411	12,561	439	0.00%						
Insurance	320,000	0.73%	0	174,202	0.4%	137,101	311,303	8,697	0.02%						
Data Processing	90,000	0.21%	7,279	36,405	0.1%	50,967	87,372	2,628	0.01%						
Data Processing Maintenance / Licenses	360,000	0.83%	7,601	83,539	0.2%	252,292	335,831	24,169	0.06%						
Interest Expense	0	0.00%	0	0	0.0%	0	0	0	0.00%						
Bank Service Fees	15,000	0.03%	30	(5)	0.0%	14,993	14,988	12	0.00%						
Legal Fees	450,000	1.03%	20,831	143,910	0.3%	301,955	445,865	4,135	0.01%						
Board of Directors Expense	2,000	0.00%	0	168	0.0%	1,686	1,854	146	0.00%						
Accounting Fees	68,500	0.16%	0	0	0.0%	68,500	68,500	0	0.00%						
Equipment Purchases	600,000	1.38%	29,075	40,824	0.1%	557,153	597,977	2,023	0.00%						

SAN GABRIEL/POMONA REGIONAL CENTER
OPERATIONS FUND FINANCIAL REPORT

FISCAL YEAR 2022-23

PAYMENTS THROUGH DECEMBER 16, 2022 FOR SERVICES PROVIDED THROUGH NOVEMBER 30, 2022

42% OF YEAR ELAPSED

**DRAFT
 COPY**

						D plus F	A minus G		
	A	B	C	D	E	F	G	H	I
	Current Allocation	% of Allocation	Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as % of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	Projected Balance Remaining Amount	Percent
Contractor & Consultants - Adm Services	807,996	1.85%	6,261	77,316	0.2%	709,238	786,554	21,442	0.05%
Contract - ABX2 Disparities	0	0.00%	0	0	0.0%	0	0	0	0.00%
Travel/mileage reimbursement	180,000	0.41%	15,446	54,017	0.1%	124,060	178,077	1,923	0.00%
ARCA Dues	80,458	0.18%	0	0	0.0%	80,458	80,458	0	0.00%
General Expenses	53,000	0.12%	1,193	14,757	0.0%	33,712	48,469	4,531	0.01%
Total Operating Expenses (Regular Operations)	6,548,097	15.02%	585,154	2,499,866	5.7%	3,947,659	6,447,525	100,572	0.23%
Total Personal Services & Operating Expenses (Regular Operations)	43,662,193	100.18%	3,078,647	14,434,080	33.1%	27,657,097	42,091,177	1,571,016	3.60%
OTHER INCOME									
Interest & Other Income	(78,000)	-0.18%	(7,047)	(30,672)	-0.1%	(47,940)	(78,612)	612	0.00%
Total Personal Services & Operating Expenses Net of Other Income (Regular Operations)	43,584,193	100.00%	3,071,600	14,403,409	33.0%	27,609,156	42,012,565	1,571,628	3.61%
RESTRICTED FUNDS									
Family Resource Center Expenses	154,564	100.00%	0	41,918	27.1%	112,646	154,564	0	0.00%
Foster Grandparent/Senior Companion Expenses	1,380,279	100.00%	70,683	262,064	19.0%	1,118,214	1,380,278	1	0.00%
Community Placement Plan Expenses	854,494	100.00%	15,347	46,042		1,582,438	1,628,480	(773,986)	
Total Restricted Funds	2,389,337		86,030	350,024	99.2%	2,813,298	3,163,322	(773,985)	
Total Expenses (Including Restricted Funds)	45,973,530		3,157,630	14,753,433	32.1%	30,422,454	45,175,887	797,643	1.77%
Total Allocation Balance (Deficit)								797,643	

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.**

COMMUNITY RELATIONS/ LEGISLATIVE COMMITTEE

MINUTES FROM THE MEETING OF NOVEMBER 16, 2022

The following committee members were present at said meeting:

PRESENT

Joseph Huang
Karen Zarsadiaz-Ige
Trish Gonzales
Rachel McGrath

GUESTS

Gisele Ragusa

STAFF:

Jesse Weller, Executive Director
Salvador Gonzalez, Director of Community Outreach
& Compliance
Adriana Utley, Transition Liaison for Preschool and
Kindergarten Age Children
Tiffany Loong, Language Access Specialist
Luz Rodriguez-Uribe, Language Access Specialist
Amos Byun, Community Outreach Specialist
Rosa Chavez, Associate Director, Family & Transition
Services
Yvonne Gratianne, Manager of Communications &
Public Relations
Erika Gomez, Executive Assistant - BOD & RDDF

ABSENT:

Paula Rodarte
Tina Wright

RECOMMENDED BOARD ACTIONS

The Community Relations/Legislative Committee recommends the following:

None

CALL TO ORDER

Joseph Huang, Chairperson, called the meeting to order at 6:04 p.m.

The minutes of the October 19, 2022, meeting were reviewed and approved.
M/S/C (Zarsadiaz-Ige & Gonzales) The committee approved the minutes.

PUBLIC INPUT

None

COMMUNITY OUTREACH/COMPLIANCE DEPARTMENT REPORT

The Community Outreach/Compliance Department staff shared where their efforts have been and presented their monthly report. Updates for the following areas were provided:

- Bridging families to case management
- Help Me Grow Pathways Grant
- Community Outreach
- SG/PRC Internship Program
- Work with local school districts and SELPAs
- Parent Mentor Initiative
- Language Access Specialist's Role
- DDS SAE Grant Proposals for Asian Community Outreach Project
- FY 22-23 Performance Contract Plan
- Facilitating DMH 6 Week Workshop Korean
- Facilitating ADEPT ABA
- Chinese Parent Workshop Series
- Outreaching to SG/PRC Community
- Outreaching to Asian Community
- Person Centered Conversation
- Translation for Korean Families
- Provide Support for Parent Mentor Initiative
- DDS/CHLA Pre/Post COVID EI Participant Research

The report was reviewed by Salvador Gonzalez, Director of Outreach and Compliance.

*(The full report is attached to these minutes)**

LEGISLATIVE ISSUES & OTHER INFORMATION

Jesse Weller, Executive Director, reported the following:

Statewide Updates:

- *Little Hoover Commission Updates*

The Most recent hearing was held on November 10, 2022. The topics

discussed were: oversight of regional centers, consistency and standardization across regional centers, disparities/ service access and equity, comparison to other states, and purchase of service expenditures. Regional centers board members and staff are encouraged to participate in public comment to provide more representative perspectives on the values of our service system. The next hearing is being scheduled.

Legislation:

- *AB 2216 (Irwin) – ABLE Accounts*

This bill would, among other things, instead authorize a change in the designated beneficiary of an ABLE account to take effect upon the death of the designated beneficiary, as specified.

- *AB 2242 (Santiago) – Mental Health Services*

This bill would, on or before December 1, 2023, require the State Department of Health Care Services to convene a stakeholder group of entities, including the County Behavioral Health Directors Association of California and the California Hospital Association, among others, to create a model care coordination plan to be followed when discharging those held under temporary holds or a conservatorship. The bill would require facilities designated by the counties for evaluation and treatment of involuntarily committed individuals to implement the care coordination plan by August 1, 2024.

- *AB 2511 (Irwin) – Skilled Nursing Facilities: Backup Power Source*

Existing regulations require a skilled nursing facility to have emergency planning, including an emergency lighting and power system. This bill would require a skilled nursing facility to have an alternative source of power, as defined, to protect resident health and safety, as defined, for no fewer than 96 hours during any type of power outage. The bill would require a facility to comply with its requirements by January 1, 2024.

- *ACR 160 (Mathis) – CA Down Syndrome Awareness Week and Day*

Would proclaim March 20, 2022, to March 26, 2022, as California Down Syndrome Awareness Week and March 21, 2022, as California Down Syndrome Day, and would encourage all Californians to support and participate in related activities.

- *ACR 165 (Valladares) – World Autism Awareness Day*

Would designate April 2, 2022, as World Autism Awareness Day and encourage residents of the state to show support for Autism awareness.

Public Health Updates:

- **LA County Public Health Testing for Health Care Workers**
LA County Public Health updated the public health order regarding Health Care Worker Vaccination Requirements to align with the State Health Officer's Health Care Worker Vaccine Requirement Order, rescinding the testing requirement for workers exempt due to medical reasons or religious beliefs and also updated timing of required booster doses consistent with the CDC recommendations.
- **LA County Public Health Masking Requirements in Public Transit**
LA County Public Health no longer requires masking when using public transit or at indoor transit hubs. Transit agencies may elect to continue requiring masking.
- **AB 152: COVID-19 Supplemental Pay Benefits/Paid Sick Leave**
Governor Newsom signed AB 152 which extends COVID 19 Supplemental Paid Sick Leave until December 31, 2022. This bill does not provide additional hours for those employees who have exhausted this benefit during the allotted time and does allow employees to use any unused benefit that expired on September 30, 2022.
- **Local Updates: LA28 Olympics and Paralympics – Legislative Support –**
SG/PRC was notified of a community partner who wrote a letter to LA 28 that included State Council and service providers asking for better restroom accessibility for the event.

ADJOURNMENT:

The next meeting will be on January 18, 2023.



San Gabriel / Pomona
Regional Center

Community Outreach/Compliance Department Report

November 7, 2022

TO: Jesse Weller, Executive Director
FROM: Salvador Gonzalez,
Director of Community Outreach and Compliance
RE: Community Outreach and Compliance

Director Reports

Josefina Martinez, Community Outreach Specialist

- **Parent Mentor Initiative Progress:**

Number of...	October Total	Total to Date
Referral to PMI	2	89
Parent Mentors	6	6
Waiting to be Matched	2	2
Referrals Matched	0	412
Graduates	3	176
Parents Served	40	654
Hours of Mentoring	151	9655

- **Bridging families to Case Management:** For the month of October, (3) families were bridged back to case management. Families needed additional information such as accessing ABA, SDP trainings and housing assistance.
- **SAE Grant Proposal:** On 10/25/22 Josie completed and submitted a grant proposal to DDS for continuation of the Parent Mentor Initiative. The grant project will serve 75 families with low or no POS that need assistance with navigating the RC, obtaining generic services and resources as well as RC services and resources. The program focuses on non-white ethnic groups and addresses language barriers as well as cultural barriers. The program is in its third year of funding and has served 654 parents since its inception and graduated 176 families out of the project. Families report being more confident in knowing who to call, process for services, what's available and the role of the SC.

- **SG/PRC Community Meetings:** Josie attended SG/PRC's Tuesday Community Meetings and promoted a 4 week workshop through Familias Fist, the Housing presentation through Housing Rights Center and also promoted the 6 week mental health workshops in collaboration with DMH.
- **Help Me Grow Project:** Josie continues to work on the Help me grow project and on 10/19/22 they met with SCLARC members that were on the HMG wave 1 project. They were able to provide some guidance and advice on the project. On 10/20/22 Josie met with VIVA TA consultant for HMG project and shared progress on the project. VIVA went over some upcoming activities, timelines, and models. On 10/2/22 Josie and Adrianna met with the HMG collaborative group to discuss high level approaches, and upcoming community events.
- **DDS Training and Orientation:** On 10/4/22 Josie attended DDS' LACC Training and Orientation. As of 10/4/22 the Community Outreach and Compliance Department didn't have an LACC specialist therefore community outreach specialists attended. DDS went over the Grant Vantage reporting system, measures and data collection, and upcoming trainings. On 10/14/22 Josie also attended the RC cultural specialist meeting where presentations were given by Congreso Familiar and Fiesta Educativa, which are both community organization that provide supports to the DD community.
- **Presentations and Workshops:** For the month of October Josie provided coverage for the first DMH workshop session in Spanish, Josie also covered the third session in Spanish and the fourth session in English and Spanish. The trainings were attended by both case management staff and family members. Families were able to ask questions and obtain resources. Josie also secured a Housing presentation by the Housing Rights Center for 10/20/22. The presentation was well attended, and the presenter covered on housing rights, landlord rights, COVID-19 protections, information on the eviction process and more. Josie was able to help one client get connected with the Housing Rights Center.
- **Community Meetings:** On 10/19/22 Josie attended SPA 3 Community Advisory Meeting which included other community agencies. This was a great networking opportunity where I was able to connect with other agencies like Zhemyr Diaz from Chase bank who offers trainings on financial health, and Prototypes which is a community-based organization providing services to the community and has a few programs for African American families. Josie has since the SPA 3 meeting, has connected with Brittaney Clark from Prototypes to coordinate a presentation for 2023.
- **Equity Partners:** On 10/13/22 Josie and Sal met with Ardena Bartlett from Parenting Black Children who shared information about a project addressing the successfulness of referrals from hospitals to Regional Centers for Early Intervention.

Amos Byum, Community Outreach Specialist

- **Submitted two DDS SAE Grant Proposals for Asian Community Outreach Project and Creating Online Parent Training/Education Modules** – Amos completed submitting two Service Access Equity Grant proposals to request continue funding for Asian Community Outreach project and to request new two-year project for Creating Twenty-Seven (27) Online Parent Training/Education Modules from 4/1/23 through 3/31/25.
- **FY22-23 Performance Contract Plan** – Amos contributed data input in preparing FY22-23 (18 months) Performance Contract Plan Draft and it was approved by Board of Directors meeting on 10/26/22.
- **Facilitating DMH 6 Week Workshop Korean** – Amos facilitated all of four DHM 6 Week Korean Workshops on 10/6, 10/13, 10/20, and 10/27 with two DMH Korean promoters. Total of 23 participants joined workshops and will end on 11/10/22.
- **Facilitating ADEPT ABA** – Amos continued providing ADEPT ABA Korean small group facilitation for total of 23 Korean parents. This facilitation will continue Mondays at 11:00 am until the end November.
- **Chinese Parent Workshop Series** – On 10/22/22, Amos organized and facilitated the third Chinese Parent Workshop with Connie, Parents' Place Chinese Family Specialist, and Wendy, FFDY. Linh Lee, SG/PRC Employment Specialist, provided a presentation regarding Employment Programs/Services with a Mandarin interpreter provided by SG/PRC LACC fund.
- **Outreaching to SG/PRC Community** – Amos continued participating all four weekly Community Meetings in October 2022 to update events/workshop information and to share brochures electronically. Amos reached out to Chinese and Korean Equity Partners and CBOs to promote **DMH 6 Weeks Workshop** by sharing DMH 6 Weeks Workshop flyers in English, Chinese, and Korean.
- **Outreaching to Asian Community** – Amos reached out to Foundation for Disabled Youth Association (FFDY) and Chinese Outreach Specialist at Parents' Place to discuss and prepare Chinese Parent Workshop 2022 Series and facilitated three workshops in September and October 2022. Amos also organized an In-Person meeting on 10/19/22 with FFDY Board and Seesaw Community for supporting FFDY to consider becoming vendor for Social Recreation Program. Amos also reached out to Being Built Together to promote DMH workshops and to organize a mass media interview.
- **Person-Centered Conversation (PCC)** – Amos had total of 4 PCCs with Korean monolingual parents. PCCs were conducted remotely through telephone call or Zoom meeting.
- **Translation for Korean Families** – Amos provided Korean verbal interpretation for a Psych Consultation for a Korean family with Dr. Osman and SC. Amos provided one written translation for Executive Director's Letter.
- **Provide Support for Language Access & Cultural Competency (LACC) Plan** – Amos prepared the first LACC semi-annual report to support newly hired two LACC Specialists, Tiffany Loong and Luz Rodriguez-Uribe started working on 10/24/22.
- **Provide Support for Parent Mentor Initiative** – Amos provided support Josie Martinez, Community Outreach Specialist, for PMI project by collecting No Authorization client data from IT team and sharing the data through accessing Excel file and Everbridge system.

- **DDS/CHLA PRE/POST COVID EI Participant Research** – Amos participated in total of four weekly meetings with CHLA PRE/POST COVID EI Research Project team to provide “Phase I: Chart Review” related data base setup and to share input from EI Transition Liaison Specialist, Adrianna Utley.

Daniel Ibarra, Fair Hearing Specialist

During the month of October, Fair Hearing reviewed eleven (11) DS1803/Notice of Proposed Actions for the following: request for parent reimbursement for respite at a higher rate, Early Start service in lieu of a school district education program, termination of Community Integration, vehicle modification, specialized bed, duplication of services, additional respite hours, dental procedures in the home and for cosmetic reasons.

Fair Hearing received eight (8) DS1805/Fair Hearing Requests. The following issues are being appealed: denial of eligibility, denial of Admissions and Assessment Process, and denial of funding for a vehicle modification/wheelchair lift, and termination of Community Integration. Fair Hearing Specialist, Daniel Ibarra, participated in six (6) informal meetings. Two (2) of those issues were resolved. No mediations were held. Daniel participated in two (2) fair hearings. There are 5 pending fair hearings set for the month of November.

On 10/12/22, Fair Hearing Specialist (FHS) assisted in moderating a workshop provided by the Department of Mental Health on Positive Parenting. FHS is scheduled to provide NOPA and Fair Hearing training for Family Services Unit IV in November.

Nora Perez-Given, Education Specialist

The Education Specialist provides support to regional center staff, families, and community partners in two different areas. These areas include providing supports regarding educational matters for students ages 3 and up to include post- secondary school years and in the review of the limited conservatorship letters being forwarded to court.

With regards to supports provided in educational matters

Upcoming trainings Nora will provide to SG/PRC staff:

October 18	Special Education Timelines
November 9 (1-2pm)	Special Education- Fundamentals to know to assist family’s three-day series for new employees
November 17 (1-2pm)	Special Education- Fundamentals to know to assist family’s three-day series for new employees
December 1 (1-2pm)	Special Education- Fundamentals to know to assist family’s three-day series for new employees

Meetings related to supporting individuals with their education:

Consults completed	34
School Meetings attended (IEP's/504/ SST/Resolution type meetings)	11

Presentations/Trainings/Outreach Completed this Month

10/1- Speaker at Let's Talk LD 2022 conference (post-secondary planning and transition conference). Participants learned about regional center services/supports and how to access.

10/13- Provided training to LICA participants- "Working Together to Support Families in the transition from Early Start Program to Next Steps". Training attendees learned about the transition from family focus to child focus and how to assist families during this process. Attendees learned about laws/regulations related to transition from Part C to Part B.

10/18- Provided staff training- "Special Education Timelines". Training attendees learned about timelines related to the following topics: initial assessment/IEP development, timelines applicable to all IEP's, re-assessments and IEE's, transition planning including termination of special education services; discipline, student records.

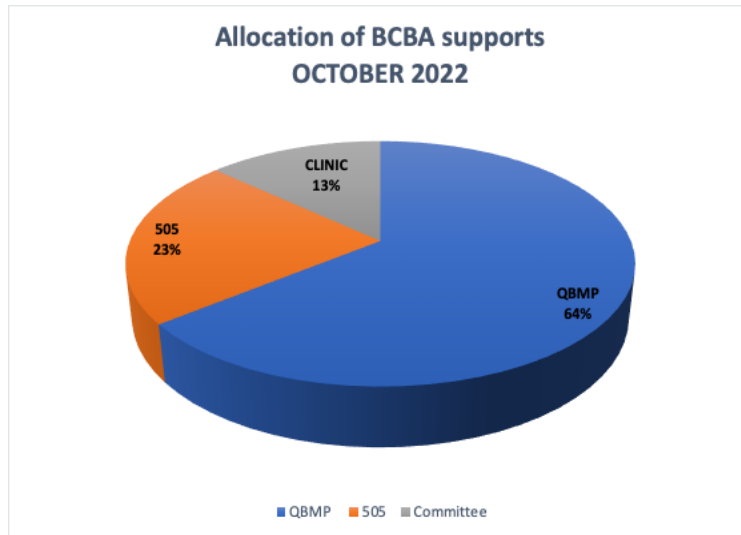
With regards to supports provided regarding limited conservatorship matters

Reviewed a total of 15 conservatorship letters from service coordinators before letters can be forwarded to the court for filing. Consults and training are provided to staff as needed regarding the completion of limited conservatorship letters.

Joshua Trevino, Intensive Transition Specialist

In OCT 2022 your BCBA conducted a workshop, attended by over 60 Service Coordinators. The workshop was titled Enrichment of ABA Services: Incorporating Siblings into ABA Therapy. In addition to the workshop your BCBA, partnership with CAPTAIN, conducted a Vendor Technical assistance workshop. The workshop focused on training providers to incorporate visual supports in a variety of environments from the community setting, group home, workshop, and day program.

In the month of OCT 2022 your SGPRC Board Certified Behavior Analyst (BCBA) directly supported a total of 36 individuals. A total of 9 individuals served, originated from Regional Centers across Southern California (ELARC, SDRC, VMRC, FNRC, NBRC, SARC, RCOC, NLARC & FDLRC). Individuals were supported in private homes, residential group homes, Community Crisis homes & Enhanced Behavior Support Homes.



64% of support in the community setting was utilized in the area of conducting in person Qualified Behavior Modification reviews (QBMP Monitoring). These reviews execute Title 17 regulatory monitoring duties specific to SGPRC Enhanced Behavioral Support Homes and Community Crisis Homes. A total of 23% of BCBA support was utilized providing 1:1 consultation to families and Service Coordinators. 13% of BCBA support was utilized via direct behavioral consultation in your SGPRC Bio Behavioral Consultation Clinic (BBCC) and SGPRC Medication Review Clinic (MRC).

Adrianna Utley- Transition Liaison Specialist

Bridging families to Case Management: For September, a total of six (6) entities were supported by the Transition Liaison. Three parents, one service coordinator, one school district representative and one community member were provided support and direction for various reasons pertaining the transition process, regional center practices and connections back to SG/PRC staff.

Help Me Grow Pathways Grant: A meeting was held on October 27th with collaborative partners of the Help Me Grow Grant. During this meeting, upcoming community outreach opportunities were discussed, and High-Level Approaches were finalized and submitted to VIVA for this project.

Community Outreach: On 10/12, Adrianna participated in “Purple with a Purpose” in El Monte to bring awareness to Domestic Violence Awareness. There were 12 other community agencies in addition to the El Monte Police Department providing information to the residents of El Monte. Purple with a Purpose received an award from California Senator Susan Rubio for raising awareness for Domestic Violence survivors and their families.

SGPRC/APU Internship Program: an APU intern was connected with SGPRC on 8/30/22 and as her preceptor, Adrianna has trained her in SGPRC practices and policies. The Intern has conducted a total of

5 meetings with families in the Early Intervention department and completed the Individualized Family Service Plan (IFSP) reports. She will be transitioning to Family Services in the next month to help complete Individual Program Planning (IPP) meeting and reports.

Work with Local School Districts and SELPA's: This month, Adrianna contacted all 23 school districts within SG/PRC catchment area to update transition meeting information for Early Intervention Service Coordinators. Adrianna also created a document for SG/PRC staff with the contact information for all 23 districts with who to contact if an SC needs to request a copy of an individualized Education Plan (IEP) report.

Maria Vargas and Wendy Hemminger, Foster Grandparent/Senior Companion Program Managers of North and South:

North:

Volunteers: 57

Individuals Served: 52

Total Hours Served: 3,618

For the month of October, volunteers were mailed informational packets regarding domestic violence awareness. Volunteers completed the quiz associated with the information. An additional training was provided a Zoom meeting/training by Barbara Llamas from Independence at Home regarding "Stop Falling!: Home Safety & Preventing Falls and Injuries." We continue to have volunteers return to serving in person both at day programs and schools with more Foster Grandparent volunteers expected to return to Anna Borba Elementary in Chino. We currently have 17 Senior Companions serving at day program sites and 9 volunteers serving at school sites. We are in the process of planning a holiday lunch for the volunteers to enjoy in the month of December. Senior Companion volunteers, Grandma Celia and Grandpa Romeo, put together 40 "Halloween" greeting cards that were mailed to the sites served by the FGSC Program.

10/3/2022- PM met with 4 volunteers who were returning to serving in person at West Covina Adult Day Health Care Center.

10/11/2022- PM participated in monthly meeting with other FGSC Program Managers

10/18/2022- PM participated in monthly meeting with DDS and other program managers.

10/21/2022- PM facilitated Zoom training to volunteers by Barbara Llamas from Independence at Home regarding "Stop Falling!: Home Safety & Preventing Falls and Injuries."



South:

FOSTER GRANDPARENT & SENIOR COMPANION SERVICE HOURS

Foster Grandparents served 1,397 hours

Senior Companions served 1,722 hours

Total hours served = 3,119

VOLUNTEER TRAINING

In October, we continue to hold in-person In-Service meeting, providing 3 hours of training.

We gave site updates to volunteers and collected required paperwork and vaccinations for upcoming return to service.

We provided a training on Earthquake Preparedness for the Elderly and Tips from Teachers Guide to Volunteers in the Classroom. We ended with a Halloween Word Search and some Trick-or-Treating.

ADDITIONAL ITEMS

- Completed Monthly Reports
- Participated in Monthly Director's Conference Call with DDS.
- Participated in SGPRC Staff Meeting with new ED.
- Held new volunteer interviews
- Attended first day orientation with returning volunteers at acute care facility
- Drove 4 volunteer to Long Beach for Head Start fingerprint clearance
- Drove 3 potential volunteers for FBI/DOJ and Fieldprint checks
- Held Quarterly Advisory Meeting
- Participated in Great Shakeout drill at FDC
- Attended first day with one more SC starting at Re-Imagine
- Made rounds and completed paperwork at 3 Head Start sites

SG/PRC Equity Partners as of FY2021-2022:

- **Access Nonprofit Center- Parenting Black Children** - Advocacy and leadership training coalition to develop and increase representation of Black families on decision-making platforms. **Founder Ardena Bartlett** ardenab@accessnonprofit.org
- **Autism Society of Los Angeles – ASLA Cross-Cultural SDP Independent Facilitator Mentor Training Program** - Cross-cultural Self-Determination independent facilitator mentor training program. **Founder Ardena Bartlett** ardenab@accessnonprofit.org
- **Being Built Together (BBT)** - Korean navigator program with individualized case management and culturally sensitive outreach.
Contact Person: Janson Baek, contact@bbtus.org
- **Children's Hospital Los Angeles Parent Navigator Project**-Parent Navigators in Pediatric Clinics to Support Service Access - Pediatric navigator project to work 1:1 with families and facilitate new referrals to RC.
Contact Person: Mirzaian, Christine Bottrell cmirzaian@chla.usc.edu
- **Chinese Parents Association for The Disabled** - Bilingual/Bicultural Chinese Family & Self-advocate Technology Training Project - Bilingual technology training to improve service access for Chinese families and self-advocates.
Contact: Leck Lee: leck501@yahoo.com; Mei Ye: mei91755@gmail.com
- **Familias First-** Creating Leadership Among Parents (CLAP) - Create Hispanic parent leadership and training program to improve access to generic and regional center services.
Contact Person: Victor Campos: vcampos@familiasfirst.com
- **Korean American Special Education Center** - Early Intervention Outreach and Developmental Screening. - Korean Early Intervention outreach and empowerment program **KASEC Grant** grant@kasecca.org
- **So'oh-Shinálí Sister Project** - Indigenous Lens to Disabilities - Provide outreach and education to empower Indigenous families. **Contact -**

- **USC UCEDD at CHLA** - Technical Assistance and Peer-Mentorship for Parent-Led CBOs - Peer mentor program developing diverse leaders and collaborating with community-based organizations.
Contact: Olga Solomon solomon@usc.edu

- **VPDCA** – Promoting Service Access for Vietnamese Families with Children with I/DD. - Assist and support Vietnamese parents and caregivers with education and training resources.
Contact Person tienVPDCA@gmail.com

Statewide Equity Partners

- **CA Hands and Voices** - Promoting Service Access and Equity for Children Who Are Deaf. - Parent-driven education and training project to support families of children who are Deaf.

- **California Tribal Families Coalition** - Eliminating Barriers and Bias in Tribal Child Welfare for Children with I/DD. Native American education and training focused on regional center services, advocacy, and implicit bias within realm of tribal child welfare.

Respectfully,

Salvador Gonzalez, M.S.

Director of Community Outreach and Compliance



SAN GABRIEL/POMONA
REGIONAL CENTER

**Advisory Committee for Individuals
Served and Their Families**

Wednesday, January 25, 2023 at 6:00 p.m.
Videoconference Meeting

ZOOM Meeting ID: 191 486 135

Password: 681356

Committee Members:

Staff:

Preeti Subramaniam,
Co-Chairperson
Wendy Lai, Co-Chairperson
Mary Soldato
Herminio Escalante

Flor Tolley
Jessica Porter
Jaye Dixit
Ricardo Centeno

Jesse Weller
Lucina Galarza
Daniela Santana
Hortencia Tafoya
Guadalupe Magallanes
Rosa Chavez
Erika Gomez

AGENDA		ACTION
6:00 – 6:05	CALL TO ORDER Preeti Subramaniam and Wendy Lai, Co-Chairpersons	None
	<ul style="list-style-type: none"> • Roll Call • Review Agenda • Minutes of December 14, 2022 	Quorum
		Info
		Consent
6:05 – 6:10	Public Input	Info
6:10 – 6:15	Client Advocate Update – Elisa Herzog	Info
6:15 – 6:40	Special Presentation – Coordinated Family Support	Info
6:40 – 6:45	Future Training Topics <ul style="list-style-type: none"> • February 22, 2023 - TBD 	Info
6:45 – 7:00	Updates and Information by SG/PRC <ul style="list-style-type: none"> • Self Determination Advisory - Meetings & Updates -<i>Daniela Santana, Lucina Galarza, Yaned Busch, Jessi Lagos</i> • Regional Center Services Updates– <i>Daniela Santana & Lucina Galarza</i> • Coronavirus & Monkeypox Update – <i>Hortencia Tafoya</i> 	Info

**SAN GABRIEL/POMONA REGIONAL CENTER
DEVELOPMENTAL SERVICES, INC.**

Minutes of the Meeting of the

Advisory Committee for Individuals Served and Their Families

December 14, 2022

A regular meeting of the Advisory Committee for Individuals Served and Their Families was held on Wednesday, December 14, 2022. The following committee members were present at said meeting:

PRESENT

Wendy Lai, Co-Chair
Jessica Porter
Mary Soldato
Jaye Dixit
Herminio Escalante
Flor Tolley

ABSENT:

Herminio Escalante
Jessica Porter

GUESTS:

Gisele Ragusa
Tina Wright
Nada Saleh
Tim Wolfe
Graciela Marquez

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Director, Community Services
Daniela Santana, Director, Client Services
Rosa Chavez, Assoc. Director, Family/Transition
Hortencia Tafoya, Director, Clinical Services
Yaned Busch, Manager, Specialized Services
Jessie Lagos, Manager, Specialized Services
Griselda Gastelum, Manager, Transition III
Melisa Ybanez, Manager, Transition I
Jun Lan, Manager, Transition II
Erika Gomez, Liaison, BOD & RDDF

ITEMS DISCUSSED

CALL TO ORDER

Wendy Lai, Co-Chairperson, called the meeting to order at 6:02 pm.
A quorum was established.

The minutes of the October 26, 2022 meeting were reviewed and approved.

M/S/C (Soldato & Tolley) Minutes from the meeting were approved by the committee.

Abstain: Subramaniam

PUBLIC COMMENT – None

SPECIAL PRESENTATION – “Transition Services” by Rosa Chavez, Associate Director, Family & Transition Services, and Transition Services Managers: Melissa Ybanez, Jun Lan, and Griselda Gastelum.

- Their mission
- The teams
- Service Coordinator responsibilities
- Focus of Transition Services Unit
- Most Utilized Transition Age
- Most Utilized Adult Age
- Considerations when selecting a program
- Day program options
- Employment first
- Post educational program options
- The impact of WIOA & DOL
- Resources and tools

Future Training Topics:

- January 15, 2023 – TBD

Updates and Information by SG/PRC

Self Determination Program - Daniela Santana, Lucina Galarza, Yaned Busch, Jessi Lagos

SG/PRC has 97 participants that are fully in the SDP program with approved spending plans and SDP IPPs. The SG/PRC SDP team hosted a Meet and Greet session on Thursday November 8, 2022. Meet and greets will continue in the new year.

Tailor Day Services - It is allowed to have Day Program Services as well as Supportive Employment as long as they're not on the same day.

ADJOURN

Co-Chairperson Wendy Lai adjourned the meeting.

The next Advisory Committee for Individuals Served and Their Families meeting is scheduled for Wednesday, January 15, 2023 via videoconference.

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
VENDOR ADVISORY COMMITTEE MINUTES**

January 5, 2022

The following committee members attended said meeting:

PRESENT:

Susan Stroebel, Chairperson
Jeanette Cabrera
David Bernstein
Olaf Luevano
Nicole Mirikitani
Charmayne Ross
Jose Meraz
Grace Kano
Brenda Baldeon
Chris Schlanser
Nancy Bunker
Jay Smith

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Director, Community Services
Tim Travis, Associate Director, Community Services
Scott Kelley, Manager, Client Services (Residential II)
Lourdes Sanchez, Program Evaluator
Jaime Anabalón, Quality Assurance Manager
Erika Gomez, Executive Assistant - BOD & RDDF

MEMBERS ABSENT:

Theresa Jones Zarour
Christina Buth

RECOMMENDED ACTIONS

THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:

None

A. CALL TO ORDER

Susan Stroebel called the meeting to order at 10:06 a.m. A quorum was established.

The minutes of the meeting on December 1, 2022, were reviewed approved.
M/S/C (Kano & Schlanser) The committee approved the minutes.

B. MOST PRESSING CONCERNS FOR SERVICE PROVIDERS

- Staffing shortages
- Minimum wage increase

C. SG/PC STAFF UPDATES

- The Federal Government is aware of the Nationwide challenges of staff retention.
- Coordinated Family Support Services – DDS will put out information soon.
- Tailor Day Services – DDS created a program design checklist that can be used. Service Coordinators are required to verify with individuals when they want alternative services.
- HCBS – The first meeting took place with 20 participants. There is a dedicated page on the sgprc.org website for more information.
- Remitigation Plan – There are 50 Community Care Facilities that are on a “do not refer” status because of failure to submit their plan.
- Quality incentives will expand to some residential categories but will exclude ICFs.
- DSP Work Survey – Only 95 providers completed it. It can be completed in March, making them eligible for the \$8000 incentive.
- Transportation – Providers are concerned about the logistics of returning to traditional services. DDS is looking for solutions to help them.
- Emails – It is important that the email listed in SANDIS be an email that will not expire.
- Insurance – Providers will receive a reminder letter about insurance requirements.
- Licensing has a new complaint form on their website.
- EVV – DDS has announced that this requirement has gone live.
- Social Recreational Grants – 10 were received and are being reviewed
- PPE is available. Please email ppe@sgprc.org

D. VENDOR CATEGORY REPORTS

Adult Programs

Vocational – Olaf Luevano said that a job posting’s pay scale has to be transparent when uploaded to the company’s website. He also shared that the State added more holidays.

Adult Day – Jose Meraz met with the directors of the Community Services department last week. He would like to have a subcommittee meeting on January 25, 2023.

Infant & Children Services

Infant Development Program – Charmayne Ross shared that they had a successful winter networking event.

Transportation

Susan welcomed Theresa Jones – Zarour was not present.

Independent Living Services

ILS – Nicole Mirikitani had nothing to report.

& *SLS Services* – Nancy Bunker had nothing to report.

Residential Services

Specialized – Chris Schlanser had nothing to report.

CCF - David Bernstein had nothing to report. Jay Smith shared that his program partnered with an agency that does DSP trainings in person.

ICF- Grace Kano reported that the Medi-Cal rate increase was approved for this year. She would like to schedule a subcommittee meeting.

Other Vendedored Services- Jeanette Cabrera reported that campuses are very quiet, a lot of classes are online.

At Large- Susan Stroebel reminded that people will term off in June and the committee will need representatives. She would also like to have a workgroup for advocacy and staff retention. She asked that anyone interested email her.

E. **RECRUITMENT SUBCOMMITTEE**

Vacancy in Vocational, to apply please email egomez@sgprc.org

F. **LEGISLATIVE UPDATE**

The meeting materials were referenced.

MEETING ADJOURNED

The next regular meeting will be held on February 2, 2023, at 10:00 a.m.

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

January 11, 2023

The following committee members were present at said meeting.

MEMBERS:

Gisele Ragusa
Bruce Cruickshank
Trish Gonzales
Bill Stewart

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Director of Community Services
Erika Gomez, Executive Assistant – BOD &
RDDF

MEMBERS ABSENT:

Julie Chetney

GUESTS:

None

RECOMMENDED BOARD ACTIONS

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT
THEY TAKE ACTION ON THE FOLLOWING: None.**

ITEMS DISCUSSED

A) **CALL TO ORDER** - Committee Member, Trish Gonzales, called the meeting to order at 6:03 p.m. A quorum was established.

B) **AGENDA & MINUTES APPROVAL**

- The agenda was reviewed.
- The Minutes from the November 9, 2022, meeting were reviewed and approved.

M/S/C (Cruickshank & Stewart) The committee approved the minutes.

C) **PUBLIC INPUT**

None

D) **STRATEGIC PLANNING**

- Board Trainings–
 - A letter detailing the plan for Board trainings was submitted to DDS, per their requirements.
 - February 22, 2023 – Understanding needs, resources and services for addressing mental health
 - April 26, 2023– Understanding regional center financial requirement reports and annual fiscal audits, and Communicating outcomes and costs of regional center programs to the Board and its committees
 - July 26, 2023 – Board Responsibilities and Conflict of Interest
 - October 25, 2023 – DEI and Whistleblower Policy

- Strategic Planning Event – This event will be scheduled in the Spring. Amy Sullivan, with Kinetic Flow, will be a consultant as well as George Steven, former Executive Director of North Los Angeles Regional Center. Both will engage with the Board and staff to help create a Board Strategic Plan. Their goal will be to help the Board collect data and plan exercises to facilitate the development of the plan. It is likely that the workshop will be done in multiple sessions.

E) BOARD COMPOSITION

- Update Application for Committee– The application was revised by the members.
M/S/C (Stewart & Cruickshank) The committee approved the revised application for the Board Committees with the edits noted.

ADJOURNED

The meeting adjourned.

The next Strategic Development Committee meeting is scheduled for February 8, 2023.



San Gabriel/Pomona Regional Center
Jesse Weller, Psy.D.
Executive Director's Report
Wednesday January 18, 2023

State/Local Updates

- Winter Storms State of Emergency & Declarations
The Governor issued a statewide disaster declaration for all counties dated January 4, 2023, which mobilized the California National Guard and authorized supports for local response and recovery. In addition, a federal disaster assistance declaration was issued on January 11, 2023, to help assist 41 counties that were impacted. On January 15, 2023, the federal assistance declaration expanded to affected individuals in Merced, Sacramento, and Santa Cruz counties.
- COVID-19 State of Emergency Status
The COVID-19 State of Emergency order will end on February 28, 2023. This timeline provides the Health Care System with some flexibility to address the needs of the community in the event of any COVID-19 surges. In addition, this timeline allows for state and local entities to prepare for this transition.
- Department of Developmental Services Safety Net and Other Crisis Services Plan
On January 10, 2023, the Department released their plan for Crisis and Other Safety Net Services. The Department is required to submit updates to this plan to the legislators, last submitted in 2017 and 2020. A few highlights from the 68-page report:
 - This updated plan (2023), continues to examine the safety net continuum of care and expands the focus from crisis services to emphasizing the priorities on *prevention, de-escalation, and abuse awareness, as well as continued efforts to improve access and equity and respond to the system's changing needs*, i.e., the supports needed for an aging I/DD population, aging caregivers, individuals diagnosed with Autism Spectrum Disorder (ASD), youth in foster care who have severe trauma, individuals affected by fetal alcohol syndrome (FAS), and other individuals with complex needs.
 - ASD will become the largest diagnostic category within the next five years. The number of individuals diagnosed with Autism grew by nearly one-third from FY 2018-19 through FY 2021-22. Regional centers now serve approximately 26,000 more individuals under age 22 with Autism than in FY 2018-19, and over 75% of individuals served with Autism are under age 22. However, the rate of growth was higher over this period for individuals aged 22 and older. The total Autism population grew at four times the rate of the overall population.

- With this data in mind, the 2023 Governor’s Budget proposal includes establishment of an Autism Services Branch at DDS (the current plan is for 6 new positions).
- Little Hoover Commission Hearings on Developmental Services
The Little Hoover Commission held its last hearing on Thursday December 8, 2022. The exact timeline for the Commission’s release of its final report has not been released. The focus of these hearings was on assessing service access and equity, discussing underlying causes of disparities, and for proposals on how the systems can be improved overall for consistency for individuals and their families.
- Office of Administrative Hearing Advisory Committee (OAHAC)
The Department is seeking applications to form a statewide advisory committee that will provide input to the Office of Administrative Hearings and the Department of Developmental Disabilities (DDS), about ways to improve the hearing and mediation process related to the Lanterman Act. The Committee will have up to 18 members, including representation from individuals and families served, Disability Rights California, the State Council on Developmental Disabilities, representatives of regional centers, the Association of Regional Center Agencies (ARCA), the Office of the Clients’ Rights Advocacy, and developmental services advocacy organizations. Applications are due by Tuesday January 31, 2023.

Legislative Information

AB 152 (Asm. Budget) – COVID-19 Paid Sick Leave

This bill extended the existing COVID-19 paid sick leave requirements through the end of 2022 calendar year. It also allowed employers to request additional COVID-19 tests when employees experience symptoms or illness.

AB 2693 (Reyes) – Cal-OSHA Extensions Related to COVID-19

This bill will extend Cal-OSHA enforcement powers related to COVID-19 to January 1, 2024. The bill also simplifies workplace notification requirements and ends the requirement to report an “outbreak” status.

Minimum Wage Increase (Department of Industrial Relations)

Starting January 1, 2023, the minimum wage in California shall increase to \$15.50 per hour for all employers. This bill does not supersede any higher local minimum wage.

California State Employee Holiday Recognition

Three new state holidays are slated to be added to the next calendar year, which includes Lunar New Year, Armenian Genocide Remembrance Day (April 24th), and Juneteenth (June 19th). ARCA noted that these will not be paid holidays but one of them can be counted, for state employees, against their annual eight hours of personal holiday.

Department of Developmental Services Directives

- Department Guidance on Extension of Waivers, Modifications, and Directives due to COVID-19

This Directive extends the provisions of former extensions, waivers, and modifications into January 2023.

- Regional Center Performance Measures

The Department of Developmental Services (Department) worked with the Regional Center Performance Measures (RCPM) Workgroup consisting of representatives from all aspects of the developmental disabilities services system to develop performance incentives and measures to promote improvements for individual and families served and regional center performance.

Person Centered Planning for Service Coordinators

- Regional Center will identify trainers who are employed by regional centers by June 1, 2023 (measure) and then have all Service Coordinators participate in person-centered planning by June 1, 2024 (measure).
- Regional Centers will submit certificates of successful completion from a certified organization.

Early Start – Child Find

- Regional Centers submits a Child Find Plan by April 1, 2023, and work with DDS to establish a reporting structure that will be used by all regional centers on the types of outreach/child find activities.
- Number of children identified in proportion to the total number of children, birth through age two in the county, zip code, reported by language, race and ethnicity.

Early Start – Time Access to Services

- Adhering to timelines by using Early Start Report (ESR) data fields on date of referral and completion of IFSP date.
- DDS will submit baseline data to regional centers to validate by January 16, 2023, and to address data anomalies by March 16, 2023.
- This measure is focused on data collection and establishing baseline data.

- Service Access and Equity Grants

SG/PRC received acknowledgement that our Service Access and Equity grant applications for our Asian Outreach Specialist efforts and Parent/Training Educational videos were not approved; Parent Mentor Initiative was approved. That said, we will continue these important efforts through other sources of funding.

San Gabriel/Pomona Regional Center

- Staffing Statistics

As of December 2022, SG/PRC has 427 authorized positions. This total number includes 401 full time employees and 26 vacancies or growth positions. Projected Recruitment for January 2023 to fill vacancies: 1 IT Network Specialist, 1 IT System Operator, 2 Early Start Managers, 1 Nurse Consultant, 1 Mental Health Specialist, 1 Board Certified Behavior Analyst, 1 Part-Time Board-Certified Behavior Analyst, and a Federal Revenue Specialist.

- Individual Served Statistics

As of December 2022, SG/PRC served 15,645 individuals. For December of 2022, Early Start Admissions (Birth to Three Years of Age) received 111 new referrals, 88 were found to be eligible for Early Start Services. Lanterman Admissions (3 Years of Age through Adulthood) received 51 new referrals. From previous months for referrals, 20 were found to be eligible under Lanterman. Exiting Early Intervention at 3 years of age, 21 were found eligible under Lanterman and 5 under Provisional Lanterman eligibility.

- Self-Determination Program (SDP)

As of December 15, 2022, SG/PRC successfully enrolled 98 participants to the Self-Determination Program. The SDP Team attends monthly meetings with DDS and actively disseminates information and updates to SG/PRC community. Additionally, the SDP Team continues to offer training opportunities and SDP support groups to further enhance the implementation of SDP. Trainings such as SDP Training Series: The Financial Management Services (FMS) and The Waiting Room support group continued through the month of December. SG/PRC also partnered with DDS for training on Electronic Visit Verification (EVV) on January 17, 2023. SDP Meet & Greet and LVAC meetings resumed January 10, 2023.

- Weekly Meetings

SG/PRC Weekly Meetings with Vendors continue to be held every Monday at 10AM. The SG/PRC Community Meetings continue to be held every Tuesday at 10AM.

For materials shared at meetings,
please go to www.sgprc.org,
click on the calendar and look for an event by date.
There you will find a link to the materials for each meeting.