

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

February 14, 2024

The following committee members were present at said meeting:

MEMBERS:

Bruce Cruickshank, Chairperson
Julie Chetney, Director
Trish Gonzales, Director
Bill Stewart, Director
Gisele Ragusa, Member

STAFF:

Jesse Weller, Executive Director
Lucina Galarza, Executive Deputy Director
Yvonne Gratianne, Communications & Public
Engagement Office
Erika Gomez, Liaison – BOD & RDDF
Elba Moreno, Department Assistant
Willanette Stewart Satchell, Executive Assistant

MEMBERS ABSENT:

Natalie Webber, Member

GUESTS:

RECOMMENDED BOARD ACTIONS

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT
THEY TAKE ACTION ON THE FOLLOWING: None.**

ITEMS DISCUSSED

- A) **CALL TO ORDER** - Chairperson, Bruce Cruickshank, called the meeting to order at 6:01 p.m. A quorum was established.
- B) **AGENDA & MINUTES APPROVAL**
- The agenda was reviewed.
 - The minutes from the January 10, 2024, meeting were reviewed and approved.
M/S/C (Gonzalez / Chetney) **The committee approved the minutes.**
- C) **PUBLIC INPUT**
None

D) STRATEGIC PLANNING UPDATES:

Consultant, Michelle Ware, Forward Focus, reviewed the plan and made edits as they were discussed. The following areas were assessed: Vision, Mission, Core Values, Goals, Objectives and Strategies. The cover page and introduction were also reviewed.

The committee requested that the plan be emailed to them for the opportunity to review it one more time before it is made available to the Board for approval. The members agreed to submit their final revisions by the end of the business day on Friday, February 16, 2024.

M/S/C (Ragusa / Stewart) The committee accepted the draft with the edits from this meeting and the edits that will be submitted by Friday to move forward for full Board approval at the February 28, 2024 Board meeting.

E) BOARD COMPOSITION

The following items were not discussed but the documents were available for review.

- The SG/PRC Training Report was submitted to DDS.
- The Board Composition Response letter was submitted to DDS.

ADJOURNED

The meeting adjourned.

The next Strategic Development Committee meeting is scheduled for March 13, 2024.