

**SAN GABRIEL/POMONA DEVELOPMENTAL SERVICES, INC.**  
**BOARD OF DIRECTORS**  
**DRAFT Minutes of the Meeting of the Board of Directors**  
**(A California Corporation)**

**May 22, 2024**

**ATTENDANCE**

The following members of the Board of Directors were present at said meeting:

**PRESENT:**

Julie Chetney  
Bill Stewart  
Karen Zarsadiaz - Ige  
Trish Gonzales  
Joseph Huang  
Richard Centeno  
Phillip Loi  
Sam Yi  
Bruce Cruickshank  
Tina Wright  
Paula Rodarte  
Cris Schlanser

**ABSENT:**

Jaye Dixit

**INTERPRETERS:**

Spanish: Shelley and Eduardo  
Mandarin: Charlene and Ken  
Korean: Sally and Kaytlan  
Vietnamese: Ban Vu and Peter  
Le  
ASL: Ron and Melisa

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Deputy Executive Director  
Dara Mikesell, Chief Financial Officer  
Salvador Gonzalez, Director of Service Access and  
Equity  
Tim Travis, Associate Director, Community Services  
Yvonne Gratianne, Communications & Public  
Engagement Officer  
Erika Gomez, Liaison to BOD & RDDF  
Elba Moreno, Department Assistant, Communications

**GUESTS:**

Adrian Jimenez, DDS  
Nada Saleh  
Elizabeth Cuevas  
Ali Dorri  
Susan Stroebel  
Maureen Fitzgerald

- Julie Chetney, Board President, called the meeting to order at 7:15 p.m. Roll call was taken, and a quorum was established.
- The agenda for today's meeting was reviewed.
- The minutes of the March 24, 2024 meeting were reviewed and approved. **(M/S/C Stewart & Loi) The Board approved the minutes.**

**Abstain: Wright**

- The minutes of the April 24, 2024 meeting were reviewed and approved.
- **(M/S/C Wright & Centeno) The Board approved the minutes.**

**Abstain: Schlanser**

**A. PUBLIC INPUT:**

- Carl Argila reminded the Board that he records the entire meeting and uploads the video of the meeting to his personal blog. He shared details about his son's conservatorship, including his wish for the conservatorship to be terminated and asked that more details of his request be added to the minutes.

**B. EXECUTIVE/FINANCE COMMITTEE**

***Financial Report***

Dara Mikesell, Chief Financial Officer, Presented the Financial Report:

In regional center operations, the allocation based on the E-1 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. The operations E-1 allocation for fiscal year 2023-24 is currently at \$49,529,126 with projected expenditures of \$48,117,450. The year-to-date expenditure is \$30,393,086 with projected remaining expenditures of \$17,724,364. This results in an unencumbered amount of **\$1,411,676** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,303,368, staff expect to spend the full amount. The Fairview program is included in this amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations were allocated at 100% in the E-1 amendment.

The Purchase of Service allocation is based on the E-1 amendment in the amount of \$424,384,165. The current month's expenditure amounted to \$39,711,792, bringing the year-to-date expenditure for services to \$285,148,973. The remaining projected expenditures and late bills are in the amount of \$136,567,599 leaving an

unencumbered amount of **\$2,667,593**.

CPP POS is a separate line item, SG/PRC was allocated \$100,000 for placement. Staff are expecting additional allocations in E-2 for Start-up projects

### ***Contracts for Review***

Tim Travis, Associate Director of Community Services, presented the following contract:

- *Round Trip Transportation*

**(M/S/C Gonzales & Wright) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.**

**Abstain: Schlanser**

- *People's Care Viola*

**(M/S/C Loi & Wright) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.**

**Abstain: Schlanser**

- *CAPC SLS*

**(M/S/C Stewart & Wright) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.**

**Abstain: Schlanser**

- *A and M IV Home Care*

**(M/S/C Gonzales & Zarsadiaz-Ige) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.**

**Abstain: Schlanser**

- *Rising Hill EBSH*

**(M/S/C Cruickshank & Loi) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.**

**Abstain: Schlanser**

### **C. COMMUNITY RELATIONS/LEGISLATIVE ADVISORY COMMITTEE**

Karen Zarsadiaz-Ige, Chairperson, reported that the committee received information on the following: state and local legislative efforts and upcoming events such as the "Keep the Promise" rally. Effective July, the Community Relations/Legislative Advisory Committee will hold its meetings on the second Wednesday of the month

at 6pm.

**D. ADVISORY COMMITTEE FOR INDIVIDUALS SERVED AND THEIR FAMILIES**

Phillip Loi, Co-Chairperson, and Jesse Weller, Executive Director, reported that the committee received a presentation on the new Training Department’s responsibilities.

**E. VENDOR ADVISORY COMMITTEE (VAC)**

Cris Schlanser, Chairperson, reported that vendor job fair went well and thanked those that helped coordinate it. He spoke about the upcoming “Keep the Promise” rally and encouraged participation from the Board.

**F. STRATEGIC DEVELOPMENT ADVISORY COMMITTEE**

Bruce Cruickshank, Chairperson, made the following recommendations, on behalf of the committee:

- Bill Stewart for a second term as Board member  
**(M/S/C Gonzales & Zarsadias-Ige) The Board approved a second term for Mr. Stewart on the Board.**
- Yan Lin for Strategic Development Advisory Committee  
**(M/S/C Stewart & Chetney) The Board approved the membership for Dr. Lin on the Strategic Development Advisory Committee.**
- Jovenal Malonzo for Advisory Committee for Individuals Served and Their Families  
**(M/S/C Gonzales & Loi) The Board approved the membership for Mr. Malonzo on the Advisory Committee for Individuals Served and Their Families.**

Mr. Cruickshank provided notice to Conduct Elections of the following proposed slate of officers for FY 2024-2025 on June 26, 2024:

- President – Julie Chetney
- 1<sup>st</sup> Vice President – Karen Zarsadias-Ige
- Treasurer – Bill Stewart
- Secretary – Trish Gonzalez

*15.04 - Nominations of Officers - A Director may be nominated for an office only by the Strategic Development Advisory Committee in accordance with section*

*21.02, or by a written nomination, signed by at least one (1) Director, listing the names of a total of five (5) Directors who support the nomination, and that is submitted to the Board's Executive Assistant at least ten (10) days before the election is to be held.*

## **G. BOARD PRESIDENT'S REPORT**

Julie Chetney, Board President, reported the following updates:

- Effective July, the Community Relations/Legislative Advisory Committee will meet on the second Wednesday of the month at 6pm and the Strategic Development Advisory Committee will meet on the 4<sup>th</sup> Wednesday of the month at 6pm.
- There is an ARCA meeting in June. The Tri Counties Regional Center Executive Director and ARCA Board President created videos about joining regional center Boards.
- From last month's Board training, the Strategic Development Advisory Committee will spearhead discussions about potential changes to the Board agendas to have more effective meetings.
- Salvador Gonzalez, Director of Service Access and Equity, requested time at the upcoming Board meeting to present the Performance Contract 24/25 and President, Chetney, approved it.

## **H. EXECUTIVE DIRECTOR'S REPORT:**

Jesse Weller, Executive Director, discussed the following (for the complete, detailed Director's Report, please see the meeting materials folder located in the SG/PRC website)

- Master Plan – There was a meeting on May 15, 2024. Committee members engaged in an in-depth conversation about defining and achieving equity across all diverse communities with intellectual and developmental disabilities on how equity should inform and anchor the Master Plan.
- Vendor Community Rally - Service Providers are set to hold the “Keep the Promise” Community Rally on Friday, May 31, 2024, from 10 am to 12 pm at 100 S Vincent Ave, West Covina, California, 91790.
- Empowerment Conference - On May 23, 2024, SG/PRC will host the first Annual Enhanced Services Empowerment Conference. This conference is a place to gather with others, learn, grow, and get connected with those participating in our Enhanced Service Coordination units with a required 1:40 ratio.
- 2024 Partnerships for Well-Being Institute - The Partnerships for Well-Being

Institute is in partnership with the California Department of Social Services, Department of Health Care Services, California Department of Developmental Services, California Department of Education, and Office of Youth and Community Restoration. UC Davis will partner with these state agencies to provide this learning event to our valued System of Care partners throughout the state of California.

- May Revise - The service provider rate delay remains unchanged. There are four new reductions being proposed:
  1. Tribal engagement for Early Start – proposal to reduce next year’s funding to match current year spending levels
  2. Health and Safety Waiver Assistance – this will reduce assistance given to individuals served/families when they apply for health and safety waivers
  3. DSP Internship program – this is the unspent portion of (one-time) money provided in 2022-23
  4. Emergency Preparedness Resources – This is an ongoing reduction of money for supplies and informational materials, and not towards regional center required staffing positions.
- An informational hearing was held today on May 22, 2024 with a few takeaways:
  - Asm. Arambula discussed the history of the rate increase, and expressed his concern with the delay in the rate increase, and the broader impact on the stability of the system.
  - Asm. Nguyen noted that the rate delay has the added problem of costing the service system federal matching funds.
  - Tony Anderson, on behalf of ARCA, expressed the Association’s opposition to the service provider rate delay.
  - Close-out hearings are being watched; a budget must be voted on by June 15, 2024.
- The Lanterman Act is now available in Spanish and can be accessed through the DDS website.
- ICF Lag Funding Extension - The Lag Funding Agreement distributed previously indicates lag funding is available for services provided through June 2024. To continue to provide support for ICF/DD residents and homes during this transition, lag funding will remain available for services provided from January 1, 2024, through December 31, 2024.
- Vendor Rate Adjustments For Employee Sick Leave - Senate Bill (SB) 616 modifies the Healthy Workplaces, Healthy Families act of 2014. This entitles employees who work on or after January 1, 2024, to accrue 40 hours or 5 days of sick leave or paid time off by the 200th calendar day of employment, each

calendar year or 12-month period. Title 17, California Code of Regulations (CCR) allows vendors to request a rate increase, if necessary, in order to comply with the new sick leave mandate. The Directive provided clarity on types of vendors that are affected with the new sick leave mandate and the process for how regional centers address vendors with rates who are set by the Department, rates set through negotiation with regional centers, and Community Care Facility and Alternative Residential Models rates.

- SG/PRC Staffing Statistics - As of April 30, 2024, SG/PRC has 522 authorized positions. This total number includes 503 full-time equivalent employees (513 Headcount) and 19 vacancies.
- SG/PRC Individual Served Statistics – As of April 30, 2024, SG/PRC served 17,015 individuals.
- Self Determination - As of April 30, 2024, SG/PRC enrolled 175 participants in the Self-Determination Program. There were 10 new participants this month!

**I. OTHER BOARD & COMMUNITY ANNOUNCEMENTS**

None

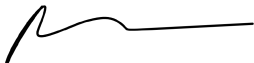
**J. EXECUTIVE SESSION**

None

**Next meeting on Wednesday, June 26, 2024 at 7:15 p.m.**

**BOARD MINUTES FROM THE MAY 22, 2024 MEETING**

Submitted by:

  
\_\_\_\_\_  
Patricia Gonzales, Board Secretary

7/14/2024  
\_\_\_\_\_  
Date