

SAN GABRIEL/POMONA DEVELOPMENTAL SERVICES, INC.
BOARD OF DIRECTORS
Minutes of the Meeting of the Board of Directors
(A California Corporation)

September 27, 2023

ATTENDANCE

The following members of the Board of Directors were present at said meeting:

PRESENT:

Julie Chetney
Jaye Dixit
Bill Stewart
Karen Zarsadiaz - Ige
Trish Gonzales
Cris Schlanser
Joseph Huang
Richard Centeno
Sam Yi
Phillip Loi
Rachel McGrath
Paula Rodarte

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Executive Deputy Director
Dara Mikesell, Chief Financial Officer
Salvador Gonzalez, Director of Outreach & Compliance
Daniela Santana, Director of Client Services
Tim Travis, Associate Director, Community Services
Yvonne Gratianne, Communications & Public
Engagement Officer
Hortencia Tafoya, Director of Clinical Services
Erika Gomez, Liaison to BOD & RDDF
Willanette Satchell, Executive Assistant

ABSENT:

Tina Wright
Bruce Cruickshank

GUESTS:

Alma Janssen, DDS
Albert Feliciano, SCDD
Ali Dorri
Nancy Bunker

INTERPRETERS:

Mandarin:

Charlene Shih
Ken Chen

Spanish:

Shelley Hash
Eduardo

ASL:

Ron Shields
Maria Coronado

A. CALL TO ORDER:

- Julie Chetney, Board President, called the meeting to order at 7:16 p.m. Roll call was taken, and a quorum was established.
- The agenda for today’s meeting was reviewed and the following edits were made: the minutes to be reviewed are of the August 23, 2023 meeting and Bruce Cruickshank should be listed as the Chairperson for the Strategic Development Committee.
- The minutes for the August 23, 2023, meeting were reviewed and approved by the Board.

M/S/C (Stewart & Gonzales) The Board approved the minutes.

B. PUBLIC INPUT:

- Carl Argila reminded the Board that he records the entire meeting and uploads the video of the meeting to his personal blog. He shared details about his son’s conservatorship, including his wish for the conservatorship to be terminated and asked that more specifics of his input be added to the minutes.

C. EXECUTIVE/FINANCE COMMITTEE

-Contracts for Review

Tim Travis, Associate Director of Community Services, presented the following contracts:

- *Ghent Home*
(M/S/C Stewart & Huang) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.
Abstain: Schlaser
- *Quick Transport*
(M/S/C Yi & Stewart) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.
Abstain: Schlanser
- *SGVTC*
(M/S/C Gonzalez & Zarsadiaz-Ige) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.
Abstain: Schlanser
- *Del Haven Transportation*
(M/S/C Gonzalez & Stewart) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.
Abstain: Schlanser

D. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE

Karen Zarsadiaz-Ige, Chairperson, reported that the committee received information on the following: state and local legislative updates, SG/PRC's website, ARCA Bill tracker, Deaf and Hard of Hearing resources and DMH trainings.

E. ADVISORY COMMITTEE FOR INDIVIDUALS SERVED AND THEIR

Jay Dixit, Co-Chairperson, reported that the committee learned about the Clinical Services Department's roles, responsibilities and supports.

F. VENDOR ADVISORY COMMITTEE (VAC)

Cris Schlanser, Chairperson, reported that service providers have concerns about the referral process and would like additional data in the referral report. They also continue to have concerns about staffing wages and the increase of COVID cases increasing.

G. STRATEGIC DEVELOPMENT COMMITTEE

Julie Chetney, on behalf of Bruce Cruickshank, informed the Board that the members have finalized the questions/training topics that will be in the Board survey. The Board survey will help the committee determine what training topics to offer and to complete the Board training report due to DDS in December. The committee has also been working on Strategic Planning and Mr. Weller will report on that.

H. BOARD PRESIDENT'S REPORT

Julie Chetney, Board President, reported that ARCA is in support of SB 635, which will help secure access to hearing aids.

I. EXECUTIVE DIRECTOR'S REPORT:

Jesse Weller, Executive Director, discussed the following (for the complete, detailed Director's Report, please see attachment)

- Department of Developmental Services Wellness & Safety Bulletins - The Department has updated their website for materials related to health, safety, and everyday life for service providers and vendors.
<https://www.dds.ca.gov/consumers/wellness-toolkit/vendors-providers/>
- 2023 Early Start Annual Family Outcome Survey - The Department has sent out their annual Family Outcomes Survey to families who have participated or who are currently in the Early Start Program.
- Service Access & Equity Grants - The online application process to submit proposals to the Department for the 2023/24 Service Access and Equity grants concluded September 26, 2023.

- Strategic Planning Updates - SG/PRC is in the process of developing a new 3-year Strategic Plan for SG/PRC. In partnership with Michele Ware, Forward Focus/Consultant, and George Stevens, Consultant, SG/PRC will be hosting a strategic planning session in October 2023, in collaboration with SG/PRC Board of Directors and Board Committees. The process is designed to allow for input from every stakeholder to ensure everyone can provide input.
- SG/PRC Website Redesign – Stakeholder Survey - SG/PRC has secured a consultant to help facilitate the redesign of our website. The website will be modernized and inclusive to meet the needs of the community. As an initial step in this process, a survey has been developed to get input from all stakeholders.
- SG/PRC Monthly Community Calendar - SG/PRC’s Communications and Public Engagement Department has developed a Monthly Community Calendar to centralize upcoming trainings, meetings, and events.
- SG/PRC Hosts First Responder Panel - On Wednesday September 20, 2023, SG/PRC hosted a First Responders Panel that was focused on how to communicate more effectively and about efforts to better serve individuals with intellectual and developmental disabilities.
- SG/PRC’s Advocacy Liaison to Individuals Served - Elisa Herzog, formerly referred to as Client Advocate, is being promoted throughout the community to help provide advocacy support and resources.
- California Disability Services Association 2023 Annual Meeting – Panel Speaker - On Tuesday September 19, 2023, Mr. Weller participated in a panel discussion on updates related to DDS and regional center as it relates to service providers.
- Community Coffee with Jesse- The most recent community coffee was on September 27, 2023, with LiNK (Service Provider).
- September is Suicide Prevention Month - The month of September is a time to raise awareness and discuss resources and supports. The goal is ensuring that individuals, families, and friends have access to resources they need to discuss suicide prevention and to seek help.
 - Crisis Resources:
 - Call or Text 988
 - Chat via Suicide & Crisis Lifeline at [988lifeline.org](https://www.988lifeline.org)
 - Text National Alliance on Mental Illness (NAMI) – Text NAMI to 741-741 to be connected to a free, trained crisis counselor.
 - Support Line:
 - Project Connect is a 24-hour Disability Support Line that can help you when feeling overwhelmed, stressed, anxious, or having other emotions. This hotline helps individuals with a disability, caregivers, and family members. 1(888) 847-3209.

- Senate Bill 138 (Developmental Services Trailer Bill Language) - SB 138 is this year's second round of developmental services trailer bill. Most were signed into law by the Governor on July 10, 2023.
- AB 1147 Disability Equity and Accountability Act of 2023 - On September 7, 2023, the sponsors of the bill announced it will not be moving forward this year, but given it is the first year of a two-year legislative session, it is anticipated the work on it will continue when the Legislature reconvenes in January 2024.
- Quality Incentive Program – Prevention and Wellness Measure for FY 2023/24 - The incentive for this measure is available to Family Home Agency (FHA), Residential Care Facility for the Elderly (RCFE), Enhanced Behavioral Supports Home (EBSH), and Adult Residential Facility for Persons with Special Health Care Needs (ARFPSHN) providers.
- Workforce Development and Training: Direct Support Staff Training Stipend Program - This training opportunity was established with intent to enhance the quality of services being provided, improve Direct Support Staff retention, and to increase interest among Direct Support Staff in skill development and to support continuous learning opportunities.
- Statewide Implicit Bias Training Information - On September 21, 2023, regional centers were informed that EquitiFy was awarded the contract to conduct implicit bias training for all 21 regional centers. WIC 4511.1 requires implicit
- bias training for all regional center staff and clinicians and contractors conducting intake and eligibility evaluations.
- Staffing Statistics - As of August 31, 2023, SG/PRC has 481 authorized positions. This total number includes 449.5 full-time employees, and 31.5 vacancies.
- Individual Served Statistics - As of August 31, 2023, SG/PRC served 16,415 individuals.
- Self-Determination Program (SDP) - As of August 31, 2023, SG/PRC enrolled 129 participants in the Self-Determination Program.

J. PRESENTATION – SG/PRC CY2022 PERFORMANCE CONTRACT

Salvador Gonzalez, Director of Service Access and Equity presented the following information:

- Public Policy Measures
 - Homelike Living Arrangements
 - Employment
 - Reduced Disparities in Access and Utilization
(AKA – Increased Equity in service access and utilization)

- Local Measure
- Local Measure – Employment
- Compliance

K. OTHER BOARD & COMMUNITY ANNOUNCEMENTS

None

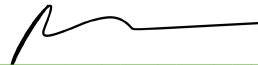
L. EXECUTIVE SESSION

None

Next meeting on Wednesday, October 25, 2023 at 7:15 p.m.

BOARD MINUTES FROM THE SEPTEMBER 27, 2023 MEETING

Submitted by:



Patricia Gonzales, Board Secretary

12/23/23

Date