

**SAN GABRIEL/POMONA DEVELOPMENTAL SERVICES, INC.**  
**BOARD OF DIRECTORS**  
**DRAFT Minutes of the Meeting of the Board of Directors**  
**(A California Corporation)**

**April 24, 2024**

**ATTENDANCE**

The following members of the Board of Directors were present at said meeting:

**PRESENT:**

Julie Chetney  
Jaye Dixit  
Bill Stewart  
Karen Zarsadiaz - Ige  
Trish Gonzales  
Joseph Huang  
Richard Centeno  
Phillip Loi  
Sam Yi  
Bruce Cruickshank  
Tina Wright

**ABSENT:**

Paula Rodarte  
Cris Schlanser

**INTERPRETERS:**

Spanish: Shelley and Sonia  
Mandarin: Charlene and Ken  
Korean: Sally and Kaytlan  
Vietnamese: Van Bu and Peter  
Lee  
ASL: Ron and Melisa

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Deputy Executive Director  
Dara Mikesell, Chief Financial Officer  
Salvador Gonzalez, Director of Service Access and  
Equity  
Daniela Santana, Director of Client Services  
Tim Travis, Associate Director, Community Services  
Hortencia Tafoya, Director of Clinical Services  
Yvonne Gratianne, Communications & Public  
Engagement Officer  
Erika Gomez, Liaison to BOD & RDDF  
Willanette Satchell, Executive Assistant  
Elba Moreno, Department Assistant, Communications

**GUESTS:**

Albert Feliciano, SCDD  
Adrian Jimenez, DDS  
Nada Saleh  
Elizabeth Cuevas  
Ali Dorri  
Nancy Bunker  
Susan Stroebel

**A. CALL TO ORDER:**

- Julie Chetney, Board President, called the meeting to order at 7:16 p.m. Roll call was taken, and a quorum was established.
- The agenda for today's meeting was reviewed and the following items were added: *A Preliminary Contract* and *E – 2 Allocation*.

**(M/S/C Loi & Stewart & Cruickshank) The Board approved the additions to the agenda.**

**B. PUBLIC INPUT:**

- Carl Argila reminded the Board that he records the entire meeting and uploads the video of the meeting to his personal blog. He shared details about his son's conservatorship, including his wish for the conservatorship to be terminated and asked that more details of his request be added to the minutes.

**C. EXECUTIVE/FINANCE COMMITTEE**

***Financial Report***

Dara Mikesell, Chief Financial Officer, Presented the Financial Report:

In regional center operations, the allocation based on the E-1 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. The operations E-1 allocation for fiscal year 2023-24 is currently at \$49,529,126 with projected expenditures of \$48,073,060. The year-to-date expenditure is \$27,268,773 with projected remaining expenditures of \$20,843,829. This results in an unencumbered amount of **\$1,416,524** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,303,368, we expect to spend the full amount. The Fairview program is included in this amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations were allocated at 100% in the E-1 amendment.

The Purchase of Service allocation is based on the E-1 amendment in the amount of \$424,384,165. The current month's expenditure amounted to \$39,076,522, bringing the year-to-date expenditure for services to \$245,437,181. The remaining projected expenditures and late bills are in the amount of \$176,659,605 leaving an unencumbered amount of **\$2,287,380**.

CPP POS is a separate line item, we are allocated \$100,000 for placement. We are expecting additional allocations in E-2 for Start-up projects.

--

***A Preliminary Contract – (M/S/C Gonzales & Wright) The Board reviewed the contract and approved the signature of the Board’s President.***

***E – 2 Allocation – (M/S/C Stewart & Loi) The Board reviewed the contract and approved the signature of the Board’s President.***

--

***Contracts for Review***

Tim Travis, Associate Director of Community Services, presented the following contract:

- *People’s Care*

**(M/S/C Gonzales & Stewart) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.**

- *People’s Care Covin Hills*

**(M/S/C Dixit & Stewart) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.**

- *People’s Care Covina*

**(M/S/C Stewart & Cruickshank) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.**

- *Vocational Innovations Diamond Bar*

**(M/S/C Loi & Gonzales) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.**

- *Elwyn California Orange Grove*

**(M/S/C Gonzales & Huang) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.**

Hortencia Tafoya, Director of Clinical Services, presented the following contract:

- *Assessment, Consultation and Treatment*

**(M/S/C Gonzales & Yi) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.**

**D. BOARD PRESIDENT’S REPORT**

Julie Chetney, Board President, proposed the following meetings schedule changes:

- Community Relations/ Legislative Advisory Committee – to meet on the second Wednesday of the month at 6pm

- Strategic Development Advisory Committee – to meet on the Fourth Wednesday of the month at 6pm  
**(M/S/C Stewart & Wright) The Board reviewed and approved the meeting schedule changes, effective July 2024.**  
**Abstain: Centeno**

**E. EXECUTIVE DIRECTOR’S REPORT:**

Jesse Weller, Executive Director, discussed the following (for the complete, detailed Director’s Report, please see attachment)

- Strategic Planning Updates – Mr. Weller presented the final Strategic Plan Design for Board approval.  
**(M/S/C Wright & Loi) The Board reviewed and approved the Strategic Plan Design.**

**F. BOARD TRAINING**

Michele Ware, Forward Focus, Consultant, presented on the following regarding Developing Strategic Board Meeting Agendas

- Agendas
- Objectives
- Board meetings
- Engagement
- Strategic meetings
- Tips for productive meetings
- Progress updates
- Status report
- Project timeline
- Agenda items linked to goals
- Key decisions and implications
- Discussion on alignment
- Role of Board members
- Executive and Board partnership
- Key Board roles

**G. OTHER BOARD & COMMUNITY ANNOUNCEMENTS**

None

**H. EXECUTIVE SESSION**

None

**Next meeting on Wednesday, May 22, 2024 at 7:15 p.m.**

**BOARD MINUTES FROM THE APRIL 24, 2024 MEETING**

Submitted by:



---

Patricia Gonzales, Board Secretary

6/4/2024

---

Date