

SAN GABRIEL/POMONA **REGIONAL CENTER**

NOTICE OF MEETING (TRAINING)

Notice is hereby given that the Board of Directors of the San Gabriel/Pomona Valleys Developmental Services, Inc. will hold their monthly Board meeting on the following date and at the listed location:

DATE: Wednesday, October 25, 2023

TIME: 7:15 p.m.

VIDEOCONFERENCE:

ZOOM Meeting ID: 234 566 141 - Password: 916227

The meeting is open to the public via videoconference.

If you wish to sign up for public input, please email @egomez@sgprc.org

75 Rancho Camino Drive, Pomona, CA 91766
(909) 620-7722

Program of San Gabriel/Pomona Valleys Developmental Services, Inc.

SG/PRC Board of Directors Meetings Schedule for November & December 2023

Vendor Advisory Committee

- November 2, 2023, at 10am
 - December 7, 2023, at 10am
-

Strategic Development Committee

- November 8, 2023, at 6pm
 - December – No meeting
-

Executive Finance Committee

- November 8, 2023, at 7:15pm
 - December – No meeting
-

Community Relations/Legislative Committee

- November 15, 2023, at 6pm
 - December – No meeting
-

Advisory Committee for Individuals Served and Their Families

- November – No meeting
 - December 13, 2023, at 6pm
-

Board of Directors

- November – No meeting
 - December 13, 2023, at 7:15pm
-

- Notices for all meetings will be sent 7 days in advance
- All meetings will resume their regular schedule in January 2024.
- For questions, please contact Erika Gomez, egomez@sgprc.org
- Happy Holidays!

SAN GABRIEL/POMONA
 REGIONAL CENTER
 75 Rancho Camino Drive
 Pomona, CA 91766

MEETING AGENDA
BOARD OF DIRECTORS MEETING
 (Meets 4th Wednesday of each Month)

Wednesday, October 25, 2023 at 7:15 p.m.
Videoconference Meeting
 ZOOM Meeting ID: 234 566 141
 Password: 916227

BOARD OF DIRECTORS

Julie Chetney, Board President	Jaye Dixit, 1st VP
Bill Stewart, Treasurer	Karen Zarsadiaz - Ige, 2nd VP
Trish Gonzales, Secretary	Cris Schlanser, VAC Chairperson
Joseph Huang	Richard Centeno
Bruce Cruickshank	Tina Wright
Sam Yi	Phillip Loi
Rachel McGrath	Paula Rodarte

		ACTION	MATERIAL	COLOR
7:15 - 7:20	CALL TO ORDER (Julie Chetney, Board President)	None	None	None
	• Roll Call	Quorum	None	None
	• Review Agenda	Info	Attached	White
7:20 - 7:25	GENERAL PUBLIC INPUT (To sign up, please email @egomez@sgprc.org)	Info	None	None
7:25 - 8:10	BOARD TRAININGS <i>Part 1:</i> Understanding Diversity, Equity and Inclusion (DEI)- Linguistic and Cultural Competency by Bridging Voices	Info	None	None
8:10 - 8:40	<i>Part 2:</i> Review of Whistleblower Policy by Enright & Ocheltree, LLP			
8:40 - 8:45	EXECUTIVE/FINANCE COMMITTEE D-3 Contract Amendment for Approval (Dara Mikesell, CFO)	Consent	Attached	Ivory
8:45 - 8:50	Contracts for Approval (Tim Travis, Associate Director, Community Services) <ul style="list-style-type: none"> Total Life EVOLVE Inmotion Transit RSCR California Andover Home 			
8:50 - 9:00	EXECUTIVE DIRECTOR'S REPORT (Jesse Weller, Executive Director)	Info	None	None
	OTHER BOARD & COMMUNITY ANNOUNCEMENTS	Info	None	None

APPROXIMATE SCHEDULE	ITEM	ACTION	MATERIAL	COLOR
<u>ADJOURNMENT OF THE BOARD OF DIRECTORS MEETING</u>				
9:00	EXECUTIVE SESSION – Legal	Info	None	None

SAN GABRIEL/POMONA DEVELOPMENTAL SERVICES, INC.
BOARD OF DIRECTORS
DRAFT Minutes of the Meeting of the Board of Directors
(A California Corporation)

September 27, 2023

ATTENDANCE

The following members of the Board of Directors were present at said meeting:

PRESENT:

Julie Chetney
Jaye Dixit
Bill Stewart
Karen Zarsadiaz - Ige
Trish Gonzales
Cris Schlanser
Joseph Huang
Richard Centeno
Sam Yi
Phillip Loi
Rachel McGrath
Paula Rodarte

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Executive Deputy Director
Dara Mikesell, Chief Financial Officer
Salvador Gonzalez, Director of Outreach & Compliance
Daniela Santana, Director of Client Services
Tim Travis, Associate Director, Community Services
Yvonne Gratianne, Communications & Public
Engagement Officer
Hortencia Tafoya, Director of Clinical Services
Erika Gomez, Liaison to BOD & RDDF
Willanette Satchell, Executive Assistant

ABSENT:

Tina Wright
Bruce Cruickshank

GUESTS:

Alma Janssen, DDS
Albert Feliciano, SCDD
Ali Dorri
Nancy Bunker

INTERPRETERS:

Mandarin:

Charlene Shih
Ken Chen

Spanish:

Shelley Hash
Eduardo

ASL:

Ron Shields
Maria Coronado

A. CALL TO ORDER:

- Julie Chetney, Board President, called the meeting to order at 7:16 p.m. Roll call was taken, and a quorum was established.
- The agenda for today’s meeting was reviewed and the following edits were made: the minutes to be reviewed are of the August 23, 2023 meeting and Bruce Cruickshank should be listed as the Chairperson for the Strategic Development Committee.
- The minutes for the August 23, 2023, meeting were reviewed and approved by the Board.

M/S/C (Stewart & Gonzales) The Board approved the minutes.

B. PUBLIC INPUT:

- Carl Argila reminded the Board that he records the entire meeting and uploads the video of the meeting to his personal blog. He shared details about his son’s conservatorship, including his wish for the conservatorship to be terminated and asked that more specifics of his input be added to the minutes.

C. EXECUTIVE/FINANCE COMMITTEE

-Contracts for Review

Tim Travis, Associate Director of Community Services, presented the following contracts:

- *Ghent Home*
(M/S/C Stewart & Huang) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.
Abstain: Schlaser
- *Quick Transport*
(M/S/C Yi & Stewart) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.
Abstain: Schlanser
- *SGVTC*
(M/S/C Gonzalez & Zarsadiaz-Ige) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.
Abstain: Schlanser
- *Del Haven Transportation*
(M/S/C Gonzalez & Stewart) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.
Abstain: Schlanser

D. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE

Karen Zarsadiaz-Ige, Chairperson, reported that the committee received information on the following: state and local legislative updates, SG/PRC’s website, ARCA Bill tracker, Deaf and Hard of Hearing resources and DMH trainings.

E. ADVISORY COMMITTEE FOR INDIVIDUALS SERVED AND THEIR

Jay Dixit, Co-Chairperson, reported that the committee learned about the Clinical Services Department’s roles, responsibilities and supports.

F. VENDOR ADVISORY COMMITTEE (VAC)

Cris Schlanser, Chairperson, reported that service providers have concerns about the referral process and would like additional data in the referral report. They also continue to have concerns about staffing wages and the increase of COVID cases increasing.

G. STRATEGIC DEVELOPMENT COMMITTEE

Julie Chetney, on behalf of Bruce Cruickshank, informed the Board that the members have finalized the questions/training topics that will be in the Board survey. The Board survey will help the committee determine what training topics to offer and to complete the Board training report due to DDS in December. The committee has also been working on Strategic Planning and Mr. Weller will report on that.

H. BOARD PRESIDENT’S REPORT

Julie Chetney, Board President, reported that ARCA is in support of SB 635, which will help secure access to hearing aids.

I. EXECUTIVE DIRECTOR’S REPORT:

Jesse Weller, Executive Director, discussed the following (for the complete, detailed Director’s Report, please see attachment)

- Department of Developmental Services Wellness & Safety Bulletins - The Department has updated their website for materials related to health, safety, and everyday life for service providers and vendors.
<https://www.dds.ca.gov/consumers/wellness-toolkit/vendors-providers/>
- 2023 Early Start Annual Family Outcome Survey - The Department has sent out their annual Family Outcomes Survey to families who have participated or who are currently in the Early Start Program.
- Service Access & Equity Grants - The online application process to submit proposals to the Department for the 2023/24 Service Access and Equity grants concluded September 26, 2023.

- Strategic Planning Updates - SG/PRC is in the process of developing a new 3-year Strategic Plan for SG/PRC. In partnership with Michele Ware, Forward Focus/Consultant, and George Stevens, Consultant, SG/PRC will be hosting a strategic planning session in October 2023, in collaboration with SG/PRC Board of Directors and Board Committees. The process is designed to allow for input from every stakeholder to ensure everyone can provide input.
- SG/PRC Website Redesign – Stakeholder Survey - SG/PRC has secured a consultant to help facilitate the redesign of our website. The website will be modernized and inclusive to meet the needs of the community. As an initial step in this process, a survey has been developed to get input from all stakeholders.
- SG/PRC Monthly Community Calendar - SG/PRC’s Communications and Public Engagement Department has developed a Monthly Community Calendar to centralize upcoming trainings, meetings, and events.
- SG/PRC Hosts First Responder Panel - On Wednesday September 20, 2023, SG/PRC hosted a First Responders Panel that was focused on how to communicate more effectively and about efforts to better serve individuals with intellectual and developmental disabilities.
- SG/PRC’s Advocacy Liaison to Individuals Served - Elisa Herzog, formerly referred to as Client Advocate, is being promoted throughout the community to help provide advocacy support and resources.
- California Disability Services Association 2023 Annual Meeting – Panel Speaker - On Tuesday September 19, 2023, Mr. Weller participated in a panel discussion on updates related to DDS and regional center as it relates to service providers.
- Community Coffee with Jesse- The most recent community coffee was on September 27, 2023, with LiNK (Service Provider).
- September is Suicide Prevention Month - The month of September is a time to raise awareness and discuss resources and supports. The goal is ensuring that individuals, families, and friends have access to resources they need to discuss suicide prevention and to seek help.
 - Crisis Resources:
 - Call or Text 988
 - Chat via Suicide & Crisis Lifeline at [988lifeline.org](https://www.988lifeline.org)
 - Text National Alliance on Mental Illness (NAMI) – Text NAMI to 741-741 to be connected to a free, trained crisis counselor.
 - Support Line:
 - Project Connect is a 24-hour Disability Support Line that can help you when feeling overwhelmed, stressed, anxious, or having other emotions. This hotline helps individuals with a disability, caregivers, and family members. 1(888) 847-3209.

- Senate Bill 138 (Developmental Services Trailer Bill Language) - SB 138 is this year's second round of developmental services trailer bill. Most were signed into law by the Governor on July 10, 2023.
- AB 1147 Disability Equity and Accountability Act of 2023 - On September 7, 2023, the sponsors of the bill announced it will not be moving forward this year, but given it is the first year of a two-year legislative session, it is anticipated the work on it will continue when the Legislature reconvenes in January 2024.
- Quality Incentive Program – Prevention and Wellness Measure for FY 2023/24 - The incentive for this measure is available to Family Home Agency (FHA), Residential Care Facility for the Elderly (RCFE), Enhanced Behavioral Supports Home (EBSH), and Adult Residential Facility for Persons with Special Health Care Needs (ARFPSHN) providers.
- Workforce Development and Training: Direct Support Staff Training Stipend Program - This training opportunity was established with intent to enhance the quality of services being provided, improve Direct Support Staff retention, and to increase interest among Direct Support Staff in skill development and to support continuous learning opportunities.
- Statewide Implicit Bias Training Information - On September 21, 2023, regional centers were informed that EquitiFy was awarded the contract to conduct implicit bias training for all 21 regional centers. WIC 4511.1 requires implicit
- bias training for all regional center staff and clinicians and contractors conducting intake and eligibility evaluations.
- Staffing Statistics - As of August 31, 2023, SG/PRC has 481 authorized positions. This total number includes 449.5 full-time employees, and 31.5 vacancies.
- Individual Served Statistics - As of August 31, 2023, SG/PRC served 16,415 individuals.
- Self-Determination Program (SDP) - As of August 31, 2023, SG/PRC enrolled 129 participants in the Self-Determination Program.

J. PRESENTATION – SG/PRC CY2022 PERFORMANCE CONTRACT

Salvador Gonzalez, Director of Service Access and Equity presented the following information:

- Public Policy Measures
 - Homelike Living Arrangements
 - Employment
 - Reduced Disparities in Access and Utilization
(AKA – Increased Equity in service access and utilization)

- Local Measure
- Local Measure – Employment
- Compliance

K. OTHER BOARD & COMMUNITY ANNOUNCEMENTS

None

L. EXECUTIVE SESSION

None

Next meeting on Wednesday, October 25, 2023 at 7:15 p.m.

BOARD MINUTES FROM THE SEPTEMBER 27, 2023 MEETING

Submitted by:

Patricia Gonzales, Board Secretary

Date

SAN GABRIEL/POMONA
REGIONAL CENTER

Committee Reports & Information



September – October 2023

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
Executive/Finance Committee Meeting Minutes**

October 11, 2023

PRESENT:

Julie Chetney, Board President
Jaye Dixit, 1st VP
Karen Zarsadiaz-Ige, 2nd VP
Trish Gonzales, Secretary
Bill Stewart, Treasurer
Bruce Cruickshank, Director

GUESTS:

None

ABSENT:

None

STAFF:

Jesse Weller, Executive Director
Dara Mikesell, Chief Financial Officer
Tim Travis, Associate Director of Community Services
Hortencia Tafoya, Director of Clinical Services
Willanette Steward Satchell, Executive Assistant
Erika Gomez, Executive Assistant – BOD & RDDF

ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE PURSUANT TO SECTION 20.04 OF THE BYLAWS

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board.

The actions taken by the Executive/ Finance Committee at this meeting were: **Approval of Financial Report-** For the month of August 2023 in the Fiscal Year 2023-2024. These expenditures are for services paid through September 18, 2023.

ITEMS DISCUSSED

A. Call to order

Julie Chetney, Board President, called the meeting to order at 7:18pm. A quorum was established.

- The committee reviewed the agenda.
- The committee reviewed and approved the minutes of September 13, 2023, with the correction of the date on top of the first page.
(M/S/C Stewart & Gonzalez) The committee approved the minutes.

B. Public input: None

C. EXECUTIVE/FINANCE COMMITTEE

Financial Report

In regional center operations, the allocation based on the E-1 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. Our operations E-1 allocation for fiscal year 2023-24 is currently at \$49,404,837 with projected expenditures of \$48,425,392. The year-to-date expenditure is \$6,935,114 with projected remaining expenditures of \$41,490,277. This results in an unencumbered amount of **\$979,445** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,303,368, staff expect to spend the full amount. The Fairview program is included in this amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations were allocated at 100% in the E-1 amendment.

The Purchase of Service allocation is based on the E-1 amendment in the amount of \$424,384,165. The current month's expenditure amounted to \$28,532,015, bringing the year-to-date expenditure for services to \$50,141,132. The remaining projected expenditures and late bills are in the amount of \$351,852,274 leaving an unencumbered amount of **\$22,390,758**.

CPP POS is a separate line item, SG/PRC is allocated \$100,000 for placement. **(M/S/C – Stewart & Dixit) The Executive Finance Committee reviewed and approved the Financial Report.**

Contracts for Review

Tim Travis, Associate Director of Community Services, presented the following contracts:

- *Total Life EVOLVE*

(M/S/C Stewart & Gonzalez) The committee approved recommending this contract for the review and approval of the Board.

- *Inmotion Transit*

(M/S/C Zarsadias-Ige & Gonzalez) The committee approved recommending this contract for the review and approval of the Board.

- *RSCR California Andover Home*

(M/S/C Stewart & Dixit) The committee approved recommending this contract for the review and approval of the Board.

E. Board President's Report

Julie Chetney, Board President, provided the following updates:

- ARCA Update – There will be a meeting in San Diego next week.
- Agenda for the upcoming Board Meeting – October 25, 2023 – Two Part Training- Part 1: Understanding Diversity, Equity and Inclusion (DEI)- Linguistic and Cultural Competency. Part 2: Review of Whistleblower Policy.
- Agenda for Executive Finance Committee Meeting – November 8, 2023 – Financial Report, contacts, strategic planning update

F. Information

Jesse Weller, Executive Director, reported the following:

- Strategic Planning – The date for the in-person planning session was rescheduled to November 4, 2023. The surveys will be published by the end of this week and it is important that as many people complete them.
- SG/PRC Recruitment Updates: SG/PRC has 489 approved positions. The turnover rate is 7.8%

MEETING ADJOURNED

The meeting adjourned. The next regular meeting will be held on November 8, 2023, at 7:15 p.m. via videoconference.

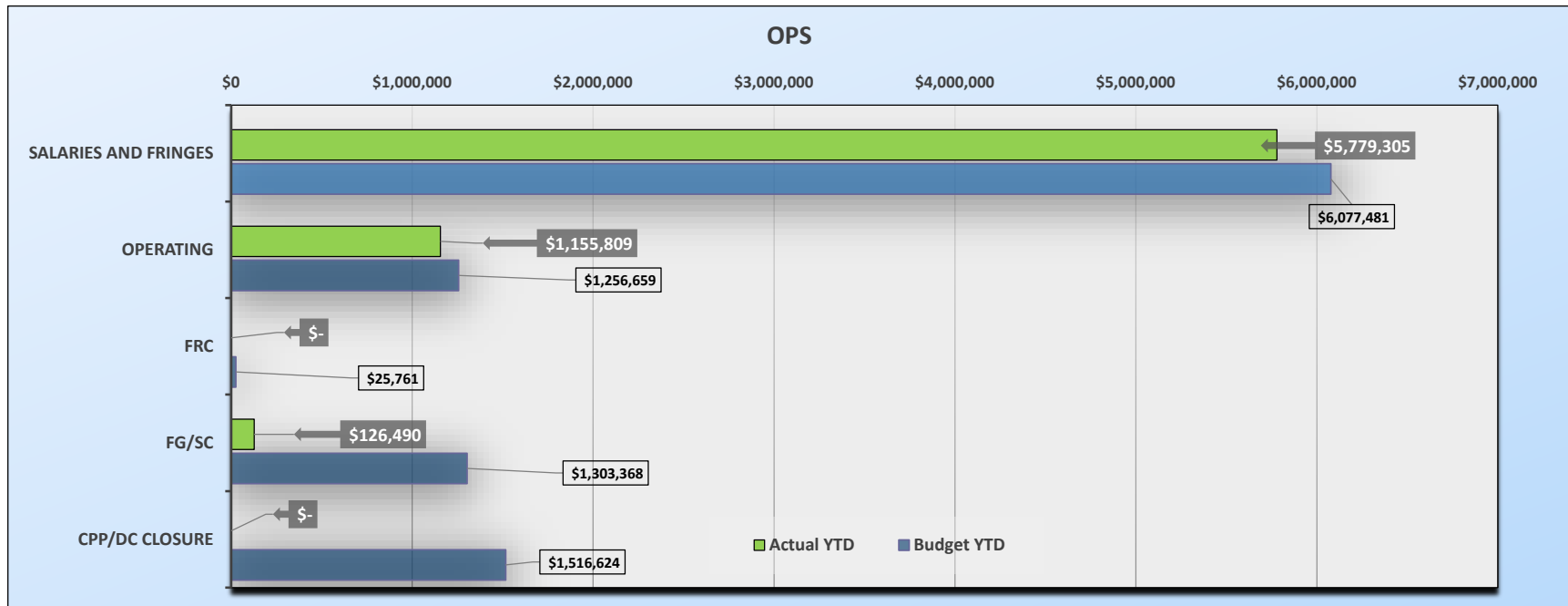
CLOSED SESSION – Legal/Personnel discussion

SAN GABRIEL/POMONA REGIONAL CENTER
FINANCIAL REPORT
FISCAL YEAR 2023-24

PAYMENTS THROUGH SEPTEMBER 18, 2023 FOR SERVICES PROVIDED THROUGH AUGUST 31, 2023

OPERATIONS (OPS)

<u>REGIONAL CENTER</u>	MTD	YTD	Remaining	Total	FY 22/23
Salaries and Fringes	\$2,813,748	\$5,779,305	\$36,962,777	\$42,742,082	\$35,206,788
Operating Expenses	\$316,450	\$1,155,809	\$4,527,500	\$5,683,309	\$8,607,051
Total	\$3,130,198	\$6,935,114	\$41,490,277	\$48,425,392	\$43,813,839
Allocation (E -1)				\$49,404,837	\$44,762,497
Allocation Balance/(Deficit)				\$979,445	\$948,658
RESTRICTED OPS FUNDS					
Family Resource Center	\$0	\$0	\$154,564	\$154,564	\$154,564
Foster Grandparent/Senior Companion	\$74,089	\$126,490	\$1,176,878	\$1,303,368	\$1,380,279
CPP and DC Closure Ongoing Workload	\$0	\$0	\$1,516,624	\$1,516,624	\$1,580,745
Total	\$74,089	\$126,490	\$2,848,066	\$2,974,556	\$3,115,588
Allocation (E -1)				\$2,974,556	\$3,115,588
Allocation Balance/(Deficit)				\$0	\$0



SAN GABRIEL/POMONA REGIONAL CENTER

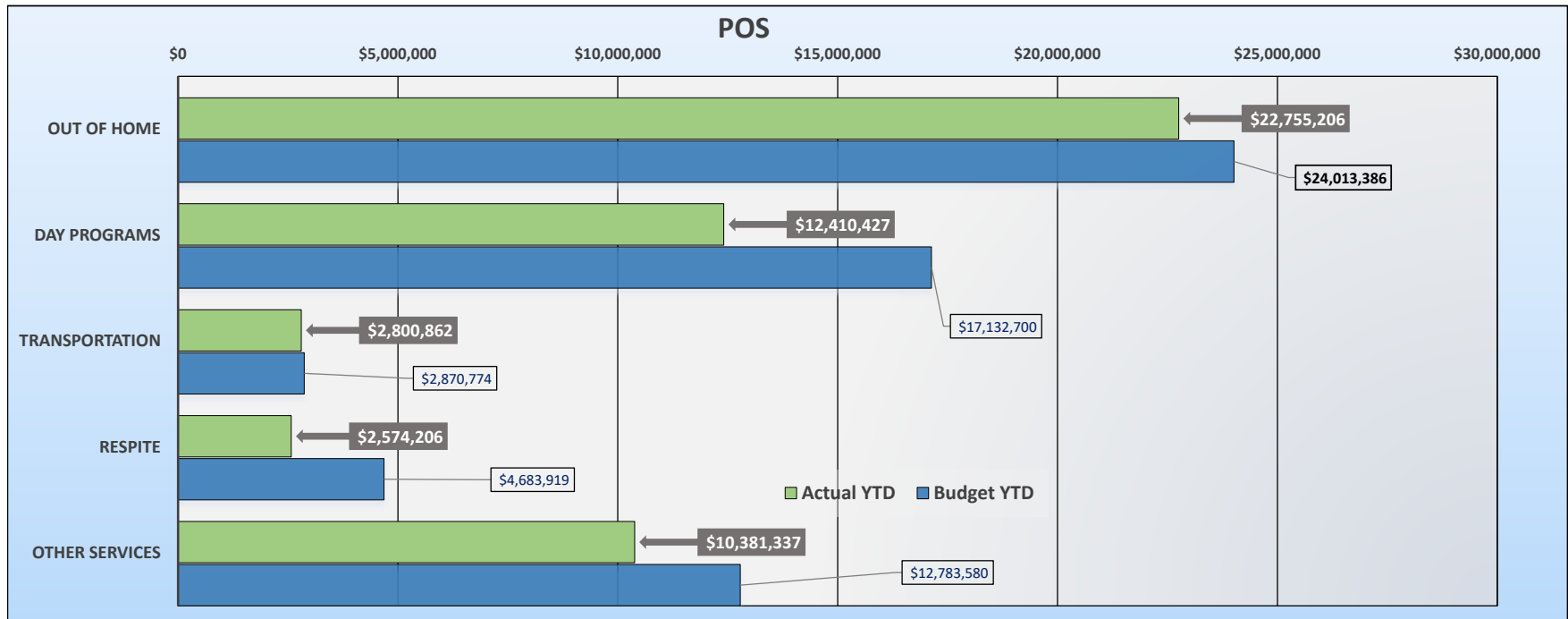
FINANCIAL REPORT

FISCAL YEAR 2023-24

PAYMENTS THROUGH SEPTEMBER 18, 2023 FOR SERVICES PROVIDED THROUGH AUGUST 31, 2023

PURCHASE OF SERVICES (POS)

<u>REGIONAL CENTER</u>	MTD	YTD	Remaining	Total	FY 22/23
Out of Home	\$11,758,029	\$22,755,206	\$138,266,343	\$161,021,549	\$135,297,055
Day Programs	\$7,607,952	\$12,410,427	\$100,586,319	\$112,996,746	\$91,087,370
Transportation	\$1,523,870	\$2,800,862	\$15,355,712	\$18,156,575	\$14,439,440
Respite	\$1,960,636	\$2,574,206	\$30,152,071	\$32,726,277	\$26,122,889
Other Services	\$6,156,230	\$10,381,337	\$70,710,923	\$81,092,260	\$70,495,675
SPA/ICF Reimbursements	(\$474,704)	(\$780,906)	(\$3,219,094)	(\$4,000,000)	(\$3,900,000)
Total	\$28,532,015	\$50,141,132	\$351,852,274	\$401,993,407	\$333,542,430
Allocation (E -1)				\$424,384,165	\$414,816,586
Allocation Balance/(Deficit)				\$22,390,758	\$81,274,156
RESTRICTED POS FUNDS					
CPP	\$0	\$0	\$100,000	\$100,000	\$410,651
CRDP	\$0	\$0	\$0	\$0	\$2,964,000
HCBS	\$0	\$0	\$0	\$0	\$638,638
Total	\$0	\$0	\$100,000	\$100,000	\$4,013,289
Allocation (E -1)				\$100,000	\$3,709,678
Allocation Balance/(Deficit)				\$0	(\$303,611)



SAN GABRIEL/POMONA REGIONAL CENTER
OPERATIONS FUND FINANCIAL REPORT
 FISCAL YEAR 2023-24
 PAYMENTS THROUGH SEPTEMBER 18, 2023 FOR SERVICES PROVIDED THROUGH AUGUST 31, 2023
 17% OF YEAR ELAPSED

	Regular	CPP/CRDP DC Ongoing	Family Resource Center	Foster Grandparent Senior Companion	Other	Total				
<u>CONTRACT ALLOCATIONS</u>										
Preliminary Allocation	30,901,284					30,901,284				
E-1	18,503,553	1,516,624	154,564	1,303,368		21,478,109				
E-2						0				
E-3						0				
Total Operations Contract Allocation	49,404,837	1,516,624	154,564	1,303,368	-	52,379,393				
							D plus F	A minus G		
	A	B	C	D	E	F	G	H	I	
	Current Allocation	% of Allocation	Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as % of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	Projected Balance Amount	Remaining Percent	
Total Operations - Actual and Projected Expenditures	52,379,393	100.00%	3,204,287	7,061,604	13.5%	44,338,343	51,399,948	979,445	1.87%	
<u>PERSONAL SERVICES (REGULAR OPERATIONS)</u>										
Salaries	35,275,211	71.40%	2,292,855	4,545,475	9.2%	30,300,114	34,845,590	429,621	0.87%	
Temporary Staff	0	0.00%	0	0	0.0%	0	0	0	0.00%	
Retirement (includes 403B)	4,233,025	8.57%	276,027	546,047	1.1%	3,639,258	4,185,305	47,720	0.10%	
Social Security (OASDI)	511,491	1.04%	33,072	65,256	0.1%	435,230	500,486	11,004	0.02%	
Health Benefits/Long Term Care	3,016,031	6.10%	196,562	572,884	1.2%	2,174,977	2,747,861	268,169	0.54%	
Worker's Comp Insurance	352,752	0.71%	15,231	30,409	0.1%	275,998	306,407	46,345	0.09%	
Unemployment Insurance	100,000	0.20%	0	0	0.0%	53,000	53,000	47,000	0.10%	
Non-Industrial Disability/Life Insurance	176,376	0.36%	0	19,233	0.0%	84,200	103,433	72,943	0.15%	
Tuition Reimbursement	0	0.00%	0	0	0.0%	0	0	0	0.00%	
Total Personal Services (Regular Operations)	43,664,885	88.38%	2,813,748	5,779,305	11.7%	36,962,777	42,742,082	922,803	1.87%	
<u>OPERATING EXPENSES (REGULAR OPERATIONS)</u>										
Equipment Rental	85,000	0.17%	659	14,636	0.0%	68,909	83,545	1,455	0.00%	
Equipment Maintenance	50,000	0.10%	3,148	7,220	0.0%	42,315	49,536	464	0.00%	
Facility Rent	2,852,000	5.77%	219,000	657,000	1.3%	2,195,000	2,852,000	0	0.00%	
Facility Maintenance	60,000	0.12%	980	1,145	0.0%	55,725	56,870	3,130	0.01%	
Communications (postage, phones)	412,000	0.83%	36,507	67,886	0.1%	343,436	411,322	678	0.00%	
General Office Expense	471,494	0.95%	26,584	61,937	0.1%	402,685	464,622	6,872	0.01%	
Printing	16,000	0.03%	908	2,239	0.0%	11,193	13,432	2,568	0.01%	
Insurance	467,000	0.95%	0	233,452	0.5%	233,452	466,904	96	0.00%	
Data Processing	110,000	0.22%	9,509	20,459	0.0%	81,377	101,835	8,165	0.02%	
Data Processing Maintenance / Licenses	221,000	0.45%	13,128	91,558	0.2%	128,181	219,738	1,262	0.00%	
Interest Expense	0	0.00%	0	0	0.0%	0	0	0	0.00%	
Bank Service Fees	5,000	0.01%	60	35	0.0%	4,875	4,910	90	0.00%	
Legal Fees	200,000	0.40%	2,916	2,916	0.0%	194,580	197,496	2,504	0.01%	
Board of Directors Expense	5,000	0.01%	(273)	0	0.0%	5,000	5,000	0	0.00%	
Accounting Fees	70,000	0.14%	0	0	0.0%	70,000	70,000	0	0.00%	
Equipment Purchases	445,000	0.90%	0	0	0.0%	445,000	445,000	0	0.00%	

SAN GABRIEL/POMONA REGIONAL CENTER
OPERATIONS FUND FINANCIAL REPORT
 FISCAL YEAR 2023-24

PAYMENTS THROUGH SEPTEMBER 18, 2023 FOR SERVICES PROVIDED THROUGH AUGUST 31, 2023
 17% OF YEAR ELAPSED

	A	B	C	D	E	F	D plus F G	A minus G H	I
	Current Allocation	% of Allocation	Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as % of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	Projected Balance Remaining Amount	Percent
Contractor & Consultants - Adm Services	360,000	0.73%	22,585	47,236	0.1%	306,180	353,416	6,584	0.01%
Contract - ABX2 Disparities	0	0.00%	0	0	0.0%	0	0	0	0.00%
Travel/mileage reimbursement	272,000	0.55%	21,098	21,098	0.0%	250,249	271,346	654	0.00%
ARCA Dues	80,458	0.16%	0	0	0.0%	80,458	80,458	0	0.00%
General Expenses	57,000	0.12%	1,926	9,966	0.0%	42,751	52,716	4,284	0.01%
Total Operating Expenses (Regular Operations)	6,238,952	12.63%	358,735	1,238,782	2.5%	4,961,366	6,200,148	38,804	0.08%
Total Personal Services & Operating Expenses (Regular Operations)	49,903,837		3,172,483	7,018,087	14.2%	41,924,143	48,942,230	961,607	1.95%
OTHER INCOME									
Interest & Other Income	(499,000)	-1.01%	(42,285)	(82,973)	-0.2%	(433,866)	(516,839)	17,839	0.04%
Total Personal Services & Operating Expenses Net of Other Income (Regular Operations)	49,404,837	100.00%	3,130,198	6,935,114	14.0%	41,490,277	48,425,392	979,446	1.98%
RESTRICTED FUNDS									
Family Resource Center Expenses	154,564		0	0		154,564	154,564	0	0.00%
Foster Grandparent/Senior Companion Expenses	1,303,368		74,089	126,490		1,176,878	1,303,368	0	0.00%
Community Placement Plan and DC Ongoing Workload	1,516,624	100.00%	0	0		1,516,624	1,516,624	0	
Total Restricted Funds	2,974,556		74,089	126,490	99.2%	2,848,066	2,974,556	0	
Total Expenses (Including Restricted Funds)	52,379,393		3,204,287	7,061,604	13.5%	44,338,343	51,399,948	979,446	1.91%

SAN GABRIEL/POMONA REGIONAL CENTER

PURCHASE OF SERVICES FUND FINANCIAL REPORT

FISCAL YEAR 2023-24

PAYMENTS THROUGH SEPTEMBER 18, 2023 FOR SERVICES PROVIDED THROUGH AUGUST 31, 2023

17% OF YEAR ELAPSED

CONTRACT ALLOCATIONS	Regular POS	CPP	HCBS	Other	Total		
Preliminary Allocation (Regular POS)	308,407,820				308,407,820		
E-1	115,976,345	100,000			116,076,345		
E-2					0		
E-3					0		
Total Contract Allocation	424,384,165	100,000	0		424,484,165		
					C plus E		
	A	B	C	D	E	F	G
		Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as percent of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	YTD & Projected as percent of Allocation
Total POS Actual & Projected Expenditures		28,532,015	50,141,132	11.8%	351,952,274	402,093,407	94.7%
<u>OUT OF HOME CARE</u>							
Community Care Facilities		11,731,932	22,713,073	5.4%	137,418,045	160,131,118	37.7%
ICF/SNF Facilities		26,098	42,133	0.0%	848,299	890,431	0.2%
Total Out of Home Care		11,758,029	22,755,206	5.4%	138,266,343	161,021,549	37.9%
<u>DAY PROGRAMS</u>							
Day Care		1,235,833	1,486,033	0.4%	29,507,960	30,993,994	7.3%
Day Training		5,322,129	9,565,310	2.3%	58,212,955	67,778,265	16.0%
Supported Employment		906,727	1,211,028	0.3%	11,257,237	12,468,265	2.9%
Work Activity Program		143,264	148,056	0.0%	1,608,167	1,756,223	0.4%
Total Day Programs		7,607,952	12,410,427	2.9%	100,586,319	112,996,746	26.6%
<u>OTHER SERVICES</u>							
Non-Medical: Professional		941,532	1,424,578	0.3%	16,106,869	17,531,448	4.1%
Non-Medical: Programs		1,862,346	2,916,427	0.7%	15,406,035	18,322,461	4.3%
Home Care: Programs		194,177	303,314	0.1%	2,491,095	2,794,409	0.7%
Transportation		1,057,157	1,926,054	0.5%	8,096,023	10,022,077	2.4%
Transportation Contracts		466,713	874,808	0.2%	7,259,689	8,134,497	1.9%
Prevention		1,398,755	2,564,322	0.6%	14,544,684	17,109,006	4.0%
Other Authorized Services		1,248,960	2,491,887	0.6%	15,844,379	18,336,266	4.3%
Personal and Incidentals		16,961	33,180	0.0%	189,407	222,587	0.1%
Hospital Care		37,500	37,500	0.0%	957,807	995,307	0.2%

SAN GABRIEL/POMONA REGIONAL CENTER

PURCHASE OF SERVICES FUND FINANCIAL REPORT

FISCAL YEAR 2023-24

PAYMENTS THROUGH SEPTEMBER 18, 2023 FOR SERVICES PROVIDED THROUGH AUGUST 31, 2023

17% OF YEAR ELAPSED

	C plus E					G	
	A	B	C	D	E		F
		Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as percent of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	YTD & Projected as percent of Allocation
Medical Equipment		1,173	1,293	0.0%	46,253	47,546	0.0%
Medical Service: Professional		194,340	250,077	0.1%	3,539,007	3,789,084	0.9%
Medical Service: Programs		244,277	324,056	0.1%	1,573,144	1,897,200	0.4%
Respite: In Own Home		1,960,297	2,573,867	0.6%	30,029,607	32,603,474	7.7%
Respite: Out of Home		339	339	0.0%	122,464	122,803	0.0%
Camps		16,208	34,703	0.0%	12,243	46,946	0.0%
Total Other Services		9,640,736	15,756,405	3.7%	116,218,706	131,975,111	31.1%
Total Estimated Cost of Current Services		29,006,718	50,922,038	12.0%	355,071,368	405,993,407	95.7%
<u>OTHER ITEMS</u>							
HCBS	0	0	0		0	0	
Total Other Items		0	0	0.0%	0	0	0.0%
Total Purchase of Services		29,006,718	50,922,038	12.0%	355,071,368	405,993,407	95.7%
Deduct: Estimated Receipts from Intermediate Care Facilities for State Plan Amendment Services		(474,704)	(780,906)	-0.2%	(3,219,094)	(4,000,000)	-0.9%
Expenditures Regular POS (Net of CPP)	424,384,165	28,532,015	50,141,132	11.8%	351,852,274	401,993,407	94.7%
Projected Allocation Balance (Deficit) Regular POS						22,390,758	5.3%
<u>COMMUNITY PLACEMENT PLAN</u>							
Community Placement Plan (inc. CRDP)	100,000	0	0		100,000	100,000	
Allocation Balance (Deficit) CPP and CRDP						0	0.0%
Total Projected Allocation Balance (Deficit) Regular & Community Placement Plan POS						22,390,758	5.3%

SAN GABRIEL/POMONA REGIONAL CENTER

STATEMENT OF FINANCIAL POSITION

August 31

2023

ASSETS

Cash and Cash Equivalents	\$	45,753,292
Receivable - State Regional Center Contracts		172,090,024
Receivable - Intermediate Care Facility Providers		1,991,314
Other Receivables		213,842
Prepaid Expenses		9,507
Deposits		12,459
TOTAL ASSETS	\$	220,070,438

LIABILITIES AND NET ASSETS

Liabilities

Accounts Payable	\$	28,136,169
Advance - State Regional Center Contracts		190,043,275
Accrued Salaries and Payroll Taxes		1,406,525
Other Payables		384,469
Reserve for Unemployment Insurance		100,000

Total Liabilities \$ 220,070,438

Net Assets

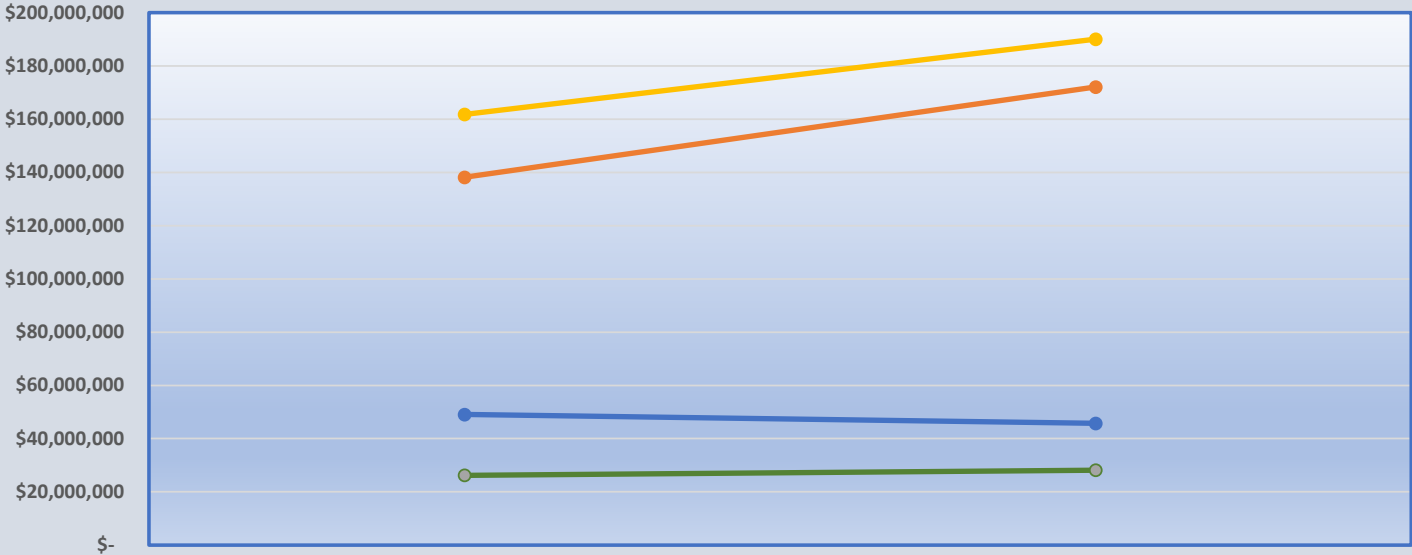
Without Donor Restriction

With Donor Restriction

Total Net Assets \$ -

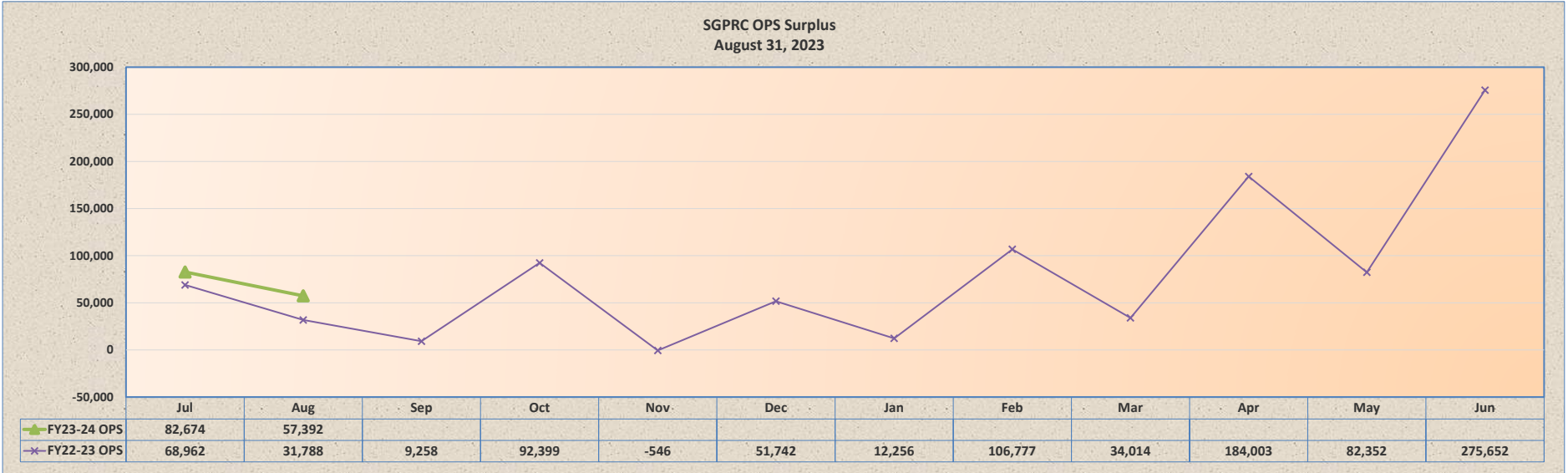
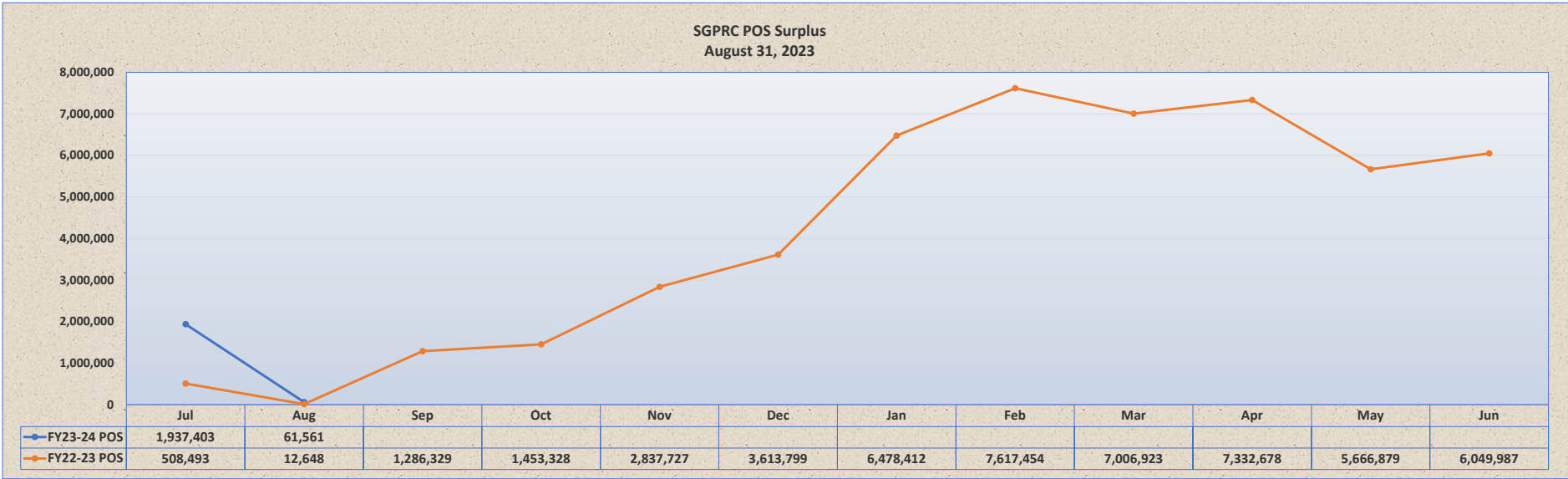
TOTAL LIABILITIES AND NET ASSETS \$ 220,070,438

**SGPRC Statement of Financial Position
August 31, 2023**



	Jul-23	Aug-23
— Cash and Cash Equivalents	\$49,087,821	\$45,753,292
— Receivable - State RC Contracts	\$138,172,935	\$172,090,024
— Accounts Payable	\$26,201,233	\$28,136,169
— Advance - State RC Contracts	\$161,767,517	\$190,043,275

San Gabriel /Pomona Regional Center



**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.**

**COMMUNITY RELATIONS/ LEGISLATIVE COMMITTEE
MINUTES FROM THE MEETING OF SEPTEMBER 20, 2023**

The following committee members were present at said meeting:

PRESENT

Karen Zarsadiaz-Ige
Joseph Huang
Rachel McGrath
Adriana Pinedo

STAFF

Yvonne Gratianne, Communications & Public
Engagement Officer
Salvador Gonzalez, Director of Service Access and
Equity and Community Outreach Team
Erika Gomez, Executive Assistant - BOD & RDDF

ABSENT

Paula Rodarte
Tina Wright
Henrick Wong

GUESTS

Emily Ikuta

RECOMMENDED BOARD ACTIONS

The Community Relations/Legislative Committee recommends the following:

None

CALL TO ORDER

Karen Zarsadiaz-Ige, Chairperson, called the meeting to order at 6:01 p.m. A quorum was established.

The minutes of the August 16, 2023, meeting were reviewed.

M/S/C (Zarsadiaz-Ige & McGrath) The committee approved the minutes.

PUBLIC INPUT

None

LEGISLATIVE ISSUES & OTHER INFORMATION

On behalf of Executive Director, Jesse Weller, Yvonne Gratianne, Communications &

Public Engagement Officer, presented the following:

Statewide/ Local Updates:

- Client Training Group – The next SG/PRC Client Training Group (CTG) meeting is scheduled for September 28, 2023 via Zoom. CTG is designed for adult individuals served by San Gabriel/Pomona Regional Center creating opportunities for self-advocacy, engaging with peers, and learning about important resources and hot topics to develop, grow, and thrive. The topic for the upcoming meeting is “Emergency Preparedness.”
- Monthly Community Calendar – A monthly calendar with SG/PRC’s events will be sent via eblast every month. The first one was sent at the beginning of September.
- Strategic Plan Community Input Sessions – SG/PRC hosted an input session on August 17, 2023, with George Stevens, Strategic Planning Consultant, to receive feedback on what the future of SG/PRC should look like as the Board works on the Strategic Plan.
- Legislation – Bills ARCA Tracks <https://arcanet.org/about-arca/legislation/> - The members were encouraged to review legislative updates via the link. ARCA updates it frequently and accordingly to the developmental system.
- AB 1147 Update – This bill is not moving forward at this time but may get picked up in January.
- RDDF Golf Tournament – The annual golf tournament was on September 11, 2023. It was a sold-out event and very well received. She thanked the Board members who participated and staff who volunteered.

COMMUNITY OUTREACH-UPDATE- Community Outreach Specialists.

The Community Outreach/Compliance Department staff shared where their efforts have been and presented their monthly report. Updates for the following areas were provided:

- Mr. Gonzalez reported that SG/PRC hosted a “First Responders Panel” and an update of that event will be provided at the following meeting.
- Monthly Report:
 - Amos Byun, Community Outreach Specialist, spoke about the projects he has been involved with.
 - *Promoting Service Access & Equity in Asian RC Communities*
 - *Community Outreaching to Promote Service Access & Equity*

- Jessica Wilson, Deaf and Hard of Hearing Specialist, spoke about the projects she's been involved with:
 - *Deaf and Hard of Hearing Specialist Collective Meetings: Critical Issues Forum*
 - *Outreach to Community Partners*
 - *IDT meetings/SC consultations/In house support/Communication assistance*
 - *Trainings and Community Events*

*(The full report is attached to these minutes) **

ADJOURNMENT:

The next meeting will be on October 18, 2023.



**San Gabriel / Pomona
Regional Center**

**Service Access and Equity
Department
Monthly Report
2023**

September 5, 2023

Salvador Gonzalez, Director of Service Access, and Equity

Yaned Busch, Manager of Specialized Services I

Jessi Romero, Manager of Specialized Services II

Service Access Equity Team

Contact Information

Name	Title	Phone	Email
Salvador Gonzalez	Director of Service Access and Equity	(909) 710-8814	sgonzalez@sgprc.org
Josefina Martinez	Community Outreach Specialist	(909) 710-8817	JMartinez@sgprc.org
Amos Byun	Community Outreach Specialist	(909) 710-8815	abyun@sgprc.org
Nora Perez-Givens	Education Specialist	(909) 710-8820	NGivens@sgprc.org
Tiffany Loong	Language Access Specialist	(909) 710-8827	Tloong@sgprc.org
Luz Rodriguez-Uribe	Language Access Specialist	(909) 710-8828	LRodriguez@sgprc.org
Maria Vargas	Foster Grandparent/Senior Companion Manager North	(909) 710-8822	MVargas@sgprc.org
Wendy Hemminger	Foster Grandparent/Senior Companion Manager South		wendy.hemminger@dds.ca.gov
Jessica Wilson	Deaf and Hard of Hearing Specialist	(909) 710-8823	Jwilson@sgprc.org
Marilyn Carmona	Executive Assistant	(909) 710-8816	mcarmona@sgprc.org

Josefina Martinez, Community Outreach Specialist

• **Parent Mentor Initiative Progress:**

Number of...	August Total	Total to Date
Referral to PMI	7	119
Parent Mentors	6	6
Waiting to be Matched	2	11
Referrals Matched	7	436
Graduates	4	208
Parents Served	28	386
Hours of Mentoring	117	10847

- **Coffee with the Director:** In the month of August, the Service Access and Equity Department held two dates of Coffee with the Director. The first date was on 8/2 where we held three 3 sessions; the first session was in English and ASL, the second was for the Black/African American community, and the third was held for the Spanish speaking community. The second date of Coffee with the Director was 8/3 with an additional three sessions; the first was for the Chinese community, the second was for the Korean community and the last session was for the Vietnamese community. In attendance were families served by SG/PRC as well as providers. During these sessions we received feedback and suggestions on areas where we can continue to progress as well as positive feedback.
- **Outreach Event:** On 8/10 Josie attended an outreach event hosted by Alma Family Services in the city of El Monte. The outreach opportunity was a back-to-school event for the community where hundreds of families were provided with a backpack, food, and resources. Many families stopped by our table to obtain information about the regional center and the admission process; handouts as well as my business card were given to them, should they need support when going through the process. Several other families shared their child was an RC client and were satisfied with their services; these families were given handouts on upcoming trainings and presentations as well as my business cards. All others took some information to share with others.
- **Critical Issues Forum:** During the month of August the SAE department hosted a Critical Issues Forum on 8/17 where our Deaf and Hard of Hearing Specialist, Jessica Wilson, provided a presentation on role of the DHH Specialist, definitions and vocabulary in deaf culture, Deaf Plus, types of communication and accommodations, ADA laws- effective communication, video relay service and communication devices, generic and Regional Center resources. The presentation was well attended with 100+ participants. The SAE department supported in various roles with organizing, scheduling, securing interpreters and more.

- **DDS – CBO and Cultural Specialist Meeting:** on 8/18 Josie attended the DDS-CBO and cultural specialist meeting where information from the Assistant Deputy Director of Policy and Program Development Division and Chief of Self- Determination Program provided an overview of SDP. A presentation by the State Council on Developmental Disabilities also provided information on an SDP orientation they offer. Information was also provided on a new employment pilot that is being launched. The pilot is focused on parents and caregivers who are caring for someone who is working or interested in working.
- **ARCA Cultural Specialist Meeting:** On 8/24, Josie attended the ARCA Cultural Specialist Meeting. During the meeting discussion topics regarding grants, community-based organizations and partnerships were discussed. Cultural Specialists voiced their concerns regarding CBO's that are tapping into DDS funding but not partnering with RC's, not serving the DD population, not serving low to no POS clients. Specialists shared their own experience working with some CBO's and the lack of partnership. ARCA is collecting this data to present to DDS.
- **Help Me Grow:** The Help Me Grow project has transitioned out of the SAE department and to the Early Childhood Department under the leadership of Guadalupe Magallanes. The project concluded its first year as of June 30, 2023. The program successfully established collaborative partnerships with Foothill Family, SPIRITT, Healed Women Heal, LA Care, WayFinder, and Parent's Place that served to discuss activities toward the HMG project and also for outreach opportunities. During the first year, we also secured two Promotoras and a preliminary outreach binder was created for community organizations for early identification and intervention services as well as information about SG/PRC.

Amos Byun, Community Outreach Specialist

A. Promoting Service Access & Equity for All Receiving Regional Center Services

- **Critical Issues Forum (CIF) Presentation** – On 8/17/23, as a part of Critical Issues Forum, Service Access & Equity Department organized and facilitated a presentation titled of Deaf and Hard of Hearing Resources presented by Jessica Wilson, SG/PRC DHH Specialist through remote Zoom meeting. A total of 128 participants attended the presentation.
- **Administrating CIF Recording/Creating Video/Posting on Website** – Amos received final product of five CIF#7 (Housing Options) videos from Blue Dragon Ad on 8/11/23, then uploaded on SG/PRC OneDrive to save and to share the original videos and then, posted on SG/PRC Vimeo account to share the link to the public through SG/PRC website. As of 8/31/23, a total of twenty-five (25) of five CIF workshops have been created and posted on Vimeo and all of the videos will be accessible through SG/PRC website.
- **Coffee With Director #2** – On 8/2/23 and 8/3/23, SAE Department hosted the second Coffee with Director listening sessions with six (6) culturally diverse groups at the regional center.

Coffee was provided by Seesaw Community Café for both of the days. Next and final 2023 Coffee with Direct will be held on 11/9/23 for all cultural groups.

- **Filipino Support Group Meeting** – On 8/12/23, Amos organized and facilitated Filipino Support Group in-person meeting at SG/PRC with FSG core-group including Cristina Macasaet, Dental Coordinator, and other nurses. A total of 60 individuals and family members participated in the event. Sal Gonzalez, SAE Director, provided a presentation and had a listening session with this group.
- **Person-Centered Conversation (PCC)** – In the month of August 2023, Amos had total of 4 PCCs with Korean monolingual parents. Two of those three PCCs were conducted remotely through telephone calls and two of those were conducted in-person settings.
- **Translation for Korean Families** – On 8/24/23, Amos reviewed and corrected SG/PRC Community Needs Survey Korean translation and then, posted on the Survey Form. Amos continued reviewing and correcting all of LACC Korean translations for SG/PRC Korean individuals and their families in the month of August 2023. Amos also provided Korean interpretation for a psychological assessment on 8/17/23 when the requested Korean interpreter was not available.
- **DDS/CHLA PRE/POST COVID EI Participant Research** – Amos continued participating in weekly Monday Zoom meetings with CHLA Research team in the month of August 2023 to provide support on Chart Review Data Input and weekly assessments at SG/PRC on Fridays. In August 2023, Amos worked on organizing SAE staff to update 300 individuals' assessment data through CHLA RedCap Database tool. Amos continued providing support for this research as a liaison for data sharing and also provided support for the CHLA Assessment team with other SAE DEPT staff on Fridays at SG/PRC.
- **Help Me Grow First 5 Los Angeles Project** – in August 2023, Amos continued providing support for HMG project by working on HMG data collecting and analyzing and the baseline data and the first-year data requested by VIVA will be provided in September 2023.
- **Language Access & Cultural Competency (LACC) Activities** – In August 2023, Amos continued administrating LACC funded projects, I.e., Creating Critical Issues Forum videos with five language captions, promoting SG/PRC Admissions and Assessments with Information Packets, and other activities used to be funded by SAE Grant. Amos continued reviewing and correcting Korean translations and updating Korean Glossary for further translation.
- **Promoting Online Training Modules: ADEPT ABA & UMCD** – Amos continued promoting ADEPT ABA and UMCD Online Modules and also Small Group Facilitation for Chinese, Korean and Vietnamese groups through Community Meetings and Asian support group meetings/workshops/events when Amos participated in the month of July 2023.

- **Provided Supports for Performance Contract/National Core Indicator Survey/PMI SAE Project/NO POS Data Analyze** – In August 2023, Amos created and provided to SAE director a CY2022 Performance Contract Excel file, which includes DDS Measure outcome data from DDS December 2022 Data and CY2022 End-of -Year Report, for the Community Review Meeting scheduled on 9/27/23. Amos also created a PowerPoint presentation slide for CY2022 Performance Contract Review Community Meeting for SAE director to review and to present at the meeting. On 8/10/23, DDS released SAE Grant Guidelines, and Amos started providing support for other Community Outreach Specialist to write the PMI proposal. On 8/16/23, Amos received two NO POS data of FY2023 and FY2024 from the IT team. Amos has been working on creating a Reducing NO POS By Unit spreadsheet to support SAE Director.

B. Community Outreaching to Promote Service Access & Equity

- **Participate Community Events**– On 8/3/23, Amos provided a SG/PRC Resource table at the NARCAN Event hosted by Pacific Clinics in the City of Industry. On 8/4/23, Amos was invited and participated in the Seesaw Beans & Café Buena Park Grand Opening event to expand better opportunity for PIP and other employment related services.
- **Outreaching to Korean Community** – On 8/26/23, Amos provided a workshop of Regional Center POS and Self-Determination Program Basic for total of 15 Korean monolingual parents at Bethel Church. On 8/30/23, Amos participated in and provided a workshop of SG/PRC Services for a total of 7 participants at Pacific Clinics in the City of Industry.
- **Community Outreaching through Mass Media** – On 8/7/23, Amos was invited and had a live radio show at KGBC AM1190 to increase recognition of developmental disability and regional center services and to update regional center information for the Korean community.
- **Asian Pediatrician/Physician Outreaching** – Amos continued worked with Josie, Community Outreach Specialist, and LACC team to complete updating the Information Packet and creating Spanish version and revising Chinese, Korean, and Vietnamese version in August 2023.



8/12: Filipino Support Group @ SG/PRC



8/30: SDP Presentation at Bethel



8/2: Coffee with Director (Spanish Group)



Nora Perez-Given, Education Specialist

The Education Specialist provides support to regional center staff, families, and community partners in two different areas. These areas include providing support regarding educational matters for students ages 3 and up to include post- secondary school years and in the review of the limited conservatorship letters being forwarded to court.

With regard to supports provided in educational matters

Upcoming trainings Nora will provide to SG/PRC staff:

September 15 & 22	Limited Conservatorship and the role of Regional Center
October 20 & 27	Addressing Behavioral and Mental Health Needs via IEP
November 3 & 10	Assistive Technology and IEP's

Upcoming trainings Nora will provide to Parents/Caregivers:

September 28	Understanding IEP Meetings
October 26	Effective Communication in the IEP Process
November 2	IEP's Transition Planning for Life After High School

Meetings related to supporting individuals with their education:

Consults completed	26
School Meetings attended (IEP's/504/ SST/Resolution type meetings)	2 (portion of summer period for schools)

Presentations/Trainings/Outreach/Networking Completed

August 1st (10 am -12) – Angie Luu, Early Childhood Developmental Specialist and Nora Perez-Givens, Education Specialist attended the virtual Southern California Special Education Task Force hosted by State Council on Developmental Disabilities Los Angeles Office – This meeting allows for Special Education Advocates including Regional Center IDEA specialist to network, share ideas and work together to assist students with IEP's and 504 in advocacy matters on a county wide level.

August 1st (9 am-10am) – Attended the “Deputies in schools: Ensuring Outcomes & Accountability” hosted by County of Los Angeles Sheriff Civilian Oversight Commission. This platform allowed a one- time discussion on how school security and how districts, schools, parents, and students can work toward improved outcome for students and ensuring accountabilities for all.

August 18 (9am –11am) Provided an in-person training to parents at the Parenting Black Children Support Group about the topic of “Special Education and Related Services” Participants at this training learned about: What special education related services are including related services that support students’ mental health needs (language within assembly bill 114); Related Services (Direct vs. Consult); When does a student receive related services; How to request for a related service; and Related Service is being reduced or discontinued- what next. Additionally, we were able to address questions parents had outside this topic of discussion and related to special education. There was a total of 10 participants at this training.

August 18 & 24 (11-12pm) – Provided virtual training to SG/PRC staff about the topic of “Special Education Options for Resolving Disagreements” Participants at this training learned about: Local Resolution Options at both school, district level; IEP facilitation; IEP Mediation; Written Complaints filed with California Department of Education; Due Process hearings filed with Office of Administrative Hearing and Filing discrimination matters via Office for Civil Rights at the U.S. Department of Education along with the associated laws and timelines. There was a total of 42 participants between these two trainings.

August 24 (4:30pm-6pm) – Provided virtual training to Parents about the topic of “Special Education Options for Resolving Disagreements”. Participants at this training learned about: Local Resolution Options at both school, district level; IEP facilitation; IEP Mediation; Written Complaints filed with California Department of Education; Due Process hearings filed with Office of Administrative Hearing and Filing discrimination matters via Office for Civil Rights at the U.S. Department of Education along with the associated laws and timelines. There was a total of 9 participants at this training.

With regards to supports provided regarding limited conservatorship matters

Reviewed a total of 16 limited conservatorship letters from service coordinators before letters can be forwarded to the court for filing. Consultations and training are provided to staff as needed regarding the completion of limited conservatorship letters or address staff inquiries related to the topic of limited conservatorship.

Tiffany Loong and Luz Rodriguez-Uribe

Language Access and Cultural Competency Specialists

LACC Specialists Luz & Tiffany arranged for interpretation for several meetings and trainings including the Monthly SDP Meet & Greet and LVAC were set up for the SDP units. Arrangements were also made for interpretation for the monthly Board of Director’s meeting in the languages: Spanish, Chinese and ASL. Interpretation was also provided during the monthly SGPRC Community Meeting in the following languages: ASL, Spanish, Mandarin Chinese, Korean & Vietnamese. Interpretation was also provided in Spanish & Chinese during IEP training by SGPRC Education Specialist. LACC team was able to support the Community Services department in coordinating Level 5 ASL interpreters to accompany DDS staff touring a DHH home in the SG/PRC

catchment area and supporting a deaf individual attending the Empowerment Now Advocacy Group by providing in person ASL interpreter. Several documents were translated into the threshold languages; those documents included the United Mental Health Promotor, PMI flyer, Education Specialist Workshop flyer, SDP Training Series—FMS, Social Recreation Policy, SDP Training Series—FMS, SDP Technology support, POS Summary Adult, CIF #7--DHH flyer, First Responder Panel Flyer, Strategic Planning Community meeting, Paid Internship Brochure, Vehicle Modification Notice, Foster Grandparents Flyer, and Community Meeting Review. LACC continues to oversee the funding of the Language Line for the use of all of SGPRC staff. In July 2023 SGPRC staff used the Language Line with a usage amount totaling an amount of \$1,218.97. Luz and Tiffany continue to oversee the tracking of all translation and interpretation invoicing and ensure vendors receive timely payment.

	August 2023	Total to Date
Translations	29	176
Interpretations	35	163
Language Line Usage	\$1,218.97 (July 2023)	\$ 22,384.99

- **Coffee with Directors**

LACC team organized the second Coffee with the Director event in August. We had a total of 6 different listening sessions for different ethnic groups. There were 4 people attended English session, 6 attended Black/African American session, 9 attended Spanish session, 9 for Chinese session, 5 for Korean session and 2 for Vietnamese session. Overall, these Coffee with Director sessions provided the community with a new way to engage with our Regional Center, to voice their concerns and to provide feedback to improve our regional center system. Our Equity Parter Seesaw Café provided on-site coffee for all these sessions.



- **Outreach Event:**

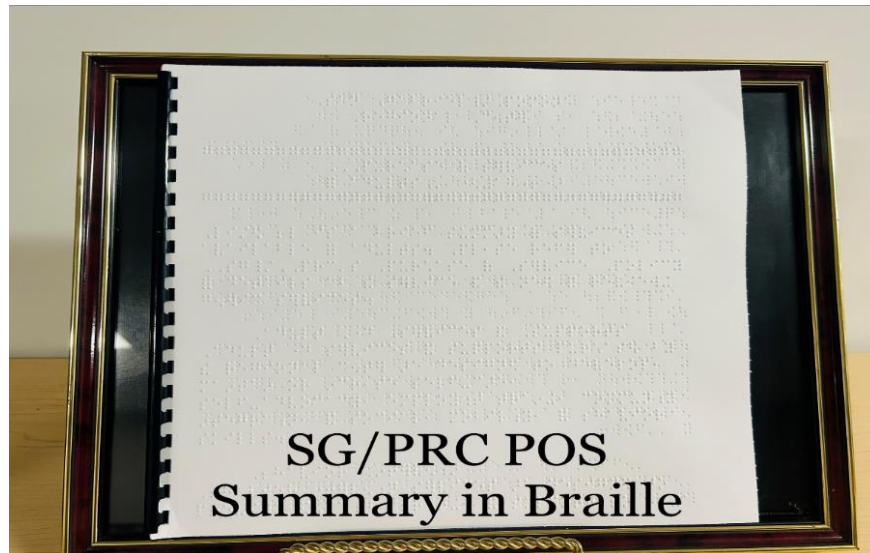
Luz participated in the Filipino Support Group meeting on August 12, 2023, accompanying Sal Gonzalez, Director of Service of Access & Equity and Amos Byun, SGPRC Community Outreach Specialist. The participants were provided with a presentation regarding the overview of the Service, Access & Equity Department. Luz presented to the community on the role of the LACC Specialist and how the LACC grant is supporting the SG/PRC individuals & families by meeting their language needs and providing interpretations for any community meeting, Board meeting and trainings in addition to translation of SG/PRC flyers and other documents. The Filipino Support Group discussed their unique language needs with regards to Tagalog and other dialects. There was a total of 47 participants attending the Filipino Support Group Event.



- **Case management support and Bridging Family back to Case Management**

Luz and Tiffany continue to provide support to SC in terms of finding translation/interpretation resources or need to look for SG/PRC translated materials. A SC reached out to the team about Braille translation for blind client. The team was able to coordinate with one translation vendor to create our Regional Center POS summary in Braille. Tiffany also participated in New Staff Training to talk about how the LACC team can support the Service Coordinator. Tiffany provided resources of Language Line and Translation & Interpretation vendors.

	August 2023	Total to Date
Case Management Support	3	20
Bridging Family	2	19



- **Korean Independent Contractor:**

Tiffany continues the effort to seek and hire a Korean Independent Contractor who understands the culture and is familiar with RC terminology. The main role of Korean Independent Contractor is to review Korean documents to ensure the accuracy and consistency of the translation.

- **Strategic Planning Meetings**

The LACC team is supporting the Strategic Planning Project by coordinating interpreters for each session based on language need. The first of several meetings took place on 8/17/2023 for the Deaf and Hard of Hearing Community and ASL & Spanish interpretation was provided. Both Luz and Tiffany participated in the meeting and provided support and note taking of the meeting.

- **LACC Year 2 Planning**

Luz and Tiffany continue to monitor LACC grant budget and make changes according to DDS direction. We reviewed and submitted requested changes on our semi-annual report. We are currently reviewing the Year 2 plan and will submit changes as needed in September.

Maria Vargas and Wendy Hemminger

Foster Grandparent/Senior Companion Program Managers of North and South

Managers of North and South:

North	South
Total volunteers: 46	Total volunteers: 42
Individuals served: 70	Individuals served: 51
Total hours served: 3,848	Total hours served: 3,407

For the month of August, we have a total of 46 volunteers serving at various day programs and school sites. We recently had one Foster Grandparent volunteer begin serving at a new school site: Sierra Vista High School in Baldwin Park and one Senior Companion volunteer began serving at Christ the King ADHC. In the month of August, we also welcomed a new Foster Grandparent volunteer, Yvette V., who is serving at Jellick Elementary. Other Foster Grandparent volunteers were happy to return to serving in person after the summer break. On 8/4 and 8/23, I held a make-up training on child/adult abuse for those volunteers who missed the initial training. On 8/18, we held our monthly training for all volunteers. The topic for this month was on “Brain Health.” Volunteers watched a webinar on brain health, and I provided several handouts on the functions of the brain and brain health exercises such as word scrambles, word searches, and Sudoku puzzles. We also completed a 10-minute seated exercise video that the volunteers enjoyed. August birthdays were celebrated and each of the celebrants were given a birthday card and cupcake.

August Birthday Celebrants (left to right): Asuncion N. Cheryl J., Teresit E., Dolores R., and Yvette V.



Jessica Wilson, Deaf and Hard of Hearing Specialists

Providing support to SGPRC's Deaf and Hard of Hearing community by developing staff trainings, securing generic resources, assisting with resource development, attending IPP & IDT meetings, vendor and community outreach and collaboration with sister Regional Centers to further develop role.

Deaf and Hard of Hearing Specialist Collective Meetings:

Monthly meeting with DDS, ARCA, and statewide Deaf Specialists on August 11th. Discussed upcoming initiatives for 2023 including planning for: support groups for DHH, Quality assurance for service providers who use ASL, training for direct service providers and more. Joined workgroup to develop support group for individuals who are Deaf and Hard of Hearing.

Meeting with SoCal specialists to discuss local resources and collaborate on a support group for DHH.

Outreach to Community Partners:

During the month of July, Jessica secured connections with several community partners and resources.

- **August 1st** – Communication with Sorenson Relay to install Video Phone at SGPRC and video phone application on laptop. In conference room 1 there is now an accessible VRS phone at SGPRC for public and staff use.
- **August 3-5th** – Communication with Language Access specialist and LIFESIGNS interpreting agency to connect with level 5 master interpreters for upcoming DDS visit.
- **August 8th** – Virtual meeting with Dion Buckley, Sorenson to learn about on demand interpreting service called Sorenson Express. Received proposal and will review with management.
- **August 18th** – Outreach to Easter Seals Lending Library to inquire about iPad equipped with DHH friendly applications.
- Outreach to SCRS-IL to inquire about iPad lending library.
- **August 21st-23rd** – Outreach to John Tracey Center regarding resources.
- Outreach to Pomona Unified School District, DHH liaison to inquire of resources and provided information on Regional Center.
- **August 29th** – Connection with Dr. Alexis and Dr. Rousso, CHLA to secure training opportunity for children who are deaf and hard of hearing.

IDT meetings/SC consultations/In house support/Communication assistance:

August 1st – Pre-planning visit to the Workman Home to review accessibility, safety equipment and provide input on set up for deaf and hard of hearing home.

August 2nd – Presented at All staff meeting to share upcoming events and training.

August 10th – Presentation to SGPRC community meeting for upcoming trainings and events.

August 10th – Meeting at the first deaf and hard of hearing residential home. Deaf Access Specialist from DDS and the resource development team visited, and the team collaborated for the opening of the home. The first resident moved in on August 14th.

Jessica also assisted with providing support in sending additional referrals to the home to ensure the rooms are filled and appropriately matched. Jessica will provide ongoing support to the further development of staff and the home to make it deaf centered.

August 18th – Supported service coordinator with resources on AAC devices.

Supported community members with provided resource lists for DHH generic and Regional Center resources.

Disseminated resources on language deprivation to all staff.

August 21st – Shared resources to service coordinator for early intervention services.

August 24th – Disseminated resources for current ASL class offerings to all staff as well as ASL community event at Dodgers Stadium

August 24th – Attended CHLA focus group for early intervention feedback project.

- Collaborated with SAE department and CHLA for data collection project.

Trainings and Community Events:

August 17th – Jessica provided a Critical Issues Forum training to new staff orientation, all staff, and the community on Deaf and hard of Hearing Resources. This training was professionally recorded and will be available on the SGPRC website.

August 2nd and 3rd – Jessica also supported with two Coffee with the director sessions for the DHH community to provide support with interpretation, as well as introduce her role to the community.

August 1st, 8th, 15th, 22nd and 29th – Attended Planning Live- Person Centered Planning trainings.

Upcoming Projects:

October 5th, 2023 – Training by Pacific ADA Center on ADA Laws and Effective Communication.

September 2023 through May 2024: Develop Person Centered Thinking training for all case management and direct managers. Presenting training via LMS recording system beginning in October-April 2024 with monthly live workshops.

Yanad Busch and Jessi Romero, *Managers of Specialized Services I and I*

Enhanced Service Coordination

The Budget Act of 2021/2022 allocated funding for Enhanced Service Coordination (ESC) with a specific caseload ratio of 1 service coordinator (SC) to 40 individuals in underserved communities with low and no purchase of service (POS). ESC SCs strive to improve accessibility to services to underserved and diverse communities. With smaller caseloads, specially trained SCs provide focused support and increased service coordination to the individuals served and their families.

The outcome of Enhanced Supports Service Coordination

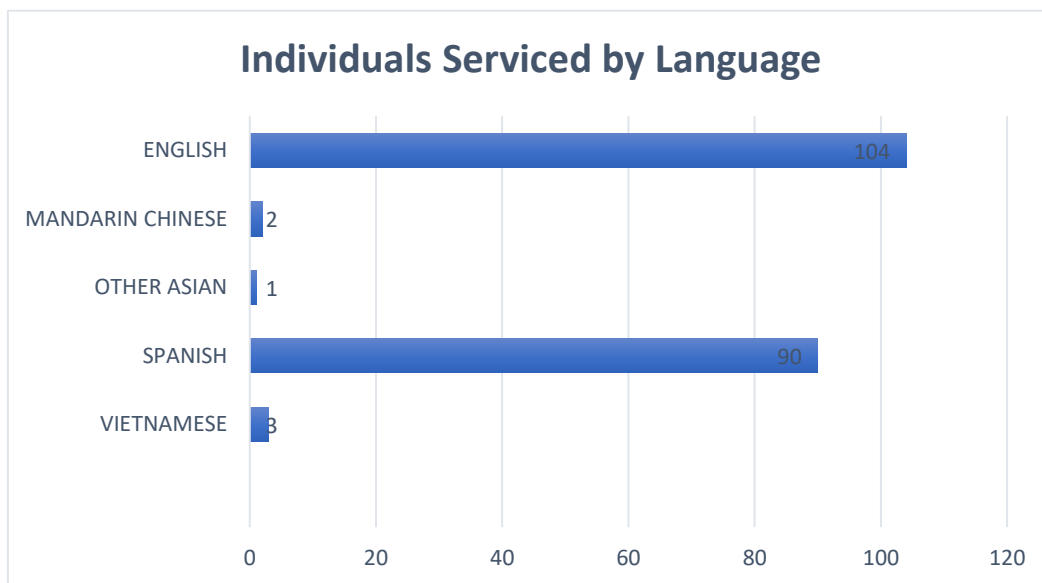
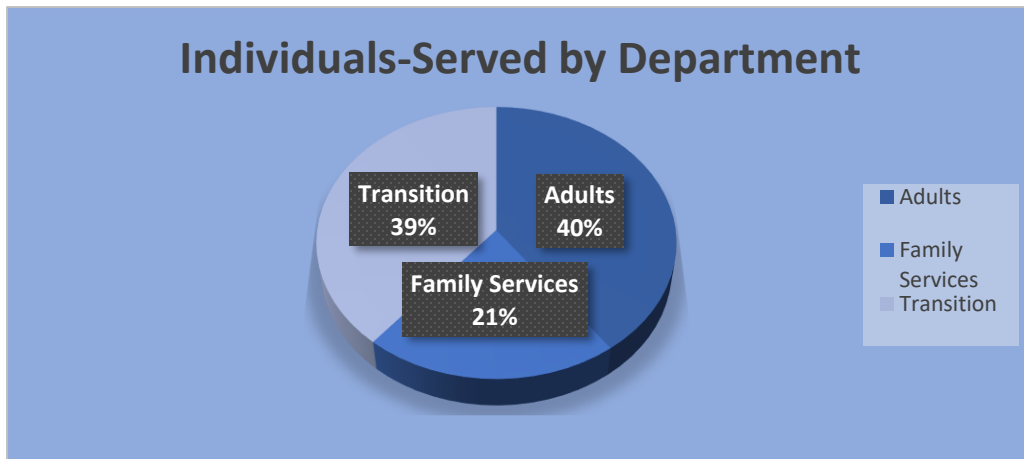
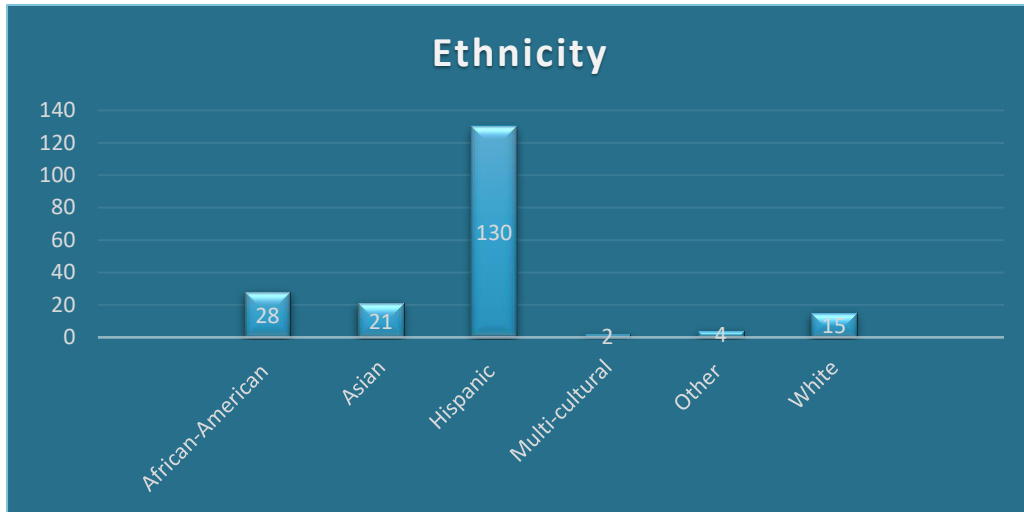
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The Outcome of Enhanced Supports Service Coordination

ESC SCs provide an array of services of generic resources and SG/PRC-funded services. The primary role of the ESC SC is to provide individuals served and their families training opportunities to understand their diagnosis, the regional center system, the role of their service coordinator, the IPP process, and SG/PRC's various service delivery models - Traditional Funding services, Participant Directed services, and Self-Determination Program.

Effective July 2023, SG/PRC selected a new group of 200 individuals to participate in the Enhanced Service Coordination (ESC) program. Participation in the ESC program is voluntary and offered for a 12-month service period. The previous participants returned to traditional case management with increased understanding of the regional center system and POS expenditures. This selection process allows regional centers to effectively allocate their resources and provide targeted support to individuals with no/low purchase of service expenditures. The goal is to ensure that individuals with developmental disabilities receive the appropriate level of coordination and assistance, enhancing the overall quality of services provided and leading to improved outcomes for the participants.

The graphs on the following page depict individuals by ethnicity, by department, and by language.



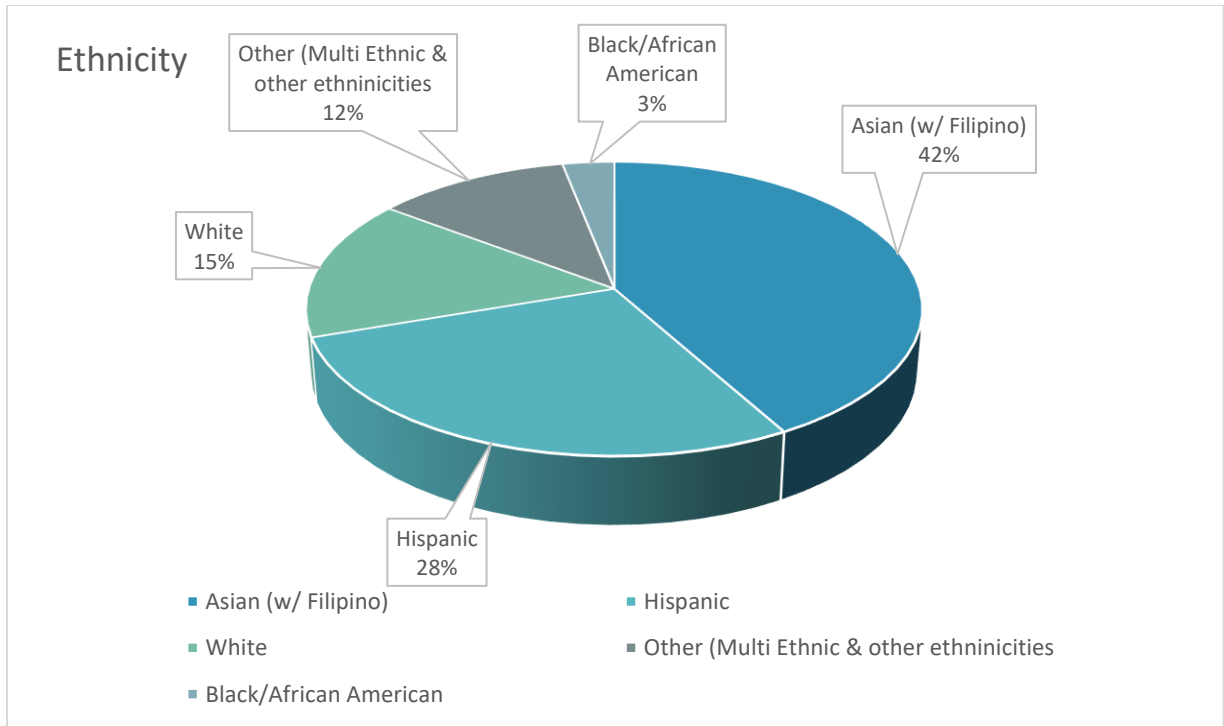
Self-Determination Program:

As of August 31, 2023, SG/PRC successfully enrolled 129 participants into the Self-Determination Program (SDP). SDP is an alternative funding model to traditional services and became accessible to all regional center clients on July 1, 2021. SG/PRC SDP Team develops and promotes training opportunities to further enhance the implementation of SDP for all individuals served by SG/PRC. Additionally, the SDP Team aims to bridge any disparities for underserved communities. Training and support groups are offered in English, Spanish, Chinese, American Sign Language (ASL), and other languages, as needed. Below you will see data on enrolled cases in SDP as of 8/31/2023. The charts below depict data collected by diagnosis, language, and ethnicity.

Diagnosis	Total	Percentage
Autism	78	60%
Intellectual Disability	35	27%
Cerebral Palsy	9	7%
Epilepsy	6	5%
Other	1	1%
Grand Total	129	100%

SDP Enrollees	Total	Percentage
1st year	53	41%
2nd year	46	36%
3rd year	17	13%
4th year	13	10%
Grand Total	129	100%

Language	Total	Percentage
English	78	60%
Asian languages including Tagalog	33	26%
Spanish	16	12%
American Sign Language	2	2%
Grand Total	129	100%



Below you will see the Table: SG/PRC Fact Sheet of individuals served by diagnosis and ethnicity as of 06/1/2023.

SG/PRC Fact Sheet			
<u>Clients by Diagnosis</u>			
	(Duplicate Count)	<u># of Clients</u>	<u>%</u>
Autism		5,714	44%
Cerebral Palsy		1,392	11%
Epilepsy		1,832	14%
Intellectual Disabilities		7,895	61%
Other Dev. Disabilities		1,130	9%
<u>Clients by Ethnicity</u>			
Asian w/Filipino		2,073	12%
African American		773	5%
Multi-Cultural		1,387	9%
Native American		23	0%
Other & Unknown		513	3%
Polynesian/Pacific Islands		23	0%
Hispanic		9,101	56%
White		2,242	14%

Below you will see the Table: SG/PRC individuals served in SDP by department as of 08/31/2023.

Department	Total	Percentage
Preschool (3 to 6yrs old)	1	1%
Family (6 - 14yrs old)	42	33%
Transition (14 to 25yrs old)	33	26%
Adult (25yrs +)	53	41%
Grand Total	129	100%

DDS Meetings and Trainings

SG/PRC SDP-Team attends bi-monthly meetings with DDS for further guidance on DDS directives and to discuss progress in the SDP service delivery model. Meeting with SG/PRC SDP Team, DDS, Frank D. Lanterman, and Inland Regional Center held August 8, 2023. Various topics were reviewed, with a focus on FMS employee burden fees, SANDIS FMS billing updates, and the progress of Self-Directed applicants. SG/PRC successfully vendorized five Independent Facilitators for Self-Directed funding under service code (099). More Independent Facilitators are expected to be vendorized through their respective regional centers and thereafter, courtesy vendorization through SG/PRC. The SDP Team is actively seeking additional applications. Per the DDS directive of June 30, 2023, funding for pre-enrollment services will require a 099 vendorization status. This will be the only option available effective January 1, 2024.

The SDP Team participates in quarterly SDP Statewide Meetings with ARCA and SDP Leadership Team representatives from all 21 regional centers. This meeting was held on August 9, 2023, to review the further implementation of DDS directives and other topics such as Electronic Visit Verification (EVV), collaborations with the Local Volunteer Advisory Committee, and spending plans.

Additional Training by the SDP Team

The role of the SDP team is to provide ongoing training and support to SG/PRC staff in navigating through the SDP process. Training is delivered via 1:1 support with budget and spending plan meetings, revising spending plans, training Independent Facilitators on the SG/PRC system, attending meetings to support families in understanding the role of the Independent Facilitator and/or FMS, and attending meetings to support with SDP-IPP. The team receives daily calls from SG/PRC staff and daily emails via the SDP Workgroup email system requesting support with the

SDP process. These calls vary from assisting SC with access to SDP material, training on the SDP process, and/or general information in understanding the SDP process, how to explain the SDP process to the individuals served; and accessing SDP material. The SDP team also hosts weekly SDP clinics and monthly Learning Loft training. Specialized Services (SPS) Managers also host monthly Manager Collaboration Meetings with SG/PRC Managers to review DDS directives and SDP trends. SPS Managers present SDP updates and promote training opportunities, support groups, and training tools at the monthly Vendor Meetings, Community Meetings, and the Board Advisory Committee for Individuals Served and Their Families. Including attendance for the DDS bi-monthly meetings with the DDS SDP Manager and staff.

Through all these meetings and trainings as discussed above, we have collected data about families that are interested in learning more about SDP and potentially enrolling in SDP Caseload. Currently, 79 individuals and families are interested with a diagnosis of Autism, Intellectual Disability, Cerebral Palsy and Epilepsy and other Hispanic, White, Asian, Black/African American, and other ethnicities.

Self-Determination Implementation Funds

2021-2022 Self-Determination Program Implementation Funds- Special Projects

\$77,520.00

Project Name	Provider	Contact Person	Brief Description	Contract Dates	Contract Cost
The Waiting Room	Education Spectrum	Cathy Gott & Julie LaRose	SDP Support Group	7/25/2022 to 3/15/2024	\$20,832.00
Technology for SDP	Parents' Place	Elena Sanchez	Technology assistance to SDP families	7/1/2023 to 6/30/2024	\$39,543.00
FMS Training Series	Aveanna	Olivia Gonzalez	How to be an SDP employer	9/1/2022 to 8/31/2024	\$17,145.00
				TOTAL	\$77,520.00

Training and Support Groups

The SDP team continues to develop training opportunities for our community to enhance the implementation of the Self-Determination Program.

The Waiting Room

SDP Team partnered with Education Spectrum in developing “The Waiting Room” support group. “The Waiting Room” provides a safe place to share, listen, and learn for SDP participants, families, parents/caregivers, and those interested in SDP. These meetings are held on the 3rd Thursday of each month.

Education Spectrum’s report summary identified 187 registered and 22 in attendance on August 17, 2023. Various topics were reviewed with a focus on sharing services and support in the Self-Determination Program. Families shared how their person-centered plan identified service needs and purchases in their spending plans. Participants also shared “real-life” examples of services and supports utilized in SDP.

The Waiting Room featured SDP parents as guest speakers. They shared information about their loved ones and their experience in transitioning to SDP. They also shared what their services and support looked like before transitioning to SDP, what they are now, and how much SDP has changed their lives. Guest speakers inspired other parents by sharing their individual experiences. Additional highlights shared by parents focused on the positive impact providers have made in their lives, and the amount of control of support/services parents have when selecting services that meet the specific needs of their loved ones. Services such as swimming, music, horseback riding, customized day programs, cooking classes, health/wellness coaching, and executive functioning support.

Members of the group shared their favorite resources:

https://docs.google.com/document/d/1wgx893-f4Pks-7NDtrFaS8D8V8ZM_sEh/edit

The SDP Training Series: The Financial Management Service (FMS)

The SDP Team partnered with Aveanna to develop the SDP Training Series: The Financial Management Service (FMS). A series of 4 sessions will review the role of the FMS and further empower the participant as the SDP employer. Training will resume Monday, October 2, 2023, at 4:00 p.m. in English and Wednesday, October 4, 2023, in Spanish. Each module will provide a training segment on the role of the SDP Financial Management Agency and the participant’s role as the SDP Employer. The training is followed by a 1-hour clinic to ask any questions or to receive further clarification. The Training Series: FMS is offered in English, Spanish, Chinese/Mandarin, and other languages such as American Sign Language (ASL).

Technology for SDP

In collaboration with Parents’ Place, the project “Technology for SDP” officially started on July 1, 2023. Parents’ Place began accepting referrals on August 1, 2023. A flyer in English, Spanish and Mandarin are available to the community. Individuals served and their families may request a referral through their service coordinator.

2022-2023 Self-Determination Program Implementation Funds-Special Projects
\$93,152.28

Project Name	Provider	Contact Person	Brief Description	Contract Dates	Contract Cost	Balance
						\$93,152.28
SDP Training and Coaching Services	Healed Women Heal	Tracy Evanson	Supplemental training for SDP orientation	8/1/2023 to 3/15/2025	\$30,960.00	\$62,192.28
SG/PRC SDP Video Voice Overs	Education Spectrum	Cathy Gott	SDP training video voiceovers	Approved, pending contract	\$30,800.00	\$31,392.28
					Balance	\$31,392.28

SDP Training and Coaching Services

Training will be provided by Healed Women Heal. This training is a supplement to SDP orientation. Many of our families require additional training after attending the SDP orientation. The training will focus on bridging the gap of understanding the SDP enrollment process. Many families complete the orientation and find themselves having more questions about the SDP process. The participants will increase their understanding of SDP which will further empower them to manage their relationships with their Independent Facilitators, the Regional Center, and the financial management services.

SG/PRC SDP Video Voice Overs

The SDP Team continues to collaborate with Cathy Gott of Education Spectrum to begin SDP Training video voiceover translations. Cathy introduced the SDP Team to the video editor. She is in the process of securing certified translators. Translations will be available in Spanish, Chinese, Korean, Vietnamese, and ASL.

Yvette Espinoza and Marlene Alvarez, Participant Choice Specialists (PCS)

The focus of the PCS is to provide outreach and training for staff and community members. They support SG/PRC staff and individuals served to understand and access Participant-Directed Services and the Self-Determination Program. The Participant Choice Specialists are the central point of contact for staff and the community for support, training, and advocacy for individuals

accessing these two programs. They collaborate with multiple departments within the agency including Client Services, Community Services, and Accounting. They also engage with the Department of Developmental Services (DDS) by providing monthly information and attending bi-monthly meetings. As needed, they engage in Person-Centered planning meetings with individuals, families, and independent facilitators. They also participate in the development, review, and certification of individual budgets, review spending plans, and Individual Program Plans.

Case-management Support: The Participant Choice Specialists hold a weekly 1:1 coaching session with staff known as the SDP Clinic, where service coordinators sign up and can ask case-specific questions. The SDP Clinic is held every Tuesday in the afternoons, except the 2nd Tuesday of the month. They also hold staff group training through the Self-Determination Program (SDP) & Participant Directed Services (PDS) Learning Loft held the 3rd Thursday of the month at two different times to learn about the programs and ask general questions. The Self- Self-Determination team also meets on a weekly basis or as necessary to disseminate information from DDS and discuss ways to streamline the process for all parties. Additionally, managers may invite Participant Choice Specialists to attend their unit meetings for additional training.

Community Support: Participant Choice Specialists participate in quarterly Statewide meetings related to the Self-Determination Program. They meet with the rest of the Regional Centers alongside the Association of Regional Center Agencies (ARCA). They also attend and participate in monthly Self-Determination Community meetings such as the SDP Meet and Greet and Local Volunteer Advisory Committee held every 2nd Tuesday of the month. Lastly, they meet with DDS bi-monthly for updates and to share current trends within the Self-Determination Program.

Additional SG/PRC training/presentations:

- On August 2nd and August 3, 2023, the PCS attended the Coffee with the Director event. This was an opportunity to engage with SG/PRC's leadership, gain knowledge, and ask questions. There were approximately 15 families and 5 vendors in attendance.
- On August 15, 2023, PCS presented an extension of the SDP Spending Plan to managers. The training focused on spending plan revisions. There were approximately 13 managers in attendance.
- On August 17, 2023, The PCS presented an SDP Spending Plan revision overview training to case management through the SDP/PDS Learning Loft. There was a total of 31 service coordinators in attendance.

Upcoming Events:

- **September 9, 2023**, International Night at the La Verne Community Center
- **October 23, 2023**, Circle of Friend at Good Shepherd Church

The Financial Management Service (FMS) Providers

Individuals served/families may choose the FMS provider of their choice. The SDP team provides a list of providers upon request. Individuals served/families may also visit the DDS website to obtain a list of FMS providers. At SG/PRC, GT Independence has the highest amounts of individuals enrolled in SDP, followed by Ritz. The highest percentage of SDP participants are in the Adult Services Department (25 years +), followed by those in the Family Services Department (5-15 years). The Financial Management Services (FMS) providers report a significant waiting period to enroll SDP participants. FMS providers may have waiting lists that vary between three to six months. The SDP team encourages individuals served/families to contact and interview FMS providers in the early stages of the SDP process.

For additional information on the FMS models, please click below:

https://www.dds.ca.gov/wp-content/uploads/2019/05/FMS_Directive_20181221.pdf

For the FMS model comparison chart:

https://www.dds.ca.gov/wp-content/uploads/2021/04/FMSModelsComparisonChart_04272021.pdf

For the DDS list of FMS providers:

<https://www.dds.ca.gov/initiatives/sdp/financial-management-service-contact-list/>

FMS Providers Vendedored with SGPRC

Name	FMS Models	Language	Phone	Email
Acumen	Bill payer & Sole-Employer	English, Spanish	(424) 210-8810	yvettet@acument2.net
Referral Process:				
<ul style="list-style-type: none"> ❖ Accepting referrals. ❖ Verbal contact minimum 30 to 60 days prior to starting SDP. ❖ Prefers having signed budget & draft spending plan when completing referral. ❖ Authorizations must be approved & processed by no later than the 15th previous month. 				
Aveanna, formerly known as Premier	Bill payer & Sole-Employer	English, Spanish, Vietnamese, Cantonese, Mandarin & Trieu Chau	(310) 215-1730	FMSInfo@aveanna.com
Referral Process:				
<ul style="list-style-type: none"> ❖ Not accepting SG/PRC individuals 				

Cambrian	Bill payer, Sole-Employer & Co-Employer	English, Spanish, Vietnamese, Tagalog, Farsi	(877) 390-4300	Paulq@cfms1.com davide@cfms1.com
Referral Process:				
<ul style="list-style-type: none"> ❖ Accepting for 10/01/2023. ❖ Budget must be signed before starting their screening process and to be added to the wait list. ❖ Authorizations must be approved & processed by no later than the 15th previous month. 				
Community Interface Services (CIS)	Bill Payer	English & Spanish	(760) 729-3866	CSheppard@communityinterfaceservices.org
Referral Process:				
<ul style="list-style-type: none"> ❖ Accepting for 10/01/2023. ❖ Budget must be signed before starting their screening process and to be added to the waitlist. ❖ Authorizations must be approved & processed by no later than the 15th previous month 				
Essential Pay	Bill Payer	English & Spanish	(833) 268-8530	contact@essentialpay.com
Referral Process:				
<ul style="list-style-type: none"> ❖ Accepting for 10/01/2023. ❖ Budget must be signed before starting their screening process and to be added to the wait list. ❖ Authorizations must be approved & processed by no later than the 15th previous month. 				
Fact Family	Bill payer, Sole-Employer & Co-Employer	English	(310) 475-9620 ext. 298	FMS@factfamily.org
Referral Process:				
<ul style="list-style-type: none"> ❖ Accepting referrals ❖ Budget must be signed before starting their screening process and to be added to the wait list. ❖ Authorizations must be approved & processed by no later than the 15th previous month. 				
FMS Pay LLC	Bill Payer	English & Spanish	(858) 281-5910	connect@fmspay.com
Referral Process:				
<ul style="list-style-type: none"> ❖ Pending vendor courtesy. 				
GT Independence	Bill payer, Sole-Employer & Co-Employer	All languages	(877)659-4500 ext.356	tjones@gtindependence.com
Referral Process:				
<ul style="list-style-type: none"> ❖ Accepting referrals for November 2023. ❖ Budget must be signed before starting their screening process and to be added to the wait list. ❖ Authorizations must be approved & processed by no later than the 15th previous month. 				

SG/PRC Service Access and Equity

Home of Guiding Hands	Bill Payer	English	(619) 938-2853	fms@guidinghands.org
Referral Process:				
❖ Accepting SDRC participants.				
Mains'l	Bill payer, Sole-Employer & Co-Employer	English & Spanish	(866) 767-4296	JMBergquist@mainsl.com
Referral Process:				
<ul style="list-style-type: none"> ❖ 2023 waitlist full. ❖ 2024 waitlist not open. ❖ SDP Authorizations must be approved & processed by no later than the 15th previous month. ❖ RC must receive the spending plan by the 1st of the previous month to process by the 15th. 				
Ritz Vocational	Bill Payer & Co-Employer	English, Spanish & Mandarin	(833) 748-9888	info@ritzfms.com
Referral Process:				
<ul style="list-style-type: none"> ❖ Accepting referrals. ❖ Budget limit of approximately \$75,000. ❖ Budget must be signed before starting their screening process and to be added to the wait list. ❖ Authorizations must be approved & processed by no later than the 15th previous month. ❖ RC must receive the spending plan by the 1st of the previous month to process by the 15th. 				

Specialized Services Unit I Contact Information

Name	Title	Phone	Email
Yaned Busch	Specialized Services- Special Projects Manager	(909) 710-8637	ybusch@sgprc.org
Yvette Espinoza	Participant Choice Specialist-Systems Analyst	(909) 710-8643	yespinoza@sgprc.org
Rhea Chu	Self-Determination Program Service Coordinator	(909) 710-8641	rchu@sgprc.org
Brianne Espineli	Self-Determination Program Service Coordinator	(909) 710-8635	bespineli@sgprc.org
Luis Macedo	Deaf and Hard of Hearing Service Coordinator	(909) 710-8657	lmacedo@sgprc.org
Michelae Walker	Enhanced Supports Service Coordinator	(909) 710-8660	mwalker@sgprc.org
Arturo Ramirez	Enhanced Supports Service Coordinator	(909) 710-8659	aramirez@sgprc.org
Marisela Perez	Enhanced Supports Service Coordinator	(909) 710-8634	mperez@sgprc.org

Specialized Services Unit II Contact Information

Name	Title	Phone	Email
Jessi Romero	Specialized Services-Special Projects Manager	(909) 710-8651	jromero@sgprc.org
Marlene Alvarez	Participant Choice Specialist Systems Analyst	(909) 710-8469	malvarez@sgprc.org
Kimberly Lau	Self-Determination Program Service Coordinator	(909) 710-8646	klau@sgprc.org
Brenda Leon	Self-Determination Program Service Coordinator	(909) 710-8649	bleon@sgprc.org
Silvia Moniot	Deaf and Hard of Hearing Service Coordinator	(909) 710-8467	smoniot@sgprc.org
Heather Paz	Enhanced Supports- Service Coordinator	(909) 710-8468	hpaz@sgprc.org
Gabriella Leon	Enhanced Supports- Service Coordinator	(909) 710-8466	gleon@sgprc.org

2022-23 SG/PRC SAE Grant Equity Partners

Regional Center Recommendations and Plan to Promote Equity

Organization Name/Project	Project Description/Contact Information	Population Focus/Language
Access Nonprofit Center	Increase intervention services & supports for black babies in NICU & clinical settings. Contact: Ardena Bartlett; ardenab@accessnonprofit.org	African American (English)
Being Built Together Community Connector Services for Korean-Speaking Families	Community connector program to expand services access for Korean-speaking families. Contact: Jinsook Baek; contact@bbtus.org	Korean (Korean)
Children's Hospital Los Angeles	Pediatric navigator project for Native American and multi-racial families Contact: Dr. Mirzaian, Christine; cmirzaian@chla.usc.edu	African American, Cambodian, Chinese, Filipino, Hispanic, Hmong, Indian, Japanese, Korean, Mien, Native American, Pacific Islander, Slavic, Vietnamese.
Chinese Parents Association for the Disabled Future Planning for Chinese Caregivers & Self-Advocates	Future planning & advocacy training for Chinese aging caregivers & self-advocates Contact: Leck Lee; leck501@yahoo.com	Chinese (Cantonese, Mandarin, English)
East Los Angeles Family Resource Center & Heluna Health Heluna Health SAE 22-23	Launch a community of practice with a focus on Black/African American community access and equity issues. Contact: Maria Rangel; mrangel@helunahealth.org	African American (English)
Familias First Creating Leadership Among Parents	Implement parent leadership workshops to empower Hispanic families. Contact: Victor Campos; vcampos@familiasfirst.com	Hispanic (English, Spanish)
Seesaw Communities, Inc Starting Pathways to Employment	Cultural pathway for competitive employment for self-advocates in the Korean community. Contact: Rachel Lee; rlee@thesec.us	Korean (Korean)
Special Needs Network Culturally Diverse Behavior Technician Apprenticeship Program	Apprenticeship program to train and mentor culturally diverse ABA service providers for African American and Hispanic children. Contact: Carolina Gonzalez; carolina@snnla.org	African American, Hispanic (English, Spanish)

2022-23 SG/PRC SAE Grant Equity Partners (Continued)

Organization Name/Project	Project Description/Contact Information	Population Focus/Language
<p style="text-align: center;">USC UCEDD Children's Hospital Los Angeles Peer-Mentorship & Technical Assistance for Parent & Self Advocate Led CBOs</p>	<p>Peer mentor program to provide technical assistance for CBOs to collaborate and share resources. Contact: Olga Solomon; solomon@usc.edu</p>	<p>African American, Hispanic, Native American, Pacific Islander (English, Spanish)</p>
<p style="text-align: center;">Vietnamese Parents with Disabled Children Association Navigating Services & Future Planning for Vietnamese Aging Caregivers</p>	<p>Support aging caregivers from the Vietnamese community with culturally competent training and social networking. Contact: Tien Nguyen, tienVPDCA@gmail.com</p>	<p style="text-align: center;">Vietnamese</p>
<p style="text-align: center;">Wayfinder Family Services Early Intervention Family Navigator</p>	<p>Early Intervention NICU navigators applying trauma informed approach in Los Angeles & Ventura counties. Contact: Faith Cardenas, fcardenas@wayfinderfamily.org</p>	<p>African American, Chinese, Filipino, Hispanic, Native American, Pacific Islander</p>



**SAN GABRIEL/POMONA
REGIONAL CENTER**

**Advisory Committee for Individuals
Served and Their Families**

Wednesday, October 25, 2023 at 6:00 p.m.
Videoconference Meeting

**ZOOM Meeting ID: 191 486 135 Password:
681356**

Committee Members:

Staff:

Jaye Dixit, Chairperson
Phillip Loi, Co-Chairperson
Mary Soldato
Herminio Escalante

Flor Tolley
Jessica Porter
Ricardo Centeno
Preeti Subramaniam

Jesse Weller
Lucina Galarza
Daniela Santana
Hortencia Tafoya
Rosa Chavez
Erika Gomez

AGENDA		ACTION
6:00 – 6:05	CALL TO ORDER Jaye Dixit, Chairperson	None
	<ul style="list-style-type: none"> • Roll Call • Review Agenda • Minutes of September 27, 2023 	Quorum
	<p>*No meeting in November. The next meeting will be on 12/13/23.*</p>	Info Consent
6:05 – 6:10	Public Input	Info
6:10 – 6:40	Special Presentation –Person Centered Services Planning Overview	Info
6:40 – 6:45	Future Training Topics December 13, 2023 – Equity and Cultural Humility	Info
6:45 – 7:00	<p>Updates and Information by SG/PRC</p> <ul style="list-style-type: none"> • Regional Center Services Updates– <i>Daniela Santana & Lucina Galarza</i> • Self Determination Advisory - Meetings & Updates -<i>Daniela Santana, Lucina Galarza, Yaned Busch, Jessi Lagos</i> 	Info

**SAN GABRIEL/POMONA REGIONAL CENTER
DEVELOPMENTAL SERVICES, INC.**

Minutes of the Meeting of the

Advisory Committee for Individuals Served and Their Families

September 27, 2023

A regular meeting of the Advisory Committee for Individuals Served and Their Families was held on Wednesday, September 27, 2023. The following committee members were present at said meeting:

PRESENT

Jaye Dixit, Chair
Phillip Loi, Co-Chair
Richard Centeno
Preeti Subramaniam
Mary Soldato
Flor Tolley
Sam Yi

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Director, Community Services
Daniela Santana, Director, Client Services
Tim Travis, Assoc. Director of Comm. Services
Hortencia Tafoya, Director, Clinical Services
Yaned Busch, Manager, Specialized Services
Jessie Romero, Manager, Specialized Services
Willanette Steward/Satchell, Executive Assistant
Erika Gomez, Exec. Assistant – BOD & RDDF

ABSENT:

Jessica Porter (LOA)
Herminio Escalante

GUESTS:

Wendy Lai
Michelle Wild

ITEMS DISCUSSED

CALL TO ORDER

Jaye Dixit, Chairperson, called the meeting to order at 6:02 pm.
A quorum was not established.

The minutes of the August 23, 2023 meeting were reviewed and approved with one correction: The Chairperson's name is to be changed to Jaye Dixit.

M/S/C (Soldato & Subramaniam) Minutes from the meeting were approved by the committee with the correction.

SPECIAL PRESENTATION – “Clinical Services and Clinical Services/Introduction to Team & Overview” – Hortencia Tafoya, Director of Clinical Services and team presented the following:

- Introductions of team, roles and responsibilities
 - Administrative Assistant and Clerk
 - Dental coordinator
 - Occupational therapist
 - Staff psychologist
 - Early Start, Family Services and Transition
 - Adult Services and Residential
 - Mental Health Specialist
 - Clinical Psychologist/Policy Liaison
 - Clinical Nurse Manager
 - Risk Management, Specialized Services Manager
 - Early Start Admissions and Assessment Manager
 - Manager Lanterman Admissions and Assessments
- Timelines
- Lanterman Act
- Substantial Disability
- Provisional Eligibility
- Intake and Assessment Process

Future Training Topics:

- October 25, 2023 – Person Centered Services Planning Overview
- (No meeting in November)
- December 13, 2023 – Equity and Cultural Humility

Updates and Information by SG/PRC Staff⁹

Staff shared updates on the following:

- Changes in legislation – Subminimum wages for individuals who work and earn less than minimum wage must end by the end of the year. Legislature is holding DDS accountable, and SG/PRC has to exit individuals from work activity programs. Programs have had years to make this transition. Staff have supported this change by training service coordinators on what options there are and by with the Employment First Policy.
- Social Rec Programs – 8 programs were awarded funding from DDS. Staff are contacting families to inform them of their options.
- Community Needs Survey – The survey identified areas SG/PRC should prioritize.
- Statewide Implicit Bias Training – All regional center staff will be required to participate in this training.
- Self Determination
 - The Participant Choice Specialists hosted in a “Coffee with Jesse” event.

- There was an update on the spending plan revisions.
- Staff continue to assess the training needs in the community and to host clinics and trainings. Managers are collaborating in meetings to review the directives from DDS.
- The SDP Team continues to provide supports and training opportunities.
- Staff continue to:
 - ✓ promote The Waiting Room
 - ✓ remind the community of the meet and greet events.
 - ✓ remind the community of the live SDP orientations.

PUBLIC COMMENT:

None

ADJOURN

Chairperson, Jaye Dixit, adjourned the meeting.

The next Advisory Committee for Individuals Served and Their Families meeting is scheduled for Wednesday, October 25, 2023, via videoconference at 6 P.M.

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
VENDOR ADVISORY COMMITTEE MINUTES**

October 5, 2023

The following committee members attended said meeting:

PRESENT:

Cris Schlanser, Chairperson
Jay Smith
Theresa Jones Zarour
Cristina Torres
Sharon Ehrig
Charmayne Ross
Brenda Baldeon
Kelly Privitt
Ookie Voong
Christina Buth
Valerie Donelson
Jeanette Cabrera
Jose Meraz

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Executive Deputy Director
Dara Mikesell, Chief Financial Officer
Tim Travis, Associate Director, Community
Services
Hortencia Tafoya, Director of Clinical Services
Jaime Anabalón, Manager, Quality Assurance
Erika Gomez, Exec. Assistant – BOD & RDDF

MEMBERS ABSENT:

RECOMMENDED ACTIONS

THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:

None

A. CALL TO ORDER

Cris Schlanser, Chairperson, called the meeting to order at 10:03 a.m. A quorum was established.

The minutes of the meeting on September 7, 2023, were reviewed and approved.
M/S/C (Smith & Ehrig) The committee approved the minutes.

B. MOST PRESSING CONCERNS FOR SERVICE PROVIDERS

- The increase of COVID-19 positive cases.
- The high cost of gasoline.
- Minimum wages are going up in some areas.
- Employees will get 5 days of sick leave next year.

C. VENDOR CATEGORY REPORTS

Adult Programs

Vocational – (1 Vacancy) Cristina Torres is planning to follow up with the Department of Rehabilitation about the incentive they offer for staff trainings. There was a subcommittee meeting and the group talked about successes, challenges and what they'd like to see in future meetings. Service providers expressed they would like to have a centralized place where vocational vendors can post job opportunities.

Adult Day –Christina Buth and Jose Meraz shared that they participated in a “Coffee with Jesse” event and thanked Executive Director, Jesse Weller, for his time. The group did not have a meeting in September but will have a meeting on October 25, 2023. They advised caution as COVID-19 numbers are rising.

Infant & Children Services

Infant Development Program – Charmayne Ross reported there will not be a LICA meeting next Thursday. She also alerted that everyone should have received the sample justification letter.

Transportation

Theresa Jones Zarour spoke about a campaign her program would like to begin to promote the importance of the work transporters do. She provided a flyer that highlights the issues, concerns and what service providers can do.

Independent Living Services

ILS – Sharon Ehrig reported that people can request 4 free COVID-19 tests via the USPS website. She also reminded that the Richard D. Davis Foundation funded a grant for ILS/SLS recipients that could help pay for expenses they cannot afford, or regional centers can't fund.

SLS Services – (1 Vacancy)

Residential Services

CCF – Valerie Donelson and Jay Smith asked that Service Providers be mindful of

the current heatwave with the individuals they serve. Mr. Smith sent an email to his peers to coordinate an ongoing subcommittee meetings schedule. He also informed that SG/PRC staff will provide guidance on next steps regarding the DSP Stipend Program. Lastly, Mr. Smith will host Mr. Weller on October 11, 2023, for a “Coffee with Jesse” event in Covina and invited everyone.

ICF- Ookie Voong shared that the ICF Subcommittee Meeting was held on September 20, 2023. Concerns were raised about workforce shortages. ICFs are now eligible for the DSP training stipend. One provider shared SNF experience transitioning from FFS to Managed Care. There is a question regarding CalAim and who will enroll the severely disabled if there is no conservator. Enrollment packets will go out in November and providers are worried about contracting and credentialing with many questions not yet answered. They also spoke about the following action items:

- Staying up to date on the CalAim website
- Initiating conversations/correspondence about CalAim with individuals served/families at the next ISP meetings until the end of the year
- Updating mailing addresses with Service Coordinators
- Getting MCP contracts signed (contracting with all is encouraged)
- Sending physicians’ list to MCPs to ensure network benefits the individuals served.

Lastly, providers were encouraged to attend the upcoming CalAim webinar on October 6, 2023. The next ICF subcommittee meeting will be held October 18, 2023 at 2pm.

Specialized – Chris Schlanser informed that Lucina Galarza, Executive Deputy Director, sent the qualitative incentive program incentive measures.

Other Vended Services- Jeanette Cabrera asked that Service Providers who fall under the “other” category reach out to her.

At Large- Kelly Privitt and Brenda Baldeon led a discussion about the challenges that will arise next year when staff are to have 5 days of sick time off. There was also a discussion about job fair opportunities and Mr. Weller offered the idea of using SG/PRC’s parking lot to have a job fair. Lastly, staff will be present at the next subcommittee meeting to talk about regional center functions.

RECRUITMENT SUBCOMMITTEE

Vacancies in: Vocational and SLS. To apply, please email egomez@sgprc.org

LEGISLATIVE UPDATE

Susan Stroebel, former VAC Chairperson, provided the legislative information

and updates on the advocacy efforts. Their end goal is to get a bill passed for the cost of living. She asked those willing to participate to put their email addresses in the chat. The next meeting is on October 24, 2023.

EXECUTIVE DIRECTOR, JESSE WELLER, PROVIDED THE FOLLOWING UPDATES:

- SG/PRC Website Redesign – SG/PRC has secured a consultant to help facilitate the redesign of the website. The website will be modernized and inclusive to meet the needs of the community. As an initial step in this process, a survey was developed to get input from all stakeholders.
- Strategic Planning Updates - SG/PRC is in the process of developing a new 3-year Strategic Plan for SG/PRC. In partnership with Michele Ware, Forward Focus/Consultant, and George Stevens, Consultant, SG/PRC will be hosting a strategic planning session in October 2023, in collaboration with SG/PRC Board of Directors and Board Committees. The process is designed to allow for input from every stakeholder to ensure everyone can provide input.
- Seek to Understand – Mr. Weller spoke to SG/PRC staff about ways to hold conversations with individuals served, families and service providers. He would like to move away from a culture of saying “no” at the beginning of a conversation and instead assess what is happening, gather information and come up with an outcome.

SG/PRC UPDATES BY LUCINA GALARZA, EXECUTIVE DEPUTY DIRECTOR AND TIM TRAVIS, ASSOCIATE DIRECTOR OF COMMUNITY SERVICES

- New Services – Needs for Vendors –
 - Two (2) Residential Developments- RFP posted on Website: 1) Female 4 bed home (behavioral focus) 2) home for individuals who are non-ambulatory with medical / behavioral focus (unfunded but competitive process)
 - Coordinated Family Supports – looking for interested entities -- please reach out to Tim Travis at ttravis@sgprc.org or at 909/710-8831.
 - Self-Directed General Supports – for SDP (service code 099) – looking for interested entities
- Coordinated Family Supports (CFS)– This is a new service option specifically designed for adults served by a regional center who choose to live in their family home and receive their services through the traditional service delivery system. The CFS Services Pilot Program focuses on improving equitable access to services and supports and reducing ethnic and racial disparities in the purchase of services. CFS helps with the coordination of services and supports that allow adults to continue living in their family home such as:

- Developing skills in the home
- Coordinating & getting services delivered, including help with “generic service.”
- Helping people access their community
- Self-Directed Supports – This person-centered plan will be effective January 1, 2024. It is to assist participants interested in enrolling in the Self-Determination Program with general and FMS supports.
- HCBS Trainings - See website for partnership trainings. ALO is a new partner who will provide training to vendors, families, individuals served and SG/PRC staff beginning in 2024.
- Rate Implementation – 10% Incentive - In July 2024, the final rate implementation will take place. This final phase will include 90% of the base rate and the 10% incentive. DDS has informed that the 10% incentive will be implemented by allowing service providers to register for a registry/portal /service provider directory. There will be a hold harmless phase if rates go above the maximum benchmark rate, but eventually the system will bring rates in alignment with the benchmark.
- Provider Incentives –
 - DSP Workforce Survey – completed in July 2023 and to be paid out in October / November 2023
 - Prevention & Wellness Measure: ARFPSHNs submitted information on wellness measures in 2022 and payment will be made in October 2023. This measure will now be applied to EBSHs, RCFEs, and FHAs (and will continue to include ARFPSHN) – this incentive will establish an incentive approach based on participation: Incentive for reporting foundational data, (health screenings, dental exams, etc.).
 - Early Intervention- Proposing to pay when early intervention services delivered within a certain timeframe from referral – more to come.
- QIP Employment Access/Capacity –
 - Recorded webinars and FAQ sheets of both measures are on DDS website.
 - DDS created Portals for submission of incentive payment certification forms.
 - Incentive payment certification forms can be found on the DDS website.
 - DDS will review incentive payment requests. Data collection is now open for both measures.
 - Email questions about the QIP to: qipquestions@dds.ca.gov
- DSP Training Stipend Program –
 - Beginning September 12, 2023, DSPs may receive up to two \$625 (before taxes) stipends when they complete online training courses approved by the Department of Developmental Services.

- The Training Stipend Program ends June 30, 2024, and all courses must be completed by that date.
- Institutional Deeming – Institutional Deeming is a special Medi-Cal eligibility rule that considers only the personal income and resources of a person under the age of 18 or a married adult who is otherwise eligible for the Waiver.
 - Benefits: Once covered by Medi-Cal, children will be eligible for all approved Medi-Cal services as secondary insurance. This includes medical, dental, and Early and Periodic Screening Diagnosis and Treatment (EPSDT) services. He or she may also be eligible for In-Home Supportive Services (IHSS) which may supplement any respite services received from the regional center. Medi-Cal eligibility exempts the family from participation in California’s Family Cost Participation Program.
 - Eligibility: In order to apply for Institutional Deeming, an individual under the age of 18 must:
 - Live at home with his or her family
 - Have a valid Social Security number
 - Be ineligible for Medi-Cal due to his or her family's income.
 - Have been diagnosed with a developmental disability and have at least one regional center/Medi-cal (MediCaid) billable service.

If the child meets these qualifications, their SC will make a referral to the Department of Public Social Services (DPSS) Medi-Cal Office to who will review for eligibility. If a child does receive Medi-Cal through Institutional Deeming DPSS conducts an annual review to ensure they continue to meet the criteria.

Staff need help as they must show DPSS that the individual has used a billable service for enrollment and for the annual review. In order to do this, staff asked that service providers submit and be reimbursed for the services being provided.

- Referral Report Update: Due to time limitations, this item was tabled.

PUBLIC INPUT

Grace Kano thanked those who participated in the Richard D. Davis Annual Golf Scramble.

MEETING ADJOURNED

The next regular meeting will be held on November 2, 2023, at 10:00 a.m.

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

October 11, 2023

The following committee members were present at said meeting:

MEMBERS:

Bruce Cruickshank, Chairperson
Julie Chetney, Director
Bill Stewart, Director
Trish Gonzales, Director
Gisele Ragusa, Member
Natalie Webber, Member

STAFF:

Jesse Weller, Executive Director
Willanette Steward Satchell, Executive
Assistant
Erika Gomez, Executive Assistant – BOD &
RDDF

MEMBERS ABSENT:

GUESTS:

Michelle Wild
Michelle Ware

RECOMMENDED BOARD ACTIONS

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT
THEY TAKE ACTION ON THE FOLLOWING: None.**

ITEMS DISCUSSED

- A) **CALL TO ORDER** - Chairperson, Bruce Cruickshank, called the meeting to order at 6:00 p.m. A quorum was established.
- B) **AGENDA & MINUTES APPROVAL**
- The agenda was reviewed.
 - The Minutes from the September 13, 2023, meeting were reviewed and approved. **M/S/C (Ragusa / Stewart) The committee approved the minutes.**
- C) **PUBLIC INPUT**
None
- D) **STRATEGIC PLANNING UPDATES:**

Jesse Weller, Executive Director, introduced Michelle Ware, Forward Focus Consultant, and she provided a brief history of her experience with strategic planning. Ms. Ware and the committee reviewed the surveys, and she made edits in real time. She stated that currently, they are in the “internal analysis and environmental scan” phase of the process.

- After discussing, the in-person Strategic Planning session scheduled for October 21, 2023 was rescheduled to November 4, 2023.
- The surveys will be sent to the committee for a final review and once they are approved, they will be sent to staff, individuals served and their families and service providers.
- The deadline to complete the surveys will be October 27, 2023

E) BOARD TRAININGS

The Training Report is due to DDS on December 15, 2023. Data must be collected this month and in October about the Board’s interests of future training topics. The committee finalized the draft survey. Mrs. Chetney will work with staff to get the survey out.

ADJOURNED

The meeting adjourned.

The next Strategic Development Committee meeting is scheduled for November 8, 2023.



**San Gabriel / Pomona
Regional Center**

San Gabriel/Pomona Regional Center
Jesse Weller, Psy.D.
Executive Director's Report
Wednesday, October 25, 2023

State/Local Updates

- Strategic Planning Updates
In partnership with SG/PRC's Board of Directors and Strategic Planning Consultants, SG/PRC released the strategic planning surveys to our community. These surveys are available in multiple languages and were promoted via Constant Contact, flyers, announcements at meetings, and on our SG/PRC website, along with direct outreach efforts. We are seeking support from all stakeholders to help promote the strategic planning surveys with your networks as well to ensure maximum participation by October 27, 2023. For more information and to access the surveys, please click here: [Strategic Plan | San Gabriel Pomona Regional Center \(sgprc.org\)](https://www.sgprc.org/strategic-plan)
- Office of Administrative Hearings Advisory Committee (OAHAC)
The OAH Advisory Committee was created by Welfare and Institutions Code section 4717. It is responsible for providing non-binding recommendations about mediation and hearing operations under the Lanterman Act for people with developmental disabilities in California.

The committee met on Monday October 16, 2023, and active discussions were held on logistics related to public input, frequency of meetings, and format. Committee members provided introductions and shared why they joined the committee.

I was appointed to this committee and my term limit ends on May 31, 2026.

- SG/PRC Enhanced Service Coordination (1:40) Workshop Series
SG/PRC's Service Access and Equity Team are facilitating workshops for individuals participating in our enhanced caseloads to provide information and seek feedback on how SG/PRC can learn from experiences where families are not utilizing services. On October 18, 2023, the first workshop was held on-site at SG/PRC, focused on navigating the regional center and access to regional center funded services.
- Coffee with SG/PRC's Service Access and Equity Team & Jesse Weller
Coffee with the Director was a series of events identified in our Language Access and Cultural Competency Plan. As such, several listening sessions were held with various cultural groups to gain feedback and understanding on access and equity. The final session will be held on November 8, 2023, where everyone is welcome and encouraged to attend to have coffee, learn about our efforts as a center to reduce disparities, and to get your input.

Legislative Information

Bills With Operational Impacts – 2023

Every year, ARCA compiles a list of bills signed into law that may affect the work of regional centers and service providers as businesses operating in California.

- AB 12 (Haney) – Rent security deposits – Starting July 2024, landlords may not request a security deposit valued over one month’s rent.
- SB 525 (Durazo) – Health care minimum wage – The minimum wage for various health care workers will, on various stepped timelines and for distinct groups of care facilities, rise to \$25/h, and then go up annually at the lesser of the inflation rate or 3.5%. This includes certain skilled nursing facilities and residential care facilities for the elderly. For example, SNF employees’ minimum wage will go to \$21/h in June 2024, then \$23/h in 2026, then \$25/h in 2028. A separate but linked calculation will also cover salaried employees.
- Minimum wage increase (Dept. of Industrial Relations) – Starting January 1, 2023, the minimum wage in California will increase to \$15.50/h for all employers. This does not supersede any higher local minimum wage.

Department of Developmental Services Bulletins & Directives

- Annual Reporting on Paid Internship Program and Competitive Integrated Employment Incentive Payments
Regional Centers are required annually to report information to the Department on placements and payments associated with the Paid Internship Program (PIP) and the Competitive Integrated Employment Incentive Payment (CIE-IP) program. Regional Centers are to report Fiscal Year (FY) 2022-2023 data to the Department by November 13, 2023.
- Updated Claiming Deadline for Regional Center Operation Expenditures Funded by the American Rescue Plan Act (ARPA)
Regional Centers were notified of the extended timeline to spend funds on initiatives funded through the American Rescue Plan Act of 2021 (ARPA) for Part C and included in the Department of Developmental Services (Department) guidance dated June 30, 2022.
- Quality Incentive Program – Prevention and Wellness Measure for FY 2023/24
The incentive for this measure is available to Family Home Agency (FHA), Residential Care Facility for the Elderly (RCFE), Enhanced Behavioral Supports Home (EBSH), and Adult Residential Facility for Persons with Special Health Care Needs (ARFPSHN) providers.

The desired outcome of this quality measure is to collect baseline data regarding the preventative health services (seen and examined by primary physician for adults 18 years and

older); dental exams (adults 18 years and older); physical health screenings for women, and cholesterol screenings.

In January 2024, all FHA, RCFE, EBSH, and ARFPSHN providers will receive an email from the Department inviting them to participate in this QIP measure. The email will include a link to the electronic reporting form posted on the Department's QIP website. Providers will have at least 30 days to complete reporting for each home.

- Workforce Development and Training: Direct Support Staff Training Stipend Program
This training opportunity was established with intent to enhance the quality of services being provided, improve Direct Support Staff retention, and to increase interest among Direct Support Staff in skill development and to support continuous learning opportunities. Through this program, Direct Support Staff can receive up to two \$625 (before taxes) stipends for completing approved training courses. The DSP Training Stipend Program is time-limited, and all training must be completed by June 30, 2024. For additional information on eligibility requirements, accessing the courses, and billing processes, please review the directive which is located on the SG/PRC website under "Directives for Service Providers." DDS provided helpful fact sheets and FAQs.

San Gabriel/Pomona Regional Center

- Staffing Statistics
As of September 30, 2023, SG/PRC has 487 authorized positions. This total number includes 454 full-time employees and 33 vacancies. We added the following growth positions: 4 Early Intervention/Preschool Hybrid Service Coordinators, 1 Temporary Executive Assistant for Client Services, and 2 Training Specialists.

Recruitment continued for September and October: 2 Part-Time Floaters, 3 Service Coordinators, 1 Part-Time Mental Health Specialist, 1 Psychologist, 2 Part-Time Psychologists, 1 IT System Administrator, 1 Vendor Payment Specialist, 1 Executive Assistant for Board/Foundation, 1 Emergency Coordinator, 1 Receptionist Clerk, 1 Executive Assistant, Clinical Services.

Positions scheduled to start October 2 through October 23: 6 Service Coordinators, 1 Manager Transition Services, 1 Mental Health Specialist, 2 Nurses, 2 Part-Time Floaters, 1 Receptionist Clerk, and 1 Referral Specialist.

- Individual Served Statistics
As of September 2023, SG/PRC served 16,512 individuals. For September of 2023, Early Start Admissions (Birth to Three Years of Age) received 213 new referrals, 171 were found to be eligible for Early Start Services. Lanterman Admissions (3 Years of Age through Adulthood) received 41 new referrals. From Previous referrals, 33 were found to be eligible under

Lanterman. Exiting Early Intervention at 3 years of age, 40 were found eligible under Lanterman and 8 under Provisional Lanterman eligibility.

- Self-Determination Program (SDP)

As of September 30, 2023, SG/PRC enrolled 137 participants in the Self-Determination Program. The SDP team continues to collaborate with the Local Voluntary Advisory Committee (LVAC) to develop training opportunities and support groups to further enhance the implementation of SDP.

SG/PRC training/presentations:

- On September 15, 2023, the SDP team attended The International Night at The La Verne Community Center
- On September 21, 2023, The PCSs presented an SDP Spending Plan revision overview training to case management at the SDP/PDS Learning Loft
- On September 23, 2023, the SDP team attended the Foundation for Disabled Youth (FFDY) Strategic Planning Input Session with Chinese family support group at Cameron Park Community Center in West Covina.

For materials shared at meetings, please go to www.sgprc.org, click on the calendar and look for an event by date. There you will find a link to the materials for each meeting.

