

SAN GABRIEL/POMONA DEVELOPMENTAL SERVICES, INC.
BOARD OF DIRECTORS
Minutes of the Meeting of the Board of Directors
(A California Corporation)

January 25, 2022

ATTENDANCE

The following members of the Board of Directors were present at said meeting:

PRESENT:

Gisele Ragusa
Natalie Webber
Susan Stroebel
Mary Soldato
Bruce Cruickshank
Joseph Huang
Julie Chetney
Wendy Lai
Karen Zarsadiaz - Ige
Jaye Dixit
Bill Stewart
Trish Gonzales
Preeti Subramaniam
Richard Centeno

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Director, Community Services
Dara Mikesell, Chief Financial Officer
Daniela Santana, Director of Client Services
Salvador Gonzalez, Director of Outreach & Compliance
and Team
Rosa Chavez, Assoc. Director Family & Transition
Tim Travis, Associate Director, Community Services
Jessie Lagos, Manager, Specialized Services II, Special
Projects
Yaned Busch, Specialized Services Manager & Team
Yvonne Gratianna, Manager, Communications/P.R.
Erika Gomez, Liaison BOD & RDDF

ABSENT:

Tina Wright

GUESTS:

Albert Feliciano, SCDD
Nikisia Simmons, DDS
Ali Dorri
Nada Saleh
Nancy Bunker
Nicole Mirikitani
A Skrow

INTERPRETERS:

Jonathan Y (Mandarin)
Eduardo K (Spanish)
Amelia M (ASL)
Charlene S (Mandarin)

A. CALL TO ORDER:

Gisele Ragusa, Board President, called the meeting to order at 7:16 p.m. Roll call was taken, and a quorum was established.

The agenda for today's meeting was reviewed.

The minutes for the December 14, 2022, meeting were reviewed and approved by the Board.

M/S/C (Stewart & Soldato) The Board approved the minutes.

B. PUBLIC INPUT:

- Mr. Carl Argila reminded the Board that he records the meeting while he provides input and uploads the video to his personal blog. He spoke about a meeting he had with Jesse Weller, Executive Director, and his wishes. He also shared what he would like to see on the agendas for the Board meetings. Lastly, he requested that his son's conservatorship be terminated.
- Albert Feliciano, SCDD, shared information regarding a series of trainings. He provided the flyers. He also shared that Self Determination orientations have resumed statewide. Lastly, SCDD facilitates a monthly independent facilitator round table session.

C. EXECUTIVE/FINANCE COMMITTEE

Financial Report

Dara Mikesell, CFO, reported the following:

In regional center operations, the allocation based on the D-1 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. The operations D-1 allocation for fiscal year 2022-23 is currently at \$43,584,193 with projected expenditures of \$42,012,565. The year-to-date expenditure is \$14,403,409 with projected remaining expenditures of \$30,706,975. This results in an unencumbered amount of **\$1,571,628** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,380,278, staff expect the full amount to be spent. The Fairview program's is included in this amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations was **only allocated at 50%** in the D-1 amendment. Staff expect to receive full funding at the same level as last year in the amount of \$1,628,181. If not the full allocation for

CPP and DC Closure Ongoing expenditures is not received, the regular operations budget would have to absorb these costs, thereby reducing our budget unencumbered balance to **\$ 797,643** for the year.

The Purchase of Service allocation is based on the D-1 amendment in the amount of \$377,421,013. The current month's expenditure amounted to \$25,434,961, bringing the year-to-date expenditures for services to \$119,541,092. The remaining projected expenditures and late bills are in the amount of \$227,516,875 leaving an unencumbered amount of **\$30,363,045**.

CPP POS is in a separate line item, staff allocated \$100,000 for placement only.

Contracts for Review

Lucina Galarza, Director of Community Services, presented the following contracts:

- *Akuchi SLS*
(M/S/C – Huang & Soldato) **The Board reviewed and approved the contract based on their policy for contracts over \$250,00.**
Abstain: Stroebel
- *Voice*
(M/S/C – Stewart & Soldato) **The Board reviewed and approved the contract based on their policy for contracts over \$250,00.**
Abstain: Stroebel
- *CBC*
(M/S/C – Lai & Cruickshank) **The Board reviewed and approved the contract based on their policy for contracts over \$250,00.**
Abstain: Stroebel
- *CBEM*
(M/S/C – Cruickshank & Subramaniam) **The Board reviewed and approved the contract based on their policy for contracts over \$250,00.**
Abstain: Stroebel

Vendor Insurance Policy - Lucina Galarza, Director of Community Services, shared that the policy was developed in 2005 and the signed document cannot be found. Staff will update the draft policy and provide it first to the Vendor Advisory Committee (VAC) for review and feedback and then to the Advisory Committee of Individual Served and Their Families for review and feedback. The revised draft policy will go to the full Board for its review and discussion after each of these advisory committees have reviewed it.

D. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE

Joseph Huang, Chairperson, reported that the committee heard from the different members of the Community Outreach & Compliance Department and their efforts to the community. (See Community Outreach Report for more details). Also shared, was information about the legislative items that can/will impact the Developmental Disabilities System.

E. ADVISORY COMMITTEE FOR INDIVIDUALS SERVED AND THEIR

Wendy Lai, Co-Chairperson, reported that the committee learned about “Coordinated Family Supports” as well as the new updates regarding Self Determination.

F. VENDOR ADVISORY COMMITTEE (VAC)

Susan Stroebel, Chairperson, shared that service providers continue to face staffing issues. The VAC members have discussed the significance of introducing young people to the field and would like to do job fairs at high schools to educate younger generations. She would also like the VAC to collaborate with the Community Relations/ Legislative Committee and the Advisory Committee For Individuals Served and Their Families in doing legislative and community guidance and education.

G. STRATEGIC DEVELOPMENT COMMITTEE

On behalf of Julie Chetney, Gisele Ragusa stated that the committee is actively working on the upcoming Strategic Planning event for Board and Committee members. The committee also revised the application for committee membership.

H. BOARD PRESIDENT’S REPORT

Gisele Ragusa, Board President, shared the following information:

- Preparations for Grassroots Day sponsored and organized by ARCA, have commenced.
- Next month’s Board meeting will be a training. Ragusa provided a memo submitted to DDS listing all the upcoming Board trainings, some of which are required by DDS and others generated by the Board’s annual training and information survey.

I. DISCUSSION FORUM – SELF DETERMINATION

Daniela Santana, Director of Client Services, provided information on the following:

- Data on enrolled cases
 - By diagnoses

- By language
- By ethnicity
- Data on interested cases
 - By diagnoses
 - By department
 - By ethnicity
 - By language
- Barriers for SDP participants/families
- Barriers for FMS providers
- Technology barriers
- Drop in numbers

J. EXECUTIVE DIRECTOR’S REPORT:

Jesse Weller, Executive Director, discussed the following (for the complete, detailed Director’s Report, please see attachment)

- *Monterrey Park Incident* - A tragic event occurred in Monterey Park that resulted in the loss of many lives and many injuries. Monterey Park is a predominantly Asian American Pacific Islander community. SG/PRC celebrates the inclusion, equity, and diversity for all people served, their families, staff, service providers, our neighbors, and communities that we support and represent. SG/PRC stands against attacks toward Asian American Pacific Islander communities.
- *Winter Storms State of Emergency & Declarations* - The Governor issued a statewide disaster declaration for all counties dated January 4, 2023, which mobilized the California National Guard and authorized supports for local response and recovery. In addition, a federal disaster assistance declaration was issued on January 11, 2023, to help assist 41 counties that were impacted.
- *COVID – 19 State of Emergency Status* - On October 17, 2022, Governor Newsom, announced that the COVID-19 State of Emergency will end on February 28, 2023.
- *Department of Developmental Services Safety Net and Other Crisis Services Plan* - On January 10, 2023, the Department released their plan for Crisis and Other Safety Net Services. The Department is required to submit updates to this plan to the legislators, last submitted in 2017 and 2020.
- *Little Hoover Commission Hearings on Developmental Services* - The Little Hoover Commission held its last hearing on Thursday December 8, 2022.

- *Office of Administrative Hearing Advisory Committee (OAHAC)* - The Department is seeking applications to form a statewide advisory committee that will provide input to the Office of Administrative Hearings and the Department of Development Disabilities (DDS), about ways to improve the hearing and mediation process related to the Lanterman Act.
- *AB 152 (Asm. Budget) – COVID-19 Paid Sick Leave* - This bill extended the existing COVID-19 paid sick leave requirements through the end of 2022 calendar year.
- *AB 2693 (Reyes) – Cal-OSHA Extensions Related to COVID-19* - This bill will extend Cal-OSHA enforcement powers related to COVID-19 to January 1, 2024.
- *Minimum Wage Increase (Department of Industrial Relations)* - Starting January 1, 2023, the minimum wage in California shall increase to \$15.50 per hour for all employers.
- *California State Employee Holiday Recognition* - Three new state holidays are slated to be added to the next calendar year, which includes Lunar New Year, Armenian Genocide Remembrance Day (April 24th), and Juneteenth (June 19th).
- *Regional Center Performance Measures* - The Department of Developmental Services (Department) worked with the Regional Center Performance Measures (RCPM) Workgroup consisting of representatives from all aspects of the developmental disabilities services system to develop performance incentives and measures to promote improvements for individual and families served and regional center performance.
 - *Person Centered Planning for Service Coordinators*
 - *Early Start – Child Find*
 - *Early Start – Time Access to Services*
- *Service Access and Equity Grants* - SG/PRC received acknowledgement that our Service Access and Equity grant applications for our Asian Outreach Specialist efforts and Parent/Training Educational videos were not approved; Parent Mentor Initiative was approved. That said, we will continue these important efforts through other sources of funding.
- *Staffing Statistics* - As of December 2022, SG/PRC has 427 authorized positions. This total number includes 401 full time employees and 26 vacancies or growth positions.
- *Individual Served Statistics* - As of December 2022, SG/PRC served 15,645 individuals.

- *Weekly meeting with vendors* – Currently, SG/PRC holds weekly meetings with the vendors. The vendor community was surveyed about how often it would like to meet.

K. EXECUTIVE SESSION

None

Next meeting on Wednesday, February 22, 2023 at 7:15 p.m.

BOARD MINUTES FROM THE JANUARY 25, 2023 MEETING

Submitted by:



Gisele Ragusa, Board President

05-17-2023

Date