

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.**  
**Executive/Finance Committee Meeting Minutes**

**March 8, 2023**

**PRESENT:**

Gisele Ragusa, Board President  
Julie Chetney, 1<sup>st</sup> VP  
Trish Gonzales, 2<sup>nd</sup> VP  
Preeti Subramaniam, Secretary  
Bill Stewart, Treasurer  
Natalie Webber  
Joseph Huang  
Wendy Lai

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Director, Community Services  
Tim Travis, Associate Director, Community  
Services  
Dara Mikesell, Chief Financial Officer  
Erika Gomez, Executive Assistant – BOD &  
RDDF

**GUESTS:**

Ami Sullivan

**ABSENT:**

**ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE PURSUANT  
TO SECTION 20.04 OF THE BYLAWS**

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board.

The actions taken by the Executive/ Finance Committee at this meeting were:  
**Approval of Financial Report-** For the month of January 2023 in the Fiscal Year 2022-23. These expenditures are for services paid through February 21, 2023.

**ITEMS DISCUSSED**

**A. Call to order**

Gisele Ragusa, Board President, called the meeting to order at 7:18 pm. A quorum was established.

- The committee reviewed the agenda.
- The committee reviewed and approved the minutes of January 11, 2022. **(M/S/C Stewart & Webber) The committee approved the minutes.**

**B. Public input:** None

**D. Closed session**

The committee held a closed session to discuss a legal matter.

*(Attendees not participating were in the Waiting Room until the meeting reconvened)*

**E. Financial Report**

Dara Mikesell, CFO, reported the following:

In regional center operations, the allocation based on the D-1 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. The operations D-1 allocation for fiscal year 2022-23 is currently at \$43,584,193 with projected expenditures of \$42,095,755. The year-to-date expenditure is \$20,431,519 with projected remaining expenditures of \$21,664,236. This results in an unencumbered amount of **\$1,488,438** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,380,279, staff expect to spend the full amount. The Fairview program's is included in this amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations was **only allocated at 50%** in the D-1 amendment. We expect to receive full funding at the same level as last year in the amount of \$1,633,285. If we do not receive the full allocation for CPP and DC Closure Ongoing expenditures, the regular operations budget would have to absorb these costs, thereby reducing the budget unencumbered balance to **\$ 709,646** for the year.

The Purchase of Service allocation is based on the D-1 amendment in the amount of \$376,782,375. The current month's expenditure amounted to \$27,224,107, bringing the year-to-date expenditure for services to \$172,741,653. The remaining projected expenditures and late bills are in the amount of \$169,724,090 leaving an unencumbered amount of **\$34,316,632**. CPP POS is in a separate line item, SG/PRC is allocated \$100,000 for placement only.

HCBS is allocated in the amount of \$ 638,638, and staff expect to spend within the allocated amount.

**(M/S/C Subramaniam & Webber) The committee approved the Financial Report.**

**E. C-4 Amendment** – The C-4 Amendment was reviewed.  
**(M/S/C Stewart & Gonzalez) The committee approved the Board President’s signature on the C-4 amendment to send back to DDS.**

**F. Contracts for Review**

Lucina Galarza, Director of Community Services, presented the following contract:

- “Multi-Family Set Asides” with Prisma and National Core  
**(M/S/C – Chetney & Stewart) The committee approved to recommend the above-mentioned contract to the Board for their review.**

Ms. Galarza also shared that DDS approved 5 Social Rec grants submitted by DDS.

**G. Board President’s Report**

Gisele Ragusa, Board President, provided the following updates:

- ARCA Update – There will be a meeting next week. The focus of the meetings continues to be Strategic Planning.
- Strategic Planning Workshop –The Strategic Development Committee continues to move forward with coordinating the Strategic Planning Workshop that will take place in the Spring and will likely go into the September. Ami Sullivan, Consultant from Kinetic Flow, shared her proposal earlier with the Strategic Planning Committee and reviewed a part of it with this committee. Executive Director, Jesse Waller, Board President, Gisele Ragusa, and Julie Chetney, Chairperson of the Strategic Development Committee, attended SG/PRC's All-Staff meeting to announce that they will embark in a strategic plan with staff, the Board and the community. Ami Sullivan, Kinetic Flow, and George Stevens, former Executive Director of North Los Angeles County Regional Center, will serve as consultants.
- Agenda for the upcoming Board Meeting – March 22, 2023
  - Audit report
  - Fiscal reporting training
  - Strategic planning (under strategic development committee)
  - POS expenditure and NCI presentation
- Agenda for Executive Finance Committee Meeting – April 12, 2023
  - Strategic planning
  - Financial report

- Contracts
- Project updates

## H. Information

Jesse Weller, Executive Director, and staff reported the following:

- *COVID-19 State of Emergency Status Update* - On October 17, 2022, Governor Newsome announced that the COVID-19 State of Emergency would end on February 28, 2023. SG/PRC is looking at protocols internally and adjusting accordingly.
- *Advocacy Subcommittee* - Service providers and regional center staff are partnering together to pursue legislative advocacy to advocate for the provider community. A survey was created to hear from vendors on what their greatest challenges and barriers are at this time to ensure their voice heard.
- *2023/24 FY Governor's Budget* – There are some concerns about a possible deficit but at this time ARCA is not concerned. It is being tracked and more will be known when the May revise comes out.
- *Modernizing the Core Staffing Formula* - Assemblymember, Arambula, wrote a letter to the Assembly Budget Committee requesting the allocation of \$64.6 million on an ongoing basis to modernize the core staffing formula.
- *AB 1147 (Addis) Disability, Equity, and Accountability Act of 2023* - This bill would enact the Disability Equity and Accountability of 2023, which would make various changes to the act for purposes including gathering relevant data and providing increased oversight of regional center operations and performance. Philosophically everyone supports it but there are items that may be challenging.

### **MEETING ADJOURNED**

The meeting adjourned. The next regular meeting will be held on April 12, 2023, at 7:15 p.m. via videoconference.