



San Gabriel / Pomona  
Regional Center

# **SAN GABRIEL/POMONA** --- **REGIONAL CENTER**

## **NOTICE OF MEETING**

Notice is hereby given that the Board of Directors of the San Gabriel/Pomona Valleys Developmental Services, Inc. will hold their monthly Board meeting on the following date and at the listed location:

**DATE: Wednesday, August 28, 2024**

**TIME: 7:15 p.m.**

**PLACE: THE MEETING SESSION IS OPEN TO THE PUBLIC VIA VIDEOCONFERENCE.**

All SG/PRC Board and related Committee meetings continue to be held via videoconference at their regularly scheduled times.

**Join Zoom Meeting:**  
**Meeting ID: 234 566 141**  
**Password: 916227**

Please check our website, [sgprc.org](http://sgprc.org) to access the zoom link and meeting materials.

**\*If you wish to sign up for public input, please email [egomez@sgprc.org](mailto:egomez@sgprc.org)\***

75 Rancho Camino Drive, Pomona, CA 91766  
(909) 620-7722

Program of San Gabriel/Pomona Valleys Developmental Services, Inc.



San Gabriel / Pomona  
Regional Center

**SG/PRC BOARD OF DIRECTORS MEETING AGENDA**  
**Wednesday, August 28, 2024**  
**7:15 PM**

Zoom/Video Teleconference  
 Join by Zoom ([link](#))  
 Join by phone  
 ZOOM Meeting ID: 234 566 141  
 Password: 916227

<b>BOARD OF DIRECTORS</b>		
Julie Chetney, Board President		
Karen Zarsadias - Ige, 2 <sup>nd</sup> VP		Bill Stewart, Treasurer
Trish Gonzales, Secretary		Cris Schlanser, VAC Chairperson
Joseph Huang		Jaye Dixit
Bruce Cruickshank		Richard Centeno
Sam Yi		Tina Wright
Phillip Loi		Preeti Subramaniam
7:15 PM	1.	<b>Public Meeting Call to Order</b> A. Review of Agenda
7:20 PM	2.	<b>Public Comment</b> - Please email <a href="mailto:egomez@sgprc.org">egomez@sgprc.org</a> to sign up
7:25 PM	3.	<b>Consent Agenda</b> — All consent agenda items will be enacted by one motion and vote. A. Review of Board Minutes – July 24, 2024* B. Recommendation of 2 <sup>nd</sup> Vice President: Preeti Subramaniam*

7:35 PM	4.	<b>Executive Finance Committee</b> – <i>Dara Mikesell, Chief Financial Officer</i> A. Financial Report
7:40 PM	5.	<b>Community Relations/Legislative Advisory Committee</b> – <i>Karen Zarsadiaz - Ige</i>
7:45 PM	6.	<b>Advisory Committee for Individual Served and Their Families</b> – <i>Preeti Subramaniam</i>
7:50 PM	7.	<b>Vendor Advisory Committee</b> – <i>Cris Schlanser</i>
7:55 PM	8.	<b>Strategic Advisory Committee</b> – <i>Bruce Cruickshank</i>
8:00 PM	9.	<b>Board President’s Report</b> – <i>Julie Chetney</i> A. ARCA Updates
8:10 PM	10.	<b>Executive Director’s Report</b> – <i>Jesse Weller</i>
8:20 PM	11.	<b>Other Board and Community Announcements</b>
8:25 PM	12.	<b>Adjournment</b>
8:25 PM	13.	<b>Executive Session</b> – None

**\*Action items**



San Gabriel / Pomona  
Regional Center

**SAN GABRIEL/POMONA DEVELOPMENTAL SERVICES, INC.  
BOARD OF DIRECTORS  
DRAFT Minutes of the Meeting of the Board of Directors  
(A California Corporation)**

**July 24, 2024**

**ATTENDANCE**

The following members of the Board of Directors were present at said meeting:

**PRESENT:**

Julie Chetney  
Bill Stewart  
Karen Zarsadiaz - Ige  
Trish Gonzales  
Joseph Huang  
Richard Centeno  
Phillip Loi  
Bruce Cruickshank  
Tina Wright  
Paula Rodarte  
Cris Schlanser  
Jaye Dixit

**ABSENT:**

Paula Rodarte  
Sam Yi

**INTERPRETERS:**

Spanish - Sonia and Shelley  
Mandarin - Charlene and Ken  
Korean - Sally and Kaitlyn  
Vietnamese - Peter Le and  
Ban Vu  
ASL - Ron and Natalie

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Deputy Executive Director  
Raquel Sandoval, Director, Human Resources  
Tim Travis, Associate Director, Community Services  
Yvonne Gratianne, Communications & Public  
Engagement Officer  
Erika Gomez, Liaison to BOD & RDDF  
Elba Moreno, Department Assistant, Communications

**GUESTS:**

Alma Janssen, DDS  
Nada Saleh  
Ali Dorri  
Elizabeth Cuevas  
Nancy Bunker  
Wanda Collins  
Jovenal Malonzo  
Adele Zimmerman

- Julie Chetney, Board President, called the meeting to order at 7:21 p.m. Roll call was taken, and a quorum was established.
- The agenda for today’s meeting was reviewed.
- The minutes of the June 26, 2024 meeting were reviewed and approved.  
*(M/S/C Stewart & Gonzales) The Board approved the minutes.*

**A. PUBLIC INPUT:**

- Carl Argila reminded the Board that he records the entire meeting and uploads the video of the meeting to his personal blog. He shared details about his son’s conservatorship, including his wish for the conservatorship to be terminated and asked that more details of his request be added to the minutes. He also shared his wishes about the Self Determination Program.

**B. CONSENT AGENDA**

All consent agenda items will be enacted by one motion and vote.

Review of Contracts – Tim Travis, Associate Director of Community Services

1. Excel Transportation
2. Ideal Transit
3. RSCR San Angelo

*(M/S/C Stewart & Loi) The Board reviewed and approved the contracts based on their policy for contracts over \$250,000.*

*Abstain: Schlanser*

**C. BOARD PRESIDENT’S REPORT**

- A. The Board President recommended Preeti Subramaniam for Board membership.  
*(M/S/C Cruickshank & Dixit) The Board approved Preeti Subramaniam for Board membership, effective immediately.*
- B. The Board President recommended that the Board adapt a resolution to their bylaws, section 22.01, that would allow for Miss. Subramaniam to co-chair the Advisory Committee for Individual Served and Their Families along with Phillip Loi.  
*(M/S/C Gonzales & Zarsadiaz-Ige) The Board to adapt a resolution to their bylaws to allow Preeti Subramaniam to co-chair the Advisory Committee for Individuals Served and Their Families.*
- C. ***Per the bylaws, 9.02.1, 9.02.1.1, the absences of the following Board and committee members constitute their automatic resignation unless the Board adapts a resolution to retain them:***

- Henrick Wong – 7 absences from Community Relations/Legislative Advisory Committee
- Paula Rodarte – 9 absences from Community Relations/Legislative Advisory Committee
- Herminio Escalante – 8 absences from Advisory Committee for Individuals Served and Their Families
- Flor Tolley – 7 absences from Advisory Committee for Individuals Served and Their Families
- Jessica Porter – 8 absences from Advisory Committee for Individuals Served and Their Families (not including the 3 months she was on LOA)
- Mary Soldato – 5 absences from Advisory Committee for Individuals Served and Their Families

*(M/S/C Stewart & Wright) The Board adopted a resolution to retain Mary Soldato as a member of the Advisory Committee for Individual Served and Their Families.*

D. Board Secretary, Trish Gonzales, provided notice that the Strategic Development Committee nominated Preeti Subramaniam for 2<sup>nd</sup> Vice President. Voting will take place at the August 28, 2024, Board meeting. She also explained the process if someone would like to nominate another director.

#### **D. BOARD TRAININGS**

Enright & Ocheltree, LLP, presented the following information.

##### ***Board Duties, Roles and Responsibilities***

- Board structure
- Standing Board Committees
- Accountability
- Roles and responsibilities
- Individual Board member responsibilities
- Board fiduciary duties
- Duty of care
- Duty of loyalty
- Business judgment rule
- Reliability
- Reasonable reliance
- Practical considerations
- Remembering the role
- No personal liability

- No personal liability for negligence
- Exceptions to freedom from liability
- Insurance coverage
- Contracts of \$250,000 or more
- Sensitivity
- Confidentiality for Board issues
- Confidentiality for closed sessions
- Confidentiality for information of individuals served
- conflict of interest statutes

### ***Conflicts of Interest***

- Conflicts of interest statutes and regulations
- Chief purpose
- Common Law Conflict of Interest
- Conflict of Interest reporting statements
- Decision or policy making authority
- Executive Director Conflict of Interest Disclosures
- Executive Director Conflict of Interest
- Employee Conflict of Interest Disclosures
- Employee Conflicts of Interests
- Conflict of Interest regulations for regional center Executive Director
- Conflict of Interest regulations for regional center employees
- Financial interests in contracts creating conflict of interest of Executive Director and employees
- Financial interests in contracts creating conflict of interest
- Employee conflicts of interest with regional center duties specified in regulations
- General prohibitions of conflicts of interest
- Contents of proposed conflict resolution plans
- Conflict resolution plan review
- Penalties for failure to disclose all relevant information or for providing false information
- Posting of conflict of interest reporting statements

## **E. OTHER BOARD & COMMUNITY ANNOUNCEMENTS**

The Richard D. Davis Foundation is scheduled for September 9, 2024.

**F. EXECUTIVE SESSION**

**None**

**Next meeting on Wednesday, August 28, 2024 at 7:15 p.m.**

**BOARD MINUTES FROM THE JULY 24, 2024 MEETING**

Submitted by:

\_\_\_\_\_  
Patricia Gonzales, Board Secretary

\_\_\_\_\_  
Date



**S**AN GABRIEL/POMONA  
REGIONAL CENTER

# Committee Reports & Information



**July – August 2024**

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.**  
**Executive/Finance Committee Meeting Minutes**

**August 14, 2024**

**PRESENT:**

Julie Chetney, Board President  
Jaye Dixit, 1<sup>st</sup> VP  
Karen Zarsadiaz-Ige, 2<sup>nd</sup> VP  
Trish Gonzales, Secretary  
Preeti Subramaniam

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Deputy Executive Director  
Yvonne Gratianne, Publications and Public  
Engagement Officer  
Erika Gomez, Liaison to the BOD & RDDF

**GUESTS:**

None

**ABSENT:**

Bill Stewart, Treasurer  
Bruce Cruickshank, Director

**ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE PURSUANT  
TO SECTION 20.04 OF THE BYLAWS**

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board.

The actions taken by the Executive/ Finance Committee at this meeting were:

**Approval of Financial Report-** For the month of June 2024 in the Fiscal Year 2023-2024. These expenditures are for services paid through July 17, 2024

**ITEMS DISCUSSED**

**A. Call to order**

Julie Chetney, Board President, called the meeting to order at 7:17pm. A quorum was established.

- The committee reviewed the agenda
- The committee reviewed and approved the meeting minutes of July 10, 2024.

**(M/S/C Stewart & Gonzales) The Executive Finance Committee approved the minutes.**

**Abstains: Subramaniam**

**B. Public input:** None

**C. SPECIAL PRESENTATION**

Grace Kano, Board President of the Richard D. Davis Foundation (RDDF) provided a brief overview of the foundation.

- It was founded in 1987 by a group of parents of individuals with developmental disabilities.
- The foundation holds an annual golf tournament and it is their primary fundraiser.
- Historically it has provided scholarships opportunities to assist SG/PRC staff and vendor staff with school costs.
- It is made up of vendors, parents, former staff and individuals served.

**D. CONSENT AGENDA**

*In-Kind Agreement between the RDDF and SG/PRC* – This item was tabled as it was not ready to be signed. The Richard D. Davis Foundation has a contract with SG/PRC in terms of the relationship between the two. When the contract was recently reviewed, two areas were flagged, specifically with the verbiage used. The foundation and staff will work with council to see it is updated and signed.

***Financial Report***

Dara Mikesell, Chief Financial Officer, presented the Financial Report:

In regional center operations, the allocation based on the E-2 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. The operations E-2 allocation for fiscal year 2023-24 is currently at \$51,016,379 with projected expenditures of \$50,140,992.

The year-to-date expenditure is \$43,069,890 with projected remaining expenditures of \$7,071,102. This results in an unencumbered amount of **\$875,387** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,303,368, staff expect to spend the full amount. The Fairview program is included in this amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations were allocated at 100% in the E-2 amendment.

The Purchase of Service allocation is based on the E-2 amendment in the amount of \$446,843,838. The current month's expenditure amounted to \$31,776,757 bringing the year-to-date expenditure for services to \$396,927,525.

The remaining projected expenditures and late bills are in the amount of \$23,104,961 leaving an unencumbered amount of **\$26,811,352**.

CPP/CRDP POS is a separate line item, SG/PRC is allocated \$980,925 for placement and start-up projects.

**(M/S/C – Stewart & Subramaniam) The Executive Finance Committee reviewed and approved the Financial Report.**

Mrs. Mikesell requested a pause in presenting the financial report in September as there will not be enough data.

**(M/S/C – Gonzales & Zarsadiaz-Ige) The Executive Finance Committee approved to pause the presentation of Financial Report in September.**

#### **E. BOARD PRESIDENT'S REPORT**

Julie Chetney, Board President, provided the following updates:

- Agenda for upcoming Board Meeting – August 28, 2024: Election of 2<sup>nd</sup> Vice President
- Agenda for Executive Finance Committee Meeting – September 11, 2024: Financial Report, Contracts

#### **F. EXECUTIVE DIRECTOR'S REPORT**

Lucina Galarza, Executive Deputy Director, reported the following:

- Nancy Bargmann, Director of the Department of Developmental Services

- (DDS), announced her retirement, effective September 1, 2024.
- Brian Winfield, Chief Deputy Director, DDS, announced his retirement, effective mid-September 2024.
  - Service Provider Directory - The provider directory will be a comprehensive online portal for service provider data.
    - The intent of the service provider directory is to provide access to information to individuals served, their families and the community.
    - DDS has contracted with a third-party contractor to work with providers and regional centers to validate, and if necessary, update information.
    - Providers that participate will be eligible for a one-time incentive.
  - Master Plan – The Master Plan for Developmental Services, has the support of California Health and Human Services, it's important to the Governor's office ensuring that the system is evolving to be more responsive to the community. 5 Workgroups were created; SG/PRC is well represented as Executive Director, Jesse Weller, was selected to be a part of Group 1 and Dr. Yin was selected to be in Group 4.
  - SG/PRC Recruitment Update – There are currently 525 employees

### **MEETING ADJOURNED**

The meeting adjourned. The next regular meeting will be held on September 11, 2024, at 7:15 p.m. via videoconference.

**CLOSED SESSION** – None

**SAN GABRIEL/POMONA REGIONAL CENTER**  
**FINANCIAL REPORT**  
**FISCAL YEAR 2023-24**

PAYMENTS THROUGH JULY 18, 2024 FOR SERVICES PROVIDED THROUGH JUNE 30, 2024

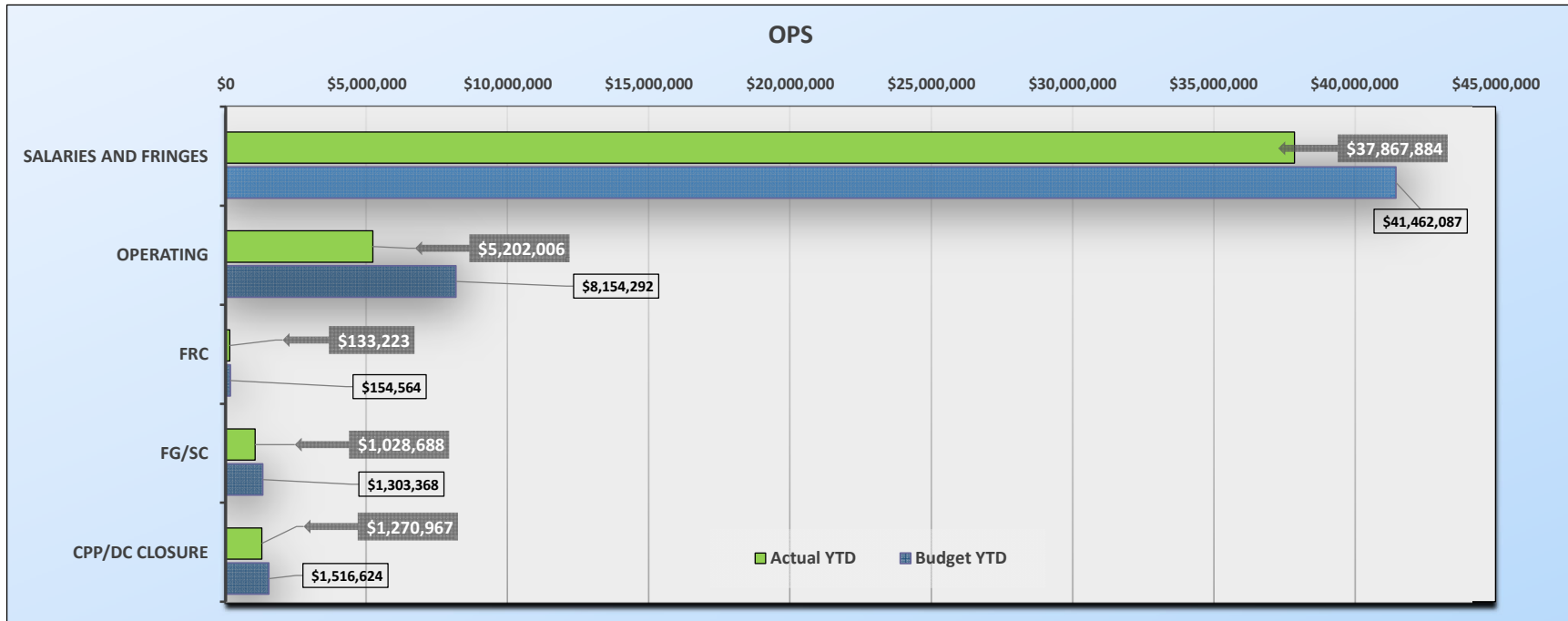
**OPERATIONS (OPS)**

**REGIONAL CENTER**

	MTD	YTD	Remaining	Total	FY 22/23
Salaries and Fringes	\$1,542,995	\$37,867,884	\$4,269,747	\$42,137,631	\$36,639,255
Operating Expenses	\$189,089	\$5,202,006	\$2,801,355	\$8,003,361	\$8,123,242
<b>Total</b>	<b>\$1,732,084</b>	<b>\$43,069,890</b>	<b>\$7,071,102</b>	<b>\$50,140,992</b>	<b>\$44,762,497</b>
Allocation ( E - 2 )				\$51,016,379	\$44,762,497
<b>Allocation Balance/(Deficit)</b>				<b>\$875,387</b>	<b>\$0</b>

**RESTRICTED OPS FUNDS**

Family Resource Center	\$0	\$133,223	\$21,341	\$154,564	\$154,564
Foster Grandparent/Senior Companion	\$81,496	\$1,028,688	\$274,680	\$1,303,368	\$1,380,279
CPP and DC Closure Ongoing Workload	\$0	\$1,270,967	\$245,657	\$1,516,624	\$1,580,745
<b>Total</b>	<b>\$81,496</b>	<b>\$2,432,878</b>	<b>\$541,678</b>	<b>\$2,974,556</b>	<b>\$3,115,588</b>
Allocation ( E - 2 )				\$2,974,556	\$3,115,588
<b>Allocation Balance/(Deficit)</b>				<b>\$0</b>	<b>\$0</b>

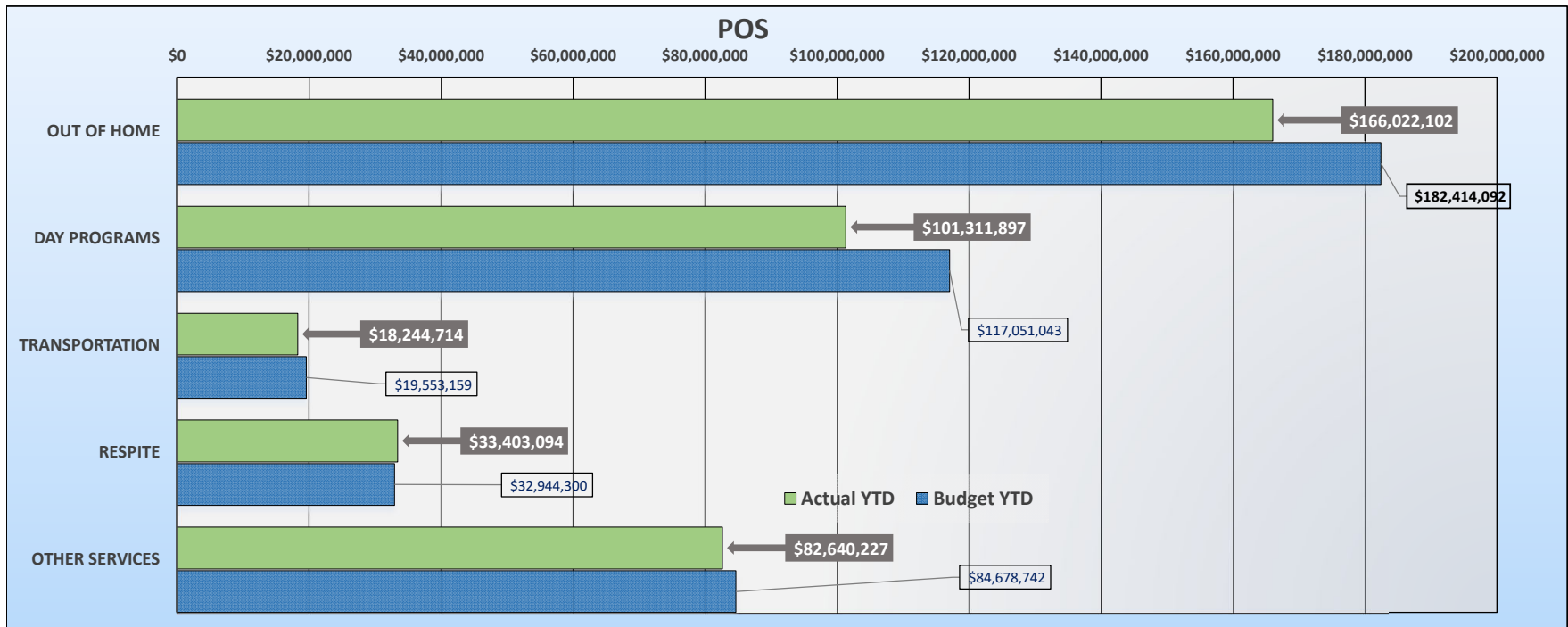


**SAN GABRIEL/POMONA REGIONAL CENTER**  
**FINANCIAL REPORT**  
**FISCAL YEAR 2023-24**

PAYMENTS THROUGH JULY 18, 2024 FOR SERVICES PROVIDED THROUGH JUNE 30, 2024

**PURCHASE OF SERVICES (POS)**

<u>REGIONAL CENTER</u>	MTD	YTD	Remaining	Total	FY 22/23
Out of Home	\$14,753,560	\$166,022,102	\$2,397,286	\$168,419,389	\$140,915,935
Day Programs	\$7,352,388	\$101,311,897	\$6,349,320	\$107,661,217	\$95,872,824
Transportation	\$1,417,597	\$18,244,714	\$567,996	\$18,812,710	\$14,641,723
Respite	\$2,097,500	\$33,403,094	\$3,313,315	\$36,716,409	\$29,447,878
Other Services	\$6,455,711	\$82,640,227	\$10,382,535	\$93,022,762	\$75,630,442
SPA/ICF Reimbursements	(\$299,998)	(\$4,694,510)	\$94,510	(\$4,600,000)	(\$3,900,000)
<b>Total</b>	<b>\$31,776,757</b>	<b>\$396,927,525</b>	<b>\$23,104,961</b>	<b>\$420,032,486</b>	<b>\$352,608,801</b>
Allocation ( E -2 )				<b>\$446,843,838</b>	<b>\$414,816,586</b>
<b>Allocation Balance/(Deficit)</b>				<b>\$26,811,352</b>	<b>\$62,207,785</b>
<b>RESTRICTED POS FUNDS</b>					
CPP	\$0	\$17,077	\$243,848	\$260,925	\$410,651
CRDP	\$0	\$42,000	\$678,000	\$720,000	\$4,991,564
HCBS	\$0	\$0	\$616,108	\$616,108	\$638,638
<b>Total</b>	<b>\$0</b>	<b>\$59,077</b>	<b>\$1,537,956</b>	<b>\$1,597,033</b>	<b>\$6,040,853</b>
Allocation ( E -2 )				<b>\$1,597,033</b>	<b>\$3,709,678</b>
<b>Allocation Balance/(Deficit)</b>				<b>\$0</b>	<b>(\$2,331,175)</b>



**OPERATIONS FUND FINANCIAL REPORT**

FISCAL YEAR 2023-24

PAYMENTS THROUGH JULY 18, 2024 FOR SERVICES PROVIDED THROUGH JUNE 30, 2024

100% OF YEAR ELAPSED

	Regular	CPP/CRDP DC Ongoing	Family Resource Center	Foster Grandparent Senior Companion	Other	Total				
<b>CONTRACT ALLOCATIONS</b>										
Preliminary Allocation	30,901,284					30,901,284				
E-1	18,627,842	1,516,624	154,564	1,303,368		21,602,398				
E-2	1,487,253					1,487,253				
E-3						0				
<b>Total Operations Contract Allocation</b>	<b>51,016,379</b>	<b>1,516,624</b>	<b>154,564</b>	<b>1,303,368</b>	<b>-</b>	<b>53,990,935</b>				
							D plus F	A minus G		
	A	B	C	D	E	F	G	H	I	
	Current Allocation	% of Allocation	Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as % of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	Projected Balance Amount	Remaining Percent	
<b>Total Operations - Actual and Projected Expenditures</b>	<b>53,990,935</b>	<b>100.00%</b>	<b>1,813,580</b>	<b>45,502,767</b>	<b>84.3%</b>	<b>7,612,781</b>	<b>53,115,548</b>	<b>875,387</b>	<b>1.62%</b>	
<b>PERSONAL SERVICES (REGULAR OPERATIONS)</b>										
Salaries	34,686,058	67.99%	1,349,869	30,977,334	60.7%	3,679,548	34,656,882	29,176	0.06%	
Temporary Staff	0	0.00%	0	0	0.0%	0	0	0	0.00%	
Retirement ( includes 403B)	4,162,327	8.16%	161,944	3,690,549	7.2%	441,546	4,132,095	30,232	0.06%	
Social Security (OASDI)	502,948	0.99%	19,330	442,839	0.9%	52,985	495,825	7,123	0.01%	
Health Benefits/Long Term Care	2,857,091	5.60%	0	2,421,015	4.7%	3,680	2,424,695	432,396	0.85%	
Worker's Comp Insurance	416,233	0.82%	0	197,828	0.4%	36,795	234,623	181,609	0.36%	
Unemployment Insurance	100,000	0.20%	0	23,397	0.0%	36,795	60,192	39,808	0.08%	
Non-Industrial Disability/Life Insurance	173,430	0.34%	11,852	114,921	0.2%	18,398	133,319	40,111	0.08%	
Tuition Reimbursement	0	0.00%	0	0	0.0%	0	0	0	0.00%	
<b>Total Personal Services (Regular Operations)</b>	<b>42,898,087</b>	<b>84.09%</b>	<b>1,542,995</b>	<b>37,867,884</b>	<b>74.2%</b>	<b>4,269,747</b>	<b>42,137,631</b>	<b>760,456</b>	<b>1.49%</b>	
<b>OPERATING EXPENSES (REGULAR OPERATIONS)</b>										
Equipment Rental	82,000	0.16%	253	65,580	0.1%	0	65,580	16,420	0.03%	
Equipment Maintenance	53,000	0.10%	0	51,612	0.1%	0	51,612	1,388	0.00%	
Facility Rent	2,852,000	5.59%	0	2,852,000	5.6%	0	2,852,000	0	0.00%	
Facility Maintenance	71,000	0.14%	0	29,187	0.1%	41,126	70,313	687	0.00%	
Communications (postage, phones)	422,000	0.83%	14,997	415,533	0.8%	0	415,533	6,467	0.01%	
General Office Expense	435,682	0.85%	1,582	398,229	0.8%	15,950	414,179	21,503	0.04%	
Printing	16,000	0.03%	462	7,390	0.0%	0	7,390	8,610	0.02%	
Insurance	500,000	0.98%	0	494,007	1.0%	0	494,007	5,993	0.01%	
Data Processing	220,000	0.43%	0	216,024	0.4%	3,976	220,000	(0)	0.00%	
Data Processing Maintenance / Licenses	235,000	0.46%	6,240	209,156	0.4%	33,368	242,524	(7,524)	-0.01%	
Interest Expense	0	0.00%	0	0	0.0%	0	0	0	0.00%	
Bank Service Fees	5,000	0.01%	5,249	5,811	0.0%	0	5,811	(811)	0.00%	
Legal Fees	1,000,000	1.96%	0	108,635	0.2%	890,000	998,635	1,365	0.00%	
Board of Directors Expense	5,000	0.01%	0	3,208	0.0%	1,501	4,709	291	0.00%	
Accounting Fees	70,000	0.14%	0	0	0.0%	70,000	70,000	0	0.00%	
Equipment Purchases	1,316,000	2.58%	143,102	152,354	0.3%	1,160,000	1,312,354	3,646	0.01%	



SAN GABRIEL/POMONA REGIONAL CENTER  
**OPERATIONS FUND FINANCIAL REPORT**

FISCAL YEAR 2023-24

PAYMENTS THROUGH JULY 18, 2024 FOR SERVICES PROVIDED THROUGH JUNE 30, 2024

100% OF YEAR ELAPSED

	A	B	C	D	E	F	D plus F G	A minus G H	I
	Current Allocation	% of Allocation	Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as % of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	Projected Balance Remaining Amount	Projected Balance Remaining Percent
Contractor & Consultants - Adm Services	314,338	0.62%	28,000	311,957	0.6%	12,755	324,712	(10,374)	-0.02%
Contract - ABX2 Disparities	572,679	1.12%	0	0	0.0%	572,679	572,679	0	0.00%
Travel/mileage reimbursement	272,000	0.53%	0	262,686	0.5%	0	262,686	9,314	0.02%
ARCA Dues	120,093	0.24%	0	120,093	0.2%	0	120,093	(0)	0.00%
General Expenses	70,000	0.14%	0	67,337	0.1%	0	67,337	2,663	0.01%
<b>Total Operating Expenses (Regular Operations)</b>	<b>8,631,792</b>	<b>16.92%</b>	<b>199,885</b>	<b>5,770,800</b>	<b>11.3%</b>	<b>2,801,355</b>	<b>8,572,155</b>	<b>59,637</b>	<b>0.12%</b>
<b>Total Personal Services &amp; Operating Expenses (Regular Operations)</b>	<b>51,529,879</b>		<b>1,742,880</b>	<b>43,638,684</b>	<b>85.5%</b>	<b>7,071,102</b>	<b>50,709,787</b>	<b>820,092</b>	<b>1.61%</b>
<b>OTHER INCOME</b>									
Interest & Other Income	(513,500)	-1.01%	(10,796)	(568,794)	-1.1%	0	(568,794)	55,294	0.11%
<b>Total Personal Services &amp; Operating Expenses Net of Other Income (Regular Operations)</b>	<b>51,016,379</b>	<b>100.00%</b>	<b>1,732,084</b>	<b>43,069,890</b>	<b>84.4%</b>	<b>7,071,102</b>	<b>50,140,992</b>	<b>875,387</b>	<b>1.72%</b>
<b>RESTRICTED FUNDS</b>									
Family Resource Center Expenses	154,564		0	133,223		21,341	154,564	0	0.00%
Foster Grandparent/Senior Companion Expenses	1,303,368		81,496	1,028,688		274,680	1,303,368	0	0.00%
Community Placement Plan and DC Ongoing Workload	1,516,624		0	1,270,967		245,657	1,516,624	0	
<b>Total Restricted Funds</b>	<b>2,974,556</b>		<b>81,496</b>	<b>2,432,878</b>	<b>99.2%</b>	<b>541,678</b>	<b>2,974,556</b>	<b>0</b>	
<b>Total Expenses (Including Restricted Funds)</b>	<b>53,990,935</b>		<b>1,813,580</b>	<b>45,502,767</b>	<b>84.3%</b>	<b>7,612,781</b>	<b>53,115,548</b>	<b>875,387</b>	<b>1.65%</b>

**PURCHASE OF SERVICES FUND FINANCIAL REPORT**

FISCAL YEAR 2023-24

PAYMENTS THROUGH JULY 18, 2024 FOR SERVICES PROVIDED THROUGH JUNE 30, 2024

100% OF YEAR ELAPSED

CONTRACT ALLOCATIONS	Regular POS	CPP/CRDP	HCBS	Other	Total		
Preliminary Allocation (Regular POS)	308,407,820				308,407,820		
E-1	116,592,453	100,000			116,692,453		
E-2	21,843,565	880,925	616,108		23,340,598		
E-3					0		
<b>Total Contract Allocation</b>	<b>446,843,838</b>	<b>980,925</b>	<b>616,108</b>		<b>448,440,871</b>		
					C plus E		
	A	B	C	D	E	F	G
		Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as percent of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	YTD & Projected as percent of Allocation
<b>Total POS Actual &amp; Projected Expenditures</b>		<b>31,776,757</b>	<b>396,986,601</b>	<b>88.5%</b>	<b>24,642,918</b>	<b>421,629,519</b>	<b>94.0%</b>
<u>OUT OF HOME CARE</u>							
Community Care Facilities		11,568,502	145,907,815	32.7%	994,531	146,902,346	32.9%
ICF/SNF Facilities		3,185,057	20,114,287	4.5%	1,402,756	21,517,043	4.8%
<b>Total Out of Home Care</b>		<b>14,753,560</b>	<b>166,022,102</b>	<b>37.2%</b>	<b>2,397,286</b>	<b>168,419,389</b>	<b>37.7%</b>
<u>DAY PROGRAMS</u>							
Day Care		1,299,017	21,100,693	4.7%	2,601,781	23,702,474	5.3%
Day Training		5,139,456	66,365,900	14.9%	1,821,337	68,187,237	15.3%
Supported Employment		830,350	12,492,894	2.8%	1,744,971	14,237,865	3.2%
Work Activity Program		83,565	1,352,410	0.3%	181,232	1,533,642	0.3%
<b>Total Day Programs</b>		<b>7,352,388</b>	<b>101,311,897</b>	<b>22.7%</b>	<b>6,349,320</b>	<b>107,661,217</b>	<b>24.1%</b>
<u>OTHER SERVICES</u>							
Non-Medical: Professional		1,275,822	15,340,954	3.4%	678,838	16,019,792	3.6%
Non-Medical: Programs		1,590,397	20,954,133	4.7%	1,661,449	22,615,582	5.1%
Home Care: Programs		127,934	2,178,559	0.5%	378,850	2,557,409	0.6%
Transportation		1,063,793	12,777,431	2.9%	204,850	12,982,281	2.9%
Transportation Contracts		353,803	5,467,284	1.2%	363,145	5,830,429	1.3%
Prevention		1,437,074	18,700,578	4.2%	532,566	19,233,144	4.3%
Other Authorized Services		1,743,162	20,167,900	4.5%	897,798	21,065,698	4.7%
Personal and Incidentals		11,162	202,479	0.0%	15,679	218,158	0.0%
Hospital Care		7,500	391,175	0.1%	38,750	429,925	0.1%

**PURCHASE OF SERVICES FUND FINANCIAL REPORT**

FISCAL YEAR 2023-24

PAYMENTS THROUGH JULY 18, 2024 FOR SERVICES PROVIDED THROUGH JUNE 30, 2024

100% OF YEAR ELAPSED

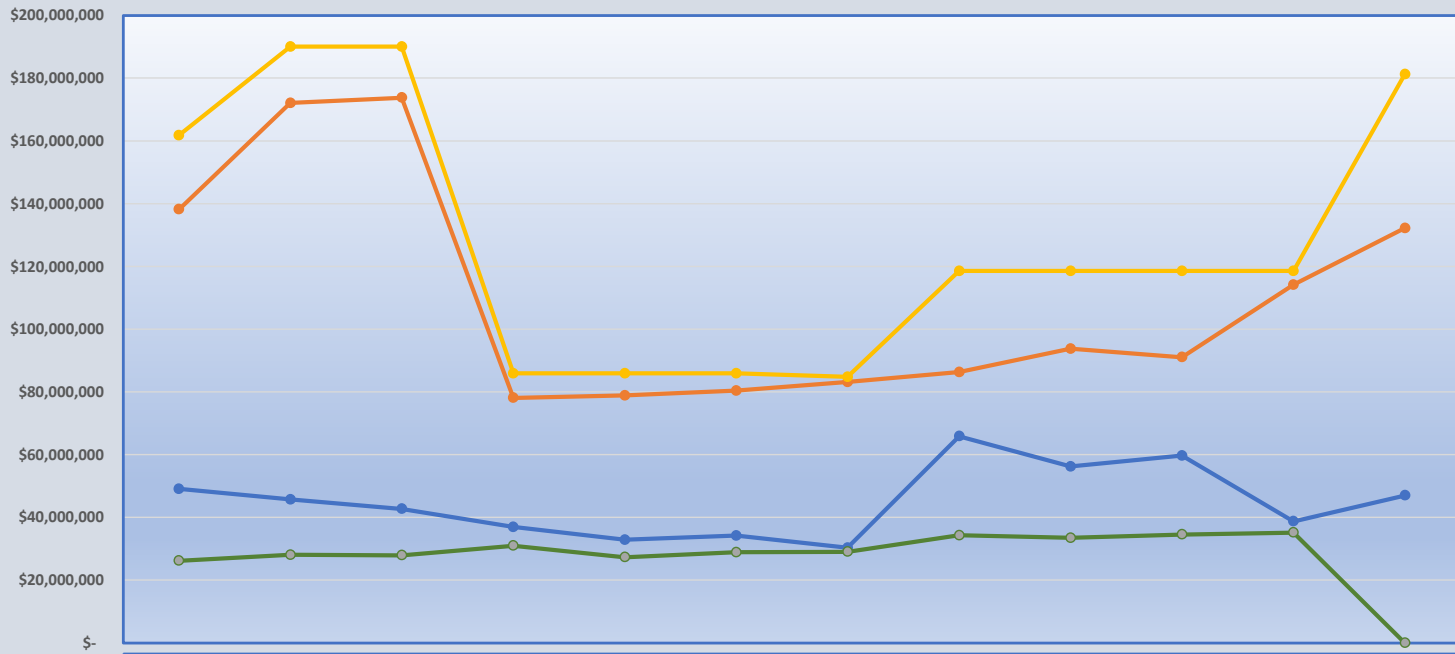
						C plus E	
	A	B	C	D	E	F	G
		Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as percent of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	YTD & Projected as percent of Allocation
Medical Equipment		226	17,420	0.0%	8,724	26,144	0.0%
Medical Service: Professional		165,285	2,720,368	0.6%	5,287,163	8,007,531	1.8%
Medical Service: Programs		83,193	1,910,983	0.4%	767,977	2,678,960	0.6%
Respite: In Own Home		2,091,300	33,339,056	7.5%	3,129,654	36,468,710	8.2%
Respite: Out of Home		6,200	64,038	0.0%	183,661	247,699	0.1%
Camps		13,955	55,678	0.0%	114,740	170,418	0.0%
Total Other Services		9,970,808	134,288,035	30.1%	14,263,845	148,551,880	33.2%
Total Estimated Cost of Current Services		32,076,755	401,622,035	89.9%	23,010,451	424,632,486	95.0%
<u>OTHER ITEMS</u>							
HCBS	616,108	0	0		616,108	616,108	
Total Other Items		0	0	0.0%	616,108	616,108	0.1%
Total Purchase of Services		32,076,755	401,622,035	89.9%	23,626,559	425,248,594	95.2%
Deduct: Estimated Receipts from Intermediate Care Facilities for State Plan Amendment Services		(299,998)	(4,694,510)	-1.1%	94,510	(4,600,000)	-1.0%
<b>Expenditures Regular POS (Net of CPP)</b>	<b>447,459,946</b>	<b>31,776,757</b>	<b>396,927,525</b>	<b>88.8%</b>	<b>23,721,069</b>	<b>420,648,594</b>	<b>94.1%</b>
<b>Projected Allocation Balance (Deficit) Regular POS</b>						<b>26,811,352</b>	<b>6.0%</b>
<u>COMMUNITY PLACEMENT PLAN</u>							
Community Placement Plan (inc. CRDP)	980,925	0	59,077		921,848	980,925	
<b>Allocation Balance (Deficit) CPP and CRDP</b>						<b>0</b>	<b>0.0%</b>
<b>Total Projected Allocation Balance (Deficit) Regular &amp; Community Placement Plan POS</b>						<b>26,811,352</b>	<b>6.0%</b>

**SAN GABRIEL/POMONA REGIONAL CENTER**

STATEMENT OF FINANCIAL POSITION

June 30		<b>2024</b>
<b>ASSETS</b>		
Cash and Cash Equivalents	\$	47,006,064
Receivable - State Regional Center Contracts		132,207,336
Receivable - Intermediate Care Facility Providers		1,843,843
Other Receivables		706,627
Prepaid Expenses		60,080
Deposits		0
<b>TOTAL ASSETS</b>	\$	<b>181,823,949</b>
<b>LIABILITIES AND NET ASSETS</b>		
<b>Liabilities</b>		
Accounts Payable	\$	-
Advance - State Regional Center Contracts		181,259,816
Accrued Salaries and Payroll Taxes		348,334
Other Payables		115,799
Reserve for Unemployment Insurance		100,000
<b>Total Liabilities</b>	\$	<b>181,823,949</b>
<b>Net Assets</b>		
Without Donor Restriction		
With Donor Restriction		
<b>Total Net Assets</b>	\$	<b>-</b>
<b>TOTAL LIABILITIES AND NET ASSETS</b>	\$	<b>181,823,949</b>

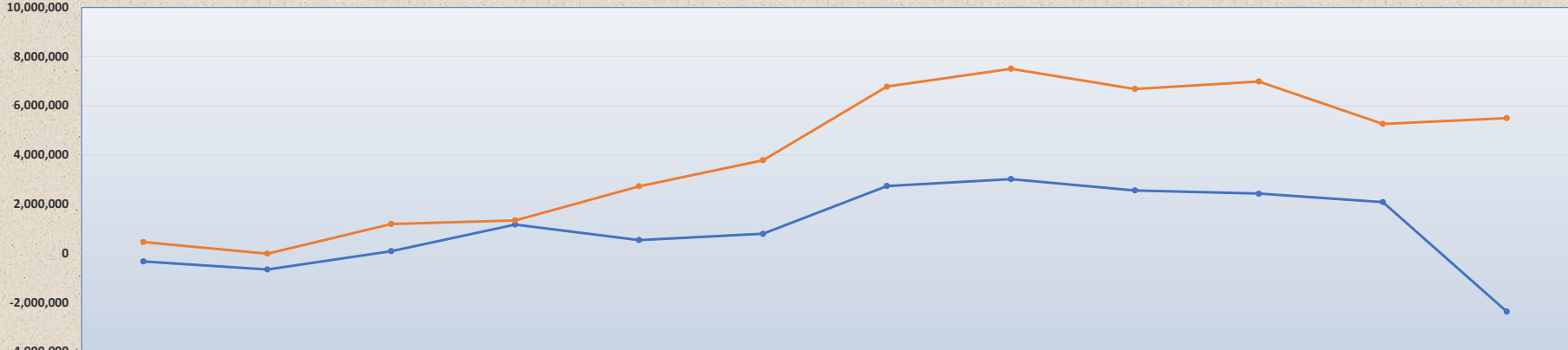
**SGPRC Statement of Financial Position  
June 30, 2024**



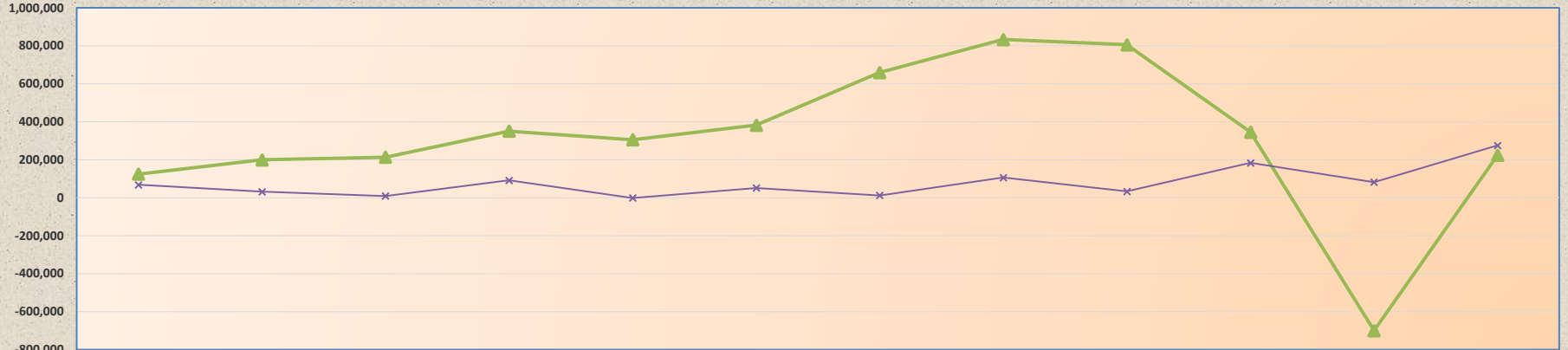
	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24
— Cash and Cash Equivalents	\$49,087,821	\$45,753,292	\$42,723,713	\$37,007,044	\$32,919,801	\$34,201,888	\$30,361,891	\$65,912,604	\$56,220,957	\$59,674,989	\$38,746,469	\$47,006,064
— Receivable - State RC Contracts	\$138,172,935	\$172,090,024	\$173,799,764	\$78,142,645	\$78,913,805	\$80,445,994	\$83,176,078	\$86,352,908	\$93,768,288	\$91,067,276	\$114,133,131	\$132,207,336
— Accounts Payable	\$26,201,233	\$28,136,169	\$27,945,379	\$30,996,645	\$27,340,146	\$28,913,035	\$29,060,975	\$34,310,191	\$33,491,995	\$34,562,211	\$35,187,911	\$-
— Advance - State RC Contracts	\$161,767,517	\$190,043,275	\$190,043,275	\$85,876,954	\$85,876,954	\$85,876,954	\$84,827,276	\$118,544,778	\$118,544,778	\$118,544,778	\$118,544,778	\$181,259,816

# San Gabriel /Pomona Regional Center

SGPRC POS Surplus  
June 30, 2024



SGPRC OPS Surplus  
June 30, 2024





San Gabriel / Pomona  
Regional Center

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.**

**COMMUNITY RELATIONS/ LEGISLATIVE COMMITTEE  
MINUTES FROM THE MEETING OF AUGUST 14, 2024**

The following committee members were present at said meeting:

**PRESENT**

Karen Zarsadias-Ige  
Joseph Huang  
Adriana Pinedo  
Tina Wright

**STAFF**

Yvonne Gratianna, Communications & Public  
Engagement Officer  
Salvador Gonzalez, Director of Service Access and  
Equity and Community Outreach Team  
Erika Gomez, Liaison - BOD & RDDF

**ABSENT**

**GUESTS**

Graciela Marquez

**RECOMMENDED BOARD ACTIONS**

**The Community Relations/Legislative Committee recommends the following:**

None

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**CALL TO ORDER**

Karen Zarsadias-Ige called the meeting to order at 6:01p.m. A quorum was established.

The minutes of the May 15, 2024, and July 10, 2024, meetings were reviewed and approved.

**M/S/C (Wright & Huang) The committee approved the minutes.**

**PUBLIC INPUT**

None

## **LEGISLATIVE ISSUES & OTHER INFORMATION**

Yvonne Gratianne, Communications and Public Engagement Officer, presented the following:

### **Statewide/ Local Updates:**

- Nancy Bargmann, Director of the Department of Developmental Services (DDS), announced her retirement, effective September 1, 2024.
- Brian Winfield, Chief Deputy Director, DDS, announced his retirement, effective mid-September 2024.
- Master Plan – The Master Plan for Developmental Services, has the support of California Health and Human Services, it's important to the Governor's office ensuring that the system is evolving to be more responsive to the community. 5 Workgroups were created; SG/PRC is well represented as Executive Director, Jesse Weller, was selected to be a part of Group 1 and Dr. Yin was selected to be in Group 4
- Governor's Budget: The rate budget was approved by the Governor on June 26, 2024.
- The Richard D. Davis Foundation is holding their annual Golf Tournament on September 9, 2024.

## **COMMUNITY OUTREACH-UPDATE**

The Community Outreach/Compliance Department staff presented the following:

Amos Byun, Community Outreach Specialist

- Promoting Service Access & Equity for All Receiving Regional Center Services
- Community Outreaching to Promote Service Access & Equity

Nora Perez-Givens, Education Specialist

- Trainings
- Meetings related to supporting individuals with their education

## **ADJOURNMENT:**

The next meeting will be on August 14, 2024.





San Gabriel / Pomona  
Regional Center

# Service Access and Equity Department Monthly Report

August 5, 2024

Salvador Gonzalez

Director of Service Access and Equity

# Service Access and Equity Team

## Contact Information

Name	Title	Phone	Email
<b>Salvador Gonzalez</b>	Director of Service Access and Equity	(909) 710-8814	<a href="mailto:sgonzalez@sgprc.org">sgonzalez@sgprc.org</a>
<b>Josefina Martinez</b>	Community Outreach Specialist	(909) 710-8817	<a href="mailto:jmartinez@sgprc.org">jmartinez@sgprc.org</a>
<b>Amos Byun</b>	Community Outreach Specialist	(909) 710-8815	<a href="mailto:abyun@sgprc.org">abyun@sgprc.org</a>
<b>Nora Perez-Givens</b>	Education Specialist	(909) 710-8820	<a href="mailto:ngivens@sgprc.org">ngivens@sgprc.org</a>
<b>Tiffany Loong</b>	Language Access Specialist	(909) 710-8827	<a href="mailto:tloong@sgprc.org">tloong@sgprc.org</a>
<b>Luz Rodriguez-Uribe</b>	Language Access Specialist	(909) 710-8828	<a href="mailto:lrodriguez@sgprc.org">lrodriguez@sgprc.org</a>
<b>Maria Vargas</b>	Foster Grandparent/Senior Companion Manager North	(909) 710-8822	<a href="mailto:mvargas@sgprc.org">mvargas@sgprc.org</a>
<b>Wendy Hemminger</b>	Foster Grandparent/Senior Companion Manager South		<a href="mailto:wendy.hemminger@dds.ca.gov">wendy.hemminger@dds.ca.gov</a>
<b>Jessica Wilson</b>	Deaf and Hard of Hearing Specialist	(909) 710-8823	<a href="mailto:jwilson@sgprc.org">jwilson@sgprc.org</a>
<b>Marilyn Carmona</b>	Executive Assistant	(909) 710-8816	<a href="mailto:mcarmona@sgprc.org">mcarmona@sgprc.org</a>

## **Josefina Martinez, Community Outreach Specialist**

**Monthly Community Meeting:** Josie continues to attend the monthly community meetings which are used to communicate important and crucial information to our community served. Josie presented information to the community on 7/16 regarding the upcoming Community Information Forum topic on Employment where our Employment Specialist, Linh Lee, would present of Employment First, work programs and work training programs. Josie also shared on another upcoming Parent Education Training presented by our Education Specialist, Nora Perez-Givens, on the topic of School Discipline and Rights of the Student. Josie also shared information on the Transition Summit III hosted by CHLA in collaboration with USC Keck and SG/PRC. Lastly, Josie provided space for Victor Campos from Familias First to present information on an upcoming workshop through their grant project, Creating Leadership Among Parents. All flyers were shared with the community via the community folder Josie provided her contact information in the chat for families needing more information about what was shared or for families that need additional support.

**Youth Leadership Summit:** On 7/15 Josie presented at the Youth Leadership Summit, organized by SCRS-IL. The summit was a weeklong experience that approximately 30 young people served by SCRS-IL got to participate in at Cal Poly Pomona. Josie presented information about the Regional Center, services offered, preparing for exiting or graduating from high school, employment and college. The young people were very engaging and had lots of questions in terms of how to advocate for themselves.

**Equity Partner Meetings:** On 7/24 Josie met with equity partner, Tenika Doyle, from Pamper my Baby, and Elena Sanchez from Parents Place to discuss a collaboration. Tenika expressed interest in partnering with Parents Place to offer Early Identification workshops in our service area where they would provide educational information about milestones, identifying early signs of intellectual and developmental disability, increase awareness and knowledge of healthy child development. Additionally, families would be provided with resources available to minority communities, low income, and BIPOC parents and caregivers of infants and babies (birth to 48 months) in order to promote early diagnosis and empower parents and caregivers to be their child's advocate with a goal of helping to improve outcomes for babies with intellectual and developmental disabilities and their families. Elena expressed interest in collaborating with Tenika to offer these workshops in September or October.

**Hispanic Community Gathering:** Josie along with other members of the SAE department worked on creating a flyer to promote to the Hispanic community to join the SAE Team on learning more about 2022-2023 POS data, Self-Determination Program, and Education Services. The flyer has been promoted to the Hispanic community served by SG/PRC.

**Resource Guide:** Josie and the SAE team continue working on the Service Access and Equity Resource Guide to be provided to families and community members in the future. The resource guide will be a physical resource for families to refer to when they have questions on a variety of topics or need information on the infrastructure of SG/PRC. The guide will allow families to get a better understanding of the inner workings of the regional center and therefore how to navigate the system. The guide was modified to add additional information about the appeals process and the on-duty team at SG/PRC.

**SDP Conference:** Josie along with other members of the SAE Team are working with the SDP Team to put an SDP conference together for families that are either a part of SDP or are interested in beginning the process of transitioning into SDP. Currently the team is working on a Save the Date flyer and conference agenda.

## Amos Byun, Community Outreach Specialist

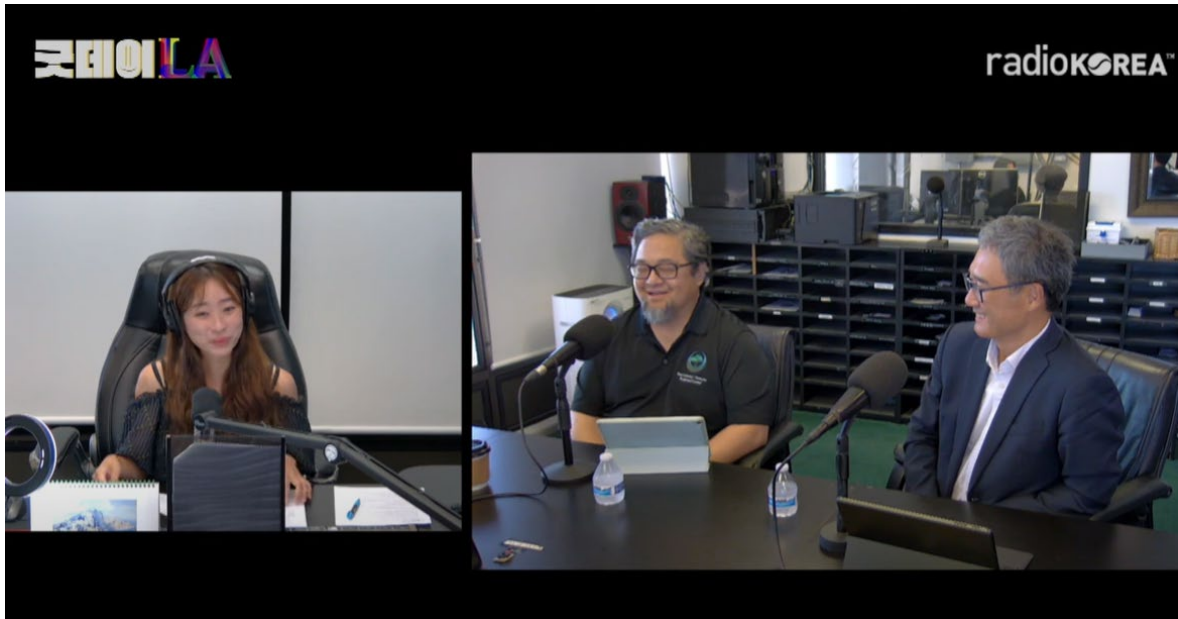
### A. Promoting Service Access & Equity For All Receiving Regional Center Services

- **SG/PRC Resource Guide** – On 7/29/24, Amos facilitated SAE Department meetings with Josie to update all the comments and update requests from SG/PRC staff. All the comments and update requests were reviewed, applied, updated, then sent to BDA, contractor, and the final version was updated on 7/31/24. SG/PRC Resource Guide English version will be sent to print and to be translated into Spanish, Traditional Chinese, Korean, and Vietnamese in August, 2024.
- **Community Information Forum (CIF) 2024 #8: Employment Services** – On 7/25/24, as a part of CIF 2024, CIF #8-Employment Services was presented through Zoom Meeting by Linh Lee, Employment Specialist. Presented sub-topics were: Why Employment First, Individualized Employment Programs, and Employment Focused Training Programs.
- **Administrating Creating CIF Video** – On 7/25/24, Amos administrated filming the CIF workshop at SG/PRC Broadcasting Room with BDA, Blue Dragon Ad, contractor.
- **Critical Issues Forum 2023 Video Promotion** – On 7/31/24, Amos continued promoting the CIF 2023 videos and other training modules created by SAE department at the New Staff Onboarding Session and other community outreaching events by sharing flyers through all of his outreaching events and sending emails as requested by families and community members.
- **Person-Centered Conversation (PCC)** – In the month of July 2024, Amos had 4 PCC with Korean monolingual parents through telephone calls and a in-person meeting.
- **Translation for Korean Families** – On 7/24/24, Amos completed reviewing Korean translation of DDS Overview slide text and put all in the PowerPoint format. Amos send it out to Nancy B., DDS Director, and Korean government staff who had a meeting with Nancy in April, 2024. In July 2024, Amos continued to review and to correct Korean translations, then to put those in correct document format which was provided by LACC translators or SAE department. Amos continued to provide Korean translation and interpretation as it was requested by SG/PRC staff.
- **DDS/CHLA PRE/POST COVID EI Participant Research** – In July 2024, Amos continued participated in 2 weekly Zoom meetings and 1 Zoom meeting to provide data updates to CHLA research team and also continued providing support on completing database updates and corrections through emails or telephone calls.
- **Providing Supports for DDS Reports (Caseload Ratio Correction Plan/Performance Contract/POS Expenditure Data/National Core Indicator) Related Tasks** – On 7/10/24, Amos created a consolidated schedule for all four DDS reports preparation and due dates for SAE director and Community Outreach Team.
- **Analyzing Enhanced Caseload Progress:** On 7/10/24, Amos created a data analyze of Enhanced Caseload Authorization Comparison for FY 2023 and 2024 to show tremendous progress achieved by Specialized Services units from 7/1/23 to 6/30/24. Amos provided the data analyzing spreadsheet with SAE director and two Specialized Services managers.

## B. Community Outreaching to Promote Service Access & Equity

- **Workshop for Equity Partner/Community Based Organization Staff** – On 7/9/24, Amos provided a workshop for Seesaw Communities, one of SG/PRC Equity Partners, staff regarding Regional Center system for them to understand CA Regional Center system and POS Services in depth in order to serve individuals and their families belong to regional centers better through their SAE Grant project. On 7/31/24, Amos provided an Navigating the Regional Center System: POS Process, Traditional vs Self-Determination in Korean for Seesaw Communities and Korean Community Services at Seesaw Communities’ office.
- **Outreaching through Mass Media:** On 7/3/24, Amos had an interview with Good Day LA, Radio Korea AM1540, with Sam Yoon, Seesaw Communities, to promote recognition of DDS Employment First Policy.

7/3/24, Radio Korea Good Day LA with Seesaw Communities



7/31/24, New Staff Onboarding Session, SAE Dept

**Nora Perez-Given, Education Specialist**

The Education Specialist assists regional center staff, families, and community partners with questions related to educational matters for students ages 3 and up to include post- secondary school years.

**Upcoming Trainings**

<b>Date</b>	<b>Time</b>	<b>Training Topic</b>	<b>Audience</b>
August 12 <sup>th</sup>	9:30am-1:30pm	New Staff Orientation - IEP Training	SG/PRC New Staff
August 22 <sup>nd</sup>	11am-12pm	Special Education-Terms to Know/Generic Resources	Community Information Forum-Virtual Training to regional center community
August 22 <sup>nd</sup>	1:30pm-3pm	IEP Training Series 2 of 3 sessions- What To Do When a Student Does Not Qualify for Special Education	Preschool Units Staff
August 26 <sup>th</sup>	11am-12pm	Effective Communication in the IEP Process	Parent Training *
September 16 <sup>th</sup>	11am-12pm	504 Plan or IEP- Which is best based on student need	Parent Training *
September 18 <sup>th</sup>	10:30am-12pm	Education Advocacy Training	Parents going through SG/PRC Intake Department
September 26 <sup>th</sup>	1:30pm-3pm	IEP Training Series 3 of 3 sessions- Understanding the IEP Document	Preschool Units Staff
October 7 <sup>th</sup>	11am-12pm	Assistive Technology and IEP's	Parent Training *
November 6 <sup>th</sup>	10:30am-12pm	Education Advocacy Training	Parents going through SG/PRC Intake Department
November 18 <sup>th</sup>	11am-12pm	Special Education- Parent Rights	Parent Training *

\*2024 Virtual Training Sessions for parents provide participants with the fundamental knowledge about Individuals with Disability Education Act (IDEA), Section 504 Rehabilitation Act and advocacy skills to assist parents when advocating for their child’s educational need. Interpreter services are available to parents in a variety of languages during the parent training sessions. Contact Nora Perez-Givens at [ngivens@sgprc.org](mailto:ngivens@sgprc.org) for an electronic copy of the 2024 virtual parent training calendar for San Gabriel/Pomona Regional Center parents which contains zoom link.

**Meetings related to supporting individuals with their education:**

Consults completed	27 (school break/summer)
School Meetings attended (IEP's/504/ SST/Resolution type meetings)	3 (school break/summer)

**Presentations/Trainings/Outreach/Networking Completed**

**July 9<sup>th</sup> (1:30-3pm)** – Nora Perez-Givens and Angie Luu ,Early Childhood Development Specialist **provided face to face training** to SG/PRC Preschool Unit Staff about **the Benefits of Enrolling & Utilizing Special Education Services** to help staff support families who are transitioning from early start program to school

services. This training is the first training of a three-part training series. During this session participants learned about the following: what are early learning programs, the advantages of early learning programs, how early learning programs serve as a bridge for families/students to structured school services, the advantages of early learning programs via the special education services; the benefits of enrollment as soon as possible after child turns age 3, plus service coordinators were also introduced to what an IEP is, what an IEP team is, the eligibility criteria for special education and the steps in the IEP process (assessments, present levels of performance, goals, accommodations/modifications, related services and placement. There was a total of 37 participants.

**July 22<sup>nd</sup> (11-12pm)** – Nora Perez-Givens, Education Specialist **provided virtual training for parents.** The topic of the training was **“School Discipline- Rights of Students with Disabilities”**. Participants at this training learned about: School Code of Conduct- students with IEP’s/504 plans; how schools typically handle behaviors; suspension- what it can look like; If suspension happens, what parents should do; Definition of suspension and expulsion; Protections/Rights of suspension/expulsion for students with IEP and 504 plans including manifestation determination review/outcomes/next steps; Police at Schools and what students do’s and don’ts and generic resources regarding this topic. There was a total of 48 participants in attendance.

**July 31- (9:30-11:30)** – Services Access and Equity Department staff provided training to regional center staff at the **New Staff Orientation**. Training attendees learned what this department does to support staff, families, regional center partners and how they participate in community outreach events to introduce families to regional center services.

### **Tiffany Loong and Luz Rodriguez-Uribe,** **Language Access and Cultural Competency Specialists**

- **Translation & Interpretation**

During the month of June 2024, Tiffany and Luz continued their work toward ensuring SG/PRC’s interpretation and translation needs were being met. They continue to coordinate all interpretation for any training or meeting for the community and in addition and supporting support groups and or equity partners with their interpretation needs as well. The following meetings or trainings were supported with interpretation for this month: Monthly Community Meeting; Community Information Forum on Employment Services; Parent Education Training on School Discipline - Rights of Students with Disabilities; and SG/PRC July Board Meeting. Luz and Tiffany have partnered with CHLA to provide interpretation support for their upcoming Transition Summit III. The event is scheduled for 8/9/2024 and Luz and Tiffany have arranged to have ASL, Chinese, Korean, Spanish and Vietnamese interpretation provided during the full virtual event.

The LACC team continues to support the translation of any SG/PRC pamphlet, Flyer, form, and communications to families. Tiffany and Luz collaborate with other departments and support them with translation needs as requested. Some translations for this month included: Letter Unable to Reach You; 2025 Virtual Parent Education Training Survey; Early Start SGPRC Brochure; Review-Early Child Development SGPRC Brochure; CHLA Transition Summit Flyer; Letter Unable to Reach You. The Language Line continues to be a resource SG/PRC staff can use for interpretation support during phone calls.

LACC has paid out \$16,231.14 from January to June 2024 for interpretation support for SG/PRC staff with non-English speaking families.

	July 2024	Total to Date
Translations	19	203
Interpretations	20	197
Language Line Usage		\$16,231.14

**Outreach Events:**

Tiffany and Luz continue to support Community Outreach Specialists with Outreach Events. The month of July has been dedicated to plan for future events such as the Hispanic Community Gathering for August 2024 that SG/PRC will be hosting. During this month, Tiffany and Luz met with the CEO for California Community Education Center to discuss their proposal to promote access to culturally and linguistically affirming services for LGBTQIA+/communities of color.

- **Case management support and Bridging Family back to Case Management**

Luz and Tiffany continue to provide support to staff in terms of finding translation/interpretation resources or need to look for SG/PRC translated materials. Luz assisted a staff with ASL interpretation support for an in-person reactivation case/IPP meeting and with bridging two families back to their SC for additional support.

	July 2024	Total to Date
Case Management Support	1	16
Bridging Family	3	20

- **LACC Reporting & Claims**

Luz and Tiffany continue to complete a monthly report to DDS, listing the Outreach Events, Language Resources Developed and all accounting transactions reported on the Claims from the previous month. This form is completed and submitted for DDS to track these mentioned areas and ensure the grant funds are being used. June report was submitted to DDS on 7/30/24. The LACC 22-23 grant was exhausted by end of June 2024 and currently await the allocation for LACC FY 23-24 to continue working on the LACC projects. Luz and Tiffany continue to monitor all the DDS communications to stay informed of the updates and changes for the LACC budget. They continue to oversee the budget expenses and with the possibility of the LACC grant, continue to develop more ways to connect directly with the community. Luz and Tiffany continue to work closely with SG/PRC controller Rosa Ham to make sure SG/PRC submit monthly LACC claims to DDS in a timely manner and that all invoices are paid out to vendors.



• **Cultural Humility Training**

The All-Staff Cultural Humility Trainings required by DDS began in April 2024. The next in-person staff series of trainings are scheduled for August 2024. In addition, LACC is has partnered with the SG/PRC training department to continue to work with CircleUp and develop training for incoming new staff and scheduling it periodically throughout the year. An initial meeting was held to discuss potential dates for training LACC team will continue to work with the training provider to also collect post surveys and document the results in LACC Grant Vantage Report.

• **Community Information Forum**

Luz and Tiffany are overseeing the Community Information Forum Presentations for 2024. During the month of July, the CIF topic was “Employment Services.” Luz and Tiffany secure interpreters in the languages: ASL, Chinese, Korean, Spanish, Vietnamese for all presentations, run the zoom meeting and will continue to coordinate the Community Information Forum for the remaining of the year. The next Community Information Forum is scheduled for 08/22/24 to share “Special Education- Terms to Know/Generic Resources”.

**Maria Vargas, Foster Grandparent/Senior Companion Manager North and Wendy Hemminger, Foster Grandparent/Senior Companion Manager South**

North	South
Total volunteers: 46	Total volunteers: 44
Individuals served: 50	Individuals served: 72
Total hours served: 3,149	Total hours served: 3,780

For the month of July, we had a total of 90 volunteers serving 126 individuals for both FG/SCP programs. Volunteers from the SGPRC-North were provided training on emotional intelligence and were briefed about how to identify behavioral and emotional changes with the individuals they serve. Volunteers were also given their annual certificates and recognition gifts. Volunteers were provided end of the fiscal year report on how the program service hours were utilized throughout the year. Numerous site visits were completed as per AmeriCorps program guidelines. SGPRC-South volunteers were provided training on Understanding Body Language and Facial Expressions, Heat Safety Precautions for Seniors, and viewed “Autism is a World” DVD. Managers from both programs traveled to Baltimore for the AmeriCorps national convening. Information obtained at the convening will be utilized across the program. Both programs celebrated June birthdays at the end of their respective monthly in-service trainings.



## **Jessica Wilson, Deaf and Hard of Hearing Specialists:**

### **American Sign Language Classes:**

In June, we concluded the summer ASL classes: Beginner ASL for families. Jessica developed an ongoing series of ASL classes for families and is preparing for the next round of classes beginning in the Fall. These courses are taught by a teacher experienced in ASL and working with individuals with disabilities and the goal is to build a community of signers. There have been three classes thus far, and the next series will begin in September 2024 for families. The curriculum ranges from beginner to intermediate and teaches signs that will help families communicate with their deaf, non-verbal or hard of hearing children or loved one in everyday settings.

### **Community Outreach Connections:**

Jessica made two community partner/outreach connections to add to resource list including TASK parent training education center to provide resources on Augmentative and Alternative communication devices (AAC) Jessica also attended part one of their training series to build knowledge on AAC to better support families. The second connection was to the Hear Center in Pasadena to coordinate a hearing screening for SGPRC families. Hearing screenings are vital to understanding one's level of hearing and connect them to the appropriate supports like audiologist, SLP's, hearing aids and more.

### **Deaf and Hard of Hearing Support Group:**

On June 26th, Jessica held the first Deaf and Hard of Hearing parent support group via Zoom. The goals of this group are to develop a community of parents and individuals served, to discuss service needs and unique language and cultural challenges. There were 10 families in attendance and the outcome of the meeting was positive. The next group will meet in September. In July, Jessica began to work on some of the requests that were made in the group including: social gatherings, hearing aid resources, early intervention resources, ASL staff for OT/PT and various services and more.

### **Consultations and individual support:**

In July, Jessica assisted with 4 new individual support requests and 2 ongoing cases with families and service coordinators. Jessica supported with doing an assessment on ASL fluency and needs for an IPP meeting and arranged an interpreter for meeting. She also supported family and SC with understanding the individual's communication needs for the future. Jessica connected a family with early intervention resources for their DHH child as well as ASL learning opportunities. Jessica is working alongside the DHH service coordinator on some on going cases that need support. This includes home placement, Deaf/blind services, advocacy for access to services and more.

Jessica partnered with her SAE team to present to new staff orientation on all of the ways she can support service coordinators and families.

### **Special Projects and Trainings:**

- What is AAC Training by TASK
- How to help your DHH child self-advocate in School by American Society for Deaf Children
- Housemate Matching Tool Statewide Workgroup with DDS meetings
- Vendor Training Workgroup for Deaf and Hard of Hearing Specialists meetings
- Deaf and Hard of Hearing Resource Guide in development

## 2023-24 SG/PRC SAE Grant Equity Partners

### Regional Center Recommendations and Plan to Promote Equity

Organization Name/Project Title	Project Description/Contact Information	Approved Award/ Approved Duration	Population Focus/Language
<b>Access Nonprofit Center</b>	Increase intervention services & supports for black babies in NICU & clinical settings. <b>Contact: Ardena Bartlett;</b> <a href="mailto:ardenab@accessnonprofit.org">ardenab@accessnonprofit.org</a>	<b>\$150,000/ 18 months</b>	African American (English)
<b>Being Built Together</b>	Community connector program to expand services access for Korean-speaking families. <b>Contact: Jinsook Baek</b> <a href="mailto:contact@bbtus.org">contact@bbtus.org</a>	<b>\$475,000/ 24 months</b>	Korean (Korean)
<b>Chasing 7 Dreams</b>	Increase early intervention awareness to minority, low income, and BIPOC parents and caregivers. <b>Contact: Tenika Doyle</b> <a href="mailto:tenika@chasing7dreams.org">tenika@chasing7dreams.org</a>	<b>\$275,000/ 24 months</b>	African American, Cambodian, Chinese, Filipino, Hispanic, Hmong, Indian, Japanese, Korean, Mien, Native American, Pacific Islander, Vietnamese, Sri Lanken, Hawaiian, Samoan, Arabic, Caucasian.
<b>Children's Hospital Los Angeles</b>	Pediatric navigator project for Native American and multi-racial families <b>Contact: Dr. Mirzaian, Christine</b> <a href="mailto:cmirzaian@chla.usc.edu">cmirzaian@chla.usc.edu</a>	<b>\$875,000/ 18 months</b>	African American, Cambodian, Chinese, Filipino, Hispanic, Hmong, Indian, Japanese, Korean, Mien, Native American, Pacific Islander, Slavic, Vietnamese.
<b>Disability Voices United</b>	Education and training program in leadership for people with disabilities and their families <b>Contact: Judy Mark</b> <a href="mailto:judymark@dvunited.org">judymark@dvunited.org</a>	<b>\$325,000/ 18 months</b>	African American, Cambodian, Chinese, Filipino, Hispanic, Hmong, Indian, Japanese, Korean, Mien, Native American, Pacific Islander, Ethiopian Vietnamese.
<b>Seesaw Communities, Inc.</b>	Cultural pathway for competitive employment for self-advocates in the Korean community. <b>Contact: Rachel Lee</b> <a href="mailto:rlee@thesec.us">rlee@thesec.us</a>	<b>\$250,000/ 18 months</b>	Korean (Korean)
<b>USC UCEDD Children's Hospital Los Angeles</b>  Peer-Mentorship & Technical Assistance for Parent & Self Advocate Led CBOs	Peer mentor program to provide technical assistance for CBOs to collaborate and share resources. <b>Contact: Olga Solomon</b> <a href="mailto:solomon@usc.edu">solomon@usc.edu</a>	<b>\$350,000/ 18 months</b>	African American, Hispanic, Native American, Chinese, Japanese, Vietnamese, Mixteco Indigenous.

## Enhanced Service Coordination

The Budget Act of 2021/2022 marked a significant commitment to address the needs of underserved and diverse communities. As such, DDS allocated funding for five Enhanced Service Coordinator positions with lowered caseload ratio of 1 service coordinator to 40 individuals with low or no purchase of service (POS) expenditures. By reducing the caseload ratio, the program aims to ensure that the Enhanced Service Coordinator (ESC) dedicates more time and attention to each individual served, fostering stronger relationships and more personalized support.

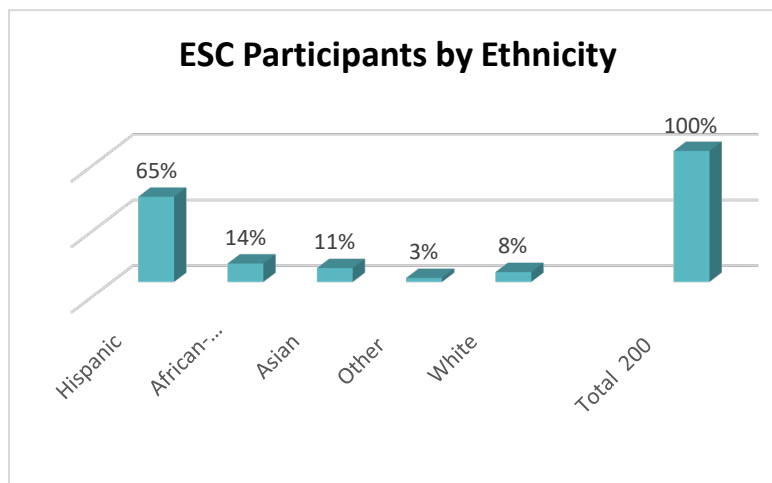
### Enhanced Service Coordination 2024-2025

ESC participants are identified in a database generated by the Department of Developmental Services (DDS). Participation in the program is voluntary, with individuals and their families agreeing to a 12-month service period aligned with SG/PRC's fiscal year. They also commit to quarterly visits with their ESC. Through a person-centered approach and enhanced communication, ESCs provide valuable training opportunities, helping individuals and families better understand their diagnosis, the regional center system, the role of their service coordinator, the Individual Program Plan (IPP) process, and the various service delivery models available, including Traditional Funding services, Participant Directed services, and the Self-Determination Program. A new cohort of 200 individuals is set to join the ESC program starting in July 2024. Those currently enrolled in the program for fiscal year 2023-2024, returned to traditional service coordination. Once the participants return to traditional service coordination, both the ESC and traditional service coordinator maintain communication throughout the year to sustain continuous support for participants.

### Demographics

The ESC team is deeply committed to addressing disparities within the systems and services they interact with. The ESC team endeavors to promote equity and inclusivity in all aspects of their work. Through ongoing education, training, and advocacy efforts, they strive to dismantle barriers and create a more equitable and accessible environment for all individuals and families they serve.

As such, the individuals selected to participate in the ESC program for the fiscal year 2023-2024 represent a diverse population, reflecting SG/PRC's commitment to inclusivity and addressing disparities within underserved communities. Among the participants, 65% individuals identify as Hispanic, 14% as African American, and 11% as Asian. It is noteworthy that SG/PRC serves a community where 57% identify as Hispanic, 5% as African American, and 12% as Asian. This demographic breakdown highlights SG/PRC's proactive efforts to ensure equitable access to services and support for individuals from diverse backgrounds. By prioritizing inclusivity and addressing disparities, SG/PRC aims to provide tailored support that meets the unique needs of all individuals within the developmental disability community.



### **Increase in Expenditure**

The efficacy of the ESC program is evident in the significant increase of expenditures or purchase of services per fiscal year. SG/PRC has served 400 individuals since the inception of the program in April 2022. The expenditures for ESC participants in the fiscal year 2023-2024 increased significantly from a baseline of \$12,294.2 to \$478,361.01, compared to a previous year's increase from \$36,169.53 to \$549,099.57. These figures highlight the program's success as the ESC team focuses on empowering the individuals served and their families with the knowledge and skills necessary to navigate and access essential services and support.

### **Community Outreach**

Community outreach is central to the ESC program's mission. The team hosted a series of Enhanced Service Workshops to provide participants with opportunities to connect, share experiences, and build supportive networks. By covering topics such as available services, resources, and support options, the workshops equip individuals and their families with the knowledge and skills necessary to make informed decisions about their care and support needs. The first workshop event held on October 18th, 2023, focused on navigating through the regional center system. Following, the second workshop was held on January 17th, 2024 with an emphasis on accessing generic resources. The third workshop was held on March 20<sup>th</sup>, 2024, which concentrated on educational rights, college support, and employment support.

Lastly, the fourth workshop event, The Empowerment Conference was held on May 23<sup>rd</sup>, 2024, at the DoubleTree by Hilton Hotel in Arcadia, CA. The keynote speakers were Sal Gonzalez, Director of Service Access and Equity; G. Daniela Santana, Director of Client Services; Hortencia Tafoya, Director of Clinical Services; Aimee Delgado, Clients' Rights Advocate from the offices of Disability Rights California; and Elena Sanchez, Director of Parents' Place. These workshops are carefully crafted to increase awareness of the diverse array of services and resources available both within SG/PRC and the community. By providing comprehensive information and guidance, these workshops empower individuals and families to make informed decisions and effectively access the support they need. The ESC team, in collaboration with Service Access and Access compliance team provide multi layers of communication to keep families informed of Enhanced Service Workshops which include Mailing, Emailing, and Hand Delivering Flyers: Including, text Reminders: Amos Byoun, the Community Outreach Specialist, Multilingual Support: To ensure effective communication, the team made flyers and texts available in multiple preferred languages. LACC Specialists, Luz Rodriguez and Tiffany Loong secured translation of the materials into Spanish, Mandarin, and Vietnamese, accommodating a diverse group of participants

## Self-Determination Program Team

### Contact Information

Name	Title	Phone	Email
Sal Gonzalez	Director of Service Access and Equity	(909) 710-8814	<a href="mailto:sgonzalez@sgprc.org">sgonzalez@sgprc.org</a>

### Specialized Services Unit I

Name	Title	Phone	Email
<b>Yaned Busch</b>	Specialized Services- Special Projects Manager	(909) 710-8637	<a href="mailto:ybusch@sgprc.org">ybusch@sgprc.org</a>
Yvette Espinoza	Lead Self-Determination Program Support Specialist	(909) 710-8643	<a href="mailto:yespinoza@sgprc.org">yespinoza@sgprc.org</a>
Rhea Chu	Self-Determination Program Support Specialist	(909) 710-8641	<a href="mailto:rchu@sgprc.org">rchu@sgprc.org</a>
Brianne Espineli	Self-Determination Program Support Specialist	(909)710-8635	<a href="mailto:bespineli@sgprc.org">bespineli@sgprc.org</a>
Joanne Hsu	Self-Determination Program Support Specialist	(909)710-8475	<a href="mailto:jhsu@sgprc.org">jhsu@sgprc.org</a>

### Specialized Services Unit II

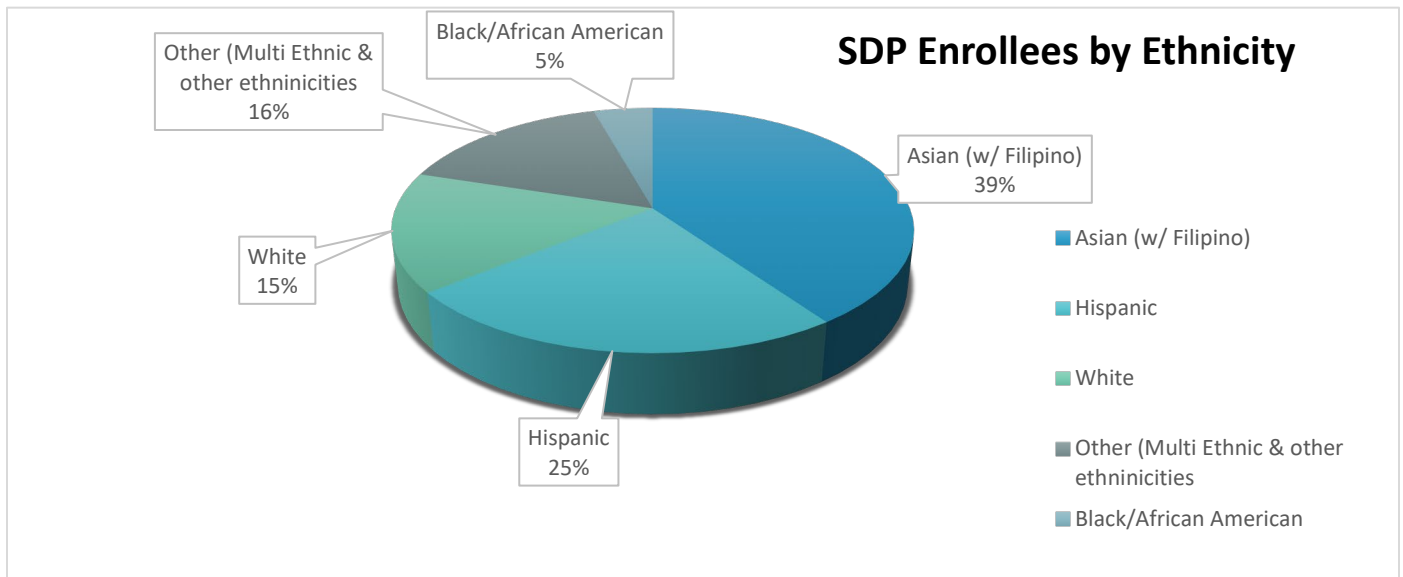
Name	Title	Phone	Email
<b>Jessi Romero</b>	Specialized Services- Special Projects Manager	(909) 710-8651	<a href="mailto:jromero@sgprc.org">jromero@sgprc.org</a>
Marlene Alvarez	Lead Self-Determination Program Support Specialist	(909) 710-8469	<a href="mailto:malvarez@sgprc.org">malvarez@sgprc.org</a>
Kimberly Lau	Self-Determination Program Service Coordinator	(909) 710-8646	<a href="mailto:klau@sgprc.org">klau@sgprc.org</a>
Brenda Leon	Self-Determination Program Service Coordinator	(909)710-8649	<a href="mailto:bleon@sgprc.org">bleon@sgprc.org</a>
Adrian Jimenez	Self-Determination Program Support Specialist	(909)710-8781	<a href="mailto:adrian.jimenez@sgprc.org">adrian.jimenez@sgprc.org</a>

**Self-Determination Program:**

As of July 31, 2024, SG/PRC has successfully enrolled 194 participants into the Self-Determination Program (SDP). SDP is an alternative funding model to traditional services and became accessible to all regional center clients on July 1, 2021. SG/PRC SDP Team develops and promotes training opportunities to further enhance the implementation of SDP for all individuals served by SG/PRC. Additionally, the SDP Team aims to bridge any disparities for underserved communities. Training and support groups are offered in English, Spanish, Chinese, American Sign Language (ASL), and other languages, as needed. Below you will see data on enrolled cases in SDP as of 7/31/2024.

**SG/PRC individuals served in SDP by diagnosis and ethnicity**

Enrollees by Diagnosis	# of Enrollees	Percentage
Autism	127	65%
Intellectual Disability	44	23%
Cerebral Palsy	15	8%
Epilepsy	6	3%
Other	2	1%
<b>Grand Total</b>	<b>194</b>	<b>100%</b>



**SG/PRC Fact Sheet of individuals served by diagnosis, ethnicity and language as of 06/01/2024**

<b>SG/PRC Fact Sheet</b>		
<b>Diagnosis</b>	<b># of Clients</b>	<b>%</b>
Autism	6,444	48%
Cerebral Palsy	1,372	10%
Epilepsy	1,823	13%
Intellectual Disabilities	8,144	60%
Other Dev. Disabilities	1,228	9%

<b>SGPRC Fact Sheet</b>		
<b>Client by Ethnicity</b>	<b># of Clients</b>	<b>%</b>
Asian w/Filipino	2,200	12%
African American	807	5%
Multi-Cultural	1,515	9%
Native American	22	0%
Other & Unknown	588	3%
Polynesian/Pacific Islands	23	0%
Hispanic	9,809	57%
White	2,211	13%

**Individuals served in SDP by language**

<b>SDP Enrollees by Language</b>		
<b>Individuals Served by Language</b>	<b># of Clients</b>	<b>SDP Enrollees</b>
Arabic	20	1
English	12,093	123
Asian	800	48
Spanish	3,242	19
Sign Language	71	3
Total Individuals Served	16,324	194



## SG/PRC individuals served in SDP by departments as of 06/30/2024

### SDP

Department	Total	Percentage
Preschool (3 to 6yrs old)	4	2%
Family (6 - 14yrs old)	74	38%
Transition (14 to 25 years old)	51	26%
Adult (25yrs +)	65	34%
<b>Grand Total</b>	<b>194</b>	<b>100%</b>

### Participant Enrollment 11/1/2019 through 07/31/2024

SDP Enrollees	Total	SDP Year
November 1, 2019	1	
January - December 2020	12	5 <sup>th</sup> year
January - December 2021	28	4 <sup>th</sup> year
January - December 2022	52	3 <sup>rd</sup> year
January - December 2023	51	2 <sup>nd</sup> year
<b>January - July 2024</b>	<b>50</b>	<b>1<sup>st</sup> year</b>
<b>Grand Total</b>	<b>194</b>	

The Self-Determination Program at SG/PRC has undergone remarkable development since its inception in July 2021, when it first became available to interested and eligible participants. The program's enrollment has grown at an impressive rate, necessitating an increase in the number of subject matter experts to address the specialized needs of SDP participants. In the past seven months alone, there have been 50 new enrollees, a significant rise compared to the total of 51 enrollees throughout all of 2023, and previous years. With the steadfast support of SG/PRC's Executive Director and the SAE Director, as of July 1, 2024, the centralization of the SDP expanded further by growing the SDP team by two additional positions. Including modifying the role of the SDP SC and Participant Choice Specialists. The roles within the program will be enhanced to match the complexities and intricacies of SDP. SDP Service Coordinators will transition to Self-Determination Support Specialists, and the Participant Choice Specialist-System Analysts will become Lead Self-Determination Program Support Specialists. This strategic reorganization underscores SG/PRC's commitment to providing exceptional support and resources to SDP participants, ensuring the continued success and growth of the program.

The role of the SDP team is to provide ongoing training and support to SG/PRC staff in navigating the SDP process. Training is delivered via 1:1 with FMS and spending plan meetings, revising spending plans, training

Independent Facilitators on the SG/PRC system, attending meetings to support families in understanding the role of the Independent Facilitator and/or FMS, and attending meetings to support with SDP-IPP.

The team receives daily calls from SG/PRC staff and daily emails via the SDP Workgroup email system requesting support with the SDP process. These calls vary from assisting SCs with access to SDP material, training on the SDP process, and/or general information in understanding the SDP process, how to explain the SDP process to the individuals served; and accessing SDP material.

Specialized Services (SPS) Managers host monthly Manager Collaboration Meetings with SG/PRC Managers to review DDS directives and SDP trends. SPS Managers present SDP updates and promote training opportunities, support groups, and training tools at the monthly Vendor Meetings, Community Meetings, and the Board Advisory Committee for Individuals Served and Their Families. Including attendance for the DDS bi-monthly meetings with the DDS SDP Manager and staff. Through all these meetings and trainings discussed above, the SDP team collects data on individuals served and their families who are interested in learning more about SDP and potentially enrolling in the program. The list of those interested in exploring SDP averages over 100 individuals. Of the interested-list, 5-10 individuals successfully transition to SDP monthly.

### **DDS Meetings and Trainings**

SG/PRC SDP-Team attends bi-monthly meetings with DDS for further guidance on DDS directives and to discuss progress in the SDP service delivery model. The last meeting with SG/PRC SDP Team, DDS, Frank D. Lanterman, and Inland Regional Center was held on June 11, 2024.

**4/22/2024: [SDP Updated Billing Requirements for Services Billing at “Other Rate”](#)**

**4/25/2024: [SDP Employer Burden & Other Employment Related Costs](#)**

**4/25/2024: [SDP Update to FMS Provider Requirements](#)**

For additional information and a copy of DDS PowerPoint presentations click [SDP Updates Presentation English](#) and [SDP Updates Presentation Spanish](#)

- DDS also shared there will be additional guidance regarding “Vacation Time off,” for now it is up to the regional center planning team. DDS continues to hold SDP office hours for group discussions about any concerns or questions that may arise in the SDP program.

**6/14/24: [Self Determination Program Updated SANDIS Reporting Requirements](#)**

- Effective June 17, 2024, the following reporting elements will be available in SANDIS: 1. Date orientation completed 2. Orientation provider 3. Date of initial budget meeting 4. Date individual budget certified by regional center 5. Budget adjustments (a. Date of change b. Reason for change c. Budget change (increase, decrease, no change)
- DDS reviewed the Trailer Bill with pending updates with regional center responsibilities. They mentioned

they are making visits to every Local Volunteer Advisory Committee meeting with an advanced invitation. DDS is updating its website's FMS contact list and mentioned an FMS provider, PPL, is returning soon. SG/PRC notified DDS about Cambrian (FMS) extending transition dates from the original target date of 7/1/2024 to 9/1/2024 due to FMS's new staff training. The next meeting SDP call with DDS, Inland RC, and Frank Lanterman RC is scheduled for August 13, 2024.

### **July 2024 DDS SDP Directives:**

DDS released a new directive on July 2, 2024, with specific guidance on timelines and availability for different payment options for Initial Person-Centered Plan (PCP) and SDP Pre-Enrollment transition supports. Providers, often an Independent Facilitator, may select one of the following payment options when transitioning potential SDP participants:

1. Payment for Initial PCP under service code (024) and pre-enrollment services under General SD supports vendors (099) - or payment under Participant Directed Services (PDS-099).
2. One-time payment of \$2,500 (service code 024) for both the Initial PCP and pre-enrollment transition support.

- **Initial PCP and Pre-enrollment Transition Supports**

- **Enclosure A – Service Definition – General Self-Directed Supports**
- **Enclosure B – General Self-Directed Supports Through Participant-Directed Services Guide**
- **Enclosure C – Initial Person-Centered Plan and General Self-Directed Supports Sample Invoice Template**

- **SELF-DETERMINATION PROGRAM: ANNUAL REGIONAL CENTER REPORT ON THE LOCAL VOLUNTEER ADVISORY COMMITTEE**
- **SELF-DETERMINATION PROGRAM: UPDATED GOODS AND SERVICES**
  - **Enclosure A**
  - **Enclosure B**
  - **Enclosure C**

### **SDP Statewide Meeting with ARCA**

The SDP Team participates in quarterly SDP Statewide Meetings with ARCA and SDP Leadership Team representatives from all 21 regional centers. This meeting was held on May 8, 2024, to review the further implementation of DDS directives and other topics such as common trends, spending plan revisions, and resolutions of Notice of Actions. The next meeting is scheduled for August 13, 2024.

### **California State Assembly**

June 11, 2024, the California State Assembly reviewed two Senate Bills to enhance the Self-Determination Program:

Senate Bill 1281- Advancing Equity and Access in the Self-Determination Program Act-would establish an administrative process to simplify and streamline the procedures for enrolling participants and assisting them in remaining in the Self Determination Program (SDP).

Senate Bill 1463 – the bill would require the Governor to appoint a Deputy Director of Self-Determination, responsible for overseeing the successful implementation and operation of the program.

**Self-Determination Implementation Funds**

Welfare and Institution Code section 4685.8(f), allocated funds to regional centers to support implementation of the Self-Determination Program. Specialized Services Managers, Yaned Busch and Jessi Romero, and the Director of SAE work collaboratively with the Local Voluntary Advisory Committee (LVAC) to develop training opportunities and support groups to enhance the implementation of SDP. The LVACs play an important role in the implementation and oversight of the SDP. The regional centers and LVAC work collaboratively to prioritize the use of available funds to meet the needs of participants in their local area. Funds may only be expended after agreement is reached on local needs.

**Self-Determination Implementation Funds**

2021-2022 Self-Determination Program Implementation Funds- Special Projects **\$77,520.00**

Project Name	Provider	Contact Person	Brief Description	Contract Dates	Contract Cost	Balance
						<b>\$77,520.00</b>
The Waiting Room	Education Spectrum	Cathy Gott & Julie LaRose	SDP Support Group	7/25/2022 to 3/15/2024	\$20,832.00	\$56,688.00
SDP Training Series: FMS	Aveanna	Olivia Gonzalez	How to be an SDP employer	9/1/2022 to 8/31/2024	\$17,145.00	\$39,543.00
Technology for SDP	Parents' Place	Elena Sanchez	Technology assistance to SDP families	7/1/2023 to 6/30/2024	\$20,086.87	\$19,456.13
SDP Conference	Le Meridien Pasadena Arcadia	Lara Mace	Informative Workshop for SDP Participants	10/18/2024	\$6,225.00	\$13,231.13
					Total Funds Expended	\$ 64,288.87

**Waiting Room by Education Spectrum**

The final meeting for this contract concluded on September 21, 2023. However, a new contract is reflective in 2022-2023 SDP Implementation Funds. SDP Team partnered with Education Spectrum in developing “The Waiting Room” support group. “The Waiting Room” provides a safe place to share, listen, and learn for SDP participants, families, parents/caregivers, and those interested in SDP. These meetings are held on the 3<sup>rd</sup> Thursday of each month.

**The SDP Training Series: The Financial Management Service (FMS)**

SG/ PRC partnered with Aveanna to bring our community a training series to empower participants and those interested in SDP to understand the role of the SDP Financial Management Service (FMS) agency and the participant’s role as the SDP Employer. Popular sections of the training included presentations related to the overview of FMS models, tips for selecting an FMS, and the development of the spending plan. The training included a 1-hour clinic for additional support to answer questions and/or to receive further clarification. The Training Series: FMS was offered in English, Spanish, Chinese/Mandarin, and other languages such as American Sign Language (ASL). Aveanna successfully trained over 170 community members. The final training series concluded on October 25, 2023.

**Technology for SDP by Parents’ Place**

In collaboration with Parents’ Place, the project “Technology for SDP” officially started on July 1, 2023. Parents’ Place began accepting referrals on August 1, 2023. A flyer in English, Spanish, Mandarin, and Vietnamese is available to the community. As of May 31, 2024, a total of 11 individuals/families were successfully referred for technological assistance. This project sunset on 6/30/2024. Parents’ Place did not expend all the funds per the contract.

Unused funds are \$19,456.13. With the agreement of the LVAC, SGPRC utilized the remaining funds towards SDP conference scheduled for October 2024.

<b>22-23 Self-Determination Program Implementation Funds-Special Projects \$93,152.28</b>						
<b>Project Name</b>	<b>Provider</b>	<b>Contact Person</b>	<b>Brief Description</b>	<b>Contract Dates</b>	<b>Contract Cost</b>	<b>Balance</b>
						<b>\$93,152.28</b>
SDP Training and Coaching Services	Healed Women Heal	Tracy Evanson	Supplemental training for SDP orientation	8/1/2023 to 3/15/2025	\$30,960.00	\$62,192.28
SG/PRC SDP Video Voice Overs	Education Spectrum	Cathy Gott	SDP training video voiceovers	11/01/2023 to 3/15/2025	\$30,800.00	\$31,392.28
The Waiting Room	Education Spectrum	Cathy Gott	SDP Support Group	12/04/2023 to 3/15/2025	\$20,832.00	\$10,560.28
					Balance	\$10,560.28

### **SDP Training and Coaching Services**

Training will be provided by Healed Women Heal. This training is a supplement to SDP orientation. Many of our families require additional training after attending the SDP orientation. The training will focus on bridging the gap in understanding the SDP enrollment process. Many families complete the orientation and find themselves having more questions about the SDP process. The participants will increase their understanding of SDP which will further empower them to manage their relationships with their Independent Facilitators, the Regional Center, and the financial management services. This training is a 4-week series. Healed Women Heal completed two training series. The first series took place 1/22/24 through 2/14/24 and the second series 6/1/24 to 6/24/24. Training sessions were held on Mondays and Wednesdays and Saturdays and Mondays, respectively. Spanish training sessions were held by Spanish speaking trainers. However, each training session was offered in various languages. SG/PRC community members and individuals served by other regional centers were in attendance.

### **SG/PRC SDP Video Voice Overs**

The SDP Team continues to collaborate with Cathy Gott of Education Spectrum to begin SDP Training video voiceover translations. Cathy introduced the SDP Team to the video editor. She is in the process of securing certified translators. Translations will be available in Spanish, Chinese, Korean, Vietnamese, and ASL. All 4 videos (Spanish) have been completed; video 1 (Vietnamese) is scheduled to be completed by the end of summer 2024.

### **Waiting Room by Education Spectrum**

#### **2022-2023**

The final meeting for this contract concluded on September 21, 2023. However, a new contract is reflective in 2022-2023 SDP Implementation Funds. SDP Team partnered with Education Spectrum in developing “The Waiting Room” support group. “The Waiting Room” provides a safe place to share, listen, and learn for SDP participants, families, parents/caregivers, and those interested in SDP. These meetings are held on the 3<sup>rd</sup> Thursday of each month.

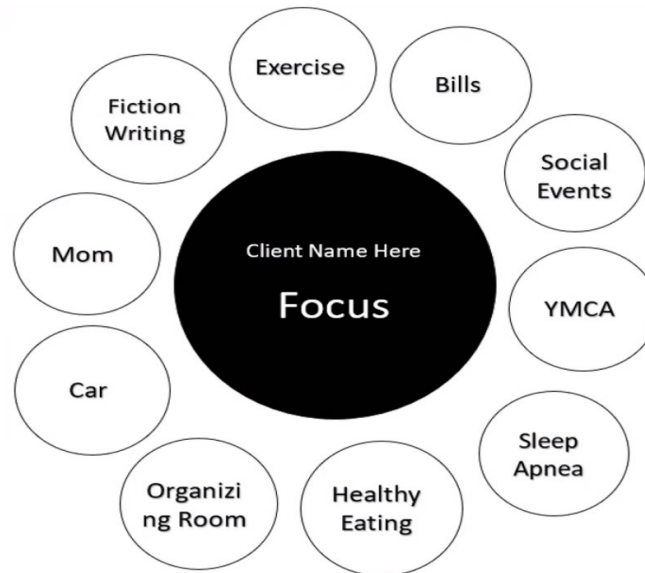
#### **2023-2024**

Education Spectrum held its monthly parent support group on July 18, 2024. They had a total of 25 participants attend their meeting. Translation services were provided in Spanish and Chinese. SG/PRC staff does not attend this meeting so that families can support one another and openly share their experiences with SDP and SG/PRC staff. Cathy Gott, Founder of Education Spectrum, provides SG/PRC with a monthly report to further enhance the SDP program at SG/PRC and shared resources with SDP participants:

Per The Waiting Room’s monthly report, This month’s guest speaker was Ryan Casey, ClearWeave Services. ClearWeave Services bridges the gap between neurodiverse employees and employers. He has placed clients in digital arts, doctors’ offices, and a variety of service agencies. In addition to providing employment support, ClearWeave also provides support with some independent living skills. In addition, ClearWeave provides

mentors who can assist clients with organizing, planning, finding social connections, paying bills, and learning about all of the tools that we use to help us very customized to the particular needs of each client.

ClearWeave is not a vendor of the Regional Center in the traditional system, but they accept SDP clients and private pay. Below is the type of person-centered focus wheel that they develop for individuals.



Ryan shared many stories and examples - in real time - of clients whom he has placed. He does a lot of outreach to various industries and helps companies to see the value of opening their doors to the neurodiverse population. He attributes his successful job placements to the amount of time he spends networking and convincing potential employers to hire neurodiverse individuals.

**The next meeting is scheduled to take place August 15, 2024.**

Members of the group shared community resources for SDP participants:

[https://docs.google.com/document/d/1wgx893-f4Pks-7NDtrFaS8D8V8ZM\\_sEh/edit](https://docs.google.com/document/d/1wgx893-f4Pks-7NDtrFaS8D8V8ZM_sEh/edit)

### **Yvette Espinoza and Marlene Alvarez, Lead SDP Support Specialists**

The focus of the Lead SDP Support Specialist is to provide outreach and training for staff and community members. They support SG/PRC staff and individuals served to understand and access Participant-Directed Services and the Self-Determination Program. The Lead SDP Specialists are the central point of contact for staff and the community for support, training, and advocacy for individuals accessing these two programs. They collaborate with multiple departments within the agency including Client Services, Community Services, and Accounting. They also engage with the Department of Developmental Services (DDS) by providing monthly information and attending bi-monthly meetings. They engage in Person-Centered planning meetings with individuals, families, and independent facilitators as needed. They also participate in the development, review, and certification of individual budgets, review spending plans, and Individual Program Plans.

**Case-management Support:** The Lead SDP Support Specialists host weekly consultations with staff called SDP office hours, where service coordinators sign up to ask case-specific questions. SDP office hours are now being held three times a week on Mondays, Wednesdays, and Fridays to support case management staff and

community. The support may vary from developing an SDP Budget, reviewing SDP spending plans, writing SDP IPPs, and securing SDP authorizations. In June 2024, approximately 30 consultations were held.

The Self-Determination team also meets every week or as necessary to disseminate information from DDS and discuss ways to streamline the process for all parties. Additionally, managers may invite The Lead SDP Specialists to attend their unit meetings for further training.

Lead Specialists, Yvette and Marlene support SG/PRC staff in transitioning families into SDP. They also provide support to SDP Support Specialists with those enrolled in the program. Their support extends to answering questions about the difference between Participant-Directed services and Self-Determination, the process of the program, the development of budgets (unmet needs), accessing generic resources if necessary, and reviewing SDP spending plans with SDP definitions, and attending meetings with families and IFs when requested. The Lead SDP Specialists participate in quarterly Statewide meetings related to the Self-Determination Program. They meet with the rest of the Regional Centers alongside the Association of Regional Center Agencies (ARCA). They also attend and participate in monthly Self-Determination Community meetings such as the Local Volunteer Advisory Committee held every 2nd Tuesday of the month. Lastly, they meet with DDS bi-monthly for updates and to share current trends within the Self-Determination Program.

**Additional SG/PRC training/presentations:** Yvette Espinoza, Lead SDP Support Specialist, and Jessica Wilson, Deaf and Hard of Hearing Specialist received certification as SG/PRC's Person-Centered Planning (PCP) Coaches as of June 30, 2023. This meets a performance measure outlined by DDS. The outcome is for all case management staff including managers to be trained in person-centered planning skills. They continue to meet monthly with Helen Sanderson Associates for support in disseminating training to staff. Staff training will consist of video recordings uploaded to eLearning Modules and in-person workshops for practice.

### **The Financial Management Service (FMS) Providers**

Individuals served/families may choose the FMS provider of their choice. The SDP team provides a list of providers upon request. Individuals served/families may also visit the DDS website to obtain a list of FMS providers. At SG/PRC, GT Independence has the highest amounts of individuals enrolled in SDP, followed by Ritz. The highest percentage of SDP participants are in the Adult Services Department (25 years +), followed by those in the Family Services Department (5-15 years). The Financial Management Services (FMS) providers report a significant waiting period to enroll SDP participants. FMS providers may have waiting lists that vary between three to six months. The SDP team encourages individuals served/families to contact and interview FMS providers in the early stages of the SDP process.

For additional information on the FMS models, please click below:

[https://www.dds.ca.gov/wp-content/uploads/2019/05/FMS\\_Directive\\_20181221.pdf](https://www.dds.ca.gov/wp-content/uploads/2019/05/FMS_Directive_20181221.pdf)

For the FMS model comparison chart:

[https://www.dds.ca.gov/wp-content/uploads/2021/04/FMSModelsComparisonChart\\_04272021.pdf](https://www.dds.ca.gov/wp-content/uploads/2021/04/FMSModelsComparisonChart_04272021.pdf)

For the DDS list of FMS providers:

<https://www.dds.ca.gov/initiatives/sdp/financial-management-service-contact-list/>



## FMS Providers Vendored with SGPRC

Name	FMS Models	Language	Phone	Email
<b>ACE FMS</b>	Bill payer & Sole-Employer	English	833-344-7272	<a href="mailto:sara@acefms.com">sara@acefms.com</a> or <a href="mailto:peyman@acefms.com">peyman@acefms.com</a>

**Referral Process:**

- ❖ Accepting Referrals.
- ❖ Participant/family must contact FMS minimum 30 to 60 days before starting SDP.
- ❖ Budgets over \$120,000 may require additional review.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.

<b>Action FMS</b>	Bill Payer & Co-employer	English	(310)867-8882	<a href="mailto:contact@actionFMS.com">contact@actionFMS.com</a>
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**Referral Process:**

- ❖ Accepting Referrals.
- ❖ Participant/family must contact FMS minimum 30 to 60 days before starting SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.

<b>Acumen</b>	Bill payer & Sole-Employer	English, Spanish	(424) 210-8810	<a href="mailto:yvettet@acument2.net">yvettet@acument2.net</a>
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**Referral Process:**

- ❖ Accepting Referrals.
- ❖ Participant/family must verbally contact Acumen a minimum 30 to 60 days before starting SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.

<b>Aveanna, formerly known as Premier</b>	Bill payer & Sole-Employer	English, Spanish, Vietnamese, Cantonese, Mandarin & Trieu Chau	(310) 215-1730	<a href="mailto:FMSInfo@aveanna.com">FMSInfo@aveanna.com</a>
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**Referral Process:**

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact FMS a minimum of 30 to 60 days before starting SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.

<b>Cambrian</b>	Bill payer, Sole-Employer & Co-Employer	English, Spanish, Vietnamese, Tagalog, Farsi	(877) 390-4300	<a href="mailto:Paulq@cfms1.com">Paulq@cfms1.com</a> <a href="mailto:davide@cfms1.com">davide@cfms1.com</a>
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**Referral Process:**

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact FMS a minimum 30 to 60 days before starting SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.

<b>Community Interface Services (CIS)</b>	Bill Payer	English & Spanish	(760) 729-3866	<a href="mailto:CSheppard@communityinterfacerservices.org">CSheppard@communityinterfacerservices.org</a>
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**Referral Process:**

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact FMS a minimum of 30 to 60 days before starting SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.

<b>Essential Pay</b>	Bill Payer	English & Spanish	(833) 268-8530	<a href="mailto:contact@essentialpay.com">contact@essentialpay.com</a>
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**Referral Process:**

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact FMS a minimum of 30 to 60 days before starting SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.

<b>Fact Family</b>	Bill payer, Sole-Employer & Co-Employer	English	(310) 475-9620 ext. 298	<a href="mailto:FMS@factfamily.org">FMS@factfamily.org</a>
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**Referral Process:**

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact FMS a minimum 30 to 60 days before start SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.

<b>FMS Pay LLC</b>	Bill Payer	English & Spanish	(858) 281-5910	<a href="mailto:connect@fmsspay.com">connect@fmsspay.com</a>
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**Referral Process:**

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact FMS a minimum 30 to 60 days before start SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.

<b>GT Independence</b>	Bill payer, Sole-Employer & Co-Employer	All languages	(877 )659-4500 ext.356	<a href="mailto:tjones@gtindependence.com">tjones@gtindependence.com</a>
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**Referral Process:**

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact FMS a minimum 30 to 60 days before start SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.
- ❖ **As of June 2024, GTI placed a hold on accepting Co-Employer Model referrals.**

<b>Home of Guiding Hands</b>	Bill Payer	English	(619) 938-2853	<a href="mailto:fms@guidinghands.org">fms@guidinghands.org</a>
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**Referral Process:**

- ❖ Servicing San Diego RC only

<b>Mains'l</b>	Bill payer, Sole-Employer & Co-Employer	English & Spanish	(866) 767-4296	<a href="mailto:JMBergquist@mainsl.com">JMBergquist@mainsl.com</a>
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**Referral Process:**

- ❖ Accepting referrals
- ❖ Must complete Mains'ls Meet & Greet orientation to start the process for enrollment.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.
- ❖ **Mains'l will continue to support the individual in the Co-Employer Model through 9/30/2024.**
- ❖ **Effective 10/01/2024, Mains'l will no longer offer Co-Employer Model.**

<b>Ritz Vocational</b>	Bill Payer & Co-Employer	English, Spanish & Mandarin	(833) 748-9888	<a href="mailto:info@ritzfms.com">info@ritzfms.com</a>
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**Referral Process:**

- ❖ Accepting referrals with budgets under \$120,000.
- ❖ Participant/family must verbally contact Ritz a minimum 30 to 60 days before starting SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.



San Gabriel / Pomona  
Regional Center

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**Advisory Committee for Individuals Served and Their Families**

Wednesday, August 28, 2024 at 6:00 p.m.

Videoconference Meeting

ZOOM Meeting ID: 191 486 135 Password: 681356

**Committee Members:**

Preeti Subramaniam, Co-Chairperson  
Phillip Loi, Co-Chairperson  
Mary Soldato

Sam Yi  
Ricardo Centeno  
Jovenal Malonzo  
Jaye Dixit

**Staff:**

Lucina Galarza, Deputy Executive Dir.  
Daniela Santana, Dir. of Client Services  
Elba Moreno, Assistant, Comm. & Public Engagement Department

<b>6 PM</b>	<b>1.</b>	<b>Public Meeting Call to Order</b> A. Review of Agenda B. Review Meeting Minutes of July 24, 2024
<b>6:05 PM</b>	<b>2.</b>	<b>Public Comment</b> - Please email <a href="mailto:elba.moreno@sgprc.org">elba.moreno@sgprc.org</a> to sign up
<b>6:10 PM</b>	<b>3.</b>	<b>Special Presentation</b> — On Duty Team by Ronnie Pratts, On Duty and Floater Mgr. & Team (staff suggestion)
<b>6:40 PM</b>	<b>4.</b>	<b>Future Training Topics</b> <ul style="list-style-type: none"><li>• September 25, 2024 – Behavioral Services by Joshua Trevino, Mgr. of Behavioral Services &amp; Team (staff suggestion)</li><li>• September 25, 2024 - TBD</li><li>• October 23, 2024 – TBD</li><li>• December 11, 2024 – TBD</li></ul>
<b>6:45</b>	<b>5.</b>	<b>SG/PRC Information</b> A. Updates by Daniela Santana, Director Client Services B. Self Determination – Yaned Busch Mgr. of Specialized Services I and Jessie Romero, Manager of Specialized Services II
<b>7:00</b>	<b>6.</b>	<b>Adjournment</b>

**SAN GABRIEL/POMONA REGIONAL CENTER  
DEVELOPMENTAL SERVICES, INC.**

**Minutes of the Meeting of the**

**Advisory Committee for Individuals Served and Their Families**

**July 24, 2024**

A regular meeting of the Advisory Committee for Individuals Served and Their Families was held on Wednesday, July 24, 2024. The following committee members were present at said meeting:

**PRESENT**

Phillip Loi, Co-Chair  
Jaye Dixit  
Richard Centeno  
Sam Yi  
Preeti Subramaniam  
Jovenal Malonzo Jr  
Adele Zimmermann

**STAFF:**

Lucina Galarza, Deputy Executive Director  
Daniela Santana, Director, Client Services  
Salvador Gonzalez, Director of Service Access and  
Equity  
Elba Moreno, Department Assistant,  
Communications

**ABSENT:**

Mary Soldato

**GUESTS:**

**ITEMS DISCUSSED**

**CALL TO ORDER**

Phillip Loi, Chairperson, called the meeting to order at 6:06 pm. A quorum was established.

- The minutes from the June 26, 2024, meeting were reviewed and approved. **M/S/C (Jaye & Subramaniam) The minutes from the meeting were approved by the committee.**

**PUBLIC INPUT - None**

**SPECIAL PRESENTATION – HCBS Final Rule Implementation**

by Lucina Galarza, Deputy Executive Director

The following was discussed:

- Goals of the HCBS Final Rule
- The 10 HCBS Final Rule Requirements

- CMS Final Rule & Self Determination
- Monitoring of HCBS Settings
- Animated Series - Animated videos that will help the individuals served and vendors better understand the Home and Community Based Services (HCBS) Final Rule.

*\*This presentation with the complete information can be found in the meeting materials folder.*

### **Future Training Topics:**

- August 28, 2024 - On Duty Team by Ronnie Pratts & Team

### **Updates and Information by SG/PRC Staff**

- Daniela Santana, Director of Client Services provided the following updates:
  - The Advocacy Connection - the next meeting will be Thursday July 25, 2024, at 5:00 pm. The topic that will be discussed is “What is the Home and Community-Based Services Final Rule? Know your Rights!”
  - The Service Provider Directory has completed phase one, once completed it will be a public facing portal where families and individuals can search for services.
  - Annual Family Program Fee and Family Cost Participation Program
  - Subminimum Wage Programs
- Salvador Gonzalez, Director of Service Access and Equity- Special Projects reported on the following regarding Self Determination:
  - There are currently 187 individuals enrolled.
  - The SDP Team currently has four SDP projects:
    1. SDP support group The Waiting Room hosted by Education Spectrum. Their monthly meetings are held every third Thursday of the month and are well attended.
    2. SDP training and coaching series in collaboration with Healed Women Heal concluded their four-week series last month. Collaboration on the next four-week series in the fall is underway.
    3. SDP Video Voice Overs by Education Spectrum has completed the video in Spanish and the team is currently in the process of reviewing them the video in Vietnamese.
    4. LVAC has agreed to use a portion of the 2023-2024 Self Determination Implementation funds to have SDP conference in the

fall is being planned for October 18, 2024, in the city of Arcadia. SGP/RC continues to collaborate with the Local Voluntary Advisory Committee (LVAC) to develop training opportunities and support groups to further enhance the implementation of SDP.

**ADJOURN**

Chair, Phillip Loi, adjourned the meeting.

The next Advisory Committee for Individuals Served and Their Families meeting is scheduled for Wednesday, August 28, 2024, via videoconference at 6 P.M.

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
VENDOR ADVISORY COMMITTEE MINUTES**

**August 1, 2024**

The following committee members attended said meeting:

**PRESENT:**

Cris Schlanser, Chairperson  
Valerie Donelson  
Jay Smith  
Theresa Jones Zarour  
Wanda Averhart-Collins  
Sharon Ehrig

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Deputy Executive Director  
Jaime Anabalon, Quality Assurance Specialist  
Lisa Cipres, Housing Specialist  
Erika Gomez, Liaison – BOD & RDDF

**MEMBERS ABSENT:**

Kelly Privitt  
Ookie Voong  
Sharon Ehrig  
Alyssa Zubia

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**RECOMMENDED ACTIONS**

**THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:**

None

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**A. CALL TO ORDER**

Cris Schlanser, Chairperson, called the meeting to order at 10:11 a.m. A quorum was established.

The minutes of the meeting on June 2, 2024, were reviewed and approved.

**M/S/C (Smith & Collins) The Vendor Advisory committee approved the minutes.**



B. New Members were welcomed.

C. **MOST PRESSING CONCERNS FOR SERVICE PROVIDERS**

The following concerns were raised:

- There was a request for a template for Coordinated Career Pathways. Executive Director, Jesse Weller, will follow up.
- There was a question about whether the automated emails from Gallagher were going to continue and staff confirmed they would continue for now.
- There is frustration with the instructions/guidelines for the sick time worksheets that service providers must complete.

D. **VENDOR CATEGORY REPORTS**

**Adult Programs**

*Vocational* – (1 Vacancy) Alyssa Zubia was not present.

*Adult Day* – (2 Vacancies) Former Adult Day category representative, Christina Buth, shared that the Empower Now Conference will be on August 2, 2024.

**Infant & Children Services**

*Infant Development Program* – Wanda Averhart – Collins had nothing to report.

**Transportation**

Theresa Jones Zarour did not report.

**Independent Living Services**

*ILS* – Sharon Ehrig was not present.

*SLS Services* – (1 Vacancy)

**Residential Services**

*Specialized* – Chris Schlanser shared that the subcommittee held a meeting on July 30, 2024. The main concern current has to do with placements. Monique Gallindo, Placement Coordinator, will join the subcommittee meeting in September and will help the attendees better understand the placements report.

*CCF* – Jay Smith and Valerie Donelson had nothing to report.

*ICF*- Ookie Voong was not present. David Bernstein, former ICF category representative, provided a report on her behalf. The ICF Subcommittee meeting was held on June 13, 2024, and unfortunately, it was not well attended. Sonia Saavedra, Health Care Support Specialist, was thanked for attending the meeting

and assisted troubleshooting enrollment issues. ICF providers continue to work through concerns around billing, payments, and dealing with discrepancies with MCPs. The next monthly ICF subcommittee meeting is tentatively scheduled for August 8, 2024.

### **Other Vendored Services- (1 Vacancy)**

**At Large-** (1 Vacancy) Kelly Privitt was not present.

### **RECRUITMENT SUBCOMMITTEE**

The following members made a commitment to form the VAC Recruitment Subcommittee: Jay Smith, Cris Schlanser and Wanda Averhart-Collins

The following applicants were interviewed and recommended to the VAC for membership :

- Johnnie Martinez for Adult Day Program  
**M/S/C (Schlanser & Donelson) The Vendor Advisory committee approved the membership of Johnnie Martinez, effective immediately.**
- Jesse Silva for Supported Living Services  
**M/S/C (Schlanser & Collins) The Vendor Advisory committee approved the membership of Jesse Silva effective immediately.**

Currently recruiting for the following for FY 24/25:

- Vocational (1)
- At Large
- Day Program (1)
- Other

To apply, please email [egomez@sgprc.org](mailto:egomez@sgprc.org)

### **LEGISLATIVE UPDATE**

Nothing was reported.

### **EXECUTIVE DIRECTOR UPDATES**

Jesse Weller, Executive Director, reported on the following:

- Nancy Bargmann, Director of the Department of Developmental Services (DDS), announced her retirement, effective September 1, 2024.
- Brian Winfield, Chief Deputy Director, DDS, announced his retirement, effective mid-September 2024.
- Master Plan – The Master Plan for Developmental Services, has the support of

California Health and Human Services, it's important to the Governor's office ensuring that our system is evolving to be more responsive to our community. This committees met several times and are forming the following work groups:

- Group 1: Individuals and families experience person-centered service systems they trust
  - Group 2: Individuals receive timely, inclusive, and seamless services across all service systems
  - Group 3: Individuals and their families receive services from a high-quality, stable and person-centered workforce
  - Group 4: Individuals and their families experience consistent, transparent, accountable and data-driven systems that focus on outcomes
  - Group 5: Individuals are entitled to life-long services with adequate resources
- Subminimum Wage – SG/PRC does not have the authority to extend the authorizations. Staff are doing a lot of work to move individuals to competitive employment.
  - Service Provider Directory - The provider directory will be a comprehensive online portal for service provider data.
    - The intent of the service provider directory is to provide access to information to individuals served, their families and the community.
    - DDS has contracted with a third-party contractor to work with providers and regional centers to validate, and if necessary, update information.
    - Providers that participate will be eligible for a one-time incentive.

### **SG/PRC UPDATES**

Lisa Cipres, Housing Specialist, reported on the following:

- Statewide Provider Directory
- Rate Implementation
- HCBS Trainings
- Future HCBS Projects
- ADU Lottery for Applicants
- Vendor Rate Adjustments for Employee Sick Leave
- CPP Vendorization
- Payment Assistance for ICFs during transition to Managed Care
- DSP Training Stipend Program

### **PUBLIC INPUT**

Grace Kano announced the upcoming Richard D. Davis Foundation Golf Tournament on September 9, 2024.

**MEETING ADJOURNED**

The next regular meeting will be held on September 5, 2024, at 10:00 a.m.



San Gabriel / Pomona  
Regional Center

**STRATEGIC DEVELOPMENT ADVISORY COMMITTEE MEETING AGENDA**  
**Wednesday, August 28, 2024**  
**6 P.M.**

VIDEOCONFERENCE MEETING  
 ZOOM Meeting ID: 988 615 875  
 Password: 667011  
 Join by [ZOOM link](#)

COMMITTEE MEMBERS		STAFF
Bruce Cruickshank, Chairperson		Jesse Weller, Executive Director
Julie Chetney, Director	Trish Gonzales, Director	Lucina Galarza, Deputy Executive Director
Bill Stewart, Director	Gisele Ragusa, Committee Member	Erika Gomez, Liaison- BOD & RDDF
Natalie Webber, Committee Member	Adele Zimmerman	

6 PM	1.	<b>Public Meeting Call to Order</b> A. Review of Agenda B. Review Meeting Minutes of the July 24, 2024*
6:05 PM	2.	<b>Public Comment</b> - Please email <a href="mailto:egomez@sgprc.org">egomez@sgprc.org</a> to sign up
6:10 PM	4.	<b>Strategic Plan</b> A. Strategic Plan Update and Key Performance Indicators– Michele Ware and Jesse Weller
7 PM	5.	<b>Adjournment</b>

**\*Action items**

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

**July 24, 2024**

The following committee members were present at said meeting:

**MEMBERS:**

Bruce Cruickshank, Chairperson  
Bill Stewart, Director  
Julie Chetney, Director  
Trish Gonzales, Director  
Natalie Webber, Member

**STAFF:**

Jesse Weller, Executive Director  
Yvonne Gratianne, Communications and Public  
Engagement Officer  
Erika Gomez, Liaison to the BOD & RDDF

**MEMBERS ABSENT:**

Gisele Ragusa, Member

**GUESTS:**

Bryce Fontaine

**RECOMMENDED BOARD ACTIONS**

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT  
THEY TAKE ACTION ON THE FOLLOWING:**

**ITEMS DISCUSSED**

- A) **CALL TO ORDER** - Chairperson, Bruce Cruickshank, called the meeting to order at 6:03 p.m. A quorum was established.
- B) **AGENDA & MINUTES APPROVAL**
- The agenda was reviewed.
  - The minutes from the June 12, 2024, meeting were reviewed and approved.  
**M/S/C (Cruickshank / Stewart) The committee approved the minutes.**
- C) **PUBLIC INPUT**  
None
- D) **BOARD COMPOSITION:**

The committee discussed the option of nominating Preeti Subramaniam as the Board's Second Vice President.

**M/S/C (Stewart / Chetney) The committee approved to nominate Preeti Subramaniam for Second Vice President.**

**E) MONDAY.COM/PROJECT MANAGEMENT SOFTWARE**

Monday.com is the management software that SG/PRC staff will use to track the progress of the Strategic Plan. Executive Director, Jesse Weller, and Yvonne Gratianne, Communications and Public Engagement Officer, provided a presentation of how it operates. The following are some of the features they demonstrated:

- Goals
- Communication options
- Objectives
- Dashboard
- Progress
- Widgets
- Discussion about some element changes/ verbiage
- Charts
- Tracking

**F) STRTEGIC PLAN QUARTERLY 1 UPDATES**

Mr. Weller reviewed the items that have been completed for Quarter 1 and shared SG/PRC is right on track.

**ADJOURNED**

The meeting adjourned.

The next Strategic Development Committee meeting is scheduled for August 28, 2024.

For materials shared at meetings, please go to [www.sgprc.org](http://www.sgprc.org), click on the calendar and look for an event by date. There you will find a link to the materials for each meeting.

