

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

**August 9, 2023**

The following committee members were present at said meeting:

**MEMBERS:**

Julie Chetney, Chairperson  
Bill Stewart, Director  
Bruce Cruickshank, Director  
Trish Gonzales, Director  
Gisele Ragusa, Member

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Deputy Executive Director  
Raquel Sandoval, Director of Human Resources  
Willanette Steward Satchell, Executive Assistant  
Erika Gomez & Nereyda Barba, Executive Assistants – BOD & RDDF

**MEMBERS ABSENT:**

**GUESTS:**

**RECOMMENDED BOARD ACTIONS**

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT THEY TAKE ACTION ON THE FOLLOWING: None.**

**ITEMS DISCUSSED**

- A) **CALL TO ORDER** - Chairperson, Julie Chetney, called the meeting to order at 6:01 p.m. A quorum was established.
- B) **AGENDA & MINUTES APPROVAL**
- The agenda was reviewed.
  - The Minutes from the July 12, 2023, meeting was reviewed and approved. **M/S/C (Stewart / Gonzales) The committee approved the minutes.**
  - Effective September, Bruce Cruickshank will Chair this committee.
- C) **PUBLIC INPUT**  
None
- D) **STRATEGIC PLANNING UPDATES:**

George Stevens, former Executive Director of North Los Angeles Regional Center, and Consultant to the Ad-hoc Strategic Planning Committee, started working with the community and families. He will hold a Strategic Plan Community Input Session Deaf & Hard of Hearing on August 17, 2023. He will also meet with the Director of “Parenting Black Children”. The Ad-hoc committee has been busy reviewing the RFPs that were submitted to select one more consultant. The committee chose Michelle Ware from Forward Focus. Her approach is bold and unique. The Ad-hoc committee liked the timelines she presented as well as her flexibility. She believes the Strategic Plan can be completed by the end of the year. The Ad-hoc committee will continue to look at different ways to engage the community in ways that make people feel comfortable sharing.

#### **E) BOARD TRAININGS**

- The Training Report is due to DDS on December 15, 2023. Data must be collected in September/October. The committee reviewed each item from last year’s survey and made the necessary updates for this year’s survey.
- There was a recommendation to show the “Here to Speak for Justice” to all Board and committee members.

#### **H) BOARD COMPOSITION SURVEY**

Every year DDS requires regional centers to provide data pertaining to their Board Composition by August 15, 2023. Any regional center that is not in compliance will have to submit a plan of correction letter. Staff will provide an update at the next meeting.

#### **ADJOURNED**

The meeting adjourned.

The next Strategic Development Committee meeting is scheduled for September 13, 2023.