

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

July 12, 2023

The following committee members were present at said meeting:

MEMBERS:

Julie Chetney, Chairperson
Bill Stewart, Director
Bruce Cruickshank, Director
Trish Gonzales, Director
Gisele Ragusa, Member

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Deputy Executive Director
Raquel Sandoval, Director of Human Resources
Willanette Steward Satchell, Executive Assistant
Erika Gomez & Nereyda Barba, Executive Assistant – BOD & RDDF

MEMBERS ABSENT:

GUESTS:

RECOMMENDED BOARD ACTIONS

THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT THEY TAKE ACTION ON THE FOLLOWING: None.

ITEMS DISCUSSED

- A) **CALL TO ORDER** - Chairperson, Julie Chetney, called the meeting to order at 6:02 p.m. A quorum was established.
- B) **AGENDA & MINUTES APPROVAL**
- The agenda was reviewed.
 - The Minutes from the June 14, 2023, meeting was reviewed and approved.
M/S/C (Stewart / Gonzales) **The committee approved the minutes.**
- C) **PUBLIC INPUT**
Mr. Cruickshank shared about a Board member's wedding anniversary.

D) STRATEGIC PLANNING

- Strategic Planning Updates: Jesse reported progress on the Strategic Planning process.
- Ad- Strategic Development Planning Committee will meet on July 18th, 2023. A subsection met with George Stevens, former Executive Director of North Los Angeles Regional Center, and Consultant to the Ad-hoc Strategic Planning Committee, to identify different community groups to meet and have listening sessions with. The group also came up with questions for engagement. Requests for Proposals (RFPs) are under review by the Ad-hoc Strategic Planning Committee for a facilitator. Mr. Weller spoke about the timelines in each proposal, which is an important factor in their decision making. There was a discussion about appropriate timelines as well as budget and fees. The members make sure different voices in the community are included. There is going to be a leadership meeting tomorrow and he will provide updates.

E) BOARD TRAININGS

- The Training Report is due to DDS on December 15, 2023. Data must be collected in September/October.
- SG/PRC staff will look into a new platform to host the survey.

H) INTERVIEW

The committee went into a private session to conduct an interview with a potential Committee member.

ADJOURNED

The meeting adjourned.

The next Strategic Development Committee meeting is scheduled for August 9, 2023.