



San Gabriel / Pomona  
Regional Center

**SAN GABRIEL/POMONA DEVELOPMENTAL SERVICES, INC.  
BOARD OF DIRECTORS  
DRAFT Minutes of the Meeting of the Board of Directors  
(A California Corporation)**

**June 26, 2024**

**ATTENDANCE**

The following members of the Board of Directors were present at said meeting:

**PRESENT:**

Julie Chetney  
Bill Stewart  
Karen Zarsadiaz - Ige  
Trish Gonzales  
Joseph Huang  
Richard Centeno  
Phillip Loi  
Sam Yi  
Bruce Cruickshank  
Tina Wright  
Paula Rodarte  
Cris Schlanser  
Jaye Dixit

**ABSENT:**

Paula Rodarte

**INTERPRETERS:**

Spanish - Shelley and Eduardo  
Mandarin - Charlene and Ken  
Korean - Sally and Kaitlyn  
Vietnamese - Van Bu and Peter  
Le  
ASL - Ron and Cruz

**STAFF:**

Lucina Galarza, Deputy Executive Director  
Dara Mikesell, Chief Financial Officer  
Salvador Gonzalez, Director of Service Access and  
Equity  
Tim Travis, Associate Director, Community Services  
Hortencia Tafoya, Director of Clinical Services  
Erika Gomez, Liaison to BOD & RDDF  
Elba Moreno, Department Assistant, Communications

**GUESTS:**

Alma Janssen, DDS  
Nada Saleh  
Ali Dorri  
Wendy Lai  
Nancy Bunker

- Julie Chetney, Board President, called the meeting to order at 7:16 p.m. Roll call was taken, and a quorum was established.
- The agenda for today’s meeting was reviewed.
- The minutes of the May 22, 2024 meeting were reviewed and approved.  
*(M/S/C Stewart & Loi) The Board approved the minutes.*

**A. PUBLIC INPUT:**

- Carl Argila reminded the Board that he records the entire meeting and uploads the video of the meeting to his personal blog. He shared details about his son’s conservatorship, including his wish for the conservatorship to be terminated and asked that more details of his request be added to the minutes.

**B. EXECUTIVE/FINANCE COMMITTEE**

***Financial Report***

Dara Mikesell, Chief Financial Officer, Presented the Financial Report:

In regional center operations, the allocation based on the E-1 Amendment is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. The operations E-1 allocation for fiscal year 2023-24 is currently at \$49,529,126 with projected expenditures of \$48,117,450. The year-to-date expenditure is \$30,393,086 with projected remaining expenditures of \$17,724,364. This results in an unencumbered amount of \$1,411,676 in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,303,368, staff expect to spend the full amount. The Fairview program is included in this amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations were allocated at 100% in the E-1 amendment.

The Purchase of Service allocation is based on the E-1 amendment in the amount of \$424,384,165. The current month’s expenditure amounted to \$39,711,792, bringing the year-to-date expenditure for services to \$285,148,973. The remaining projected

expenditures and late bills are in the amount of \$136,567,599 leaving an unencumbered amount of \$2,667,593.

CPP POS is a separate line item, SG/PRC is allocated \$100,000 for placement. SG/PRC is expecting additional allocations in E-2 for Start-up projects.

### ***Contracts for Review***

Hortencia Tafoya, Director of Clinical Services, presented the following contracts:

- Rebecca Perez

*(M/S/C Gonzales & Dixit) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.*

*Abstain: Schlanser*

- Jennie Mathess

*(M/S/C Gonzales & Stewart) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.*

*Abstain: Schlanser*

- Yadira Vazquez

*(M/S/C Loi & Zarsadias-Ige) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.*

*Abstain: Schlanser*

- The Psychological Group

*(M/S/C Stewart & Huang) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.*

*Abstain: Schlanser*

- Thomas Carrillo

*(M/S/C Zarsadias-Ige & Huang) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.*

*Abstain: Schlanser*

Tim Travis, Associate Director of Community Services, presented the following contract:

- A and M Aurora

*(M/S/C Stewart & Gonzales) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.*

*Abstain: Schlanser*

- California Mentor Meadcliff Home

*(M/S/C Gonzales & Loi) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.*

*Abstain: Schlanser*

- Elwyn California El Monte

*(M/S/C Gonzales & Loi) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.*

*Abstain: Schlanser & Stewart*

- Hope House

*(M/S/C Cruickshank & Huang) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.*

*Abstain: Schlanser*

- Elwyn California Rancho Lindo

*(M/S/C Gonzales & Dixit) The Board reviewed and approved the contract based on their policy for contracts over \$250,000.*

*Abstain: Schlanser & Stewart*

#### **C. COMMUNITY RELATIONS/LEGISLATIVE ADVISORY COMMITTEE**

Karen Zarsadiaz-Ige, Chairperson, due to SG/PRC observing Juneteeth, the committee did not meet on June 19, 2024.

#### **D. ADVISORY COMMITTEE FOR INDIVIDUALS SERVED AND THEIR FAMILIES**

Jaye Dixit, Co-Chairperson, shared that the committee learned about service coordination and regional center operations. Ms. Zorahida Preciado, new Associate Director of Adult & Residential Services, was also introduced.

#### **E. VENDOR ADVISORY COMMITTEE (VAC)**

Cris Schlanser, Chairperson, reported that the “Keep the Promise” rally went well and thanked those that helped coordinate it. He also shared about the recruitment efforts to fill the vacancies in the committee. There will not be a July meeting as the meeting date lands on Independence Day.

## **F. STRATEGIC DEVELOPMENT ADVISORY COMMITTEE**

Bruce Cruickshank, Chairperson, made the following recommendations, on behalf of the committee:

- Adele Zimmerman for Advisory Committee for Individuals Served and Their Families  
*(M/S/C Chetney & Stewart) The Board approved the membership of Adele Zimmerman on the Advisory Committee for Individuals Served and Their Families.*

At the May 22, 2024, Board meeting, Mr. Cruickshank provided notice to Conduct Elections during this meeting, of the following proposed slate of officers for FY 2024-2025:

- President – Julie Chetney
- 1<sup>st</sup> Vice President – Karen Zarsadiaz-Ige
- Treasurer – Bill Stewart
- Secretary – Trish Gonzalez

*(M/S/C Cruickshank & Schlanser) The Board approved the proposed slate officers for Fiscal Year 24/25.*

## **G. BOARD PRESIDENT’S REPORT**

Julie Chetney, Board President, reported the following updates:

- The Vendor Advisory Committee elected Chris Schlanser as their Chairperson for fiscal year 24/25. A form of certification for this election was provided to the Board and the members took formal note of it.
- New Strategic Plan and the Board
  - Goal 2 – Strengthen community engagement and advocacy for SG/PRC Services
  - Goal 4 – Improve operational efficiency and technological advancements for service excellence
- Evolution for Fiscal Year 24/25
  - Change of schedule for Advisory Committees
  - Transitioning to a consent agenda
- Master Plan for Developmental Services - Committee meetings began in April 2024 with initial focuses on the development and refinement of a Vision for Success, examination of equity, and formation of five workgroups on topics tied to elements in the overarching vision. Workgroup membership is being expanded to include a limited number of members of the general public through an online application process that is open through June 28, 2024.

- Approved Strategic Priorities for FY 24/25

## **H. EXECUTIVE DIRECTOR'S REPORT:**

Lucina Galarza, Deputy Executive Director, discussed the following, on behalf of the Executive Director (for the complete, detailed Director's Report, please see the meeting materials folder located in the SG/PRC website)

- Master Plan – Five workgroups will develop recommendations to improve developmental disability services. Workgroups will meet monthly for approximately three hours by Zoom. These meetings start in July 2024 and end in early 2025.
- State Budget Updates - This year's state budget was finalized within the context of a \$46.8 billion deficit.
  - The final budget agreement successfully pushed back against the Governor's proposal of a 12-month delay and instead shortened it to a six-month delay.
  - The final Budget included a reduction of \$18.6M in overall funding for the three-year RC staff Tuition Assistance Program. Implementation and further instructions will be forthcoming from DDS.
- Trailer Bill Language – SB 162 -
  - A statutory requirement for the development of the Master Plan for Developmental Services;
  - Implementation of the final phase of the rate models 1/1/25;
  - Allowance for remote IPP/IFSP meetings if the individual has been seen in-person in the last 12 months for IPPs and 6 months for IFSPs;
  - Using statistical practices to more efficiently complete provider audits;
  - Elimination of the Family Cost Participation and Annual Family Program Fees;
  - Changing the timing of assessments for children who are provisionally eligible; and,
  - Updating social recreation statutes to include a requirement for identification of a RC contact to DDS and training for some staff.
- DDS Directive: SDP Reporting Requirements for SANDIS – Effective June 17, 2024, the following reporting elements will be available in SANDIS:
  - Date orientation completed
  - Orientation provider
  - Date of initial budget meeting
  - Date individual budget certified by regional center
  - Budget Adjustments

**J. Salvador Gonzalez, Director of Service Access and Equity)**

- DDS Directives – ICF Lag Funding Extension - The Lag Funding Agreement distributed previously indicates lag funding is available for services provided through June 2024. To continue to provide support for ICF/DD residents and homes during this transition, lag funding will remain available for services provided from January 1, 2024, through December 31, 2024.
- DDS Directives – Vendor Rate Adjustments For Employee Sick Leave - Senate Bill (SB) 616 modifies the Healthy Workplaces, Healthy Families act of 2014. This entitles employees who work on or after January 1, 2024, to accrue 40 hours or 5 days of sick leave or paid time off by the 200th calendar day of employment, each calendar year or 12-month period.
- SG/PRC Staffing Statistics – May 31, 2024 - As of May 31, 2024, SG/PRC has 526 authorized positions. This total number includes 512 full-time equivalent employees (520 Headcount) and 14 vacancies.
- SG/PRC Individual Served Statistics – May 31, 2024 - As of May 31, 2024, SG/PRC has served 17,175 individuals.
- SG/PRC Self Determination Program Statistics– May 31, 2024 - As of May 31, 2024, SG/PRC enrolled 184 participants in the Self-Determination Program. There were 9 new participants this month.
- Legislative Information – The Lanterman Act is now available in Spanish

**I. SPECIAL PRESENTATION**

Performance Contract 24/25 Salvador Gonzales, Director of Service Access and Equity, presented on the following:

- Number and percent of regional center caseload in Developmental Center
- Number and percent of minors residing with families
- Number and percent of adults residing in independent living
- Number and percent of adults residing in supported living
- Number and percent of adults residing in Adult Family Home Agency homes
- Number and percent of adults residing in family homes (home of parent or guardian
- Number and percent of adults residing in home settings
- Number and percent of minors living in facilities serving > 6
- Number and percentage of individuals, ages 16-64 with earned income
- Annual wages for individuals ages 16-64
- Annual earnings of individuals ages 16-64 compared to all people with disabilities in California
- Number of adults who entered in competitive integrated employment following participation in a Paid Internship Program

- Percent of adults who entered in competitive integrated employment following participation in a Paid Internship Program
- Average hourly or salaried wages and hours worked per week for adults who participated in a Paid Internship Program during the prior fiscal year
- Average wages and hours worked for adults engaged in competitive integrated employment on behalf of whom incentive payments have been made
- Total number of 30-day, 6-month and 12-month incentive payments made for the fiscal year
- Percentage of adults who reported having competitive integrated employment as a goal in their IPP
- Indicator showing the relationship between annual authorized services and expenditures by individual's residence type and ethnicity
- Percent of total annual purchase of service expenditures by individual's ethnicity and age:
  - Birth to age two, inclusive
  - Age three to 21, inclusive
  - Twenty-two and older
- Number and percent of individuals receiving only case management services by age and ethnicity:
  - Birth to age two, inclusive
  - Age three to 21, inclusive
  - Twenty-two and older
- Compliance Measures

*(M/S/C Stewart & Huang) The Board approved the Performance Contract 24/25*

#### **K. OTHER BOARD & COMMUNITY ANNOUNCEMENTS**

Trish Gonzales had the opportunity to meet with Blanca Rubio and thanked her, on behalf of the Board, for her support.

#### **L. EXECUTIVE SESSION**

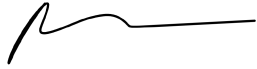
The Board had an executive session to discuss a personnel matter.

**Next meeting on Wednesday, July 24, 2024 at 7:15 p.m.**

**BOARD MINUTES FROM THE JUNE 26, 2024 MEETING**

Submitted by:





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Patricia Gonzales, Board Secretary

8/11/24

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Date