

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
Executive/Finance Committee Meeting Minutes**

January 10, 2023

PRESENT:

Julie Chetney, Board President
Jaye Dixit, 1st VP
Karen Zarsadiaz-Ige, 2nd VP
Trish Gonzales, Secretary
Bill Stewart, Treasurer
Bruce Cruickshank, Director

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Deputy Executive Director
Dara Mikesell, Chief Financial Officer
Tim Travis, Associate Director of Community
Services
Hortencia Tafoya, Director of Clinical
Services
Erika Gomez, Executive Assistant – BOD &
RDDF

GUESTS:

None

ABSENT:

ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE PURSUANT TO SECTION 20.04 OF THE BYLAWS

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board.

The actions taken by the Executive/ Finance Committee at this meeting were:

-Approval of Financial Report- For the month of November 2023 in the Fiscal Year 2023-2024. These expenditures are for services paid through December 18, 2023.

-Approval of the AGT Draft Audit Report.

ITEMS DISCUSSED

A. Call to order

Julie Chetney, Board President, called the meeting to order at 7:18pm. A quorum was established.

- The committee reviewed the agenda.
- The committee reviewed and approved the minutes of November 8, 2023. **(M/S/C Gonzalez & Zarsadiaz-Ige) The committee approved the minutes.**

Abstain: Stewart

B. Public input: None

C. EXECUTIVE/FINANCE COMMITTEE

Draft AGT Audit Report

Kristel Maikranz, AGT CPA, presented the Draft Audit Report. **(M/S/C Stewart & James) The Executive Finance Committee approved the Draft Audit Report as written and recommended it to the Board for its review.**

Financial Report

Dara Mikesell, CFO, Presented the Financial Report:

In regional center operations, the allocation based on the E-1 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. The operations E-1 allocation for fiscal year 2023-24 is currently at \$49,529,126 with projected expenditures of \$49,529,126. The year-to-date expenditure is \$16,054,302 with projected remaining expenditures of \$32,566,775. This results in an unencumbered amount of **\$908,048** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,303,368, staff expect to spend the full amount. The Fairview program is included in this amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations were allocated at 100% in the E-1 amendment.

The Purchase of Service allocation is based on the E-1 amendment in the amount of \$424,384,165. The current month's expenditure amounted to \$30,371,019, bringing the year-to-date expenditure for services to \$142,641,958. The remaining projected expenditures and late bills are in the amount of \$265,469,369 leaving an unencumbered amount of **\$16,272,838**. CPP POS is a separate line item, SG/PRC is allocated \$100,000 for placement. **(M/S/C – Stewart & Cruickshank) The Executive Finance Committee reviewed and approved the Financial Report.**

Contract for Review

Tim Travis, Associate Director of Community Services, presented the following contract:

- *All Faith Transportation*
(M/S/C Gonzalez & Cruickshank) The committee approved to recommend this contract for the review and approval of the Board.

E. Board President's Report

Julie Chetney, Board President, provided the following updates:

- Agenda for upcoming Board Meeting – January 24, 2024 – Audit Report, Strategic Planning Updates, Board Training Plan letter.
- Agenda for Executive Finance Committee Meeting – February 14, 2024 – Financial Report, contacts, strategic planning update
- Staff requested to be on the agenda for the March Board meeting to present the 2022-2023 POS Expenditure Data and 2021-2022 National Core Indicator for Children, Adult and Guardians; the committee agreed to it.

F. Information

Jesse Weller, Executive Director, reported the following:

- Strategic Planning – Great progress has been made. Consultant, Michelle Ware, asked that SG/PRC leadership develop strategies for the goals and objectives. This task will be done by Monday of next week. The whole group that participated will then be emailed the most current draft of the mission, vision, and values as well as the goals and objectives. Mrs. Ware will be present at the next Strategic Development Committee meeting. Mr. Weller will meet with her and will get clarification on the timeline metric and indicators of success. He will also discuss with her the suggestions of the Strategic Development Committee to revise certain words to make the plan inclusive.
- 2024/2025 Budget California Fiscal Outlook – Governor Newsome went over the initiatives for the State today. The key take away was that the projected deficit of \$68 billion was reduced to \$37.9 billion. Also, there is a proposal to delay the rate reform until 2025. ARCA will work on position letter as this is something that ARCA, service providers and regional centers have worked towards.
- SG/PRC Recruitment Updates: SG/PRC has 493 employees. 129 employees have been hired since January 2023. In 2023 four new units were added and 2 were restored.

MEETING ADJOURNED

The meeting adjourned. The next regular meeting will be held on February 14, 2024, at 7:15 p.m. via videoconference.

CLOSED SESSION – None