

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

**June 12, 2024**

The following committee members were present at said meeting:

**MEMBERS:**

Bill Stewart, Director  
Bruce Cruickshank, Chairperson  
Julie Chetney, Director  
Trish Gonzales, Director  
Natalie Webber, Member

**MEMBERS ABSENT:**

Gisele Ragusa, Member

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Executive Deputy Director  
Erika Gomez, Liaison to the BOD & RDDF  
Elba Moreno, Department Assistant,  
Communications  
Willanette Stewart Satchell, Executive Assistant –  
Exec. Director

**GUESTS:**

**RECOMMENDED BOARD ACTIONS**

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT  
THEY TAKE ACTION ON THE FOLLOWING:**

**ITEMS DISCUSSED**

- A) **CALL TO ORDER** - Chairperson, Bruce Cruickshank, called the meeting to order at 6:03 p.m. A quorum was established.
- B) **AGENDA & MINUTES APPROVAL**
- The agenda was reviewed.
  - The minutes from the May 8, 2024, meeting were reviewed and approved.  
**M/S/C (Cruickshank / Stewart) The committee approved the minutes.**
- C) **PUBLIC INPUT**  
Bruce Cruickshank shared his experience at the “Keep the Promise” vendor rally, it was a good grass roots demonstration. Approximately 800 people were in attendance.

## **D) BOARD MEETINGS:**

Executive Director, Jesse Weller, provided the following updates:

- Keep the Promise Rally – The hard work, coordination and prep work that went into the rally by Yvonne Gratianna, Communications and Public Engagement Officer, as well as the service providers was recognized. The conviction and leg work that went into the planning set the tone for other regional centers to follow suit and organize rallies on the same day using the foundation that was set by SG/PRC.
- Strategic Planning – The plan has been translated to multiple languages, and is on the SG/PRC website. Progress is being made on some of the items on the plan.
  - Monday.com – The final touches are being put on the software that will be used. The hope is to present Monday.com at the next meeting with the Strategic Plan uploaded to it, so that the project management program and the plan can be seen integrated. It will show the timeline, who is responsible for the item and the progress that has been made.
  - Quarter 1 Report – Mr. Weller will present the first quarter report on the progress that has already been made on items of the strategic plan in July. An automatic report that is generated by Monday.com may be uploaded to the SG/PRC website for transparency. If there are any significant items or if there are time sensitive matters that arise in between quarterly reports, they will be brought to the committee to be discussed.
- Board and Committee Agendas – There was discussion about changing the format of the Board meeting agendas. The committee would like to use the “consent agenda” format starting in July. The changes that were implemented at last month’s Board Meeting, such as the Executive Director’s Report being presented as PowerPoint and the Executive Summary for the contracts were well received.
- Agenda for July 24, 2024 – Quarter 1 Report, presenting Monday.com and discussion on agenda items and meeting format.

The committee went into a closed session to conduct an interview.

## **ADJOURNED**

The meeting adjourned.

The next Strategic Development Committee meeting is scheduled for July 24, 2024.