

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
Executive/Finance Committee Meeting Minutes**

February 8, 2023

PRESENT:

Gisele Ragusa, Board President
Julie Chetney, 1st VP
Trish Gonzales, 2nd VP
Preeti Subramaniam, Secretary
Bill Stewart, Treasurer
Natalie Webber
Joseph Huang
Wendy Lai

GUESTS:

A Skrow

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Director, Community Services
Tim Travis, Associate Director, Community Services
Dara Mikesell, Chief Financial Officer
Rosa Chavez, Associate Director of Family and Transition Services
Hortencia Tafoya, Director, Clinical Services
Erika Gomez, Executive Assistant – BOD & RDDF

ABSENT:

ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE PURSUANT TO SECTION 20.04 OF THE BYLAWS

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board.

The actions taken by the Executive/ Finance Committee at this meeting were:

Approval of Financial Report- For the month of December 2022 in the Fiscal Year 2022-23. These expenditures are for services paid through January 19, 2023.

ITEMS DISCUSSED

A. CALL TO ORDER

Gisele Ragusa, Board President, called the meeting to order at 7:17 pm. A quorum was established.

- The committee reviewed the agenda.
- The committee reviewed and approved the minutes of January 11, 2022. **(M/S/C Stewart & Subramaniam) The committee approved the minutes.**

B. PUBLIC INPUT:

None

D. Financial Report

Dara Mikesell, CFO, reported the following:

In regional center operations, the allocation based on the D-1 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. The operations D-1 allocation for fiscal year 2022-23 is currently at \$43,584,193 with projected expenditures of \$42,121,989. The year-to-date expenditure is \$18,172,721 with projected remaining expenditures of \$23,949,268. This results in an unencumbered amount of **\$1,462,204** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,380,279, staff expect to spend the full amount. The Fairview program's is included in this amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations was **only allocated at 50%** in the D-1 amendment. Staff expect to receive full funding at the same level as last year in the amount of \$1,628,181. If SG/PRC does not receive the full allocation for CPP and DC Closure Ongoing expenditures, its regular operations budget would have to absorb these costs, thereby reducing the budget unencumbered balance to **\$ 773,687** for the year.

The Purchase of Service allocation is based on the D-1 amendment in the amount of \$376,782,375. The current month's expenditure amounted to \$25,976,454, bringing the year-to-date expenditure for services to \$145,517,547. The remaining projected expenditures and late bills are in the amount of \$199,283,665 leaving an unencumbered amount of **\$31,981,163**.

CPP POS (is in a separate line item), SG/PRC is allocated \$100,000 for placement only.

HCBS is allocated in the amount of \$ 638,638, and staff expect to spend within the allocated amount.

(M/S/C Stewart & Gonzales) The committee approved the Financial Report.

E. Contracts for Review

Lucina Galarza, Director of Community Services, presented the following contracts:

- *ICO North*
(M/S/C – Subramaniam & Stewart) **The committee approved to recommend the above-mentioned contract to the Board for their review.**
- *People's Care Montellano*
(M/S/C – Stewart & Huang) **The committee approved to recommend the above-mentioned contract to the Board for their review.**
- *Reliable Contract*
(M/S/C – Chetney & Huang) **The committee approved to recommend the above-mentioned contract to the Board for their review.**

Updates:

Lucina Galarza, Director of Community Services, presented the following updates:

- CRDP – SG/PRC got approval for a CRDP that would allow for a few individuals to pay only about \$300/month in rent for a loft located in Pomona.
- SG/PRC was awarded 2 Behavior Enhanced Support Homes, one for children and one for adults.
- SG/PRC was awarded a grant for the development of a Day Program with a medical focus.
- SG/PRC will develop a dental program for children, “Interceptive Endodontics.”
- SG/PRC is one of three regional centers to receive funding for a technology lending library.

F. Board President's Report

Gisele Ragusa, Board President, provided the following updates:

- ARCA Update – There was an in-person meeting in Sacramento. The focus of the meeting was on Strategic Planning and the Little Hoover Commission.
- Strategic Planning Workshop –The Strategic Development Committee continues to move forward with coordinating the Strategic Planning Workshop that will take place in the Spring and will likely go into the summer. Amy Sullivan will attend the next meeting the committee will review her proposal.

- Agenda for the upcoming Board *Training* – February 22, 2023
 - Training
 - CRDP Updates – E.I Lending Library and Social Rec Grants
 - Executive Director Report
- Agenda for Executive Finance Committee Meeting – March 8, 2023
 - Audit Report
 - Financial information
 - Strategic Planning Workshop Update
 - Recruitment

F. Information

Jesse Weller, Executive Director, and staff reported the following:

- 2023/24 FY Governor’s Budget – Mr. Weller reviewed a breakdown provided on DDS’ website, titled “Department of Developmental Services 2023-24 Governor’s Budget”
- ARCA Summary of the Governor’s January Budget for FY 23-24 -The overall budget for the service system now stands at \$14 Billion – 60% (8.6 Billion) of which is General Fund.
- COVID-19 State of Emergency Status Update - On October 17, 2022, Governor Newsome announced that the COVID-19 State of Emergency will end on February 28, 2023.
- Transportation Services - The Department of Developmental Services, (DDS) released directive on Transportation Services Monthly Reimbursement Rate that allows for a temporary reimbursement methodology through January 1st, 2023, through December 31st 2023. Transportation providers have voiced that it is not sustainable. That message has been relayed to DDS. SG/PRC staff met with transportation providers to collaborate on solutions to address the staff/rates challenges they are facing. Staff will work on an AB 637 waiver.

MEETING ADJOURNED

The meeting adjourned. The next regular meeting will be held on March 8, 2023, at 7:15 p.m. via videoconference.

CLOSED SESSION

The committee held a closed session to discuss a personnel matter.