

**SAN GABRIEL/POMONA REGIONAL CENTER
DEVELOPMENTAL SERVICES, INC.**

Minutes of the Meeting of the

Advisory Committee for Individuals Served and Their Families

April 26, 2023

A regular meeting of the Advisory Committee for Individuals Served and Their Families was held on Wednesday, April 26, 2023. The following committee members were present at said meeting:

PRESENT

Preeti Subramaniam, Co-Chair
Wendy Lai, Co-Chair
Jessica Porter
Mary Soldato
Richard Centeno
Jessica Porter
Herminio Escalante

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Director, Community Services
Daniela Santana, Director, Client Services
Tricia Vannucci, Assoc. Director, Adult/Residential
Rosa Chavez, Assoc. Director, Family/Transition
Guadalupe Magallanes, Assoc. Director, Early
Childhood Development Services
Tim Travis, Assoc. Director of Comm. Services
Hortencia Tafoya, Director, Clinical Services
Yvonne Gratianna, Communications & Public
Engagement Officer
Yaned Busch, Manager, Specialized Services
Jessie Romero, Manager, Specialized Services
Willanette Steward/Satchell, Executive Assistant
Yvette Espinoza, Participant Choice Specialist-
System Analyst
Beverly Stoll-Maldonado, Service Coordinator

ABSENT:

Jaye Dixit
Flor Tolley

GUESTS:

Michelle Wild
Nada Saleh
Phillip Loi
Gisele Ragusa

ITEMS DISCUSSED

CALL TO ORDER

Preeti Subramaniam, Co-Chairperson, called the meeting to order at 6:02 pm.
A quorum was established.

The minutes of the March 22, 2023 meeting were reviewed and approved.

M/S/C (Soldato & Porter) Minutes from the meeting were approved by the committee.

SPECIAL PRESENTATION – “Training Approaches and Strategies for

Service Coordinators” Presented by the following members of the SG/PRC Executive Team, Ms. Daniela Santana, Ms. Rosa Chavez, Ms. Guadalupe Magallanes, and Ms. Tricia Vannucci.

Overall SGPRC Training Strategies

- Initial Training Approaches for Service Coordinators
- Types of Training for Service Coordinators
- Onboard Training
- Training and Supports provided by the Service Access & Equity Department
- Training in Response to Changes in Policies or Services
- Additional Internal Training/Supports from different individuals and departments.
- SGPRC Training Portal
- Person-Centered Thinking
- Moving Forward: lessons learned during pandemic, virtual opportunities, listening sessions, surveys, recommendations, etc.

A recommendation was made by Wendy Lai proposing some suggestions for training opportunities that could focus on Cultural Competencies/Humility.

Future Training Topics:

- May 25, 2023 - Early Childhood - Preschooler Units 3-5 Presentation/Staff introduction.
- June 28, 2023 – Coordinated Family Support

Updates and Information by SG/PRC Staff

Daniela Santana shared updates on the following:

- *Recruitment – Vacant and Growth Positions* - SGPRC is continuing to build on current team structures in the different case management units. Daniela shared the different departmental structures that are being improved to better serve the community.

Yvonne Gratianne shared information on the following:

- *Organizational Update for Communications and Public Engagement Department* – Yvonne’s role has changed. She will be guiding a team made up of an Emergency Management Coordinator, a Public Information Specialist, and the Client Advocate.

- *Client Advocate* – The Client Advocate, Elisa Herzog, has been reassigned to be part of the Communications and Public Engagement Department. She will be involved in reigniting her efforts prior to the pandemic.
- *Back-to-School Readiness Festival* - In partnership with The Richard D. Davis Foundation for the Developmentally Disabled, Inc, SG/PRC will hold the Back-to-School Readiness Festival on July 15, 2023.

Yaned Busch and Jessie Romero provided the following update on the Self Determination Program (SDP):

- As of March 31, 2023, there are 110 individuals served by SG/PRC in the program.
- The SDP Team continues to provide supports and training opportunities
- Staff continue to:
 - promote The Waiting Room
 - remind the community of the meet and greet events
 - remind the community of the live SDP orientations
- The LVAC is looking for two additional members, ideally one individual served. They also continue to:
 - Remind the community of the meet and greet events
 - Remind the community of the live SDP orientations in different languages
 - Collaborate on the technology project with The Parents' Place.
 - Promote the Healed Women Heal Presentation
 - Promote the Education Spectrum Presentation

PUBLIC COMMENT:

None

ADJOURN

Co-Chairperson Preeti Subramaniam adjourned the meeting.7:08

The next Advisory Committee for Individuals Served and Their Families meeting is scheduled for Wednesday, May 24, 2023 via videoconference at 6 P.M.