

**SAN GABRIEL/POMONA DEVELOPMENTAL SERVICES, INC.**  
**BOARD OF DIRECTORS**  
**Minutes of the Meeting of the Board of Directors**  
**(A California Corporation)**

**August 23, 2023**

**ATTENDANCE**

The following members of the Board of Directors were present at said meeting:

**PRESENT:**

Julie Chetney  
Jaye Dixit  
Bill Stewart  
Karen Zarsadiaz - Ige  
Trish Gonzales  
Cris Schlanser  
Joseph Huang  
Richard Centeno  
Bruce Cruickshank  
Sam Yi  
Phillip Loi  
Rachel McGrath  
Paula Rodarte

**ABSENT:**

Tina Wright

**INTERPRETERS:**

*Mandarin:*

Charlene Shih  
Ken Chen

*Spanish:*

Shelley Hash  
Eduardo

*ASL:*

Ron Shields  
Maria Coronado

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Executive Deputy Director  
Dara Mikesell, Chief Financial Officer  
Salvador Gonzalez, Director of Outreach & Compliance  
Daniela Santana, Director of Client Services  
Tim Travis, Associate Director, Community Services  
Rosa Chavez, Associate Director, Family & Transition  
Services  
Yvonne Gratianne, Communications & Public  
Engagement Officer  
Hortencia Tafoya, Director of Clinical Services  
Erika Gomez, Liaison to BOD & RDDF

**GUESTS:**

Denis McGrath  
Alma Janssen, DDS  
Albert Feliciano, SCDD  
Nada Saleh  
Wendy Lai  
Ali Dorri  
Graciela Marquez  
Nancy Bunker

**A. CALL TO ORDER:**

- Julie Chetney, Board President, called the meeting to order at 7:17 p.m. Roll call was taken, and a quorum was established.
- The agenda for today’s meeting was reviewed.
- The minutes for the July 26, 2023, meeting were reviewed and approved by the Board.

**M/S/C (Stewart & Gonzales) The Board approved the minutes.**

**B. PUBLIC INPUT:**

- Carl Argila reminded the Board that he records the entire meeting and uploads the video of the meeting to his personal blog. He shared details about his son’s conservatorship, including his wish for the conservatorship to be terminated and asked that more specifics of his input be added to the minutes. Mr. Argila also asked for a moment of silence to honor an individual who passed away.
- Albert Feliciano, SCDD, provided flyers in the chat feature of the trainings that the Los Angeles office continues to provide.

**C. EXECUTIVE/FINANCE COMMITTEE**

***-Financial Report***

Dara Mikesell, CFO, reported the following:

In regional center operations, the allocation based on the D-2 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. The operations D-2 allocation for fiscal year 2022-23 is currently at \$44,181,596 (net of proposed deallocation) with projected expenditures of \$43,315,125. The year-to-date expenditure is \$38,466,301 with projected remaining expenditures of \$4,848,824. This results in an unencumbered amount of **\$866,471 in** regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,380,279, staff expect to spend the full amount. The Fairview program’s is included in this amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations was

allocated at 100% in the D-2 amendment.

The Purchase of Service allocation is based on the D-2 amendment in the amount of \$414,816,586. The current month's expenditure amounted to \$26,137,998, bringing the year-to-date expenditure for services to \$315,890,389. The remaining projected expenditures and late bills are in the amount of \$22,146,322 leaving an unencumbered amount of **\$76,779,875**.

CPP POS is a separate line item, SG/PRC is allocated \$107,040 for placement and Start-up projects.

CRDP is allocated at \$ 2,964,000 for various start-up projects.

HCBS is allocated in the amount of \$ 638,638, and we expect to spend within the allocated amount.

At the Executive Finance Committee meeting, Mrs. Mikesell proposed a break in September from presenting the Financial Report because SG/PRC has not received all the allocation. Presenting the financial report can resume in October.

***-Contracts for Review***

Tim Travis, Associate Director of Community Services, presented the following contracts:

- *People's Care*  
**(M/S/C Gonzales & Zarsadias-Ige) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.**
- *CHOICES*  
**(M/S/C Cruickshank & Huang) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.**  
**Abstain: Schlanser, Yi**
- *CBC #5*  
**(M/S/C Stewart & McGrath) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.**  
**Abstain: Schlanser, Yi**

**D. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE**

Karen Zarsadias-Ige, Chairperson, reported that the committee heard from different members of the Community Outreach & Compliance Department about their efforts in the community. (See Community Outreach Report for more details). Also shared that the committee were provided updates on recent events. Lastly, there is going to

be a First Responders Panel in September, more information will be made available.

**E. ADVISORY COMMITTEE FOR INDIVIDUALS SERVED AND THEIR**

Jay Dixit, Co-Chairperson, reported that the committee learned about the Family Services Department and received an update on Self Determination.

**F. VENDOR ADVISORY COMMITTEE (VAC)**

Cris Schlanser, Chairperson, reported that the Service Provider Insurance Policy was approved, and some service providers are concerned about the extra cost for the additional insured certificates. He also shared that providers continue to be concerned about the challenges of hiring and staff retention.

**G. STRATEGIC DEVELOPMENT COMMITTEE**

Julie Chetney, Chairperson, informed the Board that in September, Bruce Cruickshank will be the new Chairperson of this committee. The committee is currently working on a survey for the Board and committee members to plan the Board trainings for the next year.

The following individuals were recommended for committee memberships:

- Sam Yi for Advisory Committee for Individuals Served and Their Families (M/S/C – McGrath & Loi) **The Board approved the recommendation for committee membership.**
- Natalie Webber for Strategic Development Committee (M/S/C – Stewart & Gonzales) **The Board approved the recommendation for committee membership.**

**H. BOARD PRESIDENT’S REPORT**

Julie Chetney, Board President informed the Board that she attended the ARCA meeting and the following are topics discussed:

- AB 782, a bill that would help preserve access to flavored medication. This is important for individuals with sensory needs or swallowing disorders.
- ARCA is working with DDS on rate implementation for vendors.
- ARCA reviewed and voted on their budget priorities for next fiscal year. Their a focus will be on honing in on the needs of individuals served, rate models and competitive pay for service coordinators.

**I. EXECUTIVE DIRECTOR’S REPORT:**

Jesse Weller, Executive Director, discussed the following (for the complete, detailed Director's Report, please see attachment)

- Strategic Planning - SG/PRC has contracted with consultants to develop a 3-year Strategic Plan in partnership with SG/PRC Board of Directors. Consultants are Forward Focus and George Stevens. All stakeholders will have opportunities to participate to provide input. The goal is to have a plan by the end of the year.
- Tropical Storm Hilary - SG/PRC carefully monitored and tracked the recent storm and provided resources to the community.
- Monthly Coffee in the Community with Jesse – Mr. Weller continues to seek interest from service providers and community members to host him at a community location to have coffee and conversation.
- Caseload Ratio Plan of Correction - SG/PRC reviewed the Caseload Ratio Plan of Correction that is a requirement for when caseload ratios are not met for two consecutive periods. Meetings were held on August 15 and 17, 2023. A plan of correction was submitted to the Department.
- Family Outcome Survey - The Department has released a Family Outcome Survey that focuses on the helpfulness of early intervention.
- Los Angeles County Sheriff's Department – Training Center - The Los Angeles County Sheriff's Department is opening a new training center in the City of Industry to help improve outcomes for deputies responding to individuals with behavioral health needs, including individuals with Autism.
- Service Access & Equity Grants - The Department is now accepting 2023/24 Service Access and Equity grant applications from community-based organizations and regional centers.
- ACR 48 (Mathis) – Autism: Sensory-Friendly Movie Screenings - This legislation would declare the support of the legislature for the expansion of sensory-friendly movie screenings and similar programs for people with Autism and would encourage families to attend a sensory-friendly movie screening during April 2023, which is National Autism Awareness Month.
- SB 635 Menjivar - ARCA supports this legislation to improve access to hearings aids for children.
- SB 805 Portantino - ARCA submitted legislative support to expand the criteria for a qualified autism service professional and paraprofessional. Specifically, noting that any new practitioner receives formal training in

assessment, treatment plan development, and evidenced-based outcome evaluations.

- AB 1147 Disability Equity and Accountability Act of 2023 - The author has agreed to amend the bill to make the application of the California Public Records Acts subjected to regional centers effective on January 1, 2025.
- Absence Billings During State of Emergency - On August 21, 2023, regional centers were notified that the Department will notify affected regional center via email regarding the Governor’s action and the Department’s authorization to pay vendors for such absences until the end of the state of emergency.
- Early Start Specialized Therapeutic Service Requirements - On August 16, 2023, the Department notified regional centers that authorization is no longer required to request authorization to vendor qualified providers in Early Start Specialized Therapeutic Services (Service Code 116).
- Quality Incentive Program – Employment *Access* Incentive Payments - On July 14, 2023, the Department issued guidance related to Quality Incentive Payments (QIP).
- Quality Incentive Program – Employment *Capacity* Incentive Payments - On July 14, 2023, the Department issued guidance related to Quality Incentive Payments (QIP).
- Grants for Enhanced Community Integration for Children and Adolescents – Additional Grants - The Department has awarded the California Alliance of Boys & Girls Clubs and California State Alliance of YMCAs (Alliances) \$3,664,049 via the Grants for Enhanced Community Integration (Social Rec Grants).
- Staffing Statistics - As of July 31, 2023, SG/PRC has 469 authorized positions.
- Individual Served Statistics - As of July 31, 2023, SG/PRC served 16,312 individuals.
- Self-Determination Program (SDP) - As of July 31, 2023, SG/PRC enrolled 126 participants to the Self-Determination Program.
- Lucina Galarza, Deputy Executive Director, spoke about the “Community Needs Survey,” an opportunity to have input in identifying needed services where SG/PRC can access funds for "start -up." Staff are seeking input from employees, the individuals served, their families and vendors. The results of this survey will allow SG/PRC to request monies from the State to

- fund "start-up" activities related to the development of needed community resources.
- Yvonne Gratianne, Communications & Public Engagement Officer, spoke about the upcoming Richard D. Davis Foundation and scholarship opportunities. She also stated that the foundation is currently recruiting, with a focus on families of individuals served.

**J. OTHER BOARD & COMMUNITY ANNOUNCEMENTS**

Nancy Bunker, Service Provider, thanked Mr. Weller for meeting with the ILS/SLS vendors at a "Coffee with Jesse" session.

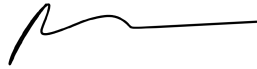
**K. EXECUTIVE SESSION**

None

**Next meeting on Wednesday, September 27, 2023 at 7:15 p.m.**

**BOARD MINUTES FROM THE AUGUST 23, 2023 MEETING**

Submitted by:

  
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Patricia Gonzales, Board Secretary

10/12/2023  
\_\_\_\_\_  
Date