

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.**
Executive/Finance Committee Meeting Minutes

August 9, 2023

PRESENT:

Julie Chetney, Board President
Jaye Dixit, 1st VP
Karen Zarsadias-Ige, 2nd VP
Trish Gonzales, Secretary
Bill Stewart, Treasurer
Bruce Cruickshank, Director

GUESTS:

None

ABSENT:

None

STAFF:

Jesse Weller, Executive Director
Dara Mikesell, Chief Financial Officer
Tim Travis, Associate Director of Community Services
Raquel Sandoval, Director of Human Resources
Hortencia Tafoya, Director of Clinical Services
Willanette Steward Satchell, Executive Assistant
Erika Gomez, Executive Assistant – BOD & RDDF

ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE PURSUANT TO SECTION 20.04 OF THE BYLAWS

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board.

ITEMS DISCUSSED

A. Call to order

Julie Chetney, Board President, called the meeting to order at 7:17pm. A quorum was established.

- The committee reviewed the agenda and Tim Travis, Associate Director of Community Services asked to report on rates for psychologists.
- The committee reviewed and approved the minutes of August 9, 2023. **(M/S/C Zarsadias-Ige & Stewart) The committee approved the minutes.**

B. Public input: None

C. **Contracts for Review**

Tim Travis, Associate Director of Community Services, presented to the Executive Finance Committee that SG/PRC staff is working with the psychologists who complete eligibility assessments, at increasing their rates, as these are low and have not been increased since 2016. DDS met with LA County Regional Centers and suggested a conversion to Usual and Customary. Thus, rates will increase significantly, but SG/PRC has received prior Board approval for these psychologists' contracts, whose overall costs will surpass \$250,000. Any new psychologists' contracts with these higher rates that are expected to go over \$250,000 will be presented to the board.

Mr. Travis presented the following contracts:

- *Ghent Home – 23 Fifteen, Inc.*
(M/S/C Stewart & Cruickshank) The committee approved this contract for review and approval of the Board.
- *Quick Transport*
(M/S/C Cruickshank & Zarsadias-Ige) The committee approved this contract for review and approval of the Board.
- *SGVTC*
(M/S/C Stewart & Gonzales) The committee approved this contract for review and approval of the Board.
- *Del Haven*
(M/S/C Zarsadias-Ige & Dixit) The committee approved this contract for review and approval of the Board.

E. **Board President's Report**

Julie Chetney, Board President, provided the following updates:

- ARCA Update – She is learning about ARCA and would like the Board to do so as well in future training.
- Agenda for the upcoming Board Meeting – September 27, 2023 – ***Review CY2022 Performance Contract Objectives and Outcomes.***, by Salvador Gonzalez, Director of Service Access and Equity
- Agenda for Executive Finance Committee Meeting – October 11, 2023 – Financial Report

F. **Information**

Jesse Weller, Executive Director, and staff reported the following:

- George Stevens, former Executive Director of North Los Angeles Regional Center, and Consultant to the Ad-hoc Strategic Planning Committee, started working with the community and families. He led a Strategic Plan Community Input Session Deaf & Hard of Hearing on August 17, 2023. Michelle Ware from Forward Focus is the other consultant working with the committee. She believes the Strategic Plan can be completed by the end of the year. The first Strategic Planning session, where all Board and committee members will be invited to, will be on October 21, 2023, at 9am at SG/PRC. This session will focus on developing the plan and is projected to last 6 hours. Additional meetings will be coordinated for November that will focus on goals and objectives.
- SG/PRC Recruitment Updates: Raquel Sandoval, Director of Human Resources, reported on the new hires for SG/PRC. There are 460 employees currently with 8 “new growth” positions added.
- AB 1147 – This bill is not moving forward this year, but it could be picked up again in the legislative process in January as it has some traction. Mr. Weller reviewed the areas of possible impact.

Bill Stewart expressed his appreciation to SG/PRC staff for their work in the Richard D. Davis Foundation Golf Tournament. He and Trish Gonzales participated and had a great time.

MEETING ADJOURNED

The meeting adjourned. The next regular meeting will be held on October 11, 2023, at 7:15 p.m. via videoconference.

CLOSED SESSION – Legal/Lease discussion