

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.**  
**Executive/Finance Committee Meeting Minutes**

**July 10, 2024**

**PRESENT:**

Julie Chetney, Board President  
Jaye Dixit, 1<sup>st</sup> VP  
Karen Zarsadiaz-Ige, 2<sup>nd</sup> VP  
Trish Gonzales, Secretary  
Bill Stewart, Treasurer  
Bruce Cruickshank, Director

**GUESTS:**

None

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Deputy Executive Director  
Tim Travis, Associate Director of Community Services  
Hortencia Tafoya, Director of Clinical Services  
Erika Gomez, Liaison to the BOD & RDDF  
Elba Moreno, Department Assistant Communications

**ABSENT:**

**ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE PURSUANT TO SECTION 20.04 OF THE BYLAWS**

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board.

The actions taken by the Executive/ Finance Committee at this meeting were:

**Approval of Financial Report-** For the month of May 2024 in the Fiscal Year 2023-2024. These expenditures are for services paid through June 17, 2024.

**ITEMS DISCUSSED**

**A. Call to order**

Julie Chetney, Board President, called the meeting to order at 7:17pm. A quorum was established.

- The committee reviewed the agenda
- The committee reviewed and approved the meeting minutes of June 12, 2024.

**(M/S/C Stewart & Gonzales) The Executive Finance Committee approved the minutes.**

**B. Public input:** None

**C. EXECUTIVE/FINANCE COMMITTEE**

***Financial Report***

Dara Mikesell, Chief Financial Officer, presented the Financial Report:

In regional center operations, the allocation based on the E-2 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. The operations E-2 allocation for fiscal year 2023-24 is currently at \$50,980,379 with projected expenditures of \$49,695,421. The year-to-date expenditure is \$39,706,445 with projected remaining expenditures of \$9,988,975. This results in an unencumbered amount of **\$1,284,958** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,303,368, staff expect to spend the full amount. The Fairview program is included in this amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations were allocated at 100% in the E-2 amendment.

The Purchase of Service allocation is based on the E-2 amendment in the amount of \$447,459,946. The current month's expenditure amounted to \$38,755,939, bringing the year-to-date expenditure for services to \$360,707,850. The remaining projected expenditures and late bills are in the amount of \$58,485,798 leaving an unencumbered amount of **\$27,650,1190**.

CPP/CRDP POS is a separate line item, SG/PRC are allocated \$980,925 for placement and start-up projects.

**(M/S/C – Gonzales & Stewart) The Executive Finance Committee reviewed and approved the Financial Report.**

***Contracts for Review***

Mrs. Chetney led a discussion about agenda items that need consent, such as contracts. The committee agreed that moving forward they would prefer to have an in depth presentation of each but vote on all with one motion.

Tim Travis, Associate Director of Community Services, presented the following contracts:

- *Excel Transportation*
- *Ideal Transit*
- *RSCR San Angelo*

**(M/S/C Stewart & Cruickshank) The committee approved recommending the above mentioned contracts for the review and approval of the Board.**

#### **E. Board President's Report**

Julie Chetney, Board President, provided the following updates:

- Agenda for upcoming Board Meeting (Training) – July 24, 2024 – Board Training – “Part 1: Understanding Board Governance, Roles, and Responsibilities, and Part 2: Conflict of Interest,” Board/Committee Attendance, Contracts
- Agenda for Executive Finance Committee Meeting – August 14, 2024 Financial Report, Contracts
- In-Kind Agreement between RDDF and SG/PRC was tabled as it was not ready to be signed. The Richard D. Davis Foundation has a contract with SG/PRC in terms of the relationship between the two. When the contract was recently reviewed, two areas were flagged, specifically with the verbiage used. The foundation and staff will work with council to see it is updated and signed. The members of this committee requested to have a brief presentation from the foundation as many of the members are not familiar with it.

#### **F. Information**

Jesse Weller, Executive Director, reported the following:

- Master Plan – The Master Plan for Developmental Services, has the support of California Health and Human Services, it's important to the Governor's office ensuring that our system is evolving to be more responsive to our community. This committees met several times and are forming the following work groups:
  - Group 1: Individuals and families experience person-centered service systems they trust
  - Group 2: Individuals receive timely, inclusive, and seamless

- services across all service systems
  - Group 3: Individuals and their families receive services from a high-quality, stable and person-centered workforce
  - Group 4: Individuals and their families experience consistent, transparent, accountable and data-driven systems that focus on outcomes
  - Group 5: Individuals are entitled to life-long services with adequate resources
- Governor's Budget: The rate budget was approved by the Governor on June 26, 2024.
- ARCA Updates: There was compromise with the rate implementation for service providers. Although the advocacy was the change to happen now, it will be implemented on January 1, 2025.
- Trailer Bill Language:
  - A statutory requirement for the development of the Master Plan for Developmental Services;
  - Implementation of the final phase of the rate models 1/1/25;
  - Allowance for remote IPP/IFSP meetings if the individual has been seen in-person in the last 12 months for IPPs and 6 months for IFSPs;
  - Using statistical practices to more efficiently complete provider audits;
  - Elimination of the Family Cost Participation and Annual Family Program Fees
- Regional Center Tuition Reimbursement Updates – The money once allocated is being reduced and will no longer be available after July 1, 2024. DDS will release guidance.
- SG/PRC Recruitment Update – There are currently 525 employees
- Job Fair – SG/PRC is considering holding another job fair. South Central Los Angeles Regional Center would like to partner with SG/PRC if a job fair is scheduled again.

Board President, Chetney, informed the committee that Miss. Subramaniam will be recommended for Board membership. Miss Subramaniam is also being considered to co-chair the Advisory Committee for Individual Served and Their Families, as she has experience in this area. Per the Bylaws, that committee is to have 2 co-chairs, one who is an individual served and one who is not. Mrs. Chetney explained that the Board could adapt a resolution to the bylaws that would allow both the current chair

and Miss. Subramaniam to serve as co-chairs this new fiscal year. The committee supports this idea.

**MEETING ADJOURNED**

The meeting adjourned. The next regular meeting will be held on August 14 2024, at 7:15 p.m. via videoconference.

**CLOSED SESSION** – The committee held a closed session to discuss a personnel matter.