



San Gabriel / Pomona  
Regional Center

# **SAN GABRIEL/POMONA** **REGIONAL CENTER**

## **NOTICE OF MEETING**

Notice is hereby given that the Board of Directors of the San Gabriel/Pomona Valleys Developmental Services, Inc. will hold their monthly Board meeting on the following date and at the listed location:

**DATE: Wednesday, September 27, 2023**

**TIME: 7:15 p.m.**

**PLACE: THE MEETING SESSION IS OPEN TO THE PUBLIC VIA VIDEOCONFERENCE.**

All SG/PRC Board and related Committee meetings continue to be held via videoconference at their regularly scheduled times.

**Join Zoom Meeting:**  
**Meeting ID: 234 566 141**  
**Password: 916227**

Please check our website, [sgprc.org](http://sgprc.org) to access the zoom link and meeting materials.

**\*If you wish to sign up for public input, please email [egomez@sgprc.org](mailto:egomez@sgprc.org)\***

75 Rancho Camino Drive, Pomona, CA 91766  
(909) 620-7722

Program of San Gabriel/Pomona Valleys Developmental Services, Inc.

**S**AN GABRIEL/POMONA  
 REGIONAL CENTER  
 75 Rancho Camino Drive  
 Pomona, CA 91766

MEETING AGENDA  
**BOARD OF DIRECTORS MEETING**  
 (Meets 4<sup>th</sup> Wednesday of each Month)

Wednesday, September 27, 2023 at 7:15 p.m.  
**Videoconference Meeting**  
 ZOOM Meeting ID: 234 566 141  
 Password: 916227

**BOARD OF DIRECTORS**

<b>Julie Chetney, Board President</b>	<b>Jaye Dixit, 1<sup>st</sup> VP</b>
<b>Bill Stewart, Treasurer</b>	<b>Karen Zarsadiaz - Ige, 2<sup>nd</sup> VP</b>
<b>Trish Gonzales, Secretary</b>	<b>Cris Schlanser, VAC Chairperson</b>
<b>Joseph Huang</b>	<b>Richard Centeno</b>
<b>Bruce Cruickshank</b>	<b>Tina Wright</b>
<b>Sam Yi</b>	<b>Phillip Loi</b>
<b>Rachel McGrath</b>	<b>Paula Rodarte</b>

		ACTION	MATERIAL	COLOR
<b>7:15 - 7:25</b>	<b>CALL TO ORDER (Julie Chetney, Board President)</b>	None	None	None
	• <b>Roll Call</b>	<b>Quorum</b>	<b>None</b>	<b>None</b>
	• <b>Review Agenda</b>	Info	Attached	White
	• <b>Minutes of July 26, 2023</b>	<b>Consent</b>	<b>Attached</b>	<b>White</b>
<b>7:25 - 7:30</b>	GENERAL PUBLIC INPUT (To sign up, please email @egomez@sgprc.org)	Info	None	None
<b>7:30 - 7:35</b>	EXECUTIVE/FINANCE COMMITTEE Contracts for Approval (Tim Travis, Associate Director, Community Services) -Ghent Home -Quick Transport -SGVTC -Del Haven Transportation	<b>Consent</b>	Attached	Ivory
<b>7:35 - 7:40</b>	COMMUNITY RELATIONS/LEGISLATIVE ADVISORY COMMITTEE (Karen Zarsadiaz-Ige)	Info	Attached	Orange
<b>7:40 - 7:45</b>	ADVISORY COMMITTEE FOR INDIVIDUALS SERVED AND THEIR FAMILIES (Jaye Dixit)	Info	Attached	Yellow
<b>7:45 - 7:50</b>	VENDOR ADVISORY COMMITTEE (Cris Schlanser)	Info	Attached	Goldenrod
<b>7:50 - 7:55</b>	STRATEGIC DEVELOPMENT ADVISORY COMMITTEE (Julie Chetney)	Info	Attached	Green

<b>APPROXIMATE SCHEDULE</b>	<b>ITEM</b>	<b>ACTION</b>	<b>MATERIAL</b>	<b>COLOR</b>
<b>7:55 -8:00</b>	BOARD PRESIDENT'S REPORT (Julie Chetney, Board President)	Info	None	None
<b>8:00-8:10</b>	EXECUTIVE DIRECTOR'S REPORT (Jesse Weller, Executive Director)	Info	None	None
<b>8:10-8:25</b>	SPECIAL PRESENTATION Review CY2022 Performance Contract Objectives and Outcomes., by Salvador Gonzalez, Director of Service Access and Equity	Info	None	None
	OTHER BOARD & COMMUNITY ANNOUNCEMENTS	Info	None	None
<b><u>ADJOURNMENT OF THE BOARD OF DIRECTORS MEETING</u></b>				
	<b>EXECUTIVE SESSION</b> – None	Info	None	None

**SAN GABRIEL/POMONA DEVELOPMENTAL SERVICES, INC.**  
**BOARD OF DIRECTORS**  
**DRAFT Minutes of the Meeting of the Board of Directors**  
**(A California Corporation)**

**August 23, 2023**

**ATTENDANCE**

The following members of the Board of Directors were present at said meeting:

**PRESENT:**

Julie Chetney  
Jaye Dixit  
Bill Stewart  
Karen Zarsadiaz - Ige  
Trish Gonzales  
Cris Schlanser  
Joseph Huang  
Richard Centeno  
Bruce Cruickshank  
Sam Yi  
Phillip Loi  
Rachel McGrath  
Paula Rodarte

**ABSENT:**

Tina Wright

**INTERPRETERS:**

*Mandarin:*

Charlene Shih  
Ken Chen

*Spanish:*

Shelley Hash  
Eduardo

*ASL:*

Ron Shields  
Maria Coronado

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Executive Deputy Director  
Dara Mikesell, Chief Financial Officer  
Salvador Gonzalez, Director of Outreach & Compliance  
Daniela Santana, Director of Client Services  
Tim Travis, Associate Director, Community Services  
Rosa Chavez, Associate Director, Family & Transition  
Services  
Yvonne Gratianne, Communications & Public  
Engagement Officer  
Hortencia Tafoya, Director of Clinical Services  
Erika Gomez, Liaison to BOD & RDDF

**GUESTS:**

Denis McGrath  
Alma Janssen, DDS  
Albert Feliciano, SCDD  
Nada Saleh  
Wendy Lai  
Ali Dorri  
Graciela Marquez  
Nancy Bunker

**A. CALL TO ORDER:**

- Julie Chetney, Board President, called the meeting to order at 7:17 p.m. Roll call was taken, and a quorum was established.
- The agenda for today’s meeting was reviewed.
- The minutes for the July 26, 2023, meeting were reviewed and approved by the Board.

**M/S/C (Stewart & Gonzales) The Board approved the minutes.**

**B. PUBLIC INPUT:**

- Carl Argila reminded the Board that he records the entire meeting and uploads the video of the meeting to his personal blog. He shared details about his son’s conservatorship, including his wish for the conservatorship to be terminated and asked that more specifics of his input be added to the minutes. Mr. Argila also asked for a moment of silence to honor an individual who passed away.
- Albert Feliciano, SCDD, provided flyers in the chat feature of the trainings that the Los Angeles office continues to provide.

**C. EXECUTIVE/FINANCE COMMITTEE**

***-Financial Report***

Dara Mikesell, CFO, reported the following:

In regional center operations, the allocation based on the D-2 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. The operations D-2 allocation for fiscal year 2022-23 is currently at \$44,181,596 (net of proposed deallocation) with projected expenditures of \$43,315,125. The year-to-date expenditure is \$38,466,301 with projected remaining expenditures of \$4,848,824. This results in an unencumbered amount of **\$866,471 in** regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,380,279, staff expect to spend the full amount. The Fairview program’s is included in this amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations was

allocated at 100% in the D-2 amendment.

The Purchase of Service allocation is based on the D-2 amendment in the amount of \$414,816,586. The current month's expenditure amounted to \$26,137,998, bringing the year-to-date expenditure for services to \$315,890,389. The remaining projected expenditures and late bills are in the amount of \$22,146,322 leaving an unencumbered amount of **\$76,779,875**.

CPP POS is a separate line item, SG/PRC is allocated \$107,040 for placement and Start-up projects.

CRDP is allocated at \$ 2,964,000 for various start-up projects.

HCBS is allocated in the amount of \$ 638,638, and we expect to spend within the allocated amount.

At the Executive Finance Committee meeting, Mrs. Mikesell proposed a break in September from presenting the Financial Report because SG/PRC has not received all the allocation. Presenting the financial report can resume in October.

***-Contracts for Review***

Tim Travis, Associate Director of Community Services, presented the following contracts:

- *People's Care*  
**(M/S/C Gonzales & Zarsadias-Ige) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.**
- *CHOICES*  
**(M/S/C Cruickshank & Huang) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.**  
**Abstain: Schlanser, Yi**
- *CBC #5*  
**(M/S/C Stewart & McGrath) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.**  
**Abstain: Schlanser, Yi**

**D. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE**

Karen Zarsadias-Ige, Chairperson, reported that the committee heard from different members of the Community Outreach & Compliance Department about their efforts in the community. (See Community Outreach Report for more details). Also shared that the committee were provided updates on recent events. Lastly, there is going to

be a First Responders Panel in September, more information will be made available.

**E. ADVISORY COMMITTEE FOR INDIVIDUALS SERVED AND THEIR**

Jay Dixit, Co-Chairperson, reported that the committee learned about the Family Services Department and received an update on Self Determination.

**F. VENDOR ADVISORY COMMITTEE (VAC)**

Cris Schlanser, Chairperson, reported that the Service Provider Insurance Policy was approved, and some service providers are concerned about the extra cost for the additional insured certificates. He also shared that providers continue to be concerned about the challenges of hiring and staff retention.

**G. STRATEGIC DEVELOPMENT COMMITTEE**

Julie Chetney, Chairperson, informed the Board that in September, Bruce Cruickshank will be the new Chairperson of this committee. The committee is currently working on a survey for the Board and committee members to plan the Board trainings for the next year.

The following individuals were recommended for committee memberships:

- Sam Yi for Advisory Committee for Individuals Served and Their Families (M/S/C – McGrath & Loi) **The Board approved the recommendation for committee membership.**
- Natalie Webber for Strategic Development Committee (M/S/C – Stewart & Gonzales) **The Board approved the recommendation for committee membership.**

**H. BOARD PRESIDENT’S REPORT**

Julie Chetney, Board President informed the Board that she attended the ARCA meeting and the following are topics discussed:

- AB 782, a bill that would help preserve access to flavored medication. This is important for individuals with sensory needs or swallowing disorders.
- ARCA is working with DDS on rate implementation for vendors.
- ARCA reviewed and voted on their budget priorities for next fiscal year. Their a focus will be on honing in on the needs of individuals served, rate models and competitive pay for service coordinators.

**I. EXECUTIVE DIRECTOR’S REPORT:**

Jesse Weller, Executive Director, discussed the following (for the complete, detailed Director's Report, please see attachment)

- Strategic Planning - SG/PRC has contracted with consultants to develop a 3-year Strategic Plan in partnership with SG/PRC Board of Directors. Consultants are Forward Focus and George Stevens. All stakeholders will have opportunities to participate to provide input. The goal is to have a plan by the end of the year.
- Tropical Storm Hilary - SG/PRC carefully monitored and tracked the recent storm and provided resources to the community.
- Monthly Coffee in the Community with Jesse – Mr. Weller continues to seek interest from service providers and community members to host him at a community location to have coffee and conversation.
- Caseload Ratio Plan of Correction - SG/PRC reviewed the Caseload Ratio Plan of Correction that is a requirement for when caseload ratios are not met for two consecutive periods. Meetings were held on August 15 and 17, 2023. A plan of correction was submitted to the Department.
- Family Outcome Survey - The Department has released a Family Outcome Survey that focuses on the helpfulness of early intervention.
- Los Angeles County Sheriff's Department – Training Center - The Los Angeles County Sheriff's Department is opening a new training center in the City of Industry to help improve outcomes for deputies responding to individuals with behavioral health needs, including individuals with Autism.
- Service Access & Equity Grants - The Department is now accepting 2023/24 Service Access and Equity grant applications from community-based organizations and regional centers.
- ACR 48 (Mathis) – Autism: Sensory-Friendly Movie Screenings - This legislation would declare the support of the legislature for the expansion of sensory-friendly movie screenings and similar programs for people with Autism and would encourage families to attend a sensory-friendly movie screening during April 2023, which is National Autism Awareness Month.
- SB 635 Menjivar - ARCA supports this legislation to improve access to hearings aids for children.
- SB 805 Portantino - ARCA submitted legislative support to expand the criteria for a qualified autism service professional and paraprofessional. Specifically, noting that any new practitioner receives formal training in



assessment, treatment plan development, and evidenced-based outcome evaluations.

- AB 1147 Disability Equity and Accountability Act of 2023 - The author has agreed to amend the bill to make the application of the California Public Records Acts subjected to regional centers effective on January 1, 2025.
- Absence Billings During State of Emergency - On August 21, 2023, regional centers were notified that the Department will notify affected regional center via email regarding the Governor's action and the Department's authorization to pay vendors for such absences until the end of the state of emergency.
- Early Start Specialized Therapeutic Service Requirements - On August 16, 2023, the Department notified regional centers that authorization is no longer required to request authorization to vendor qualified providers in Early Start Specialized Therapeutic Services (Service Code 116).
- Quality Incentive Program – Employment *Access* Incentive Payments - On July 14, 2023, the Department issued guidance related to Quality Incentive Payments (QIP).
- Quality Incentive Program – Employment *Capacity* Incentive Payments - On July 14, 2023, the Department issued guidance related to Quality Incentive Payments (QIP).
- Grants for Enhanced Community Integration for Children and Adolescents – Additional Grants - The Department has awarded the California Alliance of Boys & Girls Clubs and California State Alliance of YMCAs (Alliances) \$3,664,049 via the Grants for Enhanced Community Integration (Social Rec Grants).
- Staffing Statistics - As of July 31, 2023, SG/PRC has 469 authorized positions.
- Individual Served Statistics - As of July 31, 2023, SG/PRC served 16,312 individuals.
- Self-Determination Program (SDP) - As of July 31, 2023, SG/PRC enrolled 126 participants to the Self-Determination Program.
- Lucina Galarza, Deputy Executive Director, spoke about the “Community Needs Survey,” an opportunity to have input in identifying needed services where SG/PRC can access funds for "start -up." Staff are seeking input from employees, the individuals served, their families and vendors. The results of this survey will allow SG/PRC to request monies from the State to

- fund "start-up" activities related to the development of needed community resources.
- Yvonne Gratianne, Communications & Public Engagement Officer, spoke about the upcoming Richard D. Davis Foundation and scholarship opportunities. She also stated that the foundation is currently recruiting, with a focus on families of individuals served.

**J. OTHER BOARD & COMMUNITY ANNOUNCEMENTS**

Nancy Bunker, Service Provider, thanked Mr. Weller for meeting with the ILS/SLS vendors at a “Coffee with Jesse” session.

**K. EXECUTIVE SESSION**

None

**Next meeting on Wednesday, September 27, 2023 at 7:15 p.m.**

**BOARD MINUTES FROM THE AUGUST 23, 2023 MEETING**

Submitted by:

\_\_\_\_\_  
Patricia Gonzales, Board Secretary

\_\_\_\_\_  
Date

**S**AN GABRIEL/POMONA  
REGIONAL CENTER

# Committee Reports & Information



**August – September 2023**

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.**  
**Executive/Finance Committee Meeting Minutes**

**August 9, 2023**

**PRESENT:**

Julie Chetney, Board President  
Jaye Dixit, 1<sup>st</sup> VP  
Karen Zarsadiaz-Ige, 2<sup>nd</sup> VP  
Trish Gonzales, Secretary  
Bill Stewart, Treasurer  
Bruce Cruickshank, Director

**GUESTS:**

None

**ABSENT:**

None

**STAFF:**

Jesse Weller, Executive Director  
Dara Mikesell, Chief Financial Officer  
Tim Travis, Associate Director of Community Services  
Raquel Sandoval, Director of Human Resources  
Hortencia Tafoya, Director of Clinical Services  
Willanette Steward Satchell, Executive Assistant  
Erika Gomez, Executive Assistant – BOD & RDDF

**ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE PURSUANT TO SECTION 20.04 OF THE BYLAWS**

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board.

**ITEMS DISCUSSED**

**A. Call to order**

Julie Chetney, Board President, called the meeting to order at 7:17pm. A quorum was established.

- The committee reviewed the agenda and Tim Travis, Associate Director of Community Services asked to report on rates for psychologists.
- The committee reviewed and approved the minutes of August 9, 2023. **(M/S/C Zarsadiaz-Ige & Stewart) The committee approved the minutes.**

**B. Public input: None**

### C. **Contracts for Review**

Tim Travis, Associate Director of Community Services, presented to the Executive Finance Committee that SG/PRC staff is working with the psychologists who complete eligibility assessments, at increasing their rates, as these are low and have not been increased since 2016. DDS met with LA County Regional Centers and suggested a conversion to Usual and Customary. Thus, rates will increase significantly, but SG/PRC has received prior Board approval for these psychologists' contracts, whose overall costs will surpass \$250,000. Any new psychologists' contracts with these higher rates that are expected to go over \$250,000 will be presented to the board.

Mr. Travis presented the following contracts:

- *Ghent Home – 23 Fifteen, Inc.*  
**(M/S/C Stewart & Cruickshank) The committee approved this contract for review and approval of the Board.**
- *Quick Transport*  
**(M/S/C Cruickshank & Zarsadiaz-Ige) The committee approved this contract for review and approval of the Board.**
- *SGVTC*  
**(M/S/C Stewart & Gonzales) The committee approved this contract for review and approval of the Board.**
- *Del Haven*  
**(M/S/C Zarsadiaz-Ige & Dixit) The committee approved this contract for review and approval of the Board.**

### E. **Board President's Report**

Julie Chetney, Board President, provided the following updates:

- ARCA Update – She is learning about ARCA and would like the Board to do so as well in future training.
- Agenda for the upcoming Board Meeting – September 27, 2023 – ***Review CY2022 Performance Contract Objectives and Outcomes.***, by Salvador Gonzalez, Director of Service Access and Equity
- Agenda for Executive Finance Committee Meeting – October 11, 2023 – Financial Report

### F. **Information**

Jesse Weller, Executive Director, and staff reported the following:

- George Stevens, former Executive Director of North Los Angeles Regional Center, and Consultant to the Ad-hoc Strategic Planning Committee, started working with the community and families. He led a Strategic Plan Community Input Session Deaf & Hard of Hearing on August 17, 2023. Michelle Ware from Forward Focus is the other consultant working with the committee. She believes the Strategic Plan can be completed by the end of the year. The first Strategic Planning session, where all Board and committee members will be invited to, will be on October 21, 2023, at 9am at SG/PRC. This session will focus on developing the plan and is projected to last 6 hours. Additional meetings will be coordinated for November that will focus on goals and objectives.
- SG/PRC Recruitment Updates: Raquel Sandoval, Director of Human Resources, reported on the new hires for SG/PRC. There are 460 employees currently with 8 “new growth” positions added.
- AB 1147 – This bill is not moving forward this year, but it could be picked up again in the legislative process in January as it has some traction. Mr. Weller reviewed the areas of possible impact.

Bill Stewart expressed his appreciation to SG/PRC staff for their work in the Richard D. Davis Foundation Golf Tournament. He and Trish Gonzales participated and had a great time.

### **MEETING ADJOURNED**

The meeting adjourned. The next regular meeting will be held on October 11, 2023, at 7:15 p.m. via videoconference.

**CLOSED SESSION** – Legal/Lease discussion

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.**

**COMMUNITY RELATIONS/ LEGISLATIVE COMMITTEE  
MINUTES FROM THE MEETING OF AUGUST 16, 2023**

The following committee members were present at said meeting:

**PRESENT**

Karen Zarsadiaz-Ige  
Joseph Huang  
Rachel McGrath  
Adriana Pinedo

**STAFF**

Salvador Gonzalez, Director of Service Access and  
Equity and Community Outreach Team  
Erika Gomez, Executive Assistant - BOD & RDDF

**ABSENT**

Paula Rodarte  
Tina Wright  
Henrick Wong

**GUESTS**

Emily Ikuta

**RECOMMENDED BOARD ACTIONS**

**The Community Relations/Legislative Committee recommends the following:**

None

---

**CALL TO ORDER**

Karen Zarsadiaz-Ige, Chairperson, called the meeting to order at 6:05 p.m. A quorum was established.

The minutes of the July 19, 2023, meeting were reviewed.

**M/S/C (Zarsadiaz-Ige & McGrath) The committee approved the minutes.**

**PUBLIC INPUT**

None

**LEGISLATIVE ISSUES & OTHER INFORMATION**

Salvador Gonzalez, Director of Service Access and Equity, presented the following:

## **Statewide/ Local Updates:**

- Client Training Group – The next SG/PRC Client Training Group (CTG) meeting is scheduled for September 28, 2023 via Zoom. CTG is designed for adult individuals served by San Gabriel/Pomona Regional Center creating opportunities for self-advocacy, engaging with peers, and learning about important resources and hot topics to develop, grow, and thrive. The topic for the upcoming meeting is “Emergency Preparedness & How To Build a Go-To Bag” presented by Myisha Aban, Emergency Management Coordinator.
- Monthly Community Calendar – Starting in September, a monthly calendar with SG/PRC’s events will be sent via eblast.
- Strategic Plan Community Input Sessions – SG/PRC is hosting an input session on August 17, 2023, with George Stevens, Strategic Planning Consultant, to receive feedback on what the future of SG/PRC should look like as the Board works on the Strategic Plan.
- Recruitment for Richard D. Davis (RDDF) Foundation – The RDDF is recruiting and would like to have more parent/family representation. Anyone interested in participating can email [egomez@sgprc.org](mailto:egomez@sgprc.org)
- The last two agenda items were tabled for the next meeting.

## **COMMUNITY OUTREACH-UPDATE- Community Outreach Specialists.**

The Community Outreach/Compliance Department staff shared where their efforts have been and presented their monthly report. Updates for the following areas were provided:

- Mr. Gonzalez introduced Jessi Ramos and Yaned Busch, Specialized Services Managers-Special Projects and they each spoke about their roles and responsibilities and upcoming projects.
- Caseload Ratios – It is a requirement for regional centers to hold public meetings when caseload ratios are not met. SG/PRC held a public meeting yesterday and will hold another one tomorrow to receive community and staff input relating to recruitment or retention of staff.
- Monthly Report:
  - Amos Byun, Community Outreach Specialist, spoke about the projects he has been involved with.
    - *Promoting Service Access & Equity in Asian RC Communities*
    - *Community Outreaching to Promote Service Access & Equity*



- Mr. Byun also spoke about the projects Josie Martinez, Community Outreach Specialist, has been involved with.
  - *Parent Mentor Initiative Progress:*
  - *Critical Issues Forum:*
  - *DDS Meeting*
  - *Monthly Community Meetings*
  - *Youth Leadership Summit*
  - *Help Me Grow*

*(The full report is attached to these minutes) \**

**ADJOURNMENT:**

The next meeting will be on September 20, 2023.



San Gabriel / Pomona  
Regional Center

Service Access and Equity  
Department  
Monthly Report  
2023

August 3, 2023

Salvador Gonzalez, Director of Service Access and Equity

# Service Access Equity Team

## Contact Information

<b>Name</b>	<b>Title</b>	<b>Phone</b>	<b>Email</b>
<b>Salvador Gonzalez</b>	Director of Service Access and Equity	(909) 710-8814	<a href="mailto:sgonzalez@sgprc.org">sgonzalez@sgprc.org</a>
<b>Josefina Martinez</b>	Community Outreach Specialist	(909) 710-8817	<a href="mailto:JMartinez@sgprc.org">JMartinez@sgprc.org</a>
<b>Amos Byun</b>	Community Outreach Specialist	(909) 710-8815	<a href="mailto:abyun@sgprc.org">abyun@sgprc.org</a>
<b>Nora Perez-Givens</b>	Education Specialist	(909) 710-8820	<a href="mailto:NGivens@sgprc.org">NGivens@sgprc.org</a>
<b>Tiffany Loong</b>	Language Access Specialist	(909) 710-8827	<a href="mailto:Tloong@sgprc.org">Tloong@sgprc.org</a>
<b>Luz Rodriguez-Uribe</b>	Language Access Specialist	(909) 710-8828	<a href="mailto:LRodriguez@sgprc.org">LRodriguez@sgprc.org</a>
<b>Maria Vargas</b>	Foster Grandparent/Senior Companion Manager North	(909) 710-8822	<a href="mailto:MVargas@sgprc.org">MVargas@sgprc.org</a>
<b>Wendy Hemminger</b>	Foster Grandparent/Senior Companion Manager South		<a href="mailto:wendy.hemminger@dds.ca.gov">wendy.hemminger@dds.ca.gov</a>
<b>Jessica Wilson</b>	Deaf and Hard of Hearing Specialist	(909) 710-8823	<a href="mailto:Jwilson@sgprc.org">Jwilson@sgprc.org</a>
<b>Marilyn Carmona</b>	Executive Assistant	(909) 710-8816	<a href="mailto:mcarmona@sgprc.org">mcarmona@sgprc.org</a>

**Josefina Martinez, Community Outreach Specialist**

• **Parent Mentor Initiative Progress:**

Number of...	July Total	Total to Date
Referral to PMI	0	112
Parent Mentors	6	6
Waiting to be Matched	11	11
Referrals Matched	2	429
Graduates	6	204
Parents Served	27	379
Hours of Mentoring	90	10730

- **Critical Issues Forum:** During the month of July the SAE department hosted a Critical Issues Forum where our Housing Specialist, Lisa Cipres, provided a presentation on Housing Options and Resources; affordable housing, accessibility needs, provider support through SLS/ILS generic resources, building relationships with landlords and the community, and alternative options. I, as well as other SAE department specialists, were responsible for organizing and recording the presentation. Additionally, I served as a contact person for those that were interested in receiving the PowerPoint presentation. Over 140 participants attended this presentation, and the information was well received.
- **DDS Meeting:** During the month of July on 7/17, Josie attended DDS training on the topic of quarterly reporting. The presentation covered reporting requirements for SAE grants which covered reporting period, information needed on quarterly measures, supporting documents, submission of report, completion of financial reports, entering invoices, generating financial report and submission of transaction report.
- **Monthly Community Meetings:** Josie attended July’s monthly community meeting on 7/18 and presented information to the community on events occurring in the community. Information on the following was shared: Creating Leadership Among Parents workshop in August, STEM - Robot Wars program through SCRS-IL where individuals between 14-22 can build their own robot and enter it into a robot wars competition, Summer BBQ and Resource event in the city of El Monte, and Disability Fair in October.
- **Youth Leadership Summit:** On 7/20 Josie and Director, Salvador Gonzalez, attended the Youth Leadership Summit hosted by Southern California Resource Services -Independent Living (SCRS-IL) at Cal Poly. Information on the Regional Center system, how to apply for services, role of the service coordinator, preparing for transition to high school, exit IEP, exploring options post high school, getting involved with your RC. The information was well received.
- **Help Me Grow:** Josie continues to work on the Help Me Grow project which is to increase and strengthen referral pathways for early intervention and identification particularly for children in low- income communities. On 7/12 Josie attended the meet and greet with the team that would be covering for Ellen, First5 Program Officer, while on maternity leave. Josie continues to work with Amos on the project. We have put together a Resource Guide for community organizations to be familiarize with SG/PRC and how we support the developmentally disabled

community. The resource guide will have information on our catchment area, who we serve, types of services, generic resources, as well as handouts from Help Me Grow such as milestone trackers, why early child screening is important, reasons for concerns, etc. The goal of this resource guide is for medical offices, day cares, to have a guide that can help get children identified prior to the age of 5. Josie also completed a semi-annual report that was submitted on progress toward goals.

### **Amos Byun, Community Outreach Specialist**

#### **A. Promoting Service Access & Equity in Asian RC Communities**

- **Critical Issues Forum Presentation** – On 7/13/23, as a part of Critical Issues Forum, Service Access & Equity Department organized and facilitated a presentation titled of Housing Options presented by Lisa Cipres, SG/PRC Housing Specialist through remote Zoom meeting. A total of 134 participants attended the presentation.
- **Administrating Critical Issues Forum (CIF) Online Webinar Module** – On 7/26/23, Amos provided a document which contained SG/PRC OneDrive links to all of twenty (20) CIF videos created by Blue Dragon AD and twenty (20) Vimeo links for those CIF movies to SAE Director for him to manage to upload all those CIF videos on SG/PRC website. Amos managed subcontractor, Blue Dragon Advertisement, to create CIF#7-Housing Options flyers with LACC translation, and also completed administrating video recording of the forum on 7/13/23.
- **Promoting Online Training Modules: ADEPT ABA & UMCD** – Amos continued promoting ADEPT ABA and UMCD Online Modules and also Small Group Facilitation for Chinese, Korean and Vietnamese groups through Community Meetings and Asian support group meetings/workshops/events when Amos participated in the month of July 2023.
- **Person-Centered Conversation (PCC)** – In the month of July 2023, Amos had total of 3 PCCs with Korean monolingual parents. All of those three PCCs were conducted remotely through telephone calls.
- **Translation for Korean Families** – Amos reviewed and corrected all LACC Korean translations for SG/PRC Korean individuals and their families. Amos also provided Korean interpretation for consultation meetings like Dr. Osman’s Psychiatric Consultations and other meetings with SC and/or manager in July 2023.
- **DDS/CHLA PRE/POST COVID EI Participant Research** – Amos continued participating in weekly Monday Zoom meetings with CHLA Research team in the month of July 2023 to provide support on Chart Review Data Input and weekly assessments at SG/PRC on Fridays. Amos continued providing support for this research as a liaison for data sharing and also provided support for the CHLA Assessment team with other SAE DEPT staff on Fridays at SG/PRC.
- **Help Me Grow First 5 Los Angeles Project** – Amos continued providing supports for HMG project by participating in and providing input at all HMG related meetings, working on HMG data collecting and analyzing, providing support on HMG Promotora project, and contributing supports on creating SG/PRC Online-Based Universal Referral Form. Amos will continue to work

with Josie Martinez to accomplish all the HMG tasks successfully as it is planned in the HMG Workflow chart.

- **Language Access & Cultural Competency (LACC) Activities** – In July 2023, Amos continued administrating LACC funded projects, I.e., Creating Critical Issues Forum videos with five language captions, promoting SG/PRC Admissions and Assessments with Information Packets, and other activities used to be funded by SAE Grant. Amos continued reviewing and correcting Korean translations and updating Korean Glossary for further translation.

**B. Community Outreaching to Promote Service Access & Equity**

- **Participate Community Events**– Amos was invited to a Pacific Clinic Korean parent training program on 6/28/23 to present SG/PRC Admission and Assessment Department related information and other available POS service for total of 8 Korean participants through Zoom remote meeting.
- **Outreaching to Korean Community** – On 7/12/23, Amos had a meeting with Amy Lee, Pacific Clinic Korean staff to discuss organizing and facilitating periodic workshops for Korean community together starting from September 2023. Amy also invited Amos to provide SG/PRC Information table at their community drug prevention event on 8/3/23. On 7/13/23, Amos provided an Employment Case Study presentation with Linh Lee, Employment Specialist, for 65 Korean parents through Being Built Together Zoom Workshop. On 7/24/23, Amos participated in Foothill Family Duarte Advisory Committee Zoom Meeting to update SG/PRC information for 12 participants. On 7/27/23, Amos provided a presentation for Korean support group at KASEC (Korean American Special Education Center) for 10 Korean parents. On 7/28/23, Amos provided a presentation for 11 DMH LA County Korean Promoters through Zoom.
- **Community Outreaching through Mass Media** – Amos contacted KGBC AM1190 to schedule two radio shows in August 2023 to update regional center information for the Korean community.
- **Asian Pediatrician/Physician Outreaching** – Amos continued worked with Josie, Community Outreach Specialist, and LACC team to complete updating the Information Packet and creating Spanish version and revising Chinese, Korean, and Vietnamese version in August 2023.

**Nora Perez-Given, Education Specialist**

The Education Specialist provides support to regional center staff, families, and community partners in two different areas. These areas include providing support regarding educational matters for students ages 3 and up to include post- secondary school years and in the review of the limited conservatorship letters being forwarded to court.

**With regards to supports provided in educational matters**

Upcoming trainings Nora will provide to SG/PRC staff:

August 18 & 25	Options for Resolving Disagreements regarding Special Education
September 15 & 22	Limited Conservatorship and the role of Regional Center
October 20 & 27	Addressing Behavioral and Mental Health Needs via IEP
November 3 & 10	Assistive Technology and IEP's

Upcoming trainings Nora will provide to Parents/Caregivers

August 24	Options for Resolving Disagreements Regarding Special Education
September 28	Understanding IEP Meetings
October 26	Effective Communication in the IEP Process
November 2	IEP's Transition Planning for Life After High School

**Meetings related to supporting individuals with their education:**

Consults completed	25
School Meetings attended. (IEP's/504/ SST/Resolution type meetings)	1 (summer period for schools)

**Presentations/Trainings/Outreach/Networking Completed**

**July 14 (9am-11am)- Angie Luu, Early Childhood Developmental Specialist and Nora Perez-Givens, Education Specialist attended the virtual monthly IDEA Managers Meeting-** This meeting allows for IDEA Specialist/ Educational Specialist/ Specialist focused with Early Start throughout California Regional Centers to network, share ideas and work together to assist regional center families with educational needs including transitional matters from Part C (early intervention services) to Part B (ages 3-21).

**July 14 (11-3pm)- Participated in the Backpack event hosted by SG/PRC-** Was available to answer general education related questions including how to schedule consults and informed participants of the upcoming parent trainings related to education.

**July 21 (11-12pm) - Provided virtual training to SG/PRC staff about the topic of “School Discipline-Rights of Students with Disabilities”-** Participants at this training learned about: School Code of Conduct- students with IEP's/504 plans; how schools typically handle behaviors; suspension- what it can look like; If suspension happens, what parents should do; Definition of suspension and expulsion; Protections/Rights of suspension/expulsion for students with IEP and 504 plans including manifestation determination review/outcomes/next steps; Police at Schools and what students do's and don'ts and generic resources regarding this topic. There was a total of 32 participants. Note: The July 28<sup>th</sup> schedule training for this topic for staff was cancelled and will be rescheduled in August 2023.

**July 26 (1pm-2:30pm)- Participated in the virtual “School Resource Deputies (SRD's) Roundtable” meeting hosted by Civilian Oversight Commission as a community member organization.** The Civilian Oversight Commission is currently working on getting input from community members as the new contract with the Sheriff Department is being drafted for oversight of all schools within Los Angeles County. The Education Specialist attended to provide input from a community organization that supports individuals with developmental disabilities. Discussions included: SRD's issues for community; student safety; concerns from parents and community; and contracts/law enforcement.

**July 27 (4:30pm-6pm) – Provided virtual training to Parents about the topic of “Bullying & Harrassment”.** Participants at this training learned about: Definition of Bullying and types; Protected Class- disabilities/bullying; laws that apply to bullying; definition of harassment; laws that apply to disability harassment; Why schools have an obligation to address bullying/harassment; Difference between bullying/harassment; Signs that may point to bullying/harassment; What can

parents do to advocate for their student; how can regional center support; and generic resources related to this topic. There was a total of 5 participants at this training.

**With regard to supports provided regarding limited conservatorship matters**

Reviewed a total of 10 limited conservatorship letters from service coordinators before letters can be forwarded to the court for filing. Consultations and training are provided to staff as needed regarding the completion of limited conservatorship letters or address staff inquiries related to the topic of limited conservatorship.

**Tiffany Loong and Luz Rodriguez-Uribe, Language Access and Cultural Competency Specialists**

LACC Specialists Luz & Tiffany arranged for interpretation for several meetings and trainings including the Monthly SDP Meet & Greet and LVAC were set up for the SDP units. Arrangements were also made for interpretation for the monthly Board of Director’s meeting in the languages: Spanish, Chinese and ASL. Interpretation was also provided during the monthly SGPRC Community Meeting in the following languages: ASL, Spanish, Mandarin Chinese, Korean & Vietnamese. Interpretation was also provided in Spanish & Chinese during IEP training by SGPRC Education Specialist. Several documents were translated into the threshold languages; those documents included the Critical Issues Flyer on Deaf and Hard of Hearing Resources, a response letter from the Manager of Appeals and Resolution; Forms for early Start Department, Chinese Medical Records, a residential agreement form and ARM rate page and a survey for Help me Grow. LACC continues to oversee the funding of the Language Line for the use of all of SGPRC staff. In June 2023 SGPRC staff used the Language Line with more frequency totaling an amount of \$1362.61. Luz and Tiffany continue to oversee the tracking of all translation and interpretation invoicing and ensure vendors receive timely payment.

	July 2023	Total To date
Translations	23	147
Interpretations	24	128
Language Line Usage	\$1,362.61(June 2023)	\$ 21,166.02

• **LACC Surveys**

Luz and Tiffany have completed 16 listening sessions in June and this month are focusing on getting more families to fill out the online surveys. We pushed the surveys out to our families via Everbridge message system. So far, we have received a total of **68** surveys. The Independent Consultant “Bridging Voice” is working on analyzing the survey and listening sessions right now. We are expecting a report from the consultant next month to share with the Executive Team.



• **Outreach Event:**

Tiffany participated in the SG/PRC Backpack event together with SAE department to promote SG/PRC and its services. About 200 families participated in this event. Tiffany distributed fliers of Coffee with Directors, PMI, Critical Issue Forums, Education Training for parents etc.



• **Equity Partner Collaboration:**

Tiffany attended CPAD (Chinese Parents Association of the Disabled) Quarterly meeting. CPAD is doing a series of parent and client training. The meeting reviewed the past workshop and asked feedback from the community. The next workshop will be about financial planning. Tiffany provided some financial planning resources to CPAD.

• **Case management support and Bridging Family back to Case Management:** Luz and Tiffany continue to provide support to SC in terms of finding translation/interpretation resources or need to look for SG/PRC translated materials. Families also reach out to Luz and Tiffany when their SCs are on leave or not available. Luz and Tiffany will provide support, contact covering managers and bridge the family back to SCs when they return.

	July 2023	Total to Date
Case Management Support	4	17
Bridging Family	4	17

• **Cultural Sensitivity Training**

LACC team met with Tyrone Botelho from CircleUp to provide some insight on past Cultural Sensitivity Trainings that have been presented to SGPRC staff. The LACC team is working toward preparing a schedule to ensure all SGPRC staff are assigned to sessions that are set to begin April 2024.

- **LACC Budget Re-allocation**

Luz and Tiffany continue to monitor LACC grant budget and make changes according to DDS direction. We met with DDS to add a new budget line for the Cultural Sensitivity Training and move funds to cover the cost. We will submit the changes via GrantVantage and get approval from DDS.

**Maria Vargas and Wendy Hemminger, Foster Grandparent/Senior Companion Program Managers of North and South**

**North:**

Volunteers: 45

Individuals Served: 46

Total Hours Served: 3,385

For the month of July, we have 23 Senior Companions serving at day program sites serving a total of 46 individuals. In July Foster Grandparent volunteers are not serving at school sites due to the summer closures. On 7/21, we held our monthly in-service training at the Regional Center. Two new volunteers joined the program this month. Loretta as a Foster Grandparent and Aniceta as a Senior Companion. They will complete their pre-service training as required by AmeriCorps prior to serving at their assigned sites. There are 2 more potential volunteers that will be interviewing next month for a position in the Senior Companion Program. We continue our recruitment efforts and our flyer has been distributed to sites as well as volunteers to share in their community. Program Manager provided training and updates on the updated volunteer handbook. There were several DDS policies which were noted in the updated handbook, and which will be implemented effective 07/01/2023.



Volunteers at celebrating 4<sup>th</sup> of July at Christ The King (Left to Right):  
Leonora, Donata, Nerissa, Asuncion, Edita

**Jessica Wilson, Deaf and Hard of Hearing Specialists:**

Providing support to SGPRC's Deaf and Hard of Hearing community by developing staff trainings, securing generic resources, assisting with resource development, attending IPP & IDT meetings, vendor and community outreach and collaboration with sister Regional Centers to further develop role.

**Deaf and Hard of Hearing Specialist Collective Meetings:**

Monthly meeting with DDS, ARCA and statewide Deaf Specialists on July 12<sup>th</sup>. Discussed upcoming initiatives for 2023 including planning for: support groups for DHH, Quality assurance for service providers who use ASL, training for direct service providers and more.

Meeting with SoCal specialists to discuss local resources and collaborate on a support group for DHH.

**Outreach to Community Partners:**

During the month of June, Jessica secured a presentation by the Pacific ADA Center which will be held on October 5<sup>th</sup>, 2023. This presentation will teach the community and Regional Center staff about effective communication and the rights of a deaf/Hoh person. Jessica visited the Pasadena Hear Center and Audiology department. Jessica also met with Sorenson Communication to install a video phone for public use as well as an on-demand video interpreting service to support the DHH community. Jessica presented at the monthly community meetings to promote training and inform the community of her role. Jessica made connection to the parent's place iPad lending library to collaborate on communication applications.

**IDT meetings/SC consultations/In house support/Communication assistance:**

In July, Jessica worked with the Specialized Services department to further develop deaf and hard of hearing criteria for caseload transfers. She also collaborated with the education specialist to develop a navigating the education system for DHH children training and resources. Jessica coordinated and prepared flyers for a strategic planning session for DHH community. Jessica also disseminated flyers to the community and staff for upcoming training. Jessica aids with securing appropriate interpretation for various trainings as well as quality assurance.

**Upcoming Projects and Miscellaneous:**

Coffee listening session for DHH community (August 2<sup>nd</sup> 2023), Strategic Plan Listening Session (August 17<sup>th</sup> 2023, CDER and IPP technical support training (Fall 2023), Critical Issues Forum Training: Deaf and Hard of Hearing Resources (August 17<sup>th</sup> 2023), Person Centered Planning Training (Fall 2023) DHH Support Group (September 2023) , ADA Training on Effective Communication (October 5<sup>th</sup> 2023.)

**Yaned Busch and Jessi Romero, Manager of Specialized Services I and II**

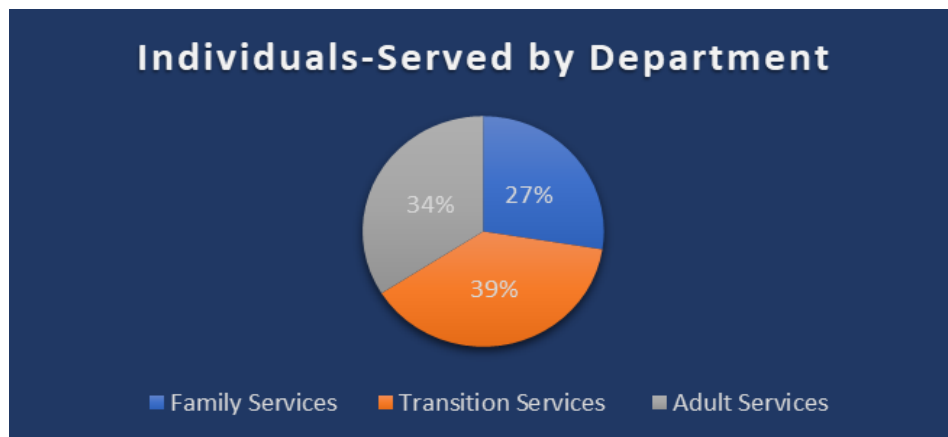
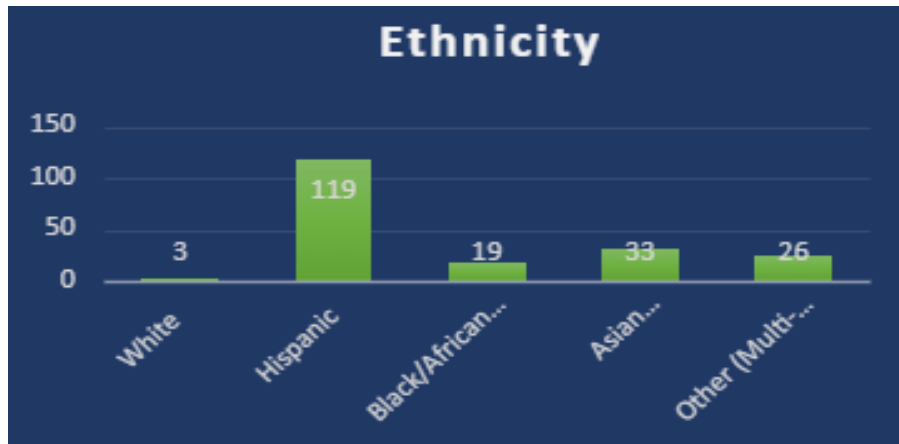
**Enhanced Service Coordination**

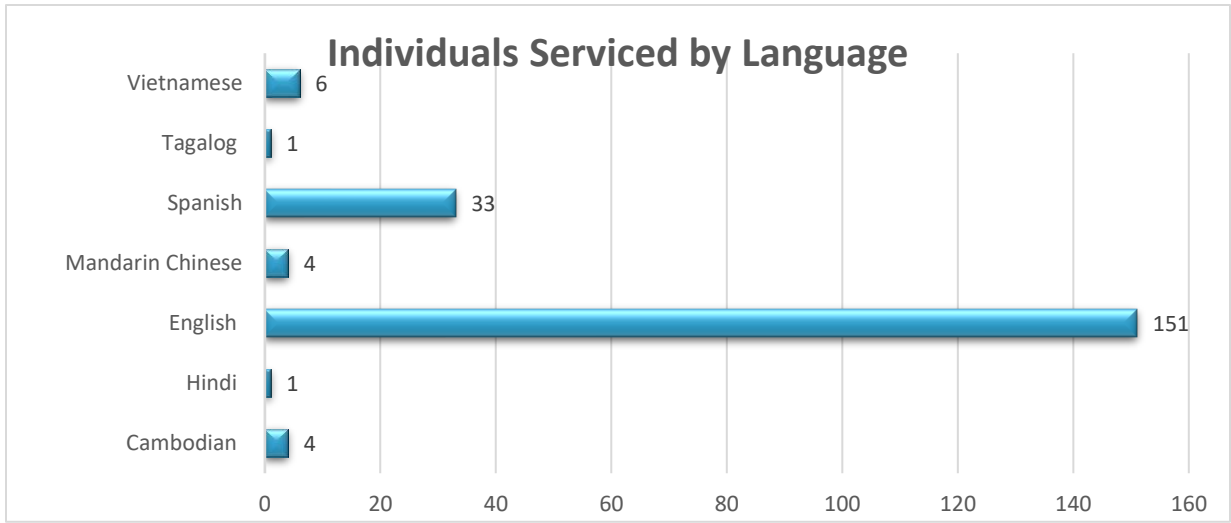
The Budget Act of 2021/2022 allocated funding for Enhanced Service Coordination (ESC) with a specific caseload ratio of 1 service coordinator (SC) to 40 individuals in underserved communities with low and no purchase of service (POS). ESC SCs strive to improve accessibility to services to underserved and diverse communities. With smaller caseloads, specially trained SCs provide focused support and increased service coordination to the individuals served and their families.

**The outcome of Enhanced Supports Service Coordination**

ESC SCs provide an array of services of generic resources and SG/PRC-funded services. The primary role of the ESC SC is to provide individuals served and their families training opportunities to understand their diagnosis, the regional center system, the role of their service coordinator, the IPP process, and SG/PRC’s various service delivery models - Traditional Funding services, Participant Directed services, and Self-Determination Program.

For the second quarter April to June 2023, the expenditures authorized for 200 individuals served under Enhanced Supports totaled \$334,978.38. This reflects the allocation of resources to support the needs and goals of the individuals receiving ESC services.



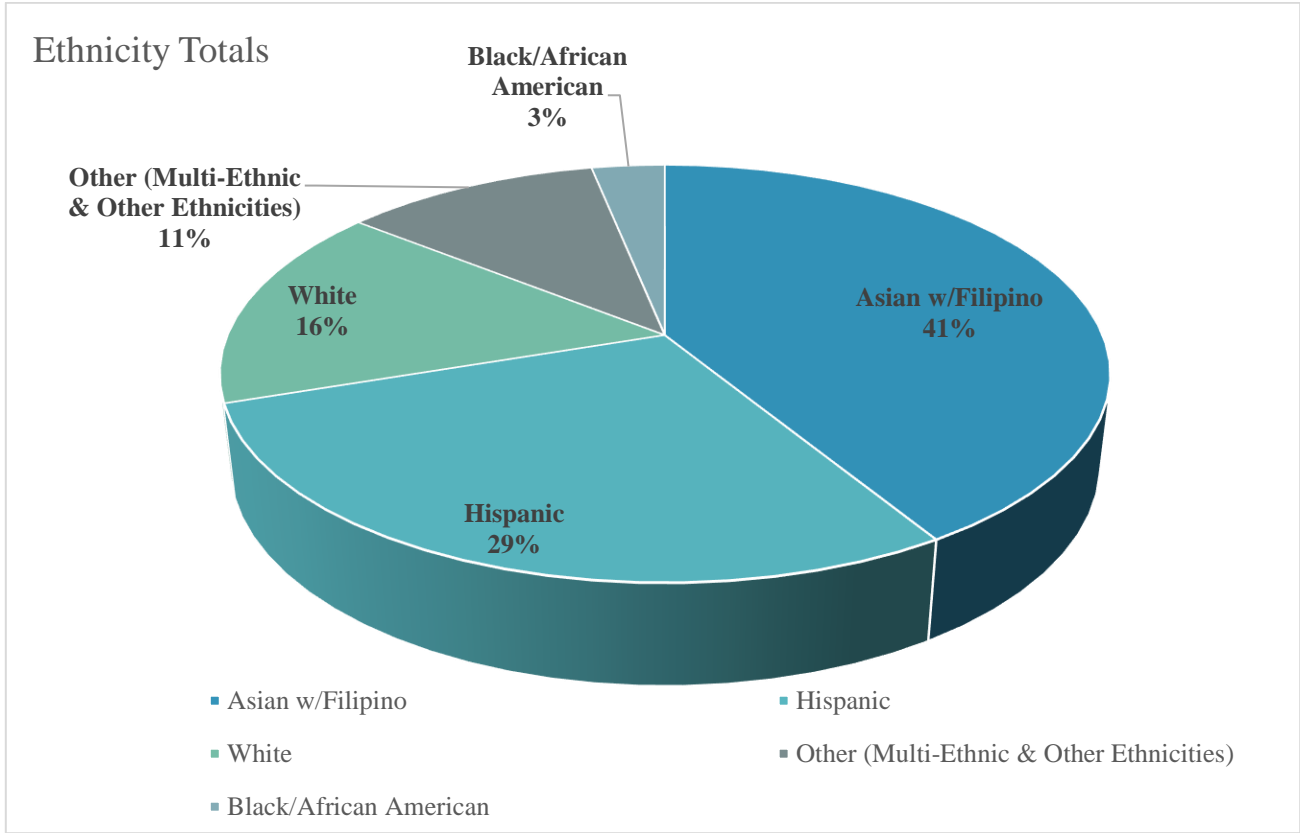


**Self-Determination Program:**

As of July 31, 2023, SG/PRC successfully enrolled 126 participants into the Self-Determination Program (SDP). SDP is an alternative funding model to traditional services and became accessible to all regional center clients on July 1, 2021. SG/PRC SDP Team develops and promotes training opportunities to further enhance the implementation of SDP for all individuals served by SG/PRC. Additionally, SDP Team aims to bridge any disparities for underserved communities. Training and support groups are offered in English, Spanish, Chinese, American Sign Language (ASL), and other languages, as needed. Below you will see data on enrolled cases in SDP as of 7/31/2023. Charts below depict data collected by diagnosis, language, and ethnicity,

Diagnosis	Total	Percentage
Autism	76	60%
Intellectual Disability	34	27%
Cerebral Palsy	9	7%
Epilepsy	6	5%
Other	1	1%
Grand Total	126	100%

Language	Total	Percentage
English	77	62%
Asian w/Filipino	31	23%
Spanish	16	13%
American Sign Language	2	2%
Grand Total	126	100%



Below you will see the Table: SG/PRC Fact Sheet, showing data on individuals served by diagnosis and ethnicity as of 06/1/2023.

SG/PRC Fact Sheet			
<u>Clients by Diagnosis</u>			
	(Duplicate Count)	<u># of Clients</u>	<u>%</u>
Autism		5,714	44%
Cerebral Palsy		1,392	11%
Epilepsy		1,832	14%
Intellectual Disabilities		7,895	61%
Other Dev. Disabilities		1,130	9%
<u>Clients by Ethnicity</u>			
Asian w/Filipino		2,073	12%
African American		773	5%
Multi-Cultural		1,387	9%
Native American		23	0%
Other & Unknown		513	3%
Polynesian/Pacific Islands		23	0%
Hispanic		9,101	56%
White		2,242	14%

Below you will see the Table: SG/PRC individuals served in SDP by department as of 06/1/2023.

Dept	Total	Percentage
Adult	52	41%
Family	41	33%
Transition	33	26%
Grand Total	126	100%

**DDS Meetings and Trainings**

SG/PRC SDP-Team attends bi-monthly meetings with DDS for further guidance of DDS directives and to discuss progress in the SDP service delivery model. The SDP Team also participates in quarterly SDP Statewide Meetings.

**Additional Trainings by SDP Team**

The role of the SDP team is to provide ongoing training and support to SG/PRC staff in navigating through the SDP process. Training is delivered via 1:1 support with budget and spending plan meetings, revising spending plans, training Independent Facilitators on SG/PRC system, attending meetings to support families in understanding the role of the Independent Facilitator and/or FMS, and attending meetings to support with SDP-IPP. The team receives daily calls from SG/PRC staff and daily emails via the SDP Workgroup email system requesting support with the SDP process. These calls vary from assisting SC with access to SDP material, training on the SDP process, and/or general information in understanding the SDP process, how to explain the SDP process to the individuals served; and accessing SDP material. The SDP team also hosts weekly SDP clinics and monthly Learning Loft training. Specialized Services (SPS) Managers also host monthly Manager Collaboration Meetings with SG/PRC Managers to review DDS directives and SDP trends. SPS Managers present SDP updates and promote training opportunities, support groups, and training tools at the monthly Vendor Meetings, Community Meetings, and the Board Advisory Committee for Individuals Served and Their Families. Including attendance for the DDS bi-monthly meetings with DDS SDP Manager and staff.

Through all these meetings and trainings, we have collected data about families that are interested in learning more about SDP and potentially enrolling in SDP Caseload. Currently, 71 families are interested. The tables below show the current interesting cases by diagnosis, language, and ethnicity.



Ethnicity by DDS	Total	Percentage
Hispanic	25	35%
Other (Multiethnic & other ethnicities)	15	21%
Asian (w/Filipino)	12	17%
White	12	17%
Black/African American	7	10%
Grand Total	71	100%

Diagnosis	Total	Percentage
Autism	46	65%
Intellectual Disability	14	20%
Cerebral Palsy	7	10%
Epilepsy	4	6%
Grand Total	71	100%

Language	Total	Percentage
English	58	82%
Spanish	4	6%
Korean	2	3%
Mandarin Chinese	2	3%
Arabic	1	1%
Amharic	1	1%
Asian Indian	1	1%
Cantonese Indian	1	1%
Asian Indian	1	1%
Grand Total	71	100%



# Self-Determination Implementation Funds

2021-2022 Self-Determination Program Implementation Funds- Special Projects  
**\$77,520.00**

Project Name	Provider	Contact Person	Brief Description	Contract Dates	Contract Cost
The Waiting Room	Education Spectrum	Cathy Gott & Julie LaRose	SDP Support Group	7/25/2022 to 3/15/2024	\$20,832.00
Technology for SDP	Parents' Place	Elena Sanchez	Technology assistance to SDP families	7/1/2023 to 6/30/2024	\$39,543.00
FMS Training Series	Aveanna	Olivia Gonzalez	How to be an SDP employer	9/1/2022 to 8/31/2024	\$17,145.00
				<b>TOTAL</b>	<b>\$77,520.00</b>

**The SDP Training Series: The Financial Management Service (FMS)**

SDP Team partnered with Aveanna to develop the SDP Training Series: The Financial Management Service (FMS). A series of 4 sessions were conducted to review the role of the FMS and to further empower the participant as the SDP employer. The Training Series: FMS is offered in English, Spanish, Chinese/Mandarin, and other languages such as American Sign Language (ASL).

The SDP team continues to host the monthly SDP Meet and Greet for participants, their families, Independent Facilitators, and FMS providers. The SDP team offers training on current SDP trends, disseminates information on DDS directives, and highlights success stories with SDP. These stories are shared directly by the SDP participants. The SDP Meet and Greet is held every 2<sup>nd</sup> Tuesday of the month at 5:00 p.m.; thereafter, the SDP Team attends the SDP Local Voluntary Advisory Committee (LVAC) meetings at 6:00 p.m. In collaboration with the LVAC, the SDP team reviews best practices, effective training material, implementation concerns, systemic issues, and opportunities to enhance the SDP program.

**Technology for SDP**

In collaboration with Parents’ Place, the project “Technology for SDP” officially started on July 1, 2023. Parents’ Place will purchase all equipment needed in July and begin accepting referrals on August 1, 2023. The SDP team will be meeting with Elena to determine the referral process and flyer

information. The team will begin to advertise it at our monthly community meetings and to our service coordinators.

**FMS Training Series**

The SDP 4-week Training Series: The Financial Management Services presented by Aveana is scheduled to begin their final 4-week series on Monday, October 2, 2023, at 4:00pm in English and Wednesday, October 4, 2023, in Spanish. Each module will provide a training segment on the role of the SDP Financial Management Agency and your role as the SDP Employer. The training is followed by a 1-hour clinic to ask any questions or to receive further clarification.

2022-2023 Self-Determination Program Implementation Funds-Special Projects  
**\$93,152.28**

Project Name	Provider	Contact Person	Brief Description	Contract Dates	Contract Cost	Balance
						<b>\$93,152.28</b>
SDP Training and Coaching Services	Healed Women Heal	Tracy Evanson	Supplemental training to SDP orientation	8/1/2023 to 3/15/2025	\$30,960.00	\$62,192.28
SG/PRC SDP Video Voice Overs	Education Spectrum	Cathy Gott	SDP training video voiceovers	Approved; pending contract	\$30,800.00	\$31,392.28
					Balance	\$31,392.28

**SDP Training and Coaching Services**

Training will be provided by Healed Women Heal

- This training is a supplement to SDP orientation. Many of our families require additional training after attending the SDP orientation.
- The training will focus on bridging the gap of understanding the SDP enrollment process. Many families complete the orientation and find themselves having more questions about the SDP process.
- The participants will increase their understanding of SDP which will further empower them to manage their relationships with their Independent Facilitators, the Regional Center, and the financial management services.

### **Marlene Alvarez and Yvette Espinoza, Participant Choice Specialists (PCS)**

The focus of the PCS is to provide outreach and training for staff and community members. They support SG/PRC staff and families served to gain an understanding of and access Participant-Directed Services and the Self-Determination Program. The Participant Choice Specialists are the central point of contact for staff and the community for support, training, and advocacy for individuals accessing these two programs. They collaborate with multiple departments within the agency including Client Services, Community Services, and Accounting. They also engage with the Department of Developmental Services (DDS) by providing monthly information and attending bi-monthly meetings. As needed, they engage in Person-Centered planning meetings with individuals, families, and independent facilitators. They also participate in the development, review, and certification of individual budgets, review spending plans, and Individual Program Plans.

**Case-management Support:** The Participant Choice Specialists hold a weekly 1:1 coaching session with staff known as the SDP Clinic, where service coordinators sign up and can ask case-specific questions. The SDP Clinic is held every Tuesday in the afternoons, except the 2nd Tuesday of the month. They also hold staff group training through the Self-Determination Program (SDP) & Participant Directed Services (PDS) Learning Loft held the 3rd Thursday of the month at two different times to learn about the programs and ask general questions. The Self-Determination team also meets on a weekly basis or as necessary to disseminate information from DDS and discuss ways to streamline the process for all parties. Additionally, managers may invite Participant Choice Specialists to attend their unit meetings for additional training.

**Community Support:** Participant Choice Specialists participate in quarterly Statewide meetings related to the Self-Determination Program. They meet with the rest of the Regional Centers alongside the Association of Regional Center Agencies (ARCA). They also attend and participate in monthly Self-Determination Community meetings such as the SDP Meet and Greet and Local Volunteer Advisory Committee held every 2nd Tuesday of the month. Lastly, they meet with DDS bi-monthly for updates and to share current trends within the Self-Determination Program.

### **Additional SG/PRC training/presentations attended:**

- In July, the PCSs' presented a training on an overview of the SDP Spending Plan to managers. There were approximately 18 managers in attendance.
- The PCS' presented the SDP Spending Plan overview training to case management through the SDP/PDS Learning Loft. There was a total of 36 service coordinators in attendance.
- The PCS' attended the SG/PRC backpack event where they shared flyers on SDP as well as contact information with community members.

### **Upcoming Events:**

- The SDP team will be attending the upcoming Coffee with the Director event scheduled for August 2, 2023, and August 3, 2023. This will be an opportunity for the community to engage with SGPRC leadership, gain knowledge in accessing services and ask questions.
- The PCS's will continue with their monthly staff training through the SDP Learning Loft and 1:1 coaching session through the SDP Clinic on Tuesdays.

## Specialized Services Unit I Contact Information

Name	Title	Phone	Email
<b>Yaned Busch</b>	Specialized Services-Special Projects Manager	(909) 710-8637	<a href="mailto:ybusch@sgprc.org">ybusch@sgprc.org</a>
<b>Yvette Espinoza</b>	Participant Choice Specialist-Systems Analyst	(909) 710-8643	<a href="mailto:yespinoza@sgprc.org">yespinoza@sgprc.org</a>
<b>Rhea Chu</b>	Self-Determination Program Service Coordinator	(909) 710-8641	<a href="mailto:rchu@sgprc.org">rchu@sgprc.org</a>
<b>Brianne Espineli</b>	Self-Determination Program Service Coordinator	(909) 710-8635	<a href="mailto:bespineli@sgprc.org">bespineli@sgprc.org</a>
<b>Luis Macedo</b>	Deaf and Hard of Hearing Service Coordinator	(909) 710-8657	<a href="mailto:lmacedo@sgprc.org">lmacedo@sgprc.org</a>
<b>Michela Walker</b>	Enhanced Supports- Service Coordinator	(909) 710-8660	<a href="mailto:mwalker@sgprc.org">mwalker@sgprc.org</a>
<b>Arturo Ramirez</b>	Enhanced Supports- Service Coordinator	(909) 710-8659	<a href="mailto:aramirez@sgprc.org">aramirez@sgprc.org</a>
<b>Marisela Perez</b>	Enhanced Supports- Service Coordinator	(909) 710-8634	<a href="mailto:mperez@sgprc.org">mperez@sgprc.org</a>

## Specialized Services Unit II Contact Information

Name	Title	Phone	Email
<b>Jessi Romero</b>	Specialized Services-Special Projects Manager	(909) 710-8651	<a href="mailto:jromero@sgprc.org">jromero@sgprc.org</a>
<b>Marlene Alvarez</b>	Participant Choice Specialist-Systems Analyst	(909) 710-8469	<a href="mailto:malvarez@sgprc.org">malvarez@sgprc.org</a>
<b>Kimberly Lau</b>	Self-Determination Program Service Coordinator	(909) 710-8646	<a href="mailto:klau@sgprc.org">klau@sgprc.org</a>
<b>Brenda Leon</b>	Self-Determination Program Service Coordinator	(909) 710-8649	<a href="mailto:bleon@sgprc.org">bleon@sgprc.org</a>
<b>Silvia Moniot</b>	Deaf and Hard of Hearing Service Coordinator	(909) 710-8467	<a href="mailto:smoniot@sgprc.org">smoniot@sgprc.org</a>
<b>Breanna Camara</b>	Enhanced Supports- Service Coordinator	(909) 710-8468	<a href="mailto:bcamara@sgprc.org">bcamara@sgprc.org</a>
<b>Gabriella Leon</b>	Enhanced Supports- Service Coordinator	(909) 710-8466	<a href="mailto:gleon@sgprc.org">gleon@sgprc.org</a>

## 2022-23 SG/PRC SAE Grant Equity Partners

### Regional Center Recommendations and Plan to Promote Equity

Organization Name/Project	Project Description/Contact Information	Population Focus/Language
<b>Access Nonprofit Center</b>	Increase intervention services & supports for black babies in NICU & clinical settings. <b>Contact: Ardena Bartlett;</b> <a href="mailto:ardenab@accessnonprofit.org">ardenab@accessnonprofit.org</a>	African American (English)
<b>Being Built Together</b> Community Connector Services for Korean-Speaking Families	Community connector program to expand services access for Korean-speaking families. <b>Contact: Jinsook Baek;</b> <a href="mailto:contact@bbtus.org">contact@bbtus.org</a>	Korean (Korean)
<b>Children's Hospital Los Angeles</b>	Pediatric navigator project for Native American and multi-racial families <b>Contact: Dr. Mirzaian, Christine;</b> <a href="mailto:cmirzaian@chla.usc.edu">cmirzaian@chla.usc.edu</a>	African American, Cambodian, Chinese, Filipino, Hispanic, Hmong, Indian, Japanese, Korean, Mien, Native American, Pacific Islander, Slavic, Vietnamese.
<b>Chinese Parents Association for the Disabled</b> Future Planning for Chinese Caregivers & Self-Advocates	Future planning & advocacy training for Chinese aging caregivers & self-advocates <b>Contact: Leck Lee,</b> <a href="mailto:leck501@yahoo.com">leck501@yahoo.com</a>	Chinese (Cantonese, Mandarin, English)
<b>East Los Angeles Family Resource Center &amp; Heluna Health</b> Heluna Health SAE 22-23	Launch a community of practice with a focus on Black/African American community access and equity issues. <b>Contact: Maria Rangel,</b> <a href="mailto:mrangel@helunahealth.org">mrangel@helunahealth.org</a>	African American (English)
<b>Familias First</b> Creating Leadership Among Parents	Implement parent leadership workshops to empower Hispanic families. <b>Contact: Victor Campos,</b> <a href="mailto:vcampos@familiasfirst.com">vcampos@familiasfirst.com</a>	Hispanic (English, Spanish)
<b>Seesaw Communities, Inc</b> Starting Pathways to Employment	Cultural pathway for competitive employment for self-advocates in the Korean community. <b>Contact: Rachel Lee,</b> <a href="mailto:rllee@thesec.us">rllee@thesec.us</a>	Korean (Korean)
<b>Special Needs Network</b> Culturally Diverse Behavior Technician Apprenticeship Program	Apprenticeship program to train and mentor culturally diverse ABA service providers for African American and Hispanic children. <b>Contact: Carolina Gonzalez,</b> <a href="mailto:carolina@snnla.org">carolina@snnla.org</a>	African American, Hispanic (English, Spanish)
<b>USC UCEDD</b> <b>Children's Hospital Los Angeles</b> Peer-Mentorship & Technical Assistance for Parent & Self Advocate Led CBOs	Peer mentor program to provide technical assistance for CBOs to collaborate and share resources. <b>Contact: Olga Solomon,</b> <a href="mailto:solomon@usc.edu">solomon@usc.edu</a>	African American, Hispanic, Native American, Pacific Islander (English, Spanish)
<b>Vietnamese Parents with Disabled Children Association</b> Navigating Services & Future Planning for Vietnamese Aging Caregivers	Support aging caregivers from the Vietnamese community with culturally competent training and social networking. <b>Contact: Tien Nguyen,</b> <a href="mailto:tienVPDCA@gmail.com">tienVPDCA@gmail.com</a>	Vietnamese
<b>Wayfinder Family Services</b> Early Intervention Family Navigator	Early Intervention NICU navigators applying trauma informed approach in Los Angeles & Ventura counties. <b>Contact: Faith Cardenas,</b> <a href="mailto:fcardenas@wayfinderfamily.org">fcardenas@wayfinderfamily.org</a>	African American, Chinese, Filipino, Hispanic, Native American, Pacific Islander



**S**AN GABRIEL/POMONA  
REGIONAL CENTER

**Advisory Committee for Individuals Served and Their Families**

Wednesday, September 27, 2023 at 6:00 p.m.  
Videoconference Meeting

**ZOOM Meeting ID: 191 486 135**

**Password: 681356**

**Committee Members:**

**Staff:**

Jaye Dixit, Chairperson  
Phillip Loi, Co-Chairperson  
Mary Soldato  
Herminio Escalante

Flor Tolley  
Jessica Porter  
Ricardo Centeno  
Preeti Subramaniam

Jesse Weller  
Lucina Galarza  
Daniela Santana  
Hortencia Tafoya  
Rosa Chavez  
Erika Gomez

<b>AGENDA</b>		<b>ACTION</b>
<b>6:00 – 6:05</b>	<b>CALL TO ORDER</b> Jaye Dixit, Chairperson	None
	<ul style="list-style-type: none"> <li>• Roll Call</li> <li>• Review Agenda</li> <li>• Minutes of August 23, 2023</li> </ul>	<b>Quorum</b>
		Info
		<b>Consent</b>
<b>6:05 – 6:10</b>	<b>Public Input</b>	Info
<b>6:10 – 6:40</b>	<ul style="list-style-type: none"> <li>○ <b>Special Presentation</b> – Clinical Services and Clinical Services/Introduction to Team &amp; Overview – Hortencia Tafoya, Director of Clinical Services</li> </ul>	Info
<b>6:40 – 6:45</b>	<b>Future Training Topics</b> <ul style="list-style-type: none"> <li>○ October 25, 2023 – Person Centered Services Planning Overview</li> <li>○ December 13, 2023 – Equity and Cultural Humility</li> </ul>	Info
<b>6:45 – 7:00</b>	<b>Updates and Information by SG/PRC</b> <ul style="list-style-type: none"> <li>• Regional Center Services Updates– <i>Daniela Santana &amp; Lucina Galarza</i></li> <li>• Self Determination Advisory - Meetings &amp; Updates - <i>Yaned Busch, Jessi Lagos</i></li> </ul>	Info

**SAN GABRIEL/POMONA REGIONAL CENTER  
DEVELOPMENTAL SERVICES, INC.**

**Minutes of the Meeting of the**

**Advisory Committee for Individuals Served and Their Families**

**August 23, 2023**

A regular meeting of the Advisory Committee for Individuals Served and Their Families was held on Wednesday, August 23, 2023. The following committee members were present at said meeting:

**PRESENT**

Jaye Dixit, Chair  
Phillip Loi, Co-Chair  
Richard Centeno  
Preeti Subramaniam  
Mary Soldato  
Flor Tolley  
Herminio Escalante

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Director, Community Services  
Daniela Santana, Director, Client Services  
Tim Travis, Assoc. Director of Comm. Services  
Hortencia Tafoya, Director, Clinical Services  
Rosa Chavez,  
Yaned Busch, Manager, Specialized Services  
Jessie Romero, Manager, Specialized Services  
Edith Aburto, Manager, Family Services  
Helen Martin, Manager, Family Services  
Jaqueline Arambula, Manager, Client Services  
Willanette Steward/Satchell, Executive Assistant  
Erika Gomez, Exec. Assistant – BOD & RDDF

**ABSENT:**

Jessica Porter

**GUESTS:**

Sam Yi  
Wendy Lai  
Nada Saleh

**ITEMS DISCUSSED**

**CALL TO ORDER**

Preeti Subramaniam, Chairperson, called the meeting to order at 6:02 pm.  
A quorum was not established.

The minutes of the July 26, 2023 meeting were reviewed and approved with one correction: The Chairperson's name is to be changed to Jaye Dixit.

**M/S/C (Soldato & Subramaniam) Minutes from the meeting were approved by the committee with the correction.**

**SPECIAL PRESENTATION – “Family Services”** Presented by Rosa Chavez, Associate Director of Family Services (FS) and Managers of FS Enhanced Service Coordination (ESC)



- Introduction of the team
- The mission
- Focus of Family Services Units (ages 3-14)
- Service Coordination
- Family Services POS (ages 3-14)
- Additional resources and tools
- Contact information

### **Future Training Topics:**

- September 27, 2023 – Clinical Services – Hortencia Tafoya, Director of Clinical Services and Clinical Services/Introduction to Team & Overview
- October 25, 2023 – Person Centered Services Planning Overview
- December 13, 2023 – Equity and Cultural Humility”

### **Updates and Information by SG/PRC Staff<sup>9</sup>**

Staff shared updates on the following:

- SG/PRC continues to recruit and work to meet the 1:40 caseload ratio for 2-5 year olds
- Staff are preparing for the big performance measure. Staff have been trained to be trainers, a performance measure requirement.
- Coordinated Family Support Services – 31 service providers are interested in providing this service and 8 have completed their program design. This program focuses on 18+ individuals who reside in the natural home.
- CRDP Survey – This survey is on the SG/PRC website and the community, service providers, individuals served & their families and staff have been encouraged to fill it out. It’s to identify what needs need to be addressed. The survey is available in several languages.
- Self Determination
  - As of July 31, 2023, there are 126 individuals served by SG/PRC in the program and 75 more families are interested in enrolling.
  - Staff continue to assess the training needs in the community and to host clinics and trainings. Managers are collaborating in meetings to review the directives from DDS.
  - The Parents’ Place is accepting referrals for families who need training in technology.
  - The SDP Team continues to provide supports and training opportunities.
  - Staff continue to:
    - ✓ promote The Waiting Room
    - ✓ remind the community of the meet and greet events.

- ✓ remind the community of the live SDP orientations.

**PUBLIC COMMENT:**

None

**ADJOURN**

Chairperson, Jaye Dixit, adjourned the meeting.

The next Advisory Committee for Individuals Served and Their Families meeting is scheduled for Wednesday, September 27, 2023, via videoconference at 6 P.M.

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
VENDOR ADVISORY COMMITTEE MINUTES**

**September 7, 2023**

The following committee members attended said meeting:

**PRESENT:**

Cris Schlanser, Chairperson  
Jay Smith  
Theresa Jones Zarour  
Cristina Torres  
Sharon Ehrig  
Charmayne Ross  
Brenda Baldeon  
Kelly Privitt  
Ookie Voong  
Christina Buth  
Valerie Donelson  
Jeanette Cabrera

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Executive Deputy Director  
Dara Mikesell, Chief Financial Officer  
Rosa Chavez, Associate Director, Family &  
Transition Services  
Tricia Vannucci, Associate Director, Adult &  
Residential Services  
Tim Travis, Associate Director, Community  
Services  
Jaime Anabalon, Manager, Quality Assurance  
Erika Gomez, Exec. Assistant – BOD & RDDF

**MEMBERS ABSENT:**

Jose Meraz

---

---

**RECOMMENDED ACTIONS**

**THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:**

None

---

---

**A. CALL TO ORDER**

Cris Schlanser, Chairperson, called the meeting to order at 10:05 a.m. A quorum was established.

The minutes of the meeting on August 3, 2023, were reviewed and approved.

**M/S/C (Ehrig & Jones Zarour) The committee approved the minutes.**

## **B. MOST PRESSING CONCERNS FOR SERVICE PROVIDERS**

There is an increase of COVID-19 positive cases.

## **C. VENDOR CATEGORY REPORTS**

### **Adult Programs**

*Vocational – (1 Vacancy)* Cristina Torres is planning to follow up with the Department of Rehabilitation about the incentive they offer for staff trainings. She also reminded those attending that there is a vacancy in the “Vocational” category in the committee.

*Adult Day* –Christina Buth shared that Jose Meraz and she led a subcommittee meeting on August 30, 2023 and discussed Quality Assurance matters. She thanked Linh Lee, Employment Specialist, for attending. The group decided to have the subcommittee meetings on the last Wednesday of the month at 10am.

### **Infant & Children Services**

*Infant Development Program* – Charmayne Ross reported that the last LICA meeting was cancelled but there will be one next week where she will present on orthotics, the difference between a simple shoe insert of a higher one.

### **Transportation**

Theresa Jones Zarour thanked SG/PRC staff for taking the time to go over issues and providing support in recent months. She also presented the challenges transporters face currently and she wishes are addressed, specifically in how referrals are made.

### **Independent Living Services**

*ILS* – Sharon Ehrig reported there was ILS/SLS subcommittee meeting on August 23, 2023 as part of a “Coffee with Jesse” session. The main topics of discussion were recruitment, behavioral issues, minimum wage of the unincorporated areas, and housing costs. Mrs. Ehrig would like to have a list of case management staff to better understand who to contact. She would also like to have an email chain for providers to communicate needs that individuals served may have. Lastly, she informed that the Richard D. Davis Foundation funded a grant for ILS/SLS recipients that could help pay for expenses they cannot afford, or regional centers can’t fund.

*SLS Services – (1 Vacancy)*

### **Residential Services**

*CCF* – Valerie Donelson and Jay Smith reported there was a subcommittee

meeting on September 6, 2023. The following topics were discussed: COVID-19, staffing issues, vacancies concerns and justifying RFP needs, referrals process, regional center staff turnover, billing of authorizations, a need for an organizational chart of SG/PRC staff, Day Programs' timelines of assessments and supplemental pay for not participating.

*ICF-* Ookie Voong shared the following:

- The ICF Subcommittee meeting was held on August 23, 2023. Concerns were raised about the lack of referrals going to ICFs. Olivia Funaro, Residential Services Manager, provided a report on vacancies and described the factors that are considered in referrals. Hortencia Tafoya, Clinical Services Director, gave a brief presentation on the CalAim Transition. Mrs. Funaro encouraged providers to direct CalAim questions to [LTCTransition@dhcs.ca.gov](mailto:LTCTransition@dhcs.ca.gov), and attend ICF workgroup meetings. She announced the All Plan Letter was released in mid-August. Additionally, Edward Mariscal of HealthNet, along with his colleagues attended the meeting and did a Q&A session with providers regarding billing, authorizations, contracting/credentialing. Providers are questioning how the transition will affect dental care for individuals served and fear there will be a delay in medical care for those under MCP. Vendors hope to get support from regional centers as there are concerns for cash flow when the transition happens. ICF 101 Carve In Webinar with DHCS, MCP, and ICF providers occurred on August 21, 2023 and there were many questions that remain unanswered for providers as there was not enough time. Mrs. Voong would like to have a subcommittee meeting on September 20, 2023.

*Specialized* – Chris Schlanser echoed the same concerns presented by the residential representatives.

**Other Vended Services-** Jeanette Cabrera had nothing to report.

**At Large-** Kelly Privitt asked that vendors who do not fall under traditional groupings reach out to her to have a subcommittee meeting.

### **RECRUITMENT SUBCOMMITTEE**

Vacancies in: Vocational and SLS. To apply, please email [egomez@sgprc.org](mailto:egomez@sgprc.org)

### **LEGISLATIVE UPDATE**

Susan Stroebel, former VAC Chairperson, provided the legislative information uploaded to the meeting materials.

### **EXECUTIVE DIRECTOR, JESSE WELLER, PROVIDED THE FOLLOWING UPDATES:**

- Direct Support Professional Appreciation Week - On behalf of SG/PRC, he

- extended his gratitude and appreciation for all Direct Support Professionals who make the service system a better place. Service Providers deserve to be recognized and appreciated for keeping the promise of the Lanterman Act.
- Transition of ICF Residents to Medi-Cal Managed Care - The transition of ICF residents from fee-for-service (FFS) to managed care Medi-Cal is scheduled to take place on January 1, 2024.
  - California Disability Services Association Annual Meeting 2023- Will be on September 19, 2023. Mr. Weller is part of that panel and will provide necessary updates.
  - Service Provider Insurance Requirements - The Additional Insured Endorsement document must have San Gabriel/Pomona Regional Center named as Additional Insured for all categories (General Liability, Professional Liability Insurance and Abuse & Molestation coverage), including SG/PRC's address of 75 Rancho Camino Drive, Pomona, CA 91766-4728 and must display the policy number that corresponds with the Certificate of Liability Insurance. The Additional Insured Endorsement document (typically identified as a CG2026 or AP2000 Form) must accompany all certificates of insurance. SG/PRC was advised that the Endorsement is proof that SG/PRC is named as Additional Insured. A certificate is for informational purposes only and is not a legal document. An Additional Insured Endorsement is the legal document. SG/PRC received feedback regarding the Endorsement requirement and further assessment and consultation is needed.

### **SG/PRC UPDATES BY LUCINA GALARZA, EXECUTIVE DEPUTY DIRECTOR AND TIM TRAVIS, ASSOCIATE DIRECTOR**

- Absence Billing - Governor Newsome declared a State of Emergency for Los Angeles County. This allows for billing beginning Sunday, August 20 to Monday, August 21, 2023.
- New Services – Needs for Vendors –
  - In-Home Early Start Therapeutic Services – specific cities and Spanish/ Mandarin languages – See RFI on [www.sgprc.org](http://www.sgprc.org)
  - Two (2) Residential Developments- RFP posted on Website: 1) Female 4 bed home (behavioral focus) 2) home for individuals who are non-ambulatory with medical / behavioral focus (unfunded but competitive process)
  - Coordinated Family Supports – looking for interested entities -- please reach out to Tim Travis at [ttravis@sgprc.org](mailto:ttravis@sgprc.org) or at 909/710-8831.
  - Self-Directed General Supports – for SDP (service code 099) – looking for interested entities
- Vendor Insurance Update - Authorization to Contact Broker (Reviewed at VAC June 2023 meeting) – will be sent out as well as the Automobile Insurance Verification Form.

- Internal Vendor Audits – Every 2 years (minimum)- Staff will be requesting initial updates for the DS1891, via a third party.
- Sub-Minimum Wage – 14 C Certificates - 14C Certificates are sunseting in January 2025.
- HCBS Trainings – See meeting materials and website for partnership trainings. ALO is a new partner who will provide training to vendors, families, individuals served and SG/PRC staff beginning in 2024.
- QIP Employment Access/Capacity – DDS provided trainings in August that were recorded and will be available for viewing. DDS created Portals for submission of incentive payment certification forms. Incentive payment certification forms can be found on DDS website.
- Electronic Visit Verification – The 21st Century CURES Act, signed into law in 2016, requires all States to set up an EVV system to verify that services for all Medicaid-funded personal care and home health care services have been delivered.
- Early Start Provider Training Reimbursement - One-time, time limited supplemental grant funds to individuals with Disabilities Education Act (IDEA) Part C for Infants and Families, to help recover from the impacts of the pandemic. Providers must submit invoices by 9/30/2023 to receive their reimbursement.
- Referral Report Update: Josh Trevino, Lead BCBA; Statewide Intensive Transition Services, presented the referral report from June and July.

### **PUBLIC INPUT**

Grace Kano thanked those who have signed up to participate in the Richard D. Davis Annual Golf Scramble. It is sold out.

### **MEETING ADJOURNED**

The next regular meeting will be held on October 5, 2023, at 10:00 a.m.

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

**September 13, 2023**

The following committee members were present at said meeting:

**MEMBERS:**

Bruce Cruickshank, Chairperson  
Julie Chetney, Director  
Bill Stewart, Director  
Trish Gonzales, Director  
Gisele Ragusa, Member  
Natalie Webber, Member

**STAFF:**

Jesse Weller, Executive Director  
Willanette Steward Satchell, Executive  
Assistant  
Erika Gomez & Nereyda Barba, Executive  
Assistants – BOD & RDDF

**MEMBERS ABSENT:**

**GUESTS:**

**RECOMMENDED BOARD ACTIONS**

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT  
THEY TAKE ACTION ON THE FOLLOWING:** None.

**ITEMS DISCUSSED**

A) **CALL TO ORDER** - Chairperson, Bruce Cruickshank, called the meeting to order at 6:01 p.m. A quorum was established.

B) **AGENDA & MINUTES APPROVAL**

- The agenda was reviewed.
- The Minutes from the July 12, 2023, meeting were reviewed and approved.  
**M/S/C (Gonzales / Chetney) The committee approved the minutes.**

C) **PUBLIC INPUT**

None

D) **STRATEGIC PLANNING UPDATES:**

Jesse Weller, Executive Director, provided the following updates:

- Michele Ware with Forward Focus could not be present but will attend moving forward. Mr. Weller gave Michele all the historical information. She believes the



plan can be done by December 15, 2023.

- Strategic Planning Sessions in person – after much discussion, the following was decided by the committee:
  - First session will be on Saturday, October 21, 2023, at 9am, in person. It will last approximately 6 hours and the focus will be on developing the plan. All Board and committee members will be invited. If everyone attends, including staff, there could be 49 people participating.
  - For the second session – Mrs. Ware would like to have a second – 6 hour Saturday session but the committee agreed to have Mr. Weller propose two 2-3 hours evening meetings with the option of the second meeting being virtual.

Mrs. Gonzales would like the committee to be updated on the progress of the plan.

#### **E) BOARD TRAININGS**

The Training Report is due to DDS on December 15, 2023. Data must be collected this month and in October about the Board's interests of future training topics. The committee worked on the draft survey and reviewed each item from what was created at the last meeting. Edits were made in real time, and it will be finalized by Mrs. Cheney.

#### **ADJOURNED**

The meeting adjourned.

The next Strategic Development Committee meeting is scheduled for October 11, 2023.

For materials shared at meetings, please go to [www.sgprc.org](http://www.sgprc.org), click on the calendar and look for an event by date. There you will find a link to the materials for each meeting.

