

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

March 8, 2023

The following committee members were present at said meeting.

MEMBERS:

Julie Chetney, Chairperson
Gisele Ragusa
Bruce Cruickshank
Trish Gonzales
Bill Stewart

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Director of Community Services
Erika Gomez, Executive Assistant – BOD &
RDDF

MEMBERS ABSENT:

GUESTS:

Ami Sullivan, Kinetic Flow
A. Skrow

RECOMMENDED BOARD ACTIONS

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT
THEY TAKE ACTION ON THE FOLLOWING: None.**

ITEMS DISCUSSED

- A) **CALL TO ORDER** - Chairperson, Julie Chetney, called the meeting to order at 6:02 p.m. A quorum was established.
- B) **AGENDA & MINUTES APPROVAL**
- The agenda was reviewed.
 - The Minutes from the February 8, 2023, meeting were reviewed and approved.
- M/S/C (Stewart & Cruickshank) The committee approved the minutes.**
- C) **PUBLIC INPUT**
None

D) STRATEGIC PLANNING

Strategic Planning Event – **Why, How and What's Next?**

Ami Sullivan, Kinetic Flow Consultant, will be the facilitator to the Board to create its Strategic Plan. In a presentation she provided, she demonstrated how she plans to walk the members through the process. She reviewed the following information:

- Strategic planning - What it is and why it is done
- A strategic plan is a tool towards the intentional achievement of a defined future, a road map
- Vision should not waver
- What it looks like
- Planning the plan, (nuts and bolts)
- Information gathering and analysis, (factors and influences)
- Settings strategic priorities, (what)
- Developing strategic actions, (how)
- Communicating, managing, and evaluating the plan, (moving it forward)
- What a successful strategic plan should be
- It must be on point, reflective, understandable

E) BOARD COMPOSITION

The two new Board members have been brought up to speed. Board President, Gisele Ragusa, has been mentoring both. Mr. Cruickshank will mentor Tina Wright.

F) RECRUITMENT

Chairperson, Julie Chetney, and Board President, Gisele Ragusa, will create a memo that will go to service coordinators to encourage them to refer individuals served and family members who they feel would be an asset to the Board.

Members of this committee will also attend the annual Parents' Place Info Fair in April and will share a booth with SG/PRC staff.

ADJOURNED

The meeting adjourned.

The next Strategic Development Committee meeting is scheduled for April 12, 2023.