

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.**
Executive/Finance Committee Meeting Minutes

May 10, 2023

PRESENT:

Gisele Ragusa, Board President
Julie Chetney, 1st VP
Trish Gonzales, 2nd VP
Preeti Subramaniam, Secretary
Bill Stewart, Treasurer
Natalie Webber
Joseph Huang

STAFF:

Jesse Weller, Executive Director
Tim Travis, Associate Director, Community
Services
Dara Mikesell, Chief Financial Officer
Hortencia Tafoya, Director of Clinical
Services

GUESTS:

ABSENT:

Wendy Lai

**ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE PURSUANT
TO SECTION 20.04 OF THE BYLAWS**

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board.

The actions taken by the Executive/ Finance Committee at this meeting were:
Approval of Financial Report- For the month of March 2023 in the Fiscal Year 2022-23. These expenditures are for services paid through April 20, 2023.

ITEMS DISCUSSED

A. Call to order

Gisele Ragusa, Board President, called the meeting to order at 7:17 pm. A quorum was established.

- The committee reviewed the agenda and added the review of the following contracts: Dr. Thomas Carrillo, Psychologist, The Psychological Group, Dr. Yadira Vasquez, Psychologist, and Columbus.
- The committee reviewed and approved the minutes of April 12, 2023.

(M/S/C Stewart & Gonzalez) The committee approved the minutes.

B. Public input: None

E. Financial Report

Dara Mikesell, CFO, reported the following:

In regional center operations, the allocation based on the D-1 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. The operations D-1 allocation for fiscal year 2022-23 is currently at \$43,584,193 with projected expenditures of \$41,332,098. The year-to-date expenditure is \$25,882,837 with projected remaining expenditures of \$15,449,262. This results in an unencumbered amount of **\$2,252,095** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,380,279, we expect to spend the full amount. The Fairview program's is included in this amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations was **only allocated at 50%** in the D-1 amendment. SG/PRC expect to receive full funding at the same level as last year in the amount of \$1,580,746. If SG/PRC does not receive the full allocation for CPP and DC Closure Ongoing expenditures, the regular operations budget would have to absorb these costs, thereby reducing our budget unencumbered balance to **\$ 1,525,843** for the year.

The Purchase of Service allocation is based on the D-1 amendment in the amount of \$376,782,375. The current month's expenditure amounted to \$29,828,976, bringing the year-to-date expenditure for services to \$228,475,439. The remaining projected expenditures and late bills are in the amount of \$109,649,340 leaving an unencumbered amount of **\$38,657,596**. CPP POS is in a separate line item, SG/PRC is allocated \$100,000 for placement only.

HCBS is allocated in the amount of \$ 638,638, and staff expect to spend within the allocated amount.

(M/S/C Chetney & Stewart) The committee approved the Financial Report.

E. Contracts for Review

Tim Travis, Associate Director of Community Services, presented the following contracts:

- *California Mentor*
(M/S/C Stewart & Huang) The committee approved this contract for review and approval of the Board.

- *People's Care Ferrero*
(M/S/C Chetney & Stewart) The committee approved this contract for review and approval of the Board.

- *RSCR CA Grayburn*
(M/S/C Subramaniam & Huang) The committee approved this contract for review and approval of the Board.

- *Easter Seals Pasadena*
(M/S/C Stewart & Huang) The committee approved this contract for review and approval of the Board.

- *Brilliant Corners - Forensic*
(M/S/C Subramaniam & Chetney) The committee approved this contract for review and approval of the Board.

- *Brilliant Corners-Children with Severe Behaviors*
(M/S/C M/S/C Stewart & Gonzalez) The committee approved this contract for review and approval of the Board.

- *Vocational Innovations – Diamond Bar*
(M/S/C Stewart & Subramaniam) The committee approved this contract for review and approval of the Board.

Hortencia Tafoya, Associate Director of Community Services, presented the following contract:

- *Dr. Thomas Carrillo, Psychologist*
(M/S/C Gonzalez & Stewart) The committee approved this contract for review and approval of the Board.

- *The Psychological Group*
(M/S/C Subramaniam & Stewart) The committee approved this contract for review and approval of the Board.
- *Dr. Yadira Vasquez, Psychologist*
(M/S/C Subramaniam & Gonzalez) The committee approved this contract for review and approval of the Board.
- *Columbus*
(M/S/C Stewart & Subramaniam) The committee approved this contract for review and approval of the Board.

G. Board President's Report

Gisele Ragusa, Board President, provided the following updates:

- ARCA Update – There's an upcoming meeting in June.
- SG/PRC hosted the ARCA Academy Southern California session on May 6, 2023, in an in-person event, with an option to join via Zoom. Positive feedback was received about the event. Gisele Ragusa thanked SG/PRC staff for their work supporting this event.
- Strategic Planning– George Stevens will be conducting community meetings on the next phase.
- Agenda for the upcoming Board Meeting – May 24, 2023
 - Contracts review
 - Recruitment efforts
 - Nomination of New Slate of Officers
 - Julie Chetney, President
 - Jaye Dixit, 1st VP
 - Karen Zarsadiaz-Ige, 2nd VP
 - Trish Gonzalez, Secretary
 - Bill Stewart, Treasurer
- The following Board members will term off: Gisele Ragusa, Preeti Subramaniam, Natalie Webber, Susan Stroebel.
- Wendy Lai resigned.
 - Recruitment efforts
 - Contract Reviews
- Agenda for Executive Finance Committee Meeting – May 10, 2023
 - Recruitment of Staff
 - Strategic planning
 - Financial report

H. Information

Jesse Weller, Executive Director, and staff reported the following:

- The Senate Budget Subcommittee on Health & Human Services had a Hearing on April 26, 2023. Assemblymembers Arambula, Jackson, and Rubio were in attendance. The items discussed ranged from the Little Hoover Commission Report and the interim evaluation report from Georgetown University. In addition, caseload ratio and phasing out sub-minimum wage practices were discussed.
- SG/PRC recruitment updates:
 - SG/PRC has 419 Full-time employees.
 - He shared the Human Resources Recruiting Report.

MEETING ADJOURNED

The meeting adjourned. The next regular meeting will be held on June 14, 2023, at 7:15 p.m. via videoconference.

CLOSED SESSION – Regarding: Personnel and Legal Matters