

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

September 13, 2023

The following committee members were present at said meeting:

MEMBERS:

Bruce Cruickshank, Chairperson
Julie Chetney, Director
Bill Stewart, Director
Trish Gonzales, Director
Gisele Ragusa, Member
Natalie Webber, Member

STAFF:

Jesse Weller, Executive Director
Willanette Steward Satchell, Executive
Assistant
Erika Gomez & Nereyda Barba, Executive
Assistants – BOD & RDDF

MEMBERS ABSENT:

GUESTS:

RECOMMENDED BOARD ACTIONS

THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT THEY TAKE ACTION ON THE FOLLOWING: None.

ITEMS DISCUSSED

A) **CALL TO ORDER** - Chairperson, Bruce Cruickshank, called the meeting to order at 6:01 p.m. A quorum was established.

B) **AGENDA & MINUTES APPROVAL**

- The agenda was reviewed.
- The Minutes from the July 12, 2023, meeting were reviewed and approved.
M/S/C (Gonzales / Chetney) The committee approved the minutes.

C) **PUBLIC INPUT**

None

D) **STRATEGIC PLANNING UPDATES:**

Jesse Weller, Executive Director, provided the following updates:

- Michele Ware with Forward Focus could not be present but will attend moving forward. Mr. Weller gave Michele all the historical information. She believes the

plan can be done by December 15, 2023.

- Strategic Planning Sessions in person – after much discussion, the following was decided by the committee:
 - First session will be on Saturday, October 21, 2023, at 9am, in person. It will last approximately 6 hours and the focus will be on developing the plan. All Board and committee members will be invited. If everyone attends, including staff, there could be 49 people participating.
 - For the second session – Mrs. Ware would like to have a second – 6 hour Saturday session but the committee agreed to have Mr. Weller propose two 2-3 hours evening meetings with the option of the second meeting being virtual.

Mrs. Gonzales would like the committee to be updated on the progress of the plan.

E) BOARD TRAININGS

The Training Report is due to DDS on December 15, 2023. Data must be collected this month and in October about the Board's interests of future training topics. The committee worked on the draft survey and reviewed each item from what was created at the last meeting. Edits were made in real time, and it will be finalized by Mrs. Cheney.

ADJOURNED

The meeting adjourned.

The next Strategic Development Committee meeting is scheduled for October 11, 2023.