

# **SAN GABRIEL/POMONA** **REGIONAL CENTER**

## **NOTICE OF MEETING**

Notice is hereby given that the Board of Directors of the San Gabriel/Pomona Valleys Developmental Services, Inc. will hold their monthly Board meeting on the following date and at the listed location:

**DATE: Wednesday, May 24, 2023**

**TIME: 7:15 p.m.**

**PLACE: THE MEETING SESSION IS OPEN TO THE PUBLIC VIA VIDEOCONFERENCE.**

All SG/PRC Board and related Committee meetings continue to be held via videoconference at their regularly scheduled times.

**Join Zoom Meeting:**  
**Meeting ID: 234 566 141**  
**Password: 916227**

Please check our website, [sgprc.org](http://sgprc.org) to access the zoom link and meeting materials.

**\*If you wish to sign up for public input,  
please email [egomez@sgprc.org](mailto:egomez@sgprc.org)\***

75 Rancho Camino Drive, Pomona, CA 91766  
(909) 620-7722

Program of San Gabriel/Pomona Valleys Developmental Services, Inc.

**S**AN GABRIEL/POMONA  
 REGIONAL CENTER  
 75 Rancho Camino Drive  
 Pomona, CA 91766

MEETING AGENDA  
**BOARD OF DIRECTORS MEETING**  
 (Meets 4<sup>th</sup> Wednesday of each Month)

Wednesday, May 24, 2023 at 7:15 p.m.  
**Videoconference Meeting**  
 ZOOM Meeting ID: 234 566 141  
 Password: 916227

**BOARD OF DIRECTORS**

<b>Gisele Ragusa, Board President</b>	<b>Julie Chetney, 1<sup>st</sup> VP</b>
<b>Bill Stewart, Treasurer</b>	<b>Trish Gonzales, 2<sup>nd</sup> VP</b>
<b>Mary Soldato</b>	<b>Preeti Subramaniam, Secretary</b>
<b>Joseph Huang</b>	<b>Susan Stroebel, VAC Chairperson</b>
<b>Bruce Cruickshank</b>	<b>Jaye Dixit</b>
<b>Natalie Webber</b>	<b>Karen Zarsadiaz - Ige</b>
<b>Tina Wright</b>	<b>Richard Centeno</b>

		ACTION	MATERIAL	COLOR
<b>7:15 - 7:25</b>	<b>CALL TO ORDER</b> <b>(Gisele Ragusa, Board President)</b>	None	None	None
	• <b>Roll Call</b>	<b>Quorum</b>	<b>None</b>	<b>None</b>
	• <b>Review Agenda</b>	Info	Attached	White
	• <b>Minutes of April 26, 2023</b>	<b>Consent</b>	<b>Attached</b>	<b>White</b>
<b>7:25 – 7:30</b>	GENERAL PUBLIC INPUT <b>(To sign up, please email @egomez@sgprc.org)</b>	Info	None	None
<b>7:30 – 7:40</b>	EXECUTIVE/FINANCE COMMITTEE (Dara Mikesell, CFO) <ul style="list-style-type: none"> <li>• Financial Report (Update)</li> <li>• Contracts for Approval (Consent) (Lucina Galarza, Deputy Executive Director)               <ul style="list-style-type: none"> <li>○ California Mentor</li> <li>○ People’s Care Ferrero</li> <li>○ RSCR CA Grayburn</li> <li>○ Easter Seals Pasadena</li> <li>○ Brilliant Corners</li> <li>○ Vocational Innovations – Diamond Bar</li> </ul> </li> </ul> (Hortencia Tafoya, Director of Clinical Services) <ul style="list-style-type: none"> <li>○ Dr. Thomas Carrillo, Psychologist</li> <li>○ The Psychological Group</li> <li>○ Dr. Yadira Vasquez</li> <li>○ Psychologist</li> <li>○ Columbus</li> </ul>	<b>Consent</b>	Attached	Ivory

APPROXIMATE SCHEDULE	ITEM	ACTION	MATERIAL	COLOR
7:40 – 7:45	COMMUNITY RELATIONS/LEGISLATIVE ADVISORY COMMITTEE (Joseph Huang)	Info	Attached	Orange
7:45 – 7:50	ADVISORY COMMITTEE FOR INDIVIDUALS SERVED AND THEIR FAMILIES (Preeti Subramaniam)	Info	Attached	Yellow
7:50 – 7:55	VENDOR ADVISORY COMMITTEE (Susan Stroebel)	Info	Attached	Goldenrod
7:55 – 8:00	<p>STRATEGIC DEVELOPMENT ADVISORY COMMITTEE (Julie Chetney) Recommendation for Committee Member – H. Wong</p> <p><b>Proposed Slate of Officers FY 2023/2024</b> <i>15.04 - <u>Nominations of Officers</u> - A Director may be nominated for an office only by the Strategic Development Advisory Committee in accordance with section 21.02, or by a written nomination, signed by at least one (1) Director, listing the names of a total of five (5) Directors who support the nomination, and that is submitted to the Board’s Executive Assistant at least ten (10) days before the election is to be held.</i></p> <p>*Notice to Conduct Elections of slate of officers for FY 2023-2024 on June 28, 2023</p> <ul style="list-style-type: none"> <li>▪ Julie Chetney, President</li> <li>▪ Jaye Dixit, 1<sup>st</sup> VP</li> <li>▪ Karen Zarsadiaz-Ige, 2<sup>nd</sup> VP</li> <li>▪ Trish Gonzalez, Secretary</li> <li>▪ Bill Stewart, Treasurer</li> </ul>	Info & Consent	Attached	Green
8:00 -8:10	BOARD PRESIDENT’S REPORT (Gisele Ragusa, Board President)	Info	None	None
8:10-8:20	EXECUTIVE DIRECTOR’S REPORT (Jesse Weller, Executive Director)	Info	None	None
	OTHER BOARD & COMMUNITY ANNOUNCEMENTS	Info	None	None
<b><u>ADJOURNMENT OF THE BOARD OF DIRECTORS MEETING</u></b>				
	<b>EXECUTIVE SESSION – None</b>	Info	None	None

**SAN GABRIEL/POMONA DEVELOPMENTAL SERVICES, INC.**  
**BOARD OF DIRECTORS**  
**DRAFT Minutes of the Meeting of the Board of Directors**  
**(A California Corporation)**

**April 26, 2023**

**ATTENDANCE**

The following members of the Board of Directors were present at said meeting:

**PRESENT:**

Gisele Ragusa  
Susan Stroebel  
Mary Soldato  
Bruce Cruickshank  
Joseph Huang  
Julie Chetney  
Wendy Lai  
Karen Zarsadiaz - Ige  
Jaye Dixit  
Bill Stewart  
Trish Gonzales  
Preeti Subramaniam  
Richard Centeno  
Natalie Webber  
Tina Wright

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Executive Deputy Director  
Dara Mikesell, Chief Financial Officer  
Daniela Santana, Director of Client Services  
Salvador Gonzalez, Director of Outreach & Compliance and Team  
Tim Travis, Associate Director, Community Services  
Yaned Busch, Manager, Specialized Services II, Special Projects  
Yvonne Gratianne, Manager, Communications & Public Engagement Officer  
Hortencia Tafoya, Director of Clinical Services  
Yvette Espinoza, Participant Choice Specialist- System Analyst  
Beverly Stoll Maldonado, Service Coordinator  
Willanette Satchell, Executive Assistant

**ABSENT:**

**INTERPRETERS:**

***Spanish:***

Shelley Hash & Eduardo Kogan

***ASL:***

Ron Shields & Monique Johnson

***Mandarin:***

Charlene Shih & Ken Chen

**GUESTS:**

Nada Saleh  
Ali Dorri  
Alma Jansen  
Albert Feliciano, SCDD

- **CALL TO ORDER:**

Gisele Ragusa, Board President, called the meeting to order at 7:16 p.m. Roll call was taken, and a quorum was established.

The agenda for today's meeting was reviewed.

The minutes for the March 22, 2023, meeting were reviewed and approved by the Board.

**M/S/C (Stewart & Soldato) The Board approved the minutes.**

- **PUBLIC INPUT:**

- Mr. Carl Argila reminded the Board that he records the entire meeting and uploads the video of the meeting to his personal blog. He also requested that his son's conservatorship be terminated and that more specifics of his input be added to the minutes.
- Albert Feliciano, SCDD, shared information regarding a series of trainings. He provided the flyers.

- **CONTRACTS FOR APPROVAL**

Lucina Galarza, Deputy Executive Director, presented the following contracts:

- *All Faith*  
**(M/S/C – Stewart & Cruickshank) The Board reviewed and approved the contract based on their policy for contracts over \$250,00.  
Abstain: Stroebel**
- *Cole Covina*  
**(M/S/C – Soldato & Wright) The Board reviewed and approved the contract based on their policy for contracts over \$250,00.  
Abstain: Stroebel**
- *Reliable*  
**(M/S/C – Subramaniam & Chetney) The Board reviewed and approved the contract based on their policy for contracts over \$250,00.  
Abstain: Stroebel**
- *Vocational Innovations*  
**(M/S/C – Stewart & Soldato) The Board reviewed and approved the contract based on their policy for contracts over \$250,00.**

**Abstain: Stroebel**

- *Interceptive Orthodontics for Dr. Rodef / Children Dental Fun Zone (M/S/C – Zarsadiaz- Ige & Subramaniam) The Board reviewed and approved the contract based on their policy for contracts over \$250,00. Abstain: Stroebel*

Hortencia Tafoya, Director of Clinical Services, presented the following contract:

- *Columbus (M/S/C – Huang & Wright) The Board reviewed and approved the contract based on their policy for contracts over \$250,00. Abstain: Stroebel*

- **EXECUTIVE DIRECTOR REPORT**

Executive Director, Jesse Weller reported on his monthly report to the Board of Directors. (Please refer to the report attached to these minutes.)

**SPECIAL TRAINING – TWO PART SESSION**

Part 1: Communicating Outcomes and Costs of Regional Center Programs to the Board and its Committees.

- Outcomes and Costs of Programs
- Outcomes are Necessary
- Programs and Rates (or Costs)
- Types of Costs/ Rates
- DDS Set Rates
- Negotiated Rates
- Median Rates
- Schedule of Maximum Allowances
- Specialized Rates for EBSH/CCH
- Usual and Customary Rates

Part 2: Understanding Regional Center Financial Requirements, Reports, and Annual Fiscal Audits.

- Budget
- Monthly Financial Report
- Types of Audits

**Next meeting on Wednesday, May 24, 2023 at 7:15 p.m.**

**BOARD MINUTES FROM THE APRIL 26, 2023 MEETING**

Submitted by:

\_\_\_\_\_

Gisele Ragusa, Board President

\_\_\_\_\_

Date



**San Gabriel / Pomona  
Regional Center**

San Gabriel/Pomona Regional Center  
Jesse Weller, Psy.D.  
Executive Director's Report  
Wednesday April 26, 2023

**State/Local Updates**

- Los Angeles County Fire Department (2<sup>nd</sup> Annual Sirens of Silence Event)

The Los Angeles County Fire Department will be hosting their 2<sup>nd</sup> Annual Event for a Special Day with First Responders. In partnership, the event will be hosted at SG/PRC on *Saturday April 29, 2023, from 9AM-12PM*. The community will have opportunities to interact with safety equipment, interact and engage with first responders, and learn how to be protected in emergencies.

- Parents' Place 28<sup>th</sup> Annual Information Fair & Festival

The Parents' Place along with the City of West Covina proudly announce the 28<sup>th</sup> Annual Information Fair and Festival. The event will be this *Sunday April 30, 2023, from 1:00PM-4:00PM* at Cortez Park, located at 2344 E Cortez Avenue in West Covina.

- Mental Health Services Act (MHSA) Request for Applications FY 2023-24 through 2025-26

This grant funding is aimed to expand and transform California's behavioral health system to better serve individuals with, and at risk of, serious mental health issues, and their families. The Department has \$2.2 million in funding to allocate over 3 fiscal years to award to regional centers to develop and implement innovative projects to support individuals served. The time frame for these projects is July 1, 2023, through June 30, 2026. Applications were due on March 17, 2023, at 5:00PM. As such, SG/PRC in partnership with the Association of Regional Center Agencies (ARCA), submitted a statewide project proposal, "Building Bridges". The purpose of this project is to increase collaboration and communication between regional centers, behavioral health, alcohol/drug agencies, and law enforcement.

- Office of Administrative Hearings (OAH) Lanterman Act Hearing Advisory Committee

I am pleased to announce that I have received notification that I have been appointed for a three-year term to a committee established in WIC 4717 to help improve mediations and hearings for all people with developmental disabilities. The first meeting is scheduled for May 15, 2023.



- Monthly Coffee in the Community with Jesse

I am also pleased to announce that we are seeking interest from service providers and community members to host myself at a community location to have coffee and conversation. Anyone interested in being a host site, please contact Willanette Steward-Satchell.

### **Legislative Information**

#### Assembly Budget Subcommittee #1 on Health & Human Services

This afternoon, Assembly Budget Subcommittee #1 on Health and Human Services held its follow-up hearing. Assemblymembers Arambula, Jackson, and Rubio were in attendance. The items discussed ranged from the Little Hoover Commission Report and the interim evaluation report from Georgetown University. In addition, caseload ratio and phasing out sub-minimum wage practices were discussed.

#### AB 1147 (Addis) – Disability Equity and Accountability Act of 2023

The bill has framework on eliminating disparities, providing equitable access to services, increasing accountability, service consistency, transparency, and regional center governance. The current bill has been revised. Most notable among them are new Sections 6, 16, and 19, as well as the uniform statewide vendorization process in Section 18.

#### AB 649 (Wilson) – Developmental Services

This bill would remove the generic service appeal mandate. Per the Association of Regional Center Agencies (ARCA), current law prohibits regional centers from purchasing any service that would otherwise be available from Medi-Cal, Medicare, and private insurance, among other sources, when an individual served or their family meets the criteria of this coverage but chooses not to pursue that coverage. Current law also prohibits regional centers from purchasing medical or dental services for individuals 3 years of age or older unless the regional center is provided with documentation of a Medi-Cal, a private insurance, or a health care service plan denial, and the regional center determines that an appeal by the individual or their family does not have merit. This bill would delete both of those prohibitions on regional center purchases.

### **Department of Developmental Services Directives**

- Regional Center Staff Tuition Reimbursement

The Department has released guidance as it relates to Regional Center Employee Tuition Reimbursement. The directive outlines the eligibility requirements, terms, and regional center reporting requirements related to this funding. In addition, you will see that each regional center shall develop a process for review and approvals, which includes how SG/PRC will identify the eligibility requirements and terms of the program listed in the Directive, will be verified. Regional Centers have 60 days from today to submit their plans to the Department.

- Self Determination Update: FMS Rates

Effective May 1, 2023, the Department has established new maximum monthly rates to be paid to FMS providers for services provided to participants in the SDP. Previously, the FMS monthly rates were based on the total number of services listed in the spending plan. The enclosed FMS monthly rates are based on the total number of employees and providers listed in the SDP participant's spending plan. Only individuals directly employed by the FMS or participant are part of this total – it does not apply to employees of providers paid by the FMS statements by June 1, 2023.

- Update on Enhanced Service Coordination

Enhanced Service Coordination are specific to 1:40 caseloads that serve individuals with low or no Purchase of Services (POS). DDS will be providing quarterly reports to help identify participants and the first report is expected in April 2023. Regional Centers are expected to use the most current reporting to identify potential participants. Additionally, DDS will be releasing an Enhanced Service Coordinator (ESC) Experience Questionnaire to measure impact and outcomes. This questionnaire will be provided when individuals begin receiving Enhanced Service Coordination, every 12 months, and within 60 days of exiting the unit. The questionnaires will be provided in a variety of methods based on the individual/family choice. Lastly, there is guidance for regional centers to validate data on each current participant enrolled in this unit.

## **San Gabriel/Pomona Regional Center**

- Staffing Statistics

As of March 31, 2023, SG/PRC has 444 authorized positions. This total number includes 402.5 full time employees. Recruitment continues for April 2023: 1 IT Director, 1 IT System Operator, 1 PC Specialist, 1 Aging Adult & Life Span Services Manager, 1 Hybrid Early Intervention/Pre-school Services Manager, 1 Nurse Consultant, 1 Part-Time Nurse Consultant, 1 Mental Health Specialist, 1 Part-Time Board-Certified Behavior Analyst, 1 Executive Assistant/Board Liaison, 2 Admissions Coordinators, 13 Service Coordinators, 1 Vendor Department Clerk, 1 Document Imaging Clerk, 1 Early Childhood Development Services Clerk, 1 Emergency Management Coordinator, Placement Coordinator, and 1 Resource Developer.

- Individual Served Statistics

As of March 31, 2023, SG/PRC served 15,830 individuals. Early Start Admissions (Birth to Three Years of Age) received 251 new referrals, 235 were found to be eligible for Early Start Services. Lanterman Admissions (3 Years of Age through Adulthood) received 26 new referrals. From Previous referrals 39 were found to be eligible under Lanterman and 1 under Provisional eligibility. Exiting Early Intervention at 3 years of age 49 were found eligible under Lanterman and 5 under Provisional Lanterman eligibility.

- Self-Determination Program (SDP)  
As of March 31, 2023, SG/PRC enrolled 110 participants to the Self-Determination Program. The team continues to collaborate with the Local Voluntary Advisory Committee (LVAC) to develop training opportunities and support groups to further enhanced the implementation of SDP. The SDP team attended the webinar on Self-Determination hosted by ARCA on March 30, 2023. This webinar was on the history and philosophy of the Self-Determination Program. We continue to create materials for case management to provide to families at meetings—especially reaching our Hispanic/Latino/Latina community to increase awareness of the Self-Determination Program.
- SG/PRC Monthly Meetings for Vendors/Service Providers  
Beginning March 2023, these meetings that were held weekly will now occur on the third Monday of each month. Please note, this meeting will be *in addition* to the regularly scheduled Vendor Advisory Committee (which is a formal committee of the Board) that occurs the first Thursday of each month.
- SG/PRC Monthly Meetings for the Community  
Beginning April 2023, these meetings that were held weekly will now occur on the third Tuesday of each month. Please note, this meeting will be *in addition* to the monthly Critical Issues Forums, community trainings, and existing committees and support groups.

**S**AN GABRIEL/POMONA  
REGIONAL CENTER

# Committee Reports & Information



**April - May 2023**

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
Executive/Finance Committee Meeting Minutes**

**May 10, 2023**

**PRESENT:**

Gisele Ragusa, Board President  
Julie Chetney, 1<sup>st</sup> VP  
Trish Gonzales, 2<sup>nd</sup> VP  
Preeti Subramaniam, Secretary  
Bill Stewart, Treasurer  
Natalie Webber  
Joseph Huang

**STAFF:**

Jesse Weller, Executive Director  
Tim Travis, Associate Director, Community  
Services  
Dara Mikesell, Chief Financial Officer  
Hortencia Tafoya, Director of Clinical  
Services

**GUESTS:**

**ABSENT:**  
Wendy Lai

**ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE PURSUANT  
TO SECTION 20.04 OF THE BYLAWS**

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board.

The actions taken by the Executive/ Finance Committee at this meeting were:  
**Approval of Financial Report-** For the month of March 2023 in the Fiscal Year 2022-23. These expenditures are for services paid through April 20, 2023.

**ITEMS DISCUSSED**

**A. Call to order**

Gisele Ragusa, Board President, called the meeting to order at 7:17 pm. A quorum was established.

- The committee reviewed the agenda and added the review of the following contracts: Dr. Thomas Carrillo, Psychologist, The Psychological Group, Dr. Yadira Vasquez, Psychologist, and Columbus.
- The committee reviewed and approved the minutes of April 12, 2023.

**(M/S/C Stewart & Gonzalez) The committee approved the minutes.**

**B. Public input:** None

**E. Financial Report**

Dara Mikesell, CFO, reported the following:

In regional center operations, the allocation based on the D-1 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. The operations D-1 allocation for fiscal year 2022-23 is currently at \$43,584,193 with projected expenditures of \$41,332,098. The year-to-date expenditure is \$25,882,837 with projected remaining expenditures of \$15,449,262. This results in an unencumbered amount of **\$2,252,095** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,380,279, we expect to spend the full amount. The Fairview program's is included in this amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations was **only allocated at 50%** in the D-1 amendment. SG/PRC expect to receive full funding at the same level as last year in the amount of \$1,580,746. If SG/PRC does not receive the full allocation for CPP and DC Closure Ongoing expenditures, the regular operations budget would have to absorb these costs, thereby reducing our budget unencumbered balance to **\$ 1,525,843** for the year.

The Purchase of Service allocation is based on the D-1 amendment in the amount of \$376,782,375. The current month's expenditure amounted to \$29,828,976, bringing the year-to-date expenditure for services to \$228,475,439. The remaining projected expenditures and late bills are in the amount of \$109,649,340 leaving an unencumbered amount of **\$38,657,596**. CPP POS is in a separate line item, SG/PRC is allocated \$100,000 for placement only.

HCBS is allocated in the amount of \$ 638,638, and staff expect to spend within the allocated amount.

**(M/S/C Chetney & Stewart) The committee approved the Financial Report.**

**E. Contracts for Review**

Tim Travis, Associate Director of Community Services, presented the following contracts:

- *California Mentor*  
**(M/S/C Stewart & Huang) The committee approved this contract for review and approval of the Board.**
  
- *People's Care Ferrero*  
**(M/S/C Chetney & Stewart) The committee approved this contract for review and approval of the Board.**
  
- *RSCR CA Grayburn*  
**(M/S/C Subramaniam & Huang) The committee approved this contract for review and approval of the Board.**
  
- *Easter Seals Pasadena*  
**(M/S/C Stewart & Huang) The committee approved this contract for review and approval of the Board.**
  
- *Brilliant Corners - Forensic*  
**(M/S/C Subramaniam & Chetney) The committee approved this contract for review and approval of the Board.**
  
- *Brilliant Corners-Children with Severe Behaviors*  
**(M/S/C M/S/C Stewart & Gonzalez) The committee approved this contract for review and approval of the Board.**
  
- *Vocational Innovations – Diamond Bar*  
**(M/S/C Stewart & Subramaniam) The committee approved this contract for review and approval of the Board.**

Hortencia Tafoya, Associate Director of Community Services, presented the following contract:

- *Dr. Thomas Carrillo, Psychologist*  
**(M/S/C Gonzalez & Stewart) The committee approved this contract for review and approval of the Board.**

- *The Psychological Group*  
(M/S/C Subramaniam & Stewart) **The committee approved this contract for review and approval of the Board.**
- *Dr. Yadira Vasquez, Psychologist*  
(M/S/C Subramaniam & Gonzalez) **The committee approved this contract for review and approval of the Board.**
- *Columbus*  
(M/S/C Stewart & Subramaniam) **The committee approved this contract for review and approval of the Board.**

## **G. Board President's Report**

Gisele Ragusa, Board President, provided the following updates:

- ARCA Update – There's an upcoming meeting in June.
- SG/PRC hosted the ARCA Academy Southern California session on May 6, 2023, in an in-person event, with an option to join via Zoom. Positive feedback was received about the event. Gisele Ragusa thanked SG/PRC staff for their work supporting this event.
- Strategic Planning– George Stevens will be conducting community meetings on the next phase.
- Agenda for the upcoming Board Meeting – May 24, 2023
  - Contracts review
  - Recruitment efforts
  - Nomination of New Slate of Officers
    - Julie Chetney, President
    - Jaye Dixit, 1<sup>st</sup> VP
    - Karen Zarsadiaz-Ige, 2<sup>nd</sup> VP
    - Trish Gonzalez, Secretary
    - Bill Stewart, Treasurer
- The following Board members will term off: Gisele Ragusa, Preeti Subramaniam, Natalie Webber, Susan Stroebel.
- Wendy Lai resigned.
  - Recruitment efforts
  - Contract Reviews
- Agenda for Executive Finance Committee Meeting – May 10, 2023
  - Recruitment of Staff
  - Strategic planning
  - Financial report



## **H. Information**

Jesse Weller, Executive Director, and staff reported the following:

- The Senate Budget Subcommittee on Health & Human Services had a Hearing on April 26, 2023. Assemblymembers Arambula, Jackson, and Rubio were in attendance. The items discussed ranged from the Little Hoover Commission Report and the interim evaluation report from Georgetown University. In addition, caseload ratio and phasing out sub-minimum wage practices were discussed.
- SG/PRC recruitment updates:
  - SG/PRC has 419 Full-time employees.
  - He shared the Human Resources Recruiting Report.

### **MEETING ADJOURNED**

The meeting adjourned. The next regular meeting will be held on June 14, 2023, at 7:15 p.m. via videoconference.

**CLOSED SESSION** – Regarding: Personnel and Legal Matters

**SAN GABRIEL/POMONA REGIONAL CENTER  
FINANCIAL REPORT**

FISCAL YEAR 2022-23

PAYMENTS THROUGH APRIL 20, 2023 FOR SERVICES PROVIDED THROUGH MARCH 31, 2023

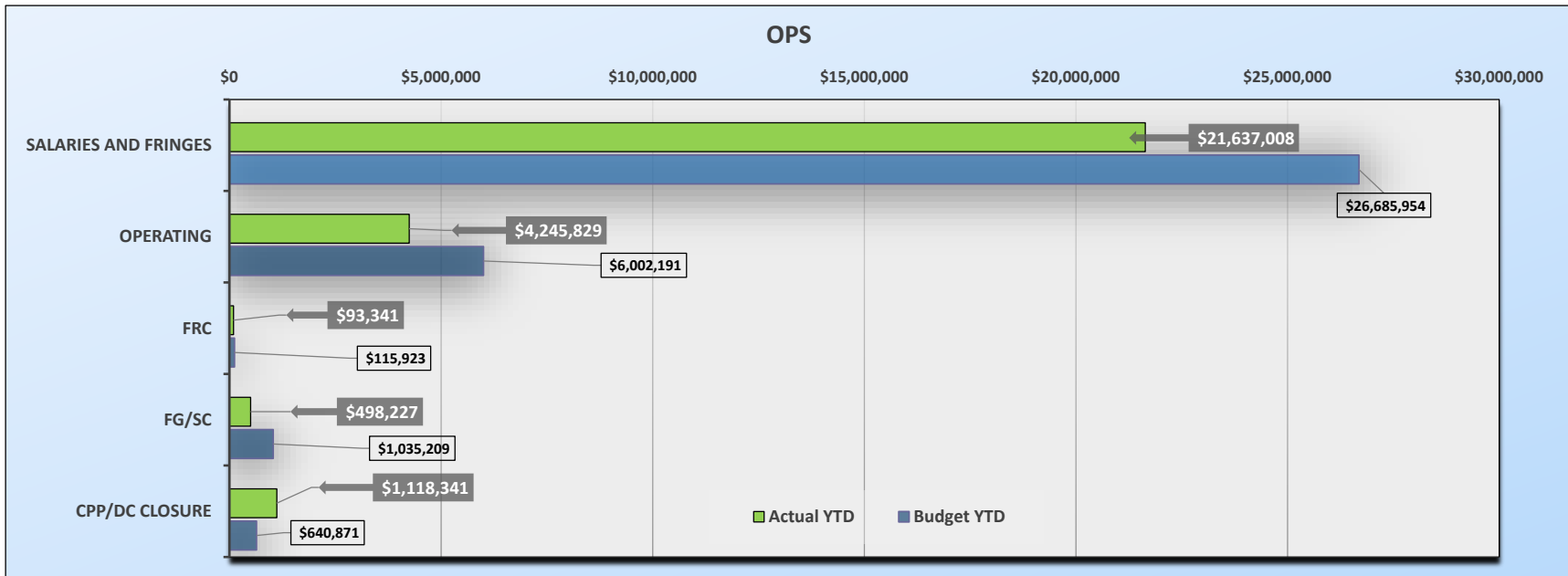
**OPERATIONS (OPS)**

**REGIONAL CENTER**

	MTD	YTD	Remaining	Total	FY 21/22
Salaries and Fringes	\$2,079,069	\$21,637,008	\$11,797,545	\$33,434,553	\$30,753,165
Operating Expenses	\$507,972	\$4,245,829	\$3,651,717	\$7,897,546	\$6,315,406
<b>Total</b>	<b>\$2,587,041</b>	<b>\$25,882,837</b>	<b>\$15,449,262</b>	<b>\$41,332,098</b>	<b>\$37,068,571</b>
Allocation ( D-1 )				\$43,584,193	\$37,068,571
<b>Allocation Balance/(Deficit)</b>				<b>\$2,252,095</b>	<b>\$0</b>

**RESTRICTED OPS FUNDS**

Family Resource Center	\$0	\$93,341	\$61,223	\$154,564	\$154,564
Foster Grandparent/Senior Companion	\$66,452	\$498,227	\$882,052	\$1,380,279	\$1,218,040
CPP and DC Closure Ongoing Workload	\$239,520	\$1,118,341	\$462,405	\$1,580,746	\$1,708,988
<b>Total</b>	<b>\$305,971</b>	<b>\$1,709,908</b>	<b>\$1,405,680</b>	<b>\$3,115,588</b>	<b>\$3,081,592</b>
Allocation ( D-1 )				\$2,389,337	\$3,081,592
<b>Allocation Balance/(Deficit)</b>				<b>(\$726,251)</b>	<b>\$0</b>



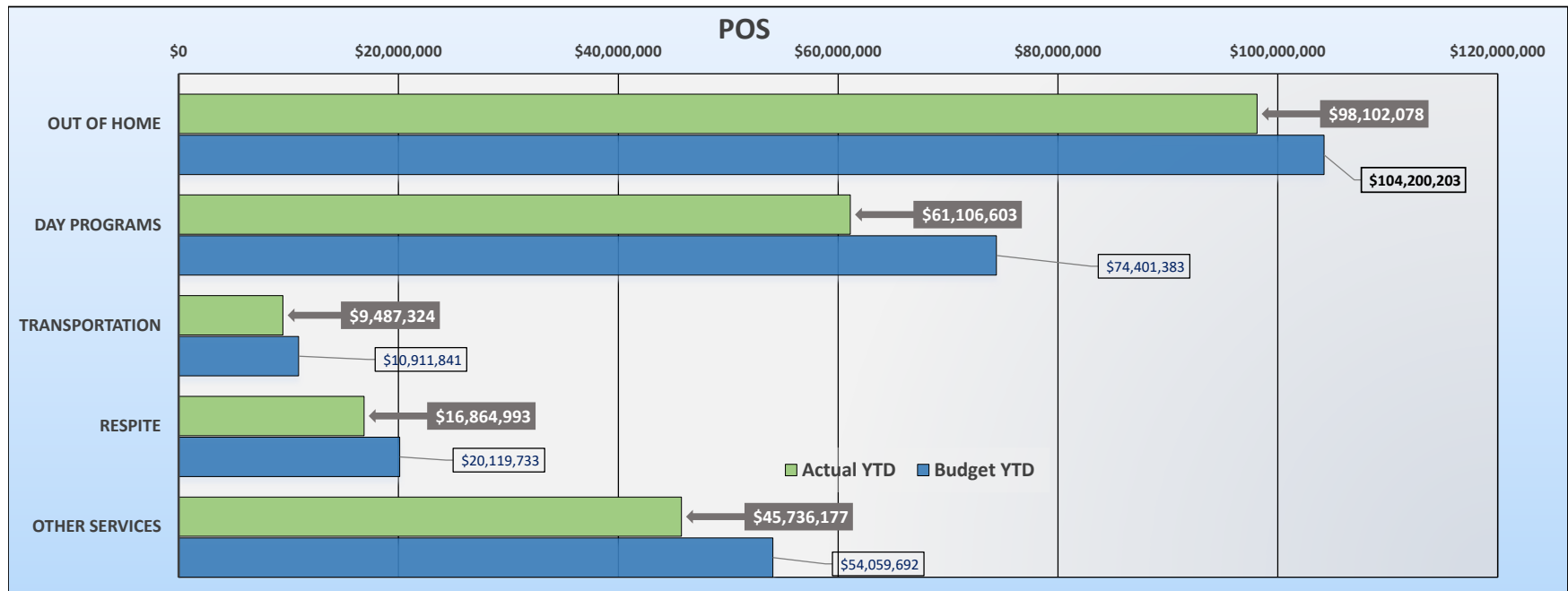
**SAN GABRIEL/POMONA REGIONAL CENTER  
FINANCIAL REPORT**

FISCAL YEAR 2022-23

PAYMENTS THROUGH APRIL 20, 2023 FOR SERVICES PROVIDED THROUGH MARCH 31, 2023

**PURCHASE OF SERVICES (POS)**

<u>REGIONAL CENTER</u>	MTD	YTD	Remaining	Total	FY 21/22
Out of Home	\$11,532,748	\$98,102,078	\$39,512,394	\$137,614,472	\$115,387,281
Day Programs	\$8,607,775	\$61,106,603	\$32,060,624	\$93,167,227	\$78,571,942
Transportation	\$1,590,711	\$9,487,324	\$4,301,419	\$13,788,743	\$11,682,564
Respite	\$2,398,406	\$16,864,993	\$10,097,112	\$26,962,105	\$23,142,183
Other Services	\$6,185,347	\$45,736,177	\$25,056,055	\$70,792,232	\$63,055,515
SPA/ICF Reimbursements	(\$486,012)	(\$2,821,735)	(\$1,378,265)	(\$4,200,000)	(\$4,428,733)
<b>Total</b>	<b>\$29,828,976</b>	<b>\$228,475,439</b>	<b>\$109,649,340</b>	<b>\$338,124,779</b>	<b>\$287,410,752</b>
Allocation ( D-1 )				\$376,782,375	\$322,897,743
<b>Allocation Balance/(Deficit)</b>				<b>\$38,657,596</b>	<b>\$35,486,991</b>
<b>RESTRICTED POS FUNDS</b>					
CPP	\$0	\$0	\$100,000	\$100,000	\$396,910
CRDP	\$0	\$0	\$0	\$0	\$945,000
HCBS	\$0	\$0	\$638,638	\$638,638	\$604,110
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$738,638</b>	<b>\$738,638</b>	<b>\$1,946,020</b>
Allocation ( D-1 )				\$738,638	\$1,946,020
<b>Allocation Balance/(Deficit)</b>				<b>\$0</b>	<b>(\$0)</b>



SAN GABRIEL/POMONA REGIONAL CENTER  
**OPERATIONS FUND FINANCIAL REPORT**

**DRAFT**

FISCAL YEAR 2022-23

PAYMENTS THROUGH APRIL 20, 2023 FOR SERVICES PROVIDED THROUGH MARCH 31, 2023

75% OF YEAR ELAPSED

CONTRACT ALLOCATIONS	Regular	CPP/CRDP DC Ongoing	Family Resource Center	Foster Grandparent Senior Companion	Other	Total			
							D plus F	A minus G	
Preliminary Allocation	29,085,212					29,085,212			
D-1	14,498,981	854,494	154,564	1,380,279		16,888,318			
D-2						0			
D-3						0			
<b>Total Operations Contract Allocation</b>	<b>43,584,193</b>	<b>854,494</b>	<b>154,564</b>	<b>1,380,279</b>	<b>-</b>	<b>45,973,530</b>			
	A	B	C	D	E	F	G	H	I
	Current Allocation	% of Allocation	Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as % of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	Projected Balance Remaining Amount	Percent
<b>Total Operations - Actual and Projected Expenditures</b>	<b>45,973,530</b>	<b>100.00%</b>	<b>2,893,012</b>	<b>27,592,745</b>	<b>60.0%</b>	<b>16,854,942</b>	<b>44,447,687</b>	<b>1,525,843</b>	<b>3.32%</b>
<b>PERSONAL SERVICES (REGULAR OPERATIONS)</b>									
Salaries	29,024,194	66.59%	1,743,823	17,604,731	40.4%	9,751,996	27,356,726	1,667,467	3.83%
Temporary Staff	0	0.00%	0	0	0.0%	0	0	0	0.00%
Retirement ( includes 403B)	3,514,830	8.06%	210,369	2,084,197	4.8%	1,322,842	3,407,039	107,791	0.25%
Social Security (OASDI)	420,851	0.97%	24,927	250,886	0.6%	139,798	390,684	30,167	0.07%
Health Benefits/Long Term Care	2,104,254	4.83%	73,672	1,483,221	3.4%	380,056	1,863,277	240,977	0.55%
Worker's Comp Insurance	290,242	0.67%	16,533	120,693	0.3%	101,005	221,698	68,544	0.16%
Unemployment Insurance	105,000	0.24%	11,674	49,178	0.1%	49,178	98,355	6,645	0.02%
Non-Industrial Disability/Life Insurance	121,902	0.28%	(1,930)	44,102	0.1%	52,670	96,773	25,129	0.06%
Clinical Consultants - Consumer Services	0	0.00%	0	0	0.0%	0	0	0	0.00%
<b>Total Personal Services (Regular Operations)</b>	<b>35,581,272</b>	<b>81.64%</b>	<b>2,079,069</b>	<b>21,637,008</b>	<b>49.6%</b>	<b>11,797,545</b>	<b>33,434,553</b>	<b>2,146,719</b>	<b>4.93%</b>
<b>OPERATING EXPENSES (REGULAR OPERATIONS)</b>									
Equipment Rental	67,000	0.15%	15,968	60,673	0.1%	5,516	66,189	811	0.00%
Equipment Maintenance	36,200	0.08%	1,818	21,471	0.0%	10,837	32,308	3,892	0.01%
Facility Rent	2,628,000	6.03%	219,000	2,190,000	5.0%	438,000	2,628,000	0	0.00%
Facility Maintenance	52,000	0.12%	6,759	37,050	0.1%	12,350	49,400	2,600	0.01%
Communications (postage, phones)	375,000	0.86%	25,268	253,496	0.6%	116,789	370,284	4,716	0.01%
General Office Expense	431,767	0.99%	36,238	285,611	0.7%	130,204	415,815	15,952	0.04%
Printing	13,000	0.03%	(132)	2,715	0.0%	5,905	8,620	4,380	0.01%
Insurance	430,000	0.99%	20,511	380,306	0.9%	45,900	426,206	3,794	0.01%
Data Processing	95,000	0.22%	7,982	69,308	0.2%	23,103	92,411	2,589	0.01%
Data Processing Maintenance / Licenses	370,000	0.85%	45,624	178,418	0.4%	169,257	347,675	22,325	0.05%
Interest Expense	0	0.00%	0	0	0.0%	0	0	0	0.00%
Bank Service Fees	15,000	0.03%	30	352	0.0%	14,117	14,470	530	0.00%
Legal Fees	650,000	1.49%	13,692	281,137	0.6%	368,137	649,274	726	0.00%
Board of Directors Expense	2,000	0.00%	273	780	0.0%	1,160	1,940	60	0.00%
Accounting Fees	68,500	0.16%	0	0	0.0%	68,500	68,500	0	0.00%
Equipment Purchases	1,610,000	3.69%	26,024	114,047	0.3%	1,493,016	1,607,063	2,937	0.01%

SAN GABRIEL/POMONA REGIONAL CENTER  
**OPERATIONS FUND FINANCIAL REPORT**

**DRAFT**

FISCAL YEAR 2022-23

PAYMENTS THROUGH APRIL 20, 2023 FOR SERVICES PROVIDED THROUGH MARCH 31, 2023

75% OF YEAR ELAPSED

	A	B	C	D	E	F	D plus F G	A minus G H	I
	Current Allocation	% of Allocation	Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as % of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	Projected Balance Remaining Amount	Percent
Contractor & Consultants - Adm Services	912,996	2.09%	76,625	219,806	0.5%	676,665	896,470	16,526	0.04%
Contract - ABX2 Disparities	0	0.00%	0	0	0.0%	0	0	0	0.00%
Travel/mileage reimbursement	200,000	0.46%	15,909	105,373	0.2%	78,045	183,418	16,582	0.04%
ARCA Dues	80,458	0.18%	0	80,458	0.2%	0	80,458	0	0.00%
General Expenses	44,000	0.10%	6,416	28,780	0.1%	13,400	42,180	1,820	0.00%
<b>Total Operating Expenses (Regular Operations)</b>	<b>8,080,921</b>	<b>18.54%</b>	<b>518,006</b>	<b>4,309,781</b>	<b>9.9%</b>	<b>3,670,899</b>	<b>7,980,681</b>	<b>100,240</b>	<b>0.23%</b>
<b>Total Personal Services &amp; Operating Expenses (Regular Operations)</b>	<b>43,662,193</b>		<b>2,597,074</b>	<b>25,946,789</b>	<b>59.5%</b>	<b>15,468,444</b>	<b>41,415,233</b>	<b>2,246,959</b>	<b>5.16%</b>
<b>OTHER INCOME</b>									
Interest & Other Income	(78,000)	-0.18%	(10,034)	(63,953)	-0.1%	(19,183)	(83,135)	5,135	0.01%
<b>Total Personal Services &amp; Operating Expenses Net of Other Income (Regular Operations)</b>	<b>43,584,193</b>	<b>100.00%</b>	<b>2,587,041</b>	<b>25,882,837</b>	<b>59.4%</b>	<b>15,449,262</b>	<b>41,332,098</b>	<b>2,252,095</b>	<b>5.17%</b>
<b>RESTRICTED FUNDS</b>									
Family Resource Center Expenses	154,564	100.00%	0	93,341	60.4%	61,223	154,564	0	0.00%
Foster Grandparent/Senior Companion Expenses	1,380,279	100.00%	66,452	498,227	36.1%	882,052	1,380,279	0	0.00%
Community Placement Plan and DC Ongoing Workload	854,494	100.00%	239,520	1,118,341		462,405	1,580,746	(726,252)	
<b>Total Restricted Funds</b>	<b>2,389,337</b>		<b>305,971</b>	<b>1,709,908</b>	<b>99.2%</b>	<b>1,405,680</b>	<b>3,115,588</b>	<b>(726,251)</b>	
<b>Total Expenses (Including Restricted Funds)</b>	<b>45,973,530</b>		<b>2,893,012</b>	<b>27,592,745</b>	<b>60.0%</b>	<b>16,854,942</b>	<b>44,447,687</b>	<b>1,525,843</b>	<b>3.43%</b>

**PURCHASE OF SERVICES FUND FINANCIAL REPORT**

**DRAFT**

FISCAL YEAR 2022-23

PAYMENTS THROUGH APRIL 20, 2023 FOR SERVICES PROVIDED THROUGH MARCH 31, 2023

75% OF YEAR ELAPSED

CONTRACT ALLOCATIONS	Regular POS	CPP	HCBS	Other	Total		
Preliminary Allocation (Regular POS)	279,364,111				279,364,111		
D-1	97,418,264	100,000	638,638		98,156,902		
D-2					0		
D-3					0		
<b>Total Contract Allocation</b>	<b>376,782,375</b>	<b>100,000</b>	<b>638,638</b>		<b>377,521,013</b>		
					C plus E		
	A	B	C	D	E	G	
		Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as percent of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	YTD & Projected as percent of Allocation
<b>Total POS Actual &amp; Projected Expenditures</b>		<b>29,828,976</b>	<b>228,475,439</b>	<b>60.5%</b>	<b>110,387,978</b>	<b>338,863,417</b>	<b>89.8%</b>
<b>OUT OF HOME CARE</b>							
Community Care Facilities		11,510,764	97,928,933	26.0%	39,239,017	137,167,950	36.4%
ICF/SNF Facilities		21,984	173,144	0.0%	273,377	446,521	0.1%
<b>Total Out of Home Care</b>		<b>11,532,748</b>	<b>98,102,078</b>	<b>26.0%</b>	<b>39,512,394</b>	<b>137,614,472</b>	<b>36.5%</b>
<b>DAY PROGRAMS</b>							
Day Care		1,833,013	12,658,122	3.4%	10,619,209	23,277,331	6.2%
Day Training		5,759,823	40,889,637	10.9%	17,879,076	58,768,713	15.6%
Supported Employment		808,882	6,134,391	1.6%	2,821,758	8,956,150	2.4%
Work Activity Program		206,057	1,424,452	0.4%	740,581	2,165,033	0.6%
<b>Total Day Programs</b>		<b>8,607,775</b>	<b>61,106,603</b>	<b>16.2%</b>	<b>32,060,624</b>	<b>93,167,227</b>	<b>24.7%</b>
<b>OTHER SERVICES</b>							
Non-Medical: Professional		806,915	7,192,650	1.9%	5,281,902	12,474,551	3.3%
Non-Medical: Programs		1,677,295	11,725,767	3.1%	5,165,124	16,890,892	4.5%
Home Care: Programs		176,998	1,672,065	0.4%	1,040,213	2,712,278	0.7%
Transportation		907,038	5,149,322	1.4%	1,901,580	7,050,902	1.9%
Transportation Contracts		683,674	4,338,002	1.2%	2,399,839	6,737,841	1.8%
Prevention		1,288,000	10,841,667	2.9%	4,389,732	15,231,399	4.0%
Other Authorized Services		1,801,532	11,311,498	3.0%	5,931,127	17,242,625	4.6%
Personal and Incidentals		15,596	136,556	0.0%	58,365	194,922	0.1%
Hospital Care		0	10,650	0.0%	990,835	1,001,485	0.3%

**PURCHASE OF SERVICES FUND FINANCIAL REPORT**

**DRAFT**

FISCAL YEAR 2022-23

PAYMENTS THROUGH APRIL 20, 2023 FOR SERVICES PROVIDED THROUGH MARCH 31, 2023

75% OF YEAR ELAPSED

	C plus E					G	
	A	B	C	D	E		F
		Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as percent of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	YTD & Projected as percent of Allocation
Medical Equipment		1,002	26,708	0.0%	35,116	61,823	0.0%
Medical Service: Professional		186,447	1,528,294	0.4%	1,703,735	3,232,029	0.9%
Medical Service: Programs		231,563	1,276,290	0.3%	454,419	1,730,710	0.5%
Respite: In Own Home		2,393,600	16,831,353	4.5%	10,039,861	26,871,215	7.1%
Respite: Out of Home		4,806	33,639	0.0%	57,251	90,890	0.0%
Camps		0	14,033	0.0%	5,487	19,520	0.0%
<b>Total Other Services</b>		<b>10,174,465</b>	<b>72,088,493</b>	<b>19.1%</b>	<b>39,454,587</b>	<b>111,543,080</b>	<b>29.6%</b>
<b>Total Estimated Cost of Current Services</b>		<b>30,314,988</b>	<b>231,297,174</b>	<b>61.4%</b>	<b>111,027,605</b>	<b>342,324,779</b>	<b>90.9%</b>
<b>OTHER ITEMS</b>							
HCBS	638,638	0	0		638,638	638,638	
<b>Total Other Items</b>		<b>0</b>	<b>0</b>	<b>0.0%</b>	<b>638,638</b>	<b>638,638</b>	<b>0.2%</b>
<b>Total Purchase of Services</b>		<b>30,314,988</b>	<b>231,297,174</b>	<b>61.4%</b>	<b>111,666,243</b>	<b>342,963,417</b>	<b>91.0%</b>
Deduct: Estimated Receipts from Intermediate Care Facilities for State Plan Amendment Services		(486,012)	(2,821,735)	-0.7%	(1,378,265)	(4,200,000)	-1.1%
<b>Expenditures Regular POS (Net of CPP)</b>	<b>377,421,013</b>	<b>29,828,976</b>	<b>228,475,439</b>	<b>60.6%</b>	<b>110,287,978</b>	<b>338,763,417</b>	<b>89.9%</b>
<b>Projected Allocation Balance (Deficit) Regular POS</b>						<b>38,657,596</b>	<b>10.3%</b>
<b>COMMUNITY PLACEMENT PLAN</b>							
Community Placement Plan (inc. CRDP)	100,000	0	0	0.0%	100,000	100,000	100.0%
<b>Allocation Balance (Deficit) CPP and CRDP</b>						<b>0</b>	<b>0.0%</b>
<b>Total Projected Allocation Balance (Deficit) Regular &amp; Community Placement Plan POS</b>						<b>38,657,596</b>	<b>10.2%</b>

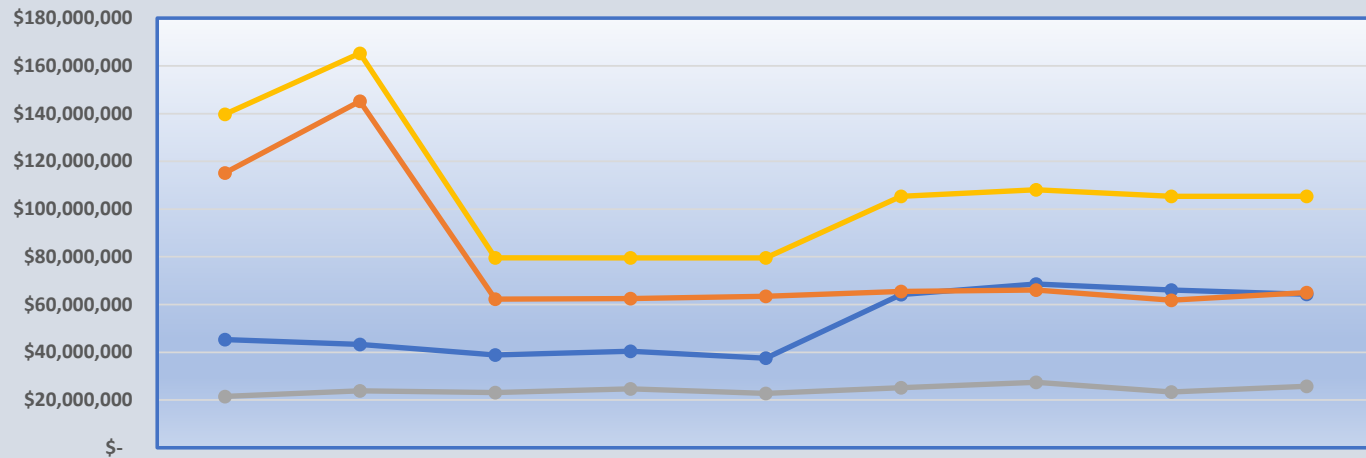
**SAN GABRIEL/POMONA REGIONAL CENTER**

STATEMENT OF FINANCIAL POSITION

March 31	2023
<b>ASSETS</b>	
Cash and Cash Equivalents	64,339,906.70
Receivable - State Regional Center Contracts	65,060,050.10
Receivable - Intermediate Care Facility Providers	1,583,325.57
Other Receivables	145,759.08
Prepaid Expenses	252,466.22
Deposits	12,459.00
<b>TOTAL ASSETS</b>	<b>\$ 131,393,967</b>
<b>LIABILITIES AND NET ASSETS</b>	
<b>Liabilities</b>	
Accounts Payable	25,775,562.71
Advance - State Regional Center Contracts	105,311,766.99
Accrued Salaries and Payroll Taxes	209,242.41
Other Payables	(2,605.44)
Reserve for Unemployment Insurance	100,000.00
<b>Total Liabilities</b>	<b>\$ 131,393,967</b>
<b>Net Assets</b>	
Without Donor Restriction	
With Donor Restriction	
<b>Total Net Assets</b>	<b>\$ -</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	<b>\$ 131,393,967</b>



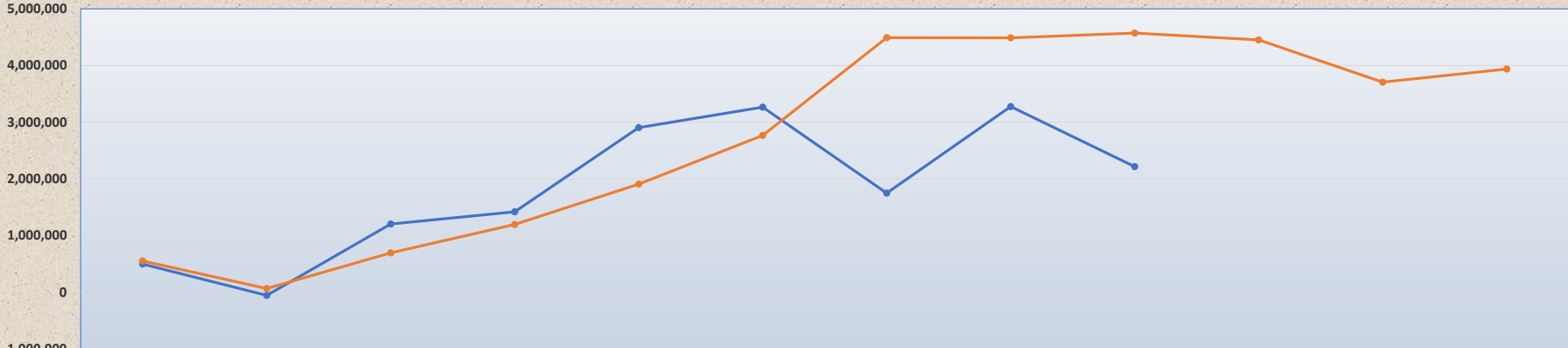
### SGPRC Statement of Financial Position March 31, 2023



	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23
— Cash and Cash Equivalents	\$45,337,855	\$43,293,533	\$38,857,600	\$40,389,558	\$37,516,383	\$64,197,805	\$68,611,056	\$66,084,554	\$64,339,907
— Receivable - State RC Contracts	\$115,174,764	\$145,162,168	\$62,240,333	\$62,479,364	\$63,443,811	\$65,500,525	\$66,080,964	\$61,829,370	\$65,060,050
— Accounts Payable	\$21,516,060	\$23,892,466	\$23,166,149	\$24,716,006	\$22,832,064	\$25,217,648	\$27,424,618	\$23,354,893	\$25,775,563
— Advance - State RC Contracts	\$139,721,127	\$165,284,745	\$79,593,012	\$79,541,481	\$79,541,481	\$105,311,767	\$108,066,624	\$105,311,767	\$105,311,767

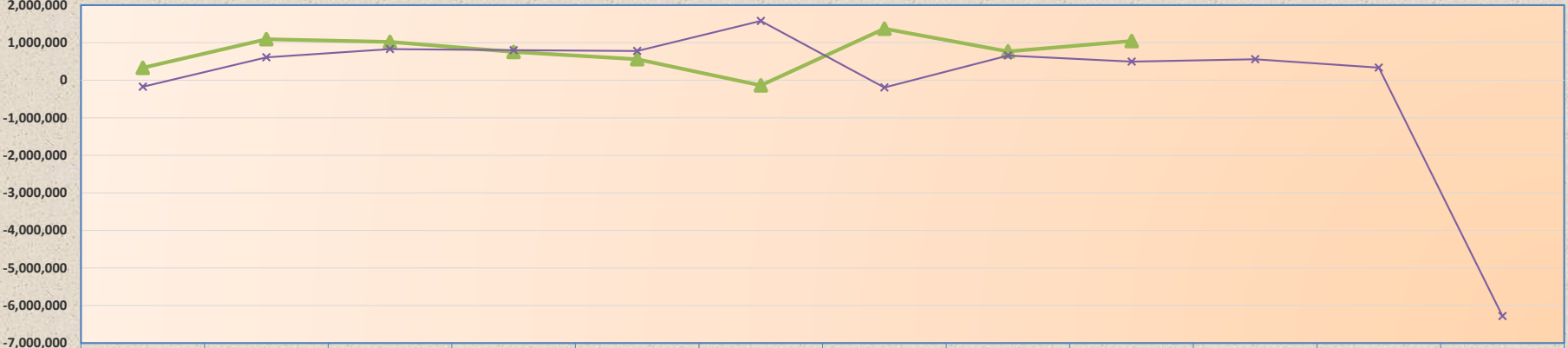
# San Gabriel /Pomona Regional Center

**SGPRC POS Surplus**  
March 31, 2023



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY22-23	499,467	-53,418	1,204,910	1,419,685	2,906,304	3,266,226	1,749,179	3,276,616	2,217,726			
FY21-22	552,585	67,753	697,248	1,197,557	1,908,291	2,766,439	4,492,067	4,489,530	4,572,394	4,451,111	3,707,506	3,937,550

**SGPRC OPS Surplus**  
March 31, 2023



	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
FY22-23	329,924	1,092,750	1,020,220	753,361	560,416	-137,296	1,373,218	767,739	1,044,975			
FY21-22	-173,347	610,459	829,754	801,051	779,774	1,579,836	-193,569	657,801	497,436	560,389	336,552	-6,278,671

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.**

**COMMUNITY RELATIONS/ LEGISLATIVE COMMITTEE  
MINUTES FROM THE MEETING OF APRIL 19, 2023**

The following committee members were present at said meeting:

**PRESENT**

Joseph Huang  
Karen Zarsadias-Ige  
Tina Wright

**GUESTS**

Gisele Ragusa

**ABSENT**

Paula Rodarte  
Rachel McGrath

**STAFF**

Jesse Weller, Executive Director  
Yvonne Gratianne, Manager of Communications &  
Public Relations  
Salvador Gonzalez, Director of Service Access and  
Equity  
Community Outreach Team  
Willanette Steward Satchell, Executive Assistant –  
Exec. Director  
Erika Gomez, Executive Assistant - BOD & RDDF

**RECOMMENDED BOARD ACTIONS**

**The Community Relations/Legislative Committee recommends the following:**  
None

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**CALL TO ORDER**

Joseph Huang, Chairperson, called the meeting to order at 6:01 p.m. A quorum was established.

The minutes of the March 15, 2023, meeting were reviewed.

**M/S/C (Karen Zarsadias-Ige & Huang) The committee approved the minutes.**

**PUBLIC INPUT**

None

**LEGISLATIVE ISSUES & OTHER INFORMATION**

Jesse Weller, Executive Director, and Yvonne Gratianne, Manager, Communications/Public Relations, presented the following:

## **Local Statewide Updates:**

- *ARCA Grassroots Day* – This advocacy event took place on March 29, 2023 via Zoom. 18 out of the 21 regional centers participated. Ms. Gratianna led SG/PRC’s legislation group. Karen Zarsadias-Ige is participating along with 2 individuals served, vendors, another parent, and staff. Karen shared about her experience and how everyone’s story was impactful.
- *Client Advocate* – The Client Advocate, Elisa Herzog, has been reassigned to be part of the Communications and Public Engagement Department. She will be involved in reigniting her efforts prior to the pandemic and is committed to increase social media presence.
- *Parents’ Place Parent’s Information Resource Fair/Board Outreach* – This event is returning for the first time in 3 years. It is expected that 2500 people will attend. This event can be a great opportunity for Board recruitment.
- *Sirens of Silence* – The Los Angeles County Fire Department will be hosting their 2nd Annual Event for a Special Day with First Responders. In partnership, the event will be hosted at SG/PRC on Saturday April 29, 2023, from 9AM-12PM. The community will have opportunities to interact with safety equipment, interact and engage with first responders, and learn how to be protected in emergencies.
  - Karen shared that a Torrance Beach lifeguard tower has been transformed to bring Autism awareness and acceptance. The working tower was adorned with hearts and the words, “Care needs no words.”
- *80’s Dance* – SG/PRC hosted a Spring virtual dance on April 14, 2023, for individuals served 18+. There was an 80’s costume contest, dance contest and games. 45 individuals served participated and had a great time.

## **COMMUNITY OUTREACH/COMPLIANCE DEPARTMENT REPORT**

The Community Outreach/Compliance Department staff shared where their efforts have been and presented their monthly report. Updates for the following areas were provided:

*Josefina Martinez, Community Outreach Specialist*

- Parent Mentor Initiative Progress
- Bridging families to Case Management
- Community Meeting
- POS Expenditure Data
- Outreach Events
- Help Me Grow

*Amos Byun, Community Outreach Specialist*

- Promoting Service Access & Equity in Asian RC Communities
- Community Outreaching to Promote Service Access & Equity

*(The full report is attached to these minutes) \**

**ADJOURNMENT:**

The next meeting will be on May 17, 2023.



San Gabriel / Pomona  
Regional Center

Service Access and Equity  
Department  
Monthly Report  
2023

April 4, 2023

Salvador Gonzalez, Director of Service Access and Equity

## Service Access Equity Team

### Contact Information

Name	Title	Phone	Email
<b>Salvador Gonzalez</b>	Director of Service Access and Equity	(909)710-8814	<a href="mailto:sgonzalez@sgprc.org">sgonzalez@sgprc.org</a>
<b>Josefina Martinez</b>	Community Outreach Specialist	(909)710-8817	<a href="mailto:JMartinez@sgprc.org">JMartinez@sgprc.org</a>
<b>Amos Byun</b>	Community Outreach Specialist	(909)710-8815	<a href="mailto:abyun@sgprc.org">abyun@sgprc.org</a>
<b>Nora Perez-Givens</b>	Education Specialist	(909)710-8820	<a href="mailto:NGivens@sgprc.org">NGivens@sgprc.org</a>
<b>Adrianna Utley</b>	Transition Liaison Specialist	(909)710-8825	<a href="mailto:AUtley@sgprc.org">AUtley@sgprc.org</a>
<b>Tiffany Loong</b>	Language Access Specialist	(909)710-8827	<a href="mailto:Tloong@sgprc.org">Tloong@sgprc.org</a>
<b>Luz Rodriguez-Uribe</b>	Language Access Specialist	(909)710-8828	<a href="mailto:LRodriguez@sgprc.org">LRodriguez@sgprc.org</a>
<b>Maria Vargas</b>	Foster Grandparent/Senior Companion Manager North	(909)710-8822	<a href="mailto:MVargas@sgprc.org">MVargas@sgprc.org</a>
<b>Wendy Hemminger</b>	Foster Grandparent/Senior Companion Manager South		<a href="mailto:wendy.hemminger@dds.ca.gov">wendy.hemminger@dds.ca.gov</a>
<b>Jessica Wilson</b>	Deaf and Hard of Hearing Specialist	(909)710-8823	<a href="mailto:Jwilson@sgprc.org">Jwilson@sgprc.org</a>

**Josefina Martinez, Community Outreach Specialist**

• **Parent Mentor Initiative Progress:**

Number of...	March Total	Total to Date
Referral to PMI	4	95
Parent Mentors	5	5
Waiting to be Matched	2	2
Referrals Matched	1	416
Graduates	4	190
Hours of Mentoring	75	10294

- **Bridging families to Case Management:** For the month of March, (1) family was bridged back to case management for assistance and support.
- **Community Meeting:** Josie attended SG/PRC’s weekly Community Meetings scheduled on Tuesday of each week. At the weekly meetings, the community was informed about Spanish workshops through Familias First/ CLAP project and made aware of weekly presentation topics, critical issues forum topics, and Women’s Summit event through SCRS-IL. Gaby Madrazo from Alma Family Services was invited to the community meeting on 3/14/23 to share about their toy loan program/community event on 3/16/23.
- **POS Expenditure Data:** I attended and presented information on PMI at several of the meetings on POS expenditure data. Information covered the intent of PMI, the number of years the program has been running, number of families and number of hours provided through the project, was presented on 3/2 at our Critical Issues Forum, 3/9 at the LICA meeting, 3/13 to the Black/African American Community, 3/15 to the Spanish speaking community, 3/18 to the Chinese community, 3/20 to the Korean community and 3/25 to the Vietnamese community.
- **Outreach Events:** On 3/16/23 Josie and Adrianna attended the toy loan event through Alma Family Services. SG/PRC hosted a table where we were able to engage several families on services through SGPRC. Families were given handouts and brochures along with business cards. On 3/30 Josie and Adrianna also attended a Women’s Summit through SCRS-IL which is a cross-disability organization. The summit was geared toward professionals working in the human services field. SGPRC hosted a table and several people were given information via handouts and brochures on services offered and individuals served. The event also allowed for networking and multiple agencies expressed interest in having SGPRC provide a presentation.



- **Help Me Grow:** Josie and Adrianna continue to work on the Help Me Grow project which is to increase and strengthen referral pathways for early intervention and identification particularly for children in low- income communities. On 3/8 Josie and Adrianna met with Ellen from First 5 for project updates and progress toward milestones. Josie and Adrianna continue to meet with our collaborative group and working on activities such as self-referral portal through our website, developing a survey for families that have gone through the admissions and assessment process, working on securing promotoras and updated outreach materials.

### **Amos Byun, Community Outreach Specialist**

#### **A. Promoting Service Access & Equity in Asian RC Communities**

- **FY22 POS Expenditure Data Community Meetings** – Amos created FY22 POS Expenditure Data charts and slides to support Mr. Sal Gonzalez’ presentation in March 2023. A total of eight (8) POS Expenditure Data Community Meetings were scheduled in March 2023, and Mr. Sal Gonzalez provided 7 presentation and Amos provided a Korean presentation while Mr. Sal Gonzalez participated as a panel member. Six of eight Community Meetings were provided through remote Zoom meetings only and two Community Meetings, for Korean and Vietnamese, were conducted through in-person and remote Zoom meeting.
- **Facilitating ADEPT ABA** – Amos continued promoting ADEPT ABA and UMCD Small Group Facilitation for each language group through weekly Community Meetings and Asian support group meetings/workshops/ events when Amos participated in.
- **Chinese Parent Workshop 2023 Series** – Amos continued to provide support by organizing Mandarin Chinese interpretation and participating workshop preparation meetings with FFDY and Parents’ Place for the workshop presented on 3/18/23 for POS Expenditure Data Chinese Community Meeting with Mr. Sal G. and Tiffany. Total of 17 Chinese parents and others participated through Zoom meeting.
- **Person-Centered Conversation (PCC)** – Amos had a total of 2 PCCs with Korean monolingual parents. PCCs were conducted remotely through telephone call or Zoom meeting.
- **Translation for Korean Families** – Amos reviewed and revised all of LACC Korean translations including, Executive Director’s Letter, 430a IPP Signature Page, DMH 6 Weeks Workshop Flyer, CIF flyers, Coffee with The Directors flyer, and also provided two Korean interpretation for a Psych Consultation on 2/21/23 and a follow up meeting on 2/27/23.
- **DDS/CHLA PRE/POST COVID EI Participant Research** – Amos continued providing support for this research as a liaison for data sharing with Adrianna by participating in weekly Zoom meetings with CHLA EI research team to update progress and provided supports for assessment meetings provided on Fridays by CHLA Assessment team at SG/PRC with Adrianna. The weekly Zoom meeting will be meeting monthly from 4/3/23.

- **Language Access & Cultural Competency (LACC) Activities** – Amos participated and provided support for all of LACC projects and activities including reporting the second Semi-Annual Report to DDS. LACC activities including, not limited, researching, and contracting MOU with consultant, organizing and reviewing interpretation services for required meetings, reviewing Korean translation materials prepared through LACC, organizing listening sessions like Coffee with The Directors, and other planning and budgeting activities.
- **Creating Critical Issues Forum (CIF) Online Webinar Modules** – Amos administrated creating CIF modules with Blue Dragon Ad through LACC Grant, and all of five videos of the first CIF, Forensic Specialist presented on 1/12/23, was provided on 3/13/23 and five videos of the second CIF, Appeals Process presented on 2/23/23, were provided on 3/23/23 with English, Spanish, Chinese, Korean, and Vietnamese captions. All of these videos will be available to be accessed through SG/PRC website in April 2023.

## **B. Community Outreaching to Promote Service Access & Equity**

- **Participating Asian Community Events** – Amos participated in UCLA CARD Korean Conference on 3/10/23 as a presenter with a topic of Regional Center Adult Transition Programs/Services with Being Built Together, Korean Support Group. Korean Adult Transition Factsheet, Adult Day Program Factsheet, Adult Employment Program Factsheet, Residential Program Factsheet, which are created by Harbor regional center and Amos revised, were provided to more than 200 Korean participants.
- **Outreaching to Asian Community** – Amos had a preparation meeting with Good Stewards Church in West Covina to prepare The Second ID/DD Korean Fair (FHA/Living Options) event which will be held on 4/23/23, Sunday, from 11:00 am to 2:30 pm. Amos reached out to Korean Equity Partners, BBT and Seesaw Community, and other Community Based Organizations, i.e., KASEC, Southern CA Milal, ELA Class Agape, to participate in for booth for their agencies.
- **Outreaching to SG/PRC Community** – Amos continued participating weekly Community Meetings in March 2023 to update events/workshop information and to share brochures electronically. Amos also participated in the SG/PRC Community Relations Committee Meeting on 3/15/23 to present monthly report updates for the committee members.
- **Community Outreaching** – Amos outreached to Pacific Clinic Korean and Chinese community liaison to continue collaboration in serving Asian communities through supporting each other's events and regular projects.

**Nora Perez-Given, Education Specialist**

The Education Specialist provides support to regional center staff, families, and community partners in two different areas. These areas include providing support regarding educational matters for students ages 3 and up to include post- secondary school years and in the review of the limited conservatorship letters being forwarded to court.

**With regards to supports provided in educational matters**

Upcoming trainings Nora will provide to staff:

April 21 & 28	504 Plan vs. IEP- Which is Best Based on Student Need
May 19 & 26	Development of a Supportive IEP
June 16 & 23	Parents Rights- Special Education
July 21 & 28	School Discipline- Rights of Students with Disabilities
August 18 & 25	Options for Resolving Disagreements regarding Special Education
September 15 & 22	Limited Conservatorship and the role of Regional Center
October 20 & 27	Addressing Behavioral and Mental Health Needs via IEP
November 3 & 10	Assistive Technology and IEP's

Upcoming trainings Nora will provide to Parents/Caregivers

April 27	IEP's vs. 504 Plans- Which one best supports my child at school?
May 25	Parent's Rights- Special Education
June 22	IEP's – Related Services
July 27	Bullying at School- What can be done?
August 24	Options for Resolving Disagreements Regarding Special Education
September 28	Understanding IEP Meetings
October 26	Effective Communication in the IEP Process
November 2	IEP's Transition Planning for Life After High School

**Meetings related to supporting individuals with their education:**

Consults completed	47
School Meetings attended (IEP's/504/ SST/Resolution type meetings)	12

**Presentations/Trainings/Outreach Completed this Month**

March 8 (10am-3pm)- The 2023 Annual Collaborative Virtual Transition Fair took place. A team of SG/PRC team members including Rosa Chavez and Nora assisted in the coordination of this fair and on the day of the fair Rosa Chavez, SG/PRC Transition Managers, and Nora assisted at the Regional Center Virtual Meeting Room. The transition fair connected over 75 Local Adult Educational, Vocational and Independent Living Programs/Support providers to students/families. The virtual transition fair also hosted live presentations in which the Department of Rehabilitation/SCRS-IL presented. A total of 60 people attended the DOR/SCRS-IL live presentation. Participants to transition fair were families, students, school district staff and community members. We had a total of 463 registered participants to this virtual fair event.

March 23 (9-3:00pm)- The 2023 6<sup>th</sup> Annual CAPTAIN EBP Conference hosted by the CAPTAIN CLIC cadre members took place in person. Nora Perez-Givens, Joshua Trevino and Daniela Santana are the SG/PRC team members who participate in this group and assisted with the planning of this conference. SG/PRC team presented the following three training topics at this conference: Regional Center Service, Support & Advocacy for Individuals with Developmental Disabilities & Their Families, Regional Center Clinical Services, and Considerations for Conservatorship. Participants to this conference included school district staff and families. We had a total of 181 participants at this conference.

March 17 & 24 (11-12pm) - Provided virtual training to SG/PRC staff about the topic of “Special Education – A-Z Terms to Know/Generic Resources.” Training attendees received an overview of special education with the emphasis of terminology to be familiar with when assisting student/parents. The March 17 session had a total of 37 participants. The March 24 session had a total of 32 participants.

March 23 (4:30-6pm) - Provided virtual training to parents/caregivers about the topic of “IEP-Basics to Know.” Participants at this training learned about: What to do before, during and after an IEP meeting; what an IEP is; IEP team members, Effective communication; Types of IEP meetings; Eligibility; Present levels of performance/goals; Placement options; Services; Consent; Timelines and educational resources. There was a total of 11 participants at this training.

**With regards to supports provided regarding limited conservatorship matters**

Reviewed a total of 14 conservatorship letters from service coordinators before letters can be forwarded to the court for filing. Consultations and training are provided to staff as needed regarding the completion of limited conservatorship letters or inquiries that staff may have related to limited conservatorship.

**Adrianna Utley- Transition Liaison Specialist**

Adrianna is responsible for the continued open communication between SG/PRC and the 23 local school districts in our catchment area. She has been assisting in multiple projects including the First 5 Help Me Grow Grant, DDS/CHLA pre/post Covid Early Intervention Participant Research Project, ongoing meetings with staff, training for families and staff, and being the preceptor for the APU intern.

**Bridging families to Case Management:** From August 2022 to March 2023 a total of 48 individuals have been provided information regarding the transition process. The table below shows the breakdown of who was helped.

<b>Contacted By</b>	<b>Total to date</b>
Parent/Guardian	15
Service Coordinator	17
Vendors	5
RCOC Employee	1
ELARC Employee	1
School Representative	8
Community member	1

**Help Me Grow Pathways Grant:**

The purpose of this grant is to better address disparities in the early identification of young children with developmental delays or at risk for delays and assist with timely and appropriate connection to intervention services in their community. Adrianna has hosted 6 collaborative meetings with unifying agencies attached to this project. Adrianna and Josie are currently in the process of interviewing families for a family journey mapping project to acquire information of families struggles and successes with the referral process. Adrianna and Josie attend regular meetings with First 5 and other agencies to complete various projects related to the grant. The group’s next collaborative meeting will be held in April.

**SGPRC/APU Internship Program:**

An APU intern was connected with SGPRC in August 2022 and as her preceptor, Adrianna has trained her in SGPRC practices and policies. The Intern has completed her rotation in Early Intervention and has conducted a total of 10 meetings and completed the Individualized Family Service Plan (IFSP) reports. With the additional support of Luz Rodriguez-Uribe, our intern has conducted six (8) IPP meetings for our Family Services Department. The intern will be hosting a virtual 80’s themed spring dance for consumers 18+ on April 14<sup>th</sup> with the help of various SG/PRC employees.

**Work with Local School Districts and SELPA’s:**

Adrianna continues to remain in contact with all 23 school districts within SG/PRC catchment area and continues to update transition meeting information for Early Intervention Service Coordinators. Adrianna created documents to help support the LEA’s with summer referrals to ensure that timelines are met.

**Community Outreach:**



On 3/16/23, Adrianna and Josie attended the Grand Reopening of the Alma Family Services Toy Loan Program in El Monte. The purpose of this event was to lend toys to families, so children have the opportunity to checkout toys while learning responsibility. There were approximately 20-30 families who attended this event.

On 3/30/23, Adrianna and Josie attended the Women's Empowerment Summit in the city of Arcadia hosted by SCRC-IL. There were approximately 80 attendees at this event with speakers from The Department of Rehabilitation, Arcadia City Council, Rio Hondo College Employees and The Associate Health Deputy.



**CHLA/DDS/SGPRC- Pre/Post Covid Early Intervention Participant Research Project:**

Adrianna continues to be present during the in person assessments at SG/PRC to support families with questions regarding SG/PRC admission. There have been several families bridged back to our admissions and assessments team for further evaluations. Monthly meetings are held with the team from CHLA to ensure continued success and support.

**Trainings and Meeting Schedule:**

Adrianna continues to attend monthly meetings with the Transition Liaison's from 11 other Regional Centers. DDS also attends these meetings and discusses topics such as parental consents, working with difficult districts and the transition handbook/documents provided to families.

**Tiffany Loong, Language Access and Cultural Competency Specialist**

**POS Expenditures Data Community Meeting:** Tiffany presented the POS Expenditures Data presentation in Mandarin Chinese to the Chinese community. Tiffany also attended other six POS community meetings to present the LACC projects.

**LACC Semi-Annual Report:** Tiffany, Luz and Amos completed LACC performance and financial report from October 2022 to Feb 2023 on GrantVantage to DDS.

**Consultation/LACC Listening Session & Survey:** The LACC team met with the consultant company to finalize the MOU and continue to work out the survey and timeline of the LACC listening sessions.

**Equity Partner & Support Group:** Tiffany continued to support Chinese parent support group FFDY for its monthly Chinese Parent Resource Workshop.

**Interpretation:** On top of the four weekly community meetings, Tiffany also coordinated interpretation services for four meetings in the month of March: Informal Appeal meeting, SDP Meeting & greet, Parent Education Training, and Board of Director Meeting. Tiffany attended all these meetings and provided technical support and supervised the interpreters' services.

**Translation:** Tiffany coordinated six agency documents for translation, including POS Expenditure Data PPT, Flyers for CIF-BBCC, Sirens of Silence, Coffee with Director, Parent Education Series and DMH Workshop series. Tiffany & Luz continues to identify vital agency documents for translation.

**CIF Video Project:** This project will be funded through LACC so that families in different Ethnicity group will be able to view it in their preferred languages. Tiffany assisted in reviewing CIF video making and translation for closed caption.

**Independent Contractor:** Vietnamese independent contractor is officially hired under LACC budget. Tiffany works closely with the contractor to translate all the documents needed.

**Case management support:** Tiffany supported two SCs to find interpreter and translation vendors for their meetings. Tiffany also received calls from Mandarin speaking parents inquiring about Regional Center services.

**CHLA:** Tiffany continues to support the CHLA research project by providing support to their family interviews as needed.

**APU Intern:** Tiffany provided support to APU Intern for her IPP meetings as needed.

**Luz Rodriguez-Uribe, Language Access and Cultural Competency Specialist**

Luz has the position as Language Access and Cultural Competency Specialist (LACC). She works in collaboration with Tiffany Loong while overseeing all Spanish language and ASL interpretation and translation needs for outreach, workshop, training, and agency materials. Luz will be responsible for conducting language needs and cultural surveys and providing staff training and serves as a point of contact in the agency and community for interpretation and translation needs.

**LACC Planning:** Luz worked with Tiffany and Amos to complete the LACC Semi report due on 3/31/2023 to DDS. SC reviewed and updated the report on all its performance measures and activities as requested. Luz and Tiffany reviewed Bridging Voices-Uniendo Voces MOU prior in preparation of launching Language and Cultural Planning project. With the LACC team, Luz developed a survey questionnaire to meet the requirements of the LACC grant. Luz and Tiffany have started to review potential dates to schedule LACC listening sessions for parent support groups for May 2022.

**Interpretation & Translation:** Luz coordinated and arranged for interpretation for the Annual Purchase (POS) expenditure data meetings for the following languages: ASL, Spanish, Korean, Chinese, and Vietnamese. Luz coordinated Spanish & Chinese interpretation for the Monthly SDP Meet & Greet and LVAC. Arrangements were also made for interpretation for the monthly Board of Director's meeting in the languages: Spanish, Chinese and ASL. Luz provided interpretation during a SGPRC weekly community meeting due to interpreter technical issues. As of this month, Luz set up a new vendor for the SGPRC weekly community meetings. Luz completed translation on the 2023 Annual Purchase of Service (POS) Expenditure Data Community Meetings Flyer and sent the Power Point for translation and reviewed in preparation for the Spanish presentation. The same power presentation was also sent for translation with a vendor for languages: Korean, Chinese and Vietnamese. Luz and Tiffany forwarded Critical Issues Forum (CIF) Flyer on the Utilization of Evidence Based Practices training; the Early Start Parent Education Workshop and the DMH workshop flyer for translation in the following languages: Chinese, Korean, Spanish and



Vietnamese. Luz also forwarded two Complaint Responses for translation into Spanish, reviewed and forwarded to Appeals Manager. Luz continues to oversee the tracking of all translation and interpretation invoicing and ensures vendors receive payment.

**Critical Issues Forums:** Luz translated the CIF flyer for the Critical Issues Forum (CIF) Flyer on the Utilization of Evidence Based Practices training and arranged interpretation for ASL, Chinese, Korean, Spanish and Vietnamese.

**Case Management Support:** Luz provided training and supervision to Azusa Pacific University Intern with holding IPP and Annual Review meetings, report completion and case auditing. Luz also participated in the supervision meeting with intern, APU professor, Director of Services Access & Equity and Transition Liaison.

**In house presentations:** Luz presented the 2023 Annual Purchase of Service (POS) Expenditure Data Community Meetings in Spanish on 3/15/2023.

**Maria Vargas and Wendy Hemminger, Foster Grandparent/Senior Companion Program Managers of North and South**

**North:**

Volunteers: 43

Individuals Served: 59

Total Hours Served: 2,982

For the month of March, we have 20 Senior Companions serving at day program sites and 14 Foster Grandparent volunteers serving at school sites. Program Manager interviewed an individual interested in returning to serving and one additional volunteer that is pending background check clearance. The Program Manager contacted another volunteer to schedule an interview in the month of April. This individual was referred by her sister who is a current volunteer. Our recruitment efforts continue to build our program up to the max number of volunteers for the upcoming fiscal year; 30 Foster Grandparents and 30 Senior Companions. Volunteers will continue to attend training in person every 3<sup>rd</sup> Friday of the month at the Regional Center to training requirements.

**South:**

Foster Grandparents served hours 1,737.

Senior Companions served hours 1,352.

**Total hours served = 3,089**

**Registration/Hires**

This month, we had 1 SC retire and 1 FG go on LOA. Hiring interviews were postponed due to the weather. Will schedule for early March.

**In-Service**

In February, we provided 3 hours of training.

We watched a movie called “I Can Do This, But I Can’t Do That” about children with learning disabilities. We also had training and discussion on Nutrition Basics and Why Food Matters. We hosted lunch this month.

**Additional Items**

- Completed Monthly Reports
- Participated in Monthly Director’s Conference Call with DDS.
- Participated and a Rebuilding/Recruitment training provided by DDS.
- Participated in Program Manager’s team call.
- Met with Re-Imagines’ new director.
- Took 3 FG’s for additional fingerprinting required by their site.
- Regular rounds

**Jessica Wilson, Deaf and Hard or Hearing Specialists:**

Providing support to SGPRC’s Deaf and Hard of Hearing community by developing staff trainings, securing generic resources, assisting with resource development, attending IPP & IDT meetings, vendor and community outreach and collaboration with sister Regional Centers to further develop role.

During the month of March, Jessica attended two Community Outreach events: Love and Literacy event held at Greater Los Angeles Agency for the Deaf headquarters (GLAD) on Saturday, March 4<sup>th</sup>. She also attended the annual CSUN Assistive Technology Conference and Expo on March 15<sup>th</sup>. She also made three outreach connections to generic resources that will benefit the DHH community.

Jessica was selected to be a Person-Centered Planning trainer and began a 3 month, twice weekly training to learn Person Centered Planning. This will allow for more person-centered

planning for the Deaf and Hard of Hearing community, and training for service coordinators. Jessica conducted her first staff training of 2023- Deaf and Hard of Hearing Resources and Cultural Awareness. This training was held on March 29<sup>th</sup> and there were over 80 attendees.

**Deaf and Hard of Hearing Specialist Collective Meetings:**

3/1/23: Weekly Deaf Specialist Meeting

3/8/23: Monthly Deaf Specialist Meeting with Arca

**Community Outreach:**

3/4/23: Hosted a booth at the Love and Literacy event at GLAD headquarters. Passed out information on Regional Center and provided games and activities for DHH children and families.



3/6/23: Outreach connection to Five Acres Deaf counseling services. Received referral information through Department of Mental Health.

3/15/23: Attended the annual CSUN Assistive Technology Conference to obtain generic resources.



3/20/23: Outreach to JAN- Job Accommodation network to make request for company/staff training on workplace accommodations and individual employment rights.

3/27/23: Outreach to SComm, creators of UbiDuo a communication device for individuals with speech disability and DHH individuals.

**IDT meetings/SC consultations/In house support/Communication assistance:**

3/2/23: Attended Critical Issues forum to LICA with ASL interpretation. Provided quality assurance and review of ASL interpreters.

2/7/23: Meeting with DHH service coordinators to discuss caseload needs, resource needs and to offer support.

2/13/23: Attended Critical Issues Forum and made introduction to community. Documented meeting minutes and provided to team.

3/16/23: Visited the developing Deaf and Hard of Hearing home and met with Vendor and Resource developer to provide input on safety devices and appropriate home accommodations.

3/21/23: Debrief meeting with Executive Director, Jesse Weller to discuss Sacramento Deaf Access Specialist conference. Presented current and upcoming initiatives and directives for the DHH community.

**Trainings:**

3/29/23: Presented a Staff training to SGPRC on Deaf and Hard of Hearing Resources and Culture Awareness. Provided resources, Deaf Plus resources and safety and assistive devices. Presented role and ways to support staff.

Every Tuesday/Thursday: Attended Person Centered Planning training sessions to become a certified PCP trainer.

## 2022-23 SG/PRC SAE Grant Equity Partners

### Regional Center Recommendations and Plan to Promote Equity

Organization Name / Project	Project Description / Contact Information	Population Focus/Language
<b>Access Nonprofit Center</b> Parenting Black Babies	Increase early intervention services & supports for black babies in NICU & clinical settings <b>Contact: Ardena Bartlett</b> , ardenab@accessnonprofit.org	African American (English)
<b>Being Built Together</b> Community Connector Services for Korean-Speaking Families	Community connector program to expand service access for Korean speaking families <b>Contact: Jinsook Baek</b> , contact@bbtus.org	Korean (Korean)
<b>Children's Hospital Los Angeles</b> Parent Navigators in Pediatric Clinics	Pediatric navigator project for Native American and multi-racial families <b>Contact: Dr. Mirzaian, Christine</b> , cmirzaian@chla.usc.edu	African American, Cambodian, Chinese, Filipino, Hispanic, Hmong, Indian, Japanese, Korean, Mien, Native American, Pacific Islander, Slavic, Vietnamese
<b>Chinese Parents Association for the Disabled</b> Future Planning for Chinese Caregivers & Self-Advocates	Future planning & advocacy training for Chinese aging caregivers & self-advocates <b>Contact: Leck Lee</b> , leck501@yahoo.com	Chinese (Cantonese, Mandarin, English)
<b>East Los Angeles Family Resource Center &amp; Heluna Health</b> Heluna Health SAE 22-23	Launch a community of practice with a focus on Black/African American community access and equity issues <b>Contact: Maria Rangel</b> , mrangel@helunahealth.org	African American (English)
<b>Familias First</b> Creating Leadership Among Parents	Implement parent leadership workshops to empower Hispanic families <b>Contact: Victor Campos</b> , vcampos@familiasfirst.com	Hispanic (English, Spanish)
<b>Seesaw Communities, Inc</b> Starting Pathways to Employment	Cultural pathway for competitive employment for self-advocates in the Korean community <b>Contact: Rachel Lee</b> , rlee@thesec.us	Korean (Korean)
<b>Special Needs Network</b> Culturally Diverse Behavior Technician Apprenticeship Program	Apprenticeship program to train and mentor culturally diverse ABA service providers for African American and Hispanic children <b>Contact: Carolina Gonzalez</b> , carolina@snnla.org	African American, Hispanic (English, Spanish)
<b>USC UCEDD Children's Hospital Los Angeles</b> Peer-Mentorship & Technical Assistance for Parent & Self Advocate Led CBOs	Peer mentor program to provide technical assistance for CBOs to collaborate and share resources <b>Contact: Olga Solomon</b> , solomon@usc.edu	African American, Hispanic, Native American, Pacific Islander (English, Spanish)
<b>Vietnamese Parents with Disabled Children Association</b> Navigating Services & Future Planning for Vietnamese Aging Caregivers	Support aging caregivers from the Vietnamese community with culturally competent training and social networking <b>Contact: Tien Nguyen</b> , tienVPDCA@gmail.com	Vietnamese



**S**AN GABRIEL/POMONA  
REGIONAL CENTER

**Advisory Committee for Individuals Served and Their Families**

Wednesday, May 24, 2023 at 6:00 p.m.  
Videoconference Meeting

**ZOOM Meeting ID: 191 486 135**

**Password: 681356**

**Committee Members:**

**Staff:**

Preeti Subramaniam,  
Chairperson  
Mary Soldato  
Herminio Escalante

Flor Tolley  
Jessica Porter  
Jaye Dixit  
Ricardo Centeno

Jesse Weller  
Lucina Galarza  
Daniela Santana  
Hortencia Tafoya  
Guadalupe Magallanes  
Rosa Chavez  
Erika Gomez

<b>AGENDA</b>		<b>ACTION</b>
<b>6:00 – 6:05</b>	<b>CALL TO ORDER</b> Preeti Subramanian, Chairperson	None
	<ul style="list-style-type: none"> <li>• Roll Call</li> <li>• Review Agenda</li> <li>• Minutes of April 26, 2023</li> </ul>	<b>Quorum</b>
		Info
		<b>Consent</b>
<b>6:05 – 6:10</b>	<b>Public Input</b>	Info
<b>6:10 – 6:40</b>	<b>Special Presentation</b> – Early Childhood - Preschooler Units 3-5 Presentation/Staff introduction	Info
<b>6:40 – 6:45</b>	<b>Future Training Topics</b> <ul style="list-style-type: none"> <li>○ June 28, 2023 – Coordinated Family Support</li> <li>○ July 26, 2023 - TBD</li> </ul>	Info
<b>6:45 – 7:00</b>	<b>Updates and Information by SG/PRC</b> <ul style="list-style-type: none"> <li>• Service Provider Draft Insurance Policy – <i>Lucina Galarza</i></li> <li>• Regional Center Services Updates– <i>Daniela Santana &amp; Lucina Galarza</i></li> <li>• Self Determination Advisory - Meetings &amp; Updates -<i>Daniela Santana, Lucina Galarza, Yaned Busch, Jessi Lagos</i></li> </ul>	Info

**SAN GABRIEL/POMONA REGIONAL CENTER  
DEVELOPMENTAL SERVICES, INC.**

**Minutes of the Meeting of the**

**Advisory Committee for Individuals Served and Their Families**

**April 26, 2023**

A regular meeting of the Advisory Committee for Individuals Served and Their Families was held on Wednesday, April 26, 2023. The following committee members were present at said meeting:

**PRESENT**

Preeti Subramaniam, Co-Chair  
Wendy Lai, Co-Chair  
Jessica Porter  
Mary Soldato  
Richard Centeno  
Jessica Porter  
Herminio Escalante

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Director, Community Services  
Daniela Santana, Director, Client Services  
Tricia Vannucci, Assoc. Director, Adult/Residential  
Rosa Chavez, Assoc. Director, Family/Transition  
Guadalupe Magallanes, Assoc. Director, Early  
Childhood Development Services  
Tim Travis, Assoc. Director of Comm. Services  
Hortencia Tafoya, Director, Clinical Services  
Yvonne Gratianna, Communications & Public  
Engagement Officer  
Yaned Busch, Manager, Specialized Services  
Jessie Romero, Manager, Specialized Services  
Willanette Steward/Satchell, Executive Assistant  
Yvette Espinoza, Participant Choice Specialist-  
System Analyst  
Beverly Stoll-Maldonado, Service Coordinator

**ABSENT:**

Jaye Dixit  
Flor Tolley

**GUESTS:**

Michelle Wild  
Nada Saleh  
Phillip Loi  
Gisele Ragusa

**ITEMS DISCUSSED**

**CALL TO ORDER**

Preeti Subramaniam, Co-Chairperson, called the meeting to order at 6:02 pm.  
A quorum was established.

The minutes of the March 22, 2023 meeting were reviewed and approved.

**M/S/C (Soldato & Porter) Minutes from the meeting were approved by the committee.**

**SPECIAL PRESENTATION – “Training Approaches and Strategies for**

**Service Coordinators”** Presented by the following members of the SG/PRC Executive Team, Ms. Daniela Santana, Ms. Rosa Chavez, Ms. Guadalupe Magallanes, and Ms. Tricia Vannucci.

#### Overall SGPRC Training Strategies

- Initial Training Approaches for Service Coordinators
- Types of Training for Service Coordinators
- Onboard Training
- Training and Supports provided by the Service Access & Equity Department
- Training in Response to Changes in Policies or Services
- Additional Internal Training/Supports from different individuals and departments.
- SGPRC Training Portal
- Person-Centered Thinking
- Moving Forward: lessons learned during pandemic, virtual opportunities, listening sessions, surveys, recommendations, etc.

A recommendation was made by Wendy Lai proposing some suggestions for training opportunities that could focus on Cultural Competencies/Humility.

#### **Future Training Topics:**

- May 25, 2023 - Early Childhood - Preschooler Units 3-5 Presentation/Staff introduction.
- June 28, 2023 – Coordinated Family Support

#### **Updates and Information by SG/PRC Staff**

Daniela Santana shared updates on the following:

- *Recruitment – Vacant and Growth Positions* - SGPRC is continuing to build on current team structures in the different case management units. Daniela shared the different departmental structures that are being improved to better serve the community.

Yvonne Gratianne shared information on the following:

- *Organizational Update for Communications and Public Engagement Department* – Yvonne’s role has changed. She will be guiding a team made up of an Emergency Management Coordinator, a Public Information Specialist, and the Client Advocate.



- *Client Advocate* – The Client Advocate, Elisa Herzog, has been reassigned to be part of the Communications and Public Engagement Department. She will be involved in reigniting her efforts prior to the pandemic.
- *Back-to-School Readiness Festival* - In partnership with The Richard D. Davis Foundation for the Developmentally Disabled, Inc, SG/PRC will hold the Back-to-School Readiness Festival on July 15, 2023.

Yaned Busch and Jessie Romero provided the following update on the Self Determination Program (SDP):

- As of March 31, 2023, there are 110 individuals served by SG/PRC in the program.
- The SDP Team continues to provide supports and training opportunities
- Staff continue to:
  - promote The Waiting Room
  - remind the community of the meet and greet events
  - remind the community of the live SDP orientations
- The LVAC is looking for two additional members, ideally one individual served. They also continue to:
  - Remind the community of the meet and greet events
  - Remind the community of the live SDP orientations in different languages
  - Collaborate on the technology project with The Parents' Place.
  - Promote the Healed Women Heal Presentation
  - Promote the Education Spectrum Presentation

**PUBLIC COMMENT:**

None

**ADJOURN**

Co-Chairperson Preeti Subramaniam adjourned the meeting.7:08

The next Advisory Committee for Individuals Served and Their Families meeting is scheduled for Wednesday, May 24, 2023 via videoconference at 6 P.M.

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
VENDOR ADVISORY COMMITTEE MINUTES**

**May 4, 2023**

The following committee members attended said meeting:

**PRESENT:**

Susan Stroebel,  
Chairperson  
Olaf Luevano  
Nicole Mirikitani  
Jose Meraz  
Grace Kano  
Brenda Baldeon  
Nancy Bunker  
Jay Smith  
Christina Buth  
Jeanette Cabrera  
Charmayne Ross  
Cris Schlanser  
David Bernstein  
Theresa Jones Zarour

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Deputy Executive Director  
Dara Mikesell, Chief Financial Officer  
Daniela Santana, Director of Client Services  
Tim Travis, Associate Director, Community Services  
Olivia Funaro, Manager, Client Services (Residential II)  
Jaime Anabalon, Quality Assurance Manager  
Erika Gomez, Executive Assistant – BOD & RDDF

**MEMBERS ABSENT:**

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**RECOMMENDED ACTIONS**

**THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:**

None

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**A. CALL TO ORDER**

Susan Stroebel, Chairperson, called the meeting to order at 10:02 a.m. A quorum was established.

The minutes of the meeting on April 6, 2023, were reviewed and approved with the correction of Cris Schlanser's name.

**M/S/C (Mirikitani & Schlanser) The committee approved the minutes.**

**B. NOMINATION(S) FOR VAC CHAIRPERSON**

Cris Schlanser and Jay Smith were nominated for Chairperson for Fiscal Year 23/24. Voting will take place at the next VAC meeting on June 1, 2023.

**C. EXECUTIVE DIRECTOR, JESSE WELLER, PROVIDED THE FOLLOWING UPDATES:**

- Mr. Weller thanked the Service Providers for their support in his first seven months.
- May is Mental Health month. Vendors were encouraged to do something for themselves to support their mental health.
- Service Provider Insurance Policy – Discussion & Feedback – There was a resolution to the policy in 2005. Adjustments needed to be made and before they are finalized, he would like feedback from the committee. He reviewed the draft policy with the members. Lucina Galarza, Deputy Executive Director, will ask a broker to verify the certificate requirements. There was a discussion, and the following was decided:  
**The draft will be reviewed by the Advisory Committee For Individuals Served and Their Families and then it will go to the VAC before it gets reviewed by the Board of Directors.**  
**M/S/C (Schlanser/Buth) The committee approved the above mentioned process.**
- Residential Resource Development – Staff are trying to find a balance between continuing to develop to be in compliance with DDS and using existing resources. Staff are considering the “open enrollment” protocol adopted by other regional centers.
- Mr. Weller wants to join the community members for coffee and conversation. This is a great opportunity to host an event at a program or residential facility to discuss topics important to the host. If anyone is interested in being a host site, please contact Willanette Steward-Satchell, Executive Assistant, at 909-710-8189 or via email at [wsatchell@sgprc.org](mailto:wsatchell@sgprc.org)

**D. SG/PRC UPDATES BY LUCINA GALARZA, DEPUTY EXECUTIVE DIRECTOR AND STAFF**

- Referral Report – Daniela Santana, Director of Client Services, presented the monthly report for April. (*Please see meeting materials for report.*)
- Affordable Housing – Jessie Romero shared that there may be more availability as Covid reliefs end and evictions begin. There’s a good amount

of affordable housing within the cities. Staff were able to secure 5 studio apartments in Pomona with low rent fees.

- Rates have gone up for Supportive Living Services, anywhere from 28 to 33.
- Jaime Anabalón, Manager of Quality Assurance, will attend the next Day Program Subcommittee meeting. He also shared that QA will ask for personnel information ahead of visits to review in the office and not at the program.
- HCBS - SG/PRC will be hosting an informational session on May 30, 2023 from 9:30 AM to 11:30 AM to talk about the HCBS rule next steps.
- DSP Survey – Those that completed the first one *are* qualified to complete the second one. There is a \$8,000 incentive to those that complete it. It is only applicable to those who hire DSPs. DDS is in the process of determining how to collect data for competitive employment.
- Empower Now Advocacy Group – This is a community group powered by advocates to sharpen leadership skills, grow self-advocacy abilities, share experiences and create change in the community. The group will meet on the 4<sup>th</sup> Wednesday of the month at 10am.

#### E. **MOST PRESSING CONCERNS FOR SERVICE PROVIDERS**

Nancy Bunker shared the following concerns shared with her:

- ILS/SLS Vendors have concerns about the cost of living and wonder if regional centers, ARCA and DDS have had a conversation about it. Mr. Weller responded that there have been discussions with a focus on affordable housing and the issue will also be a part of strategic planning. He also spoke about a short term solution, an exception in WIC 4648.
- Individuals served don't have stability with their service coordinators as there seems to be a lot of constant changes in SG/PRC staffing. Mr. Weller shared that SG/PRC is reinstating positions and continues to recruit with a strong focus on retention measures.
- Vendors are also struggling to keep up with the requirements that regional centers continue to add. Vendors wonder if regional centers, ARCA and DDS plan to address it. Mr. Weller reassured SG/PRC is committed to supporting however possible and he is hopeful that staff retention will help.
- Vendors would like staff to look at disparities in Supportive Living.

#### F. **VENDOR CATEGORY REPORTS**

##### **Adult Programs**

Vocational – Olaf Luevano had nothing to report.

*Adult Day* – Jose Meraz and Christina Buth reported that there will be a

subcommittee meeting next month on May 24, 2023 and will have SG/PRC representation.

### **Infant & Children Services**

*Infant Development Program* – Charmayne Ross shared that there will be a LICA meeting on May 11, 2023.

### **Transportation**

Theresa Zarour expressed her concerns about the challenges that transporters are facing. She shared that some would like to do volunteerism to support individuals served on the weekends. Mr. Weller will check if that's an option.

### **Independent Living Services**

*ILS* – Nicole Mirikitani had nothing to report.

*SLS Services* – There's going to be a subcommittee meeting and Mr. Weller will attend. She will send an invitation soon.

### **Residential Services**

*Specialized* – Chris Schlanser had nothing to report.

*CCF* - David Bernstein suggested that person centered methods be used to better match when filling residential vacancies. He is hopeful the new person will think of how to address it. He would also like licensing and to give clarification on expiration and “best by” food dates. Jaime Anabalon will ask licensing.

Jay Smith encouraged his peers to attend the HCBS trainings provided by SG/PRC.

*ICF*- Grace Kano shared that Cal Aim will start in January. She also said that the Richard D. Davis Foundation will reinstate their scholarship program to support direct line staff. More information will be provided.

**Other Vended Services**- Jeanette Cabrera had nothing to report.

**At Large**- Susan Stroebel and Brenda Baldeon reported that there are going to be DDS grant program briefings on May 22, 2023. The next advocacy meeting is scheduled for May 23, 2023.

## **G. RECRUITMENT SUBCOMMITTEE**

If anyone wishes to apply to join the VAC, please email Erika Gomez, Board Liaison, via email at [egomez@sgprc.org](mailto:egomez@sgprc.org).

The following members are terming off on June 30, 2023:

- Nicole Mirikitani – Independent Living Services
- Nancy Bunker – Supportive Living Services
- Olaf Luevano – Vocational Services
- Grace Kano – Intermediate Care Facilities

The following applicants were interviewed and recommended for VAC membership, effective July 1, 2023:

- Cristina Torres for Vocational
- Kelly Privit for At Large

**M/S/C (Schlanser/Stroebel) The committee approved the above mentioned memberships, effective July 1, 2023.**

#### **H. LEGISLATIVE UPDATE**

Please refer to the meeting materials.

#### **MEETING ADJOURNED**

The next regular meeting will be held on June 1, 2023, at 10:00 a.m.

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

**May 10, 2023**

The following committee members were present at said meeting:

**MEMBERS:**

Julie Chetney, Chairperson  
Gisele Ragusa  
Bruce Cruickshank  
Trish Gonzales  
Bill Stewart

**STAFF:**

Jesse Weller, Executive Director  
Yvonne Gratianne, Communications & Public  
Engagement Officer

**GUESTS:**

**MEMBERS ABSENT:**

**RECOMMENDED BOARD ACTIONS**

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT THEY TAKE ACTION ON THE FOLLOWING:** None.

**ITEMS DISCUSSED**

- A) **CALL TO ORDER** - Chairperson, Julie Chetney, called the meeting to order at 6:06 p.m. A quorum was established.
- B) **AGENDA & MINUTES APPROVAL**
- The agenda was reviewed.
  - The Minutes from the April 12, 2023 meeting were reviewed and approved.  
M/S/C (Cruickshank /Gonzalez) **The committee approved the minutes.**
- C) **PUBLIC INPUT**  
Julie Chetney commented on the ARCA Academy that was held on Saturday, May 6, 2023 and gave positive feedback on the training. Jesse Weller and others commented on the event.
- D) **STRATEGIC PLANNING**  
The process is moving along to the next phase. Mr. George Stevens will continue to work with staff and the ad-hoc committee.

### **E) NOMINATING COMMITTEE**

The Strategic Development Committee, serving as the Nominating committee is recommending the following slate of Board Officers FY 2023/2024

- Julie Chetney, President
- Jaye Dixit, 1<sup>st</sup> VP
- Karen Zarsadiaz-Ige, 2<sup>nd</sup> VP
- Trish Gonzalez, Secretary
- Bill Stewart, Treasurer

**M/S/C (Ragusa /Cruickshank) The committee approved the nominated slate of officers.**

There was a conversation regarding board approved policies. Yvonne Gratianne referred the members to the website section for transparency.

### **F) BOARD COMPOSITION**

Wendy Lai has resigned from the Board. After the 22/23 term, 3 individuals served will be terming off. Recruitment is needed in that area to be in compliance of 25%.

### **G) RECRUITMENT**

A discussion was held on possible recommendations of individuals served that could join the Board.

### **H) INTERVIEW**

The committee went into a private session to conduct an interview of a potential committee member.

### **ADJOURNED**

The meeting adjourned.

The next Strategic Development Committee meeting is scheduled for June 14, 2023.



**For materials shared at meetings,  
please go to [www.sgprc.org](http://www.sgprc.org),  
click on the calendar and look for an event by date.  
There you will find a link to the materials for each meeting.**

**RICHARD D. DAVIS  
FOUNDATION**

*for the Developmentally Disabled, Inc.*

# 35th Annual Golf Scramble

A special fundraising event to assist and improve the quality of life of individuals with development disabilities and their families.

**Monday**

**September 11, 2023**

**Shotgun starts at 11 a.m**

South Hills Country Club  
2655 S Citrus Street  
West Covina CA 91791



# SAVE THE DATE

More information coming soon.