



San Gabriel / Pomona
Regional Center

SAN GABRIEL/POMONA --- **REGIONAL CENTER**

NOTICE OF MEETING

Notice is hereby given that the Board of Directors of the San Gabriel/Pomona Valleys Developmental Services, Inc. will hold their monthly Board meeting on the following date and at the listed location:

DATE: Wednesday, January 24, 2024

TIME: 7:15 p.m.

PLACE: THE MEETING SESSION IS OPEN TO THE PUBLIC VIA VIDEOCONFERENCE.

All SG/PRC Board and related Committee meetings continue to be held via videoconference at their regularly scheduled times.

Join Zoom Meeting:
Meeting ID: 234 566 141
Password: 916227

Please check our website, sgprc.org to access the zoom link and meeting materials.

If you wish to sign up for public input, please email egomez@sgprc.org

75 Rancho Camino Drive, Pomona, CA 91766
(909) 620-7722

Program of San Gabriel/Pomona Valleys Developmental Services, Inc.

SAN GABRIEL/POMONA
 REGIONAL CENTER
 75 Rancho Camino Drive
 Pomona, CA 91766

MEETING AGENDA
BOARD OF DIRECTORS MEETING
 (Meets 4th Wednesday of each Month)

Wednesday, January 24, 2024 at 7:15 p.m.
Videoconference Meeting
 ZOOM Meeting ID: 234 566 141
 Password: 916227

BOARD OF DIRECTORS

Julie Chetney, Board President

Jaye Dixit, 1st VP

Karen Zarsadiaz - Ige, 2nd VP

Bill Stewart, Treasurer

Cris Schlanser, VAC Chairperson

Trish Gonzales, Secretary

Richard Centeno

Joseph Huang

Tina Wright

Bruce Cruickshank

Phillip Loi

Sam Yi

Paula Rodarte

ACTION MATERIAL COLOR

7:15 - 7:25	CALL TO ORDER (Julie Chetney, Board President)	None	None	None
	• Roll Call	Quorum	None	None
	• Review Agenda	Info	Attached	White
	• Minutes of December 13, 2023	Consent	Attached	White
7:25 - 7:30	GENERAL PUBLIC INPUT (To sign up, please email @egomez@sgprc.org)	Info	None	None
7:30 - 7:50	EXECUTIVE/FINANCE COMMITTEE <i>Audit Report (Info) – AGT</i> <i>Financial Report</i> (Dara Mikesell, CFO) <i>Review of Contract</i> (Tim Travis, Associate Director, Community Services) <ul style="list-style-type: none"> All Faith Transportation 	Consent	Attached	Ivory
7:50 - 7:55	COMMUNITY RELATIONS/LEGISLATIVE ADVISORY COMMITTEE (Karen Zarsadiaz-Ige)	Info	Attached	Orange
7:55 - 8:05	ADVISORY COMMITTEE FOR INDIVIDUALS SERVED AND THEIR FAMILIES (Jaye Dixit) <i>New Social Rec. Draft</i>	Consent	Attached	Yellow

APPROXIMATE SCHEDULE	ITEM	ACTION	MATERIAL	COLOR
8:05 – 8:10	VENDOR ADVISORY COMMITTEE (Cris Schlanser)	Info	Attached	Goldenrod
8:10 – 8:15	STRATEGIC DEVELOPMENT ADVISORY COMMITTEE (Bruce Cruickshank) <i>Review Training Report for DDS</i>	Consent	Attached	Green
8:15 – 8:20	BOARD PRESIDENT’S REPORT (Julie Chetney, Board President)	Info	None	None
8:25-8:35	EXECUTIVE DIRECTOR’S REPORT (Jesse Weller, Executive Director) -Strategic Planning Update	Info	None	None
	OTHER BOARD & COMMUNITY ANNOUNCEMENTS	Info	None	None
<u>ADJOURNMENT OF THE BOARD OF DIRECTORS MEETING</u>				
	EXECUTIVE SESSION – None	Info	None	None

SAN GABRIEL/POMONA DEVELOPMENTAL SERVICES, INC.
BOARD OF DIRECTORS
DRAFT Minutes of the Meeting of the Board of Directors
(A California Corporation)
December 13, 2023

ATTENDANCE

The following members of the Board of Directors were present at said meeting:

PRESENT:

Julie Chetney
Karen Zarsadiaz-Ige
Cris Schlanser
Joseph Huang
Richard Centeno
Phillip Loi
Paula Rodarte
Tina Wright
Bruce Cruickshank

ABSENT:

Trish Gonzales
Bill Stewart
Jaye Dixit
Rachel McGrath
Sam Yi

INTERPRETERS:

Mandarin: Charlene Shih, Jonathan yeh
Korean: Kaitlyn, Sally
Spanish: Shelley Hash, Eduardo Kogan
ASL: Ron Shields, Cruz Lopez
Vietnamese: Donald Phan, Ken Chen,

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Executive Deputy Director
Dara Mikesell, Chief Financial Officer
Salvador Gonzalez, Director, Outreach/Compliance
Daniela Santana, Director of Client Services
Yvonne Gratianne, Communications & Public Engagement Officer
Hortencia Tafoya, Director of Clinical Services
Willanette Satchell, Executive Assistant

A. CALL TO ORDER:

- Julie Chetney, Board President, called the meeting to order at 7:18 p.m. Roll call was taken, and a quorum was established.
- The agenda for today's meeting was reviewed.

- The minutes from the September 27, meeting were reviewed and approved.
M/S/C (Schlanser & Stewart) The Board approved these minutes.
- The minutes from the October 25, meeting were reviewed and approved.
M/S/C (Zarsadiaz-Ige & Dixit) The Board approved these minutes.

B. PUBLIC INPUT:

- Kelly Muhonen introduced herself and said she is in the process of reapplying for SG/PRC services and would like to learn more about how the Board of Directors operate.
- Carl Argila gave public input. He shared that he records the meeting and uploads the video of the meeting to his personal blog. He shared details about his son's conservatorship, including his wish for the conservatorship to be terminated.

C. EXECUTIVE/FINANCE COMMITTEE

Dara Mikesell, CFO, presented the Financial Report:

In regional center operations, the allocation based on the E-1 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. The operations E-1 allocation for fiscal year 2023-24 is currently at \$49,529,126 with projected expenditures of \$48,589,238. The year-to-date expenditure is \$12,830,291 with projected remaining expenditures of \$35,758,947. This results in an unencumbered amount of **\$939,888** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,303,368, staff expect to spend the full amount. The Fairview program is included in this amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations were allocated at 100% in the E-1 amendment.

The Purchase of Service allocation is based on the E-1 amendment in the amount of \$424,384,165. The current month's expenditure amounted to \$32,225,964, bringing the year-to-date expenditure for services to \$112,270,939. The remaining projected expenditures and late bills are in the amount of \$293,828,037 leaving an unencumbered amount of **\$18,285,189**.

CPP POS is a separate line item, SG/PRC is allocated \$100,000 for placement.

Contracts for Review

Tim Travis, Associate Director of Community Services, presented the following contracts:

Schneider Living Services

(M/S/C Gonzalez & Stewart) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.

Abstain: Schlanser

Gratus Services Group, Inc.

(M/S/C Gonzalez & Zardadiaz-Ige) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.

Abstain: Schlanser

Self Reliance

(M/S/C Gonzalez & Stewart) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.

Abstain: Schlanser

Calle Marisma - Inclusion Specialized

(M/S/C Wright & Gonzalez) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.

Abstain: Schlanser

E. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE

Karen Zarzadias-Ige reported that there was no meeting in November.

ADVISORY FOR INDIVIDUALS SERVED

Jaye Dixit reported that there was a presentation on Culture Humility and Diversity.

VENDOR ADVISORY COMMITTEE

Cris Schlanser reported and discussed the following topics discussed at the last VAC meeting:

- DSP Stipend Program
- DDS Service Provider Directory
- Formal monitoring of HCBS Final Rule
- Medication Dispensing

STRATEGIC DEVELOPMENT COMMITTEE

Bruce Cruickshank reported on the survey that was sent out for Board training topics. He shared some of the areas that were of high interest.

BOARD PRESIDENT'S REPORT

Julie Chetney, Board President, shared background on ARCA to explain the ARCA Membership Agreement. This membership is presented to each regional center BOD for approval and signed by Board President and submitted to ARCA. She also provided information to the new best practices committee that will be.

(M/S/C Gonzalez & Wright) The Board discussed and approved to become a full member of ARCA and to have the Board President sign the membership via a signature on the form.

EXECUTIVE DIRECTOR'S REPORT:

Jesse Weller, Executive Director, reported on the following (for the complete, detailed Director's Report, please see attachment)

- Strategic Planning Updates - In partnership with SG/PRC's Board of Directors and Strategic Planning Consultants, SG/PRC is making progress on the Strategic Plan.
- 92nd Annual California State Capitol Virtual Tree Lighting Ceremony
- Announcement of New Executive Director of Valley Mountain Regional Center
- Annual San Gabriel/Pomona Regional Center Staff Holiday Recognition Event
- Budget Information
- The Lanterman Coalition
- Adjustments To Independent Learning Services Rate Models And Provider Rates
- Staffing Statistics
- Individuals Served Statistics
- Self Determination Program

F. OTHER BOARD & COMMUNITY ANNOUNCEMENTS

G. EXECUTIVE SESSION

There was no executive (closed session)

Next meeting on Wednesday, January 24, 2024 at 7:15 p.m.

BOARD MINUTES FROM THE DECEMBER 13, 2023 MEETING

Submitted by:

Patricia Gonzales, Board Secretary

Date

SAN GABRIEL/POMONA
REGIONAL CENTER

Committee Reports & Information



Dec '23 – Jan '24

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
Executive/Finance Committee Meeting Minutes**

January 10, 2023

PRESENT:

Julie Chetney, Board President
Jaye Dixit, 1st VP
Karen Zarsadiaz-Ige, 2nd VP
Trish Gonzales, Secretary
Bill Stewart, Treasurer
Bruce Cruickshank, Director

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Deputy Executive Director
Dara Mikesell, Chief Financial Officer
Tim Travis, Associate Director of Community
Services
Hortencia Tafoya, Director of Clinical
Services
Erika Gomez, Executive Assistant – BOD &
RDDF

GUESTS:

None

ABSENT:

**ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE PURSUANT
TO SECTION 20.04 OF THE BYLAWS**

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board.

The actions taken by the Executive/ Finance Committee at this meeting were:

-Approval of Financial Report- For the month of November 2023 in the Fiscal Year 2023-2024. These expenditures are for services paid through December 18, 2023.

-Approval of the AGT Draft Audit Report.

ITEMS DISCUSSED

A. Call to order

Julie Chetney, Board President, called the meeting to order at 7:18pm. A quorum was established.

- The committee reviewed the agenda.
- The committee reviewed and approved the minutes of November 8, 2023. **(M/S/C Gonzalez & Zarsadiaz-Ige) The committee approved the minutes.**

Abstain: Stewart

B. Public input: None

C. EXECUTIVE/FINANCE COMMITTEE

Draft AGT Audit Report

Kristel Maikranz, AGT CPA, presented the Draft Audit Report. **(M/S/C Stewart & James) The Executive Finance Committee approved the Draft Audit Report as written and recommended it to the Board for its review.**

Financial Report

Dara Mikesell, CFO, Presented the Financial Report:

In regional center operations, the allocation based on the E-1 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. The operations E-1 allocation for fiscal year 2023-24 is currently at \$49,529,126 with projected expenditures of \$49,529,126. The year-to-date expenditure is \$16,054,302 with projected remaining expenditures of \$32,566,775. This results in an unencumbered amount of **\$908,048** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,303,368, staff expect to spend the full amount. The Fairview program is included in this amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations were allocated at 100% in the E-1 amendment.

The Purchase of Service allocation is based on the E-1 amendment in the amount of \$424,384,165. The current month's expenditure amounted to \$30,371,019, bringing the year-to-date expenditure for services to \$142,641,958. The remaining projected expenditures and late bills are in the amount of \$265,469,369 leaving an unencumbered amount of **\$16,272,838**. CPP POS is a separate line item, SG/PRC is allocated \$100,000 for placement. **(M/S/C – Stewart & Cruickshank) The Executive Finance Committee reviewed and approved the Financial Report.**

Contract for Review

Tim Travis, Associate Director of Community Services, presented the following contract:

- *All Faith Transportation*
(M/S/C Gonzalez & Cruickshank) The committee approved to recommend this contract for the review and approval of the Board.

E. Board President's Report

Julie Chetney, Board President, provided the following updates:

- Agenda for upcoming Board Meeting – January 24, 2024 – Audit Report, Strategic Planning Updates, Board Training Plan letter.
- Agenda for Executive Finance Committee Meeting – February 14, 2024 – Financial Report, contacts, strategic planning update
- Staff requested to be on the agenda for the March Board meeting to present the 2022-2023 POS Expenditure Data and 2021-2022 National Core Indicator for Children, Adult and Guardians; the committee agreed to it.

F. Information

Jesse Weller, Executive Director, reported the following:

- Strategic Planning – Great progress has been made. Consultant, Michelle Ware, asked that SG/PRC leadership develop strategies for the goals and objectives. This task will be done by Monday of next week. The whole group that participated will then be emailed the most current draft of the mission, vision, and values as well as the goals and objectives. Mrs. Ware will be present at the next Strategic Development Committee meeting. Mr. Weller will meet with her and will get clarification on the timeline metric and indicators of success. He will also discuss with her the suggestions of the Strategic Development Committee to revise certain words to make the plan inclusive.
- 2024/2025 Budget California Fiscal Outlook – Governor Newsome went over the initiatives for the State today. The key take away was that the projected deficit of \$68 billion was reduced to \$37.9 billion. Also, there is a proposal to delay the rate reform until 2025. ARCA will work on position letter as this is something that ARCA, service providers and regional centers have worked towards.
- SG/PRC Recruitment Updates: SG/PRC has 493 employees. 129 employees have been hired since January 2023. In 2023 four new units were added and 2 were restored.

MEETING ADJOURNED

The meeting adjourned. The next regular meeting will be held on February 14, 2024, at 7:15 p.m. via videoconference.

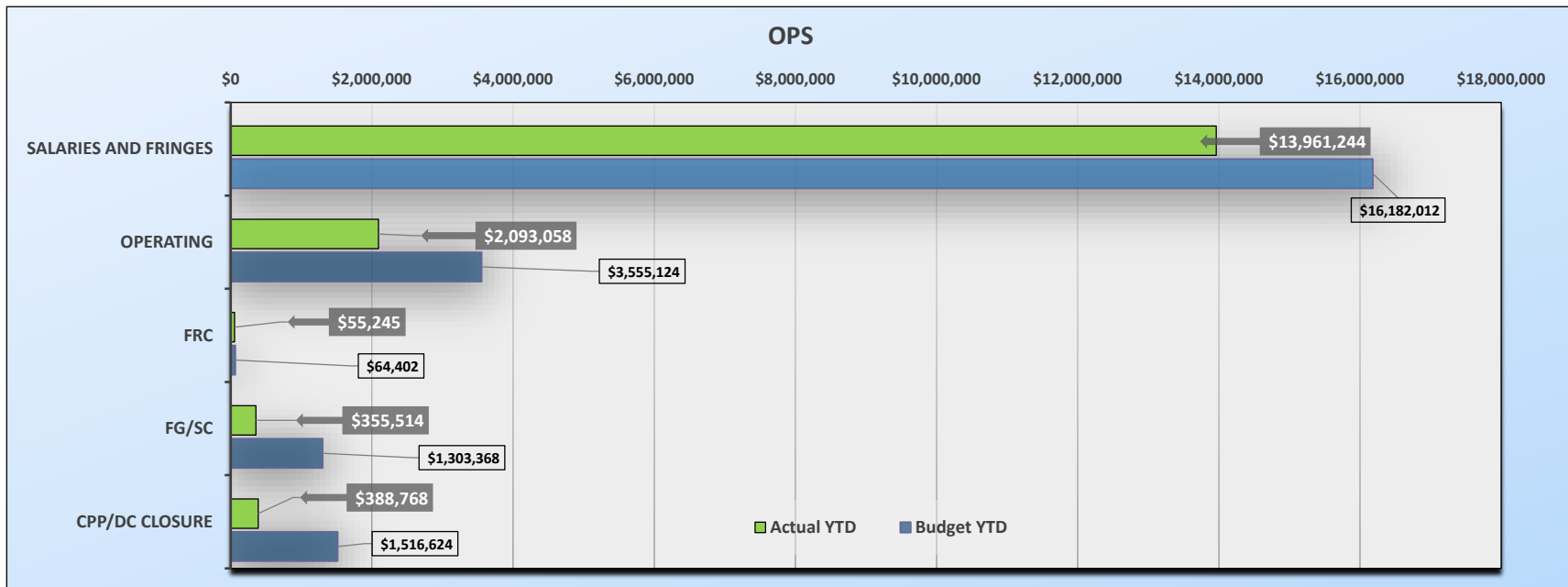
CLOSED SESSION – None

SAN GABRIEL/POMONA REGIONAL CENTER
FINANCIAL REPORT
FISCAL YEAR 2023-24

PAYMENTS THROUGH DECEMBER 18, 2023 FOR SERVICES PROVIDED THROUGH NOVEMBER 30, 2023

OPERATIONS (OPS)

REGIONAL CENTER	MTD	YTD	Remaining	Total	<i>FY 22/23</i>
Salaries and Fringes	\$2,923,772	\$13,961,244	\$27,567,880	\$41,529,124	\$36,690,182
Operating Expenses	\$300,239	\$2,093,058	\$4,998,895	\$7,091,953	\$8,072,315
Total	\$3,224,011	\$16,054,302	\$32,566,775	\$48,621,078	\$44,762,497
Allocation (E -1)				\$49,529,126	\$44,762,497
Allocation Balance/(Deficit)				\$908,048	\$0
RESTRICTED OPS FUNDS					
Family Resource Center	\$13,244	\$55,245	\$99,319	\$154,564	\$154,564
Foster Grandparent/Senior Companion	\$63,531	\$355,514	\$947,854	\$1,303,368	\$1,380,279
CPP and DC Closure Ongoing Workload	\$0	\$388,768	\$1,127,856	\$1,516,623	\$1,580,745
Total	\$76,775	\$799,526	\$2,175,029	\$2,974,556	\$3,115,588
Allocation (E -1)				\$2,974,556	\$3,115,588
Allocation Balance/(Deficit)				\$0	\$0

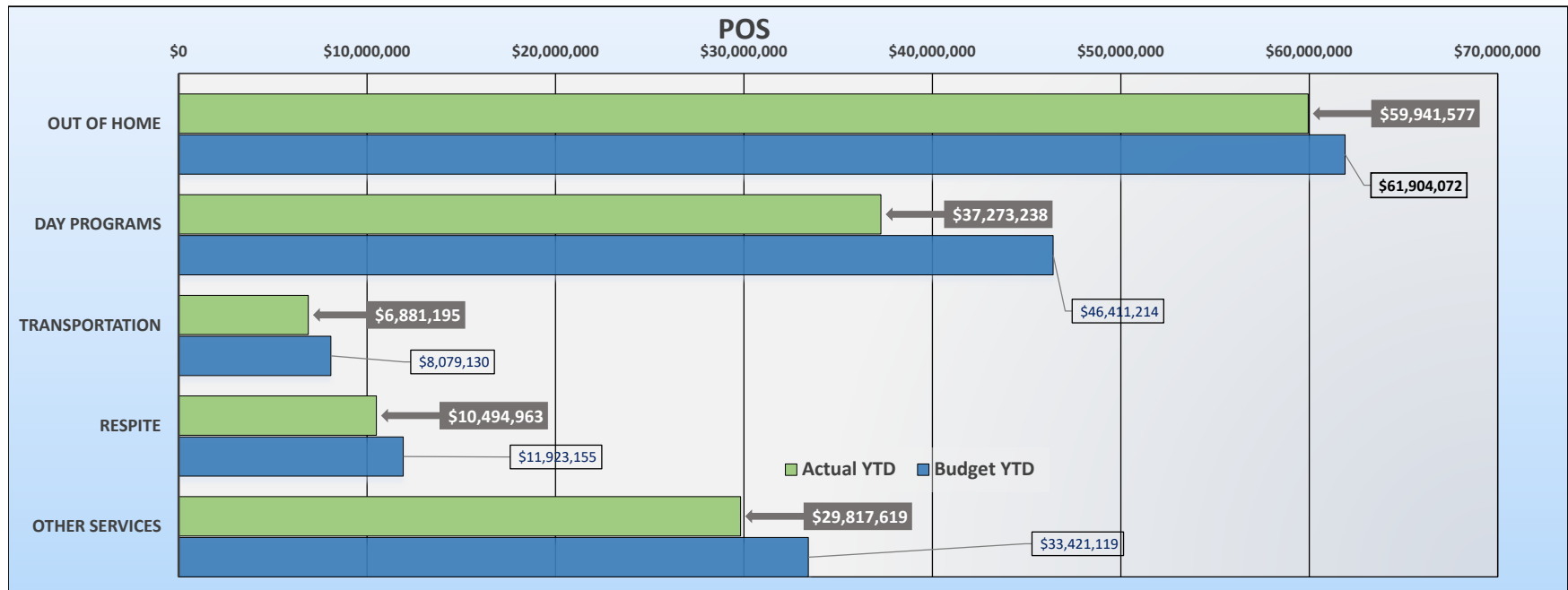


SAN GABRIEL/POMONA REGIONAL CENTER
FINANCIAL REPORT
 FISCAL YEAR 2023-24

PAYMENTS THROUGH DECEMBER 18, 2023 FOR SERVICES PROVIDED THROUGH NOVEMBER 30, 2023

PURCHASE OF SERVICES (POS)

<u>REGIONAL CENTER</u>	MTD	YTD	Remaining	Total	FY 22/23
Out of Home	\$12,447,979	\$59,941,577	\$99,990,286	\$159,931,863	\$135,111,354
Day Programs	\$8,001,190	\$37,273,238	\$76,470,395	\$113,743,633	\$91,326,004
Transportation	\$1,263,124	\$6,881,195	\$11,989,249	\$18,870,444	\$14,407,837
Respite	\$2,611,958	\$10,494,963	\$23,782,711	\$34,277,674	\$26,259,467
Other Services	\$6,239,793	\$29,817,619	\$54,970,094	\$84,787,713	\$71,226,564
SPA/ICF Reimbursements	(\$193,025)	(\$1,766,633)	(\$1,733,367)	(\$3,500,000)	(\$3,900,000)
Total	\$30,371,019	\$142,641,958	\$265,469,369	\$408,111,327	\$334,431,225
Allocation (E -1)				\$424,384,165	\$414,816,586
Allocation Balance/(Deficit)				\$16,272,838	\$80,385,361
RESTRICTED POS FUNDS					
CPP	\$0	\$0	\$100,000	\$100,000	\$410,651
CRDP	\$0	\$0	\$0	\$0	\$3,359,433
HCBS	\$0	\$0	\$0	\$0	\$638,638
Total	\$0	\$0	\$100,000	\$100,000	\$4,408,722
Allocation (E -1)				\$100,000	\$3,709,678
Allocation Balance/(Deficit)				\$0	(\$699,044)



SAN GABRIEL/POMONA REGIONAL CENTER
OPERATIONS FUND FINANCIAL REPORT

FISCAL YEAR 2023-24

PAYMENTS THROUGH DECEMBER 18, 2023 FOR SERVICES PROVIDED THROUGH NOVEMBER 30, 2023

42% OF YEAR ELAPSED

CONTRACT ALLOCATIONS	Regular	CPP/CRDP DC Ongoing	Family Resource Center	Foster Grandparent Senior Companion	Other	Total			
							D plus F	A minus G	
Preliminary Allocation	30,901,284					30,901,284			
E-1	18,627,842	1,516,624	154,564	1,303,368		21,602,398			
E-2						0			
E-3						0			
Total Operations Contract Allocation	49,529,126	1,516,624	154,564	1,303,368	-	52,503,682			
	A	B	C	D	E	F	G	H	I
	Current Allocation	% of Allocation	Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as % of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	Projected Balance Remaining Amount	Projected Balance Remaining Percent
Total Operations - Actual and Projected Expenditures	52,503,682	100.00%	3,300,786	16,853,829	32.1%	34,741,805	51,595,633	908,049	1.73%
PERSONAL SERVICES (REGULAR OPERATIONS)									
Salaries	34,077,943	68.80%	2,367,527	11,163,363	22.5%	22,561,381	33,724,744	353,199	0.71%
Temporary Staff	0	0.00%	0	0	0.0%	0	0	0	0.00%
Retirement (includes 403B)	4,104,353	8.29%	282,929	1,335,199	2.7%	2,700,318	4,035,517	68,836	0.14%
Social Security (OASDI)	494,130	1.00%	33,806	159,608	0.3%	323,053	482,660	11,470	0.02%
Health Benefits/Long Term Care	2,807,000	5.67%	209,469	1,149,334	2.3%	1,553,747	2,703,082	103,919	0.21%
Worker's Comp Insurance	443,013	0.89%	15,879	93,697	0.2%	296,859	390,557	52,457	0.11%
Unemployment Insurance	100,000	0.20%	4,947	4,947	0.0%	53,926	58,873	41,127	0.08%
Non-Industrial Disability/Life Insurance	170,390	0.34%	9,215	55,096	0.1%	78,596	133,692	36,698	0.07%
Tuition Reimbursement	0	0.00%	0	0	0.0%	0	0	0	0.00%
Total Personal Services (Regular Operations)	42,196,829	85.20%	2,923,772	13,961,244	28.2%	27,567,880	41,529,124	667,705	1.35%
OPERATING EXPENSES (REGULAR OPERATIONS)									
Equipment Rental	85,000	0.17%	1,162	31,168	0.1%	31,168	62,336	22,664	0.05%
Equipment Maintenance	50,000	0.10%	1,352	13,227	0.0%	30,867	44,095	5,905	0.01%
Facility Rent	2,852,000	5.76%	219,000	1,314,000	2.7%	1,538,000	2,852,000	0	0.00%
Facility Maintenance	71,000	0.14%	245	5,800	0.0%	58,120	63,920	7,080	0.01%
Communications (postage, phones)	422,205	0.85%	15,269	147,864	0.3%	247,165	395,030	27,175	0.05%
General Office Expense	611,796	1.24%	31,451	164,691	0.3%	405,567	570,257	41,539	0.08%
Printing	16,000	0.03%	455	1,252	0.0%	14,753	16,005	(5)	0.00%
Insurance	424,338	0.86%	0	233,452	0.5%	143,817	377,269	47,069	0.10%
Data Processing	110,000	0.22%	9,747	49,364	0.1%	59,364	108,727	1,273	0.00%
Data Processing Maintenance / Licenses	221,000	0.45%	4,746	103,993	0.2%	89,997	193,990	27,010	0.05%
Interest Expense	0	0.00%	0	0	0.0%	0	0	0	0.00%
Bank Service Fees	5,000	0.01%	30	25	0.0%	4,735	4,760	240	0.00%
Legal Fees	1,000,000	2.02%	9,237	15,484	0.0%	981,451	996,935	3,065	0.01%
Board of Directors Expense	5,000	0.01%	0	1,000	0.0%	3,400	4,400	600	0.00%
Accounting Fees	70,000	0.14%	0	0	0.0%	70,000	70,000	0	0.00%
Equipment Purchases	1,215,000	2.45%	0	0	0.0%	1,215,000	1,215,000	0	0.00%

SAN GABRIEL/POMONA REGIONAL CENTER
OPERATIONS FUND FINANCIAL REPORT

FISCAL YEAR 2023-24

PAYMENTS THROUGH DECEMBER 18, 2023 FOR SERVICES PROVIDED THROUGH NOVEMBER 30, 2023

42% OF YEAR ELAPSED

	A	B	C	D	E	F	D plus F G	A minus G H	I
	Current Allocation	% of Allocation	Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as % of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	Projected Balance Remaining Amount	Percent
Contractor & Consultants - Adm Services	360,000	0.73%	12,449	135,398	0.3%	192,279	327,677	32,323	0.07%
Contract - ABX2 Disparities	0	0.00%	0	0	0.0%	0	0	0	0.00%
Travel/mileage reimbursement	272,000	0.55%	26,621	96,314	0.2%	169,169	265,483	6,517	0.01%
ARCA Dues	80,458	0.16%	0	0	0.0%	80,458	80,458	0	0.00%
General Expenses	56,500	0.11%	21,405	34,532	0.1%	19,894	54,425	2,075	0.00%
Total Operating Expenses (Regular Operations)	7,927,297	16.01%	353,169	2,347,564	4.7%	5,355,203	7,702,768	224,529	0.45%
Total Personal Services & Operating Expenses (Regular Operations)	50,124,126		3,276,941	16,308,809	32.9%	32,923,084	49,231,892	892,234	1.80%
OTHER INCOME									
Interest & Other Income	(595,000)	-1.20%	(52,930)	(254,506)	-0.5%	(356,309)	(610,815)	15,815	0.03%
Total Personal Services & Operating Expenses Net of Other Income (Regular Operations)	49,529,126	100.00%	3,224,011	16,054,302	32.4%	32,566,775	48,621,078	908,049	1.83%
RESTRICTED FUNDS									
Family Resource Center Expenses	154,564		13,244	55,245		99,319	154,564	0	0.00%
Foster Grandparent/Senior Companion Expenses	1,303,368		63,531	355,514		947,854	1,303,368	(0)	0.00%
Community Placement Plan and DC Ongoing Workload	1,516,624		0	388,768		1,127,856	1,516,623	1	
Total Restricted Funds	2,974,556		76,775	799,526	99.2%	2,175,029	2,974,556	0	
Total Expenses (Including Restricted Funds)	52,503,682		3,300,786	16,853,829	32.1%	34,741,805	51,595,633	908,049	1.76%

PURCHASE OF SERVICES FUND FINANCIAL REPORT

FISCAL YEAR 2023-24

PAYMENTS THROUGH DECEMBER 18, 2023 FOR SERVICES PROVIDED THROUGH NOVEMBER 30, 2023

42% OF YEAR ELAPSED

CONTRACT ALLOCATIONS	Regular POS	CPP	HCBS	Other	Total		
Preliminary Allocation (Regular POS)	308,407,820				308,407,820		
E-1	115,976,345	100,000			116,076,345		
E-2					0		
E-3					0		
Total Contract Allocation	424,384,165	100,000	0		424,484,165		
					C plus E		
	A	B	C	D	E	F	G
		Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as percent of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	YTD & Projected as percent of Allocation
Total POS Actual & Projected Expenditures		30,371,019	142,641,958	33.6%	265,569,369	408,211,327	96.2%
<u>OUT OF HOME CARE</u>							
Community Care Facilities		12,369,073	59,517,424	14.0%	99,053,223	158,570,647	37.4%
ICF/SNF Facilities		78,906	424,153	0.1%	937,063	1,361,215	0.3%
Total Out of Home Care		12,447,979	59,941,577	14.1%	99,990,286	159,931,863	37.7%
<u>DAY PROGRAMS</u>							
Day Care		1,793,974	6,811,813	1.6%	23,402,157	30,213,969	7.1%
Day Training		4,958,482	25,603,508	6.0%	43,369,496	68,973,003	16.3%
Supported Employment		1,147,586	4,415,428	1.0%	8,406,310	12,821,738	3.0%
Work Activity Program		101,148	442,490	0.1%	1,292,432	1,734,922	0.4%
Total Day Programs		8,001,190	37,273,238	8.8%	76,470,395	113,743,633	26.8%
<u>OTHER SERVICES</u>							
Non-Medical: Professional		1,317,925	4,984,479	1.2%	12,158,714	17,143,193	4.0%
Non-Medical: Programs		1,509,229	7,846,718	1.8%	12,101,368	19,948,086	4.7%
Home Care: Programs		117,391	805,084	0.2%	1,924,519	2,729,603	0.6%
Transportation		764,226	4,676,672	1.1%	7,102,725	11,779,397	2.8%
Transportation Contracts		498,898	2,204,523	0.5%	4,886,524	7,091,047	1.7%
Prevention		1,604,572	7,182,905	1.7%	10,973,202	18,156,107	4.3%
Other Authorized Services		1,367,337	6,982,202	1.6%	11,884,513	18,866,714	4.4%
Personal and Incidentals		17,150	87,150	0.0%	133,141	220,291	0.1%
Hospital Care		44,616	119,541	0.0%	735,600	855,141	0.2%

SAN GABRIEL/POMONA REGIONAL CENTER

PURCHASE OF SERVICES FUND FINANCIAL REPORT

FISCAL YEAR 2023-24

PAYMENTS THROUGH DECEMBER 18, 2023 FOR SERVICES PROVIDED THROUGH NOVEMBER 30, 2023

42% OF YEAR ELAPSED

						C plus E	
	A	B	C	D	E	F	G
		Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as percent of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	YTD & Projected as percent of Allocation
Medical Equipment		2,439	5,485	0.0%	37,926	43,411	0.0%
Medical Service: Professional		177,325	1,042,916	0.2%	3,122,064	4,164,979	1.0%
Medical Service: Programs		81,810	720,466	0.2%	1,852,642	2,573,108	0.6%
Respite: In Own Home		2,607,521	10,480,911	2.5%	23,669,978	34,150,889	8.0%
Respite: Out of Home		4,437	14,052	0.0%	112,734	126,785	0.0%
Camps		0	40,673	0.0%	46,406	87,079	0.0%
Total Other Services		10,114,875	47,193,776	11.1%	90,742,055	137,935,831	32.5%
Total Estimated Cost of Current Services		30,564,044	144,408,591	34.0%	267,202,736	411,611,327	97.0%
<u>OTHER ITEMS</u>							
HCBS	0	0	0		0	0	
Total Other Items		0	0	0.0%	0	0	0.0%
Total Purchase of Services		30,564,044	144,408,591	34.0%	267,202,736	411,611,327	97.0%
Deduct: Estimated Receipts from Intermediate Care Facilities for State Plan Amendment Services		(193,025)	(1,766,633)	-0.4%	(1,733,367)	(3,500,000)	-0.8%
Expenditures Regular POS (Net of CPP)	424,384,165	30,371,019	142,641,958	33.6%	265,469,369	408,111,327	96.2%
Projected Allocation Balance (Deficit) Regular POS						16,272,838	3.8%
<u>COMMUNITY PLACEMENT PLAN</u>							
Community Placement Plan (inc. CRDP)	100,000	0	0		100,000	100,000	
Allocation Balance (Deficit) CPP and CRDP						0	0.0%
Total Projected Allocation Balance (Deficit) Regular & Community Placement Plan POS						16,272,838	3.8%

SAN GABRIEL/POMONA REGIONAL CENTER

STATEMENT OF FINANCIAL POSITION

November 30

2023

ASSETS

Cash and Cash Equivalents	\$	32,919,801
Receivable - State Regional Center Contracts		78,913,805
Receivable - Intermediate Care Facility Providers		1,412,886
Other Receivables		582,597
Prepaid Expenses		9,507
Deposits		12,459
TOTAL ASSETS	\$	113,851,055

LIABILITIES AND NET ASSETS

Liabilities

Accounts Payable	\$	27,340,146
Advance - State Regional Center Contracts		85,876,954
Accrued Salaries and Payroll Taxes		251,675
Other Payables		282,280
Reserve for Unemployment Insurance		100,000

Total Liabilities \$ 113,851,055

Net Assets

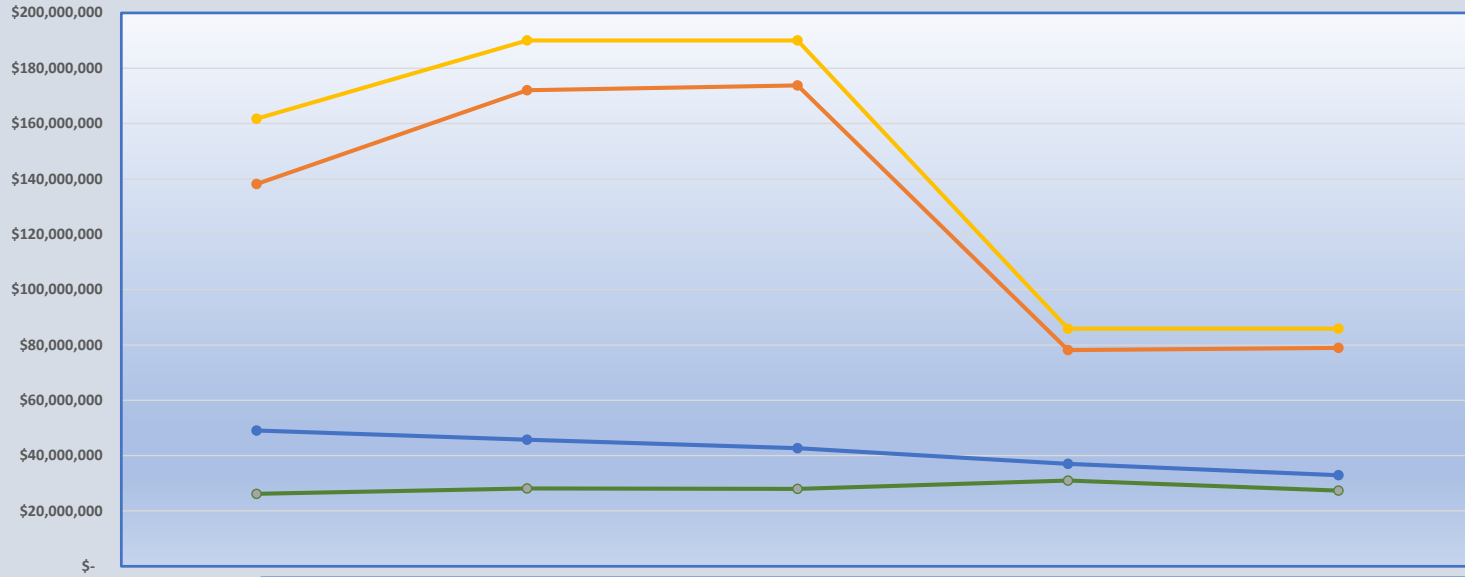
Without Donor Restriction

With Donor Restriction

Total Net Assets \$ -

TOTAL LIABILITIES AND NET ASSETS \$ 113,851,055

**SGPRC Statement of Financial Position
November 30, 2023**



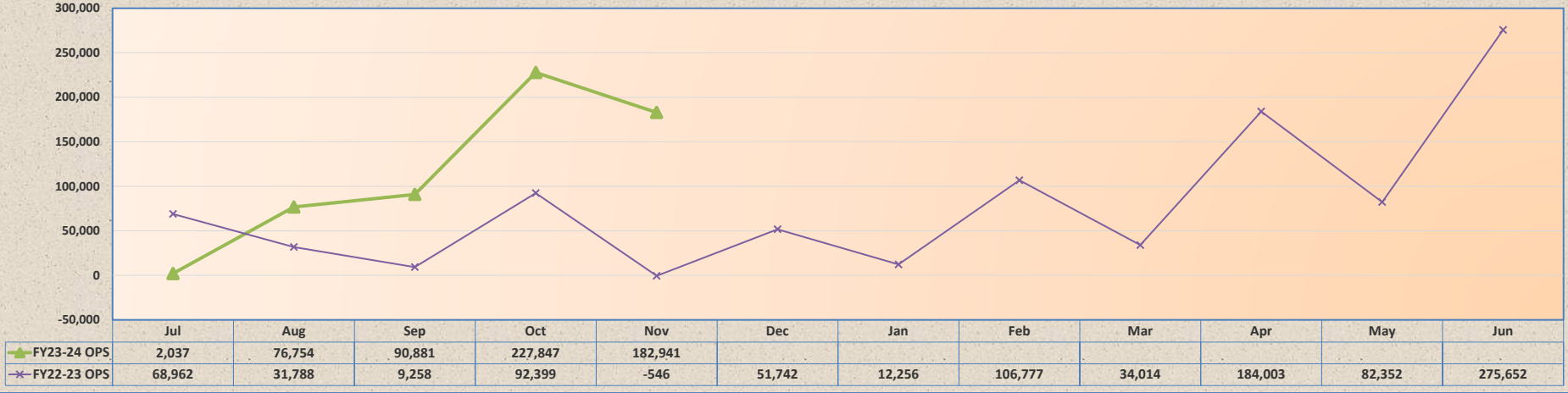
	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23
— Cash and Cash Equivalents	\$49,087,821	\$45,753,292	\$42,723,713	\$37,007,044	\$32,919,801
— Receivable - State RC Contracts	\$138,172,935	\$172,090,024	\$173,799,764	\$78,142,645	\$78,913,805
— Accounts Payable	\$26,201,233	\$28,136,169	\$27,945,379	\$30,996,645	\$27,340,146
— Advance - State RC Contracts	\$161,767,517	\$190,043,275	\$190,043,275	\$85,876,954	\$85,876,954

San Gabriel /Pomona Regional Center

SGPRC POS Surplus
November 30, 2023



SGPRC OPS Surplus
November 30, 2023



**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.**

**COMMUNITY RELATIONS/ LEGISLATIVE COMMITTEE
MINUTES FROM THE MEETING OF OCTOBER 18, 2023**

The following committee members were present at said meeting:

PRESENT

Karen Zarsadiaz-Ige
Joseph Huang
Rachel McGrath
Adriana Pinedo

STAFF

Yvonne Gratianne, Communications & Public
Engagement Officer
Salvador Gonzalez, Director of Service Access and
Equity and Community Outreach Team
Erika Gomez, Executive Assistant - BOD & RDDF

ABSENT

Paula Rodarte
Tina Wright
Henrick Wong

GUESTS

Lihn

RECOMMENDED BOARD ACTIONS

The Community Relations/Legislative Committee recommends the following:

None

CALL TO ORDER

Karen Zarsadiaz-Ige, Chairperson, called the meeting to order at 6:04 p.m. A quorum was established.

The minutes of the September 20, 2023, meeting were reviewed and approved.
M/S/C (McGrath & Pinedo) The committee approved the minutes.

PUBLIC INPUT

None

LEGISLATIVE ISSUES & OTHER INFORMATION

On behalf of Executive Director, Jesse Weller, Yvonne Gratianne, Communications &

Public Engagement Officer, presented the following:

Statewide/ Local Updates:

- Strategic Planning Survey to the Community – The survey was sent out to the following three groups: staff, individuals served and their families, and vendors. It was also posted to the SG/PRC website. The deadline is October 27, 2023.
- Advocacy Liaison to Individuals Served – This position was formerly known as the Client Advocate. To be more inclusive, it was renamed as “Advocacy Liaison to Individuals Served,” and is under the Communications Department.
- DDS Initiatives and Emergency Coordinators – There are currently recruiting efforts to fill this position. There will be a lot more communication through Constant Contact and the website to inform the community of the DDS initiatives. There will be a presentation to this committee after the position is filled. There is hope that the Emergency Expo can relaunch again in the future.
- The Great Shake Out – This annual exercise event is scheduled for tomorrow, October 19, 2023 and staff have been promoting it to the community.
- Monthly Community Calendar – A monthly calendar with SG/PRC’s events will be sent via eblast every month. Staff are working on the 3rd issue.
- Website Updates & Survey Results – SG/PRC is moving forward with redesigning the website. This project could take up to a year to complete. A community website survey was issued, and the results show there are some recurring themes. The data was sent to the new website developers.
- Holiday Outreach and Other Events – The Richard D. Davis Foundation (RDDF) had their annual golf tournament fundraiser in September; it was very well attended and supported. The RDDF utilizes the monies from the tournaments to issue grants. These are some of the events they are supporting:
 - The ILS SLS Home Essential Enhancement Grant – This grant supports those that may not have the resources to have additional needs met.
 - The Holiday Reach Out Program – There is continued support for the annual Holiday Reach Out Program. During the pandemic staff had to reanalyze the process but were still able to identify families that could benefit from a grocery gift card. It will be done similarly this year.
 - Pictures with Santa- This event is for families who would find going to the mall, or a studio to take pictures with Santa is not ideal. It is run by SG/PRC staff volunteers.
- Inland caucus – Ms. Gratianna attended this event on behalf of the Executive Director. The event was attended by legislators, city officials, DDS, and individuals served.

COMMUNITY OUTREACH-UPDATE- Community Outreach Specialists.

The Community Outreach/Compliance Department staff shared where their efforts have been and presented their monthly report. Updates for the following areas were provided:

- Mr. Gonzalez reported that the last “Coffee with Jesse” session will be next month.
- Monthly Report:
 - Parent Mentor Initiative Progress
 - Outreach Event
 - DDS – SAE Grant Application
 - First Responders Panel
 - American Indian Symposium on I/DD
 - Staff Training
 - Promoting Service Access & Equity for All Receiving Regional Centers
 - Community Outreaching to Promote Service Access & Equity
 - Supports provided in educational matters
 - Meetings related to supporting individuals with their education
 - Presentations/ Trainings/Outreach/Networking Completed
 - Translations
 - Interpretation
 - Language Line Usage
 - Foster Grandparent/Senior Companion Programs Updates
 - Deaf and Hard of Hearing Specialist Collective Meetings
 - Outreach to Community Partners
 - IDT meetings/SC consultations/In house support/Communication assistance
 - Trainings and community events
 - Upcoming projects
 - Enhanced Service Coordination
 - The Outcome of Enhanced Service Coordination
 - Self Determination Program
 - DDS Meetings and Trainings
 - Participant Choice Specialist Updates

*(The full report is attached to these minutes) **

ADJOURNMENT:

The next meeting will be on January 17, 2024.



San Gabriel / Pomona
Regional Center

Service Access and Equity
Department
Monthly Report
2023

October 4, 2023

Salvador Gonzalez, Director of Service Access and Equity

Service Access Equity Team

Contact Information

Name	Title	Phone	Email
Salvador Gonzalez	Director of Service Access and Equity	(909) 710-8814	sgonzalez@sgprc.org
Josefina Martinez	Community Outreach Specialist	(909) 710-8817	JMartinez@sgprc.org
Amos Byun	Community Outreach Specialist	(909) 710-8815	abyun@sgprc.org
Nora Perez-Givens	Education Specialist	(909) 710-8820	NGivens@sgprc.org
Tiffany Loong	Language Access Specialist	(909) 710-8827	Tloong@sgprc.org
Luz Rodriguez-Uribe	Language Access Specialist	(909) 710-8828	LRodriguez@sgprc.org
Maria Vargas	Foster Grandparent/Senior Companion Manager North	(909) 710-8822	MVargas@sgprc.org
Wendy Hemminger	Foster Grandparent/Senior Companion Manager South		wendy.hemminger@dds.ca.gov
Jessica Wilson	Deaf and Hard of Hearing Specialist	(909) 710-8823	Jwilson@sgprc.org
Marilyn Carmona	Executive Assistant	(909) 710-8816	mcarmona@sgprc.org

Josefina Martinez, Community Outreach Specialist

• **Parent Mentor Initiative Progress:**

Number of...	September Total	Total to Date
Referral to PMI	2	122
Parent Mentors	6	6
Waiting to be Matched	5	16
Referrals Matched	5	441
Graduates	0	208
Parents Served	28	391
Hours of Mentoring	167.19	11014

- **Outreach Event:** On 9/13 Josie attended Charter Oak Unified School Districts Resource Fair for families with children in their school district. SGPRC hosted a table, and several people were given information via handouts and brochures on services offered and individuals served. Some families were provided with information on how to initiate the admission and assessment process. On 9/15 Josie attended a community event, International Nights, hosted by the city of La Verne. The event was for families and individuals with developmental disabilities. The event was a celebration of diversity, celebrating the different cultures. Individuals were provided with brochures and handouts.
- **DDS – SAE Grant Application:** *DDS opened applications for Service Access and Equity Grants. Josie completed the SAE grant application for PMI through sub-contractor Alma Family Services. Josie worked with Alma Family services to submit a budget proposal for \$230,000. Applications closed on 9/26/23.*
- **First Responders Panel:** On 9/20/23 the Service Access and Equity Department collaborated with the Los Angeles County Fire Department to offer our community a presentation on what to do when calling law enforcement or first responders during an emergency. There was representation from LA County Sheriff Department, LA County Fire Department, Pomona Police Department who were able to share tips with community members. There was great community interaction, the presentation was recorded for future accessibility to our community. Josie worked behind the scenes, with setting up this presentation as well as offering support on zoom the day of the presentation.
- **American Indian Symposium on IDD:** On 9/21 Josie and Director, Salvador Gonzalez, attended the 2nd annual California American Indian Symposium on IDD hosted by the California Tribal Families Coalition. Information on current partnerships with tribal leaders, organizations, and regional centers to better serve California tribal peoples with Intellectual/Developmental Disabilities was shared. Closing remarks were provided by the Director of Department of Developmental Services.



- **Staff Training:** Josie worked on securing two staff training courses for the month of September. Josie worked with BCBA, Joshua Trevino, scheduling training for staff on 9/14. The topic, Including Siblings in ABA Therapy. Josie also scheduled a training offered by Health Net on 9/28 on the topic of Accessing ABA and Mental Health Services. Both trainings were received well and there was great staff interaction.

Amos Byun, Community Outreach Specialist

A. Promoting Service Access & Equity for All Receiving Regional Center Services

- **Critical Issues Forum (CIF) Presentation** – On 9/20/23, as a part of Critical Issues Forum, Service Access & Equity Department organized and facilitated a presentation titled of First Responders Panel presented by five (5) first responders from LA County Fire Department, LA County Sheriff's Department, City of Pomona Police Department, through remote Zoom meeting. More than 60 participants attended the presentation.
- **Administrating CIF Recording/Creating Video/Posting on Website** – Amos received final product of five CIF#8 (Deaf and Hard of Hearing Resources) videos from Blue Dragon Ad on 9/20/23. All the created video will be posted on SG/PRC website for public access. On 9/12/23, Amos arranged and facilitated ASL interpretation recording for CIF#8-DHH Resources with Blue Dragon Ad at the Broadcasting Room.
- **DDS SAE Grant Proposal for Parent Mentor Initiative** – Amos provided support for Josie Martinez, Community Outreach Specialist, to complete writing and posting DDS SAE Grant proposal continue funding PMI project for 24 months. The proposal was successfully completed and posted on GrantVantage by Josie.
- **WSGV SELPA CAC** – On 9/11/23, Amos participated in West San Gabriel Valley SELPA CAC meeting to update SG/PRC events and workshops to total of 16 participants via Zoom.
- **Person-Centered Conversation (PCC)** – In the month of August 2023, Amos had total of 5 PCCs with Korean monolingual parents. Three of those five PCCs were conducted remotely through telephone calls and Zoom meeting and two of those were conducted in-person settings.
- **Translation for Korean Families** – Amos continued reviewing and correcting all LACC Korean translations for SG/PRC Korean individuals and their families in the month of September 2023. Amos also provided support for LACC to recruit Korean reviewers and to review their translation to make sure LACC team to keep the highest level of Korean translation through LACC.

- **DDS/CHLA PRE/POST COVID EI Participant Research** – Amos continued participating in weekly Monday Zoom meetings with CHLA Research team in the month of September 2023 to provide support on Chart Review Data Input and weekly assessments at SG/PRC on Fridays. In September 2023, Amos distributed and assigned staff to start updating the previously selected 300 individuals' assessment data through CHLA RedCap Database tool. Amos continued providing support for this research as a liaison for data sharing and provided support for the CHLA Assessment team with other SAE DEPT staff on Fridays at SG/PRC.
- **Help Me Grow First 5 Los Angeles Project** – in September 2023, Amos provided baseline data for HMG First 5 VIVA data using the intake record data provided by IT team.
- **Language Access & Cultural Competency (LACC) Activities** – In September 2023, Amos continued administrating LACC funded projects, I.e., Creating Critical Issues Forum videos with five language captions, promoting SG/PRC Admissions and Assessments with Information Packets, and other activities used to be funded by SAE Grant. Amos continued reviewing and correcting Korean translations and updating Korean Glossary for further translation.
- **Promoting Online Training Modules: ADEPT ABA & UMCD** – Amos continued promoting ADEPT ABA and UMCD Online Modules and Small Group Facilitation for Chinese, Korean and Vietnamese groups through Community Meetings and Asian support group meetings/workshops/events when Amos participated in the month of September 2023. As a result, another 10 weeks Korean ADEPT ABA facilitation with Being Built Together members were organized and will be starting on 10/16/23 via BBT Zoom.
- **Provided Supports for Performance Contract/National Core Indicator Survey/PMI SAE Project/NO POS Data Analyze** – On 9/27/23, Sal Gonzalez, Director of SAE Department, provided presentation and facilitated CY2022 Performance Contract Review presentation to collect community input on the Performance Contract measures and outcomes using the PowerPoint Slide Amos and SAE Department team created.

B. Community Outreaching to Promote Service Access & Equity

- **Participated in OPTIONS Resource Fair**– On 9/9/23, Amos participated in OPTIONS Resource Fair which was held at the Azusa Memorial Park Recreation Center. Amos demonstrated ADEPT ABA and UMCD training modules and shared flyers with QR codes for more than 40 visitors who visited SG/PRC table.
- **Outreaching to Korean Community** – On 9/14/23, Amos had a meeting with KGBC Radio AM1190 president to discuss about the support for the first Korean Disability Conference held in October. Amos communicated with Woori Radio to schedule a mass media outreaching on 10/3/23.
- **Community Outreaching through Mass Media** – On 9/20/23, Tiffany Loong, LACC Specialist, had a live radio show with Chinese radio station. Amos was also invited to record the first Chinese mass media outreaching, but he couldn't participate due to the conflict of schedule. Please, refer to Tiffany's report for more detail.
- **Asian Pediatrician/Physician Outreaching** – Amos continued worked with Josie, Community Outreach Specialist, and LACC team to complete updating the Information Packet and creating Spanish version and revising Chinese, Korean, and Vietnamese version in September 2023.



Nora Perez-Given, Education Specialist

The Education Specialist provides support to regional center staff, families, and community partners in two different areas. These areas include providing supports regarding educational matters for students ages 3 and up to include post- secondary school years and in the review of the limited conservatorship letters being forwarded to court.

With regards to supports provided in educational matters

Upcoming trainings Nora will provide to SG/PRC staff:

September 15 & 22	Limited Conservatorship and the role of Regional Center
October 20 & 27	Addressing Behavioral and Mental Health Needs via IEP
November 3 & 10	Assistive Technology and IEP's

Upcoming trainings Nora will provide to Parents/Caregivers

September 28	Understanding IEP Meetings
October 26	Effective Communication in the IEP Process
November 2	IEP's Transition Planning for Life After High School

Meetings related to supporting individuals with their education:

Consults completed	56
School Meetings attended (IEP's/504/ SST/Resolution type meetings)	5

Presentations/Trainings/Outreach/Networking Completed

September 15 & 22 (11-12pm) – Provided virtual training to SG/PRC staff about the topic of “Limited Conservatorship and The Role of Regional Center”. Participants at this training learned about: What is conservatorship, types of conservatorship, what is limited conservatorship, alternatives to conservatorship, regional center role in limited conservatorship process, service coordinator completing regional center reports for submittal to court, mechanics to conservatorship process including capacity declaration letter, appointment of attorney by court, appointment of probate investigator by court, conservatorship handbook and court continuation of involvement once conservatorship is granted. There was a total of 45 participants between these two trainings.

September 21 (10-11:30 am) – Provided virtual training to Adult Protective Services Staff in California about California Regional Centers. Participants at this training learned about: Who are regional centers and who we serve; how to look up the service regional center; role of service coordinator and IPP; types of services and supports we have for our clients, families, vendored community and regional center community; plus shared the available information that are within regional center websites. There was a total of 118 participants at this training.

September 25th (9:30am- 11:30am) – Provided virtual training to SG/PRC staff about What CAPTAIN is and EBP’s. This training was provided by current SG/PRC CAPTAIN cadre members which included Daniela Santana, Joshua Trevino and Nora Perez-Givens. Participants at this training learned: What is CAPTAIN, How to access CAPTAIN website and resources for parents/SC’s; Overview of Evidence Based Practices (EBP’s) including the use of EBP’s for teaching skills and behavior management and why use EBP’s. Participants also learned about the EBP specific to Visual Supports including settings, categories and how they work. Participants also learned about the EBP specific to Prompting including what it is, areas that can be addressed through prompting; types of prompts, and least to most prompting levels. There was a total of 99 participants at this training.

September 28th (4:30pm-6pm) – Provided virtual training to Parents about the topic of “Understanding IEP Meetings”. Participants at this training learned about what to do before an IEP meeting; what to do during an IEP meeting; what is an IEP; who are the team members to an IEP; IEP team communication tips; types of IEP’s; What happens during an IEP including: (eligibility, present levels of performance and goals/objectives, services, accommodations, modifications, placement options, least restrictive environment principal, consenting to IEP meetings, timelines) ; what to do after an IEP plus educational resources and how to obtain regional center support for educational concerns. There was a total of 19 participants at this training.

With regards to supports provided regarding limited conservatorship matters

This area is currently being worked on by both Patricia Rambo and Nora Perez-Givens. Together a total of 27 letters were reviewed before letters were forwarded to the court.

Tiffany Loong and Luz Rodriguez-Uribe, Language Access and Cultural Competency Specialists

LACC Specialists Luz & Tiffany arranged for interpretation for several meetings and trainings including the Monthly SDP Meet & Greet and LVAC were set up for the SDP units. Arrangements were also made for interpretation for the monthly Board of Director’s meeting in the languages: Spanish, Chinese and ASL.

Interpretation was also provided during the monthly SGPRC Community Meeting in the following languages: ASL, Spanish, Mandarin Chinese, Korean & Vietnamese. Interpretation was also provided in Spanish, Vietnamese, Korean, ASL and Chinese for the monthly IEP training by SGPRC Education Specialist. LACC team also coordinated interpretation of the Chinese Family Workshop; the Deaf and Hard of Hearing ASL recording to add into the video; the First Responder’s Panel; the Strategic Planning Community Meeting for the Chinese Group and the Empowerment Workshop. Several documents were translated into the threshold languages; those documents included the DMH Workshop Series Flyer; Enhanced Workshop Flyer; ADA & Effective Communication and the flyer for the final Coffee with the Director Event for 11/8/2023. LACC continues to oversee the funding of the Language Line for the use of all of SGPRC staff. In August 2023 SGPRC staff used the Language Line with a usage amount totaling an amount of \$707.53. Luz and Tiffany continue to oversee the tracking of all translation and interpretation invoicing and ensure vendors receive timely payment.

	Sept 2023	Total To date
Translations	20	196
Interpretations	27	190
Language Line Usage	\$707.53 (August 2023)	\$ 23,092.52

- **Outreach Event:**

Tiffany went to a Chinese Cantonese Radio Station for a talk show to share about Regional Center services. Tiffany talked about Regional Center Early Start Program, Eligibility, Traditional Services and SDP. It was a one-hour live talk show. After the show, Tiffany received some phone calls inquiring more about regional center services and intake process. Some parents stated that they had never heard about Regional Center until the radio show.



Luz attended the La Verne International Night Event with Outreach Specialist, Josefina Martinez on 9/15/2023. They had booth set up for attendees with informational

flyers about SGPRC and upcoming events. The event was well received by the City of La Verne staff who continue to partner with SGPRC to provide information on events to their residents.



- **Chinese Support Group**
Tiffany continues to support the monthly Chinese Parent Support Group (FFDY) workshop by providing interpreters. This month's topic is

“CalAble”. There was average 25 families attended this monthly workshop.

- **Case management support and Bridging Family back to Case Management**

Luz and Tiffany continue to provide support to SC in terms of finding translation/interpretation resources or need to look for SG/PRC translated materials. A request was made to the team that a deaf client needed an ASL interpreter for the Empowerment Workshop. Tiffany was able to find an ASL interpreter for this individual, which made his participation in this event a success.

	Sept 2023	Total to Date
Case Management Support	3	23
Bridging Family	2	21

- **Strategic Planning Meetings**

The LACC team continues to support the Strategic Planning Project by coordinating interpreters for each session based on language need. In Sept, the Strategic Planning team met with Chinese support group FFDY. There were about 40 parents participating in the meeting. Two in person Chinese interpreters were provided for this meeting.

- **LACC Year 2 Planning**

Luz and Tiffany finalized the LACC Year 2 Planning. Luz submitted the updated Measures and Activities to DDS. Tiffany submitted the LACC Year 2 Proposed budget to DDS. Luz and Tiffany are working on the first Year-2 report which covers from March to August 2023.

- **Cultural Humility Training Planification**

The LACC team met and set forth the planning of the Cultural Humility Training for SGPRC staff in 2024. They have created a breakdown of nine groups for the 450+ employees to track attendance and inform units and departments of their assigned dates. The team will continue to monitor changes and additions of new staff to be included into the trainings.

Maria Vargas and Wendy Hemminger, Foster Grandparent/Senior Companion Program Managers of North and South:

North	South
Total volunteers: 46	Total volunteers: 40
Individuals served: 73	Individuals served: 75
Total hours served: 4207	Total hours served: 3,438.50

For the month of September, we have a total of 46 volunteers serving at various day programs and school sites. This month we had one individual who was interested in volunteering and completed the application process. Once all background checks have been completed and she has been cleared, she will be starting as a Senior Companion volunteer next month. In efforts to recruit more volunteers to the program, the Program Manager delivered nearly 600 flyers to local senior centers in the areas of Baldwin Park, Irwindale, Rowland Heights, Hacienda Heights, Walnut, Montclair, Ontario, and Pomona. Additionally, 500 flyers were mailed to a mobile home complex that is near a site in need of additional volunteers. These flyers were mailed to each of the spaces in hopes of gathering interested individuals to serve in the program and at several school sites. The Program Manager is working with Baldwin Park district staff to obtain consent to have flyers distributed to students within the district. If approved, the Program Manager will have approximately 1,500 more flyers distributed among 3 school sites in the district. On 9/15, we held our monthly training for all volunteers. The topic for this month was suicide awareness and emergency preparedness. Volunteers watched “A Man Named Otto” and held a very meaningful discussion on the signs of suicide and how they can apply what they learned in watching the movie to their personal lives. Volunteers discussed the importance of being prepared for an emergency and were provided with materials regarding emergency checklists and other information. The volunteers also completed a 10-minute seated exercise video. September birthdays were celebrated and each of the celebrants were given a birthday card and mini cheesecake.

September Birthday Celebrants: Edita T. and Mario R.



Volunteers at West Covina ADHCC celebrating Dr. Fajardo's birthday by wearing his favorite color



Jessica Wilson, Deaf and Hard of Hearing Specialists:

Providing support to SGPRC's Deaf and Hard of Hearing community by developing staff trainings, securing generic resources, assisting with resource development, attending IPP & IDT meetings, vendor and community outreach and collaboration with sister Regional Centers to further develop role.

Deaf and Hard of Hearing Specialist Collective Meetings:

Monthly meeting with DDS, ARCA and statewide Deaf Specialists. Discussed upcoming initiatives for 2023 including planning for: support groups for DHH, Quality assurance for service providers who use ASL, training for direct service providers and more. Joined workgroup to develop support group for individuals who are Deaf and Hard of Hearing.

Meeting with SoCal specialists to discuss local resources and collaborate on a support group for DHH.

Outreach to Community Partners:

9/13: Connection with Dr. Kristina Rousso, CHLA Audiologist to secure community training.

9/28: Meeting with Dr. Christine Mirzaian to provide resources and discuss DHH supports.

9/13: Outreach and meeting connection with provider for ASL classes to offer community.

9/19: Connection with Sheri Farinha director of NorCal services for Deaf and Hard of Hearing.

9/25: Outreach to CLIMB to inquire about provider for ASL classes to offer community.

IDT meetings/SC consultations/In house support/Communication assistance:

9/18: Support to SC in providing interpreting resources for IEP meeting.

9/21: Provided advocacy and support to SC and PM regarding effective communication and best practices for providing interpreters.

9/21: Shared mental health resource to DHH service coordinators

9/25: Reviewed grant proposals for California Hands and Voices and NorCal services for Deaf and Hard of Hearing 2023-2024 projects to serve the DHH community. Team member on CHLA research project ongoing through 2023

9/27: Shared resources for early intervention and school support to DHH service coordinators.

Trainings and Community Events:

Secured community and staff training by Training by Pacific ADA Center on ADA Laws and Effective Communication for 10/5/23.

9/18: Presentation a SGPRC Community meeting to promote DHH services and upcoming ADA Training

9/20: Presentation at SGPRC Community Relations meeting to share DHH services, August report and upcoming projects.

9/1/23: Presented training plan at Person Centered Planning training session community of practice.

Person Centered Planning Training Preparation: 9/7, 9/13, 9/28.

Upcoming Projects:

October 5th, 2023, ADA Laws and Effective Communication Training.

September 2023 through May 2024: Develop Person Centered Thinking training for all case management and direct managers. Presenting training via LMS recording system beginning in October-April 2024 with monthly live workshops.

Deaf and Hard of Hearing support groups.

ASL classes for individuals and families.

Yaned Busch and Jessi Romero, Manager of Specialized Services I and II

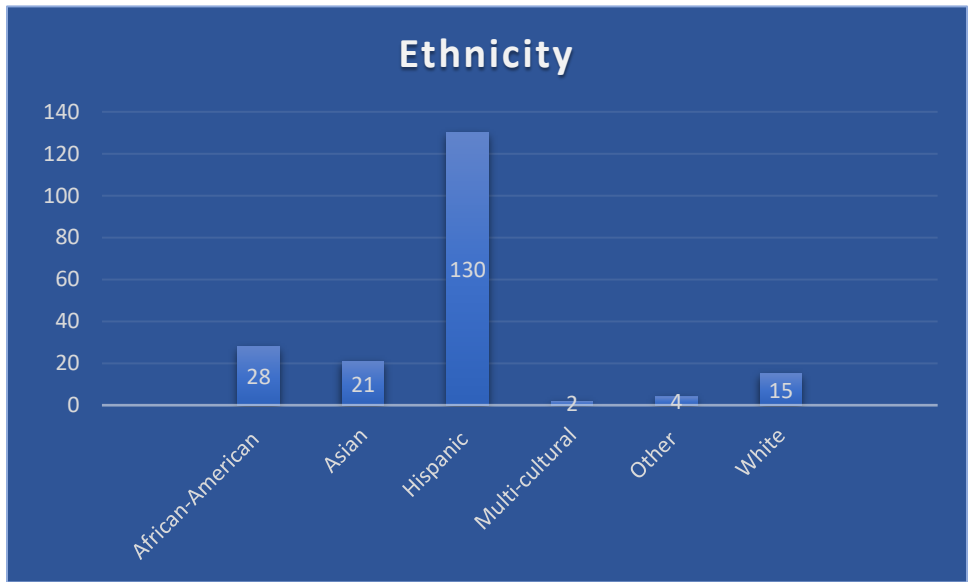
Enhanced Service Coordination

The Budget Act of 2021/2022 allocated funding for Enhanced Service Coordination (ESC) with a specific caseload ratio of 1 service coordinator (SC) to 40 individuals in underserved communities with low and no purchase of service (POS). ESC SCs strive to improve accessibility to services to underserved and diverse communities. With smaller caseloads, specially trained SCs provide focused support and increased service coordination to the individuals served and their families.

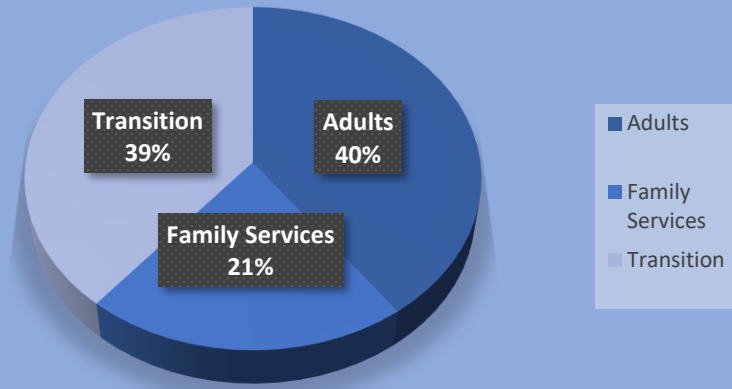
The Outcome of Enhanced Supports Service Coordination

ESC SCs provide an array of services of generic resources and SG/PRC-funded services. The primary role of the ESC SC is to provide individuals served and their families training opportunities to understand their diagnosis, the regional center system, the role of their service coordinator, the IPP process, and SG/PRC’s various service delivery models - Traditional Funding services, Participant Directed services, and Self-Determination Program.

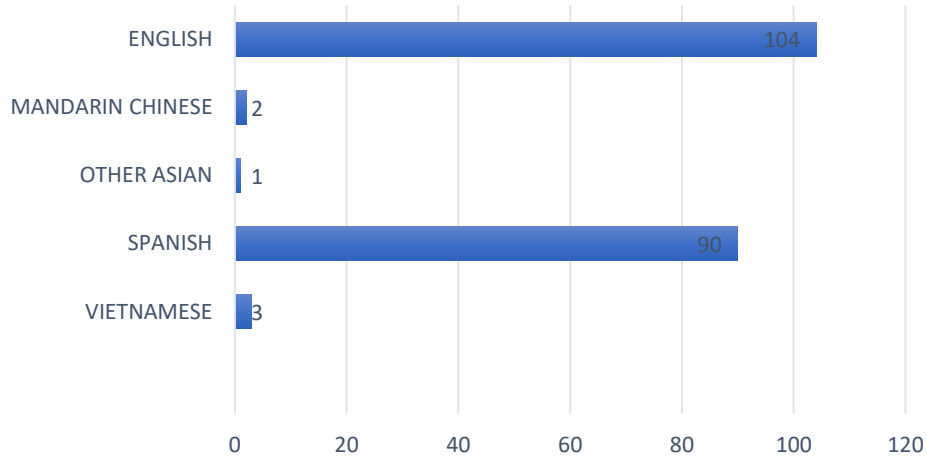
Effective July 2023, SG/PRC selected a new group of 200 individuals to participate in the Enhanced Service Coordination (ESC) program. Participation in the ESC program is voluntary and offered for a 12-month service period. The previous participants returned to traditional case management with an increased understanding of the regional center system and POS expenditures. This selection process allows regional centers to effectively allocate their resources and provide targeted support to individuals with no/low purchase of service expenditures. The goal is to ensure that individuals with developmental disabilities receive the appropriate level of coordination and assistance, enhancing the overall quality of services provided and leading to improved outcomes for the participants.



Individuals-Served by Department



Individuals Serviced by Language



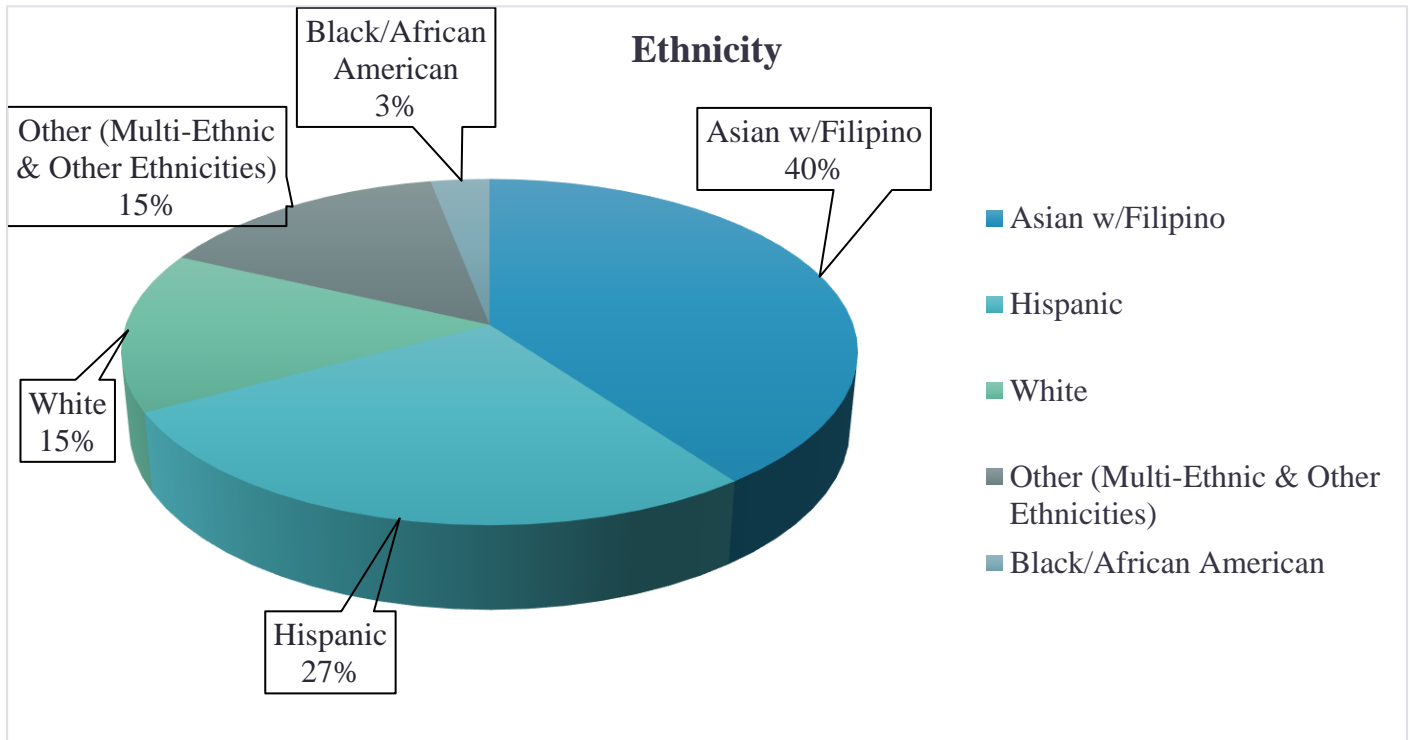
Self-Determination Program:

As of September 30, 2023, SG/PRC successfully enrolled 137 participants into the Self-Determination Program (SDP). SDP is an alternative funding model to traditional services and became accessible to all regional center clients on July 1, 2021. SG/PRC SDP Team develops and promotes training opportunities to further enhance the implementation of SDP for all individuals served by SG/PRC. Additionally, SDP Team aims to bridge any disparities for underserved communities. Training and support groups are offered in English, Spanish, Chinese, American Sign Language (ASL), and other languages, as needed. Below you will see data on enrolled cases in SDP as of 9/30/2023. Charts below depict data collected by diagnosis, language, and ethnicity.

Diagnosis	Total	Percentage
Autism	85	62%
Intellectual Disability	36	26%
Cerebral Palsy	9	7%
Epilepsy	6	4%
Other	1	1%
Grand Total	137	100%

SDP Enrollees	Total	Percentage
1st Year	61	44%
2nd Year	46	34%
3rd Year	17	12%
4th Year	13	10%
Grand Total	137	100%

Language	Total	Percentage
English	86	62%
Asian w/Filipino	33	24%
Spanish	16	12%
American Sign Language	2	2%
Grand Total	137	100%



Below you will see the Table: SG/PRC Fact Sheet of individuals served by diagnosis and ethnicity as of 09/01/2023.

SG/PRC Fact Sheet		
<u>Clients by Diagnosis</u>		
(Duplicate Count)	<u># of Clients</u>	<u>%</u>
Autism	5,871	45%
Cerebral Palsy	1,385	11%
Epilepsy	1,836	14%
Intellectual Disabilities	7,955	61%
Other Dev. Disabilities	1,140	9%

<u>Clients by Ethnicity</u>		
Asian w/Filipino	2,109	12%
African American	790	5%
Multi-Cultural	1,449	9%
Native American	22	0%
Other & Unknown	538	3%
Polynesian/Pacific Islands	23	0%
Hispanic	9,254	56%
White	2,230	14%

Below you will see the Table: SG/PRC individuals served in SDP by department as of 09/30/2023.

Department	Total	Percentage
Preschool (3 to 6 years old)	1	1%
Family (6-14 yrs old)	47	34%
Transition (14 to 25 yrs old)	36	26%
Adult (25years+)	53	39%
Grand Total	137	100%

DDS Meetings and Trainings

SG/PRC SDP-Team attends bi-monthly meetings with DDS for further guidance on DDS directives and to discuss progress in the SDP service delivery model. Meeting with SG/PRC SDP Team, DDS, Frank D. Lanterman, and Inland Regional Center held August 8, 2023. Various topics were reviewed, with a focus on FMS employee burden fees, SANDIS FMS billing updates, and the progress of Self-Directed applicants. SG/PRC successfully vendorized five Independent Facilitators for Self-Directed funding under service code (099). More Independent Facilitators are expected to be vendorized through their respective regional centers and thereafter, courtesy vendorization through SG/PRC. The SDP Team is actively seeking additional applications. Per the DDS directive of June 30, 2023, funding for pre-enrollment services will require a 099 vendorization status. This will be the only option available effective January 1, 2024.

The SDP Team participates in quarterly SDP Statewide Meetings with ARCA and SDP Leadership Team representatives from all 21 regional centers. This meeting was held on August 9, 2023, to review the further implementation of DDS directives and other topics such as Electronic Visit Verification (EVV), collaborations with the Local Volunteer Advisory Committee, and spending plans.

Additional Training by the SDP Team

The role of the SDP team is to provide ongoing training and support to SG/PRC staff in navigating through the SDP process. Training is delivered via 1:1 support with budget and spending plan meetings, revising spending plans, training Independent Facilitators on the SG/PRC system, attending meetings to support families in understanding the role of the Independent Facilitator and/or FMS, and attending meetings to support with SDP-IPP. The team receives daily calls from SG/PRC staff and daily emails via the SDP Workgroup email system requesting support with the SDP process. These calls vary from assisting SC with access to SDP material, training on the SDP process, and/or general information in understanding the SDP process, how to explain the SDP process to the individuals served; and accessing SDP material. The SDP team also hosts weekly SDP clinics and monthly Learning Loft training. Specialized Services (SPS) Managers also host monthly Manager Collaboration Meetings with SG/PRC Managers to review DDS directives and SDP trends. SPS Managers present SDP updates and promote training opportunities, support groups, and training tools at the monthly Vendor Meetings, Community Meetings, and the Board

Advisory Committee for Individuals Served and Their Families. Including attendance for the DDS bi-monthly meetings with the DDS SDP Manager and staff.

Through all these meetings and trainings as discussed above, we have collected data about families that are interested in learning more about SDP and potentially enrolling in SDP Caseload.

Currently, 81 individuals and families are interested with a diagnosis of Autism, Intellectual Disability, Cerebral Palsy, and Epilepsy and other Hispanic, White, Asian, Black/African American, and other ethnicities.

Self-Determination Implementation Funds

2021-2022 Self-Determination Program Implementation Funds- Special Projects **\$77,520.00**

Project Name	Provider	Contact Person	Brief Description	Contract Dates	Contract Cost
The Waiting Room	Education Spectrum	Cathy Gott & Julie LaRose	SDP Support Group	7/25/2022 to 3/15/2024	\$20,832.00
Technology for SDP	Parents' Place	Elena Sanchez	Technology assistance to SDP families	7/1/2023 to 6/30/2024	\$39,543.00
FMS Training Series	Aveanna	Olivia Gonzalez	How to be an SDP employer	9/1/2022 to 8/31/2024	\$17,145.00
TOTAL					\$77,520.00

Training and Support Groups

The SDP team continues to develop training opportunities for our community to enhance the implementation of the Self-Determination Program.

The Waiting Room

SDP Team partnered with Education Spectrum in developing “The Waiting Room” support group. “The Waiting Room” provides a safe place to share, listen, and learn for SDP participants, families, parents/caregivers, and those interested in SDP. These meetings are held on the 3rd Thursday of each month. Education Spectrum’s report summary identified 211 registered and 29 in attendance on September 21, 2023. Various topics were reviewed with a focus on sharing services and support in the Self-Determination Program. This month’s guests were Naomi Hagel founder of Phoenix Facilitation; Garrett Ackerman founder of Homies and Gabriella from Southern CA Resource

Services for Independent Living (SCRS-IL). Phoenix Facilitation offers Person-Centered Thinking Training, Person-Centered Planning, Independent Facilitation, Advocacy, training, and education regarding the California Regional Center system and generic resources, including school districts, In-Home Supportive Services (IHSS), and other waiver programs, to individuals served, families, and other stakeholders involved in the developmental disability system.

Homies is California's first shared-living program for adults with disabilities. Garrett shared a presentation about Homies and some success stories and explained how this service can be funded in the Self-Determination Program. Homies is also in the process of being vendored by the regional center.

SCRS-IL is an ILS living center serving all individuals with disabilities. Their core service is ILS in the office and supports through DOR and generic resource advocacy regional center employment services programs in Pasadena, Downey, Arcadia, and San Bernardino. Their program runs from 9 a.m. to 2 p.m. but can be tailored to the individual's needs. SCRS-IL also has a program called EDGE, a service for college students.

Members of the group shared their favorite resources:

https://docs.google.com/document/d/1wgx893-f4Pks-7NDtrFaS8D8V8ZM_sEh/edit

The SDP Training Series: The Financial Management Service (FMS)

The SDP Team partnered with Aveanna to develop the SDP Training Series: The Financial Management Service (FMS). A series of 4 sessions will review the role of the FMS and further empower the participant as the SDP employer. Training will resume Monday, October 2, 2023, at 4:00 p.m. in English and Wednesday, October 4, 2023, in Spanish. Each module will provide a training segment on the role of the SDP Financial Management Agency and the participant's role as the SDP Employer. The training is followed by a 1-hour clinic to ask any questions or to receive further clarification. The Training Series: FMS is offered in English, Spanish, Chinese/Mandarin, and other languages such as American Sign Language (ASL).

Technology for SDP

In collaboration with Parents' Place, the project "Technology for SDP" officially started on July 1, 2023. Parents' Place began accepting referrals on August 1, 2023. A flyer in English, Spanish, and Mandarin is available to the community. The flyer is currently being translated into Vietnamese, as well. As of September 30, 2023, nine (9) families have been successfully referred to Parent's Place for this 1:1 technological training. Individuals served and their families may request a referral through their service coordinator.

2022-2023 Self-Determination Program Implementation Funds-Special Projects \$93,152.28

Project Name	Provider	Contact Person	Brief Description	Contract Dates	Contract Cost	Balance
						\$93,152.28
SDP Training and Coaching Services	Healed Women Heal	Tracy Evanson	Supplemental training for SDP orientation	8/1/2023 to 3/15/2025	\$30,960.00	\$62,192.28
SG/PRC SDP Video Voice Overs	Education Spectrum	Cathy Gott	SDP training video voiceovers	Approved, pending contract	\$30,800.00	\$31,392.28
					Balance	\$31,392.28

SDP Training and Coaching Services

Training will be provided by Healed Women Heal. This training is a supplement to SDP orientation. Many of our families require additional training after attending the SDP orientation. The training will focus on bridging the gap of understanding the SDP enrollment process. Many families complete the orientation and find themselves having more questions about the SDP process. The participants will increase their understanding of SDP which will further empower them to manage their relationships with their Independent Facilitators, the Regional Center, and the financial management services.

SG/PRC SDP Video Voice Overs

The SDP Team continues to collaborate with Cathy Gott of Education Spectrum to begin SDP Training video voiceover translations. Cathy introduced the SDP Team to the video editor. She is in the process of securing certified translators. Translations will be available in Spanish, Chinese, Korean, Vietnamese, and ASL.

Yvette Espinoza and Marlene Alvarez, Participant Choice Specialists (PCS)

The focus of the PCS is to provide outreach and training for staff and community members. They support SG/PRC staff and individuals served to understand and access Participant-Directed Services and the Self-Determination Program. The Participant Choice Specialists are the central point of contact for staff and the community for support, training, and advocacy for individuals accessing these two programs. They collaborate with multiple departments within the agency including Client Services, Community Services, and Accounting. They also engage with the Department of

Developmental Services (DDS) by providing monthly information and attending bi-monthly meetings. As needed, they engage in Person-Centered planning meetings with individuals, families, and independent facilitators. They also participate in the development, review, and certification of individual budgets, review spending plans, and Individual Program Plans.

Case-management Support: The Participant Choice Specialists hold a weekly 1:1 coaching session with staff known as the SDP Clinic, where service coordinators sign up and can ask case-specific questions. The SDP Clinic is held every Tuesday in the afternoons, except the 2nd Tuesday of the month. They also hold staff group training through the Self-Determination Program (SDP) and Participant Directed Services (PDS) Learning Loft held on the 3rd Thursday of the month at two different times to learn about the programs and ask general questions. The PCSs have conducted 10 SDP/PDS Learning Loft trainings on 2/16/2023, 6/15/2023, 7/20/2023, 8/17/2023, and 9/21/2023. A total of 317 case management staff attended. The Self-Determination team also meets on a weekly basis or as necessary to disseminate information from DDS and discuss ways to streamline the process for all parties. Additionally, managers may invite Participant Choice Specialists to attend their unit meetings for additional training.

Community Support: Participant Choice Specialists participate in quarterly Statewide meetings related to the Self-Determination Program. They meet with the rest of the Regional Centers alongside the Association of Regional Center Agencies (ARCA). They also attend and participate in monthly Self-Determination Community meetings such as the SDP Meet and Greet and Local Volunteer Advisory Committee held every 2nd Tuesday of the month. Lastly, they meet with DDS bi-monthly for updates and to share current trends within the Self-Determination Program.

Additional SG/PRC training/presentations:

- On September 15, 2023, the SDP team attended International Night at the La Verne Community Center
- On September 23, 2023, the SDP team attended a Strategic Plan Community Input Session in West Covina

Upcoming Events:

- October 23, 2023, Circle of Friend at Good Shepherd Church

The Financial Management Service (FMS) Providers

Individuals served/families may choose the FMS provider of their choice. The SDP team provides a list of providers upon request. Individuals served/families may also visit the DDS website to obtain a list of FMS providers. At SG/PRC, GT Independence has the highest amounts of individuals enrolled in SDP, followed by Ritz. The highest percentage of SDP participants are in the Adult Services Department (25 years +), followed by those in the Family Services Department (5-15 years). The Financial Management Services (FMS) providers report a significant waiting period to

enroll SDP participants. FMS providers may have waiting lists that vary between three to six months. The SDP team encourages individuals served/families to contact and interview FMS providers in the early stages of the SDP process.

For additional information on the FMS models, please click below:

https://www.dds.ca.gov/wp-content/uploads/2019/05/FMS_Directive_20181221.pdf

For the FMS model comparison chart:

https://www.dds.ca.gov/wp-content/uploads/2021/04/FMSModelsComparisonChart_04272021.pdf

For the DDS list of FMS providers:

<https://www.dds.ca.gov/initiatives/sdp/financial-management-service-contact-list/>

FMS Providers Vendored with SGPRC

Name	FMS Models	Language	Phone	Email
Acumen	Bill payer & Sole-Employer	English, Spanish	(424) 210-8810	yvettet@acument2.net
Referral Process: <ul style="list-style-type: none"> ❖ Accepting referrals. ❖ Verbal contact minimum 30 to 60 days prior to starting SDP. ❖ Prefers having signed budget & draft spending plan when completing referral. ❖ Authorizations must be approved & processed by no later than the 15th previous month. 				
Aveanna , formerly known as Premier	Bill payer & Sole-Employer	English, Spanish, Vietnamese, Cantonese, Mandarin & Trieu Chau	(310) 215-1730	FMSInfo@aveanna.com
Referral Process: <ul style="list-style-type: none"> ❖ Not accepting SG/PRC individuals 				
Cambrian	Bill payer, Sole-Employer & Co-Employer	English, Spanish, Vietnamese, Tagalog, Farsi	(877) 390-4300	Paulq@cfms1.com davide@cfms1.com
Referral Process: <ul style="list-style-type: none"> ❖ Accepting for 10/01/2023. ❖ Budget must be signed before starting their screening process and to be added to the wait list. ❖ Authorizations must be approved & processed by no later than the 15th previous month. 				
Community Interface Services (CIS)	Bill Payer	English & Spanish	(760) 729-3866	CSheppard@communityintefaceservices.org

Referral Process: ❖ Accepting for 10/01/2023. ❖ Budget must be signed before starting their screening process and to be added to the waitlist. ❖ Authorizations must be approved & processed by no later than the 15 th previous month				
Essential Pay	Bill Payer	English & Spanish	(833) 268-8530	contact@essentialpay.com
Referral Process: ❖ Accepting for 10/01/2023. ❖ Budget must be signed before starting their screening process and to be added to the wait list. ❖ Authorizations must be approved & processed by no later than the 15 th previous month.				
Fact Family	Bill payer, Sole-Employer & Co-Employer	English	(310) 475-9620 ext. 298	FMS@factfamily.org
Referral Process: ❖ Accepting referrals ❖ Budget must be signed before starting their screening process and to be added to the wait list. ❖ Authorizations must be approved & processed by no later than the 15 th previous month.				
FMS Pay LLC	Bill Payer	English & Spanish	(858) 281-5910	connect@fmsspay.com
Referral Process: ❖ Pending vendor courtesy.				
GT Independence	Bill payer, Sole-Employer & Co-Employer	All languages	(877)659-4500 ext.356	tjones@gtindependence.com
Referral Process: ❖ Accepting referrals for November 2023. ❖ Budget must be signed before starting their screening process and to be added to the wait list. ❖ Authorizations must be approved & processed by no later than the 15 th previous month.				
Home of Guiding Hands	Bill Payer	English	(619) 938-2853	fms@guidinghands.org
Referral Process: ❖ Accepting SDRC participants.				
Mains'l	Bill payer, Sole-Employer & Co-Employer	English & Spanish	(866) 767-4296	JMBergquist@mainsl.com

Referral Process:

- ❖ 2023 waitlist full.
- ❖ 2024 waitlist not open.
- ❖ SDP Authorizations must be approved & processed by **no later than the 15th** previous month.
- ❖ RC must receive the spending plan by the 1st of the previous month to process by the 15th.

Ritz Vocational	Bill Payer & Co-Employer	English, Spanish & Mandarin	(833) 748-9888	info@ritzfms.com
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Referral Process:

- ❖ Accepting referrals.
- ❖ Budget limit of approximately \$75,000.
- ❖ Budget must be signed before starting their screening process and to be added to the wait list.
- ❖ Authorizations must be approved & processed by **no later than the 15th** previous month.
- ❖ RC must receive the spending plan by the 1st of the previous month to process by the 15th.

Specialized Services Unit I

Contact Information

Name	Title	Phone	Email
Yaned Busch	Specialized Services-Special Projects Manager	(909) 710-8637	ybusch@sgprc.org
Yvette Espinoza	Participant Choice Specialist-Systems Analyst	(909) 710-8643	yespinoza@sgprc.org
Rhea Chu	Self-Determination Program Service Coordinator	(909) 710-8641	rchu@sgprc.org
Brianne Espineli	Self-Determination Program Service Coordinator	(909) 710-8635	bespineli@sgprc.org
Luis Macedo	Deaf and Hard of Hearing Service Coordinator	(909) 710-8657	lmacedo@sgprc.org
Michelae Walker	Enhanced Supports- Service Coordinator	(909) 710-8660	mwalker@sgprc.org
Arturo Ramirez	Enhanced Supports- Service Coordinator	(909) 710-8659	aramirez@sgprc.org
Marisela Perez	Enhanced Supports- Service Coordinator	(909) 710-8634	mperez@sgprc.org

Specialized Services Unit II

Contact Information

Name	Title	Phone	Email
Jessi Romero	Specialized Services-Special Projects Manager	(909) 710-8651	jromero@sgprc.org
Marlene Alvarez	Participant Choice Specialist-Systems Analyst	(909) 710-8469	malvarez@sgprc.org
Kimberly Lau	Self-Determination Program Service Coordinator	(909) 710-8646	klau@sgprc.org
Brenda Leon	Self-Determination Program Service Coordinator	(909) 710-8649	bleon@sgprc.org
Silvia Moniot	Deaf and Hard of Hearing Service Coordinator	(909) 710-8467	smoniot@sgprc.org
Breanna Camara	Enhanced Supports- Service Coordinator	(909) 710-8468	bcamara@sgprc.org
Gabriella Leon	Enhanced Supports- Service Coordinator	(909) 710-8466	gleon@sgprc.org

2022-23 SG/PRC SAE Grant Equity Partners

Regional Center Recommendations and Plan to Promote Equity

Organization Name/Project	Project Description/Contact Information	Population Focus/Language
Access Nonprofit Center	Increase intervention services & supports for black babies in NICU & clinical settings. Contact: Ardena Bartlett; ardenab@accessnonprofit.org	African American (English)
Being Built Together Community Connector Services for Korean-Speaking Families	Community connector program to expand services access for Korean-speaking families. Contact: Jinsook Baek; contact@bbtus.org	Korean (Korean)
Children's Hospital Los Angeles	Pediatric navigator project for Native American and multi-racial families Contact: Dr. Mirzaian, Christine; cmirzaian@chla.usc.edu	African American, Cambodian, Chinese, Filipino, Hispanic, Hmong, Indian, Japanese, Korean, Mien, Native American, Pacific Islander, Slavic, Vietnamese.
Chinese Parents Association for the Disabled Future Planning for Chinese Caregivers & Self-Advocates	Future planning & advocacy training for Chinese aging caregivers & self-advocates Contact: Leck Lee, leck501@yahoo.com	Chinese (Cantonese, Mandarin, English)
East Los Angeles Family Resource Center & Heluna Health Heluna Health SAE 22-23	Launch a community of practice with a focus on Black/African American community access and equity issues. Contact: Maria Rangel, mrangel@helunahealth.org	African American (English)
Familias First Creating Leadership Among Parents	Implement parent leadership workshops to empower Hispanic families. Contact: Victor Campos, vcampos@familiasfirst.com	Hispanic (English, Spanish)
Seesaw Communities, Inc Starting Pathways to Employment	Cultural pathway for competitive employment for self-advocates in the Korean community. Contact: Rachel Lee, rlee@thesc.us	Korean (Korean)
Special Needs Network Culturally Diverse Behavior Technician Apprenticeship Program	Apprenticeship program to train and mentor culturally diverse ABA service providers for African American and Hispanic children. Contact: Carolina Gonzalez, carolina@snnla.org	African American, Hispanic (English, Spanish)
USC UCEDD Children's Hospital Los Angeles Peer-Mentorship & Technical Assistance for Parent & Self Advocate Led CBOs	Peer mentor program to provide technical assistance for CBOs to collaborate and share resources. Contact: Olga Solomon, solomon@usc.edu	African American, Hispanic, Native American, Pacific Islander (English, Spanish)
Vietnamese Parents with Disabled Children Association Navigating Services & Future Planning for Vietnamese Aging Caregivers	Support aging caregivers from the Vietnamese community with culturally competent training and social networking. Contact: Tien Nguyen, tienVPDCA@gmail.com	Vietnamese

<p>Wayfinder Family Services Early Intervention Family Navigator</p>	<p>Early Intervention NICU navigators applying trauma informed approach in Los Angeles & Ventura counties. Contact: Faith Cardenas, fcardenas@wayfinderfamily.org</p>	<p>African American, Chinese, Filipino, Hispanic, Native American, Pacific Islander</p>
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SAN GABRIEL/POMONA
REGIONAL CENTER

Advisory Committee for Individuals Served and Their Families

Wednesday, January 24, 2024 at 6:00 p.m.
Videoconference Meeting

ZOOM Meeting ID: 191 486 135

Password: 681356

Committee Members:

Staff:

Jaye Dixit, Chairperson
Phillip Loi, Co-Chairperson
Mary Soldato
Herminio Escalante
Sam Yi

Flor Tolley
Jessica Porter
Ricardo Centeno
Preeti Subramaniam

Jesse Weller
Lucina Galarza
Daniela Santana
Hortencia Tafoya
Rosa Chavez
Erika Gomez

AGENDA		ACTION
6:00 – 6:05	CALL TO ORDER Jaye Dixit, Chairperson	None
	<ul style="list-style-type: none"> • Roll Call • Review Agenda • Minutes of October 25, 2023 and December 13, 2023 	Quorum
		Info
		Consent
6:05 – 6:10	Public Input	Info
6:10 – 6:40	Special Presentation – New Social Rec. Draft Policy by Daniela Santana, Director of Community Svcs	Consent
6:40 – 6:45	Future Training Topics <ul style="list-style-type: none"> • February 28, 2024 – Early Start and Employment • March 27, 2024 – Individual & Family Experience & Satisfaction • April 24, 2024 - Service Coordinator and Regional Center Operations 	Info
6:45 – 7:00	Updates and Information by SG/PRC <ul style="list-style-type: none"> • Regional Center Services Updates– <i>Daniela Santana & Lucina Galarza</i> • Self Determination Advisory - Meetings & Updates -<i>Daniela Santana, Lucina Galarza, Yaned Busch, Jessi Lagos</i> 	Info

**SAN GABRIEL/POMONA REGIONAL CENTER
DEVELOPMENTAL SERVICES, INC.**

Minutes of the Meeting of the

Advisory Committee for Individuals Served and Their Families

December 13, 2023

A regular meeting of the Advisory Committee for Individuals Served and Their Families was held on Wednesday, December 13, 2023. The following committee members were present at said meeting:

PRESENT

Jaye Dixit, Chair
Phillip Loi, Co-Chair
Richard Centeno
Preeti Subramaniam

ABSENT:

Mary Soldato
Sam Yi
Herminio Escalante
Jessica Porter (LOA)
Flor Tolley

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Director, Community Services
Daniela Santana, Director, Client Services
Sal Gonzalez, Director, Service Access & Equity
Hortencia Tafoya, Director, Clinical Services
Yvonne Gratianne, Communications Officer
Yaned Busch, Manager, Specialized Services
Jessie Romero, Manager, Specialized Services
Willanette Steward/Satchell, Executive Assistant

ITEMS DISCUSSED

CALL TO ORDER

Jaye Dixit, Chairperson, called the meeting to order at 6:03 pm. A quorum was not established, therefore, the minutes from the October 25, 2023 meeting will be added to the agenda for the January meeting for approval.

SPECIAL PRESENTATION – Equity and Cultural Humility

This presentation was given by Daniela Santana, Director of Client Services and Salvador Gonzalez, Director of Service Access.

Future Training Topics:

- January 24, 2024 – Early Start & Employment
- February 28, 2024 – Individual & Family Experience & Satisfaction
- March 27, 2024 – Service Coordinator and Regional Center Operations

Updates and Information by SG/PRC Staff9

- Jessi Romero, Manager of Specialized Services, reported on the following:
 - Self Determination Orientation information can be found on the SG/PRC website.
 - Partnership with Parents place for technology support training to families.
 - SDP Training videos will be translated in Spanish.
 - Partnership with Healed Women Heal to empower families– 4-week training series.
 - The SDP Team continues to provide support and training opportunities.
 - Staff continue to:
 - ✓ promote The Waiting Room
 - ✓ remind the community of the meet and greet events.
 - ✓ remind the community of the live SDP orientations.

- Yvonne Gratianna, Communications & Public Engagement Officer, reported on the following:
 - The Advocacy Connection – January training session on Housing Rights presented by Lisa Cipres.
 - Gave an overview of the Capitol Tree Lighting that SG/PRC and other regional centers participated in this year.

PUBLIC COMMENT:

None

ADJOURN

Chair, Jaye Dixit adjourned the meeting.

The next Advisory Committee for Individuals Served and Their Families meeting is scheduled for Wednesday, January 24, 2024 via videoconference at 6 P.M.

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
VENDOR ADVISORY COMMITTEE MINUTES**

January 4, 2024

The following committee members attended said meeting:

PRESENT:

Cris Schlanser, Chairperson
Jay Smith
Christina Buth
Sharon Ehrig
Brenda Baldeon
Kelly Privitt
Ookie Voong
Valerie Donelson
Jeanette Cabrera

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Executive Deputy Director
Dara Mikesell, Chief Financial Officer
Tim Travis, Associate Director, Community
Services
Monique Gallindo, Placement Coordinator
Jaime Anabalón, Quality Assurance Specialist
Erika Gomez, Exec. Assistant – BOD & RDDF

MEMBERS ABSENT:

Theresa Jones Zarour
Jose Meraz
Charmayne Ross

RECOMMENDED ACTIONS

THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:

None

A. CALL TO ORDER

Cris Schlanser, Chairperson, called the meeting to order at 10:04 a.m. A quorum was established.

The minutes of the meeting on December 7, 2024 were reviewed and approved.
M/S/C (Smith & Donelson) The committee approved the minutes.

B. MOST PRESSING CONCERNS FOR SERVICE PROVIDERS

The following was brought forth:

- CalAim- Providers reported that multiple appointments were cancelled due to ineligibility and confusion about memberships. They are waiting on authorizations. Facilities will have a challenging time billing authorization request forms.
- Starting this month, sick days went up to 5 days and the unanticipated costs of this new rule will affect them.
- Providers are tired and unable to rest with all the changes that have come their way in the last 3-4 years from the State, Federal Government, and regional centers. Many feel they are in survival mode.

C. VENDOR CATEGORY REPORTS

Adult Programs

Vocational – (2 Vacancies) Those interested in applying can email egomez@sgprc.org

Adult Day – Christina Buth shared that they will resume the subcommittee meetings on January 31, 2024. She reminded her peers of the survey from SG/PRC about community needs and encouraged them to complete it.

Infant & Children Services

Infant Development Program – Brenda Baldeon, on behalf of Charmayne Ross, expressed concern about the numerous cancelations during the holidays.

Transportation

Theresa Jones Zarour was not present. He assistant shared information, please see “public input.”

Independent Living Services

ILS – Sharon Ehrig shared the following:

- Mental Health – Behavioral Health Urgent Care Center (BHUCC) information: 626-626-4997, located in City of Industry
- Inland Regional Center has a mobile crisis response unit.
- The Direct Support Stipend Program ends in June.
- Yesenia Orozco, SG/PRC Mental Health Specialist, introduced herself.

SLS Services – (1 Vacancy)

Residential Services

CCF – Valerie Donelson and Jay Smith spoke about the following:

- A fellow service provider had a Quality Assurance visit that was conducted

- remotely, and they perceived that the meeting was unprofessional.
- DSP Stipend – there are two paydays in December.
 - He would like to invite the placement coordinator to a subcommittee meeting.
 - The Quality Assurance Specialists will do all HCBS visits by the end of the year.

ICF- Ookie Voong shared the following:

- The ICF Subcommittee meeting was held on December 20, 2023.
- Providers can go to: <https://www.healthcareoptions.dhcs.ca.gov/en/enroll> to verify what Managed Cared Plan (MCP) the individuals served are enrolled in. If there is a need to change the MCP, they can access the portal online. Changes to the MCP can be done after the 15th of the month and there will be a 30 day or more delay before changes are implemented. Facilities and regional centers should be able to enroll clients in a MCP.
- SG/PRC is receiving confirmation of MCP letters for individuals served. Staff mentioned that confirmation letters will be scanned so providers can ask Service Coordinators to forward that correspondence.
- Providers are finding it difficult to navigate billing processes as there are third party companies assisting the billing departments. Submitting claims is not easy. Also, providers are experiencing stopped shipments for incontinence supplies and cancelled doctor appointments due to insurance and eligibility/authorization discrepancies in assigned MCPs. Providers are not sure how to exercise Continuity of Care.
- She would like to hear more about concerns around billing and/or enrollment.
- The next monthly ICF subcommittee meeting will be on January 17, 2024. The next ICF Work Group will be on January 23, 2024 to trouble shoot concerns after going live on January 1, 2024.

Specialized – Chris Schlanser did not report but contributed to the Residential Services conversations.

Other Vendored Services- Jeanette Cabrera had nothing to report.

At Large- Kelly Privitt shared she will figure out how/if the group would like to meet.

RECRUITMENT SUBCOMMITTEE

Vacancies in: Vocational and SLS. To apply, please email egomez@sgprc.org

LEGISLATIVE UPDATE

Theresa Zarour was not present.

EXECUTIVE DIRECTOR UPDATES

Jesse Weller, Executive Director, reported on the following:

- Mr. Weller expressed his ongoing commitment to service providers. He shared that SG/PRC has a focus on delivery, so it's done in a way that is supportive.
- Budget – Currently, there is a projected deficit for the State of \$68 billion. More information will be made available at the next meeting.
- Strategic Plan – The group intends to be done this month and is making great progress.
- SG/PRC added a training unit under the Human Resources department.
- SG/PRC changed insurance broker.
- Moratorium in residential – As prompted by HCBS, SG/PRC will continue to develop while being mindful of current openings in residential homes. The moratorium will be lifted effective February 1, 2024.
- On-site Job Fair – Mr. Weller offered the SG/PRC site to hold a job fair for providers. It can be done in March or April. The following members volunteered to be a part of the planning for this event: Jay Smith, Christina Butth, and Kelly Privitt. Yvonne Gratianna, Communications and Public Engagement Officer, will help coordinate it.

SG/PRC UPDATES

Lucina Galarza, Executive Deputy Director, and Tim Travis, Associate Director Of Community Services, reported on the following:

- Rate Implementation – 10% Incentive
 - Adjustments to ILS Rate Models and Provider Rates
 - Minimum Wage Increase 2024
 - HCBS Formal Monitoring of Final Rule
 - 2023 Funding to Support Compliance with HCBS Final Rule
 - HCBS Trainings
 - DSP Training Stipend Program
 - Remote Services
 - Self-Directed Supports (099)
 - Coordinated Family Supports (076)
- Due to time constraints, the Referral Report will be presented at the next Residential Subcommittee meeting.

PUBLIC INPUT

Kiomie Mejia, on behalf of Theresa Jones Zarour, reported that they met with the Chief of Staff for Chris Holden. He helped them send out legislation for transporters. They sent a proposal and will hear back from their office at the end of January. They are working on another proposal and would like the representatives from the categories to join their efforts.

MEETING ADJOURNED

The next regular meeting will be held on February 1, 2024, at 10:00 a.m.

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

January 10, 2024

The following committee members were present at said meeting:

MEMBERS:

Bruce Cruickshank, Chairperson
Julie Chetney, Director
Trish Gonzales, Director
Natalie Webber, Member
Bill Stewart, Director
Gisele Ragusa, Member

MEMBERS ABSENT:

GUESTS:

Richard Centeno
Phillip Loi
Nada Saleh
Kelly Privitt
Jay Smith
Jose Meraz

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Executive Deputy Director
Hortencia Tafoya, Director of Clinical Services
Adrian Sosa, Manager, Adult Services III
Jenni Beltran, Manager, Adult Services VI
Zorahida Preciado, Manager, Adult Services I
Erika Gomez, Executive Assistant – BOD &
RDDF
Willanette Stewart Satchell, Executive Assistant –
Exec. Director

RECOMMENDED BOARD ACTIONS

THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT THEY TAKE ACTION ON THE FOLLOWING: None.

ITEMS DISCUSSED

- A) **CALL TO ORDER** - Chairperson, Bruce Cruickshank, called the meeting to order at 6:01 p.m. A quorum was established.
- B) **AGENDA & MINUTES APPROVAL**
- The agenda was reviewed and one correction was made: Finalize Board Training Survey Report.
M/S/C (Ragusa / Stewart) The committee approved the revised agenda.
 - The minutes from the November 8, 2023, meeting were reviewed and approved.

**M/S/C (Gonzalez / Webber) The committee approved the minutes.
Abstain: Ragusa & Stewart**

C) PUBLIC INPUT

None

D) STRATEGIC PLANNING UPDATES:

Jesse Weller, Executive Director, provided the following updates:

Great progress has been made. Consultant, Michelle Ware, asked that SG/PRC leadership develop strategies for the goals and objectives. This task will be done by Monday of next week. The whole group that participated will then be emailed the most current draft of the mission, vision, and values as well as the goals and objectives. Mrs. Ware will be present at the next Strategic Development Committee meeting. Mr. Weller will meet with her and will get clarification on the timeline metric and indicators of success. He will also discuss with her the suggestions of the Strategic Development Committee to revise certain words to make the plan inclusive.

E) BOARD TRAININGS

The Training Report was due to DDS on December 15, 2023 but SG/PRC requested an extension to allow this committee to complete the plan and get it approved by the Board.

The committee reviewed the survey results, and the following plan was formed:

February 28, 2024 – (Two-part training) 1) Communicating outcomes and costs of regional center programs to the Board and its committees. 2) Understanding the history and evolution of DDS and the regional center system.

April 24, 2024 - Strategies for effective and productive Board meetings and the role the Board plays in strategic plan implementation.

July 24, 2024 – (Two-part training) 1) Board Governance 2) Conflict of Interest

October 23, 2024 – (Two-part training) 1) Diversity Equity and Inclusion 2) Whistleblower Policy

M/S/C (Ragusa / Cruickshank) The committee approved the Board Training Plan and will present it to the Board.

ADJOURNED

The meeting adjourned.

The next Strategic Development Committee meeting is scheduled for February 14, 2024.

For materials shared at meetings, please go to www.sgprc.org, click on the calendar and look for an event by date. There you will find a link to the materials for each meeting.

