

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
VENDOR ADVISORY COMMITTEE MINUTES**

January 5, 2023

The following committee members attended said meeting:

PRESENT:

Susan Stroebel, Chairperson
Jeanette Cabrera
David Bernstein
Olaf Luevano
Nicole Mirikitani
Charmayne Ross
Jose Meraz
Grace Kano
Brenda Baldeon
Chris Schlanser
Nancy Bunker
Jay Smith

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Director, Community Services
Tim Travis, Associate Director, Community Services
Scott Kelley, Manager, Client Services (Residential II)
Lourdes Sanchez, Program Evaluator
Jaime Anabalón, Quality Assurance Manager
Erika Gomez, Executive Assistant - BOD & RDDF

MEMBERS ABSENT:

Theresa Jones Zarour
Christina Buth

RECOMMENDED ACTIONS

THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:

None

A. CALL TO ORDER

Susan Stroebel called the meeting to order at 10:06 a.m. A quorum was established.

The minutes of the meeting on December 1, 2022, were reviewed approved.
M/S/C (Kano & Schlanser) The committee approved the minutes.

B. MOST PRESSING CONCERNS FOR SERVICE PROVIDERS

- Staffing shortages
- Minimum wage increase

C. SG/PC STAFF UPDATES

- The Federal Government is aware of the Nationwide challenges of staff retention.
- Coordinated Family Support Services – DDS will put out information soon.
- Tailor Day Services – DDS created a program design checklist that can be used. Service Coordinators are required to verify with individuals when they want alternative services.
- HCBS – The first meeting took place with 20 participants. There is a dedicated page on the sgprc.org website for more information.
- Remitigation Plan – There are 50 Community Care Facilities that are on a “do not refer” status because of failure to submit their plan.
- Quality incentives will expand to some residential categories but will exclude ICFs.
- DSP Work Survey – Only 95 providers completed it. It can be completed in March, making them eligible for the \$8000 incentive.
- Transportation – Providers are concerned about the logistics of returning to traditional services. DDS is looking for solutions to help them.
- Emails – It is important that the email listed in SANDIS be an email that will not expire.
- Insurance – Providers will receive a reminder letter about insurance requirements.
- Licensing has a new complaint form on their website.
- EVV – DDS has announced that this requirement has gone live.
- Social Recreational Grants – 10 were received and are being reviewed
- PPE is available. Please email ppe@sgprc.org

D. VENDOR CATEGORY REPORTS

Adult Programs

Vocational – Olaf Luevano said that a job posting’s pay scale has to be transparent when uploaded to the company’s website. He also shared that the State added more holidays.

Adult Day – Jose Meraz met with the directors of the Community Services department last week. He would like to have a subcommittee meeting on January 25, 2023.

Infant & Children Services

Infant Development Program – Charmayne Ross shared that they had a successful winter networking event.

Transportation

Susan welcomed Theresa Jones – Zarour was not present.

Independent Living Services

ILS – Nicole Mirikitani had nothing to report.

& *SLS Services* – Nancy Bunker had nothing to report.

Residential Services

Specialized – Chris Schlanser had nothing to report.

CCF - David Bernstein had nothing to report. Jay Smith shared that his program partnered with an agency that does DSP trainings in person.

ICF- Grace Kano reported that the Medi-Cal rate increase was approved for this year. She would like to schedule a subcommittee meeting.

Other Vendedored Services- Jeanette Cabrera reported that campuses are very quiet, a lot of classes are online.

At Large- Susan Stroebel reminded that people will term off in June and the committee will need representatives. She would also like to have a workgroup for advocacy and staff retention. She asked that anyone interested email her.

E. **RECRUITMENT SUBCOMMITTEE**

Vacancy in Vocational, to apply please email egomez@sgprc.org

F. **LEGISLATIVE UPDATE**

The meeting materials were referenced.

MEETING ADJOURNED

The next regular meeting will be held on February 2, 2023, at 10:00 a.m.