

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
Executive/Finance Committee Meeting Minutes**

June 14, 2023

PRESENT:

Gisele Ragusa, Board President
Julie Chetney, 1st VP
Trish Gonzales, 2nd VP
Preeti Subramaniam, Secretary
Bill Stewart, Treasurer
Natalie Webber
Joseph Huang

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Deputy Executive Director
Tim Travis, Associate Director, Community Services
Dara Mikesell, Chief Financial Officer
Hortencia Tafoya, Director of Clinical Services
Erika Gomez, Exec. Assistant – BOD & RDDF

GUESTS:

ABSENT:

ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE PURSUANT TO SECTION 20.04 OF THE BYLAWS

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board.

The actions taken by the Executive/ Finance Committee at this meeting were:

Approval of Financial Report- For the month of April 2023 in the Fiscal Year 2022-23. These expenditures are for services paid through May 17, 2023.

ITEMS DISCUSSED

A. Call to order

Gisele Ragusa, Board President, called the meeting to order at 7:17 pm. A quorum was established.

- The committee reviewed the agenda.
- The committee reviewed and approved the minutes of May 10, 2023. **(M/S/C Stewart & Subramaniam) The committee approved the minutes.**

B. Public input: None

E. Financial Report

Dara Mikesell, CFO, reported the following:

In regional center operations, the allocation based on the D-2 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. The operations D-2 allocation for fiscal year 2022-23 is currently at \$45,293,034 with projected expenditures of \$44,535,274. The year-to-date expenditure is \$28,669,888 with projected remaining expenditures of \$15,865,386. This results in an unencumbered amount of **\$757,760 in** regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,380,279, staff expect to spend the full amount. The Fairview programs are included in this amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations was allocated at 100% in the D-2 amendment.

The Purchase of Service allocation is based on the D-2 amendment in the amount of \$414,816,586. The current month's expenditure amounted to \$27,365,082, bringing the year-to-date expenditure for services to \$255,840,521. The remaining projected expenditures and late bills are in the amount of \$99,248,927 leaving an unencumbered amount of **\$59,727,139**.

CPP POS is a separate line item, we are allocated \$107,040 for placement and Start-up projects.

CRDP is allocated at \$ 2,964,000 for various start-up projects.

HCBS is allocated in the amount of \$ 638,638, and we expect to spend within the allocated amount.

(M/S/C Stewart & Subramaniam) The committee approved the Financial Report.

E. **Contracts for Review**

Tim Travis, Associate Director of Community Services, presented the following contracts:

- *Holiday House*
(M/S/C Subramaniam & Gonzales) The committee approved this contract for review and approval of the Board.

- *Merakey ITS*
(M/S/C Stewart & Huang) The committee approved this contract for review and approval of the Board.

G. **Board President's Report**

Gisele Ragusa, Board President, provided the following updates:

- This is her last Executive Finance Committee meeting as a member and Board President of the Board as her term comes to an end on June 30, 2023. She thanked everyone for serving alongside her.
- ARCA Update – The ARCA annual Board dinner, and the Board delegates' meeting is tomorrow, June 15, 2023. There will be a full ARCA meeting on Saturday, June 16, 2023. The Board will need a new ARCA representative.
- Strategic Planning– The adhoc committee is moving forward. They had a meeting yesterday. George Stevens will start having community meetings and collecting data. The committee wants to go in a different direction from the first consultant they met with and with the help of Raquel Sandoval, Human Resources Director, who made a few recommendations, the committee put out a mini-RFP to select a new consultant.
- Agenda for the upcoming Board Meeting – June 28, 2023
 - Contracts review
 - Recommendations for new Board members
 - Nomination of New Slate of Officers
 - Julie Chetney, President
 - Jaye Dixit, 1st VP
 - Karen Zarsadiaz-Ige, 2nd VP
 - Trish Gonzalez, Secretary
 - Bill Stewart, Treasurer
- Salvador Gonzales, Director of Service Access and Equity, requested to be on the agenda in July to present the Performance Contract. Because July is a training month for Board members and the agenda will be full, he will be on the agenda for the August meeting.
- Agenda for Executive Finance Committee Meeting – July 12, 2023

- Recruitment of Staff
- Strategic planning
- Financial report

H. Information

Jesse Weller, Executive Director, and staff reported the following:

- He thanked Board President, Gisele Ragusa, for her years of service to the Board and the impact she created.
- SG/PRC recruitment updates:
 - SG/PRC has 443 employees.
 - He shared the Human Resources Recruiting Report.
- May Revise –
 - The state is facing a deficit. Staff are tracking it and newer reports say the deficit is rising to \$40 billion.
 - Today was an important day as closing hearings took place in the Senate and Assembly; there is going to be a vote tomorrow.
 - There are constitutional deadlines to have it approved by June 15, 2023.
 - Even with the deficit, there will be money for the intake process to address barriers.
 - There are advocates trying to get things added to the Lanterman Act for funding to comply with caseload ratios mandates.
- The Tuition Reimbursement Policy was approved by DDS today for regional center employees. They can receive \$10,000/year, \$30,00 total.

MEETING ADJOURNED

The meeting adjourned. The next regular meeting will be held on June 14, 2023, at 7:15 p.m. via videoconference.

CLOSED SESSION – Regarding: Personnel and Legal Matters