

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

**November 8, 2023**

The following committee members were present at said meeting:

**MEMBERS:**

Bruce Cruickshank, Chairperson  
Julie Chetney, Director  
Trish Gonzales, Director  
Natalie Webber, Member

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Executive Deputy Director  
Erika Gomez, Executive Assistant – BOD &  
RDDF

**MEMBERS ABSENT:**

Bill Stewart, Director  
Gisele Ragusa, Member

**GUESTS:**

**RECOMMENDED BOARD ACTIONS**

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT THEY TAKE ACTION ON THE FOLLOWING:** None.

**ITEMS DISCUSSED**

- A) **CALL TO ORDER** - Chairperson, Bruce Cruickshank, called the meeting to order at 6:01 p.m. A quorum was established.
- B) **AGENDA & MINUTES APPROVAL**
- The agenda was reviewed.
  - The Minutes from the October 11, 2023, meeting were reviewed and approved. **M/S/C (Gonzalez / Chetney) The committee approved the minutes.**
- C) **PUBLIC INPUT**  
None
- D) **STRATEGIC PLANNING UPDATES:**  
Jesse Weller, Executive Director, provided the following updates:
- Review of the In-person Strategic Planning Session - On Saturday,

November 4, 2023, Board/Committee members, SG/PRC staff, and consultants got together to work on the Strategic Plan. It was a great and productive event. The members were allowed to provide feedback about the event and there was agreement that it was well organized and allowed for everyone who wanted participate to do so. Everyone seemed to land on the same page, which inspires optimism. Staff appreciated the collaboration. Those that did not get to participate in this session will have the opportunity to do so in the follow-up meetings.

- Updates & Timelines for Strategic Planning –
  - There are two follow up meetings scheduled: November 20<sup>th</sup> and November 29<sup>th</sup> at 6pm via Zoom.
  - The goal for completion is December 15, 2023
  - Once completed, Mr. Weller would like to provide quarterly update reports.

### **E) BOARD TRAININGS**

The Training Report is due to DDS on December 15, 2023. Data must be collected about the Board's interests of future training topics. The survey went out today and already there is a good response rate. The deadline for the survey is November 17, 2023. The committee will meet on December 6, 2023, to go over the results.

There was a discussion about bringing back forums to the Board meetings. Salvador Gonzalez, Director of Service Access and Equity, will be invited to the January meeting to collaborate on forum topics.

### **ADJOURNED**

The meeting adjourned.

The next Strategic Development Committee meeting is scheduled for January 10, 2024.