

SAN GABRIEL/POMONA **REGIONAL CENTER**

NOTICE OF MEETING

Notice is hereby given that the Board of Directors of the San Gabriel/Pomona Valleys Developmental Services, Inc. will hold their monthly Board meeting on the following date and at the listed location:

DATE: Wednesday, March 22, 2023

TIME: 7:15 p.m.

PLACE: THE MEETING SESSION IS OPEN TO THE PUBLIC VIA VIDEOCONFERENCE.

All SG/PRC Board and related Committee meetings continue to be held via videoconference at their regularly scheduled times.

Join Zoom Meeting:
Meeting ID: 234 566 141
Password: 916227

Please check our website, sgprc.org to access the zoom link and meeting materials.

If you wish to sign up for public input, please email egomez@sgprc.org

75 Rancho Camino Drive, Pomona, CA 91766
(909) 620-7722

Program of San Gabriel/Pomona Valleys Developmental Services, Inc.

SAN GABRIEL/POMONA
 REGIONAL CENTER
 75 Rancho Camino Drive
 Pomona, CA 91766

MEETING AGENDA
BOARD OF DIRECTORS MEETING
 (Meets 4th Wednesday of each Month)

Wednesday, March 22, 2023 at 7:15 p.m.
Videoconference Meeting
 ZOOM Meeting ID: 234 566 141
 Password: 916227

BOARD OF DIRECTORS

Gisele Ragusa, Board President

Julie Chetney, 1st VP

Trish Gonzales, 2nd VP

Bill Stewart, Treasurer

Preeti Subramaniam, Secretary

Mary Soldato

Susan Stroebel, VAC Chairperson

Joseph Huang

Jaye Dixit

Bruce Cruickshank

Wendy Lai

Natalie Webber

Karen Zarsadiaz - Ige

Tina Wright

Richard Centeno

ACTION MATERIAL COLOR

| | | | | |
|-------------|---|---------|----------|--------|
| 7:15 - 7:25 | CALL TO ORDER (Gisele Ragusa, Board President) | None | None | None |
| | • Roll Call | Quorum | None | None |
| | • Review Agenda | Info | Attached | White |
| | • Minutes of February 22, 2023 | Consent | Attached | White |
| 7:25 - 7:30 | GENERAL PUBLIC INPUT (To sign up, please email @egomez@sgprc.org) | Info | None | None |
| 7:30-7:50 | Review of Audit Report and 990 Tax Form by AGT | Info | None | None |
| 7:50 - 8:15 | EXECUTIVE/FINANCE COMMITTEE (Dara Mikesell, CFO) <ul style="list-style-type: none"> Financial Report (Update) C-4 Contract Amendment (Update) Fiscal Reporting Training Contract for Approval (Consent) (Lucina Galarza, Director of Community Services) <ul style="list-style-type: none"> “Multi-Family Set Asides” with Prisma | Consent | Attached | Ivory |
| 8:15 - 8:20 | COMMUNITY RELATIONS/LEGISLATIVE ADVISORY COMMITTEE (Joseph Huang) | Info | Attached | Orange |
| 8:20 - 8:25 | ADVISORY COMMITTEE FOR INDIVIDUALS SERVED AND THEIR FAMILIES (Preeti Subramaniam & Wendy Lai) | Info | Attached | Yellow |

| APPROXIMATE SCHEDULE | ITEM | ACTION | MATERIAL | COLOR |
|---|---|---------------|-----------------|--------------|
| 8:25 – 8:30 | VENDOR ADVISORY COMMITTEE (Susan Stroebel) | Info | Attached | Goldenrod |
| 8:30 – 8:35 | STRATEGIC DEVELOPMENT ADVISORY COMMITTEE (Julie Chetney) | Info | Attached | Green |
| 8:35 -8:40 | BOARD PRESIDENT’S REPORT (Gisele Ragusa, Board President) | Info | None | None |
| 8:45-8:55 | EXECUTIVE DIRECTOR’S REPORT (Jesse Weller, Executive Director) | Info | None | None |
| 8:55– 9:35 | SPECIAL PRESENTATIONS by Salvador Gonzalez, Director of Service Access and Equity <i>-POS Expenditures</i> <i>-National Core Indicator</i> | Info | None | None |
| | OTHER BOARD & COMMUNITY ANNOUNCEMENTS | Info | None | None |
| <u>ADJOURNMENT OF THE BOARD OF DIRECTORS MEETING</u> | | | | |
| | EXECUTIVE SESSION – None | Info | None | None |

SAN GABRIEL/POMONA DEVELOPMENTAL SERVICES, INC.
BOARD OF DIRECTORS
DRAFT Minutes of the Meeting of the Board of Directors
(A California Corporation)

February 22, 2023

ATTENDANCE

The following members of the Board of Directors were present at said meeting:

PRESENT:

Gisele Ragusa
Susan Stroebel
Mary Soldato
Bruce Cruickshank
Joseph Huang
Julie Chetney
Wendy Lai
Karen Zarsadiaz - Ige
Jaye Dixit
Bill Stewart
Trish Gonzales
Preeti Subramaniam
Richard Centeno
Karen Zarsadiaz - Ige
Natalie Webber

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Director, Community Services
Dara Mikesell, Chief Financial Officer
Daniela Santana, Director of Client Services
Salvador Gonzalez, Director of Outreach & Compliance and Team
Tim Travis, Associate Director, Community Services
Jessie Lagos, Manager, Specialized Services II, Special Projects
Yaned Busch, Specialized Services Manager & Team
Yvonne Gratianne, Manager, Communications/P.R.
Steve Mouton, Clinical Psychologist / Policy Liaison
Hortencia Tafoya, Director of Clinical Services
Willanette Satchell, Executive Assistant – Exec. Director
Erika Gomez, Liaison BOD & RDDF

ABSENT:

Tina Wright

GUESTS:

Albert Feliciano, SCDD
Nikisia Simmons, DDS
Nada Saleh
Nancy Bunker
Jay Smith
David Bernstein
Ali Dorri

INTERPRETERS:

Eduardo K (Spanish)
Shelley Hash (Spanish)
Charlene Shih (Mandarin)
Ken Chen (Mandarin)
Kateri McGuire (ASL)
Ron Shields (ASL)

A. CALL TO ORDER:

Gisele Ragusa, Board President, called the meeting to order at 7:18 p.m. Roll call

was taken, and a quorum was established.

The agenda for today's meeting was reviewed.

The minutes for the January 25, 2023, meeting were reviewed and approved by the Board, with one correction: 2023 instead of 2022.

M/S/C (Stewart & Subramaniam) The Board approved the minutes.

B. PUBLIC INPUT:

- Mr. Carl Argila reminded the Board that he records the entire meeting and uploads the video of the meeting to his personal blog. He spoke about a meeting he had with Jesse Weller, Executive Director, in December and his dissatisfaction with the follow-up he received. He also requested that his son's conservatorship be terminated and that more details of his input be added to the minutes.
- Albert Feliciano, SCDD, shared information regarding a series of trainings. He provided the flyers. He also shared that Self Determination orientations continue statewide. Lastly, SCDD facilitates a monthly independent facilitator round table session.

C. EXECUTIVE/FINANCE COMMITTEE

Contracts for Review

Tim Travis, Associate Director of Community Services, presented the following contracts:

- *ICO North*
(M/S/C – Soldato & Gonzales) The Board reviewed and approved the contract based on their policy for contracts over \$250,00.
Abstain: Stroebel
- *People's Care Montellano*
(M/S/C – Stewart & Chetney) The Board reviewed and approved the contract based on their policy for contracts over \$250,00.
Abstain: Stroebel, Oppose: Centeno
- *Reliable Contract*
(M/S/C – Centeno & Karen Zarsadiaz - Ige) The Board reviewed and approved the contract based on their policy for contracts over \$250,00.
Abstain: Stroebel

D. SG/PRC UPDATES

Staff provided the following updates on the following:

- Social Recs Grants and Technology Lending Library – All 12 Requests for Proposals were submitted to DDS and SG/PRC anticipates hearing back in the beginning of March. The service agreement must be submitted by the end of March 2023.
- All Board and committee members are invited to the upcoming meetings of the Advisory Committee For Individuals Served and Their families, where the following training topics will be provided:
 - March 22, 2023 – Changes to the appeals process
 - April 26, 2023 – Training Approaches and Strategies for Service Coordinators

E. EXECUTIVE DIRECTOR’S REPORT:

Jesse Weller, Executive Director, discussed the following (for the complete, detailed Director’s Report, please see attachment)

- *COVID – 19 State of Emergency Status* - On October 17, 2022, Governor Newsom, announced that the COVID-19 State of Emergency will end on February 28, 2023.
- *Mental Health Services Act (MHSA) Request for Applications FY 2023-24 through 2025-26* - This grant funding is aimed to expand and transform California’s behavioral health system to better serve individuals with, and at risk of, serious mental health issues, and their families. Applications are due by March 17, 2023, at 5:00PM.
- *Purchase of Service (POS) Expenditure Meetings* - The 2023 Annual Purchase of Services (POS) Expenditure Data Community Meetings schedule is completed and posted on the SG/PRC website.
- *AB 649 (Wilson) – Developmental Services* - This bill would remove the generic service appeal mandate. Per the Association of Regional Center Agencies (ARCA), current law prohibits regional centers from purchasing any service that would otherwise be available from Medi-Cal, Medicare, and private insurance, among other sources, when an individual served or their family meets the criteria of this coverage but chooses not to pursue that coverage. Current law also prohibits regional centers from purchasing medical or dental services for individuals 3 years of age or older unless the regional center is provided with documentation of a Medi-Cal, a private insurance, or a health care service plan denial, and the regional center determines that an appeal by the individual or their family does not have merit. This bill would delete both of those prohibitions on regional center purchases.

- *AB 1147 (Addis) – Disability Equity and Accountability Act of 2023* - The bill has framework on eliminating disparities, providing equitable access to services, increasing accountability, service consistency, transparency, and regional center governance. The bill would require an evaluation of regional center performance by the Department of Developmental Services (DDS), which would be implemented using a common set of performance measures. The bill would require the assessments to use performance measures in seven specific domains: community integration, employment, equity in access, case management, client and family choice, experience and satisfaction, human and civil rights, and health and safety. The bill would require the department to establish standards for these performance measures, as specified, by July 1, 2024.
- *Department Guidance on Extension of Waivers, Modifications, and Directives due to COVID-19* - This Directive extends the provisions of former extensions, waivers, and modifications until the end of month.
- *Coordinated Family Supports Pilot Program for Adults Served who Reside with Their Family* - Coordinated Family Support (CFS) is a new service designed for adults with developmental disabilities who choose to live with their families. This new service will be tailored, individualized, and flexible to meet the needs and preferences of the individual being served along with their family. It is also designed to assist the individual served and their families with coordinating/scheduling services and supports. This service is for adults (18 years and older) who live with their family.
- *Funding to Support Compliance with the Home and Community-Based Services Final Rule* - \$15 million for all regional centers (FY 2022-23) to assist providers in complying with the HCBS Final Rule, and to support broader work in each community that promotes and sustains ongoing compliance. Regional centers must submit their plan for use of these funds to the Department for review and approval, utilizing Enclosure A, by March 1, 2023.
- *Staffing Statistics* - As of January 31, 2023, SG/PRC has 424 authorized positions. This total number includes 404 full time employees and 20 vacancies.
- *Individual Served Statistics* - As of January 31, 2023, SG/PRC served 15,771 individuals.
- *Self-Determination Program (SDP)* - As of January 31, 2023, SG/PRC enrolled 99 participants to the Self-Determination Program. The SDP Team attends monthly meetings with DDS and actively disseminates information and updates to SG/PRC community. In collaboration with DDS, the SDP

Team hosted a DDS-Electronic Visit Verification (EVV) training on January 17th. The team also attended a statewide Financial Management Services (FMS) focus meeting hosted by DDS on January 19th. FMS providers report a significant waiting period to enroll SDP participants and solutions were discussed. The team continues to collaborate with Local Voluntary Advisory Committee (LVAC) to develop training opportunities and support groups to further enhanced the implementation of SDP. The SDP Training Series: The Financial Management Services (FMS) and The Waiting Room support group are well attended.

- *SG/PRC Office Hours & After-Hours Response Team* - SG/PRC’s business office hours are Monday through Friday (8AM to 5PM). SG/PRC has an after-hours response team ready to support after regular business hours, including weekends & holidays by calling the main telephone number and an operator will connect with a response team member.
- *Weekly Meetings for Vendors Update* - SG/PRC Weekly Meetings with Vendors will now be held once a month (instead of weekly) beginning March 2023. This meeting will occur on the third Monday of each month. This meeting will be *in addition* to the regularly scheduled Vendor Advisory Committee (which is a formal committee of the Board) that occurs the first Thursday of each month.
- *Weekly Meetings for Community Updates* - SG/PRC Weekly Meetings with the Community continues to occur every Tuesday. Staff are currently reviewing the results for the recent survey to hear from community members on the frequency of these meetings.

F. BOARD TRAINING

“Understanding Needs, Resources, and Services for Addressing Mental Health”

Steve Mouton, Clinical Psychologist/Policy Liaison presented on the following:

- His background and current role
- Resources
- What a crisis is to a family member, Department of Mental Health (DMH), police and hospitals
- DMH Hotline: 800-854-7771
- Suicide and crisis lifeline – 988
- Behavior health carve out
- Evaluation of needs
- Options

- Outpatient resources needed for mental health disorders
- Behavioral health and Medi-Cal
- College hospitals and unique features
- P. E. C. S. Evaluation

Hortencia Tafoya, MPA - Director of Clinical Services and Daniela Santana, Director of Client Services, presented on the following:

- SG/PRC Clinics
- Biobehavioral consultation clinic in (BBCC)
- Benefits
- Multidisciplinary team
- Initial evaluation
- Topics discussed at first BBCC
- Recommendations
- Follow up visits
- Discharge
- Medication review clinic
- What the medication review team provides
- Considerations success story of a 15 year old male diagnosed with Autism and ADHD
 - Services
 - Clinical course
 - Recommendations for risk mitigation
- Success story of a 55 year old lady with a diagnosis of intellectual disability
 - Services
 - Clinical course
 - Recommendations for risk mitigation

Salvador Gonzalez, Director of Service Access and Equity, presented on the following:

- SG/PRC partnerships with mental health agencies in the Los Angeles County
- Insurance companies

- Partnership with LA county Department of Mental Health
- LA county department of mental health workshops
- Partnerships with Foothill Family Services, Alma Family Services, and Pacific clinics

G. OTHER BOARD & COMMUNITY ANNOUNCEMENTS

Susan Stroebel, VAC Chairperson, announced that on February 28, 2023, the vendors are going to have an advocacy meeting and would like the participation of other committees.

H. EXECUTIVE SESSION

There was a closed session to discuss personnel and legal matters.

Next meeting on Wednesday, March 22, 2023 at 7:15 p.m.

BOARD MINUTES FROM THE FEBRUARY 22, 2023 MEETING

Submitted by:

Gisele Ragusa, Board President

Date

SAN GABRIEL/POMONA
REGIONAL CENTER

Committee Reports & Information



February – March 2023

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
Executive/Finance Committee Meeting Minutes**

March 8, 2023

PRESENT:

Gisele Ragusa, Board President
Julie Chetney, 1st VP
Trish Gonzales, 2nd VP
Preeti Subramaniam, Secretary
Bill Stewart, Treasurer
Natalie Webber
Joseph Huang
Wendy Lai

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Director, Community Services
Tim Travis, Associate Director, Community Services
Dara Mikesell, Chief Financial Officer
Erika Gomez, Executive Assistant – BOD & RDDF

GUESTS:

Ami Sullivan

ABSENT:

ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE PURSUANT TO SECTION 20.04 OF THE BYLAWS

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board.

The actions taken by the Executive/ Finance Committee at this meeting were:
Approval of Financial Report- For the month of January 2023 in the Fiscal Year 2022-23. These expenditures are for services paid through February 21, 2023.

ITEMS DISCUSSED

A. Call to order

Gisele Ragusa, Board President, called the meeting to order at 7:18 pm. A quorum was established.

- The committee reviewed the agenda.
- The committee reviewed and approved the minutes of January 11, 2022. **(M/S/C Stewart & Webber) The committee approved the minutes.**

B. Public input: None

D. Closed session

The committee held a closed session to discuss a legal matter.

(Attendees not participating were in the Waiting Room until the meeting reconvened)

E. Financial Report

Dara Mikesell, CFO, reported the following:

In regional center operations, the allocation based on the D-1 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. The operations D-1 allocation for fiscal year 2022-23 is currently at \$43,584,193 with projected expenditures of \$42,095,755. The year-to-date expenditure is \$20,431,519 with projected remaining expenditures of \$21,664,236. This results in an unencumbered amount of **\$1,488,438** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,380,279, staff expect to spend the full amount. The Fairview program's is included in this amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations was **only allocated at 50%** in the D-1 amendment. We expect to receive full funding at the same level as last year in the amount of \$1,633,285. If we do not receive the full allocation for CPP and DC Closure Ongoing expenditures, the regular operations budget would have to absorb these costs, thereby reducing the budget unencumbered balance to **\$ 709,646** for the year.

The Purchase of Service allocation is based on the D-1 amendment in the amount of \$376,782,375. The current month's expenditure amounted to \$27,224,107, bringing the year-to-date expenditure for services to \$172,741,653. The remaining projected expenditures and late bills are in the amount of \$169,724,090 leaving an unencumbered amount of **\$34,316,632**. CPP POS is in a separate line item, SG/PRC is allocated \$100,000 for placement only.

HCBS is allocated in the amount of \$ 638,638, and staff expect to spend within the allocated amount.

(M/S/C Subramaniam & Webber) The committee approved the Financial Report.

E. C-4 Amendment – The C-4 Amendment was reviewed.
(M/S/C Stewart & Gonzalez) The committee approved the Board President’s signature on the C-4 amendment to send back to DDS.

F. Contracts for Review

Lucina Galarza, Director of Community Services, presented the following contract:

- “Multi-Family Set Asides” with Prisma and National Core
(M/S/C – Chetney & Stewart) The committee approved to recommend the above-mentioned contract to the Board for their review.

Ms. Galarza also shared that DDS approved 5 Social Rec grants submitted by DDS.

G. Board President’s Report

Gisele Ragusa, Board President, provided the following updates:

- ARCA Update – There will be a meeting next week. The focus of the meetings continues to be Strategic Planning.
- Strategic Planning Workshop –The Strategic Development Committee continues to move forward with coordinating the Strategic Planning Workshop that will take place in the Spring and will likely go into the September. Ami Sullivan, Consultant from Kinetic Flow, shared her proposal earlier with the Strategic Planning Committee and reviewed a part of it with this committee. Executive Director, Jesse Waller, Board President, Gisele Ragusa, and Julie Chetney, Chairperson of the Strategic Development Committee, attended SG/PRC's All-Staff meeting to announce that they will embark in a strategic plan with staff, the Board and the community. Ami Sullivan, Kinetic Flow, and George Stevens, former Executive Director of North Los Angeles County Regional Center, will serve as consultants.
- Agenda for the upcoming Board Meeting – March 22, 2023
 - Audit report
 - Fiscal reporting training
 - Strategic planning (under strategic development committee)
 - POS expenditure and NCI presentation
- Agenda for Executive Finance Committee Meeting – April 12, 2023
 - Strategic planning
 - Financial report

- Contracts
- Project updates

H. Information

Jesse Weller, Executive Director, and staff reported the following:

- *COVID-19 State of Emergency Status Update* - On October 17, 2022, Governor Newsome announced that the COVID-19 State of Emergency would end on February 28, 2023. SG/PRC is looking at protocols internally and adjusting accordingly.
- *Advocacy Subcommittee* - Service providers and regional center staff are partnering together to pursue legislative advocacy to advocate for the provider community. A survey was created to hear from vendors on what their greatest challenges and barriers are at this time to ensure their voice heard.
- *2023/24 FY Governor's Budget* – There are some concerns about a possible deficit but at this time ARCA is not concerned. It is being tracked and more will be known when the May revise comes out.
- *Modernizing the Core Staffing Formula* - Assemblymember, Arambula, wrote a letter to the Assembly Budget Committee requesting the allocation of \$64.6 million on an ongoing basis to modernize the core staffing formula.
- *AB 1147 (Addis) Disability, Equity, and Accountability Act of 2023* - This bill would enact the Disability Equity and Accountability of 2023, which would make various changes to the act for purposes including gathering relevant data and providing increased oversight of regional center operations and performance. Philosophically everyone supports it but there are items that may be challenging.

MEETING ADJOURNED

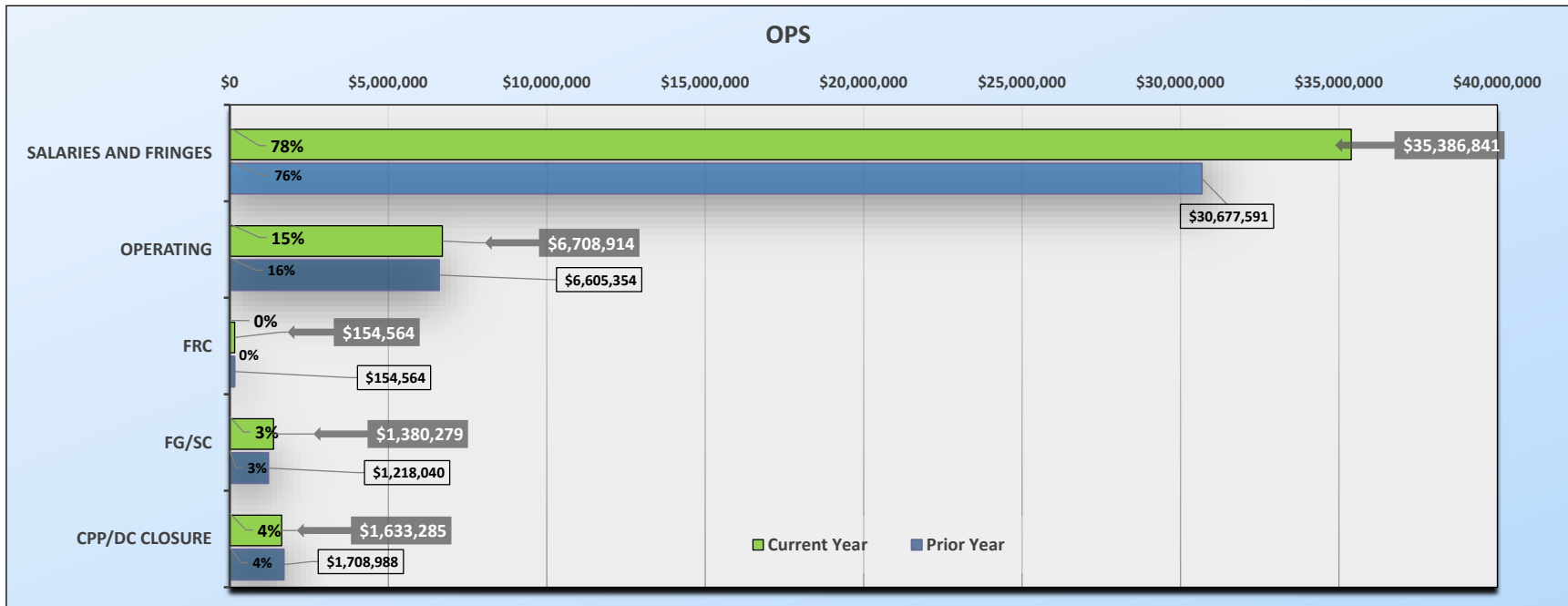
The meeting adjourned. The next regular meeting will be held on April 12, 2023, at 7:15 p.m. via videoconference.

**SAN GABRIEL/POMONA REGIONAL CENTER
FINANCIAL REPORT
FISCAL YEAR 2022-23**

PAYMENTS THROUGH FEBRUARY 21, 2023 FOR SERVICES PROVIDED THROUGH JANUARY 31, 2023

OPERATIONS (OPS)

| REGIONAL CENTER | MTD | YTD | Remaining | Total | <i>FY 21/22</i> |
|-------------------------------------|--------------------|---------------------|---------------------|---------------------|---------------------|
| Salaries and Fringes | \$1,613,236 | \$17,112,374 | \$18,274,467 | \$35,386,841 | \$30,677,591 |
| Operating Expenses | \$645,562 | \$3,319,145 | \$3,389,769 | \$6,708,914 | \$6,605,354 |
| Total | \$2,258,798 | \$20,431,519 | \$21,664,236 | \$42,095,755 | \$37,282,945 |
| Allocation (D-1) | | | | \$43,584,193 | \$37,282,945 |
| Allocation Balance/(Deficit) | | | | \$1,488,438 | \$0 |
| RESTRICTED OPS FUNDS | | | | | |
| Family Resource Center | \$12,601 | \$79,184 | \$75,380 | \$154,564 | \$154,564 |
| Foster Grandparent/Senior Companion | \$38,501 | \$366,927 | \$1,013,352 | \$1,380,279 | \$1,218,040 |
| CPP and DC Closure Ongoing Workload | \$817,580 | \$878,821 | \$754,464 | \$1,633,285 | \$1,708,988 |
| Total | \$868,682 | \$1,324,932 | \$1,843,196 | \$3,168,128 | \$3,081,592 |
| Allocation (D-1) | | | | \$2,389,337 | \$3,081,592 |
| Allocation Balance/(Deficit) | | | | (\$778,791) | \$0 |

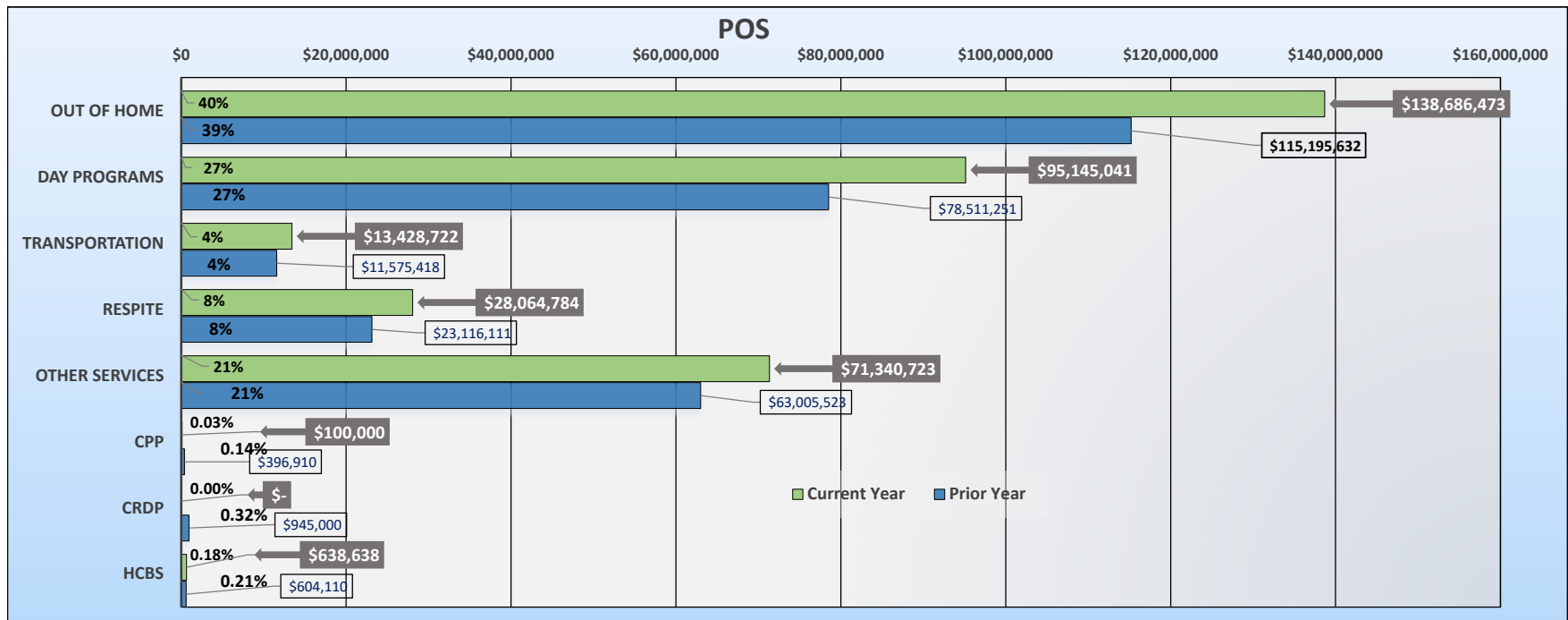


SAN GABRIEL/POMONA REGIONAL CENTER
FINANCIAL REPORT
FISCAL YEAR 2022-23

PAYMENTS THROUGH FEBRUARY 21, 2023 FOR SERVICES PROVIDED THROUGH JANUARY 31, 2023

PURCHASE OF SERVICES (POS)

| <u>REGIONAL CENTER</u> | MTD | YTD | Remaining | Total | FY 21/22 |
|-------------------------------------|---------------------|----------------------|----------------------|----------------------|----------------------|
| Out of Home | \$11,252,325 | \$74,920,594 | \$63,765,880 | \$138,686,473 | \$115,195,632 |
| Day Programs | \$7,399,508 | \$45,775,642 | \$49,369,399 | \$95,145,041 | \$78,511,251 |
| Transportation | \$921,467 | \$7,002,314 | \$6,426,408 | \$13,428,722 | \$11,575,418 |
| Respite | \$2,342,870 | \$12,455,513 | \$15,609,271 | \$28,064,784 | \$23,116,111 |
| Other Services | \$5,583,783 | \$34,689,006 | \$36,651,717 | \$71,340,723 | \$63,005,523 |
| SPA/ICF Reimbursements | (\$275,846) | (\$2,101,415) | (\$2,098,585) | (\$4,200,000) | (\$4,420,708) |
| Total | \$27,224,107 | \$172,741,653 | \$169,724,090 | \$342,465,743 | \$286,983,227 |
| Allocation (D-1) | | | | \$376,782,375 | \$322,683,369 |
| Allocation Balance/(Deficit) | | | | \$34,316,632 | \$35,700,142 |
| RESTRICTED POS FUNDS | | | | | |
| CPP | \$0 | \$0 | \$100,000 | \$100,000 | \$396,910 |
| CRDP | \$0 | \$0 | \$0 | \$0 | \$945,000 |
| HCBS | \$0 | \$0 | \$638,638 | \$638,638 | \$604,110 |
| Total | \$0 | \$0 | \$738,638 | \$738,638 | \$1,946,020 |
| Allocation (D-1) | | | | \$738,638 | \$1,946,020 |
| Allocation Balance/(Deficit) | | | | \$0 | (\$0) |



SAN GABRIEL/POMONA REGIONAL CENTER

STATEMENT OF FINANCIAL POSITION

| December 31 | | 2023 |
|---|-----------|--------------------|
| ASSETS | | |
| Cash and Cash Equivalents | \$ | 64,197,805 |
| Receivable - State Regional Center Contracts | | 65,500,525 |
| Receivable - Intermediate Care Facility Providers | | 1,753,310 |
| Other Receivables | | 103,147 |
| Prepaid Expenses | | 204,607 |
| Deposits | | 12,459 |
| TOTAL ASSETS | \$ | 131,771,853 |
| LIABILITIES AND NET ASSETS | | |
| Liabilities | | |
| Accounts Payable | \$ | 25,217,648 |
| Advance - State Regional Center Contracts | | 105,311,767 |
| Accrued Salaries and Payroll Taxes | | 1,141,039 |
| Other Payables | | 1,398 |
| Reserve for Unemployment Insurance | | 100,000 |
| Total Liabilities | \$ | 131,771,853 |
| Net Assets | | |
| Without Donor Restriction | \$ | - |
| With Donor Restriction | | 0 |
| Total Net Assets | \$ | - |
| TOTAL LIABILITIES AND NET ASSETS | \$ | 131,771,853 |

PURCHASE OF SERVICES FUND FINANCIAL REPORT

DRAFT

FISCAL YEAR 2022-23

PAYMENTS THROUGH FEBRUARY 21, 2023 FOR SERVICES PROVIDED THROUGH JANUARY 31, 2023

58% OF YEAR ELAPSED

| CONTRACT ALLOCATIONS | Regular POS | CPP | HCBS | Other | Total | | |
|--|--------------------|----------------------------|---------------------------|-------------------------------------|----------------------------------|------------------------------|--|
| Preliminary Allocation (Regular POS) | 279,364,111 | | | | 279,364,111 | | |
| D-1 | 97,418,264 | 100,000 | 638,638 | | 98,156,902 | | |
| D-2 | | | | | 0 | | |
| D-3 | | | | | 0 | | |
| Total Contract Allocation | 376,782,375 | 100,000 | 638,638 | | 377,521,013 | | |
| | | | | | C plus E | | |
| | A | B | C | D | E | F | G |
| | | Current Month Expenditures | Year-to-Date Expenditures | YTD Actual as percent of Allocation | Projected Remaining Expenditures | Total Projected Expenditures | YTD & Projected as percent of Allocation |
| Total POS Actual & Projected Expenditures | | 27,224,107 | 172,741,653 | 45.8% | 170,462,728 | 343,204,381 | 90.9% |
| <u>OUT OF HOME CARE</u> | | | | | | | |
| Community Care Facilities | | 11,228,124 | 74,784,076 | 19.8% | 63,478,688 | 138,262,764 | 36.7% |
| ICF/SNF Facilities | | 24,201 | 136,517 | 0.0% | 287,192 | 423,709 | 0.1% |
| Total Out of Home Care | | 11,252,325 | 74,920,594 | 19.9% | 63,765,880 | 138,686,473 | 36.8% |
| <u>DAY PROGRAMS</u> | | | | | | | |
| Day Care | | 1,717,358 | 9,268,308 | 2.5% | 16,064,730 | 25,333,038 | 6.7% |
| Day Training | | 4,722,023 | 30,885,670 | 8.2% | 27,906,427 | 58,792,097 | 15.6% |
| Supported Employment | | 838,972 | 4,522,215 | 1.2% | 4,235,262 | 8,757,477 | 2.3% |
| Work Activity Program | | 121,155 | 1,099,449 | 0.3% | 1,162,979 | 2,262,428 | 0.6% |
| Total Day Programs | | 7,399,508 | 45,775,642 | 12.1% | 49,369,399 | 95,145,041 | 25.3% |
| <u>OTHER SERVICES</u> | | | | | | | |
| Non-Medical: Professional | | 946,569 | 5,502,213 | 1.5% | 6,965,210 | 12,467,423 | 3.3% |
| Non-Medical: Programs | | 1,462,729 | 8,925,130 | 2.4% | 7,927,098 | 16,852,229 | 4.5% |
| Home Care: Programs | | 190,849 | 1,359,788 | 0.4% | 1,433,654 | 2,793,442 | 0.7% |
| Transportation | | 692,729 | 3,661,269 | 1.0% | 2,692,341 | 6,353,611 | 1.7% |
| Transportation Contracts | | 228,738 | 3,341,045 | 0.9% | 3,734,066 | 7,075,111 | 1.9% |
| Prevention | | 1,333,024 | 8,225,974 | 2.2% | 6,738,352 | 14,964,327 | 4.0% |
| Other Authorized Services | | 1,374,184 | 8,433,282 | 2.2% | 9,101,172 | 17,534,454 | 4.7% |
| Personal and Incidentals | | 19,113 | 103,243 | 0.0% | 93,582 | 196,825 | 0.1% |
| Hospital Care | | 0 | 10,650 | 0.0% | 990,835 | 1,001,485 | 0.3% |

PURCHASE OF SERVICES FUND FINANCIAL REPORT

DRAFT

FISCAL YEAR 2022-23

PAYMENTS THROUGH FEBRUARY 21, 2023 FOR SERVICES PROVIDED THROUGH JANUARY 31, 2023

58% OF YEAR ELAPSED

| | C plus E | | | | | G | |
|--|--------------------|----------------------------|---------------------------|-------------------------------------|----------------------------------|------------------------------|--|
| | A | B | C | D | E | | F |
| | | Current Month Expenditures | Year-to-Date Expenditures | YTD Actual as percent of Allocation | Projected Remaining Expenditures | Total Projected Expenditures | YTD & Projected as percent of Allocation |
| Medical Equipment | | 613 | 17,579 | 0.0% | 45,390 | 62,969 | 0.0% |
| Medical Service: Professional | | 162,368 | 1,133,965 | 0.3% | 2,598,689 | 3,732,654 | 1.0% |
| Medical Service: Programs | | 94,331 | 963,147 | 0.3% | 752,249 | 1,715,396 | 0.5% |
| Respite: In Own Home | | 2,335,305 | 12,429,806 | 3.3% | 15,535,771 | 27,965,577 | 7.4% |
| Respite: Out of Home | | 7,565 | 25,707 | 0.0% | 73,501 | 99,208 | 0.0% |
| Camps | | 0 | 14,033 | 0.0% | 5,487 | 19,520 | 0.0% |
| Total Other Services | | 8,848,119 | 54,146,833 | 14.4% | 58,687,396 | 112,834,230 | 29.9% |
| Total Estimated Cost of Current Services | | 27,499,953 | 174,843,069 | 46.4% | 171,822,675 | 346,665,743 | 92.0% |
| <u>OTHER ITEMS</u> | | | | | | | |
| HCBS | 638,638 | 0 | 0 | | 638,638 | 638,638 | |
| Total Other Items | | 0 | 0 | 0.0% | 638,638 | 638,638 | 0.2% |
| Total Purchase of Services | | 27,499,953 | 174,843,069 | 46.4% | 172,461,313 | 347,304,381 | 92.2% |
| Deduct: Estimated Receipts from Intermediate Care Facilities for State Plan Amendment Services | | (275,846) | (2,101,415) | -0.6% | (2,098,585) | (4,200,000) | -1.1% |
| Expenditures Regular POS (Net of CPP) | 377,421,013 | 27,224,107 | 172,741,653 | 45.8% | 170,362,728 | 343,104,381 | 91.1% |
| Projected Allocation Balance (Deficit) Regular POS | | | | | | 34,316,632 | 9.1% |
| <u>COMMUNITY PLACEMENT PLAN</u> | | | | | | | |
| Community Placement Plan (inc. CRDP) | 100,000 | 0 | 0 | 0.0% | 100,000 | 100,000 | 100.0% |
| Allocation Balance (Deficit) CPP and CRDP | | | | | | 0 | 0.0% |
| Total Projected Allocation Balance (Deficit) Regular & Community Placement Plan POS | | | | | | 34,316,632 | 9.1% |

SAN GABRIEL/POMONA REGIONAL CENTER
OPERATIONS FUND FINANCIAL REPORT

DRAFT

FISCAL YEAR 2022-23

PAYMENTS THROUGH FEBRUARY 21, 2023 FOR SERVICES PROVIDED THROUGH JANUARY 31, 2023

58% OF YEAR ELAPSED

| CONTRACT ALLOCATIONS | Regular | CPP/CRDP DC Ongoing | Family Resource Center | Foster Grandparent Senior Companion | Other | Total | | | | | | | | | |
|---|-------------------|------------------------|---------------------------|--|--------------|-------------------|--------------------|------------------|----------------------------|---------------------------|-------------------------------|----------------------------------|------------------------------|--------------------------|-------------------|
| | | | | | | | D plus F | A minus G | | | | | | | |
| Preliminary Allocation | 29,085,212 | | | | | 29,085,212 | | | | | | | | | |
| D-1 | 14,498,981 | 854,494 | 154,564 | 1,380,279 | | 16,888,318 | | | | | | | | | |
| D-2 | | | | | | 0 | | | | | | | | | |
| D-3 | | | | | | 0 | | | | | | | | | |
| Total Operations Contract Allocation | 43,584,193 | 854,494 | 154,564 | 1,380,279 | - | 45,973,530 | | | | | | | | | |
| | | | | | | | A | B | C | D | E | F | G | H | I |
| | | | | | | | Current Allocation | % of Allocation | Current Month Expenditures | Year-to-Date Expenditures | YTD Actual as % of Allocation | Projected Remaining Expenditures | Total Projected Expenditures | Projected Balance Amount | Remaining Percent |
| Total Operations - Actual and Projected Expenditures | 45,973,530 | 100.00% | 3,127,480 | 21,756,451 | 47.3% | 23,507,432 | 45,263,883 | 709,647 | 1.54% | | | | | | |
| PERSONAL SERVICES (REGULAR OPERATIONS) | | | | | | | | | | | | | | | |
| Salaries | 29,596,774 | 67.91% | 1,308,717 | 13,864,152 | 31.8% | 14,599,713 | 28,463,865 | 1,132,909 | 2.60% | | | | | | |
| Temporary Staff | 0 | 0.00% | 0 | 0 | 0.0% | 0 | 0 | 0 | 0.00% | | | | | | |
| Retirement (includes 403B) | 3,584,169 | 8.22% | 152,020 | 1,634,581 | 3.8% | 1,845,755 | 3,480,336 | 103,833 | 0.24% | | | | | | |
| Social Security (OASDI) | 429,153 | 0.98% | 18,432 | 197,557 | 0.5% | 209,166 | 406,723 | 22,431 | 0.05% | | | | | | |
| Health Benefits/Long Term Care | 2,645,952 | 6.07% | 123,078 | 1,241,505 | 2.8% | 1,360,280 | 2,601,785 | 44,167 | 0.10% | | | | | | |
| Worker's Comp Insurance | 295,968 | 0.68% | 5,507 | 90,871 | 0.2% | 137,947 | 228,818 | 67,150 | 0.15% | | | | | | |
| Unemployment Insurance | 105,000 | 0.24% | 11,674 | 37,503 | 0.1% | 67,503 | 105,007 | (7) | 0.00% | | | | | | |
| Non-Industrial Disability/Life Insurance | 124,306 | 0.29% | (6,191) | 46,205 | 0.1% | 54,103 | 100,308 | 23,998 | 0.06% | | | | | | |
| Clinical Consultants - Consumer Services | 0 | 0.00% | 0 | 0 | 0.0% | 0 | 0 | 0 | 0.00% | | | | | | |
| Total Personal Services (Regular Operations) | 36,781,323 | 84.39% | 1,613,236 | 17,112,374 | 39.3% | 18,274,467 | 35,386,841 | 1,394,481 | 3.20% | | | | | | |
| OPERATING EXPENSES (REGULAR OPERATIONS) | | | | | | | | | | | | | | | |
| Equipment Rental | 65,000 | 0.15% | 630 | 42,412 | 0.1% | 14,137 | 56,549 | 8,451 | 0.02% | | | | | | |
| Equipment Maintenance | 39,200 | 0.09% | 1,147 | 17,810 | 0.0% | 15,569 | 33,379 | 5,821 | 0.01% | | | | | | |
| Facility Rent | 2,628,000 | 6.03% | 219,000 | 1,752,000 | 4.0% | 876,000 | 2,628,000 | 0 | 0.00% | | | | | | |
| Facility Maintenance | 57,000 | 0.13% | 495 | 28,536 | 0.1% | 20,383 | 48,920 | 8,080 | 0.02% | | | | | | |
| Communications (postage, phones) | 373,800 | 0.86% | 36,378 | 201,232 | 0.5% | 166,641 | 367,873 | 5,928 | 0.01% | | | | | | |
| General Office Expense | 437,916 | 1.00% | 25,640 | 216,140 | 0.5% | 189,386 | 405,526 | 32,390 | 0.07% | | | | | | |
| Printing | 13,000 | 0.03% | (531) | 1,924 | 0.0% | 6,375 | 8,299 | 4,701 | 0.01% | | | | | | |
| Insurance | 360,000 | 0.83% | 185,593 | 359,795 | 0.8% | 0 | 359,795 | 205 | 0.00% | | | | | | |
| Data Processing | 90,000 | 0.21% | 7,923 | 52,006 | 0.1% | 37,147 | 89,154 | 846 | 0.00% | | | | | | |
| Data Processing Maintenance / Licenses | 360,000 | 0.83% | 12,442 | 106,076 | 0.2% | 250,257 | 356,334 | 3,666 | 0.01% | | | | | | |
| Interest Expense | 0 | 0.00% | 0 | 0 | 0.0% | 0 | 0 | 0 | 0.00% | | | | | | |
| Bank Service Fees | 15,000 | 0.03% | 200 | 262 | 0.0% | 14,187 | 14,450 | 550 | 0.00% | | | | | | |
| Legal Fees | 650,000 | 1.49% | 49,004 | 247,430 | 0.6% | 402,477 | 649,906 | 94 | 0.00% | | | | | | |
| Board of Directors Expense | 2,000 | 0.00% | 338 | 506 | 0.0% | 1,362 | 1,868 | 132 | 0.00% | | | | | | |
| Accounting Fees | 68,500 | 0.16% | 0 | 0 | 0.0% | 68,500 | 68,500 | 0 | 0.00% | | | | | | |
| Equipment Purchases | 600,000 | 1.38% | 15,407 | 79,037 | 0.2% | 520,455 | 599,492 | 508 | 0.00% | | | | | | |

SAN GABRIEL/POMONA REGIONAL CENTER
OPERATIONS FUND FINANCIAL REPORT

DRAFT

FISCAL YEAR 2022-23

PAYMENTS THROUGH FEBRUARY 21, 2023 FOR SERVICES PROVIDED THROUGH JANUARY 31, 2023

58% OF YEAR ELAPSED

| | | | | | | D plus F | A minus G | | |
|--|--------------------|-----------------|----------------------------|---------------------------|-------------------------------|----------------------------------|------------------------------|------------------------------------|--------------|
| | A | B | C | D | E | F | G | H | I |
| | Current Allocation | % of Allocation | Current Month Expenditures | Year-to-Date Expenditures | YTD Actual as % of Allocation | Projected Remaining Expenditures | Total Projected Expenditures | Projected Balance Remaining Amount | Percent |
| Contractor & Consultants - Adm Services | 807,996 | 1.85% | 10,096 | 88,212 | 0.2% | 710,005 | 798,217 | 9,779 | 0.02% |
| Contract - ABX2 Disparities | 0 | 0.00% | 0 | 0 | 0.0% | 0 | 0 | 0 | 0.00% |
| Travel/mileage reimbursement | 180,000 | 0.41% | 9,673 | 74,643 | 0.2% | 94,237 | 168,879 | 11,121 | 0.03% |
| ARCA Dues | 80,458 | 0.18% | 80,458 | 80,458 | 0.2% | 0 | 80,458 | 0 | 0.00% |
| General Expenses | 53,000 | 0.12% | 4,572 | 19,400 | 0.0% | 32,888 | 52,287 | 713 | 0.00% |
| Total Operating Expenses (Regular Operations) | 6,880,870 | 15.79% | 658,464 | 3,367,879 | 7.7% | 3,420,005 | 6,787,884 | 92,986 | 0.21% |
| Total Personal Services & Operating Expenses (Regular Operations) | 43,662,193 | 100.18% | 2,271,700 | 20,480,254 | 47.0% | 21,694,472 | 42,174,726 | 1,487,467 | 3.41% |
| OTHER INCOME | | | | | | | | | |
| Interest & Other Income | (78,000) | -0.18% | (12,902) | (48,735) | -0.1% | (30,236) | (78,970) | 970 | 0.00% |
| Total Personal Services & Operating Expenses Net of Other Income (Regular Operations) | 43,584,193 | 100.00% | 2,258,798 | 20,431,519 | 46.9% | 21,664,236 | 42,095,755 | 1,488,437 | 3.42% |
| RESTRICTED FUNDS | | | | | | | | | |
| Family Resource Center Expenses | 154,564 | 100.00% | 12,601 | 79,184 | 51.2% | 75,380 | 154,564 | 0 | 0.00% |
| Foster Grandparent/Senior Companion Expenses | 1,380,279 | 100.00% | 38,501 | 366,927 | 26.6% | 1,013,352 | 1,380,279 | (0) | 0.00% |
| Community Placement Plan and DC Ongoing Workload | 854,494 | 100.00% | 817,580 | 878,821 | | 754,464 | 1,633,285 | (778,791) | |
| Total Restricted Funds | 2,389,337 | | 868,682 | 1,324,932 | 99.2% | 1,843,196 | 3,168,128 | (778,791) | |
| Total Expenses (Including Restricted Funds) | 45,973,530 | | 3,127,480 | 21,756,451 | 47.3% | 23,507,432 | 45,263,883 | 709,646 | 1.57% |
| Total Allocation Balance (Deficit) | | | | | | | | 709,646 | |

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.**

**COMMUNITY RELATIONS/ LEGISLATIVE COMMITTEE
MINUTES FROM THE MEETING OF FEBRUARY 15, 2023**

The following committee members were present at said meeting:

PRESENT

Joseph Huang
Karen Zarsadias-Ige
Rachel McGrath

GUESTS

Gisele Ragusa
A Skrow

ABSENT

Paula Rodarte
Tina Wright

STAFF

Salvador Gonzalez, Director of Community Outreach
& Compliance
Community Outreach Team
Yvonne Gratianne, Manager of Communications &
Public Relations
Erika Gomez, Executive Assistant - BOD & RDDF

RECOMMENDED BOARD ACTIONS

The Community Relations/Legislative Committee recommends the following:

None

CALL TO ORDER

Joseph Huang, Chairperson, called the meeting to order at 6:02 p.m. A quorum was not established.

The minutes of the November 6, 2022, meeting were reviewed.

M/S/C (Zarsadias-Ige & Huang) The committee approved the minutes.

The minutes of the January 18, 2023, meeting were reviewed.

M/S/C (Zarsadias-Ige & Huang) The committee approved the minutes.

Abstain: McGrath

PUBLIC INPUT

None

LEGISLATIVE ISSUES & OTHER INFORMATION

Yvonne Gratianna, Manager, Communications/Public Relations, presented the following on behalf of Jesse Weller:

Local Statewide Updates:

- *Black History Month* - SG/PRC sent out an electronic communication to celebrate Black History month and support Black and African American parents/caregivers.
- *ARCA Grassroots Day* – This advocacy event is scheduled for March 29, 2023. All meetings will be done via Zoom. Yvonne Gratianna, Manager of Communications & Public Relations, will lead SG/PRC’s legislation group and is currently building that team. Karen Zarsadias-Ige is participating.
- *Inland Empire Caucus Legislative Breakfast* - Mr. Weller attended this event along with Daniela Santana, Director of Client Services. There was a lot of participation from legislators and representatives. The attendees spoke about the challenges faced by individuals served.
- *Juvenile Hall – LA County Board of Supervisors/Training – Update* – The LA County Board of Supervisors is monitoring that training will occur to prepare staff who work in juvenile halls for challenging situations, in hopes that individuals are treated fairly and with respect.
- *Board Recruitment* – The Parents’ Place is having its annual Info Fair on April 30, 2023. This would be a great event for the Board to participate in to be more visible and recruit.
- *Vendor Community Meetings* – After surveying the vendor community, SG/PRC will no longer host weekly meetings with vendors. The meetings will now happen on the third Monday of each month. The Vendor Advisory Committee will continue to meet on the first Thursday of each month.
- *Community Meetings* – The community is currently being surveyed to determine if the weekly meetings will continue or scaled back.

COMMUNITY OUTREACH/COMPLIANCE DEPARTMENT REPORT

The Community Outreach/Compliance Department staff shared where their efforts have been and presented their monthly report. Updates for the following areas were provided:

Adriana Utley, Transition Liaison Specialist:

- Bridging families to case management
- Help Me Grow Pathways Grant
- SG/PRC/APU Internship Program
- Local school districts and SELPA

- Trainings and meetings

Nora Perez-Givens, Education Specialist:

- Trainings
- Meetings related to supporting individuals with their education
- Presentation/Trainings/Outreach

Amos Byun, Community Outreach Specialist:

- Promoting Service Access &
- Community Outreach to Promote Service Access & Equity

*(The full report is attached to these minutes) **

The “Sirens of Silence” event is scheduled for April 29, 2023. An eblast was sent out to promote it.

ADJOURNMENT:

The next meeting will be on March 15, 2023.



San Gabriel / Pomona
Regional Center

Service Access and Disparity Monthly Report 2023

February 2, 2023

Salvador Gonzalez, Director of Service Access and
Disparity

Service Access Equity Team Contact Information

| Name | Title | Phone | Email |
|----------------------------|---|---------------|--|
| Salvador Gonzalez | Director of Service Access and Equity | (909)710-8814 | sgonzalez@sgprc.org |
| Josefina Martinez | Community Outreach Specialist | (909)710-8817 | JMartinez@sgprc.org |
| Amos Byun | Community Outreach Specialist | (909)710-8815 | abyun@sgprc.org |
| Nora Perez-Givens | Education Specialist | (909)710-8820 | NGivens@sgprc.org |
| Adrianna Utley | Transition Liaison Specialist | (909)710-8825 | AUtley@sgprc.org |
| Tiffany Loong | Language Access Specialist | (909)710-8827 | Tloong@sgprc.org |
| Luz Rodriguez-Uribe | Language Access Specialist | (909)710-8828 | LRodriguez@sgprc.org |
| Maria Vargas | Foster Grandparent/Senior Companion Manager North | (909)710-8822 | MVargas@sgprc.org |
| Wendy Hemminger | Foster Grandparent/Senior Companion Manager South | | wendy.hemminger@dds.ca.gov |
| Jessica Wilson | Deaf and Hard of Hearing Specialist | (909)710-8823 | Jwilson@sgprc.org |

Josefina Martinez, Community Outreach Specialist

- **Parent Mentor Initiative Progress:**

| Number of... | October Total | Total to Date |
|-----------------------|---------------|---------------|
| Referral to PMI | 3 | 93 |
| Parent Mentors | 6 | 6 |
| Waiting to be Matched | 3 | 3 |
| Referrals Matched | 0 | 414 |
| Graduates | 3 | 181 |
| Parents Served | 36 | 764 |
| Hours of Mentoring | 120 | 10118 |

- **Bridging families to Case Management:** For the month of January, (1) family was bridged back to case management.
- **Community Meeting:** Josie attended SG/PRC's weekly Community Meetings scheduled on Tuesday of each week. At the weekly meetings the community was notified DDS approved the continued funding for PMI through SAE grant for 23-24 fiscal year. Josie also shared information about workshops starting in February through Familias First/ CLAP project, GANAS IEP workshop, a women's summit event through SCRS-IL and a literacy event through GLAD. Josie also invited Alma Family Services to do a brief presentation to our community on how the PMI project has helped some of SG/PRC's families.
- **Critical Issues Forum:** On 1/12/23 the first presentation through Critical Issues Forum was presented by SGPRC Forensic Specialist, Patricia Rambo on the legal justice system and the forensic specialist. Josie provided support during this presentation.
- **Staff Trainings:** On 1/26/23 Daniel Ibarra provided a presentation to staff on how to prepare a NOPA and fair hearing forms. On 1/27/23 Nora Perez Givens provided a training to staff on special education and the basics of the special education system. Josie provided support to both Daniel and Nora during these presentations.
- **Sirens of Silence:** On 1/18/22 Josie, Amos and Marilyn met with Karen from the Los Angeles Fire Department to plan the second annual Sirens of Silence. The team continues in the planning phase, securing other public safety agencies, creating a flyer, promoting the event. A date has been secured for the Spring and the team will reconvene in February.
- **Mental Health Workshops:** On 1/20/23 Josie and Sal met with Sylvia Youngblood and Idalia Oquendo from the Department of Mental Health. Team met to discuss offering mental health workshops once again. The team discussed dates and times as well as topics to be presented during this second round.
- **Outside Agency Meetings:** On 1/25/23 Josie attended the Foothill Family Advisory Council Meeting. Josie obtained information on Foothill's teen pregnancy prevention program SMART and connected with some other individuals such as Kate Chamber, Clinical Manager. Kate shared they have a new Asian intake coordinator, and she is looking for opportunities to present

to the Asian community. SC connected with Kate via email and introduced her to Amos Byun, Asian Cultural Specialist.

- **Help Me Grow:** Josie and Adrianna continue to work on the Help Me Grow project. On 1/19/22 Josie and Adrianna met with the collaborative and received a presentation from VIVA (consultant to First 5) who gave an overview on Family Journey Mapping. Josie, Adrianna and Sal met with Maura Gibney regarding consultation on the HMG project. Josie and Adrianna meet monthly with Ellen Paddock from First 5 to provide updates and progress on the project. The project continues underway to address and overcome barriers in early identification referrals for children who are at risk.

Amos Byun, Community Outreach Specialist

A. Promoting Service Access & Equity in Asian RC Communities

- **Facilitating ADEPT ABA** – Amos started promoting ADEPT ABA and UMCD Small Group Facilitation for each language group, English, Spanish, Chinese, Korean, and Vietnamese, through weekly Community Meetings, two SG/PRC Service Unit meetings, and each Asian support group meetings/workshops/ events when Amos participated in.
- **Chinese Parent Workshop 2023 Series** – Amos organized meetings with FFDY (Foundation For Disabled Youth) and Parents’ Place to plan workshops in 2023 for the Chinese parents served by regional centers. We agreed to organize and to facilitate total of five (5) workshops will be provided before the end of June 2023, and SG/PRC will provide Mandarin Chinese interpretation through LACC fund.
- **Person-Centered Conversation (PCC)** – Amos had total of 3 PCCs with Korean monolingual parents. PCCs were conducted remotely through telephone call or Zoom meeting.
- **Translation for Korean Families** – Amos provided support in creating Language Line Instruction for staff, reviewed and provided revised a Compliant Process and a Agreement of Remote Service Korean version, translated Executive Director Letter. Amos also provided Korean interpretation for a Psych Consultation with Dr. Osman and SC.
- **DDS/CHLA PRE/POST COVID EI Participant Research** – Amos continued participate in weekly Zoom meeting with CHLA EI research team to update progress. Amos continue supervising three staff who have been updating Phase II EI Service Chart data using the ACCESS Data Input file. Data input team completed 146 charts out of 300 charts to complete.
- **Language Access & Cultural Competency (LACC) Activities** – Amos participated in all the LACC related activities including, revising LACC 22-23 Plan draft, contracting Vietnamese Independent Contractor, meetings with Intake Department Unit meeting and Family Services III unit meeting, contracting a Consultant for LACC Survey and Listening Session, and others.
- **Creating Critical Issues Forum Online Webinar Modules** – Amos started taking in charge of creating Critical Issues Forum webinar version in English presentation with Closed Captions and slide information in English, Spanish, Chinese, Korean and Vietnamese. All CIF Webinar Modules will be accessible through SG/PRC Website when it is done.

B. Community Outreaching to Promote Service Access & Equity

- **Outreaching to Asian Pediatricians/Physicians** – Amos continued to reach out to Asian pediatricians and physicians serving in SG/PRC service area, for example, Pomona Pediatrics, Dr. Milan Kim, Dr. Vo, etc., to promote recognizing regional center services and referring out to SG/PRC by providing SG/PRC Information Packet. Amos will reach out to Pomona Valley Hospital and Baldwin Park Kaiser Permanente to increase referrals to SG/PRC.
- **Service Access & Equity (SAE) Department Year 2023 Plan** – Amos created and revised a Service Access & Equity (formerly known as Community Outreach And Compliance) Department Year 2023 Plan with SAE Department staff to confirm schedules of Coffee With Directors, Critical Issues Forum, Staff Training, LACC Survey, Performance Contract Community Meetings, POS Expenditure Data Community Meetings, Sirens Of Silence, and other project schedule.
- **Outreaching to SG/PRC Community** – Amos continued participating weekly Community Meetings in January 2023 to update events/workshop information and to share brochures electronically.
- **Community Outreaching** – Amos continued to participate in WSGV SELPA CAC meeting on 1/23/23 via Zoom. Amos reached out to SCIL for Spring Fling Event invitation. Amos reached out to VPDCA and FFDY and got invited to participate Vietnamese TET Festival on 2/12/23, Vietnamese Resource Fair on 2/18/23, and FFDY Chinese New Year’s Party with Jesse on 2/4/23.

Nora Perez-Given, Education Specialist

The Education Specialist provides support to regional center staff, families, and community partners in two different areas. These areas include providing supports regarding educational matters for students ages 3 and up to include post- secondary school years and in the review of the limited conservatorship letters being forwarded to court.

With regards to supports provided in educational matters

Upcoming trainings Nora will provide to staff:

| | |
|-------------------|---|
| February 17 & 24 | IEP Basics & Your Role in Supporting Families/Students with Educational Matters |
| March 17 & 24 | Special Education Timelines |
| April 21 & 28 | 504 Plan vs. IEP- Which is Best Based on Student Need |
| May 19 & 26 | Development of a Supportive IEP |
| June 16 & 23 | Parents Rights- Special Education |
| July 21 & 28 | School Discipline- Rights of Students with Disabilities |
| August 18 & 25 | Options for Resolving Disagreements regarding Special Education |
| September 15 & 22 | Limited Conservatorship and the role of Regional Center |
| October 20 & 27 | Addressing Behavioral and Mental Health Needs via IEP |
| November 3 & 10 | Assistive Technology and IEP’s |

Upcoming trainings Nora will provide to Parents/Caregivers

| | |
|--------------|--|
| March 23 | New to IEP's (Special Education)- Basics to Know |
| April 27 | IEP's vs. 504 Plans- Which one best supports my child at school? |
| May 25 | Parent's Rights- Special Education |
| June 22 | IEP's – Related Services |
| July 27 | Bullying at School- What can be done? |
| August 24 | Options for Resolving Disagreements Regarding Special Education |
| September 28 | Understanding IEP Meetings |
| October 26 | Effective Communication in the IEP Process |
| November 2 | IEP's Transition Planning for Life After High School |

Meetings related to supporting individuals with their education:

| | |
|---|----|
| Consults completed | 39 |
| School Meetings attended (IEP's/504/ SST/Resolution type meetings) | 9 |

Presentations/Trainings/Outreach Completed this Month

1/20 and 1/27- Provided staff training- “IEP Basics and Your Role In Supporting Families/Students with Educational Matters”. Training attendees learned about the following: What is an IEP, IEP Team Members, Types of IEP meetings, Eligibility Categories, Present Levels of Performance/Annual goals and the relationship between these; placement option types, related services, consenting to an IEP and the role of the service coordinator.

Nora Perez-Givens and Rosa Chavez meet weekly with the San Gabriel Valley Transition Task Force group to coordinate the upcoming Annual Collaborative Virtual Transition Fair that will take place on March 8, 2023 from 10-3pm. The goal of this transition fair is to connect over 75 Local Adult Educational, Vocational and Independent Living Programs/Support providers to students/families. Participants to this transition fair will be families, students, school district staff and community members.

Nora Perez-Givens, Joshua Trevino and Daniela Santana are meeting monthly with the CAPTAIN CLIC (Captain local interagency collaborative) group to coordinate the upcoming 6th annual EBP Conference that will take place on March 23, 2023. San Gabriel Pomona Regional Center staff will be providing a training session during this conference. Participants to this conference will include school district staff and families.

With regards to supports provided regarding limited conservatorship matters

Reviewed a total of 18 conservatorship letters from service coordinators before letters can be forwarded to the court for filing. Consults and training are provided to staff as needed regarding the completion of limited conservatorship letters.

Adrianna Utley- Transition Liaison Specialist

Adrianna started in her position August 2022 and has been assisting in multiple projects including the First 5 Help Me Grow Grant, DDS/CHLA pre/post Covid Early Intervention Participant Research Project, ongoing meetings with staff, training for families and staff, and being the preceptor for the APU intern.

Bridging families to Case Management: From August 2022 to January 2023 a total of 32 individuals have been provided information regarding the transition process. The table below shows the breakdown of who was helped.

| Contacted By | Total to date |
|-----------------------|---------------|
| Parent/Guardian | 9 |
| Service Coordinator | 12 |
| Vendors | 1 |
| RCOC Employee | 1 |
| ELARC Employee | 1 |
| School Representative | 7 |
| Community member | 1 |

Help Me Grow Pathways Grant:

The purpose of this grant is to better address disparities in the early identification of young children with developmental delays or at risk for delays and assist with timely and appropriate connection to intervention services in their community. Adrianna has hosted 4 collaborative meetings with unifying agencies attached to this project. Our collaborative group will be working on a family journey mapping project that will consist of interviewing families and acquiring information of families struggles and successes with the referral process. The group’s next collaborative meeting will be held in February.

SGPRC/APU Internship Program:

An APU intern was connected with SGPRC in August 2022 and as her preceptor, Adrianna has trained her in SGPRC practices and policies. The Intern has completed her rotation in Early Intervention and has conducted a total of 10 meetings and completed the Individualized Family Service Plan (IFSP) reports and accompanying documents. With the support of Luz Rodriguez-Uribe, our intern has conducted two annual IPP meetings for our Family Services Department and is in the process of planning the annual Spring Dance for SG/PRC clients.

Work with Local School Districts and SELPA’s:

Adrianna continues to remain in contact with all 23 school districts within SG/PRC catchment area and continues to update transition meeting information for Early Intervention Service Coordinators. Adrianna also updates document for SG/PRC staff with the contact information for all 23 districts

with who to contact if an SC needs to request a copy of an individualized Education Plan (IEP) report consistently. 2022-2023 MOU's have been finalized with 4 SELPA's and Adrianna is working with the remaining 3 SELPA's to finalize their MOU's.



(above) On 12/15/22, Adrianna and other members of the Compliance Team presented at the Monrovia Rotary's Club Meeting. We were able to discuss SG/PRC services, referral process and requirements and answered questions regarding various programs provided by SG/PRC.



On 12/17/22, Adrianna attended a community event hosted by SPIRITT. This 'Winter Wonderland' event was for the community of El Monte and included food, music, prizes, activities for families and pictures with Santa.

Trainings and Meeting Schedule:

Adrianna and Nora have met with all Early Intervention and Family Service units as part of bi-monthly meeting series to discuss issues and/or concerns with transition to local LEA's.

Adrianna is scheduled to present bimonthly trainings beginning on February 22nd for parents of children 0-36 months of age to discuss the transition process from SG/PRC to their local school districts and answer with any specific questions families have and bridge families back to their SC.

Adrianna continues to attend monthly meetings with the Transition Liaison's from 11 other Regional Centers. DDS also attends these meetings and discusses topics such as parental consents, working with difficult districts and the transition handbook/documents provided to families.

Tiffany Loong, Language Access and Cultural Competency Specialist

Tiffany works in collaboration with Luz Rodriguez-Uribe while overseeing all Asian interpretation and translation needs for outreach, workshop, training, and agency materials. Tiffany will be responsible for conducting language needs and cultural surveys and providing staff training and serves as a point of contact in the agency and community for interpretation and translation needs.

Interpretation: Tiffany coordinated interpretation services for five meetings in the month of Jan: SDP Meeting & greet, SDP EVV meeting; Critical Issues Forum, Board of Director Meeting and Early Start Parent's Place Presentation.

Translation: Tiffany created a SG/PRC Translation Vendor list and shared them with SCs who need the support. Tiffany coordinated two agency documents for translation and updated Whistleblower policy translation. We continue to work on a list of documents in the agency that needed to be translated.

Department Meetings: Tiffany attended Admission and Assessment department meeting and Family Service III unit meeting to further explain their roles to staff and conduct staff surveys regarding materials that are needed to be translated in that unit/department.

LACC Survey: The team worked together to develop the LACC survey for clients and families.

Consultation: The team had a follow up meeting with the consultant company to review the proposal of LACC survey and training.

Independent Contractor: Tiffany and the team drafted the independent contractor contract and forward it to ED for approval. The team is going to pursue hiring independent contractor for Vietnamese interpreter/translator.

DMH Meeting: Luz & Tiffany met with the Department of Mental Health to explore training opportunities for LGBTQ community.

CHLA: Tiffany continues to support the CHLA research project by reviewing client charts and input data for the survey.

Case management support: Tiffany supported two SCs to find the translation vendors for unique Asian languages. Tiffany also supported Admission and Assessment with one call from a Mandarin Speaking parent.

Luz Rodriguez-Uribe, Language Access and Cultural Competency Specialist

Luz works in collaboration with Tiffany Loong while overseeing all Spanish language and ASL interpretation and translation needs for outreach, workshop, training, and agency materials. Luz will be responsible for conducting language needs and cultural surveys and providing staff training and serves as a point of contact in the agency and community for interpretation and translation needs.

LACC Planning: With support of Amos Byun, Tiffany and Luz completed LACC 2022-2023 plan. Luz reviewed proposals from potential presenter, the BridgingVoices-Uniendo Voces & Equity Praxis, for Cultural Proficiency & Implicit Bias Training for SGPRC staff & community. With the LACC team, Luz developed survey questionnaire to meet the requirements of the LACC grant. Luz and Tiffany met with Department of Mental Health representative to review LGBTQIA2-S presentation for SGPRC staff and community.

Interpretation & Translation: Luz coordinated and arranged for Spanish & Chinese interpretation for the SDP Meet & Greet and the DDS SDP Electronic Visit Verification virtual meetings. Luz also arranged for interpretation the monthly Board of Director's meeting in the languages: Spanish, Chinese and ASL. Luz & Tiffany met with a current interpretation/translation vendor to re-establish services and expand vendor use. Luz coordinated the translation of the SGPRC Complaint Process and Agreement to use Remote Services into 5 languages: Spanish, Traditional Chinese, Korean,

Vietnamese, and Tagalog. Luz has overseen the tracking of all translation and interpretation invoicing and ensures vendors receive payment.

Critical Issues Forums: Luz translated the CIF flyer in Spanish, arranged interpretation for Spanish and ASL. Total over 70 participants to these two forums.

Case Management Support: Luz provided training and supervision to Azusa Pacific University Intern with holding IPP and Annual Review meetings, report completion and case auditing.

CHLA EI Research Project: Luz supported Adrianna Utley in the CHLA EI Research Project by completing 50 early start case reviews.

In house presentations: In conjunction with Tiffany Loong, Luz prepared and presented during the January All-staff meeting presenting a Power Point presentation on the use of the Language Line. Luz also presented to Intake and Admissions Department meeting and Family Services III unit meeting the role of Language Access Specialists and the purpose of the LACC grant. Luz provided simultaneous interpretation during the weekly community meeting due to a pre-arranged interpreter not showing up. Luz also provided information during another weekly community meeting on the Spanish webinar from Congreso familiar and El Arc de California on DDS, representatives roles and how they oversee Regional Centers and their services.

Maria Vargas and Wendy Hemminger, Foster Grandparent/Senior Companion Program Managers of North and South

North:

Volunteers: 43

Individuals Served: 59

Total Hours Served: 2,862

For the month January, volunteers were mailed informational packets and a quiz regarding glaucoma awareness. We continue to have both Foster Grandparent and Senior Companion volunteers serving individuals in person. As of January, we have 19 Senior Companions serving at day program sites and 11 Foster Grandparent volunteers serving at school sites. Volunteers were notified that effective 2/2023, all trainings will be held in-person at SGPRC. In December, both the North and South volunteer programs joined for a holiday lunch at the Ronald Reagan Presidential

Library & Museum in Simi Valley. The volunteers enjoyed a special Christmas Tree exhibit as well as having access to the entire museum. Volunteers enjoyed a catered lunch under the wings of Air Force One.

South:

FOSTER GRANDPARENT & SENIOR COMPANION SERVICE HOURS

Foster Grandparents served hours 1,711

Senior Companions served hours 1,559

Total hours served = 3,270

IN-SERVICE

We provided a training on Winter Driving Safety and What is Cerebral Palsy? We also completed annual paperwork including; Income Reviews, Beneficiary Forms, and Emergency Contact Info sheets.

ADDITIONAL ITEMS

- Completed Monthly Reports
- Participated in Monthly Director's Conference Call with DDS.
- Participated in Program Manager's team call.
- Visited all volunteer stations to complete accessibility Surveys for DDS.
- Met with Meals on Wheels Day Program as they welcomed back volunteers.
- Held Advisory Council Meeting
- Attended virtual training by AmeriCorps: Volunteering and Civic Life During the Pandemic: The Path Forward

Jessica Wilson, Deaf and Hard or Hearing Specialists:

Providing support to SGPRC's Deaf and Hard of Hearing community by developing staff trainings, securing generic resources for DHH, assisting with resource development, IPP, IDT meetings, vendor and community outreach and collaboration with sister Regional Centers to further develop role.

During the month of January, Jessica assisted with securing two community outreach events including the Love and Literacy event held at GLAD headquarters that will be held on March 4th, 2023. Jessica also attended two webinars to further develop knowledge and resources to serve the Deaf and Hard of Hearing community. In addition, she travelled to Sacramento to the DDS headquarters to attend a statewide Deaf Access Specialist meeting. This meeting was held to train, provide teambuilding, and further develop this role. Jessica attended a tour of the first Deaf and Hard of Hearing residential home that is currently in development. She provided resources for

necessary safety equipment and home layout. She will work with this team during the development and referral process.

Community Outreach:

1/10/23: Registered for upcoming community event at GLAD. SGPRC DHH specialist will host a booth at the Love & Literacy event on 3/4/23.

1/16/23: Registered for Astra Training for providers and families of Deaf and Hard of Hearing children held in San Diego on 2/4/23.

1/18/23: Tour of Deaf and Hard of Hearing residential home development. Provided resources for home safety equipment, and appropriate home design.

Deaf and Hard of Hearing Specialist Collective Meetings:

12/14/22: Year end Deaf Specialist meeting. Meeting with ARCA and DDS Deaf Access Specialist. Collaborated with 21 other Deaf and Hard of Hearing Specialists.

1/23/23: Meet and greet with Lisa Gonzalez, DDS Statewide Deaf Access Specialist.

1/29-1/31: Deaf Access Specialist conference in Sacramento. Travelled to DDS headquarters for a collaborative meeting and training with Lisa Gonzalez, Statewide Deaf Access specialist and DDS directors.

IDT meetings/SC consultations/In house support/Communication assistance:

1/6/23: Provided information on a training to all staff. Referred DHH service coordinators to training for their families to attend.

Trainings:

1/10/23: Attended training on Access and Equality for Deaf Children presented by equity partner, California Hands and Voices.

1/24/23: Attended NCHAM hearing screening training.

Regional Center Recommendations and Plan to Promote Equity

Continue to collaborate and support the efforts of the Community Based Organizations known as “CBO” that were funded for an equity project from DDS. SG/PRC will continue to invite these partners to be active in promoting their projects at SG/PRC weekly Community Meeting. Current Equity Partners and their projects are:

- **Access Nonprofit Center- Parenting Black Children** - Village Wrap Around Parent and Caregiver Support model to empower and educate African American families.
- **Children's Hospital Los Angeles Parent Navigator Project**-Parent Navigators in Pediatric Clinics to Support Service Access-Pediatric navigator project to work 1:1 with families and facilitate new referrals to RC.
- **Chinese Parents Association for The Disabled**-Bilingual/Bicultural Chinese Family & Self-advocate Virtual Training Project to increase technology knowledge and access for consumers and families who speak Spanish, Vietnamese, Tagalog, Mandarin, Cantonese, and Mixteco.
- **Familias First**- Creating Leadership Among Parents (CLAP)-Parent education and training for Latino families focused on multiple RC services.
- **Korean American Special Education Center**-Developmental Screening and Parent-Empowerment, Early Intervention advocacy and empowerment support for Korean parents.
- **USC UCEDD at CHLA** - Peer Education Project-Promoting and Increasing Vietnamese Parents and Children with I/DD to Access Purchase of Service and be Independent-Family support project for Vietnamese families to increase system knowledge, access to services and independence.
- **VPDCA** – Promoting and increasing Vietnamese Parents and Children with I/DD to Access Purchase of Service and Be Independent.



SAN GABRIEL/POMONA
REGIONAL CENTER

Advisory Committee for Individuals Served and Their Families

Wednesday, March 22, 2023 at 6:00 p.m.
Videoconference Meeting

ZOOM Meeting ID: 191 486 135

Password: 681356

Committee Members:

Staff:

Preeti Subramaniam,
Co-Chairperson
Wendy Lai, Co-Chairperson
Mary Soldato
Herminio Escalante

Flor Tolley
Jessica Porter
Jaye Dixit
Ricardo Centeno

Jesse Weller
Lucina Galarza
Daniela Santana
Hortencia Tafoya
Guadalupe Magallanes
Rosa Chavez
Erika Gomez

| AGENDA | | ACTION |
|--------------------|--|----------------|
| 6:00 – 6:05 | CALL TO ORDER Preeti Subramaniam and Wendy Lai, Co-Chairpersons | None |
| | <ul style="list-style-type: none"> • Roll Call • Review Agenda • Minutes of February 22, 2023 | Quorum |
| | | Info |
| | | Consent |
| 6:05 – 6:10 | Public Input | Info |
| 6:10 – 6:15 | Client Advocate Update – Elisa Herzog | Info |
| 6:15 – 6:40 | Special Presentation – Changes to the Appeals Process by Daniel Ibarra, Manager of Appeals and Resolution | Info |
| 6:40 – 6:45 | Future Training Topics <ul style="list-style-type: none"> • April 26, 2023 – Training Approaches and Strategies for Service Coordinators • May 24, 2023 - TBD | Info |
| 6:45 – 7:00 | Updates and Information by SG/PRC <ul style="list-style-type: none"> • Regional Center Services Updates– <i>Daniela Santana & Lucina Galarza</i> • Self Determination Advisory - Meetings & Updates -<i>Daniela Santana, Lucina Galarza, Yaned Busch, Jessi Lagos</i> • Coronavirus Update – <i>Hortencia Tafoya</i> | Info |

**SAN GABRIEL/POMONA REGIONAL CENTER
DEVELOPMENTALSERVICES, INC.**

Minutes of the Meeting of the

Advisory Committee for Individuals Served and Their Families

February 22, 2023

A regular meeting of the Advisory Committee for Individuals Served and Their Families was held on Wednesday, February 22, 2023. The following committee members were present at said meeting:

PRESENT

Preeti Subramaniam, Co-Chair
Wendy Lai, Co-Chair
Jessica Porter
Mary Soldato
Jaye Dixit
Herminio Escalante
Jessica Porter
Richard Centeno

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Director, Community Services
Daniela Santana, Director, Client Services
Rosa Chavez, Assoc. Director, Family/Transition
Tim Travis, Associate Director of Community
Services
Yaned Busch, Manager, Specialized Services
Jessie Lagos, Manager, Specialized Services
Erika Gomez, Liaison, BOD & RDDF

ABSENT:

Flor Tolley

GUESTS:

Gisele Ragusa
A. Skrow
Nada Saleh

ITEMS DISCUSSED

CALL TO ORDER

Preeti Subramaniam, Co-Chairperson, called the meeting to order at 6:03 pm.
A quorum was established.

The minutes of the January 25, 2023 meeting were reviewed and approved.
M/S/C (Soldato & Escalante) Minutes from the meeting were approved by the committee.

PUBLIC COMMENT– None

CLIENT ADVOCATE UPDATE – Elisa Herzog was not present.

SPECIAL PRESENTATION – “Remote Services and EVV” – Tim Travis, Associate Director of Community Services, presented on the following:

- Remote Services – Day Programs and Independent Living Programs
- DDS Directive Dated November 23, 2022
- What a remote service is
- What a remote service is not
- Provider responsibilities
- Regional center responsibilities
- Electronic Visit Verification
- What information is being collected by service providers
- How it’s being collected
- Live-in caregiver exemption
- Regional center services required to use EVV
- Regional center services required to use EVV in Self Determination Program
- When it starts
- Answers to frequently asked questions

Future Training Topics:

- March 22, 2023 – Changes to the appeals process
- April 26, 2023 – Training Approaches and Strategies for Service Coordinators

Updates and Information by SG/PRC Staff

- *Self Determination Program (SDP):*
 - SG/PRC has 99 participants that are fully in the SDP program with approved spending plans and SDP IPPs.
 - SG/PRC partnered with DDS to hold an EVV training on January 17, 2023. It was well attended by individuals served, their families and Independent Facilitators.
 - Staff also participated in a meeting with DDS and FMS providers to discuss barriers when transitioning people to Self Determination.
 - Staff continue to:
 - promote The Waiting Room
 - remind the community of the meet and greet events
 - remind the community of the live SDP orientations

- *Coordinated Family Supports Pilot Program:*

Coordinated Family Support (CFS) is a new service designed for adults with developmental disabilities who choose to live with their families. This new service will be tailored, individualized, and flexible to meet the needs and preferences of the individual being served along with their family. It is also designed to assist the individual served and their families with coordinating/scheduling services and supports. This service is for adults (18 years and older) who live with their family.

- *Parental Fee Program:* DDS identified 19 families that needed verification for participation in the Parental Fee Program. This program was suspended during the pandemic. As of May 1, 2023, parents that are eligible will begin paying monthly fees for parental share of cost with regards to residential placements. DDS resumed fees as of March 1, 2023. SG/PRC is due to notify families by March 15, 2023.
- *COVID – 19 Update:* The SG/PRC catchment area is a low community level.

ADJOURN

Co-Chairperson Preeti Subramaniam adjourned the meeting.

The next Advisory Committee for Individuals Served and Their Families meeting is scheduled for Wednesday, March 22, 2023 via videoconference at 6 P.M.

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
VENDOR ADVISORY COMMITTEE MINUTES**

March 2, 2023

The following committee members attended said meeting:

PRESENT:

Olaf Luevano
Nicole Mirikitani
Jose Meraz
Grace Kano
Brenda Baldeon
Nancy Bunker
Jay Smith
Christina Buth

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Director, Community Services
Tim Travis, Associate Director, Community Services
Rosa Chavez, Associate Director, Family/Transition Services
Olivia Funaro, Manager, Client Services (Residential II)
Scott Kelley, Manager, Client Services (Residential II)
Lourdes Sanchez, Program Evaluator
Yvonne Gratianne, Communications/Public Engagement Officer
Jaime Anabalon, Quality Assurance Manager

MEMBERS ABSENT:

Susan Stroebel, Chairperson
Jeanette Cabrera
Charmayne Ross
Chris Schlanser
David Bernstein
Theresa Jones Zarour

RECOMMENDED ACTIONS

THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:

None

A. CALL TO ORDER

Susan Stroebel, Chairperson was not present, therefore, Grace Kano called the meeting to order at 10:03 a.m. A quorum was established.

The minutes of the meeting on January 5, 2023, were reviewed approved.
M/S/C (Bunker & Mirikitani) The committee approved the minutes.

B. SG/PRC STAFF UPDATES

- Referral Report – Olivia Funaro, Manager of Residential Services III, presented the monthly report for January. There was discussion about choice and supports for individuals served and their families. Scott Kelley joined the discussion and spoke about vacancies. *(Please see materials for report)*
- Budget Deficit – Jesse Weller, Executive Director, reported about the deficit projected in our system. Approximately \$102 million. Mr. Weller shared a document that highlighted continued the momentum and advancing sustainability that was put out by ARCA. The document spoke about the full funding need for reducing caseload and keeping the rate model current. The document also listed legislation regarding generic resources, eliminating parental fees, the need for technology investment, and support for complex population. *(Please see materials for document by ARCA)*
- Advocacy Meeting & Survey Follow-up – Jesse Weller & Nancy Bunker gave a review on the Vendor Advocacy Meeting that was held. There was a great turnout and the group discussed possible ideas and strategies to engage other vendors in this process. Discussion was also held about what the talking points should be and what areas are of most importance. A follow-up meeting will be held to continue this discussion.
- RFP Posted on the website – Lucina Galarza reported on the current 4 RFPs that are posted on the website.
 - Adult Day Program with a Medical Focus
 - Housing Acquisition and Rehabilitation of an Enhanced Behavioral Support Home for Adults with a Forensic Background
 - Housing Acquisition and Rehabilitation of Enhanced Behavioral Support Home for Children with Behavioral Challenges
 - Dental Care: Interceptive Orthodontics for Children
- Remote Services – DDS put out guidance regarding remote services. remote services can only be provided by Day Programs, Independent Living Skills Programs, Tailor Day Services and Look-alike Programs. There was an adjustment and now DDS is also including ABA providers OK so ABA providers. The criteria to provide remote services is that the provider has to meet with the individual served and the individual has to be in agreement. They must also notify the regional center and the regional center must reach out to the individual served and family to make sure that that's truly what

their wishes are. That remote service flexibility ends December 31, 2023
Early Start is able to do Early Start Services remotely through June 30, 2023.

- Coordinated Family Support – Tim Travis, Associate Director, reported that there is a collaboration to discuss the directives for this pilot program. There is a need to service providers to add this service. For those that have already shown interest, a vendor packet will be sent out soon. For more information, contact Tim Travis or Jenni Beltran.
- HCBS Partners – Lucina and Lourdes spoke about the three programs that are now set up to train providers and support you on person centered thinking approach. All 3 partners gave a brief introduction. (*Please see their specific information in the materials*)
- Minimum wage worksheet – Providers were encouraged to submit minimum wage worksheets by March 1, 2023, to review and forward to DDS.

C. **MOST PRESSING CONCERNS FOR SERVICE PROVIDERS**

D. **VENDOR CATEGORY REPORTS**

Adult Programs

Vocational – Olaf Luevano shared that there is someone interested in the vacancy in this category. He reported that there was a subcommittee meeting on February 22, 2023, at 10am. Gave a report of the topics that were discussed transportation, volunteer opportunities,

Adult Day – Jose Meraz and Christina Buth reported that there was a subcommittee meeting last Wednesday. Reported that the topic discussed the challenge regarding staffing. Rosa Chavez and Jaime Anabalón gave brief presentations at the meeting. Jack Hall shared information about his next fishing trip.

Infant & Children Services

Infant Development Program – Charmayne Ross shared that there was an Early Start Provider meeting on March 14th at 9 am via zoom. There was also discussion regarding the end of telehealth at the end of June. Charmayne also shared that she was accepted to participate in a fellowship on Cultural sensitivity. She will be sharing her experience upon completion. Brenda Baldeon encouraged for families to participate in the UCLA - Children's Hospital Los Angeles Research Study.

Transportation

Theresa Zarour was not present.

Independent Living Services

ILS – Nicole Mirikitani had nothing new to report.

SLS Services – Nancy Bunker shared that March is Disability Awareness Month. She also shared that for those vendors who use the money management services that are aware of the regulations regarding accountability for 3-month intervals.

Residential Services

Specialized – Chris Schlanser was not present.

CCF - David Bernstein was not present.

Jay Smith complimented SG/PRC on the surveillance report on referrals. He also spoke about the legislative/advocacy meeting that was held and how interesting he found it and how important it is to work together and having that constant engagement with legislators. He also shared the importance of the HCBS impact trainers. He also spoke about the upcoming vacancies on the VAC in June.

ICF- Grace Kano shared that a subcommittee meeting will be held soon.

Other Vended Services- Jeanette Cabrera shared stories of how not being able to support clients remotely is disappointing. She encouraged other vendors in this category to collaborate and come up with a solution and a partnership to support these individuals.

At Large- Susan Stroebel was not present.

E. RECRUITMENT SUBCOMMITTEE

F. LEGISLATIVE UPDATE

Nothing was reported.

The Technical Assistance Training schedule is now on the SG/PRC website.

The Residential Services Orientation will be held virtually and the information to register is on the SG/PRC website.

MEETING ADJOURNED

The next regular meeting will be held on April 6, 2023, at 10:00 a.m.

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

March 8, 2023

The following committee members were present at said meeting.

MEMBERS:

Julie Chetney, Chairperson
Gisele Ragusa
Bruce Cruickshank
Trish Gonzales
Bill Stewart

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Director of Community Services
Erika Gomez, Executive Assistant – BOD &
RDDF

MEMBERS ABSENT:

GUESTS:

Ami Sullivan, Kinetic Flow
A. Skrow

RECOMMENDED BOARD ACTIONS

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT
THEY TAKE ACTION ON THE FOLLOWING: None.**

ITEMS DISCUSSED

- A) **CALL TO ORDER** - Chairperson, Julie Chetney, called the meeting to order at 6:02 p.m. A quorum was established.
- B) **AGENDA & MINUTES APPROVAL**
- The agenda was reviewed.
 - The Minutes from the February 8, 2023, meeting were reviewed and approved.
- M/S/C (Stewart & Cruickshank) The committee approved the minutes.**
- C) **PUBLIC INPUT**
None

D) STRATEGIC PLANNING

Strategic Planning Event – **Why, How and What’s Next?**

Ami Sullivan, Kinetic Flow Consultant, will be the facilitator to the Board to create its Strategic Plan. In a presentation she provided, she demonstrated how she plans to walk the members through the process. She reviewed the following information:

- Strategic planning - What it is and why it is done
- A strategic plan is a tool towards the intentional achievement of a defined future, a road map
- Vision should not waver
- What it looks like
- Planning the plan, (nuts and bolts)
- Information gathering and analysis, (factors and influences)
- Settings strategic priorities, (what)
- Developing strategic actions, (how)
- Communicating, managing, and evaluating the plan, (moving it forward)
- What a successful strategic plan should be
- It must be on point, reflective, understandable

E) BOARD COMPOSITION

The two new Board members have been brought up to speed. Board President, Gisele Ragusa, has been mentoring both. Mr. Cruickshank will mentor Tina Wright.

F) RECRUITMENT

Chairperson, Julie Chetney, and Board President, Gisele Ragusa, will create a memo that will go to service coordinators to encourage them to refer individuals served and family members who they feel would be an asset to the Board.

Members of this committee will also attend the annual Parents’ Place Info Fair in April and will share a booth with SG/PRC staff.

ADJOURNED

The meeting adjourned.

The next Strategic Development Committee meeting is scheduled for April 12, 2023.

For materials shared at meetings,
please go to www.sgprc.org,
click on the calendar and look for an event by date.
There you will find a link to the materials for each meeting.