

# **SAN GABRIEL/POMONA** **REGIONAL CENTER**

## **NOTICE OF MEETING (TRAINING)**

Notice is hereby given that the Board of Directors of the San Gabriel/Pomona Valleys Developmental Services, Inc. will hold their monthly Board meeting on the following date, via Videoconference:

**DATE: Wednesday, February 28, 2024**

**TIME: 7:15 p.m.**

**VIDEOCONFERENCE:**

**ZOOM Meeting ID: 234 566 141 - Password: 916227**

**The meeting is open to the public via videoconference.**

\*If you wish to sign up for public input, please email [@egomez@sgprc.org](mailto:@egomez@sgprc.org)\*

**S**AN GABRIEL/POMONA  
 REGIONAL CENTER  
 75 Rancho Camino Drive  
 Pomona, CA 91766

MEETING AGENDA  
**BOARD OF DIRECTORS MEETING**  
 (Meets 4<sup>th</sup> Wednesday of each Month)

Wednesday, February 28, 2024 at 7:15 p.m.  
**Videoconference Meeting**  
 ZOOM Meeting ID: 234 566 141  
 Password: 916227

**BOARD OF DIRECTORS**

Julie Chetney, Board President

Jaye Dixit, 1<sup>st</sup> VP

Karen Zarsadiaz - Ige, 2<sup>nd</sup> VP

Bill Stewart, Treasurer

Cris Schlanser, VAC Chairperson

Trish Gonzales, Secretary

Richard Centeno

Joseph Huang

Tina Wright

Bruce Cruickshank

Phillip Loi

Sam Yi

Paula Rodarte

ACTION MATERIAL COLOR

7:15 - 7:25	CALL TO ORDER (Julie Chetney, Board President)	None	None	None
	• Roll Call	Quorum	None	None
	• Review Agenda	Info	Attached	White
	• Minutes of January 24, 2024	Consent	Attached	White
7:25 – 7:30	GENERAL PUBLIC INPUT (To sign up, please email @egomez@sgprc.org)	Info	None	None
7:30 – 7:40	EXECUTIVE/FINANCE COMMITTEE  <i>Review of Contracts</i> (Tim Travis, Associate Director, Community Services) <ul style="list-style-type: none"> <li>Integrated Living Partners</li> <li>Independent Community Resources</li> </ul> (Hortencia Tafoya, Director of Clinical Services) <ul style="list-style-type: none"> <li>Calm Path – Dr. Magallanes</li> </ul>	Consent	Attached	Ivory
7:40– 7:45	ADVISORY COMMITTEE FOR INDIVIDUALS SERVED AND THEIR FAMILIES (Jaye Dixit) <i>New Social Rec. Draft</i> by Daniela Santana, Director of Client Services	Consent	Attached	Yellow
7:45 – 8:15	SPECIAL EXECUTIVE DIRECTOR'S REPORT (Jesse Weller, Executive Director) <i>-Presentation to Board of Directors: 2024-2027 SG/PRC Strategic Plan</i>	Consent	Attached	None

APPROXIMATE SCHEDULE	ITEM	ACTION	MATERIAL	COLOR
8:15 – 8:35	BOARD TRAINING <i>Communicating Outcomes and Costs of Regional Center Programs</i> Speaker: Dara Mikesell, CFO	Info	Attached	None
8:35 – 9:30	BOARD TRAINING <i>Understanding The History and Evolution Of DDS And The Regional Center System</i> Speaker: Amy Westling, Executive Director of ARCA	Info	None	None
	OTHER BOARD & COMMUNITY ANNOUNCEMENTS	Info	None	None
<b><u>ADJOURNMENT OF THE BOARD OF DIRECTORS MEETING</u></b>				
	EXECUTIVE SESSION – None	Info	None	None

**SAN GABRIEL/POMONA DEVELOPMENTAL SERVICES, INC.**  
**BOARD OF DIRECTORS**  
**DRAFT Minutes of the Meeting of the Board of Directors**  
**(A California Corporation)**

**January 24, 2024**

**ATTENDANCE**

The following members of the Board of Directors were present at said meeting:

**PRESENT:**

Julie Chetney  
Jaye Dixit  
Bill Stewart  
Karen Zarsadiaz - Ige  
Trish Gonzales  
Cris Schlanser  
Joseph Huang  
Richard Centeno  
Phillip Loi  
Paula Rodarte  
Tina Wright  
Bruce Cruickshank

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Executive Deputy Director  
Dara Mikesell, Chief Financial Officer  
Salvador Gonzalez, Director of Outreach & Compliance  
Daniela Santana, Director of Client Services  
Tim Travis, Associate Director, Community Services  
Yvonne Gratianne, Communications & Public  
Engagement Officer  
Hortencia Tafoya, Director of Clinical Services  
Erika Gomez, Liaison to BOD & RDDF  
Willanette Satchell, Executive Assistant

**ABSENT:**

Sam Yi

**GUESTS:**

Adrian Jimenez, DDS  
Albert Feliciano, SCDD  
Ali Dorri  
Nancy Bunker  
Nada Saleh  
Kristel Maikranz, AGT CPA  
Elizabeth Cuevas  
Michelle Wild

**INTERPRETERS:**

Spanish: Shelley and Eduardo  
Mandarin: Charlene and  
Johnathan  
Korean: Sally and Kaytlyn  
Vietnamese: Donald and Peter  
Le  
ASL: Ron and Cruz

**A. CALL TO ORDER:**

- Julie Chetney, Board President, called the meeting to order at 7:17 p.m. Roll

call was taken, and a quorum was established.

- The agenda for today’s meeting was reviewed.
- The minutes for the December 13, 2023, meeting were reviewed and approved by the Board with the following corrections:
  - The start time for the meeting should be 7:17pm and not 7:18pm.
  - The only individuals that were absent were: Rachel McGrath and Paula Rodarte.

**M/S/C (Cruickshank & Wright) The Board approved the minutes with the amendments.**

**B. PUBLIC INPUT:**

- Carl Argila reminded the Board that he records the entire meeting and uploads the video of the meeting to his personal blog. He shared details about his son’s conservatorship, including his wish for the conservatorship to be terminated and asked that more details of his request be added to the minutes.

**C. EXECUTIVE/FINANCE COMMITTEE**

***Draft AGT Audit Report***

Kristel Maikranz, CPA, Principal, presented the Draft AGT Audit Report. She answered questions and noted that the Executive Finance Committee reviewed the report in detail and recommended it to the Board for approval.

**M/S/C (Stewart & Gonzales) The Board approved the Draft Audit Report.**

**Oppose: Centeno**

***Financial Report***

Dara Mikesell, CFO, Presented the Financial Report:

In regional center operations, the allocation based on the E-1 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. The operations E-1 allocation for fiscal year 2023-24 is currently at \$49,529,126 with projected expenditures of \$49,529,126. The year-to-date expenditure is \$16,054,302 with projected remaining expenditures of \$32,566,775. This results in an unencumbered amount of **\$908,048** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is

\$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,303,368, staff expect to spend the full amount. The Fairview program is included in this amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations were allocated at 100% in the E-1 amendment.

The Purchase of Service allocation is based on the E-1 amendment in the amount of \$424,384,165. The current month's expenditure amounted to \$30,371,019, bringing the year-to-date expenditure for services to \$142,641,958. The remaining projected expenditures and late bills are in the amount of \$265,469,369 leaving an unencumbered amount of **\$16,272,838**.

CPP POS is a separate line item, SG/PRC is allocated \$100,000 for placement.

#### ***Contract for Review***

Tim Travis, Associate Director of Community Services, presented the following contract:

- *All Faith Transportation*

**(M/S/C Gonzalez & Loi) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.**

**Abstain: Schlanser**

#### **D. COMMUNITY RELATIONS/LEGISLATIVE COMMITTEE**

Karen Zarsadiaz-Ige, Chairperson, reported that the committee received information on the following: state and local legislative efforts, SG/PRC's website, and Grassroots Day.

#### **E. ADVISORY COMMITTEE FOR INDIVIDUALS SERVED AND THEIR**

Jay Dixit, Co-Chairperson, reported that the committee was presented with the new (draft) Social Rec. Policy but the committee could not vote on it as there was not a quorum. Daniela Santana, Director of Client Services, asked the Board to review the draft policy as it will be an action item in a future meeting after the Advisory Committee for Individuals Served and Their Families reviews and recommends it to the Board.

**F. VENDOR ADVISORY COMMITTEE (VAC)**

Cris Schlanser, Chairperson, reported that service providers have the following concerns and discussed them at their monthly meeting: ICF Managed Care funds, wage increases, and addition of sick days.

**G. STRATEGIC DEVELOPMENT COMMITTEE**

Bruce Cruickshank, Chairperson, presented the Board’s Training Report which is to be submitted to the Department of Developmental Disabilities (DDS).

**(M/S/C Stewart & Schlanser) The Board reviewed and approved the Board’s Training Report.**

**H. BOARD PRESIDENT’S REPORT**

Julie Chetney, Board President, reported the following updates from the ARCA Board meeting:

- Tri-Counties Regional Center developed animated videos that explain the HCBS Final Rule.
- The group discussed and approved to be a Cal-TASH Sponsor. This year’s theme will be “Self-Determined Life.”
- The group discussed and approved for ARCA to cosponsor a bill for the “Blue Envelope Program.” The program is designed to enhance communication between law enforcement and community members diagnosed with a condition or disability that might require additional accommodations or awareness.
- SG/PRC’s Executive Director was selected to serve on of ARCAs “Nominating and Bylaws Committee.”

**I. EXECUTIVE DIRECTOR’S REPORT:**

Jesse Weller, Executive Director, discussed the following (for the complete, detailed Director’s Report, please see attachment)

- Strategic Planning Updates
  - SG/PRC in the final phases of developing the new 3-year strategic plan, with active efforts of solidifying the strategies, metric, and key performance indicators.
  - A meeting was held to discuss plan design and graphics.
  - The most updated draft of work will be reviewed with our Board of Directors and respective Committees as SG/PRC prepares for a communication strategy and implementation date.
- Community Coffee with Jesse will continue for 2024 and announcements will be made at the next Service Provider Meeting and Vendor Advisory Meeting for

interested providers or community partners.

- SG/PRC is proud to announce that Seesaw Coffee and Beans will have a coffee cart on-site at the SG/PRC office for a few hours (starting off once a week for now; with intention to increase days per week) that will be available for the workforce and the community at large to purchase coffee that is made and served by individuals served.
- ARCA announced that Tony Anderson, former Executive Director of Valley Mountain Regional Center, has started in his new role at ARCA as Associate Director.
- Governor Newsom released the January Budget. The Budget itself assumes a \$37.9B deficit (compared to the \$68B the Legislative Analyst's Office (LAO) had indicated), to be balanced by using \$18.8B in reserves/borrowing, \$11.9B in cuts and fund shifts, and \$7.2B in delayed/deferred spending.
- On January 22, 2024, DDS released a Directive as it relates to support for ICF providers. With the transition to Managed Care, claims for ICF/DD services are to be paid by MCPs within 30 days of receipt.
- An ARFPSHN or GHCSHN approved as part of a Regional Center's Community Placement Plan must have a program design that includes written NPPs and competency trainings prior to Department certification.
- Incentive payments will be offered to the following residential settings: Adult Residential for Special Health Care Needs (ARFPSHN), Enhanced Behavioral Support Homes (EBSH), Family Home Agency (FHA), and Residential Care Facility for the Elderly (RCFE). Providers may receive up to \$1000 per resident. ARFPSHN providers may receive up to \$1200 per resident.
- Regional centers should pay \$8,000 to each of the providers on the enclosed list using the identified vendor number, contract authorization, the service code associated with the identified vendor number, and subcode for FY 23/24.
- A directive was provided on upcoming changes to rate models for Independent Living Services (ILS), effective January 1, 2024, per SB 101 (Chapter 12, Statutes of 2023).
- As of December 31, 2023, SG/PRC has 505 authorized positions. This total number includes 475 full-time employees (485 Headcount) and 30 vacancies.
- As of December 2023, SG/PRC served 16,698 individuals.
- As of December 31, 2023, SG/PRC enrolled 147 participants in the Self-Determination Program.
- SG/PRC was approved for money 6 additional apartments through affordable housing in Pomona. The cost of rent will be 30% of SSI.
- SG/PRC got money for a workshop series for teens. More information will be



provided.

**J. OTHER BOARD & COMMUNITY ANNOUNCEMENTS**

None

**K. EXECUTIVE SESSION**

None

**Next meeting on Wednesday, February 28, 2024 at 7:15 p.m.**

**BOARD MINUTES FROM THE JANUARY 24, 2024 MEETING**

Submitted by:

\_\_\_\_\_  
Patricia Gonzales, Board Secretary

\_\_\_\_\_  
Date



**San Gabriel / Pomona  
Regional Center**

San Gabriel/Pomona Regional Center  
Jesse Weller, Psy.D.  
Executive Director's Report  
Wednesday January 24, 2024

**State/Local Updates**

- Community Coffee with Jesse

Monthly Community Coffee will continue for 2024 and announcements will be made at the next Service Provider Meeting and Vendor Advisory Meeting for interested providers or community partners. On January 24, 2024, I will be holding the coffee event at LC Vocational Day Program located in Pomona.

- Seesaw Community

Seesaw Communities is a nonprofit organization dedicated to providing job training and employment opportunities for adults with developmental disabilities. Seesaw takes the person-centered approach, supporting the belief that anybody can work as long as they find the job that fits their strengths and needs.

Under the people-focused approach, Seesaw Communities promotes the principle of self-determination, working alongside people with developmental disabilities and encouraging them to choose their desired employment.

SG/PRC is proud to announce that Seesaw Coffee and Beans will have a coffee cart on-site at the SG/PRC office for a few hours (starting off once a week for now; with intention to increase days per week) that will be available for our workforce and the community at large to purchase coffee that is made and served by individuals served.

- Strategic Planning Updates

SG/PRC in the final phases of developing our new 3-year strategic plan, with active efforts of solidifying the strategies, metric, and key performance indicators. A meeting was held to discuss plan design and graphics. The most updated draft of work will be reviewed with our Board of Directors and respective Committees as SG/PRC prepares for a communication strategy and implementation date.

- New Associate Director of Association of Regional Center Agencies (ARCA)

ARCA is pleased to announce that Tony Anderson, former Executive Director of Valley Mountain Regional Center, has started in his new role at ARCA. With Tony's wealth of experience in advocacy, we are very excited for his work at a systems-level.

## **Legislative Information**

### The 2024-25 Proposed Governor's Budget

Governor Newsom released the January Budget. The Budget itself assumes a \$37.9B deficit (compared to the \$68B the Legislative Analyst's Office (LAO) had indicated), to be balanced by using \$18.8B in reserves/borrowing, \$11.9B in cuts and fund shifts, and \$7.2B in delayed/deferred spending.

Major Policy Issues in Governor's January Budget for Fiscal Year 2024-25:

- \$1B cut related to delaying implementation of the final step of the rate model phase-in to July 1, 2025
- \$10M savings by delaying implementation of the preschool inclusion grants program to FY 2026-27
- \$9.8M GF continued assessment of UFSM/CERMS OPS funds one-time
- \$7.2M reduction due to expiration of funding for Participant Choice Specialist positions
- \$36M reduction due to expiration of one-time funding for Coordinated Family Support Services
- \$22.9M increase in social recreation and camping in FY 2024-25 to match enacted FY 2023-24 amounts
- \$14.9M increase in DSP Workforce Training and Development to support growth from FY 2023-24

The following non-fiscal key policy item is also included:

- Development of a "Master Plan for Developmental Disabilities" in the coming year to "establish a more quality-driven and individual served-friendly experience" through the development of a "program management system, that will be used to collect and analyze data and make recommendations that emphasize quality, equity, and outcomes, while improving regional center accountability." The plan will be "person-centered, equity-focused, and data-driven."

Next steps, the Assembly and Senate Budget subcommittees will hold hearings on the specifics of the Budget's proposals for our system. The dates have not been solidified yet; however, we are anticipating late February for the Assembly, and late mid-March for the Senate.

## **Department of Developmental Services Bulletins & Directives**

### Payment Assistance for Intermediate Care Facilities During the Transition to Managed Care

On January 22, 2024, the Department released a Directive as it relates to support for ICF providers. With the transition to Managed Care, claims for ICF/DD services are to be paid by MCPs within 30 days of receipt. However, it is possible that due to a variety of factors there may be instances in which you do not receive reimbursement within 30 days of submitting claims.

To prevent potential disruption in services due to delays in payments, regional centers may temporarily reimburse, using purchase of service funds, the cost of ICF/DD services if:

- The ICF/DD home has submitted claims to an MCP and has not been reimbursed after 30 days.
- The ICF/DD home agrees to reimburse the regional center within 15 days of receipt of payments from the MCP.

These payments by regional centers are not a replacement for MCP funding but are a temporary “safety net” if there are payment delays during the initial carve-in period.

### Nursing Policies & Procedures/Competency Training for Staff in the Adult Residential Facilities for Persons with Special Health Care Needs (ARFPSHN) & Group Homes for Children with Special Health Care Needs (GHCSHN)

An ARFPSHN or GHCSHN approved as part of a Regional Center’s Community Placement Plan must have a program design that includes written NPPs and competency trainings prior to Department certification. RCs should ensure NPPs, and competency trainings are based on current best practice standards and include cited resources. Once certified, NPP and competency training additions and revisions must be reviewed and approved by the RC and DDS.

### Quality Incentive Program- Prevention and Wellness Measure Announcement

Incentive payments will be offered to the following residential settings: Adult Residential for Special Health Care Needs (ARFPSHN), Enhanced Behavioral Support Homes (EBSH), Family Home Agency (FHA), and Residential Care Facility for the Elderly (RCFE). Providers may receive up to \$1000 per resident. ARFPSHN providers may receive up to \$1200 per resident. Email invitations from DDS will be sent in January 2024.

### Quality Incentive Program - DSP Workforce Data Collection 2022 - Incentive Payments (Second Round)

Regional centers should pay \$8,000 to each of the providers on the enclosed list using the identified vendor number, contract authorization, the service code associated with the identified vendor number, and subcode for FY 23/24. The Department has identified the providers for SG/PRC to be paid.

## Adjustments to Independent Living Services (ILS) Rate Models and Provider Rates

A directive was provided on upcoming changes to rate models for Independent Living Services (ILS), effective January 1, 2024, per SB 101 (Chapter 12, Statutes of 2023). Specifically, ILS rate model assumptions were updated to include occupational categories with duties more equivalent to those provided in ILS. While this change results in an approximately 25 percent (25%) increase to the rate model, or benchmark rates, the actual impact for each provider's rate is dependent on the rate in effect on March 31, 2022. ILS rate models and ILS temporary payment rates for new providers will be updated and added to the Department's website by January 1, 2024. Additionally, the Department will be sending updated Statewide Median Rates to reflect the changes for ILS.

### **San Gabriel/Pomona Regional Center**

- Staffing Statistics

As of December 31, 2023, SG/PRC has 505 authorized positions. This total number includes 475 full-time employees (485 Headcount) and 30 vacancies.

We added the following growth positions: 1 Early Intervention I Service Coordinator; 2 Early Intervention II Service Coordinators, 1 Early Intervention III Service Coordinator, 2 Early Intervention IV Service Coordinators, and 2 Early Intervention V Service Coordinators (total of 8 in the EI Units).

Recruitment continued for December and January: 13 Service Coordinators, 1 Psychologist, 2 Part-Time Psychologists, 1 Department Assistant – Executive Office, 1 Nurse

- Positions scheduled to start January 2<sup>nd</sup> through January 22<sup>nd</sup>: 11 Service Coordinators, 1 Deaf and Hard of Hearing Service Coordinator, 1 Enhanced Services Coordinator

- Individual Served Statistics

As of December 2023, SG/PRC served 16,698 individuals. For December of 2023, Early Start Admissions (Birth to Three Years of Age) received 159 new referrals, 148 were found to be eligible for Early Start Services. Lanterman Admissions (3 Years of Age through Adulthood) received 45 new referrals. From Previous referrals 26 were found to be eligible under Lanterman. Exiting Early Intervention at 3 years of age, 44 were found eligible under Lanterman and 4 under Provisional Lanterman eligibility.

- Self-Determination Program (SDP)

As of **December 31, 2023**, SG/PRC enrolled **147 participants** in the Self-Determination Program. SG/PRC SDP Team develops and promotes training opportunities to further enhance the implementation of SDP for all individuals served by SG/PRC. Additionally, the SDP Team aims

to bridge any disparities for underserved communities. Training and support groups are offered in English, Spanish, Chinese, American Sign Language (ASL), and other languages, as needed.

The team continues to collaborate with the Local Voluntary Advisory Committee (LVAC) to develop training opportunities and support groups to further enhance the implementation of SDP.

*Implementation Updates:*

- **2021-2022 Self-Determination Implementation Funds \$77,520.00**
  - The Waiting Room by Education Spectrum 2022-2023: The final meeting concluded on September 21, 2023
  - Technology for SDP by Parents' Place: As of December 31, 2023, a total of 11 individuals/families were successfully referred for technological assistance. The SDP team will continue to promote this service to case management and families.
  - FMS Training Series by Aveanna: The final training series concluded on October 25, 2023.

The current available balance is \$0

- **2022-2023 Self-Determination Implementation Funds \$93,152.28**
  - SDP Training and Coaching Services: This 4-week training series will begin on January 22, 2024.
  - SG/PRC SDP Video Voice Overs: The first video (Spanish) is scheduled to be ready by January 2024.
  - The Waiting Room by Education Spectrum 2024: The continuation of this support group will begin on January 18, 2024, for 12 months.

The current available balance is \$10,560.28

- **2023-2024 Self-Determination Implementation Funds \$92,951.39**
  - Awarded on November 17, 2023

**S**AN GABRIEL/POMONA  
REGIONAL CENTER

# Committee Reports & Information



**January – February 2024**

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
Executive/Finance Committee Meeting Minutes**

**February 14, 2024**

**PRESENT:**

Julie Chetney, Board President  
Jaye Dixit, 1<sup>st</sup> VP  
Karen Zarsadiaz-Ige, 2<sup>nd</sup> VP  
Trish Gonzales, Secretary  
Bill Stewart, Treasurer  
Bruce Cruickshank, Director

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Deputy Executive Director  
Tina Luceno, Fiscal Analyst  
Tim Travis, Associate Director of Community  
Services  
Hortencia Tafoya, Director of Clinical  
Services  
Erika Gomez, Liaison to the BOD & RDDF  
Elba Moreno, Department Assistant

**GUESTS:**

None

**ABSENT:**

**ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE PURSUANT  
TO SECTION 20.04 OF THE BYLAWS**

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board.

The actions taken by the Executive/ Finance Committee at this meeting were:

**-Approval of Financial Report-** For the month of December 2023 in the Fiscal Year 2023-2024. These expenditures are for services paid through January 18, 2024.

**ITEMS DISCUSSED**

**A. Call to order**

Julie Chetney, Board President, called the meeting to order at 7:17pm. A quorum was established.

- The committee reviewed the agenda and made the following correction to the date: "...the Minutes from January 10, 2024"  
**(M/S/C Stewart & Zarsadiaz-Ige) The committee approved the agenda as amended.**



- The committee reviewed and approved the minutes of January 10, 2024, and corrected the date on top of the first page from 2023 to 2024.  
**(M/S/C Cruickshank & Gonzalez) The committee approved the minutes.**

**B. Public input:** None

**C. EXECUTIVE/FINANCE COMMITTEE**

***Financial Report***

Tina Luceno, Fiscal Analyst, on behalf of Dara Mikesell, Chief Financial Officer Presented the Financial Report:

In regional center operations, the allocation based on the E-1 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. The operations E-1 allocation for fiscal year 2023-24 is currently at \$49,529,126 with projected expenditures of \$48,625,326. The year-to-date expenditure is \$20,102,037 with projected remaining expenditures of \$28,523,289. This results in an unencumbered amount of **\$903,800** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,303,368, staff expect to spend the full amount. The Fairview program is included in this amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations were allocated at 100% in the E-1 amendment.

The Purchase of Service allocation is based on the E-1 amendment in the amount of \$424,384,165. The current month's expenditure amounted to \$31,123,496, bringing the year-to-date expenditure for services to \$173,765,454. The remaining projected expenditures and late bills are in the amount of \$234,236,856 leaving an unencumbered amount of **\$16,381,855**. CPP POS is a separate line item, SG/PRC is allocated \$100,000 for placement. Staff are expecting additional allocations in D-4 for Start-up projects.  
**(M/S/C – Stewart & Dixit) The Executive Finance Committee reviewed and approved the Financial Report.**

### ***Contracts for Review***

Tim Travis, Associate Director of Community Services, presented the following contract:

- *Integrated Living Partners*  
**(M/S/C Gonzalez & Stewart) The committee approved to recommend this contract for the review and approval of the Board.**
- *Independent Community Resources*  
**(M/S/C Cruickshank & Zarsadias-Ige) The committee approved to recommend this contract for the review and approval of the Board.**

Hortencia Tafoya, Director of Clinical Services, presented the following contract:

- *Calm Path – Dr. Magallanes*  
**(M/S/C Gonzalez & Stewart) The committee approved to recommend this contract for the review and approval of the Board.**

### **E. Board President’s Report**

Julie Chetney, Board President, provided the following updates:

- The Board Training Report was submitted to DDS as required. Earlier today DDS requested a minor change to the title of the Whistleblower Policy training. The change will be made.
- Agenda for upcoming Board *Trainings* – February 28, 2024 – Part 1: Understanding the history and evolution of DDS and the regional center system, and Part 2: Communicating outcomes and costs of regional center programs. The Strategic Plan will also be presented for approval.
- Agenda for Executive Finance Committee Meeting – March 13, 2024 – Financial Report, contacts, strategic planning update.

### **F. Information**

Jesse Weller, Executive Director, reported the following:

- Strategic Planning – Great progress has been made. It is a shared project, and the Board will see a reflection of the work of the community at large in it. The ad hoc committee leading this project included every committee of the Board. Staff, along with Michelle Ware, Forward Focus Consultant, are now looking at the design elements. It will go to the Board for approval. Mrs. Ware recommended a project software, “On Strategy” to help keep the plan on track once it has been launched.
- 2024/2025 Assembly and Senate Budget Hearings – The hearings coming up are critical. The first will be on February 28, 2024, at 1:30pm; ARCA will email the links for the hearings. One big topic is the push back against the

rate reform delay. ARCA put out a letter asking for support and SG/PRC did so too.

- SG/PRC Recruitment Updates: SG/PRC has 508 employees. Mr. Weller introduced the new Department Assistant, Elba Moreno, who will support the Board and the Richard D. Davis Foundation.

**MEETING ADJOURNED**

The meeting adjourned. The next regular meeting will be held on March 13, 2024, at 7:15 p.m. via videoconference.

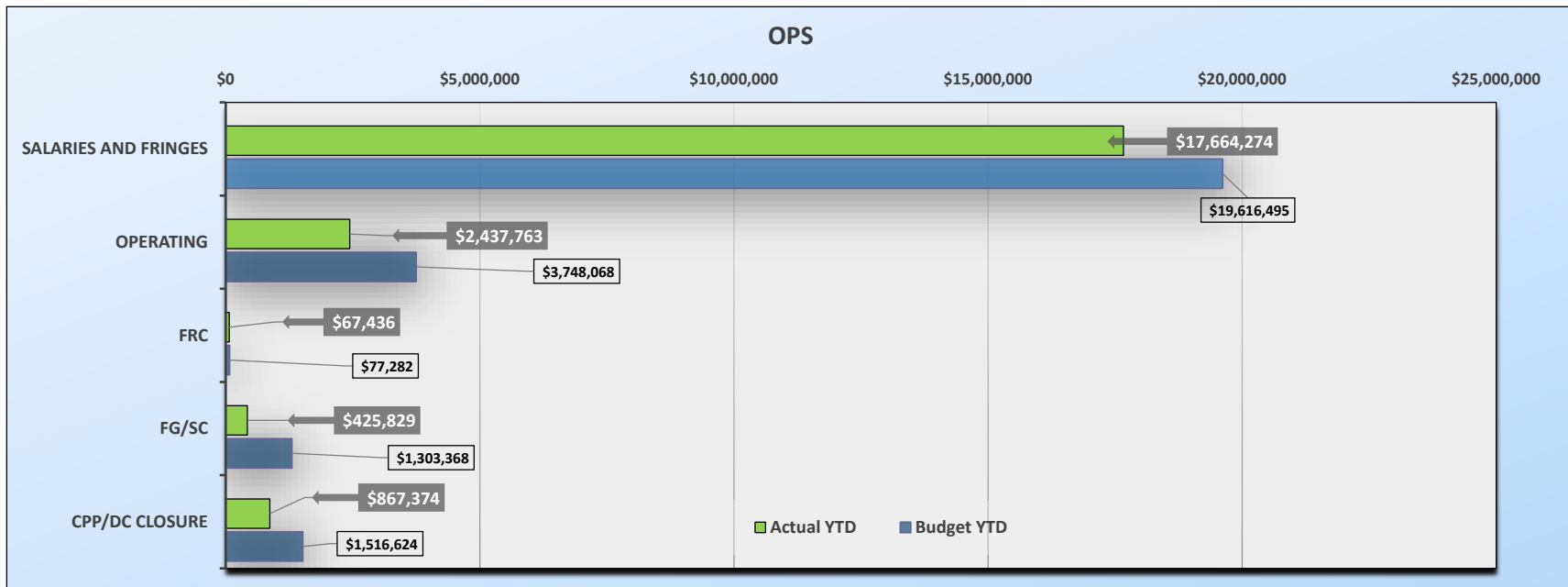
**CLOSED SESSION** – The committee held a closed session to discuss a personnel matter.

**SAN GABRIEL/POMONA REGIONAL CENTER**  
**FINANCIAL REPORT**  
**FISCAL YEAR 2023-24**

PAYMENTS THROUGH JANUARY 18, 2024 FOR SERVICES PROVIDED THROUGH DECEMBER 31, 2023

**OPERATIONS (OPS)**

<b>REGIONAL CENTER</b>	MTD	YTD	Remaining	Total	<i>FY 22/23</i>
Salaries and Fringes	\$3,703,030	\$17,664,274	\$23,544,436	\$41,208,710	\$36,768,934
Operating Expenses	\$344,705	\$2,437,763	\$4,978,853	\$7,416,616	\$7,993,563
<b>Total</b>	<b>\$4,047,735</b>	<b>\$20,102,037</b>	<b>\$28,523,289</b>	<b>\$48,625,326</b>	<b>\$44,762,497</b>
Allocation ( E -1 )				\$49,529,126	\$44,762,497
<b>Allocation Balance/(Deficit)</b>				<b>\$903,800</b>	<b>\$0</b>
<b>RESTRICTED OPS FUNDS</b>					
Family Resource Center	\$12,191	\$67,436	\$87,128	\$154,564	\$154,564
Foster Grandparent/Senior Companion	\$70,315	\$425,829	\$877,539	\$1,303,368	\$1,380,279
CPP and DC Closure Ongoing Workload	\$478,606	\$867,374	\$649,249	\$1,516,625	\$1,580,745
<b>Total</b>	<b>\$561,113</b>	<b>\$1,360,640</b>	<b>\$1,613,916</b>	<b>\$2,974,556</b>	<b>\$3,115,588</b>
Allocation ( E -1 )				\$2,974,556	\$3,115,588
<b>Allocation Balance/(Deficit)</b>				<b>\$0</b>	<b>\$0</b>

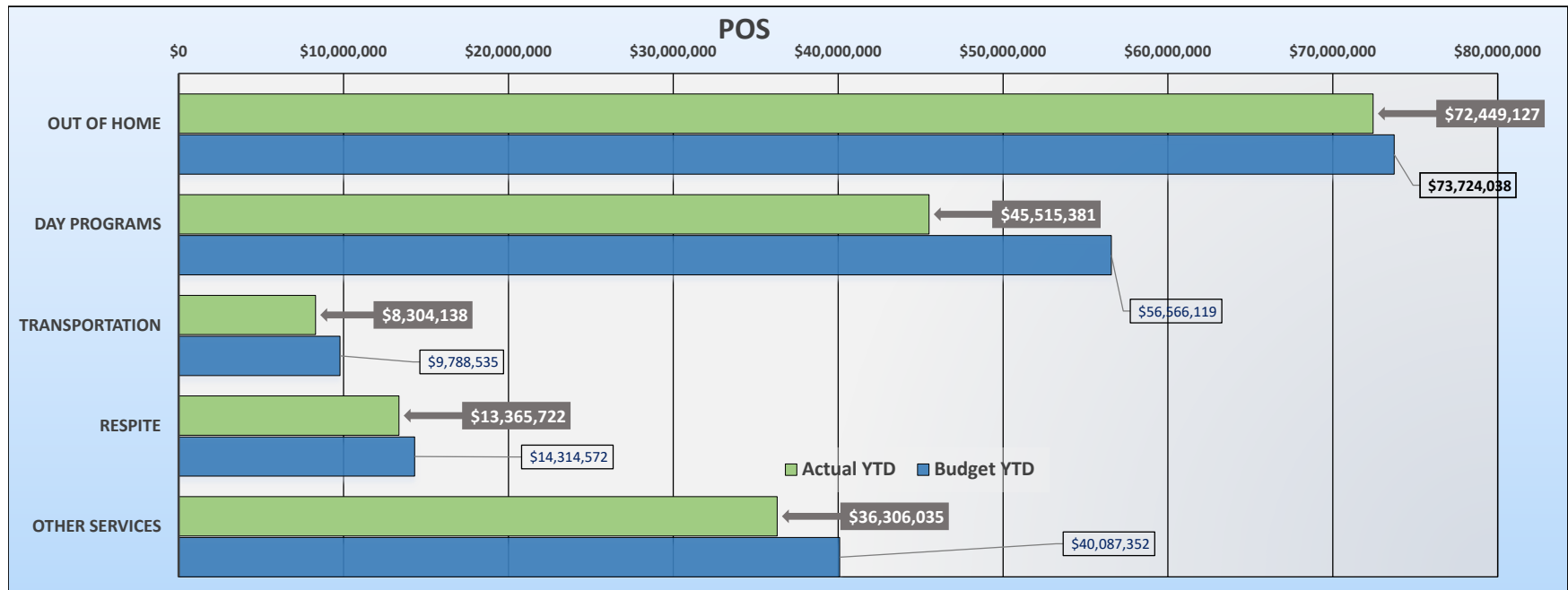


**SAN GABRIEL/POMONA REGIONAL CENTER**  
**FINANCIAL REPORT**  
 FISCAL YEAR 2023-24

PAYMENTS THROUGH JANUARY 18, 2024 FOR SERVICES PROVIDED THROUGH DECEMBER 31, 2023

**PURCHASE OF SERVICES (POS)**

<u>REGIONAL CENTER</u>	MTD	YTD	Remaining	Total	FY 22/23
Out of Home	\$12,507,551	\$72,449,127	\$88,376,753	\$160,825,880	\$135,082,713
Day Programs	\$8,242,142	\$45,515,381	\$66,456,284	\$111,971,665	\$91,306,648
Transportation	\$1,422,943	\$8,304,138	\$10,487,972	\$18,792,110	\$14,394,294
Respite	\$2,870,759	\$13,365,722	\$21,754,429	\$35,120,151	\$26,302,693
Other Services	\$6,488,417	\$36,306,035	\$48,486,469	\$84,792,504	\$71,290,841
SPA/ICF Reimbursements	(\$408,316)	(\$2,174,949)	(\$1,325,051)	(\$3,500,000)	(\$3,900,000)
<b>Total</b>	<b>\$31,123,496</b>	<b>\$173,765,454</b>	<b>\$234,236,856</b>	<b>\$408,002,310</b>	<b>\$334,477,188</b>
Allocation ( E -1 )				<b>\$424,384,165</b>	<b>\$414,816,586</b>
<b>Allocation Balance/(Deficit)</b>				<b>\$16,381,855</b>	<b>\$80,339,398</b>
<b>RESTRICTED POS FUNDS</b>					
CPP	\$18,784	\$18,784	\$100,000	\$118,784	\$410,651
CRDP	\$0	\$0	\$0	\$0	\$3,359,433
HCBS	\$0	\$0	\$0	\$0	\$638,638
<b>Total</b>	<b>\$18,784</b>	<b>\$18,784</b>	<b>\$100,000</b>	<b>\$118,784</b>	<b>\$4,408,722</b>
Allocation ( E -1 )				<b>\$100,000</b>	<b>\$3,709,678</b>
<b>Allocation Balance/(Deficit)</b>				<b>(\$18,784)</b>	<b>(\$699,044)</b>



SAN GABRIEL/POMONA REGIONAL CENTER  
**OPERATIONS FUND FINANCIAL REPORT**

FISCAL YEAR 2023-24

PAYMENTS THROUGH JANUARY 18, 2024 FOR SERVICES PROVIDED THROUGH DECEMBER 31, 2023

50% OF YEAR ELAPSED

CONTRACT ALLOCATIONS	Regular	CPP/CRDP DC Ongoing	Family Resource Center	Foster Grandparent Senior Companion	Other	Total									
							D plus F	A minus G							
Preliminary Allocation	30,901,284					30,901,284									
E-1	18,627,842	1,516,624	154,564	1,303,368		21,602,398									
E-2						0									
E-3						0									
<b>Total Operations Contract Allocation</b>	<b>49,529,126</b>	<b>1,516,624</b>	<b>154,564</b>	<b>1,303,368</b>	<b>-</b>	<b>52,503,682</b>									
							A	B	C	D	E	F	G	H	I
							Current Allocation	% of Allocation	Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as % of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	Projected Balance Remaining Amount	Percent
<b>Total Operations - Actual and Projected Expenditures</b>	<b>52,503,682</b>	<b>100.00%</b>	<b>4,608,848</b>	<b>21,462,677</b>	<b>40.9%</b>	<b>30,137,205</b>	<b>51,599,882</b>	<b>903,800</b>	<b>1.72%</b>						
<b>PERSONAL SERVICES (REGULAR OPERATIONS)</b>															
Salaries	33,957,413	68.56%	3,064,002	14,227,365	28.7%	19,227,365	33,454,731	502,682	1.01%						
Temporary Staff	0	0.00%	0	0	0.0%	0	0	0	0.00%						
Retirement ( includes 403B)	4,074,890	8.23%	368,511	1,703,710	3.4%	2,303,710	4,007,419	67,470	0.14%						
Social Security (OASDI)	492,382	0.99%	43,620	203,228	0.4%	275,228	478,457	13,926	0.03%						
Health Benefits/Long Term Care	2,797,072	5.65%	193,218	1,342,552	2.7%	1,339,144	2,681,696	115,376	0.23%						
Worker's Comp Insurance	441,446	0.89%	27,670	121,367	0.2%	275,396	396,763	44,683	0.09%						
Unemployment Insurance	100,000	0.20%	0	4,947	0.0%	54,947	59,894	40,106	0.08%						
Non-Industrial Disability/Life Insurance	169,787	0.34%	6,008	61,104	0.1%	68,646	129,750	40,037	0.08%						
Tuition Reimbursement	0	0.00%	0	0	0.0%	0	0	0	0.00%						
<b>Total Personal Services (Regular Operations)</b>	<b>42,032,990</b>	<b>84.87%</b>	<b>3,703,030</b>	<b>17,664,274</b>	<b>35.7%</b>	<b>23,544,436</b>	<b>41,208,710</b>	<b>824,280</b>	<b>1.66%</b>						
<b>OPERATING EXPENSES (REGULAR OPERATIONS)</b>															
Equipment Rental	85,000	0.17%	13,638	44,806	0.1%	32,004	76,811	8,189	0.02%						
Equipment Maintenance	50,000	0.10%	9,004	22,232	0.0%	26,028	48,259	1,741	0.00%						
Facility Rent	2,852,000	5.76%	219,000	1,533,000	3.1%	1,319,000	2,852,000	0	0.00%						
Facility Maintenance	71,000	0.14%	1,327	7,127	0.0%	57,127	64,254	6,746	0.01%						
Communications (postage, phones)	423,544	0.86%	34,122	181,986	0.4%	229,269	411,255	12,289	0.02%						
General Office Expense	611,796	1.24%	28,604	193,294	0.4%	416,594	609,888	1,908	0.00%						
Printing	16,000	0.03%	1,004	2,256	0.0%	12,256	14,511	1,489	0.00%						
Insurance	450,000	0.91%	0	233,452	0.5%	211,690	445,143	4,857	0.01%						
Data Processing	110,000	0.22%	10,134	59,497	0.1%	50,498	109,995	5	0.00%						
Data Processing Maintenance / Licenses	221,000	0.45%	19,674	123,668	0.2%	94,223	217,890	3,110	0.01%						
Interest Expense	0	0.00%	0	0	0.0%	0	0	0	0.00%						
Bank Service Fees	5,000	0.01%	39	64	0.0%	4,764	4,828	172	0.00%						
Legal Fees	1,000,000	2.02%	7,428	22,911	0.0%	975,822	998,734	1,266	0.00%						
Board of Directors Expense	5,000	0.01%	0	1,000	0.0%	3,000	4,000	1,000	0.00%						
Accounting Fees	70,000	0.14%	0	0	0.0%	70,000	70,000	0	0.00%						
Equipment Purchases	1,216,000	2.46%	396	396	0.0%	1,215,396	1,215,792	208	0.00%						

SAN GABRIEL/POMONA REGIONAL CENTER  
**OPERATIONS FUND FINANCIAL REPORT**

FISCAL YEAR 2023-24

PAYMENTS THROUGH JANUARY 18, 2024 FOR SERVICES PROVIDED THROUGH DECEMBER 31, 2023

50% OF YEAR ELAPSED

	A	B	C	D	E	F	D plus F G	A minus G H	I
	Current Allocation	% of Allocation	Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as % of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	Projected Balance Remaining Amount	Percent
Contractor & Consultants - Adm Services	314,338	0.63%	8,904	144,302	0.3%	159,417	303,719	10,619	0.02%
Contract - ABX2 Disparities	0	0.00%	0	0	0.0%	0	0	0	0.00%
Travel/mileage reimbursement	272,000	0.55%	21,785	118,099	0.2%	144,048	262,147	9,853	0.02%
ARCA Dues	80,458	0.16%	0	0	0.0%	80,458	80,458	0	0.00%
General Expenses	56,500	0.11%	3,328	37,860	0.1%	17,130	54,990	1,510	0.00%
<b>Total Operating Expenses (Regular Operations)</b>	<b>7,909,636</b>	<b>15.97%</b>	<b>378,386</b>	<b>2,725,951</b>	<b>5.5%</b>	<b>5,118,723</b>	<b>7,844,674</b>	<b>64,962</b>	<b>0.13%</b>
<b>Total Personal Services &amp; Operating Expenses (Regular Operations)</b>	<b>49,942,626</b>		<b>4,081,416</b>	<b>20,390,224</b>	<b>41.2%</b>	<b>28,663,160</b>	<b>49,053,384</b>	<b>889,242</b>	<b>1.80%</b>
<b>OTHER INCOME</b>									
Interest & Other Income	(413,500)	-0.83%	(33,681)	(288,187)	-0.6%	(139,870)	(428,057)	14,557	0.03%
<b>Total Personal Services &amp; Operating Expenses Net of Other Income (Regular Operations)</b>	<b>49,529,126</b>	<b>100.00%</b>	<b>4,047,735</b>	<b>20,102,037</b>	<b>40.6%</b>	<b>28,523,289</b>	<b>48,625,326</b>	<b>903,800</b>	<b>1.82%</b>
<b>RESTRICTED FUNDS</b>									
Family Resource Center Expenses	154,564		12,191	67,436		87,128	154,564	0	0.00%
Foster Grandparent/Senior Companion Expenses	1,303,368		70,315	425,829		877,539	1,303,368	0	0.00%
Community Placement Plan and DC Ongoing Workload	1,516,624		478,606	867,374		649,249	1,516,624	0	
<b>Total Restricted Funds</b>	<b>2,974,556</b>		<b>561,113</b>	<b>1,360,640</b>	<b>99.2%</b>	<b>1,613,916</b>	<b>2,974,555</b>	<b>1</b>	
<b>Total Expenses (Including Restricted Funds)</b>	<b>52,503,682</b>		<b>4,608,848</b>	<b>21,462,677</b>	<b>40.9%</b>	<b>30,137,205</b>	<b>51,599,882</b>	<b>903,800</b>	<b>1.75%</b>

SAN GABRIEL/POMONA REGIONAL CENTER

**PURCHASE OF SERVICES FUND FINANCIAL REPORT**

FISCAL YEAR 2023-24

PAYMENTS THROUGH JANUARY 18, 2024 FOR SERVICES PROVIDED THROUGH DECEMBER 31, 2023

50% OF YEAR ELAPSED

CONTRACT ALLOCATIONS	Regular POS	CPP	HCBS	Other	Total		
Preliminary Allocation (Regular POS)	308,407,820				308,407,820		
E-1	115,976,345	100,000			116,076,345		
E-2					0		
E-3					0		
<b>Total Contract Allocation</b>	<b>424,384,165</b>	<b>100,000</b>	<b>0</b>		<b>424,484,165</b>		
					C plus E		
	A	B	C	D	E	F	G
		Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as percent of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	YTD & Projected as percent of Allocation
<b>Total POS Actual &amp; Projected Expenditures</b>		<b>31,142,280</b>	<b>173,784,238</b>	<b>40.9%</b>	<b>234,336,856</b>	<b>408,121,094</b>	<b>96.1%</b>
<u>OUT OF HOME CARE</u>							
Community Care Facilities		12,419,657	71,937,081	17.0%	87,542,181	159,479,262	37.6%
ICF/SNF Facilities		87,894	512,046	0.1%	834,572	1,346,618	0.3%
<b>Total Out of Home Care</b>		<b>12,507,551</b>	<b>72,449,127</b>	<b>17.1%</b>	<b>88,376,753</b>	<b>160,825,880</b>	<b>37.9%</b>
<u>DAY PROGRAMS</u>							
Day Care		1,851,055	8,662,868	2.0%	20,273,579	28,936,447	6.8%
Day Training		5,403,487	31,006,995	7.3%	37,505,227	68,512,221	16.1%
Supported Employment		846,469	5,261,897	1.2%	7,578,379	12,840,276	3.0%
Work Activity Program		141,131	583,621	0.1%	1,099,100	1,682,721	0.4%
<b>Total Day Programs</b>		<b>8,242,142</b>	<b>45,515,381</b>	<b>10.7%</b>	<b>66,456,284</b>	<b>111,971,665</b>	<b>26.4%</b>
<u>OTHER SERVICES</u>							
Non-Medical: Professional		1,142,625	6,127,104	1.4%	11,066,192	17,193,297	4.1%
Non-Medical: Programs		1,689,880	9,536,598	2.2%	10,366,125	19,902,722	4.7%
Home Care: Programs		150,756	955,840	0.2%	1,696,137	2,651,977	0.6%
Transportation		991,259	5,667,930	1.3%	6,040,103	11,708,033	2.8%
Transportation Contracts		431,684	2,636,207	0.6%	4,447,870	7,084,077	1.7%
Prevention		1,313,049	8,495,954	2.0%	9,542,099	18,038,054	4.3%
Other Authorized Services		1,812,331	8,794,533	2.1%	10,370,890	19,165,423	4.5%
Personal and Incidentals		11,459	98,609	0.0%	120,494	219,102	0.1%
Hospital Care		0	119,541	0.0%	735,600	855,141	0.2%



SAN GABRIEL/POMONA REGIONAL CENTER

**PURCHASE OF SERVICES FUND FINANCIAL REPORT**

FISCAL YEAR 2023-24

PAYMENTS THROUGH JANUARY 18, 2024 FOR SERVICES PROVIDED THROUGH DECEMBER 31, 2023

50% OF YEAR ELAPSED

	C plus E					G	
	A	B	C	D	E		F
		Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as percent of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	YTD & Projected as percent of Allocation
Medical Equipment		459	5,944	0.0%	35,001	40,945	0.0%
Medical Service: Professional		211,606	1,254,522	0.3%	2,864,733	4,119,254	1.0%
Medical Service: Programs		156,252	876,718	0.2%	1,642,792	2,519,510	0.6%
Respite: In Own Home		2,866,901	13,347,812	3.1%	21,647,792	34,995,604	8.2%
Respite: Out of Home		3,858	17,910	0.0%	106,637	124,547	0.0%
Camps		0	40,673	0.0%	46,406	87,079	0.0%
<b>Total Other Services</b>		<b>10,782,118</b>	<b>57,975,895</b>	<b>13.7%</b>	<b>80,728,870</b>	<b>138,704,765</b>	<b>32.7%</b>
<b>Total Estimated Cost of Current Services</b>		<b>31,531,811</b>	<b>175,940,403</b>	<b>41.5%</b>	<b>235,561,907</b>	<b>411,502,310</b>	<b>97.0%</b>
<u>OTHER ITEMS</u>							
HCBS	0	0	0		0	0	
<b>Total Other Items</b>		<b>0</b>	<b>0</b>	<b>0.0%</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>Total Purchase of Services</b>		<b>31,531,811</b>	<b>175,940,403</b>	<b>41.5%</b>	<b>235,561,907</b>	<b>411,502,310</b>	<b>97.0%</b>
Deduct: Estimated Receipts from Intermediate Care Facilities for State Plan Amendment Services		(408,316)	(2,174,949)	-0.5%	(1,325,051)	(3,500,000)	-0.8%
<b>Expenditures Regular POS (Net of CPP)</b>	<b>424,384,165</b>	<b>31,123,496</b>	<b>173,765,454</b>	<b>40.9%</b>	<b>234,236,856</b>	<b>408,002,310</b>	<b>96.1%</b>
<b>Projected Allocation Balance (Deficit) Regular POS</b>						<b>16,381,855</b>	<b>3.9%</b>
<u>COMMUNITY PLACEMENT PLAN</u>							
Community Placement Plan (inc. CRDP)	100,000	18,784	18,784		100,000	118,784	
<b>Allocation Balance (Deficit) CPP and CRDP</b>						<b>(18,784)</b>	<b>0.0%</b>
<b>Total Projected Allocation Balance (Deficit) Regular &amp; Community Placement Plan POS</b>						<b>16,363,071</b>	<b>3.9%</b>

**SAN GABRIEL/POMONA REGIONAL CENTER**

STATEMENT OF FINANCIAL POSITION

December 31

**2023**

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**ASSETS**

Cash and Cash Equivalents	\$	34,201,888
Receivable - State Regional Center Contracts		80,445,994
Receivable - Intermediate Care Facility Providers		1,547,842
Other Receivables		510,227
Prepaid Expenses		9,507
Deposits		12,459
<b>TOTAL ASSETS</b>	<b>\$</b>	<b>116,727,917</b>

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**LIABILITIES AND NET ASSETS**

**Liabilities**

Accounts Payable	\$	28,913,035
Advance - State Regional Center Contracts		85,876,954
Accrued Salaries and Payroll Taxes		1,632,336
Other Payables		205,591
Reserve for Unemployment Insurance		100,000

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**Total Liabilities** \$ 116,727,917

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**Net Assets**

Without Donor Restriction

With Donor Restriction

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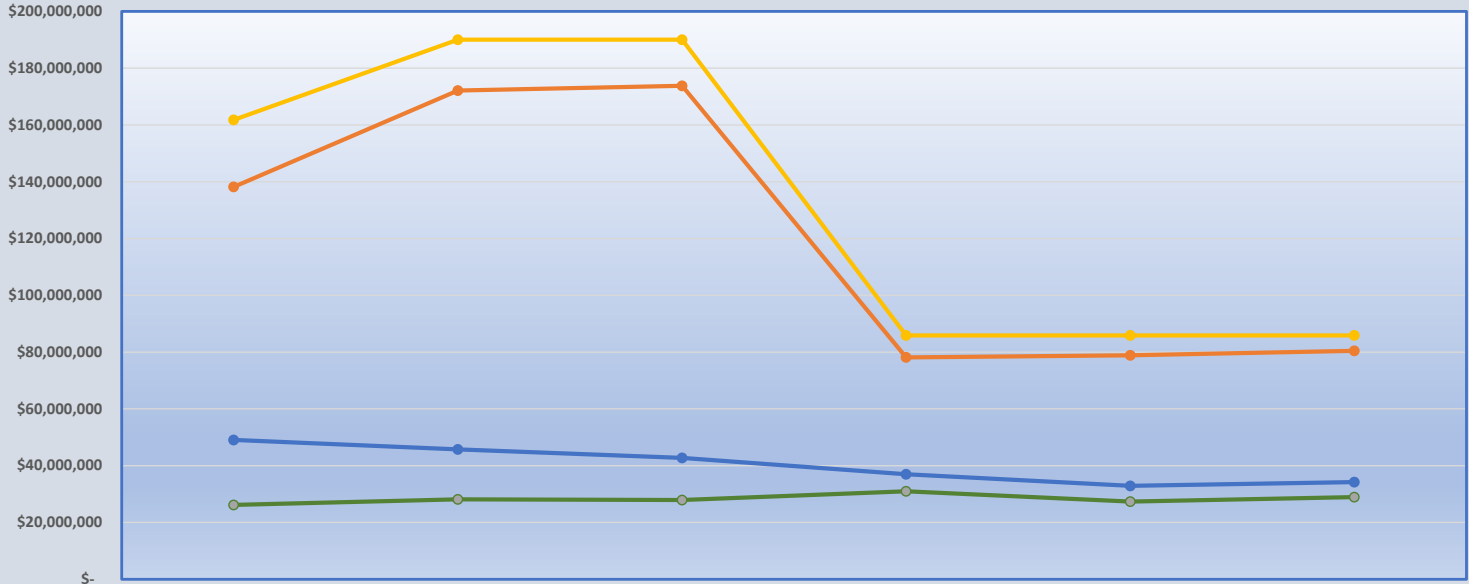
**Total Net Assets** \$ -

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**TOTAL LIABILITIES AND NET ASSETS** \$ 116,727,917

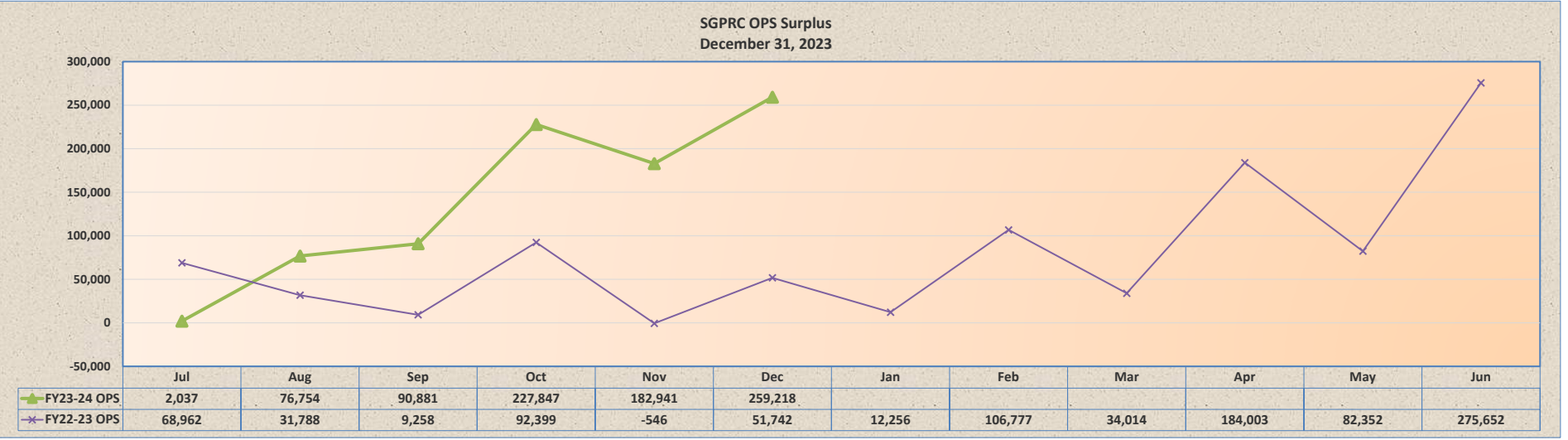
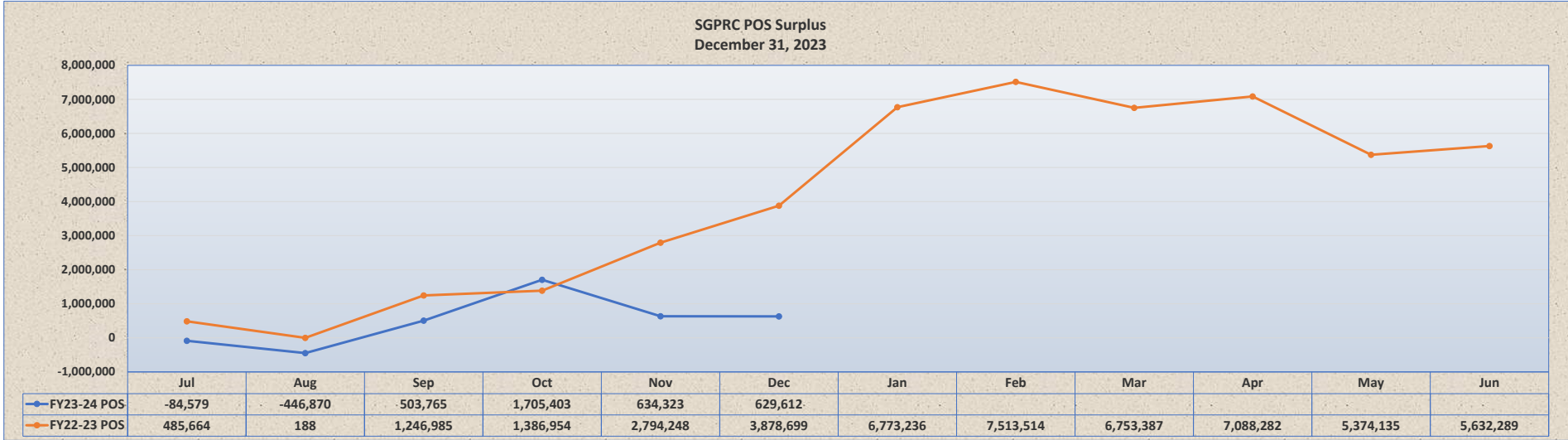
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**SGPRC Statement of Financial Position  
December 31, 2023**



	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23
● Cash and Cash Equivalents	\$49,087,821	\$45,753,292	\$42,723,713	\$37,007,044	\$32,919,801	\$34,201,888
● Receivable - State RC Contracts	\$138,172,935	\$172,090,024	\$173,799,764	\$78,142,645	\$78,913,805	\$80,445,994
● Accounts Payable	\$26,201,233	\$28,136,169	\$27,945,379	\$30,996,645	\$27,340,146	\$28,913,035
● Advance - State RC Contracts	\$161,767,517	\$190,043,275	\$190,043,275	\$85,876,954	\$85,876,954	\$85,876,954

# San Gabriel /Pomona Regional Center



**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.**

**COMMUNITY RELATIONS/ LEGISLATIVE COMMITTEE  
MINUTES FROM THE MEETING OF JANUARY 17, 2024**

The following committee members were present at said meeting:

**PRESENT**

Karen Zarsadiaz-Ige  
Joseph Huang  
Henrick Wong  
Tina Wright

**ABSENT**

Paula Rodarte  
Adriana Pinedo

**GUESTS**

Adrian Jimenez, DDS

**STAFF**

Yvonne Gratianne, Communications & Public  
Engagement Officer  
Salvador Gonzalez, Director of Service Access and  
Equity and Community Outreach Team  
Suyan Carcedo, Emergency Management Coordinator  
Erika Gomez, Executive Assistant - BOD & RDDF

**RECOMMENDED BOARD ACTIONS**

**The Community Relations/Legislative Committee recommends the following:**

None

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**CALL TO ORDER**

Karen Zarsadiaz-Ige, Chairperson, called the meeting to order at 6:01 p.m. A quorum was established.

The minutes of the October 18, 2023, meeting were reviewed and approved.

**M/S/C (Zarsadiaz-Ige & Wright) The committee approved the minutes.**

**PUBLIC INPUT**

None

**LEGISLATIVE ISSUES & OTHER INFORMATION**

On behalf of Executive Director, Jesse Weller, Yvonne Gratianne, Communications &

Public Engagement Officer, presented the following:

**Statewide/ Local Updates:**

- The advocacy connection – Miss Herzog, Advocacy Liaison to Individuals Served, is leading “The Advocacy Connection,” for adult individuals served by SG/PRC creating opportunities for self-advocacy, engaging with peers, and learning about important resources and hot topics to develop, grow, and thrive. Their next meeting on January 25, 2024, will focus on housing rights and the presenter will be Lisa Cipres, SG/PRC Housing Specialist.
- Monthly Community Calendar – A monthly calendar with SG/PRC’s events will be sent via eblast every month. Staff report a 30% increase in engagement since the calendar started going out via eblast.
- Website Updates Sitemap & Transparency Section –
  - SG/PRC is moving forward with redesigning the website. This project could take up to a year to complete. In the design of the new website, there will be a platform for success stories.
  - The Department of Developmental Services (DDS) is requiring all 21 regional centers to have a uniform “transparency” feature on their website.
- Holiday Events & 2023 Recap – Through the Holiday Reach Out, 210 families were positively impacted. Through the contribution of the Richard D. Davis Foundation, these families received \$100 grocery gift cards.
- Emergency Preparedness Activities – Suyan Carcedo, Emergency Management Coordinator, was introduced. She started in November 2023 and has been rolling out initiatives and attending trainings. She has also collaborated with the Empower Now group. At some point she will do a presentation to board about her role.
- Grassroots Day – April 2, 2024 – Grassroots is spearheaded by ARCA and will resume being in-person this year after being via videoconference for the last few years due to Covid-19. Staff will provide updates at upcoming meetings.
- Vendor Advocacy Group – Legislative Outreach Training – A group of vendors meet to discuss legislative efforts. Miss Gratianne provides them with support. Training will be coordinated to encourage service providers to do more advocacy.

**COMMUNITY OUTREACH-UPDATE- Community Outreach Specialists.**

The Community Outreach/Compliance Department staff shared where their efforts have been and presented their monthly report. Updates for the following areas were provided:

○ Monthly Report:

-Amos Byun, Community Outreach Specialist

- Critical Issues Forum Videos
- Organizing And Facilitating Workshops
- Person Centered Conversation
- Translation For Korean Families
- CHLA Early Star Research Project
- Language Access and Cultural Competency Plan
- Outreaching Through Asian Pediatricians
- Help Me Grow La First Five

-Maria Vargas, Foster Grandparent/Senior Companion Program Manager of North and South

- The Foster Grandparent and Senior Companion Programs have provided support to over 150 children and adults while serving nearly 77,000 combined hours.
- Recognition events were held for each program honoring the volunteers' dedication and commitment to serving their communities.

*(The full report is attached to these minutes) \**

**ADJOURNMENT:**

The next meeting will be on February 21, 2024.



San Gabriel / Pomona  
Regional Center

# Service Access and Equity Annual Calendar Report 2023

December 15, 2023

Salvador Gonzalez  
Director of Service Access and Equity



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### **Service Access and Equity Department**

It is our goal to meet our agency's mission statement by collaborating our individual talents and our unique job responsibilities, the Service Access and Equity Department Team strengthens partnerships with individuals served, their families, and our diverse community – and empowers individuals and families to achieve independence and exercise their rights to maximize educational, healthcare and other generic benefits, and regional center services and supports to optimize individuals' quality of life.

The Service Access and Equity Team contributes to SG/PRC's success in exceeding the State's expectations for performance, transparency, and increased equity.

SG/PRC believes that trainings and presentation to the community and staff regarding SG/PRC's mission, values, and internal policies related to business communications and timely responses will improve overall satisfaction with SG/PRC's approach to meeting the needs of individuals served and their families. All trainings were made available in our catchment area's threshold languages: English, American Sign Language, Spanish, Vietnamese, Chinese, and Korean utilizing the Language Access Cultural Competency team. We are excited to report that in 2023 SG/PRC provided 12 training courses to our staff and we have had over 1057 participants attend these trainings throughout the year. In the first quarter of the year, SGPRC presents Annual Purchase of Service (POS) Expenditure Data to the Community with a total of 217 participants. We also provided 10 Critical Issues Forum training courses to our community with approximately 850 participants. Nora Perez-Givens, Education Specialist conducted training for SGPRC Staff throughout the year from January to November with a total of 735 participants. She also held training on the Education System on Thursday afternoons for parents and caregivers with interpretation as well from March to November with 119 participants. Coffee with Service Access and Equity were also introduced to communicate any recommendations on how we share our information with our community through our Language Access and Cultural Competency. Lastly, SG/PRC was excited to work in partnership with the Department of Mental Health to provide 2 sets of training for our staff and community. DMH provided one 6-week series training with 295 participants in the Spring and one 4-Week Series training in the Fall in English, ASL, Chinese, Korean, Spanish, and Vietnamese. As we come near to the end of SG/PRC's 2023 calendar year, please refer to the end of the report as we would like to share the trainings offered to our SG/PRC staff as well as the trainings offered to the community that we serve. The information and calendars to these meetings can be found at the end of this report.



**Josefina Martinez, Community Outreach Specialist**

• **Parent Mentor Initiative Progress:**

Number of...	January to December 2023
Referral to PMI	51
Parent Mentors	6
Waiting to be Matched	-
Referrals Matched	-
Graduates	39
Avg. # of Parents Served	22
Hours of Mentoring	947

- **Bridging families to Case Management:** In 2023, (21) families were bridged back to case management for a variety of reasons such as accessing training, services, and resources.
- **Outreach Presentations:** On 7/20 Josie and Director, Salvador Gonzalez, attended the Youth Leadership Summit hosted by Southern California Resource Services -Independent Living (SCRS-IL) at Cal Poly. Information on the Regional Center system, how to apply for services, role of the service coordinator, preparing for transition to high school, exit IEP, exploring options post high school, getting involved with your RC. The information was well received. On 11/30/23 Director of SAE, Salvador Gonzalez and Community Outreach Specialist, Josie Martinez, presented to the Rotary Club of Altadena. Sal provided an overview of our mission as an agency, who we serve, how to contact us for admissions and assessment, types of services offered, and his role as Director of Service Access and Equity. I provided information about my role as a community outreach specialist, responsibilities, how I support the community and case management. Sal and Josie connected with several rotary club members and provided business cards.
- **Outreach Events:** On 3/16/23 Josie and Adrianna attended the toy loan event through Alma Family Services. SG/PRC hosted a table where we were able to engage several families on services through SGPRC. Families were given handouts and brochures along with business cards. On 3/30 Josie and Adrianna also attended a Women’s Summit through SCRS-IL which is a cross-disability organization. The summit was geared toward professionals working in the human services field. SGPRC hosted a table, and several people were given information via handouts and brochures on services offered and individuals served. The event also allowed for networking and multiple agencies expressed interest in having SGPRC provide a presentation. On 4/19/23 Josie attended the Department of Children and Family Services Conference and Resource Fair, in the city of Pasadena, to disseminate information about the San Gabriel/Pomona Regional Center. Several people from other agencies stopped at our table to get information. On 4/20/23 Josie attended the LA Care and Blue Shield Promise Resource Center, in the city of El Monte, for a workshop and Resource fair. Many families and agencies stopped at our table to get information and brochures. On 4/28/23, Josie and Sal Gonzalez presented information at a parent workshop at Rio Vista school on the San Gabriel/Pomona

Regional Center. On 5/7/23 Josie attended an outreach event at the LA County Fair to disseminate information about the San Gabriel/Pomona Regional Center. Several people stopped at our table to get information. On 5/30/23 Josie participated in SG/PRC's Mental Health Resource fair which was primarily for SG/PRC staff. I had a table with outreach materials at the table for SC's to grab and share with families. I also had the chance to have 1:1 conversation with staff on the Parent Mentor Initiative. On 6/10 Josie attended an outreach event in El Monte through Foothill Family Services for families transitioning out of the Head Start program. Several families stopped by the table and were provided with information about services offered. On 6/20 Josie attended a Resource Fair in the city of El Monte, hosted by the San Gabriel Valley Conservation Corp. Several individuals stopped by the table and were provided with information about services offered. On 8/10 Josie attended an outreach event hosted by Alma Family Services in the city of El Monte. The outreach opportunity was a back-to-school event for the community where hundreds of families were provided with a backpack, food, and resources. Many families stopped by our table to obtain information about the regional center and the admission process; handouts as well as my business card were given to them, should they need support when going through the process. Several other families shared their child was an RC client and were satisfied with their services; these families were given handouts on upcoming training and presentations as well as my business cards. All others took some information to share with others. On 9/13 Josie attended Charter Oak Unified School Districts Resource Fair for families with children in their school district. SGPRC hosted a table, and several people were given information via handouts and brochures on services offered and individuals served. Some families were provided with information on how to initiate the admission and assessment process. On 9/15 Josie attended a community event, International Nights, hosted by the city of La Verne. The event was for families and individuals with developmental disabilities. The event was a celebration of diversity, celebrating the different cultures. Individuals were provided with brochures and handouts. On 10/8 Sal and Josie attended the Disability Pride event in East Los Angeles where hundreds of people showed up in support of the disability community. SG/PRC hosted a table with flyers,



resources, and brochures and connected with many families and individuals. We also met with the Director of the Department of Developmental Services (DDS), Nancy Bargman, who was also the Grand Marshall for the event. On 10/18 the SAE Department hosted a parent workshop for those families in the Enhanced Units. Josie hosted a table with resources, event flyers and brochures for families to learn more about the services and support offered by our center. Parents were given information about signing up for constant contact where they would receive the latest information and updates on what's happening at our center. Breakfast was also offered to families and an overview presentation was provided by our Director, Salvador Gonzalez.

- **Critical Issues Trainings:** On 1/12/23 the first presentation through Critical Issues Forum was presented by SGPRC Forensic Specialist, Patricia Rambo on the legal justice system and the forensic specialist. Josie provided support during this presentation. On 2/23/23 a Critical Issues Forum presentation by Danel Ibarra, Fair Hearing Specialist on Changes to the Appeals Process was given to our community. Josie assisted by supporting Daniel with the presentation. During the month of April, the SAE hosted one Critical Issues Forum on the topic of Evidence Based Practices which was presented by Joshua Trevino, BCBA, on 4/13/23. Josie provided support during this presentation. During the month of May the SAE department hosted a Critical Issues Forum where the Service Access and Equity Department provided a presentation on the department's specialists and how they support client's families and Service Coordinators. The presentation was well attended with lots of community engagement. During the month of June, the SAE department hosted a Critical Issues Forum where our Education Specialist, Nora Perez-Givens, provided a presentation on special education timelines, initial assessment/individualized education plan (IEP) development, timelines applicable to all IEP's, re-assessments and IEE's, transition planning including termination of special education services, discipline, and student records. Josie provided support during this presentation and acted as facilitator. During the month of July, the SAE department hosted a Critical Issues Forum where our Housing Specialist, Lisa Cipres, provided a presentation on Housing Options and Resources; affordable housing, accessibility needs, provider support through SLS/ILS generic resources, building relationships with landlords and the community, and alternative options. I, as well as other SAE department specialists, were responsible for organizing and recording the presentation. Additionally, I served as a contact person for those that were interested in receiving the PowerPoint presentation. Over 140 participants attended this presentation, and the information was well received. During the month of August, the SAE department hosted a Critical Issues Forum on 8/17 where our Deaf and Hard of Hearing Specialist, Jessica Wilson, provided a presentation on role of the DHH Specialist, definitions and vocabulary in deaf culture, DeafPlus, types of communication and accommodations, ADA laws- effective communication, video relay service and communication devices, generic and Regional Center resources. The presentation was well attended with 100+ participants. The SAE department supported in various roles with organizing, scheduling, securing interpreters and more.

- **Staff Training:** On 1/26/23 Daniel Ibarra provided a presentation to staff on how to prepare a NOPA and fair hearing forms. On 1/27/23 Nora Perez Givens provided training to staff on special education and the basics of the special education system. Josie provided support to both Daniel and Nora during these presentations. On 2/9/23 Marssia Chutan, LA Care Liaison provided a presentation to staff on Accessing ABA and Mental health through LA Care. Josie mediated the training, monitored the chat, and supported Marssia. On 2/17/23 Nora Perez Givens provided training to staff on special education and the basics of the special education system. Josie provided support to Nora during this presentation as well. The SAE team secured a cultural sensitivity training with Shari Farmer for 5/15 for SG/PRC staff. The presentation was well attended and there was good staff participation and questions. Josie provided support during this presentation. Additionally, Josie organized a staff presentation on the Parent Mentor Initiative through Alma Family Services for May 25<sup>th</sup> for internal staff. The training was well attended with 87 participants. Staff were given information on project background, project goals, how to make a referral, who is eligible for this project. Josie worked on securing two staff training courses for the month of September. Josie worked with BCBA, Joshua Trevino, scheduling training for staff on 9/14. The topic, Including Siblings in ABA Therapy. Josie also scheduled a training offered by Health Net on 9/28 on the topic of Accessing ABA and Mental Health Services. Both training courses were received well and there was great staff interaction.
- **Coffee with the Director:** In the month of May, the Service Access and Equity Department held two dates of Coffee with the Director. The first date was on 5/10 where we held three 3 sessions; the first session was in English and ASL, the second was for the Black/African American community, and the third was held for the Spanish speaking community. The second date of Coffee with the Director was 5/11 with an additional three sessions; the first was for the Chinese community, the second was for the Korean community and the last session was for the Vietnamese community. There was great engagement with the community where we received feedback and recommendations. In the month of August, the Service Access and Equity Department held two dates of Coffee with the Director. The first date was on 8/2 where we held three 3 sessions; the first session was in English and ASL, the second was for the Black/African American community, and the third was held for the Spanish speaking community. The second date of Coffee with the Director was 8/3 with an additional three sessions; the first was for the Chinese community, the second was for the Korean community and the last session was for the Vietnamese community. In attendance were families served by SG/PRC as well as providers. During these sessions we received feedback and suggestions on areas where we can continue to progress as well as positive feedback. On 11/8/23 the Service Access and Equity Department at SG/PRC hosted the last session of Coffee with the Director for 2023 where several community members including, individuals served, family members, advocates, vendors, and community partners attended. Our Executive Director, Jesse Weller, welcomed the community, Director of SAE, Salvador Gonzalez, and Language Specialists, Tiffany Loong and Luz Rodriguez-Uribe presented to the community how we have been

expanding our information accessibility to the community through grant funds from DDS. Community Outreach Specialist had an outreach table where several families and community members stopped by for information.

- Community Partner Meetings:** On 1/25/23 Josie attended the Foothill Family Advisory Council Meeting. Josie obtained information on Foothill's teen pregnancy prevention program SMART and connected with some other individuals such as Kate Chamber, Clinical Manager. Kate shared they have a new Asian intake coordinator, and she is looking for opportunities to present to the Asian community. SC connected with Kate via email and introduced her to Amos Byun, Asian Cultural Specialist. On 2/2/23 Josie attended the College, Career and Workforce Development Task Force and Los Angeles Performance Pilot Program (LA P3) meeting where mayor of Pomona, Tim Sandoval, gave a presentation and Jason Green from Citrus Community College, also gave a presentation on non-credit classes through Citrus. On 2/3/23 Amos, Salvador and I met with Pacific Clinics to discuss future training and presentation to SG/PRC staff. On 2/8/23 Josie also attended the COVID-18 Action Committee. On 2/8/23, Josie, Amos and Sal met with Veronica from Foothill Family Services to discuss coordinating a presentation to our community. On 2/15/23, Josie and Adrianna attended SPA3 Collaborative and provided a presentation the San Gabriel/Pomona Regional Center. On 2/16/23, Josie attended the CLAP workshop through Familias First to talk introduce myself to the parent group, share some resources on our website and promote PMI.
- Sirens of Silence/First Responders Panel:** On 1/18/22 Josie, Amos and Marilyn met with Karen from the Los Angeles Fire Department to plan the second annual Sirens of Silence. The team continues in the planning phase, securing other public safety agencies, creating a flyer, promoting the event. A date has been secured for the Spring and the team will reconvene in February. On 2/16/22 Josie, Amos and Director, Salvador Gonzalez, met with Karen from the Los Angeles Fire Department to continue planning the second annual Sirens of Silence. The team continues in the planning phase, securing other public safety agencies, creating a flyer, promoting the event. A date has been secured for the Spring and the team will reconvene in February. On 4/29/23 the SAE department coordinated and organized, in collaboration with LA county Fire Department, Sirens of Silence. The event was well attended and over 250 individuals attended this event. Josie helped with the pre-planning of this event as well as setting up and hosting a table at the event. Community members and existing families with SG/PRC were provided with information on the upcoming presentation through our Critical Issues Forum and information on Coffee with the Director. We were prepared with several different types of handouts and brochures on different topics such as Living Options, Work and Day Program options, and more for families.



On 9/20/23 the Service Access and Equity Department collaborated with the Los Angeles County Fire Department to offer our community a presentation on what to do when calling law enforcement or first responders during an emergency. There was representation from LA County Sheriff Department, LA County Fire Department, Pomona Police Department who were able to share tips with community members. There was great community interaction, the presentation was recorded for future accessibility to our community. Josie worked behind the scenes, setting up this presentation as well as offering support on zoom the day of the presentation.



- **Mental Health Workshops:** On 1/20/23 Josie and Sal met with Sylvia Youngblood and Idalia Oquendo from the Department of Mental Health. Team met to discuss offering mental health workshops once again. The team discussed dates and times as well as topics to be presented during this second round. During the month of April, the SAE department also secured a 6-week workshop series through the Department of Mental Health to be offered in May. The workshop was offered in English, ASL, Spanish, Korean, Chinese and interpretation in Vietnamese. Beginning 10/4 to 10/25 the Service Access and Equity Department hosted, in partnership with the Department of Mental Health, a 4-week workshop series. Josie and other SAE specialists ran the workshop series each week covering the following topics: Emotional Wellbeing, Grief, Loss and Resilience, Bullying, Acceptance and Prevention, and lastly Mental Health: Changing the Stigma. The SAE team worked behind the scenes in coordinating this event and working with DMH and contracted interpreters. The team also managed the chat and connected with those in attendance who needed more support. The workshop was offered in English, Spanish, Chinese, Korean, and interpreting in ASL and Vietnamese. The workshop was well attended with over 60+ participants each week.



- **Turkey Giveaway:** On 11/21/23 SG/PRC partnered with Southern California Resource Services- Independent Living to provide 100 turkeys and sides to individuals served and their families for Thanksgiving. Over 80 families showed up to this event to receive a free turkey, as well as resources, information about upcoming events and were able to connect with various specialists. Community Outreach Specialist, Josie Martinez, had an outreach table where several families and community members stopped by for information.



- **American Indian Symposium on I/DD:** On 9/21 Josie and Director, Salvador Gonzalez, attended the 2<sup>nd</sup> annual California American Indian Symposium on IDD hosted by the California Tribal Families Coalition. Information on current partnerships with tribal leaders, organizations, and regional centers to better serve California tribal peoples with Intellectual/Developmental Disabilities was shared. Closing remarks were provided by the Director of Department of Developmental Services.



- **SAE Grant Proposal:** On 9/26/23/22 Josie completed and submitted a grant proposal to DDS for continuation of the Parent Mentor Initiative. The grant project will serve 75 families with low or no POS that need assistance with navigating the RC, obtaining generic services and resources as well as RC services and resources. The program focuses on non-white ethnic groups and addresses language barriers as well as cultural barriers. The program is in its third year of funding and has served 654 parents since its inception and graduated 176 families out of the project. Families report being more confident in knowing who to call, process for services, what's available and the role of the SC.

- **DDS/ARCA Culture Specialist meetings:** During the month of June, Josie attended DDS' monthly Cultural Specialist meeting where presentations by Being Built Together and NorCal Services for the Deaf and Hard of Hearing. Being Built Together is a Community Connector for Korean-Speaking Families that provides education and one -on-one support to Korean speaking families impacted by Intellectual Disabilities and Developmental Disabilities. NorCal Services for the Deaf and Hard of Hearing provides empowerment, advocacy, and education. Additionally, Josie attended the ARCA CS meeting and discussed current DDS projects including LACC. On 8/24, Josie attended the ARCA Cultural Specialist Meeting. During the meeting discussion topics regarding grants, community-based organizations and partnerships were discussed. Cultural Specialists voiced their concerns regarding CBO's that are tapping into DDS funding but not partnering with RC's, not serving the DD population, not serving low to no POS clients. Specialists shared their own experience working with some CBO's and the lack of partnership. ARCA is collecting this data to present to DDS. Josie attended the ARCA Cultural Specialist meeting where there's the opportunity to hear from the ARCA liaison and from other RC Cultural Specialist. Several discussions revolved around the topic of the SAE Grants as well as the Language Access Grant through DDS. Some specialists shared challenges they've had with participation in workshops and events. Those RC's that have success with participation mostly shared that social media and the sending texts days before the event has proved to be a big step in reaching families.
- **DDS Training and Orientation:** During the month of July on 7/17, Josie attended a DDS training on the topic of quarterly reporting. The presentation covered reporting requirements for SAE grants which covered reporting period, information needed on quarterly measures, supporting documents, submission of report, completion of financial reports, entering invoices, generating financial report and submission of transaction report. On 8/18 Josie attended the DDS-CBO and cultural specialist meeting where information from the Assistant Deputy Director of Policy and Program Development Division and Chief of Self- Determination Program provided an overview of SDP. A presentation by the State Council on Developmental Disabilities also provided information on an SDP orientation they offer. Information was also provided on a new employment pilot that is being launched. The pilot is focused on parents and caregivers who are caring for someone who is working or interested in working.
- **POS Expenditure Data:** I attended and presented information on PMI at several of the meetings on POS expenditure data. Information covered the intent of PMI, the number of years the program has been running, number of families and number of hours provided through the project, was presented on 3/2 at our Critical Issues Forum, 3/9 at the LICA meeting, 3/13 to the Black/African American Community, 3/15 to the Spanish speaking community, 3/18 to the Chinese community, 3/20 to the Korean community and 3/25 to the Vietnamese community.
- **Help Me Grow Pathways Grant:** Josie and Adrianna continue to work on the Help Me Grow project. On 1/19/22 Josie and Adrianna met with the collaborative and received a presentation from VIVA (consultant to First 5) who gave an overview on Family Journey Mapping. Josie,

Adrianna and Sal met with Maura Gibney regarding consultation on the HMG project. Josie and Adrianna meet monthly with Ellen Paddock from First 5 to provide updates and progress on the project. The project continues underway to address and overcome barriers in early identification referrals for children who are at risk. Josie and Adrianna continue to work on the Help Me Grow project. On 2/2/23 Josie and Adrianna met with VIVA consulting group to go over the logic model and referral mapping. On 2/6/23, we also attended the Pathways bi-annual training, on 2/9/23, we met with Ellen from First 5 to do a check-in on the progress of project. On 2/28/23 we attended a training on communication training where information was provided on flyers and available resources for the purposes of promoting the Help Me Grow Project. The project continues underway to address and overcome barriers in early identification referrals for children who are at risk. Josie and Adrianna continue to work on the Help Me Grow project which is to increase and strengthen referral pathways for early intervention and identification particularly for children in low- income communities. On 3/8 Josie and Adrianna met with Ellen from First 5 for project updates and progress toward milestones. Josie and Adrianna continue to meet with our collaborative group and working on activities such as self-referral portal through our website, developing a survey for families that have gone through the admissions and assessment process, working on securing promotoras and updated outreach materials. Josie and Adrianna continue to work on the Help Me Grow project which is to increase and strengthen referral pathways for early intervention and identification particularly for children in low- income communities. On 4/13 Josie and Adrianna met with Ellen from First 5 for project updates and progress toward milestones. Josie and Adrianna continue to meet with our collaborative group and met with them on 4/20 and also met with VIVA, HMG consultant, on 4/20 to discuss baseline data. Josie and Adrianna continue working on activities such as self-referral portal through our website, developing a survey for families that have gone through the admissions and assessment process, working on securing promotoras and updated outreach materials. Amos will be joining the Help Me Grow project since Adrianna will be moving to another position and out of the SAE department. Josie continues to work on the Help Me Grow project which is to increase and strengthen referral pathways for early intervention and identification particularly for children in low- income communities. On 5/4 Josie met with VIVA-HMG consultant for technical assistance in the project. On 5/17 Josie met with Ellen from First 5 for project updates and progress toward milestones. Josie met with our collaborative group on 5/17 to go over project activities. On 5/31 Josie obtained a signed copy of the contract with consultant Maura Gibney for the HMG project. Josie continues working on activities such as self-referral portal through our website, developing a survey for families that have gone through the admissions and assessment process, working on securing promotoras and updated outreach materials. Josie continues to work on the Help Me Grow project which is to increase and strengthen referral pathways for early intervention and identification particularly for children in low- income communities. On 6/26 Josie met with Ellen from First 5 for project updates and progress toward milestones. Josie met with our collaborative group on 6/15 to go over project

activities and Maya, Senior Analyst with Viva, HMG consultant also attended the meeting. Josie continues working on activities such as self-referral portal through our website, developing a survey for families that have gone through the admissions and assessment process, working on securing Promotoras and working with Amos to put a Resource Guide together for community organizations in our catchment area. Josie continues to work on the Help Me Grow project which is to increase and strengthen referral pathways for early intervention and identification particularly for children in low- income communities. On 7/12 Josie attended the meet and greet with the team that would be covering for Ellen, First5 Program Officer, while on maternity leave. Josie continues to work with Amos on the project. We have put together a Resource Guide for community organizations to be familiarize with SG/PRC and how we support the developmentally disabled community. The resource guide will have information on our catchment area, who we serve, types of services, generic resources, as well as handout from Help Me Grow such as milestone trackers, why early child screening is important, reasons for concerns, etc. The goal of this resource guide is for medical offices, day cares, to have a guide that can help get children identified prior to the age of 5. Josie also completed a semi-annual report that was submitted on progress toward goals. The Help Me Grow project has transitioned out of the SAE department and to the Early Childhood Department under the leadership of Guadalupe Magallanes. The project concluded it's first year as of June 30, 2023. The program successfully established collaborative partnerships with Foothill Family, SPIRITT, Healed Women Heal, LA Care, WayFinder, and Parent's Place that served to discuss activities toward the HMG project and also for outreach opportunities. During the first year, we also secured two Promotoras and a preliminary outreach binder was created for community organizations for early identification and intervention services as well as information about SG/PRC.

**Amos Byun, Community Outreach Specialist**

- **Critical Issues Forum (CIF) Videos** – In 2023, Amos supervised contractor, Blue Dragon Ad (BDA), creating total of 35 CIF videos with English, Spanish, Chinese, Korean, and Vietnamese subtitles for 7 CIF workshops provided by SG/PRC SAE Department. Amos also uploaded it on SG/PRC Vimeo and created Showcases by subtitle languages for easy access. Please refer to the table below for the list of CIF videos and Showcase links by subtitle language.

CIF Date	Title	Subtitle	Showcase* Link
1/12/23	Forensic Specialist	English	<a href="http://vimeo.com/showcase/cif-english">http://vimeo.com/showcase/cif-english</a>
2/23/23	Changes to Appeals Process	Spanish	<a href="http://vimeo.com/showcase/cif-spanish">http://vimeo.com/showcase/cif-spanish</a>
4/13/23	Utilization of Evidence Based Practices	Chinese	<a href="http://vimeo.com/showcase/cif-chinese">http://vimeo.com/showcase/cif-chinese</a>
6/8/23	Overview of Special Education Timelines	Korean	<a href="http://vimeo.com/showcase/cif-korean">http://vimeo.com/showcase/cif-korean</a>

7/13/23	Housing Options and Resources	Vietnamese	<a href="http://vimeo.com/showcase/cif-vietnamese">http://vimeo.com/showcase/cif-vietnamese</a>
8/17/23	Deaf and Hard of Hearing Resources		*Each Subtitle Language Showcase contains all of seven(7) CIF videos.
9/20/23	First Responders Panel		

- Organizing & Facilitating Workshops:** In 2023, Amos organized and facilitated total of fifty-six (56) workshops/trainings for Chinese, Filipino, Korean, and Vietnamese parent support groups. It includes Living Options Fair, two DMH workshop series in April and October, eight POS Expenditure Community Meeting in March, three Korean parent workshops with Pacific Clinics, three workshops for Being Bulit Together Korean parents, one workshop for KASEC parent support group, one Strategic Listening Session with Circle Of Friends, two Filipino Parent Support Group meetings, (3) SG/PRC Coffee with Director, and (1) African-American Parent workshop.

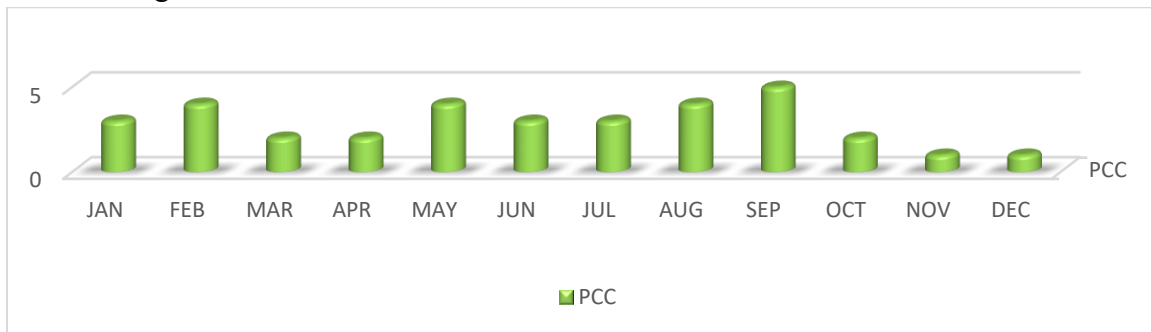
Month	Title	Ethnicity/Support Group
<b>January</b>		
<b>February</b>	FFDY Chinese Parent Workshop #1	Chinese
<b>March</b>	POS Expenditure Community Meetings	8 meetings for all ethnic groups
	FFDY Chinese Parent Workshop #2	Chinese
<b>April</b>	Living Options Fair @ Good Stewards Church	Korean
	DMH 6 Weeks Workshops	Hispanic, Chinese, Korean, Vietnamese
	BBT Workshop #1	Korean
	KASEC Staff Training	Korean
	SG/PRC Coffee with Director #1	Korean
	FFDY Chinese Parent Workshop #3	6 Ethnic/Cultural Groups
<b>May</b>	SIRENS OF SILENCE	Chinese
		All Ethnic/Cultural Groups
	BBT Workshop #2	Korean
<b>June</b>	FFDY Chinese Parent Workshop #4	Chinese
	FFDY Chinese Parent Workshop #5	Chinese
<b>July</b>	BBT Workshop #3	Korean
	KASEC Parent Workshop	Korean
<b>August</b>	Filipino PSG Summer Picnic	Filipino
	SG/PRC Coffee with Director #2	6 Ethnic/Cultural Groups
<b>October</b>	DMH 4 Weeks Workshops	Hispanic, Chinese, Korean, Vietnamese
	Seesaw Workshop Panel	Korean
	BBT Workshop Panel	Korean
	ADEPT ABA Facilitation #1-#3 for BBT	Korean
<b>November</b>	SG/PRC Coffee with Exe. Director #3	6 Ethnic/Cultural Groups
	ADEPT ABA Facilitation #4-#7 for BBT	Korean
<b>December</b>	Filipino PSG Holiday Celebration	Filipino
	African-American Parent Meeting	African-American
	ADEPT ABA Facilitation #8-#10 for BBT	Korean

- **Outreaching to Communities:** In 2023, Amos reached out to Asian and other communities through participating events, providing SG/PRC information table, promoting parent training video modules, i.e., ADEPT ABA and UMCD. This outreaching includes participating in WSGV SELPA CAC meeting, Arcadia USD Coffee with Director meeting, mass media outreaching, and other fairs and events.

Month	Event/Outreaching Title	Note
<b>January</b>	WSGV SELPA CAC Presentation	Zoom: School District Outreaching
<b>February</b>	FFDY New Year Celebration VPDCA Vietnamese TET Festival VPDCA Vietnamese Resource Fair LA County Domestic Violence RoundTable Pacific Clinic Korean Advanced Parent Training	In-Person with Mr. Weller In-Person In-Person Zoom presentation with Nora In-Person
<b>March</b>	Arcadia USD Coffee with Director WSGV SELPA CAC Presentation UCLA CARD Korean Conference	In-Person: School District meeting Zoom: School District Outreaching Zoom presentation
<b>April</b>	Living Options Fair @ Good Stewards Church WSGV SELPA Resource Fair Parents' Place Resource Fair KGBC AM1190 Radio Show	In-Person: Korean DD Fair Zoom: School District Outreaching In-Person with Mr. Weller and staff Mass Media Outreaching
<b>May</b>	Monrovia High School Resource Fair WSGV SELPA CAC Presentation SCA Milal Love Festival	In-Person Zoom: School District Outreaching In-Person
<b>June</b>	Tzu Chi USA Resilience in Action Summit Pacific Clinics-MFC Korean Parent Class LACC Korean Community Listening Session LACC Vietnamese Community Listening Session LA KCBN Korean Network Radio Station	In-Person Zoom Presentation In-Person In-Person Mass Media Outreaching
<b>July</b>	Foothill Family Duarte Advisory Meeting	Zoom
<b>August</b>	Pacific Clinic NARCAN Fair Pacific Clinic Relationship Building Workshop#1 Korean Church Presentation KGBC AM1190 Radio Show	In-Person In-Person In-Person @ Bethel Church Mass Media Outreaching
<b>September</b>	OPTIONS & Learning Resource Fair WSGV SELPA CAC Presentation SG/PRC CY2022 Performance Contract Review	In-Person Zoom: School District Outreaching Zoom with Sal G.

<b>October</b>	Arcadia USD Coffee with Director WSGV SELPA CAC Presentation Pacific Clinic Relationship Building Workshop#2	In-Person Zoom: School District Outreaching In-Person & Zoom
<b>November</b>	WSGV SELPA CAC Presentation	Zoom: School District Outreaching
<b>December</b>	Pacific Clinic Relationship Building Workshop#3	In-Person & Zoom

- **Person-Centered Conversation (PCC)** – Amos had total of 34 PCCs with Korean monolingual parents. PCCs were conducted in-person and remotely through telephone call or Zoom meeting.



- **Translation for Korean Families** – Amos continued providing Korean interpretation (verbal), translation (written) and translation review with LACC project in 2023 for a Psych Consultation, informal meetings, and other meetings and SG/PRC letters, documents, forms, and flyers.
- **CHLA Early Start Research Project** – Amos continued participating in this project as a private investigator to provide client information as project IRB requested to SG/PRC in 2023. Amos provided total of 330 client records and also supervised providing data through CHLA RedCap Data Input System with SAE department staff. Amos also provided support for weekly CHLA Development Assessment at SG/PRC in 2023. Amos will continue provide data and other supports as this project requires in 2024.
- **Language Access & Cultural Competency Plan** – Amos collaboratively worked with the director and two LACC Specialists to complete the Semi-Annual LACC Reports in 2023 and provided supports and activities for LACC Listening Sessions, Creating Critical Issues Forum videos, and other LACC projects.
- **Outreaching through Asian Pediatricians** – Amos continued updating Asian Pediatrician/Physician list and reached out to Korean, Chinese, and Vietnamese pediatricians and physicians in Rowland Heights and Pomona. Amos also created SG/PRC Resource Guide with Josie Martinez and translate the guide in Spanish, Chinese, Korean, and Vietnamese to distribute through this project in 2024.

- **Help Me Grow LA First 5** – Amos provided baseline data for this project in 2023 using template form provided by VIVA. Amos will provide support on collecting the first and the second year data and provide to team to report to VIVA in 2024 and 2025.





**Nora Perez-Given, Education Specialist**

The Education Specialist provided support to regional center staff, families, and community partners in two separate areas from January 2023-September 30, 2023 and after September 2023 the education specialist focused on providing supports in the area of educational matters for ages 3 and up to include post-secondary school years. Prior to September, Education Specialist was also providing support in the review of the limited conservatorship letters being forwarded to court and provided training and answered questions related limited conservatorship matters to support service coordination staff, families, and regional center community members.

**With regards to supports provided in educational matters**

**Meetings related to supporting individuals with their education:**

<b>Month</b>	<b>Consults Completed</b>	<b>School Meetings Attended ( IEP’s, 504 Plan, SST, Resolution Type Meetings)</b>
<b>January</b>	39	9
<b>February</b>	44	11
<b>March</b>	47	12
<b>April</b>	36	12
<b>May</b>	52	9
<b>June</b>	41	0 (summer period for schools)
<b>July</b>	25	1 (summer period for schools)
<b>August</b>	26	2 (portion of summer period for schools)
<b>September</b>	56	5
<b>October</b>	37	9
<b>November</b>	50	3
	<b>Total Consults Completed For Reporting Period is 453</b>	<b>Total School Meetings Attended for Reporting Period is 73</b>

**Presentations/Trainings/Outreach Education Specialist Provided/Assisted with:**

**1/20 and 1/27 (11-12)- Provided staff training- “IEP Basics and Your Role In Supporting Families/Students with Educational Matters”.** Training attendees learned about the following: What is an IEP, IEP Team Members, Types of IEP meetings, Eligibility Categories, Present Levels of Performance/Annual goals and the relationship between these; placement option types, related services, consenting to an IEP and the role of the service coordinator.

Nora Perez-Givens and Rosa Chavez meet weekly with the San Gabriel Valley Transition Task Force group to coordinate the upcoming Annual Collaborative Virtual Transition Fair that will take place on March 8, 2023 from 10-3pm. The goal of this transition fair is to connect over 75 Local Adult Educational, Vocational and Independent Living Programs/Support providers to students/families. Participants to this transition fair will be families, students, school district staff and community members.

Nora Perez-Givens, Joshua Trevino and Daniela Santana are meeting monthly with the CAPTAIN CLIC (Captain local interagency collaborative) group to coordinate the upcoming 6<sup>th</sup>

annual EBP Conference that will take place on March 23, 2023. San Gabriel Pomona Regional Center staff will be providing a training session during this conference. Participants to this conference will include school district staff and families.

**February 6- (9am-10:30am) Provided training to Alma Family Services the Parent Mentors Group regarding Independent Education Evaluations.** Training attendees learned about what is an IEE, steps to requesting an IEE, choosing evaluators for IEE's, and funding of IEE's. This is a group of six parent mentors that each support a caseload of parents and support families in matters related to special education.

**February 9- (10am-11am) Presented to LA County District Attorney's Bureau of Victim Services.** Participants at this forum learned about California Regional Centers including who regional center serve, making referrals and the various types of services available to regional center clients. There was 105 participants and participants were from all over California.

**February 17 & 24 (11am-12pm) - Provided staff training- "Special Education Timelines".** Training attendees learned about the timelines associated with: initial assessment and IEP development, annual IEP's, triannual IEP's and parent requested IEP's, timelines associated with IEE's, notification of upcoming IEP meetings, implementation of IEP's, transition planning, termination of special education timelines, student discipline and request of student records. The February 17 session had a total of 38 participants. The February 24 session had a total of 32 participants.

Nora Perez-Givens and Rosa Chavez meet regularly with the San Gabriel Valley Transition Task Force group to coordinate the upcoming Annual Collaborative Virtual Transition Fair that will take place on March 8, 2023 from 10-3pm. The goal of this transition fair is to connect over 75 Local Adult Educational, Vocational and Independent Living Programs/Support providers to students/families. Participants to this transition fair will be families, students, school district staff and community members. See attached for flyer of this upcoming event.

Nora Perez-Givens, Joshua Trevino and Daniela Santana are meeting monthly with the CAPTAIN CLIC (Captain local interagency collaborative) group to coordinate the upcoming 6<sup>th</sup> annual EBP Conference that will take place on March 23, 2023. San Gabriel Pomona Regional Center staff will be providing a training session during this conference. Participants to this conference will include school district staff and families. Additionally, as a CAPTAIN CADRE members, Nora, Joshua and Daniela meet quarterly with the Statewide Regional Center CAPTAIN Cadre to address needs that can be of assistance to regional centers regarding the overall goals of CAPTAIN. SG/PRC team participates in the sub-committee that is addressing the needs of vendors. 2<sup>nd</sup> quarterly meeting took place on 2/28 and committee focused on identifying the goal of this sub-committee for 2023. See attached for flyer of upcoming CAPTAIN CLIC event.

**March 8 (10am-3pm)- The 2023 Annual Collaborative Virtual Transition Fair took place.** A team of SG/PRC team members including Rosa Chavez and Nora assisted in the coordination of this fair and on the day of the fair Rosa Chavez, SG/PRC Transition Managers, and Nora assisted at the Regional Center Virtual Meeting Room. The transition fair connected over 75 Local Adult Educational, Vocational and Independent Living Programs/Support providers to students/families. The virtual transition fair also hosted live presentations in which Department of Rehabilitation/SCRS-IL presented. A total of 60 people joined the DOR/SCRS-IL live

presentation. Participants to transition fair were families, students, school district staff and community members. We had a total of 463 registered participants to this virtual fair event.

**March 23 (9-3:00pm)- The 2023 6<sup>th</sup> Annual CAPTAIN EBP Conference hosted by the CAPTAIN CLIC cadre members took place in person.** Nora Perez-Givens, Joshua Trevino and Daniela Santana are the SG/PRC team members who participate in this group and assisted with the planning of this conference. SG/PRC team presented the following three training topics at this conference: Regional Center Service, Support & Advocacy for Individuals with Developmental Disabilities & Their Families, Regional Center Clinical Services, and Considerations for Conservatorship. Participants to this conference included school district staff and families. We had a total of 181 participants at this conference.

**March 17 & 24 (11-12pm) - Provided virtual training to SG/PRC staff about the topic of “Special Education – A-Z Terms to Know/Generic Resources.”** Training attendees received an overview of special education with the emphasis of terminology to be familiar with when assisting student/parents. The March 17 session had a total of 37 participants. The March 24 session had a total of 32 participants.

**March 23 (4:30-6pm) - Provided virtual training to parents/caregivers about the topic of “IEP- Basics to Know.”** Participants at this training learned about: What to do before, during and after an IEP meeting; what an IEP is; IEP team members, Effective communication; Types of IEP meetings; Eligibility; Present levels of performance/goals; Placement options; Services; Consent; Timelines and educational resources. There was a total of 11 participants at this training.

**April 27 (4:30-6pm) - Provided virtual training to parents/caregivers about the topic of “504 Plan vs. IEP’s- which one is better for your student?”** Participants at this training learned about: What is a 504 plan, what is an IEP, what do these plan do, what laws apply, who is eligible, Under IDEA- eligibility categories, who creates the 504 plan, who creates the IEP, What is within a 504 plan, what is within an IEP, How often are they reviewed, funding and costs, which is best for student based on need, definitions related to IEP and 504 plans, how can regional center help, and educational resources. There was a total of 11 participants at this training.

**April 28th (11-12pm) - Provided virtual training to SG/PRC staff about the topic of “ IEP’s vs. 504 Plans- Which one is best based on student need? ”** Training attendees learned the following: What are these plans, what they do, what laws apply, who is eligible, 13 eligibility categories under IDEA, who creates the 504 plan and who creates the IEP’s, what is included in the plans, funding and costs, parent notices, parent consent, compliance reporting, summary of differences, overview of definitions important to plans, which one is best for student based on student need and why, how can educational specialist support staff and families, and educational resources. A total of 13 participants.

**May 5<sup>th</sup> (11-12pm) - Provided virtual training to SG/PRC staff about the topic of “ IEP’s vs. 504 Plans- Which one is best based on student need? ”** Training attendees learned the following: What are these plans, what they do, what laws apply, who is eligible, 13 eligibility categories under IDEA, who creates the 504 plan and who creates the IEP’s, what is included in the plans, funding and costs, parent notices, parent consent, compliance reporting, summary of differences, overview of definitions important to plans, which one is best for student based on

student need and why, how can educational specialist support staff and families, and educational resources. A total of 17 participants.

**May 25 (4:30-6pm) - Provided virtual training to parents/caregivers about the topic of “Parent Rights- Special Education ”** Participants at this training learned about: What is a 504 plan, what is an IEP, what do these plan do, what laws apply, who is eligible, Under IDEA-eligibility categories, who creates the 504 plan, who creates the IEP, What is within a 504 plan, what is within an IEP, How often are they reviewed, funding and costs, which is best for student based on need, definitions related to IEP and 504 plans, how can regional center help, and educational resources. There was a total of 11 participants at this training.

**May 26 (11-12pm)- Provided virtual training to SG/PRC staff about the topic of “Development of a Supportive IEP ”** Training attendees learned the following: Key elements within the IEP that should be in a linear relationship to each other in order to have a supportive IEP including assessments, identified needs, present levels of performance, annual goals and progress; participants learned the concept of Educational Benefit and how this applies to a supportive IEP; and participants learned about SMART goals. There was a total of 13 participants at this training.

**June 2 (11-12pm) - Provided virtual training to SG/PRC staff about the topic of “Development of a Supportive IEP ”** Training attendees learned the following: Key elements within the IEP that should be in a linear relationship to each other in order to have a supportive IEP including assessments, identified needs, present levels of performance, annual goals and progress; participants learned the concept of Educational Benefit and how this applies to a supportive IEP; and participants learned about SMART goals. There was a total of 30 participants at this training.

**June 16 and 23 (11-12pm) - Provided virtual training to SG/PRC staff about the topic of “Parent Rights- Special Education ”** Participants at this training learned about: What is a 504 plan, what is an IEP, what do these plan do, what laws apply, who is eligible, Under IDEA-eligibility categories, who creates the 504 plan, who creates the IEP, What is within a 504 plan, what is within an IEP, How often are they reviewed, funding and costs, which is best for student based on need, definitions related to IEP and 504 plans, how can regional center help, and educational resources. There was a total of 18 participants for the June 16 training session and 23 participants for the June 23rd training.

**June 22 (10-12pm) - Provided virtual training at the Quality Assurance Technical Assistance Training sessions. Topic of training- What to Expect from Your Behavioral Team & Evidence Based Practices.** Participants at this training learned about: The Role of the Administrator/Vendor; minimum criteria of Behavior consultant per title 17; what specialized services are; what is ABA; ABA is Evidence Based and why; What should you expect of the facility behavior consultant including their active ongoing role in the assessment, planning and implementation process; what is an FBA and who is to participate in this process; what are behavior intervention plans and how active treatment/EBP’ play a role; and lastly CAPTAIN information for participants to access for future reference. There was a total of 59 participants which included regional center vendors that provide residential services and day program services. Presenters at this training session were the SG/PRC CAPTAIN Cadre team which includes Daniela Santana, Joshua Trevino, and Nora Perez-Givens.

**June 22 (4:30pm-6pm) – Provided virtual training to Parents about the topic of “IEP’s and Related Services”.** Participants at this training learned about: What special education related services are including services that support students’ mental health needs (language within assembly bill 114); Related Services (Direct vs. Consult); When does a student receive related services; How to request for a related service; and what to do when a related services is being reduced or discontinued. There were a total of 10 participants at this training.

**July 14 (9am-11am)- Angie Luu, Early Childhood Developmental Specialist and Nora Perez-Givens, Education Specialist attended the virtual monthly IDEA Managers Meeting-** This meeting allows for IDEA Specialist/ Educational Specialist/ Specialist focused with Early Start throughout California Regional Centers to network, share ideas and work together to assist regional center families with educational needs including transitional matters from Part C (early intervention services) to Part B (ages 3-21).

**July 14 (11-3pm)- Participated in the Backpack event hosted by SG/PRC-** Was available to answer general education related questions including how to schedule consults and informed participants of the upcoming parent trainings related to education.

**July 21 (11-12pm) - Provided virtual training to SG/PRC staff about the topic of “School Discipline-Rights of Students with Disabilities”-** Participants at this training learned about: School Code of Conduct- students with IEP’s/504 plans; how schools typically handle behaviors; suspension- what it can look like; If suspension happens, what parents should do; Definition of suspension and expulsion; Protections/Rights of suspension/expulsion for students with IEP and 504 plans including manifestation determination review/outcomes/next steps; Police at Schools and what students do’s and don’ts and generic resources regarding this topic. There was a total of 32 participants. Note: The July 28<sup>th</sup> schedule training for this topic for staff was cancelled and will be rescheduled in August 2023.

**July 26 (1pm-2:30pm)- Participated in the virtual “School Resource Deputies (SRD’s) Roundtable” meeting hosted by Civilian Oversight Commission as a community member organization.** The Civilian Oversight Commission is currently working on getting input from community members as the new contract with the Sheriff Department is being drafted for oversight of all schools within Los Angeles County. The Education Specialist attended to provide input from a community organization that supports individuals with developmental disabilities. Discussions included: SRD’s issues for community; student safety; concerns from parents and community; and contracts/law enforcement.

**July 27 (4:30pm-6pm) – Provided virtual training to Parents about the topic of “Bullying & Harrassment”.** Participants at this training learned about: Definition of Bullying and types; Protected Class- disabilities/bullying; laws that apply to bullying; definition of harassment; laws that apply to disability harassment; Why schools have an obligation to address bullying/harassment; Difference between bullying/harassment; Signs that may point to bullying/harassment; What can parents do to advocate for their student; how can regional center support; and generic resources related to this topic. There were a total of 5 participants at this training.

**August 1<sup>st</sup> (10 am -12)- Angie Luu, Early Childhood Developmental Specialist and Nora Perez-Givens, Education Specialist attended the virtual Southern California Special Education Task Force hosted by State Council on Developmental Disabilities Los Angeles Office-** This meeting allows for Special Education Advocates including Regional Center IDEA

specialist to network, share ideas and work together to assist students with IEP's and 504 in advocacy matters on a county wide level.

**August 1<sup>st</sup> (9 am-10am) – Attended the “Deputies in schools: Ensuring Outcomes & Accountability”** hosted by County of Los Angeles Sheriff Civilian Oversight Commission. This platform allowed a one- time discussion on how school security and how districts, schools, parents and students can work toward improved outcome for students and ensuring accountabilities for all.

**August 18 (9am –11am) Provided an in-person training to parents at the Parenting Black Children Support Group about the topic of “Special Education and Related Services”.** Participants at this training learned about: What special education related services are including related services that support students’ mental health needs (language within assembly bill 114); Related Services (Direct vs. Consult); When does a student receive related services; How to request for a related service; and Related Service is being reduced or discontinued- what next. Additionally, we were able to address questions parents had outside this topic of discussion and related to special education. There was a total of 10 participants at this training.

**August 18 & 24 (11-12pm) – Provided virtual training to SG/PRC staff about the topic of “Special Education Options for Resolving Disagreements”.** Participants at this training learned about: Local Resolution Options at both school, district level; IEP facilitation; IEP Mediation; Written Complaints filed with California Department of Education; Due Process hearings filed with Office of Administrative Hearing and Filing discrimination matters via Office for Civil Rights at the U.S. Department of Education along with the associated laws and timelines. There was a total of 42 participants between these two trainings.

**August 24 (4:30pm-6pm) – Provided virtual training to Parents about the topic of “Special Education Options for Resolving Disagreements”.** Participants at this training learned about: Local Resolution Options at both school, district level; IEP facilitation; IEP Mediation; Written Complaints filed with California Department of Education; Due Process hearings filed with Office of Administrative Hearing and Filing discrimination matters via Office for Civil Rights at the U.S. Department of Education along with the associated laws and timelines. There was a total of 9 participants at this training.

**September 15 & 22 (11-12pm) – Provided virtual training to SG/PRC staff about the topic of “Limited Conservatorship and The Role of Regional Center”.** Participants at this training learned about: What is conservatorship, types of conservatorship, what is limited conservatorship, alternatives to conservatorship, regional center role in limited conservatorship process, service coordinator completing regional center reports for submittal to court, mechanics to conservatorship process including capacity declaration letter, appointment of attorney by court, appointment of probate investigator by court, conservatorship handbook and court continuation of involvement once conservatorship is granted. There was a total of 45 participants between these two trainings.

**September 21 (10-11:30 am) – Provided virtual training to Adult Protective Services Staff in California about California Regional Centers.** Participants at this training learned about: Who are regional centers and who we serve; how to look up the service regional center; role of service coordinator and IPP; types of services and supports we have for our clients, families, vendored community and regional center community; plus shared the available information that are within regional center websites. There was a total of 118 participants at this training.

**September 25th (9:30am- 11:30am) – Provided virtual training to SG/PRC staff about What CAPTAIN is and EBP’s.** This training was provided by current SG/PRC CAPTAIN cadre members which included Daniela Santana, Joshua Trevino and Nora Perez-Givens. Participants at this training learned: What is CAPTAIN, How to access CAPTAIN website and resources for parents/SC’s; Overview of Evidence Based Practices (EBP’s) including the use of EBP’s for teaching skills and behavior management and why use EBP’s. Participants also learned about the EBP specific to Visual Supports including settings, categories and how they work. Participants also learned about the EBP specific to Prompting including what it is, areas that can be addressed through prompting; types of prompts, and least to most prompting levels. There was a total of 99 participants at this training.

**September 28th (4:30pm-6pm) – Provided virtual training to Parents about the topic of “Understanding IEP Meetings”.** Participants at this training learned about what to do before an IEP meeting; what to do during an IEP meeting; what is an IEP; who are the team members to an IEP; IEP team communication tips; types of IEP’s; What happens during an IEP including: (eligibility, present levels of performance and goals/objectives, services, accommodations, modifications, placement options, least restrictive environment principal, consenting to IEP meetings, timelines) ; what to do after an IEP plus educational resources and how to obtain regional center support for educational concerns. There was a total of 19 participants at this training.

**October 27 (11-12pm) – Provided virtual training to SG/PRC staff about the topic of “Addressing Behavioral and Mental Health Needs via the IEP process”.** Participants at this training learned about: how to and the importance of reviewing current supports in place through the review of the current IEP, last psychoeducational, school behavior plan, school functional behavior assessment, all of students diagnosis, and the review of supports/services outside of school. When addressing mental health needs- the importance of reviewing the same areas as behavioral needs and also a full review of the all supports/services in place to address mental health needs both at school and home. Also reviewed accommodations to consider regarding mental health needs. Review of mental health services tier system including school counseling, guidance, psychological, school based social work services, medication and health care plans overseen by school district nurse and Educationally Related Intensive Counseling services formerly called Educationally related mental health services. Plus, also reviewed supports available for more significant mental health needs including schools creating safety plans. There was a total of 22 participants.

**October 26th (4:30pm-6pm) – Provided virtual training to Parents about the topic of “Effective Communication in the IEP Process ”.** Participants at this training learned about effective communication components, learned about what is assertiveness and how to use assertiveness effectively; participants learned about barriers that create adversarial communication and strategies to improve effective communication and the importance of a collaborative partnership through the use of effective communication . There was a total of 13 participants at this training.

**November 3 & 10 (11-12pm) – Provided virtual training to SG/PRC staff about the topic of “Assistive Technology and IEP’s”.** Participants at this training learned about: There was a total of 20 participants.

**November 21st (1pm-3:30pm) – Nora Perez-Givens, Education Specialist and Angie Luu, Early Childhood Developmental Specialist provided an in-person workshop for preschool unit staff about the topic of “IDEA Transition Part C to Part B).** Participants at this training learned about: Transition Timelines, transition meetings, referral/assessments to LEA, Assessment Plans, LEA requirements with timelines, preparing families for school meetings, and IEP process from assessment to offer of FAPE. There was a total of 25 participants.

**November 2<sup>nd</sup> (4:30pm-6pm) – Provided virtual training to Parents about the topic of “IEP’s Transition Planning for Life After High School ”.** Participants at this training learned about IEP’s/IDEA; Individualized Transition Plans; High School Completion Options; State Minimum Course Requirements for Graduation; High School Diploma vs Certificate of Completion; Age 18 and moving forward; Department of Rehabilitation; Regional Center Service Coordinator attending IEP/ITP meetings; and Post Secondary Education options/Regional Center Programs. There was a total of 10 participants at this training.

**Note-** No trainings provided during month of December.

**With Regards to Supports Provided Regarding Limited Conservatorship Matters**

<b>Month</b>	<b># Of Limited Conservatorship Letters Reviewed</b>
<b>January</b>	18
<b>February</b>	8
<b>March</b>	14
<b>April</b>	19
<b>May</b>	24
<b>June</b>	16
<b>July</b>	10
<b>August</b>	16
<b>September</b>	27
<b>October</b>	Education Specialist no longer reviewing letters
<b>November</b>	Education Specialist no longer reviewing letters
<b>Total Number reviewed for period January -September 2023</b>	<b>152 total number of conservatorship letters</b>

**Tiffany Loong & Luz Rodriguez-Uribe, Language Access & Cultural Specialists:**

LACC (Language Access & Cultural Competency) is a new grant from DDS. 2023 is the first full year that SG/PRC implemented LACC plan. In this initial year, SG/PRC was granted a total of \$1,123,993.00. The primary purpose of these funds is to improve the overall individual served and family experience and to help facilitate more consistent access to information, services, and supports, with particular focus for individuals who are multi-lingual, monolingual, and diverse cultural groups.

These are some highlights of LACC projects in 2023:

**Interpretation Services:** The LACC grant made it possible to set up interpretation for public meetings, trainings and workshops to the community that typically did not provide interpretation in the past. The LACC team arranged over 300+ interpretations in the following languages: ASL, Spanish, Mandarin Chinese, Korean and Vietnamese. These meetings include but are not limited



to monthly community meeting & Board of Directors meeting; monthly SDP community meeting; Critical Issues Forums, DMH workshops, Education parent workshops, Enhanced Service workshop and Support Group & Equity Partner parent workshops etc.

**Translation Services:** LACC team also used the grant funds to coordinate 300+ agency documents to be translated in our threshold languages: Spanish, Chinese, Korean, and Vietnamese. These documents include but are not limited to: Social Recreation Policy, Support Group and Generic Resource Pamphlets, Early Start forms and information sheet, Admission forms & Welcome packets, Paid Internship Program Brochures, Housing Resources, Foster Grandparents Informational sheet, and other agency forms, flyers and publications etc. LACC team also coordinated a POS summary translation into Braille, per a Service Coordinator’s special request for his blind individual served.

**Language Lines Interpretation:** The LACC team oversees the funding of the “Language Line” Interpretation, an over-the-phone translation service in 150 languages that is available to all SG/PRC staff. Service Coordinators and staff utilize Language Line Interpretation Services to communicate with families and individuals served. In this past year, approximately over 300 phone calls utilizing Language Lines in the past year. Per the Language Line Report, some of the languages requested for interpretation by SG/PRC staff include Spanish, Cantonese, Mandarin Chinese, Korean, Japanese, Vietnamese, Hindi, Tagalog, Arabic, Thai, Akan, and Italian etc.

	Nov 2023	Total To date
<b>Translations</b>	17	223
<b>Interpretations</b>	27	252
<b>Language Line Usage</b>	\$773.83 (November)	\$ 25,487.53

**Recite Me:** Recite Me is an assistive accessibility toolbar that is available on the SG/PRC’s website, making it more inclusive by allowing visitors to customize content so that they can read and understand it in ways that work best for them. It provides options to have information read and translated from our website in different other languages. From March to November 2023, the total number of users for Recite Me were: 217, and total pages viewed utilizing Recite Me were: 865. Languages utilized via Recite Me are English, Chinese, Taiwanese, Basques, Spanish, Castilian, Korean.

**Public Meetings & Listening Sessions:** LACC team hosted total 13 Coffee with Director public meetings to provide a space for families and individuals to connect with SG/PRC, to provide feedback and to seek additional support. Close to 100 families and individuals participated in Coffee with Director public meetings. LACC team was tasked with hosting Listening Sessions to discuss cultural and language needs of groups served by SG/PRC. In March, LACC team hosted total 16 listening sessions to groups including Deaf & Hard of Hearing community, Black/African American community, Spanish, Mandarin, Cantonese, Korean, Vietnamese and Tagalog communities. LACC partnered with an individual consultant company Bridging Voices to conduct these listening sessions as well as language & cultural assessment surveys. Bridging Voices will be sharing the listening sessions data and surveys result to all staff in early 2024.

**Outreach Efforts:** LACC team, along with Outreach Specialists, have attended over 30 events in the community to promote Regional Center Services and Language Access. Tiffany had a

presentation to Mandarin Speaking community at Pacific Clinic about Regional Center services. Tiffany also attended a Radio Talk Show at a Cantonese Radio. Luz attended the La Verne International Night and the Filipino Support Group.



**Equity Partner & Support Group Relationships:** LACC funds also allow SG/PRC to support our Equity Partner and Support Group with their language needs. LACC team provided interpretation services to Chinese Support Group FFDY for their monthly Family Resources Workshops. LACC team also supported Parent's Place with interpreters for their workshops related to Regional Center services. Tiffany attends the Chinese support group FFDY and CPAD meetings regularly. Tiffany and Luz also attend Filipino support group meetings periodically. LACC team will be catering and celebrating holiday with Filipino Support Group in Dec 16<sup>th</sup> 2023. LACC team also partners with Access Non-Profit/Parenting Black Children to host the holiday get together and resource presentation on Dec 9<sup>th</sup> 2023. This is the first ever event we host specifically for our Black/African American community. In addition, with the support of SG/PRC's Community Outreach Specialist Josie Martinez; she and Luz will be developing a new Hispanic Support Group to begin in early 2024. Our LACC team will also be supporting our DHH Specialist Jessica Wilson, to organize our first Deaf & Hard of Hearing Support group.

**Critical Issues Forum & Videos:** The LACC funds have also made it possible for the SAE team to hire a video production team and record the all the Critical Issues Forums and make it available in different languages with closed captioning. With the additional LACC funding, we are able to also include the voice over feature to all these videos. Critical Issues Forum Video that were made in 2023 includes Forensic Specialist & Legal Justice System, Revised Fair Hearing Process, Utilization of Evidenced Based Practices, Overview of Special Education Timelines, Housing Options & Resources, Deaf & Hard of Hearing Resources and First Responders Panel Forum. These videos are available for the community and will be made available on the SG/PRC website.

**All staff training:** LACC team is also tasked with coordinating cultural training to all SG/PRC staff. In May 2023, Culture Sensitivity Training was provided to all staff. Over 200 staff participated in the training. Currently, LACC is working closely with CircleUp Education in preparation of The Cultural Humility Training for SG/PRC staff in 2024. The team has created

a breakdown of nine groups for the 450+ employees to track attendance and inform units and departments of their assigned dates. In addition, the team has created a Service Coordinator Focus Group for CircleUp Education to meet with and gather additional information for their future training with SG/PRC staff. The team will continue to monitor changes and additions of new staff to be included into the trainings.

**Case Management Support:** Both Tiffany and Luz continue to provide support to families they encounter during any outreach events or any public meetings. They have been able to support families in their preferred language with contacting their service coordinator, having foreign medical records translated into English during the admission process and by providing interpretation for psychological assessments as needed. Support is also provided to SCs with translation vendor information for use to translate IPP’s, interpretation referrals for any IPP related meeting and to have in-house documents or pamphlets translated into a family’s preferred language.

	Nov 2023	Total to Date
<b>Case Management Support</b>	5	32
<b>Bridging Family</b>	4	30

**LACC Budget & Report:** The LACC team has worked very diligently tracking all LACC expenses and monitoring the overall budget. The team oversees the operating expenses of the budget and works closely with the SG/PRC controller who budgets the personnel expenses. The LACC team works with several vendors that they have screened and also set up independent contracts with specific language screeners to ensure the translations are appropriate for our community. LACC team collects monthly vendor invoices and submits for payment and tracks all transactions to later cross-reference with DDS claims and add into Grant Vantage.



Tiffany Loong and Luz Rodriguez-Uribe  
 Language Access Cultural Competency Specialist

**Maria Vargas and Wendy Hemminger,**  
**Foster Grandparent/Senior Companion Program Managers of North and South**

The mission of the Foster Grandparent & Senior Companion Program is to improve lives, strengthen communities, and foster civic engagement through service and volunteers.

The Foster Grandparent & Senior Companion Program benefits two generations of our community. Our volunteers bring a lifetime of experience, along with support, care and dedication to those they serve, all while remaining active, healthy and engaged.

North	South
Total volunteers: 46	Total volunteers: 38
Individuals served: 78	Individuals served: 73
Total hours served: 40,597	Total hours served: 36,197

Throughout this year, the Foster Grandparent and Senior Companion Programs have provided support to over 150 children and adults while serving nearly 77,000 combined hours. Volunteers were provided with training on various topics which not only provided them with valuable information in their personal lives, but also in their roles as volunteers. Training topics included abuse reporting, scam prevention, suicide awareness, mental health awareness, volunteer handbook and timesheet review, Medi-Cal/Medi-Care open enrollment, brain health, emergency preparedness, workplace etiquette, and developmental disabilities. SGPRC South Program Manager participated in The Golden Futures Senior Fair and distributed over 200 flyers, postcards, and promotional items. This served as a chance not only to promote the program and obtain any possible future potential volunteers interested in serving their community. Program Managers and DDS FGSCP staff attended the AmeriCorps Senior national conference in Arlington, Virginia. Information relevant to program service, management, documentation, auditing, and recruitment among other topics was discussed throughout the 3-day conference. It was a great learning and networking opportunity.

Recognition events were held for each program honoring the volunteers’ dedication and commitment to serving their communities. This year in June, SGPRC South volunteers attended a lunch and show at The Grand in Long Beach. SGPRC North volunteers were treated to see The Little Mermaid at El Capitan Theater in Hollywood followed by lunch at Hard Rock Café. For the holidays, FGSCP South enjoyed their annual holiday luncheon with a Christmas celebration show. SGPRC South coordinated gift distribution followed by a buffet lunch in Pomona. Pictured below are volunteers from SGPRC South honoring 3 volunteers who have each served 20+ years in the program and SGPRC North honoring 2 volunteers who have each served 17 years in the program.

**SGPRC South volunteers who have each served 20+ years in the program.**



**SGPRC North volunteers who have each served 17 years in the program.**



**SGPRC South Outreach Event at The Golden Futures Senior Fair in Orange County**



**SGPRC North Volunteers recognized for their service at De Anza Elementary School**



**AmeriCorps Seniors May 24-26, 2023 Convening in Arlington, VA**



**Jessica Wilson, Deaf and Hard of Hearing Specialists:**

Jessica was part of the 2023 Critical Issues Forum series and presented two staff and community presentations: March 29<sup>th</sup>, 2023, Deaf and Hard of Hearing Resources, August 17<sup>th</sup> 2023 Resources for Deaf and Hard of Hearing and Culture Awareness. She also arranged a presentation by the Pacific ADA Center on ADA Laws and Effective Communication.

**Total attendance: 296.**



## Outreach

Jessica hosted a booth at the Love and Literacy event at GLAD headquarters. During this event she shared information on the Regional Center and provided games and activities for DHH children and families. Jessica also attended the annual CSUN assistive technology conference to learn the latest equipment and technology to support our deaf and hard of hearing community as well as the individuals we serve. Jessica also supported the following outreach events in the Service Access and Equity Department: Coffee with the directors, Engagement sessions for DHH community, Sirens of Silence event and panel, Enhanced Supports workshops. **Total community outreach events: 10.**



## Deaf Access Specialists:

Jessica collaborates with the Deaf Specialists across the state and has attends monthly and weekly meetings to further develop this role and services and support for the DHH population. In January, Jessica had the opportunity to travel to DDS headquarters in Sacramento to attend a conference for the Deaf Access Specialists.

**Total meetings attended in 2023: 16.**



### **In house support**

In 2023 Jessica developed resource lists with Generic and Regional Center resources to share with staff and community. She also worked with Specialized Units in developing a DHH transfer criteria to identify individuals eligible for the specialized caseloads. She also assisted with data collection to refine and identify individuals with various forms of hearing loss. In addition, Jessica supported staff consultations to provide support to service coordinators and their families. The type of support provided includes hearing aid resources, interpreter referrals for IPP meetings, AAC devices, ASL classes and learning opportunities, Advocacy support, and more.

**Total number of individual consultations: 28.**

### **Training**

To build resources and better serve the community Jessica participated in trainings and development opportunities on the following topics, Access, and Equality for Deaf Children, NCHAM hearing screening training, ADA compliance training, Attended ADA in Healthcare training by Pacific ADA Center, HCBS Training, Cultural Competency Training, ASDC Advanced and Intermediate ASL Classes (8 sessions.) **Total number of training courses attended: 14.**

### **Special Projects and developments**

Over the course of 2022-2023 Jessica was part of the team who helped develop SGPRC's first Deaf and Hard of Hearing Residential home. She was able to visit the development site and work alongside the resource development team to provide guidance on safety equipment and to ensure the home was Deaf Centered and accessible. Jessica completed a 6-month training course on Person Centered Planning. She also developed the first LMS training modules for all case management staff. This project is ongoing through 2024 and will include 3 in person workshops and 9 online modules. Lastly, Jessica was on the Childrens Hospital Los Angeles (CHLA) data collection team as part of a special research project.

### **Yaned Busch and Jessi Romero, Specilized Services I and II:**

#### **Enhanced Service Coordination**

The Budget Act of 2021/2022 allocated funding for Enhanced Service Coordination (ESC) with a specific caseload ratio of 1 service coordinator (SC) to 40 individuals in underserved and diverse communities with low and no purchase of service (POS). With smaller caseloads, specially trained SCs provide focused support and increased service coordination to the individuals served and their families.

The primary role of the ESC SC is to provide individuals served and their families valuable training opportunities to understand their diagnosis, the regional center system, the role of their service coordinator, the IPP process, and SG/PRC's various service delivery models - Traditional Funding services, Participant Directed services, and Self-Determination Program. This is achieved with increased communication, quarterly meetings, and accessibility to community outreach events.



**Enhanced Service Coordination Outreach**

The ESC program emerges as a comprehensive and strategic approach to service coordination, resource allocation, and community empowerment, ultimately contributing to improved outcomes for individuals with developmental disabilities. As such, SG/PRC strategically centralized the five Enhanced Service Coordination (ESC) positions allocated by DDS within two Specialized Services units. The selection process for the first 200 individuals served was based on a Department of Developmental Services (DDS) list identifying those with zero-to-low POS (less than \$2,000 of regional center funded services). Individuals and their families were notified of their transfer to Specialized Services, accompanied by information that the ESC program is voluntary and spans a 12-month service period. The voluntary nature of the ESC program ensures that the individuals and their families are active participants in the decision-making process regarding their services.

During the fiscal year of 2022 -2023, expenditures increased substantially by 65%, rising from \$36,169.53 to \$549,099.57. ESC service coordinators demonstrated effectiveness by successfully securing funding for various vital services, including respite, social skills training, social recreational activities, day programs, Independent Living Skills (ILS), adaptive skills training, and daycare support for children. The enhanced communication facilitated by ESC service coordinators resulted in a higher likelihood of individuals and their families agreeing to utilize SG/PRC-funded services. Moreover, the lower caseload ratios of 1:40 allowed ESC-SCs to be more present and engaged in the lives of the individuals they served, fostering improved communication and rapport with the families.

On July 1, 2023, these participants returned to traditional case management with an increased understanding of the regional center system and POS expenditures. This selection process allows regional centers to effectively allocate their resources and provide targeted support to individuals with no/low purchase of service expenditures. The goal is to ensure that individuals with developmental disabilities receive the appropriate level of coordination and assistance, enhancing the overall quality of services provided and leading to improved outcomes for the participants.

**Enhanced Service Coordination 2023-2024**

Effective July 2023, SG/PRC selected a new group of 200 individuals to participate in the Enhanced Service Coordination (ESC) program. ESC SCs aim to empower individuals and their families with the knowledge and skills they need to navigate and readily access the services and support they need. Participation in SG/PRC community events is a key component of this effort. These events connect individuals and families to various services, support groups, social and recreational activities, SG/PRC staff, and other families served by SG/PRC. An example of this engagement is the Enhanced Services Workshop hosted by the ESC team on October 18th. This workshop is one of four designed to increase awareness of services and resources available at SG/PRC and within the community.

During this workshop, families had the opportunity to enjoy a light breakfast while getting to know the SG/PRC Service Access and Equity team. They also became more aware of how to navigate the Regional Center and access Regional Center-funded services, which can be a critical

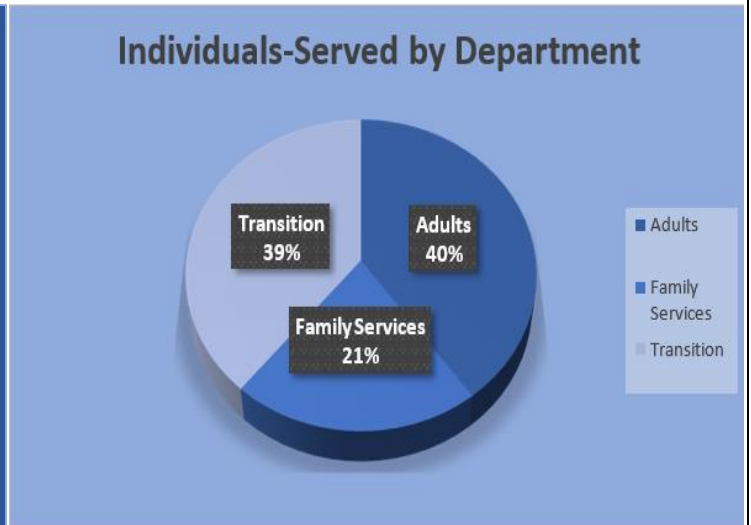
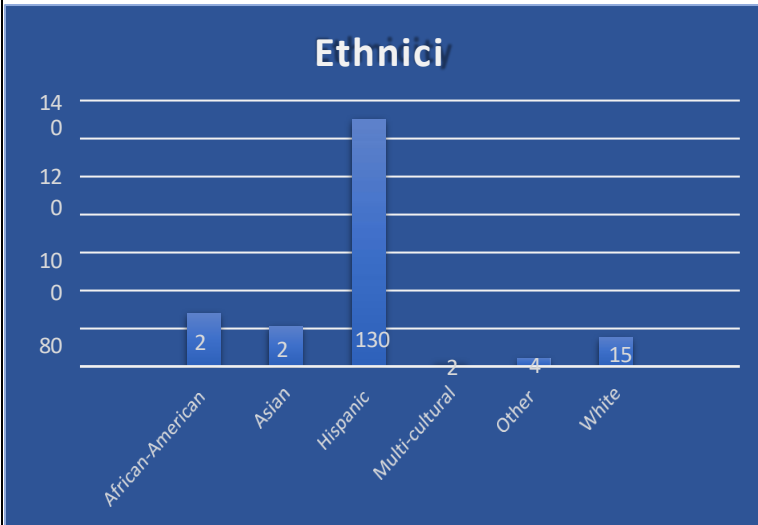
aspect of providing comprehensive support to individuals and families with developmental disabilities. These efforts help ensure that all individuals have the information and resources they need to access the services and support they require more effectively.

The ESC team is taking proactive steps to ensure families' participation in the upcoming Enhanced Service Workshops. They plan to use a combination of mailing, emails, and text reminders to engage with the participants. This communication strategy demonstrates a commitment to inclusive and accessible outreach, ensuring that families from diverse backgrounds are well-informed and can actively participate in these valuable workshops and events.

1. **Mailing, Emailing, and Hand Delivering Flyers:** The team will mail, and hand deliver a flyer containing information about the upcoming workshops to all 200 participants. This allows for physical reminders and reference material for the events.
2. **Text Reminders:** Amos Byoun, the Community Outreach Specialist, will send out text reminders to notify participants about the workshops. Text messages can serve as a quick and convenient way to keep families informed.
3. **Multilingual Support:** To ensure effective communication, the team has made flyers and texts available in multiple preferred languages. LACC Specialists, Luz Rodriguez and Tiffany Loong have translated the materials into Spanish, Mandarin, and Vietnamese, accommodating a diverse group of participants.

**Upcoming Enhanced Service Workshops:**

- January 17, 2024: "Accessing Generic Resources"
- March 20, 2024 "Educational Rights, College Supports, and Employment Supports"
- May 23, 2024: "Empowerment Conference: Enhanced Service"



**Self-Determination Program Team**

## Contact Information

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**Specialized Services Unit II**

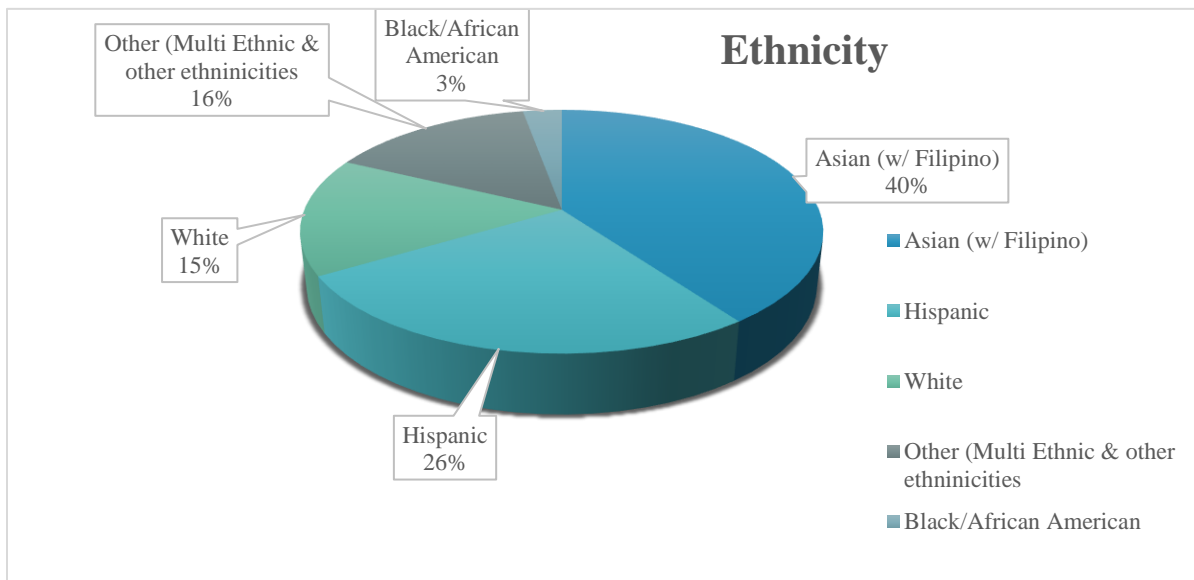
Name	Title	Phone	Email
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**Self-Determination Program:**

As of November 30, 2023, SG/PRC successfully enrolled 144 participants into the Self-Determination Program (SDP). Since January 1, 2023, the Self-Determination Program increased from having 93 enrolled participants to 144 participants to date. SDP is an alternative funding model to traditional services and became accessible to all regional center clients on July 1, 2021. SG/PRC SDP Team develops and promotes training opportunities to further enhance the implementation of SDP for all individuals served by SG/PRC. Additionally, the SDP Team aims to bridge any disparities for underserved communities. Training and support groups are offered in English, Spanish, Chinese, American Sign Language (ASL), and other languages, as needed. Below you will see data on enrolled cases in SDP as of 11/30/2023. The charts below depict data collected by diagnosis, language, and ethnicity.

Diagnosis	Total	Percentage
Autism	90	62%
Intellectual Disability	37	26%
Cerebral Palsy	10	7%
Epilepsy	6	4%
Other	1	1%
<b>Grand Total</b>	<b>144</b>	<b>100%</b>

SDP Enrollees	Total	Percentage
1st year	53	35%
2nd year	58	41%
3rd year	20	14%
4th year	13	9%
<b>Grand Total</b>	<b>144</b>	<b>100%</b>



Below you will see the Table: SG/PRC Fact Sheet of individuals served by diagnosis and ethnicity as of 12/01/2023.

SG/PRC Fact Sheet			
<u>Clients by Diagnosis</u>			
	(Duplicate Count)	<u># of Clients</u>	<u>%</u>
Autism		5,973	45%
Cerebral Palsy		1,379	10%
Epilepsy		1,840	14%
Intellectual Disabilities		7,977	61%
Other Dev. Disabilities		1,154	9%
<u>Clients by Ethnicity</u>			
Asian w/Filipino		2,152	13%
African American		794	5%
Multi-Cultural		1,458	9%
Native American		22	0%
Other & Unknown		567	3%
Polynesian/Pacific Islands		22	0%
Hispanic		9,434	57%
White		2,219	13%

Below you will see the Table: SG/PRC individuals served in SDP by department as of 11/30/2023.

Department	Total	Percentage
Preschool (3 to 6yrs old)	1	1%
Family (6 - 14yrs old)	51	35%
Transition (14 to 25 years old)	37	26%
Adult (25yrs +)	55	38%
<b>Grand Total</b>	<b>144</b>	<b>100%</b>

### **DDS Meetings and Trainings**

SG/PRC SDP-Team attends bi-monthly meetings with DDS for further guidance on DDS directives and to discuss progress in the SDP service delivery model. Meeting with SG/PRC SDP Team, DDS, Frank D. Lanterman, and Inland Regional Center held October 10, 2023. Various topics were reviewed, focused on the progress of General Self-Directed Support vendorization (Service Code - 099) and SANDIS FMS billing updates. SG/PRC successfully vendorized six (6) Independent Facilitators for Self-Directed funding under service code (099). More Independent Facilitators are expected to be vendorized through their respective regional centers and thereafter, courtesy vendorization through SG/PRC. The SDP Team is actively seeking additional applications. Per the DDS directive of June 30, 2023, funding for pre-enrollment services will require a 099 vendorization status. This will be the only option available effective January 1, 2024.

DSP Stipend: Direct Support Professional (DSP) Training Stipend. Beginning September 2023, DSPs may receive up to two \$625 (before taxes) stipends when they complete online training courses approved by the Department of Developmental Services (DDS). The Training Stipend Program ends June 30, 2024, and all courses must be completed by that date. DSPs, including some frontline supervisors and clinical staff, who meet the following criteria are eligible for the training stipend:

- Work as a paid DSP an average of 10 hours or more per week.
- Perform direct support tasks like skills development, guidance, and personal assistance to regional center consumers as a regular part of their job duties.
- Spend at least 50% of work hours doing direct support tasks; and
- Are employed by a regional center vendor or by a participant in SDP.

Providers may access through the ARCA Learn website. Additional information: [DSP Training Stipend Program](#)

The next SDP meeting with DDS is scheduled for December 12, 2023.

The SDP Team participates in quarterly SDP Statewide Meetings with ARCA and SDP Leadership Team representatives from all 21 regional centers. This meeting was held on November 8, 2023, to review the further implementation of DDS directives and other topics such as Electronic Visit Verification (EVV), collaborations with the Local Volunteer Advisory Committee, and spending plans.

### **Additional Training by the SDP Team**

The role of the SDP team is to provide ongoing training and support to SG/PRC staff in navigating through the SDP process.

Training is delivered via 1:1 with budget and spending plan meetings, revising spending plans, training Independent Facilitators on the SG/PRC system, attending meetings to support families in understanding the role of the Independent Facilitator and/or FMS, and attending meetings to support with SDP-IPP.

The team receives daily calls from SG/PRC staff and daily emails via the SDP Workgroup email system requesting support with the SDP process. These calls vary from assisting SC with access to SDP material, training on the SDP process, and/or general information in understanding the SDP process, how to explain the SDP process to the individuals served; and accessing SDP material.

Specialized Services (SPS) Managers host monthly Manager Collaboration Meetings with SG/PRC Managers to review DDS directives and SDP trends. SPS Managers present SDP updates and promote training opportunities, support groups, and training tools at the monthly Vendor Meetings, Community Meetings, and the Board Advisory Committee for Individuals Served and Their Families. Including attendance for the DDS bi-monthly meetings with the DDS SDP Manager and staff.

Additionally, SPS Managers host monthly SG/PRC SDP Meet & Greet meetings. This meeting is open to the public and is for all participants in the Self-Determination Program or those interested in enrolling in the program. This meeting allows all participants/families, Independent Facilitators (IF), and Financial Management Service (FMS) Providers the opportunity to meet other SDP participants and learn about new DDS directives and upcoming trainings and projects.

In 2023, the SDP team held eleven (11) SDP Meet & Greet meetings with a total of two hundred and five (205) attendees. Through all these meetings and trainings as discussed above, we have collected data about families that are interested in learning more about SDP and potentially enrolling in SDP Caseload. Currently, 77 individuals and families are interested with a diagnosis of Autism, Intellectual Disability, Cerebral Palsy, and Epilepsy and other Hispanic, White, Asian, Black/African American, and other ethnicities.

**Self-Determination Implementation Funds**

2021-2022 Self-Determination Program Implementation Funds- Special Projects <b>\$77,520.00</b>					
<b>Project Name</b>	<b>Provider</b>	<b>Contact Person</b>	<b>Brief Description</b>	<b>Contract Dates</b>	<b>Contract Cost</b>
The Waiting Room	Education Spectrum	Cathy Gott & Julie LaRose	SDP Support Group	7/25/2022 to 3/15/2024	\$20,832.00
SDP Training Series: FMS	Aveanna	Olivia Gonzalez	How to be an SDP employer	9/1/2022 to 8/31/2024	\$17,145.00
Technology for SDP	Parents' Place	Elena Sanchez	Technology assistance to SDP families	7/1/2023 to 6/30/2024	\$39,543.00
				<b>TOTAL</b>	<b>\$77,520.00</b>

## **Training and Support Groups**

The SDP team continues to develop training opportunities for our community to enhance the implementation of the Self-Determination Program.

### **The Waiting Room**

SDP Team partnered with Education Spectrum in developing “The Waiting Room” support group. “The Waiting Room” provides a safe place to share, listen, and learn for SDP participants, families, parents/caregivers, and those interested in SDP. These meetings are held on the 3<sup>rd</sup> Thursday of each month. Education Spectrum concluded its parent support group in September 2023.

In 2023, The Waiting Room SDP Support Group held nine (9) meetings with an average of eighteen (18) attendees per month.

Meetings are scheduled to resume in January 2024 per agreement by the Local Volunteer Advisory Committee (LVAC) and SG/PRC.

Members of the group shared their favorite resources:

[The Waiting Room shared the SDP resource list](#)

### **The SDP Training Series: The Financial Management Service (FMS)**

SDP Training Series: The Financial Management Service (FMS) training series concluded in October 2023. SG/PRC partnered with Aveanna to bring our community a training series to empower participants and those interested in SDP to understand the role of the SDP Financial Management Service (FMS) agency and the participant’s role as the SDP Employer. Popular sections of the training included presentations related to the overview of FMS models, tips for selecting an FMS, and the development of the spending plan. The training included a 1-hour clinic for additional support to answer questions and/or to receive further clarification.

The Training Series: FMS was offered in English, Spanish, Chinese/Mandarin, and other languages such as American Sign Language (ASL). Aveanna successfully trained over 170 community members.

### **Technology for SDP**

In collaboration with Parents’ Place, the project “Technology for SDP” officially started on July 1, 2023. Parents’ Place began accepting referrals on August 1, 2023. A flyer in English, Spanish, Mandarin, and Vietnamese is available to the community. As of November 30, 2023, nine (9) families have been successfully referred to Parent’s Place for this 1:1 technological training. Individuals served and their families may request a referral through their service coordinator.



**2022-2023 Self-Determination Program Implementation Funds  
Special Projects - \$93,152.28**

<b>Project Name</b>	<b>Provider</b>	<b>Contact Person</b>	<b>Brief Description</b>	<b>Contract Dates</b>	<b>Contract Cost</b>	<b>Balance</b>
						<b>\$93,152.28</b>
SDP Training and Coaching Services	Healed Women Heal	Tracy Evanson	Supplemental training for SDP orientation	8/1/2023 to 3/15/2025	\$30,960.00	\$62,192.28
SG/PRC SDP Video Voice Overs	Education Spectrum	Cathy Gott	SDP training video voiceovers	11/01/2023 to 3/15/2025	\$30,800.00	\$31,392.28
The Waiting Room	Education Spectrum	Cathy Gott	SDP Support Group	12/04/2023 to 3/15/2025	<del>\$30,800.00</del>	<del>\$31,392.28</del>
					Balance	\$10,560.28

**SDP Training and Coaching Services**

Training will be provided by Healed Women Heal. This training is a supplement to SDP orientation. Many of our families require additional training after attending the SDP orientation. The training will focus on bridging the gap in understanding the SDP enrollment process. Many families complete the orientation and find themselves having more questions about the SDP process. The participants will increase their understanding of SDP which will further empower them to manage their relationships with their Independent Facilitators, the Regional Center, and the financial management services. This training is a 4-week series scheduled to commence on January 22, 2024.

**SG/PRC SDP Video Voice Overs**

The SDP Team continues to collaborate with Cathy Gott of Education Spectrum to begin SDP Training video voiceover translations. Cathy introduced the SDP Team to the video editor. She is in the process of securing certified translators. Translations will be available in Spanish, Chinese, Korean, Vietnamese, and ASL. The first video (Spanish) is scheduled to be ready in January 2024.

**Yvette Espinoza and Marlene Alvarez, Participant Choice Specialists (PCS)**

The focus of the PCS is to provide outreach and training for staff and community members. They support SG/PRC staff and individuals served to understand and access Participant-Directed Services and the Self-Determination Program. The Participant Choice Specialists are the central point of contact for staff and the community for support, training, and advocacy for individuals accessing these two programs. They collaborate with multiple

departments within the agency including Client Services, Community Services, and Accounting. They also engage with the Department of Developmental Services (DDS) by providing monthly information and attending bi-monthly meetings. As needed, they engage in Person-Centered planning meetings with individuals, families, and independent facilitators. They also participate in the development, review, and certification of individual budgets, review spending plans, and Individual Program Plans.

**Case-management Support:** The Participant Choice Specialists host a weekly 1:1 coaching session with staff known as the SDP Clinic, where service coordinators sign up and can ask case-specific questions. The SDP Clinic is held every Tuesday in the afternoons, except the 2nd Tuesday of the month. In November, a total of 5 service coordinators attended to receive support. For 2023 there were approximately 50 services coordinators who used this format for support. The support may vary from developing an SDP Budget, reviewing SDP spending plans, writing SDP IPP, and securing SDP authorizations.

They also host staff group training through the Self-Determination Program (SDP) and Participant Directed Services (PDS) Learning Loft held on the 3rd Thursday of the month to learn about the programs and ask general questions. The PCSs have conducted ten (10) SDP/PDS Learning Loft trainings on 2/16/2023, 6/15/2023, 7/20/2023, 8/17/2023, and 9/21/2023. A total of 317 case management staff attended.

The Self-Determination team also meets every week or as necessary to disseminate information from DDS and discuss ways to streamline the process for all parties. Additionally, managers may invite Participant Choice Specialists to attend their unit meetings for additional training.

PCS, Yvette, and Marlene continue to support SG/PRC staff to transition families into SDP. They also continue to provide support to SDP Service Coordinators who need support for those enrolled in the program. They attended 26 meetings in November 2023 to provide support and guidance to case management. Their support extends to answering questions about the difference between Participant-Directed services and Self-Determination, the process of the program, the development of budgets (unmet needs), accessing generic resources if necessary, and reviewing SDP spending plans with SDP definitions. For 2023, PCSs attended approximately 300 meetings to support families interested and enrolled to have a successful transition to the program and to ensure families understand their role once in the program.

**Community Support:** Participant Choice Specialists participate in quarterly Statewide meetings related to the Self-Determination Program. They meet with the rest of the Regional Centers alongside the Association of Regional Center Agencies (ARCA). They also attend and participate in monthly Self-Determination Community meetings such as the SDP Meet and Greet and Local Volunteer Advisory Committee held every 2nd Tuesday of the month. Lastly, they meet with DDS bi-monthly for updates and to share current trends within the Self-Determination Program.

**Additional SG/PRC training/presentations:**

Yvette Espinoza, Participant Choice Specialist, and Jessica Wilson, Deaf and Hard of Hearing Specialist received certification as SG/PRC's Person-Centered Planning (PCP) Coaches as of June 30, 2023. This meets a performance measure outlined by DDS. The outcome is for all case management staff including managers to be trained in person-centered planning skills. They continue to meet monthly with Helen Sanderson Associates for support in disseminating training

to staff. Staff training will consist of video recordings uploaded to eLearning Modules and in-person workshops for practice.

Marlene Alvarez (PCS) conducted in-person training on Participant-Directed Services in an Adult Services unit. PCS answered questions on the differences between the programs and shared case scenarios for each option. PCSs continue to provide support to all case management with PCT, PDS, and SDP.

In November 2023, our agency held an in-person training for Purchase of Service (POS) Updates. Our Participant Choice Specialist (PCS), Yvette Espinoza, and Enhanced Service Coordinator, Gabriella Leon presented Participant Directed Services (PDS) to all of case management. They provided an overview of what services were offered with PDS. Approximately 300 Service Coordinators were in attendance.

In summary, during 2023 our PCSs provided support, training, and guidance to over 1,200 community members and staff through their 1:1 support during their SDP Clinic, scheduling outside appointments, group training through the SDP Learning Loft, presenting at monthly SG/PRC's SDP Meet & Greets and POS update training and outreach opportunities.

#### **Community Outreach Events:**

- November 8, 2023- Coffee with Director
- November 21, 2023 – Turkey Giveaway

During the Turkey Giveaway, PCS Yvette and SDP Service Coordinator, Brianne Espineli shared flyers on “What is SDP?” and had a QR code available for families to scan and direct them to SG/PRC's website for the SDP orientation. There were over forty (40) families in attendance.

#### **Upcoming Events:**

- January 17, 2024- Enhanced Service Coordination Workshop at SG/PRC

#### **The Financial Management Service (FMS) Providers**

Individuals served/families may choose the FMS provider of their choice. The SDP team provides a list of providers upon request. Individuals served/families may also visit the DDS website to obtain a list of FMS providers. At SG/PRC, GT Independence has the highest amounts of individuals enrolled in SDP, followed by Ritz. The highest percentage of SDP participants are in the Adult Services Department (25 years +), followed by those in the Family Services Department (5-15 years). The Financial Management Services (FMS) providers report a significant waiting period to enroll SDP participants. FMS providers may have waiting lists that vary between three to six months. The SDP team encourages individuals served/families to contact and interview FMS providers in the early stages of the SDP process.

For additional information on the FMS models, please click below:

[https://www.dds.ca.gov/wp-content/uploads/2019/05/FMS\\_Directive\\_20181221.pdf](https://www.dds.ca.gov/wp-content/uploads/2019/05/FMS_Directive_20181221.pdf)

For the FMS model comparison chart:

[https://www.dds.ca.gov/wp-content/uploads/2021/04/FMSModelsComparisonChart\\_04272021.pdf](https://www.dds.ca.gov/wp-content/uploads/2021/04/FMSModelsComparisonChart_04272021.pdf)

For the DDS list of FMS providers:

<https://www.dds.ca.gov/initiatives/sdp/financial-management-service-contact-list/>

**FMS Providers Vendored with SGPRC**

Name	FMS Models	Language	Phone	Email
<b>Acumen</b>	Bill payer & Sole-Employer	English, Spanish	(424) 210-8810	<a href="mailto:yvettet@acument2.net">yvettet@acument2.net</a>

**Referral Process:**

- ❖ Accepting Referrals.
- ❖ Participant/family must verbally contact Acumen minimum 30 to 60 days prior to start SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.

<b>Aveanna, formerly known as Premier</b>	Bill payer & Sole-Employer	English, Spanish, Vietnamese, Cantonese, Mandarin & Trieu Chau	(310) 215-1730	<a href="mailto:FMSInfo@aveanna.com">FMSInfo@aveanna.com</a>
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**Referral Process:**

- ❖ Accepting referrals starting January 2024.
- ❖ Participant/family must verbally contact Acumen minimum 30 to 60 days prior to start SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.

<b>Cambrian</b>	Bill payer, Sole-Employer & Co-Employer	English, Spanish, Vietnamese, Tagalog, Farsi	(877) 390-4300	<a href="mailto:Paulq@cfms1.com">Paulq@cfms1.com</a> <a href="mailto:davide@cfms1.com">davide@cfms1.com</a>
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**Referral Process:**

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact Acumen minimum 30 to 60 days prior to start SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.

<b>Community Interface Services (CIS)</b>	Bill Payer	English & Spanish	(760) 729-3866	<a href="mailto:CSheppard@communityinterfaceservices.org">CSheppard@communityinterfaceservices.org</a>
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**Referral Process:**

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact Acumen minimum 30 to 60 days prior to start SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.

<b>Essential Pay</b>	Bill Payer	English & Spanish	(833) 268-8530	<a href="mailto:contact@essentialpay.com">contact@essentialpay.com</a>
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**Referral Process:**

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact Acumen minimum 30 to 60 days prior to start SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.

<b>Fact Family</b>	Bill payer, Sole-Employer & Co-Employer	English	(310) 475-9620 ext. 298	<a href="mailto:FMS@factfamily.org">FMS@factfamily.org</a>
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**Referral Process:**

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact Acumen minimum 30 to 60 days prior to start SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.

<b>FMS Pay LLC</b>	Bill Payer	English & Spanish	(858) 281-5910	<a href="mailto:connect@fmsspay.com">connect@fmsspay.com</a>
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**Referral Process:**

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact Acumen minimum 30 to 60 days prior to start SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.

<b>GT Independence</b>	Bill payer, Sole-Employer & Co-Employer	All languages	(877 )659-4500 ext.356	<a href="mailto:tjones@gtindependence.com">tjones@gtindependence.com</a>
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**Referral Process:**

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact Acumen minimum 30 to 60 days prior to start SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.

<b>Home of Guiding Hands</b>	Bill Payer	English	(619) 938-2853	<a href="mailto:fms@guidinghands.org">fms@guidinghands.org</a>
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**Referral Process:**

- ❖ Servicing San Diego RC only

<b>Mains'l</b>	Bill payer, Sole-Employer & Co-Employer	English & Spanish	(866) 767-4296	JMBergquist@mainsl.com
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**Referral Process:**

- ❖ Accepting referrals for February 2024
- ❖ Must complete Mains'ls Meet & Greet orientation scheduled for December 2023 to start process for enrollment beginning 2024.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.

<b>Ritz Vocational</b>	Bill Payer & Co-Employer	English, Spanish & Mandarin	(833) 748-9888	info@ritzfms.com
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**Referral Process:**

- ❖ Accepting referrals for March 2024 with budgets under \$120,000.
- ❖ Participant/family must verbally contact Acumen minimum 30 to 60 days prior to start SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.



## **Regional Center Recommendations and Plan to Promote Equity**

Continue to collaborate and support the efforts of the Community Based Organizations known as “CBO” that were funded for an equity project from DDS. SG/PRC will continue to invite these partners to be active in promoting their projects at SG/PRC weekly Community Meeting.

Current Equity Partners and their projects are:

- **Access Nonprofit Center- Parenting Black Children** - Village Wrap Around Parent and Caregiver Support model to empower and educate African American families.
- **Children's Hospital Los Angeles Parent Navigator Project**-Parent Navigators in Pediatric Clinics to Support Service Access-Pediatric navigator project to work 1:1 with families and facilitate new referrals to RC.
- **Chinese Parents Association for The Disabled**-Bilingual/Bicultural Chinese Family & Self-advocate Virtual Training Project to increase technology knowledge and access for consumers and families who speak Spanish, Vietnamese, Tagalog, Mandarin, Cantonese, and Mixteco.
- **Familias First**- Creating Leadership Among Parents (CLAP)-Parent education and training for Latino families focused on multiple RC services.
- **Korean American Special Education Center**-Developmental Screening and Parent-Empowerment, Early Intervention advocacy and empowerment support for Korean parents.
- **USC UCEDD at CHLA** - Peer Education Project-Promoting and Increasing Vietnamese Parents and Children with I/DD to Access Purchase of Service and be Independent-Family support project for Vietnamese families to increase system knowledge, access to services and independence.
- **VPDCA** – Promoting and increasing Vietnamese Parents and Children with I/DD to Access Purchase of Service and Be Independent.



San Gabriel / Pomona  
Regional Center

**2023 CALENDAR**

# CRITICAL ISSUES FORUM

Addressing important, new, or current issues that may affect the delivery and accessibility of service to individuals, parents, caregivers, vendors, and community that supports those served by San Gabriel/Pomona Regional Center

Date	Topic	Presenter
January 12, 2023	Support for Clients in the Legal System	Patricia Rambo, Forensic Specialist
February 23, 2023	The Lanterman Fair Hearing Process and Changes to the process	Daniel Ibarra, Fair Hearing Specialist
March 2, 2023	Annual POS Expenditure Data	SGPRC Equity Team
April 13, 2023	Utilization of Evidence-Based Practices	Joshua Trevino, BCBA
May 18, 2023	Service Access and Equity Specialists Roles	Service Access and Equity Department
June 8, 2023	Special Education 101	Nora Perez-Givens, Education Specialist
July 13, 2023	Housing Options and Resources	Lisa Cipres, Housing Specialist
August 17, 2023	Deaf and Hard of Hearing Culture Awareness and Resources	Jessica Wilson, Deaf and Hard of Hearing Specialist
Sept. 20, 2023	First Responders Panel	Los Angeles County Fire Department at SG/PRC
Sept. 27, 2023	CY2023 Performance Contract	Salvador Gonzalez, Director of Service Access & Equity

**VIA ZOOM**

- [Click Here](#) for Zoom
- Meeting ID: 836 6212 8172

**Service Access and Equity**

- For more information, please contact: [Josie Martinez](#) (909) 710-8816

**LACC**

Through the Language Access and Cultural Competency, all presentations will be simultaneously interpreted in our five threshold languages: English with ASL, Spanish, Chinese, Korean, and Vietnamese







San Gabriel / Pomona  
Regional Center

## 2023 ANNUAL PURCHASE OF SERVICE (POS) EXPENDITURE DATA COMMUNITY MEETINGS

As of June 27, 2012, the Lanterman Developmental Disabilities Services Act (“The Lanterman Act”) was amended, as required by section 4519.5 of the Welfare and Institutions Code (WIC). This amendment required the Department of Developmental Services (DDS) and Regional Centers to annually collaborate to compile data relating to purchase of service (POS) authorization, utilization, and expenditure by each regional center with respect to consumer age, race or ethnicity, primary language, and disability. We will be conducting a series of our annual (POS) expenditure data presentations. Please see the Calendar in [www.sgprc.org](http://www.sgprc.org) for presentations Zoom links and more details. We hope to see you at one of our presentations.

If you need assistance, contact the Salvador Gonzalez, Director of Compliance and Outreach at (909) 710-8814; [sgonzalez@sgprc.org](mailto:sgonzalez@sgprc.org)

Date	Language/Time	Meeting & Location
3/2/2023 Thursday	English with ASL 11:00 am to 12:00 pm	Critical Issues Forum/Public Meeting <i>(ASL interpretation will be provided)</i> Zoom Link: <a href="https://sgprc-org.zoom.us/j/88141527143">https://sgprc-org.zoom.us/j/88141527143</a>
3/9/2023 Thursday	English 9:30 am to 10:30 am	LICA Meeting for Early Start providers and SG/PRC staff Zoom ID: 847 1470 0759 Passcode: 546580 Zoom Link <a href="#">Click Here</a>
3/13/2023 Monday	English 11:00 am to 12:00 pm	African American/Black Community Information Forum Zoom Link: <a href="https://sgprc-org.zoom.us/j/88141527143">https://sgprc-org.zoom.us/j/88141527143</a>
3/15/2023 Wednesday	Spanish (only) 2:30 to 3:30 pm	Spanish Language Information Forum Zoom Link: <a href="https://sgprc-org.zoom.us/j/88141527143">https://sgprc-org.zoom.us/j/88141527143</a>
3/18/2023 Saturday	Chinese (Mandarin) 1:00 pm to 2:30 pm	Zoom meeting for All SG/PRC Chinese Families. Zoom Link: <a href="https://sgprc-org.zoom.us/j/88141527143">https://sgprc-org.zoom.us/j/88141527143</a>
3/20/2023 Monday	Korean (only) 4:45 pm to 5:45 pm In-Person & Zoom Live	This meeting will be held at <b>Circle Of Friends</b> in West Covina with Zoom live for SG/PRC Korean families. Location: 2701 S Woodgate Dr, West Covina, CA 91792 Zoom Link: <a href="https://sgprc-org.zoom.us/j/88141527143">https://sgprc-org.zoom.us/j/88141527143</a>
3/22/2023 Wednesday	English Starts at 7:15 pm	SG/PRC Board of Directors Meeting Zoom ID: 234 566 141 Password: 916227 <a href="#">Click here for Zoom Link</a>
3/25/2023 Saturday	Vietnamese (only) 10:00 am to 11:30 am In-Person & Zoom Live	This meeting will be held at <b>Parents' Place</b> with Zoom live for SG/PRC Vietnamese families. Location: 1500 Hyacinth Suite B, West Covina, CA 91791 Zoom Link: <a href="https://sgprc-org.zoom.us/j/88141527143">https://sgprc-org.zoom.us/j/88141527143</a>

“Service, Support, and Advocacy for Individuals with Developmental Disabilities and their Families”  
75 Rancho Camino Drive, Pomona, CA 91766 (909) 620-7722



**San Gabriel / Pomona  
Regional Center**

## 2023 Staff Training Calendar

Service Access and Equity Department has scheduled the following training for the benefit of all our employees to keep them updated on various topics.

Presentations will be held from 11:00am-12:00pm

DATE	TOPIC & PRESENTER
1/26/23	How to Prepare a NOPA & Fair Hearing Forms Daniel Ibarra, Fair Hearing Specialist
2/09/23	How to Access ABA & Mental Health Services Marssia Chutan, LA Care Liaison
3/23/23	Meet your Service Access and Equity Specialists Service Access and Equity Department
4/06/23	Utilization of Evidence-Based Practices Joshua Trevino, Board Certified Behavior Analyst
4/20/23	IEP Basics & Your Role at School Nora Perez-Givens, Education Specialist
5/11/23	The Lanterman Hearing Process/Changes to the Process Daniel Ibarra, Fair Hearing Specialist
6/15/23	How to Utilize Family Education/Training Modules Amos Byun, Community Outreach Specialist
8/10/23	Enrichment of ABA Programing: Incorporating Siblings Joshua Trevino, Board Certified Behavior Analyst
8/24/23	How to Access ABA & Mental Health Services Tina Hendizadeh, LMFT - HealthNet Community Liaison
09/2023 TBD	Disabled Students Programs and Services (DSPS) Citrus College Emmy Madrid, DSPS Specialist

For more information, please contact: [Amos Byun](#) (909) 710-8815 or [Josie Martinez](#) (909) 710-8817

[Click here to Join Zoom Meeting](#)  
Zoom Meeting ID: 864 0271 9405



San Gabriel / Pomona  
Regional Center

## 2023 EDUCATION SYSTEM TRAININGS - STAFF ONLY

Provided by Nora Perez-Givens, Education Specialist

Join us the 3rd and 4th Friday of the month for these one-hour trainings to learn more about helping families through the education system.

**11:00am-12:00pm via Zoom**

MONTH	TRAINING TOPIC
January 20, 24	Special Education - The Basics
February 17, 24	Special Education Timelines
March 17, 24	Special Education - Terms to Know/Generic Resources
April 21, 28	504 Plan vs. IEP - Which is Best Based on Student Need
May 19, 26	Development of a Supportive IEP
June 16, 23	Parents Rights - Special Education
July 21, 28	School Discipline - Rights of Students with Disabilities
August 18, 25	Options for resolving Disagreements regarding Special Education
September 15, 22	Limited Conservatorship and the Role of Regional Center completing the Conservatorship Letter
October 20, 27	Addressing Behavioral and Mental Health Needs via IEP
November 3, 10	Assistive Technology and IEP's

**Zoom ID: 831 2220 5759 or [Click here for Zoom Link](#)**

For more information, please contact Nora Perez-Givens ext. 8820 or Marilyn Carmona ext. 8818



San Gabriel / Pomona  
Regional Center

## 2023 VIRTUAL TRAINING ABOUT EDUCATIONAL MATTERS FOR PARENTS

Provided by Nora Perez-Givens, Education Specialist

These trainings will provide parents, caregivers, with the fundamental knowledge about Individuals with Disabilities Education Act (IDEA), Section 504 Rehabilitation Act and advocacy skills to assist parents when advocating for their child's educational needs.

### Thursday Evenings from 4:30pm-6:00pm via Zoom

DATE	TRAINING TOPIC
March 23	New to IEPs (Special Education - Basics to Know)
April 27	IEPs vs. 504 Plans - Which one best supports my child at school?
May 25	Parents Rights - Special Education
June 22	IEPs - Related Services
July 27	Bullying at School - What can be done?
August 24	Options for Resolving Disagreements Regarding Special Education
September 28	Understanding IEP Meetings
October 26	Effective Communication in the IEP Process
November 2	IEPs Transition Planning for life after High School

**Spanish, Mandarin, Korean, and Vietnamese interpretation will be provided.**

For other languages, please request 7 days prior to training date to arrange this service. For American Sign Language (ASL), or other languages, please contact [Luz Rodriguez-Uribe](mailto:Luz.Rodriguez-Uribe@sgprc.org) at (909) 710-8828

**Zoom ID: 864 3665 3824 or [Click here for Zoom Link](#)**



San Gabriel / Pomona  
Regional Center



LOS ANGELES COUNTY  
**DEPARTMENT OF  
MENTAL HEALTH**  
hope. recovery. wellbeing.

## **DEPARTMENT OF MENTAL HEALTH** **WORKSHOPS**

San Gabriel/Pomona Regional Center invites you to join our 6-Week Workshop series presented by and in collaboration with the Department of Mental Health. This is a free workshop and great opportunity in learning how to support others.

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**Workshops from 4:00PM -5:00PM**

**[Click Here for Zoom Link](#)**

**ZOOM ID: 883 2183 7035**

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TUESDAY  
April 4

**MENTAL HEALTH AND STIGMA:  
CHANGING THE STORY**

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TUESDAY  
April 11

**FAMILY VIOLENCE PREVENTION AND  
RESILIENCE**

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TUESDAY  
April 18

**CHILD ABUSE PREVENTION AND  
RESILIENCE**

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TUESDAY  
April 25

**POSITIVE PARENTING:  
UNDERSTANDING LEARNING DISABILITIES,  
AUTISM, AND ADHD**

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TUESDAY  
May 2

**POSITIVE PARENTING: UNDERSTANDING  
ANXIETY & DEPRESSION**

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TUESDAY  
May 9

**GRIEF, LOSS  
AND RESILIENCE**

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**Information will be presented in the following languages: Spanish, Korean, Mandarin, and English. Interpretation in American Sign Language & Vietnamese.**

For more information, please contact Josie Martinez at (909) 710-8817 or Amos Byun at (909) 710-8815.

**"Service, Support, and Advocacy for Individuals with Developmental Disabilities and their Families"**



San Gabriel / Pomona  
Regional Center



LOS ANGELES COUNTY  
**DEPARTMENT OF  
MENTAL HEALTH**  
hope. recovery. wellbeing.

**SG/PRC IN COLLABORATION WITH THE LOS ANGELES COUNTY DEPARTMENT OF MENTAL HEALTH IS OFFERING A FREE 4-WEEK WORKSHOP SERIES ON VARIOUS MENTAL HEALTH TOPICS.**

Date	Topic	Description
10/4	Emotional Wellbeing and Stress	Learn about the relationship between stress and health.
10/11	Bullying Prevention - Kindness, Acceptance, Inclusion	Understanding why children bully, the impact of bullying on mental health, and more.
10/18	Grief, Loss, and Resilience	Learn about the five stages of grief and loss, the Impact in children and adolescents, and more.
10/25	Mental Health and Stigma: Changing the Story	What are the narratives that maintain stigma on Mental Health, advice to eliminate stigma.

This workshop series aims to reduce stigma associated with mental illness and increasing awareness about mental health issues, removing barriers, and improving timely access to culturally and linguistically appropriate resources.

**JOIN VIA ZOOM**  
**[CLICK HERE FOR LINK](#)**

**MEETING ID: 880 4381 9307**  
**DIAL IN: 16699006833**

**11:00 AM- 12:00PM**

INFORMATION WILL BE PRESENTED IN THE FOLLOWING LANGUAGES: SPANISH, KOREAN, MANDARIN, AND ENGLISH.  
INTERPRETATION IN AMERICAN SIGN LANGUAGE & VIETNAMESE.

FOR MORE INFORMATION CONTACT AMOS BYUN (909) 710-8815 OR JOSIE MARTINEZ (909) 710-8817



SERVICE, SUPPORT AND ADVOCACY FOR INDIVIDUALS WITH DEVELOPMENTAL DISABILITIES AND THEIR FAMILIES.



San Gabriel / Pomona  
Regional Center

# COFFEE with the Director

## 2023 Listening Sessions

We welcome the community to join San Gabriel/Pomona Regional Center's Service Access and Equity Department for coffee. This is a great opportunity to engage with SG/PRC leadership, gain knowledge and ask questions. We value your feedback, comments, and participation.

Sessions will be held In-Person at San Gabriel/Pomona Regional Center  
75 Rancho Camino Dr. Pomona, CA 91766

### MAY 10 & AUGUST 2

**11:00 AM - 12:00 PM**

English & Deaf and Hard Hearing Community  
with American Sign Language Interpretation

**1:00 PM - 2:00 PM**

Black/African American Community

**2:30 PM - 3:30 PM**

Hispanic & other Spanish Speaking Communities

### MAY 11 & AUGUST 3

**11:00 AM - 12:00 PM**

Chinese Community

**1:00 PM - 2:00 PM**

Korean Community

**2:30 PM - 3:30 PM**

Vietnamese Community

Special Session with:

**JESSE WELLER, PSY.D. NOVEMBER 8**  
**EXECUTIVE DIRECTOR —10AM-12PM—**

**ALL LANGUAGES AND CULTURES WELCOME**

For more information, please contact Luz Rodriguez-Urbe (909) 710-8828 or Tiffany Loong (909) 710-8827.  
"Service, Support, and Advocacy for Individuals with Developmental Disabilities and their Families"



2023

# Coffee with the Director

We welcome the community to join San Gabriel/Pomona Regional Center's Service Access and Equity Department for coffee. This is a great opportunity to engage with SG/PRC leadership, gain knowledge, and ask questions.

We value your feedback, comments, and participation.

*Light breakfast will be provided and coffee, courtesy of Café Seesaw.*

*[Click here](#) or Scan QR code to register.*

**Special Session with:**

**Jesse Weller, Psy. D.**

Executive Director

**NOVEMBER 8, 2023**

**10AM-12PM**

All Cultures and Languages Welcome

Event will be held In-Person at San Gabriel/Pomona Regional Center

 **75 Rancho Camino Drive, Pomona, CA 91766**

**Interpretation will be available in American Sign Language (ASL), Chinese, Korean, Spanish, and Vietnamese**

For more information, please contact:

Luz Rodriguez-Urbe (909) 710-8828 or Tiffany Loong (909) 710-8827



**“Service, Support, and Advocacy for Individuals with Developmental Disabilities and their Families.”**





San Gabriel / Pomona  
Regional Center

[www.sgprc.org](http://www.sgprc.org)

# San Gabriel/Pomona Regional Center ENHANCED SERVICES WORKSHOP



SG/PRC is dedicated to ensuring you receive services and supports that align with your dreams, including living a productive and satisfying life. Join us to learn more about how the regional center can support you achieve this goal. Please register for these workshops.

## PLEASE JOIN US

10am-12pm



**SG/PRC**

75 Rancho Camino Drive, Pomona, CA 91766



**October 18, 2023**

Navigating the Regional Center and  
Access to Regional Center Funded Services



**January 17, 2024**

Accessing Generic Resources



**March 20, 2024**

Educational Rights, College Supports  
and Employment Supports



**Double Tree by Hilton**

924 W. Huntington Drive, Monrovia, CA 91016



**May 23, 2024  
8:30am-12pm**

Empowerment Conference: Enhanced Services



**TO REGISTER,  
CLICK HERE  
OR  
SCAN QR CODE**

### For more information, please contact:

Arturo Ramirez: (909) 710-8659  
Marisela Perez: (909) 710-8634  
Michelae Walker: (909) 710-8660

Heather Paz: (909) 710-8468  
Gabby Leon: (909) 710-8466



**SAN GABRIEL/POMONA  
REGIONAL CENTER**

**Advisory Committee for Individuals  
Served and Their Families**

Wednesday, February 28, 2024 at 6:00 p.m.  
Videoconference Meeting

**ZOOM Meeting ID: 191 486 135**

**Password: 681356**

**Committee Members:**

**Staff:**

Jaye Dixit, Chairperson  
Phillip Loi, Co-Chairperson  
Mary Soldato  
Herminio Escalante  
Sam Yi

Flor Tolley  
Jessica Porter  
Ricardo Centeno  
Preeti Subramaniam

Jesse Weller  
Lucina Galarza  
Daniela Santana  
Hortencia Tafoya  
Rosa Chavez  
Erika Gomez

<b>AGENDA</b>		<b>ACTION</b>
<b>6:00 – 6:05</b>	<b>CALL TO ORDER</b> Jaye Dixit, Chairperson	None
	<ul style="list-style-type: none"> <li>• Roll Call</li> <li>• Review Agenda</li> <li>• Minutes of October 25, 2023, December 13, 2023, and January 24, 2024</li> </ul>	<b>Quorum</b>
		Info
		<b>Consent</b>
<b>6:05 – 6:10</b>	<b>Public Input</b>	Info
<b>6:10 – 6:40</b>	<b>Special Presentation</b> – Early Start and Employment	Info
<b>6:40 – 6:45</b>	<b>Future Training Topics</b> <ul style="list-style-type: none"> <li>• March 27, 2024 – Individual &amp; Family Experience &amp; Satisfaction</li> <li>• April 24, 2024 - Service Coordinator and Regional Center Operations</li> </ul>	Info
<b>6:45 – 7:00</b>	<b>Updates and Information by SG/PRC</b> <ul style="list-style-type: none"> <li>• <b>New Social Rec. Draft Policy</b> by Daniela Santana, Director of Community Services</li> <li>• Regional Center Services Updates– <i>Daniela Santana &amp; Lucina Galarza</i></li> <li>• Self Determination Advisory - Meetings &amp; Updates -<i>Daniela Santana, Lucina Galarza, Yaned Busch, Jessi Lagos</i></li> </ul>	<b>Consent</b> Info

**SAN GABRIEL/POMONA REGIONAL CENTER  
DEVELOPMENTAL SERVICES, INC.**

**Minutes of the Meeting of the**

**Advisory Committee for Individuals Served and Their Families**

**January 24, 2024**

A regular meeting of the Advisory Committee for Individuals Served and Their Families was held on Wednesday, January 24, 2024. The following committee members were present at said meeting:

**PRESENT**

Jaye Dixit, Chair  
Phillip Loi, Co-Chair  
Richard Centeno  
Mary Soldato

**ABSENT:**

Sam Yi  
Herminio Escalante  
Flor Tolley  
Preeti Subramaniam  
Jessica Porter (LOA)

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Director, Community Services  
Daniela Santana, Director, Client Services  
Hortencia Tafoya, Director, Clinical Services  
Tim Travis, Associate Director of Community Services  
Yaned Busch, Manager, Specialized Services  
Jessie Romero, Manager, Specialized Services  
Willanette Steward/Satchell, Executive Assistant

**GUESTS:**

Nada Saleh  
Michelle Wild

**ITEMS DISCUSSED**

**CALL TO ORDER**

Jaye Dixit, Chairperson, called the meeting to order at 6:09 pm. A quorum was not established, therefore, the minutes from the October 25, 2023 and December 13, 2023 meetings will be added to the agenda for the February meeting for approval.

**SPECIAL PRESENTATION – New Social Rec Policy**

This presentation was given by Daniela Santana, Director of Client Services. She reviewed the new policy. The committee will have the opportunity to approve the policy to move it forward for Board approval at their February meeting.

**Future Training Topics:**

- February 28, 2024 – Individual & Family Experience & Satisfaction
- March 27, 2024 – Service Coordinator and Regional Center Operations
- April 24, 2024 – HCBS (Part 1)
- May 22, 2024 - HCBS (Part 2)
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### **Updates and Information by SG/PRC Staff**

- Lucina Galarza, Executive Deputy Director, and Director of Community Services provided the following updates:
  - Remote services are back. Day Programs, ILS and Behavioral Programs can provide remote services at the request of the individual served or family.
  - Managed Care Plans may not pay ICF providers on time. SG/PRC is ready to pay ICF providers until Managed Care Plans can. There are approximately 450 people residing in ICFs.
  - SG/PRC was awarded money for 6 additional apartments in Pomona.
  - SG/PRC was awarded money to have 2 facilities to obtain property for behavioral enhanced support for children and adults. Each will have 4 beds. The RFP will be posted to the SG/PRC website.
  - SG/PRC was awarded money to develop an online housing tool that can be used in Los Angeles County.
  - SG/PRC was awarded money for a social connection workshop for teens.
- Jessi Romero, Manager of Specialized Services, reported on the following:
  - There are currently 151 individuals enrolled; 7 of them were enrolled in January.
  - Self Determination Orientation information can be found on the SG/PRC website as well as a video voiceover. Videos will be translated.
  - SG/PRC was awarded \$92,000 by DDS for future trainings.
  - The SDP Team continues to provide support and training opportunities.
  - Staff continue to:
    - ✓ promote The Waiting Room
    - ✓ remind the community of the meet and greet events.
    - ✓ remind the community of the live SDP orientations.

### **PUBLIC COMMENT:**

None

### **ADJOURN**

Chair, Jaye Dixit adjourned the meeting.

The next Advisory Committee for Individuals Served and Their Families meeting is scheduled for Wednesday, February 28, 2024 via videoconference at 6 P.M.

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
VENDOR ADVISORY COMMITTEE MINUTES**

**February 1, 2024**

The following committee members attended said meeting:

**PRESENT:**

Cris Schlanser, Chairperson  
Jay Smith  
Christina Buth  
Sharon Ehrig  
Brenda Baldeon  
Kelly Privitt  
Ookie Voong  
Jeanette Cabrera  
Theresa Jones Zarour  
Jose Meraz  
Charmayne Ross

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Executive Deputy Director  
Dara Mikesell, Chief Financial Officer  
Tim Travis, Associate Director, Community Services  
Tricia Vannucci, Associate Director, Adult Residential Services  
Yvonne Gratianne, Communications & Public Engagement Officer  
Monique Gallindo, Placement Coordinator  
Jaime Anabalón, Quality Assurance Specialist  
Erika Gomez, Liaison – BOD & RDDF

**MEMBERS ABSENT:**

Valerie Donelson

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**RECOMMENDED ACTIONS**

**THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:**

None

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**A. CALL TO ORDER**

Cris Schlanser, Chairperson, called the meeting to order at 10:04 a.m. A quorum was established.

The minutes of the meeting on January 4, 2024, were reviewed and approved.  
**M/S/C (Smith & Ehrig) The committee approved the minutes.**

## **B. MOST PRESSING CONCERNS FOR SERVICE PROVIDERS**

Nothing was discussed.

## **C. VENDOR CATEGORY REPORTS**

### **Adult Programs**

*Vocational – (2 Vacancies)* Those interested in applying can email [egomez@sgprc.org](mailto:egomez@sgprc.org)

*Adult Day* – Christina Buth and Jose Meraz shared they had a subcommittee meeting where they conducted a poll about how service providers feel about HBCS. Tammy Evrard joined and provided information. Tri-Counties developed animated videos to help individuals served and vendors better understand the HCBS final rule. <https://www.youtube.com/@tri-countiesregionalcenter/playlists>

### **Infant & Children Services**

*Infant Development Program* – Charmayne Ross shared there will not be a rate increase this year, perhaps there will be one next year. She provided the following updates from the LICA meeting:

- Service providers are hopeful that the DDS 10% quality incentive program will be pushed through.
- DDS is looking to merge code 116 to code 805 and she believes it will create significant challenges.
- DDS is looking to do reimbursements for missed appointments.

### **Transportation**

Theresa Jones Zarour shared she is working with legislators to make changes to how transporters are compensated.

### **Independent Living Services**

*ILS* – Sharon Ehrig shared the following:

- She will coordinate a subcommittee meeting soon.
- She reminded those in attendance of the minimum wage increase.
  - Providers who have a negotiated rate must go to the regional center to work with staff.
  - Providers who have fixed rates must complete the sheet posted on the DDS website.

*SLS Services – (1 Vacancy)*

### **Residential Services**

*Specialized* – Chris Schlanser reported that the group planning the upcoming job

fair had their first meeting. Yvonne Gratianna, Communications & Public Engagement Officer, attended and shared that the group decided, tentatively, to hold it on Friday, May 3, 2024, inside the Assembly Room at SG/PRC. A proposed flyer with an application will go out soon.

*CCF* –Jay Smith spoke about the following:

There was a subcommittee meeting. Marilou Garcia, and Luis Macedo, HBCS/ Resource Developers, attended and spoke about their role. Scott Kelley, Adult and Residential Services Manager, also attended and provided reassurance. The group reviewed the tenant agreement line by line. The DSP stipend also came up in discussion and it was reported that most providers feel it is working.

*ICF*- Ookie Voong shared the following:

- The ICF subcommittee meeting was held on January 17, 2024. Providers expressed concerns regarding the census, lack of referrals, having day programs follow COVID-19 protocols as expected of ICFs, and transportation dropping off individuals served earlier than pre COVID-19 standards.
- Since CalAim went live, providers face challenges with cancelled appointments, stopped medical supplies, inaccurate eligibility portals, billing and payment issues, and disenrollment issues. Providers discussed multiple cancelled health appointments and the discrepancies in the portals on eligibility. The assigned MCPs change weekly and are not consistent.
- She attended the ICF workgroup meeting. Many providers are still unable to bill effectively. LAG funding for providers is available from regional Centers. To obtain it, providers are to sign the agreement, attestation, and submit the current business license. Providers wonder how soon LAG funding can be issued.
- SG/PRC shared that there is reimbursement available for stopped medical/incontinence supplies. To receive, providers must send a statement to the service coordinator of what was purchased, who the individual served is, the amount paid, and anticipated frequency of the supplies.

**Other Vendored Services**- Jeanette Cabrera had nothing to report.

**At Large**- Brenda Baldeon is concerned about the impact that changing code 1126 to 805 will have.

### **RECRUITMENT SUBCOMMITTEE**

Vacancies in: Vocational and SLS. To apply, please email [egomez@sgprc.org](mailto:egomez@sgprc.org)

### **LEGISLATIVE UPDATE**

Theresa Zarour shared that transporters are working with Willy Amstrong to make



changes to how transporters are compensated.

### **EXECUTIVE DIRECTOR UPDATES**

Jesse Weller, Executive Director, reported on the following:

- Mr. Weller shared he will continue have “Coffee with Jesse” sessions. Anyone who would like to host him can reach out to his assistant, Willanette Satchell.
- ARCA is opposed to the pushback of rate increases.
- Regional centers are providing comments on the barriers and issues that are coming up about care management issues.
- DDS evaluated SG/PRC’s Board composition and it is out of compliance in Hispanic representation. Staff are doing outreach efforts, including translating recruiting materials.
- Mr. Weller thanked the committee for their feedback on the Strategic Plan. The plan is being fine-tuned, and the design is being worked on.
- SG/PRC developed a draft Vendor Policy for the use of agency and personal mobile devices and asked that the committee review it and provide feedback. It is important for service providers to ensure the privacy and security of sensitive information for the individuals being served and their families.

### **SG/PRC UPDATES**

Lucina Galarza, Executive Deputy Director, and Tim Travis, Associate Director of Community Services, reported on the following:

- CRDP Awards
- Rate Implementation – 10% Incentive
- Adjustments to ILS Rate Models and Provider Rates
- Minimum Wage Increase 2024
- HCBS Formal Monitoring of Final Rule
- 2023 Funding to Support Compliance with HCBS Final Rule
- HCBS Trainings
- Payment Assistance for ICF’s during transition to Manage Care
- DSP Training Stipend Program
- Remote Services
- Self-Directed Supports (099)
- Coordinated Family Supports (076)

The referral report was not presented. There was discussion about having it presented at the residential subcommittee meetings and only presenting it at the VAC if it needs further review. Jay Smith will ask his peers about their

preference.

**PUBLIC INPUT**

Susan Stroebel shared about the Tri-City “Community Wellbeing Grant,” a grant of up to \$10,000 to fund a project that enhances the mental and emotional wellbeing of their members.

**MEETING ADJOURNED**

The next regular meeting will be held on March 7, 2024, at 10:00 a.m.

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

**February 14, 2024**

The following committee members were present at said meeting:

**MEMBERS:**

Bruce Cruickshank, Chairperson  
Julie Chetney, Director  
Trish Gonzales, Director  
Bill Stewart, Director  
Gisele Ragusa, Member

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Executive Deputy Director  
Yvonne Gratianne, Communications & Public  
Engagement Office  
Erika Gomez, Liaison – BOD & RDDF  
Elba Moreno, Department Assistant  
Willanette Stewart Satchell, Executive Assistant

**MEMBERS ABSENT:**

Natalie Webber, Member

**GUESTS:**

**RECOMMENDED BOARD ACTIONS**

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT  
THEY TAKE ACTION ON THE FOLLOWING: None.**

**ITEMS DISCUSSED**

- A) **CALL TO ORDER** - Chairperson, Bruce Cruickshank, called the meeting to order at 6:01 p.m. A quorum was established.
- B) **AGENDA & MINUTES APPROVAL**
- The agenda was reviewed.
  - The minutes from the January 10, 2024, meeting were reviewed and approved.  
M/S/C (Gonzalez / Chetney) **The committee approved the minutes.**
- C) **PUBLIC INPUT**  
None

#### **D) STRATEGIC PLANNING UPDATES:**

Consultant, Michelle Ware, Forward Focus, reviewed the plan and made edits as they were discussed. The following areas were assessed: Vision, Mission, Core Values, Goals, Objectives and Strategies. The cover page and introduction were also reviewed.

The committee requested that the plan be emailed to them for the opportunity to review it one more time before it is made available to the Board for approval. The members agreed to submit their final revisions by the end of the business day on Friday, February 16, 2024.

**M/S/C (Ragusa / Stewart) The committee accepted the draft with the edits from this meeting and the edits that will be submitted by Friday to move forward for full Board approval at the February 28, 2024 Board meeting.**

#### **E) BOARD COMPOSITION**

The following items were not discussed but the documents were available for review.

- The SG/PRC Training Report was submitted to DDS.
- The Board Composition Response letter was submitted to DDS.

#### **ADJOURNED**

The meeting adjourned.

The next Strategic Development Committee meeting is scheduled for March 13, 2024.

For materials shared at meetings, please go to [www.sgprc.org](http://www.sgprc.org), click on the calendar and look for an event by date. There you will find a link to the materials for each meeting.

