

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

January 10, 2024

The following committee members were present at said meeting:

MEMBERS:

Bruce Cruickshank, Chairperson
Julie Chetney, Director
Trish Gonzales, Director
Natalie Webber, Member
Bill Stewart, Director
Gisele Ragusa, Member

MEMBERS ABSENT:

GUESTS:

Richard Centeno
Phillip Loi
Nada Saleh
Kelly Privitt
Jay Smith
Jose Meraz

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Executive Deputy Director
Hortencia Tafoya, Director of Clinical Services
Adrian Sosa, Manager, Adult Services III
Jenni Beltran, Manager, Adult Services VI
Zorahida Preciado, Manager, Adult Services I
Erika Gomez, Executive Assistant – BOD &
RDDF
Willanette Stewart Satchell, Executive Assistant –
Exec. Director

RECOMMENDED BOARD ACTIONS

THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT THEY TAKE ACTION ON THE FOLLOWING: None.

ITEMS DISCUSSED

- A) **CALL TO ORDER** - Chairperson, Bruce Cruickshank, called the meeting to order at 6:01 p.m. A quorum was established.
- B) **AGENDA & MINUTES APPROVAL**
- The agenda was reviewed and one correction was made: Finalize Board Training Survey Report.
M/S/C (Ragusa / Stewart) The committee approved the revised agenda.
 - The minutes from the November 8, 2023, meeting were reviewed and approved.

**M/S/C (Gonzalez / Webber) The committee approved the minutes.
Abstain: Ragusa & Stewart**

C) PUBLIC INPUT

None

D) STRATEGIC PLANNING UPDATES:

Jesse Weller, Executive Director, provided the following updates:

Great progress has been made. Consultant, Michelle Ware, asked that SG/PRC leadership develop strategies for the goals and objectives. This task will be done by Monday of next week. The whole group that participated will then be emailed the most current draft of the mission, vision, and values as well as the goals and objectives. Mrs. Ware will be present at the next Strategic Development Committee meeting. Mr. Weller will meet with her and will get clarification on the timeline metric and indicators of success. He will also discuss with her the suggestions of the Strategic Development Committee to revise certain words to make the plan inclusive.

E) BOARD TRAININGS

The Training Report was due to DDS on December 15, 2023 but SG/PRC requested an extension to allow this committee to complete the plan and get it approved by the Board.

The committee reviewed the survey results, and the following plan was formed:

February 28, 2024 – (Two-part training) 1) Communicating outcomes and costs of regional center programs to the Board and its committees. 2) Understanding the history and evolution of DDS and the regional center system.

April 24, 2024 - Strategies for effective and productive Board meetings and the role the Board plays in strategic plan implementation.

July 24, 2024 – (Two-part training) 1) Board Governance 2) Conflict of Interest

October 23, 2024 – (Two-part training) 1) Diversity Equity and Inclusion 2) Whistleblower Policy

M/S/C (Ragusa / Cruickshank) The committee approved the Board Training Plan and will present it to the Board.

ADJOURNED

The meeting adjourned.

The next Strategic Development Committee meeting is scheduled for February 14, 2024.