

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

April 12, 2023

The following committee members were present at said meeting.

MEMBERS:

Julie Chetney, Chairperson
Gisele Ragusa
Bruce Cruickshank
Trish Gonzales
Bill Stewart

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Director of Community Services
Yvonne Gratianne, Communications & Public
Engagement Officer
Willanette Stewart/Satchell, Executive Assistant
Erika Gomez, Executive Assistant – BOD &
RDDF

MEMBERS ABSENT:

GUESTS:

RECOMMENDED BOARD ACTIONS

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT
THEY TAKE ACTION ON THE FOLLOWING: None.**

ITEMS DISCUSSED

- A) **CALL TO ORDER** - Chairperson, Julie Chetney, called the meeting to order at 6:00 p.m. A quorum was established.
- B) **AGENDA & MINUTES APPROVAL**
- The agenda was reviewed.
 - The Minutes from the March 8, 2023, meeting were reviewed and approved.
M/S/C (Ragusa & Gonzales) The committee approved the minutes.
- C) **PUBLIC INPUT**
None
- D) **STRATEGIC PLANNING**
- Ami Sullivan, Kinetic Flow Consultant, provided a presentation last month where she demonstrated how she plans to walk the participants through the Strategic Planning process.
 - Executive Director, Jesse Weller, shared that he continues to meet with Amy to

- discuss next steps.
- The contract is also being reviewed to ensure all necessary areas are addressed.
 - The following action items were completed:
 - Informing staff of process.
 - Updating Board and Committees.
 - Yvonne Gratianne, Communications & Public Engagement Officer, will upload the information on the SG/PRC website.

E) BOARD COMPOSITION

Board Officers FY 2023/2023 - The members briefly discussed who is terming off from the Board and the possibilities of committee members moving to Board level as well as the possibility of former members returning. The members will meet as the Nominating Committee of the Board next month to discuss the slate of officers for the next fiscal year.

F) RECRUITMENT

Ms. Gratianne shared the following ideas for the committee to consider when recruiting:

- Participating in the Advocacy Group with Tammy Evard, whose focus is in leadership. An individual served who attends, participated in Grassroots Day last year and this year.
- Tailoring the recruitment flyer to go out via Constant Contact to do target recruiting. It would also allow for a prescreening process and would help gather data through a questionnaire that interested people would fill out.
- Reaching out to service coordinators of adult units.
- Holding a 20 min info presentation/ orientation for staff/community.
- Having a centralized email for board recruitment.
- Board President, Gisele Ragusa, will write a message to the community.
- Members of this committee have committed to attend the annual Parents' Place Info Fair in April and will share a booth with SG/PRC staff.

G. INTERVIEW

The committee went into a private session to conduct an interview of a potential committee member.

ADJOURNED

The meeting adjourned.

The next Strategic Development Committee meeting is scheduled for May 10, 2023.