

**SAN GABRIEL/POMONA VALLEYS
DEVELOPMENTAL SERVICES, INC.
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

August 28, 2024

The following committee members were present at said meeting:

MEMBERS:

Bruce Cruickshank, Chairperson
Julie Chetney, Director
Trish Gonzales, Director
Gisele Ragusa, Member
Yan Li

STAFF:

Jesse Weller, Executive Director
Yvonne Gratianne, Communications and Public
Engagement Officer
Erika Gomez, Liaison to the BOD & RDDF

MEMBERS ABSENT:

Natalie Webber, Member
Bill Stewart, Director

GUESTS:

Michele Ware
George Stevens

RECOMMENDED BOARD ACTIONS

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT
THEY TAKE ACTION ON THE FOLLOWING:**

ITEMS DISCUSSED

- A) **CALL TO ORDER** - Chairperson, Bruce Cruickshank, called the meeting to order at 6:00 p.m. A quorum was established.
- B) **AGENDA & MINUTES APPROVAL**
- The agenda was reviewed.
 - The minutes from the July 24, 2024, meeting were reviewed and approved.
M/S/C (Cruickshank / Gonzales) The committee approved the minutes.
 - There was a discussion about an action item from last month's Board meeting regarding the Board's Bylaws. The concern will be examined with legal counsel.

- New Member, Yan Li, was welcomed.

C) PUBLIC INPUT

None

D) STRATEGIC PLAN

Michele Ware, Forward Focus Consultant, provided updates about the Strategic Plan and Key Performance Indicators. The following was discussed:

- Metrics
- Key Performance Indicators
- Monday.com (management software)
- Informational materials for the public
- Goals and shared work
- Assignments
- Progress and comfortability with it
- Closing gaps and making it more understandable

E) The committee will hold a Special Meeting to discuss the plan more. A date will be set later.

ADJOURNED

The meeting adjourned.

The next Strategic Development Advisory Committee meeting is scheduled for September 25, 2024.