

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
VENDOR ADVISORY COMMITTEE MINUTES**

**March 2, 2023**

The following committee members attended said meeting:

**PRESENT:**

Olaf Luevano  
Nicole Mirikitani  
Jose Meraz  
Grace Kano  
Brenda Baldeon  
Nancy Bunker  
Jay Smith  
Christina Buth

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Director, Community Services  
Tim Travis, Associate Director, Community Services  
Rosa Chavez, Associate Director, Family/Transition Services  
Olivia Funaro, Manager, Client Services (Residential II)  
Scott Kelley, Manager, Client Services (Residential II)  
Lourdes Sanchez, Program Evaluator  
Yvonne Gratianne, Communications/Public Engagement Officer  
Jaime Anabalon, Quality Assurance Manager

**MEMBERS ABSENT:**

Susan Stroebel, Chairperson  
Jeanette Cabrera  
Charmayne Ross  
Chris Schlanser  
David Bernstein  
Theresa Jones Zarour

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**RECOMMENDED ACTIONS**

**THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:**

None

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**A. CALL TO ORDER**

Susan Stroebel, Chairperson was not present, therefore, Grace Kano called the meeting to order at 10:03 a.m. A quorum was established.

The minutes of the meeting on January 5, 2023, were reviewed approved.  
**M/S/C (Bunker & Mirikitani) The committee approved the minutes.**

## **B. SG/PRC STAFF UPDATES**

- Referral Report – Olivia Funaro, Manager of Residential Services III, presented the monthly report for January. There was discussion about choice and supports for individuals served and their families. Scott Kelley joined the discussion and spoke about vacancies. (*Please see materials for report*)
- Budget Deficit – Jesse Weller, Executive Director, reported about the deficit projected in our system. Approximately \$102 million. Mr. Weller shared a document that highlighted continued the momentum and advancing sustainability that was put out by ARCA. The document spoke about the full funding need for reducing caseload and keeping the rate model current. The document also listed legislation regarding generic resources, eliminating parental fees, the need for technology investment, and support for complex population. (*Please see materials for document by ARCA*)
- Advocacy Meeting & Survey Follow-up – Jesse Weller & Nancy Bunker gave a review on the Vendor Advocacy Meeting that was held. There was a great turnout and the group discussed possible ideas and strategies to engage other vendors in this process. Discussion was also held about what the talking points should be and what areas are of most importance. A follow-up meeting will be held to continue this discussion.
- RFP Posted on the website – Lucina Galarza reported on the current 4 RFPs that are posted on the website.
  - Adult Day Program with a Medical Focus
  - Housing Acquisition and Rehabilitation of an Enhanced Behavioral Support Home for Adults with a Forensic Background
  - Housing Acquisition and Rehabilitation of Enhanced Behavioral Support Home for Children with Behavioral Challenges
  - Dental Care: Interceptive Orthodontics for Children
- Remote Services – DDS put out guidance regarding remote services. remote services can only be provided by Day Programs, Independent Living Skills Programs, Tailor Day Services and Look-alike Programs. There was an adjustment and now DDS is also including ABA providers OK so ABA providers. The criteria to provide remote services is that the provider has to meet with the individual served and the individual has to be in agreement. They must also notify the regional center and the regional center must reach out to the individual served and family to make sure that that's truly what

their wishes are. That remote service flexibility ends December 31, 2023  
Early Start is able to do Early Start Services remotely through June 30, 2023.

- Coordinated Family Support – Tim Travis, Associate Director, reported that there is a collaboration to discuss the directives for this pilot program. There is a need to service providers to add this service. For those that have already shown interest, a vendor packet will be sent out soon. For more information, contact Tim Travis or Jenni Beltran.
- HCBS Partners – Lucina and Lourdes spoke about the three programs that are now set up to train providers and support you on person centered thinking approach. All 3 partners gave a brief introduction. (*Please see their specific information in the materials*)
- Minimum wage worksheet – Providers were encouraged to submit minimum wage worksheets by March 1, 2023, to review and forward to DDS.

## C. **MOST PRESSING CONCERNS FOR SERVICE PROVIDERS**

## D. **VENDOR CATEGORY REPORTS**

### **Adult Programs**

Vocational – Olaf Luevano shared that there is someone interested in the vacancy in this category. He reported that there was a subcommittee meeting on February 22, 2023, at 10am. Gave a report of the topics that were discussed transportation, volunteer opportunities,

*Adult Day* – Jose Meraz and Christina Buth reported that there was a subcommittee meeting last Wednesday. Reported that the topic discussed the challenge regarding staffing. Rosa Chavez and Jaime Anabalón gave brief presentations at the meeting. Jack Hall shared information about his next fishing trip.

### **Infant & Children Services**

*Infant Development Program* – Charmayne Ross shared that there was an Early Start Provider meeting on March 14<sup>th</sup> at 9 am via zoom. There was also discussion regarding the end of telehealth at the end of June. Charmayne also shared that she was accepted to participate in a fellowship on Cultural sensitivity. She will be sharing her experience upon completion. Brenda Baldeon encouraged for families to participate in the UCLA - Children's Hospital Los Angeles Research Study.

### **Transportation**

Theresa Zarour was not present.

### **Independent Living Services**

*ILS* – Nicole Mirikitani had nothing new to report.

*SLS Services* – Nancy Bunker shared that March is Disability Awareness Month. She also shared that for those vendors who use the money management services that are aware of the regulations regarding accountability for 3-month intervals.

### **Residential Services**

*Specialized* – Chris Schlanser was not present.

*CCF* - David Bernstein was not present.

Jay Smith complimented SG/PRC on the surveillance report on referrals. He also spoke about the legislative/advocacy meeting that was held and how interesting he found it and how important it is to work together and having that constant engagement with legislators. He also shared the importance of the HCBS impact trainers. He also spoke about the upcoming vacancies on the VAC in June.

*ICF*- Grace Kano shared that a subcommittee meeting will be held soon.

**Other Vendored Services**- Jeanette Cabrera shared stories of how not being able to support clients remotely is disappointing. She encouraged other vendors in this category to collaborate and come up with a solution and a partnership to support these individuals.

**At Large**- Susan Stroebel was not present.

## **E. RECRUITMENT SUBCOMMITTEE**

### **F. LEGISLATIVE UPDATE**

Nothing was reported.

The Technical Assistance Training schedule is now on the SG/PRC website.

The Residential Services Orientation will be held virtually and the information to register is on the SG/PRC website.

### **MEETING ADJOURNED**

The next regular meeting will be held on April 6, 2023, at 10:00 a.m.