



San Gabriel / Pomona  
Regional Center

## **BOARD OF DIRECTORS NOTICE OF MEETING (TRAINING)**

Notice is hereby given that the Board of Directors of the San Gabriel/Pomona Valleys Developmental Services, Inc. will hold their monthly Board meeting on the following date, via Videoconference:

**DATE: Wednesday, October 23, 2024**

**TIME: 7:15 p.m.**

**VIDEOCONFERENCE:**

**ZOOM Meeting ID: 234 566 141 - Password: 916227**

**The meeting is open to the public via videoconference.**

\*If you wish to sign up for public input, please email [@egomez@sgprc.org](mailto:@egomez@sgprc.org)\*

75 Rancho Camino Drive, Pomona, CA 91766  
(909) 620-7722

Program of San Gabriel/Pomona Valleys Developmental Services, Inc.



## **SG/PRC Board of Directors Meetings Schedule for November & December 2024**

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### *Vendor Advisory Committee*

- November 7, 2024, at 10am
  - December 5, 2024, at 10am
- 

### *Community Relations/Legislative Committee*

- November 13, 2024, at 6pm
  - December – No meeting
- 

### *Executive Finance Committee*

- November 13, 2024, at 7:15pm
  - December – No meeting
- 

### *Strategic Development Committee*

- November – No meeting
  - December 11, 2024, at 6pm
- 

### *Advisory Committee for Individuals Served and Their Families*

- November – No meeting
  - December 11, 2024, at 6pm
- 

### *Board of Directors*

- November – No meeting
  - December 11, 2024, at 7:15pm
- 

- Notices for all meetings will be sent 7 days in advance
- All meetings will resume their regular schedule in January 2025.
- For questions, please contact Erika Gomez, [egomez@sgprc.org](mailto:egomez@sgprc.org)
- Happy Holidays!



San Gabriel / Pomona  
Regional Center

**SG/PRC BOARD OF DIRECTORS MEETING AGENDA**

**Wednesday, October 23, 2024**

**7:15 PM**

Zoom/Video Teleconference

Join by Zoom ([link](#))

Join by phone

ZOOM Meeting ID: 234 566 141

Password: 916227

**BOARD OF DIRECTORS**

Julie Chetney, Board President

Karen Zarsadiaz - Ige, 1<sup>st</sup> VP

Preeti Subramaniam, 2<sup>nd</sup> VP

Trish Gonzales, Secretary

Bill Stewart, Treasurer

Cris Schlanser, VAC Chairperson

Joseph Huang

Bruce Cruickshank

Jaye Dixit

Sam Yi

Richard Centeno

Phillip Loi

Tina Wright

<b>7:15 PM</b>	<b>1.</b>	<p><b>Public Meeting Call to Order</b> A. Review of Agenda</p>
<b>7:20 PM</b>	<b>2.</b>	<p><b>Public Comment</b> - Please email <a href="mailto:egomez@sgprc.org">egomez@sgprc.org</a> to sign up</p>
<b>7:25 PM</b>	<b>3.</b>	<p><b>Consent Agenda</b> — All consent agenda items will be enacted by one motion and vote.</p> <p>A. Review of Contracts* - <i>Tim Travis</i></p> <ol style="list-style-type: none"> <li>1. Insight for Life</li> <li>2. People's Care LLC</li> <li>3. People's Care Cameron</li> </ol>

		<p>4. Vocational Innovations West</p> <p>B. New Board Member Recommendation – A. Pinedo – <i>Bruce Cruickshank</i></p>
<b>7:35 PM</b>	<b>4.</b>	<p style="text-align: center;"><b>TWO-PART TRAINING:</b></p> <p><i>Part 1: Linguistic and Cultural Competency - Understanding Diversity, Equity, and Inclusion (DEI) by Lena Morán-Acereto, CEO &amp; Principal Consultant, Bridging Voices</i></p>
<b>8:35 PM</b>	<b>5.</b>	<p><i>Part 2: Board Members’ Role in Implementing by Judith Enright, Of Counsel, Enright &amp; Ocheltree, LLP</i></p>
<b>8:55 PM</b>	<b>6.</b>	<p><b>Other Board and Community Announcements</b> – There will not be a Board meeting in November. The next meeting will be on December 11, 2024.</p>
<b>9:00 PM</b>	<b>7.</b>	<p><b>Adjournment</b></p>
<b>9:00 PM</b>	<b>8.</b>	<p><b>Executive Session – None</b></p>

**\*Action items**



San Gabriel / Pomona  
Regional Center

**SAN GABRIEL/POMONA DEVELOPMENTAL SERVICES, INC.**  
**BOARD OF DIRECTORS**  
***DRAFT* Minutes of the Meeting of the Board of Directors**  
**(A California Corporation)**

**September 25, 2024**

**ATTENDANCE**

The following members of the Board of Directors were present at said meeting:

**PRESENT:**

Julie Chetney  
Karen Zarsadiaz - Ige  
Trish Gonzales  
Joseph Huang  
Richard Centeno  
Phillip Loi  
Sam Yi  
Bruce Cruickshank  
Paula Rodarte  
Cris Schlanser  
Preeti Subramaniam

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Deputy Executive Director  
Dara Mikesell, Chief Financial Officer  
Tim Travis, Associate Director, Community Services  
Hortencia Tafoya, Director of Clinical Services  
Erika Gomez, Liaison to BOD & RDDF  
Elba Moreno, Department Assistant, Communications  
Willanette Stewart/Satchell, Executive Assistant

**ABSENT:**

Bill Stewart  
Jaye Dixit  
Tina Wright

**GUESTS:**

Andrew McElhinney, DDS  
Nada Saleh  
Ali Dorri  
Graciela Marquez

**INTERPRETERS:**

Spanish - Sonia and Eduardo  
Mandarin - Charlene and Ken  
Korean - Sally and Kaytlin  
Vietnamese - Donald and Thien  
Ai Choi  
ASL - Issac and Natalie

- Julie Chetney, Board President, called the meeting to order at 7:18 p.m. Roll call was taken, and a quorum was established.
- The agenda for today’s meeting was reviewed and the following item was added: Review of E-3 Contract.  
*(M/S/C Loi & Gonzales) The Board approved the agenda as amended.  
Abstain: Schlanser*

**A. PUBLIC INPUT:**

- Carl Argila reminded the Board that he records the entire meeting and uploads the video of the meeting to his personal blog. He shared details about his son’s conservatorship, including his wish for the conservatorship to be terminated and asked that more details of his request be added to the minutes. Lastly, he thanked Jessie Romero, Manager, Specialized Services- Special Projects, for her assistance.

**B. CONSENT AGENDA**

All consent agenda items were enacted by one motion and vote.

- Review of minutes of the August 28, 2024
- Review of Regional Center Contract A-1 by Dara Mikesell, Chief Financial Officer
- Review of Contracts by Hortencia Tafoya, Director of Clinical Services
  1. Ubuntu Psychological Services
  2. Clarity Psychological Corporation
- Review of Contracts by Tim Travis, Associate Director of Community Services
  1. Vocational Innovations – Transportation
  2. OPARC – Transportation as additional component
  3. HASU – Residential
  4. ESSC- Kirkwood – Residential
  5. ESSC- Prospero – Residential

*(M/S/C Zarsadiaz-Ige & Loi) The Board approved all the items on the consent agenda.*

*Abstain: Schlanser*

**C. COMMUNITY RELATIONS/LEGISLATIVE ADVISORY COMMITTEE**

Karen Zarsadiaz-Ige, Chairperson, shared that the committee reviewed statewide and local legislative updates as well as the community outreach report. Mr. Weller

provided updates on the Masterplan and his involvement in Workgroup 1.

**D. ADVISORY COMMITTEE FOR INDIVIDUALS SERVED AND THEIR FAMILIES**

Preeti Subramaniam shared that the committee heard from Joshua Trevino, Manager of Behavioral Services, about the Behavioral Services and Community Supports Division.

**E. VENDOR ADVISORY COMMITTEE (VAC)**

Cris Schlanser, Chairperson, shared the following: Vendors continue to have questions about some of the insurance requirements; Mr. Weller and staff are actively working on getting those issues resolved. The Residential Subcommittee will meet with Residential Managers and the Placement Coordinator monthly. There was discussion at the last VAC meeting about collaborating with the Community Services Department to create a document that would help new vendors understand the VAC and its role. Lastly, the committee is almost full.

**F. STRATEGIC DEVELOPMENT ADVISORY COMMITTEE**

Bruce Cruickshank, Chairperson, reported that the committee discussed the evolution of the Strategic Plan. The committee also interviewed a committee member for Board membership, and they will recommend them to the Board at the October meeting.

**G. BOARD PRESIDENT’S REPORT**

Julie Chetney, Board President, reported the following updates:

- ARCA hosted the ARCA Academy on September 6-7, 2024. Members of this Board attended. The key takeaway was to remember the role of Board members and maintain an “eyes in but hands out” approach regarding the operations of the regional centers.
- There was a discussion initiated by Sam Yi, about the lack of representation of individuals served on the ARCA Board. Mrs. Chetney and Mr. Weller will take the concern to the ARCA.

**H. EXECUTIVE DIRECTOR’S REPORT:**

Jesse Weller, Executive Director, discussed the following from his Executive Director: (for the complete, detailed Director’s Report, please see the meeting materials folder located in the SG/PRC website)

- Master Plan – Dates of open meetings are as follows:
  - October 9, 2024, in San Diego (virtual option)

- November 6, 2024, Online Only
- December 11, 2024, Sacramento (virtual option)
- January 8, 2025, Los Angeles (virtual option)
- February 12, 2025, Bay Area (virtual option)
- March 12, 2025, Sacramento (virtual option)
- Pete Cervinka became Acting Director of the California Department of Developmental Services (DDS) on September 9, 2024.
- Michi Gates has been appointed as the Chief Deputy Director for Program Services of the DDS.
- DDS Comprehensive Dashboard – Has gone live on DDS Website.
- New IPP Template and “Your Plan” Guide - In 2025, all 21 regional centers will start using a new format for Individual Program Plans (IPPs). The new “Your Plan” guide explains the new format and describes what a person-centered IPP is.
- DDS Provider Directory - The Provider Directory is an online portal that will be used to input, store, and view information about service providers statewide.
- Assembly Bill 1147 - has become reactivated and is in print. Highlight: Apply the Public Records Act to regional centers effective January 1, 2026.
- DDS Social Recreation Services, Camping, & Non-Medical Therapies - Updates to Welfare and Institutions Code Section 4688.22: Social Recreation Services, Camping Services and Nonmedical Therapies.
- Senate Bill 1281 – Self Determination Program - Advancing Equity and Access to the Self Determination Program Act
- Direct Support Professional (DSP) Recognition Week - Direct Support Professionals support people with intellectual and developmental disabilities every day to live the lives of their choosing. Governor Newsom recognized September 8th through 14th as Direct Support.
- September is Deaf Awareness Month
- Professional Recognition Week in 2024
- New Parent/Family Member Orientation at SG/PRC (Pilot) - SG/PRC is pleased to announce the launch of a new parent/family member orientation on Saturday September 28, 2024, from 10:00AM-Noon.
- Community Coffee with Jesse - Next Event: October 22, 2024, at 12:30 PM  
Location: The Roland Center Adult Day Program
- SG/PRC Staffing Statistics – As of August 31, 2024, SG/PRC has 530.5 authorized positions. This total number includes 514.5 full-time equivalent employees (522 Headcount) and 16 vacancies.
- SG/PRC Individual Served Statistics – As of August 31, 2024, SG/PRC served 17,328 individuals.



- SG/PRC Self Determination Program Statistics– As of Aug 31, 2024, SG/PRC enrolled 202 participants in the Self-Determination Program.

**I. OTHER BOARD & COMMUNITY ANNOUNCEMENTS**

None

**J. EXECUTIVE SESSION**

None

**Next meeting on Wednesday, October 23, 2024 at 7:15 p.m.**

**BOARD MINUTES FROM THE SEPTEMBER 25, 2024 MEETING**

Submitted by:

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Patricia Gonzales, Board Secretary

Date

**S**AN GABRIEL/POMONA  
REGIONAL CENTER

# Committee Reports & Information



**September – October 2024**

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
Executive/Finance Committee Meeting Minutes**

**October 9, 2024**

**PRESENT:**

Julie Chetney, Board President  
Karen Zarsadiaz-Ige, 1<sup>st</sup> VP  
Preeti Subramaniam, 2<sup>nd</sup> VP  
Trish Gonzales, Secretary  
Bill Stewart, Treasurer

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Deputy Executive Director  
Dara Mikesell, Chief Financial Officer

**GUESTS:**

None

**ABSENT:**

Bruce Cruickshank, Director

**ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE PURSUANT TO SECTION 20.04 OF THE BYLAWS**

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board.

The actions taken by the Executive/ Finance Committee at this meeting were:

**Approval of Financial Report-** For the month of August 2024 in the Fiscal Year 2024-2025. These expenditures are for services paid through September 19, 2024.

**ITEMS DISCUSSED**

**A. Call to order**

Julie Chetney, Board President, called the meeting to order at 7:16 pm. A quorum was established.

- The committee reviewed the agenda and one of the contracts, In2Vison, was removed. The agenda was reviewed and approved as amended. **(M/S/C Gonzales & Stewart) The committee approved the agenda as amended.**

- The committee reviewed and approved the meeting minutes of September 11, 2024.  
(M/S/C Zarsadias-Ige & Stewart) The Executive Finance Committee approved the minutes.

**B. Public input:** None

**C. CONSENT AGENDA**

### *Financial Report*

Dara Mikesell, Chief Financial Officer, presented the following:

In regional center operations, the allocation based on the A-1 allocation is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. The operations A-1 allocation for fiscal year 2024-25 is currently at \$54,743,524 with projected expenditures of \$53,822,706. The year-to-date expenditure is \$8,677,886 with projected remaining expenditures of \$45,144,820. This results in an unencumbered amount of **\$920,818** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,324,230, staff expect to spend the full amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations were allocated at 50% in the A-1 amendment.

The Purchase of Service allocation is based on the A-1 allocation in the amount of \$480,267,724. The current month's expenditure amounted to \$35,199,626 bringing the year-to-date expenditure for services to \$62,3423,752. The remaining projected expenditures and late bills are in the amount of \$415,875,531 leaving an unencumbered amount of **\$2,048,440**.

CPP/CRDP POS is a separate line item, SG/PRC was allocated \$100,000 for placement. Staff are expecting additional allocations in A-2 for Start-up projects.

## ***Contracts for Review***

Tim Travis, Associate Director of Community Services, presented the following contracts:

1. Insight for Life
2. People's Care LLC
3. People's Care Cameron
4. Vocational Innovations West

**(M/S/C Subramaniam & Stewart) The committee approved the Financial Report and recommended the above-mentioned contracts for the review and approval of the Board.**

### **E. BOARD PRESIDENT'S REPORT**

Julie Chetney, Board President, provided the following updates:

- Upcoming Board *training* agenda: October 23, 2024 – Two-part training: *Part 1: Board Members' Role in Implementing Whistleblower Policies. and Part 2: Linguistic and Cultural Competency - Understanding Diversity, Equity, and Inclusion (DEI)*
- Upcoming Executive Finance Committee meeting agenda – November 13, 2024 – Financial Report and Contracts

### **F. EXECUTIVE DIRECTOR'S REPORT**

Jesse Weller, Executive Director, reported the following:

- AB 1147 Public Records Request Act– This act has passed, and regional centers will become subject of as of January 1, 2026. ARCA will provide support and guidance.
- The provider directory is almost complete. Registration links will be sent to providers soon and once that process is completed, they will receive an incentive.
- Quality Incentive Program Workgroup Updates – There will be incentives for providers to provide timely services for children under age 3.
- SG/PRC Recruitment Update – There are currently 528 employees and 20 vacancies. San Gabriel/Pomona Regional Center is holding its second Job Fair of the year on October 11, 2024.

**MEETING ADJOURNED**

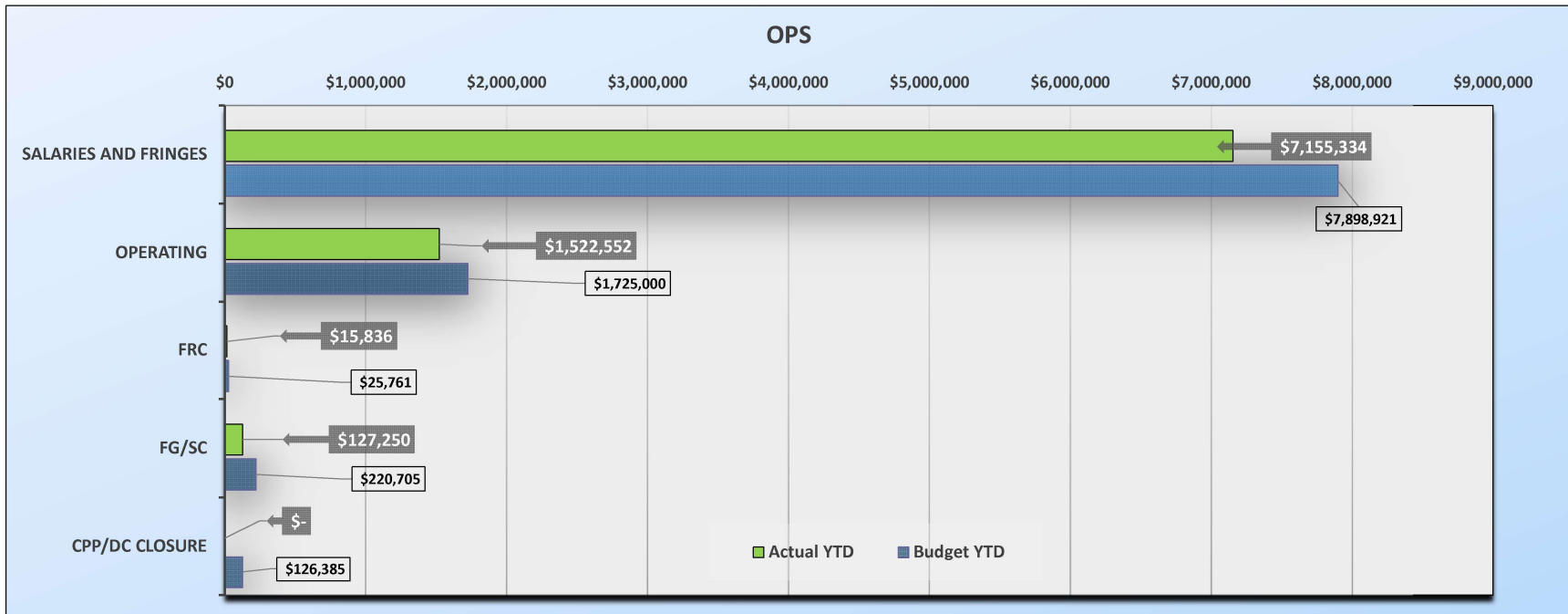
The meeting adjourned. The next regular meeting will be held on November 13, 2024, at 7:15 p.m. via videoconference.

**CLOSED SESSION** – There was a closed session regarding a personnel matter.

**SAN GABRIEL/POMONA REGIONAL CENTER**  
**FINANCIAL REPORT**  
**FISCAL YEAR 2024-25**  
**PAYMENTS THROUGH SEPTEMBER 19, 2024 FOR SERVICES PROVIDED THROUGH AUGUST 31, 2024**

**OPERATIONS (OPS)**

<b>REGIONAL CENTER</b>	MTD	YTD	Remaining	Total	FY 23/24
Salaries and Fringes	\$3,481,760	\$7,155,334	\$39,642,747	\$46,798,081	\$41,268,616
Operating Expenses	\$533,071	\$1,522,552	\$5,502,073	\$7,024,625	\$8,290,752
Total	<u>\$4,014,831</u>	<u>\$8,677,886</u>	<u>\$45,144,820</u>	<u>\$53,822,706</u>	<u>\$49,559,367</u>
Allocation ( A-1 )				<u>\$54,743,524</u>	<u>\$50,283,519</u>
<b>Allocation Balance/(Deficit)</b>				<u><b>\$920,818</b></u>	<u><b>\$724,152</b></u>
<b>RESTRICTED OPS FUNDS</b>					
Family Resource Center	\$15,836	\$15,836	\$138,728	\$154,564	\$154,564
Foster Grandparent/Senior Companion	\$65,793	\$127,250	\$1,196,980	\$1,324,230	\$1,303,368
CPP and DC Closure Ongoing Workload	\$0	\$0	\$758,312	\$758,312	\$1,516,624
Total	<u>\$81,629</u>	<u>\$143,087</u>	<u>\$2,094,019</u>	<u>\$2,237,106</u>	<u>\$2,974,556</u>
Allocation ( A-1 )				<u>\$2,237,106</u>	<u>\$2,974,556</u>
<b>Allocation Balance/(Deficit)</b>				<u><b>\$0</b></u>	<u><b>\$0</b></u>



**SAN GABRIEL/POMONA REGIONAL CENTER**

FINANCIAL REPORT

FISCAL YEAR 2024-25

PAYMENTS THROUGH SEPTEMBER 19, 2024 FOR SERVICES PROVIDED THROUGH AUGUST 31, 2024

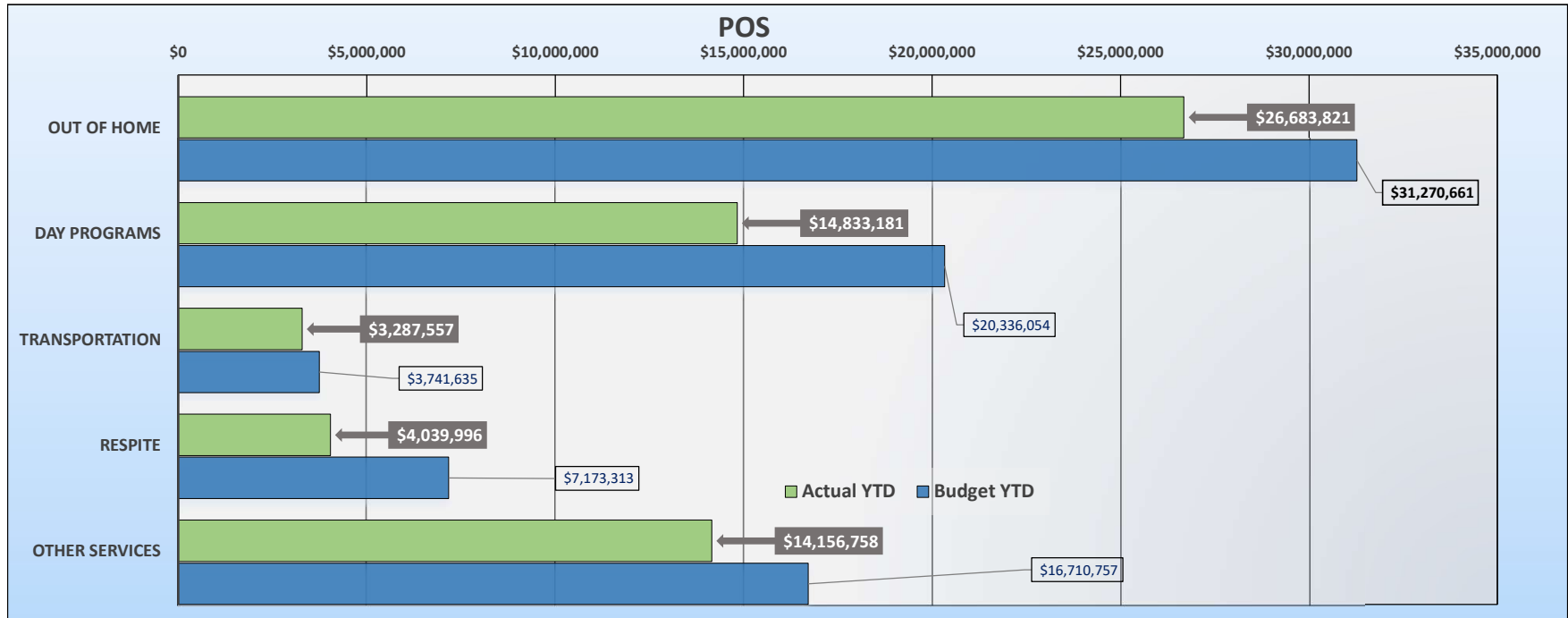
**PURCHASE OF SERVICES (POS)**

**REGIONAL CENTER**

	MTD	YTD	Remaining	Total	FY 23/24
Out of Home	\$13,794,571	\$26,683,821	\$156,228,900	\$182,912,722	\$169,637,973
Day Programs	\$8,641,610	\$14,833,181	\$108,887,851	\$123,721,033	\$107,454,967
Transportation	\$2,067,954	\$3,287,557	\$20,194,857	\$23,482,414	\$18,895,088
Respite	\$2,955,443	\$4,039,996	\$43,866,578	\$47,906,574	\$37,436,842
Other Services	\$8,144,773	\$14,156,758	\$90,639,783	\$104,796,541	\$88,954,715
SPA/ICF Reimbursements	(\$404,725)	(\$657,562)	(\$3,942,438)	(\$4,600,000)	(\$4,600,000)
<b>Total</b>	<b>\$35,199,626</b>	<b>\$62,343,752</b>	<b>\$415,875,531</b>	<b>\$478,219,284</b>	<b>\$417,779,585</b>
Allocation ( A-1 )				<b>\$480,267,724</b>	<b>\$446,843,838</b>
<b>Allocation Balance/(Deficit)</b>				<b>\$2,048,440</b>	<b>\$29,064,253</b>

**RESTRICTED POS FUNDS**

CPP	\$0	\$0	\$100,000	\$100,000	\$260,925
CRDP	\$0	\$0	\$0	\$0	\$748,000
HCBS	\$0	\$0	\$0	\$0	\$616,108
<b>Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,000</b>	<b>\$100,000</b>	<b>\$1,625,033</b>
Allocation ( A-1 )				<b>\$100,000</b>	<b>\$1,597,033</b>
<b>Allocation Balance/(Deficit)</b>				<b>\$0</b>	<b>(\$28,000)</b>





SAN GABRIEL/POMONA REGIONAL CENTER  
**OPERATIONS FUND FINANCIAL REPORT**  
 FISCAL YEAR 2024-25

PAYMENTS THROUGH SEPTEMBER 19, 2024 FOR SERVICES PROVIDED THROUGH AUGUST 31, 2024  
 17% OF YEAR ELAPSED

CONTRACT ALLOCATIONS	Regular	CPP/CRDP DC Ongoing	Family Resource Center	Foster Grandparent Senior Companion	Other	Total									
							D plus F	A minus G							
Preliminary Allocation	32,434,204					32,434,204									
A-1	22,309,320	758,312	154,564	1,324,230		24,546,426									
						0									
						0									
<b>Total Operations Contract Allocation</b>	<b>54,743,524</b>	<b>758,312</b>	<b>154,564</b>	<b>1,324,230</b>	<b>-</b>	<b>56,980,630</b>									
							A	B	C	D	E	F	G	H	I
							Current Allocation	% of Allocation	Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as % of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	Projected Balance Amount	Remaining Percent
<b>Total Operations - Actual and Projected Expenditures</b>	<b>56,980,630</b>	<b>100.00%</b>	<b>4,096,460</b>	<b>8,820,972</b>	<b>15.5%</b>	<b>47,238,839</b>	<b>56,059,812</b>	<b>920,818</b>	<b>1.62%</b>						
<b>PERSONAL SERVICES (REGULAR OPERATIONS)</b>															
Salaries	37,707,987	68.88%	2,714,172	5,439,183	9.9%	31,915,506	37,354,688	353,299	0.65%						
Temporary Staff	0	0.00%	0	0	0.0%	0	0	0	0.00%						
Retirement ( includes 403B)	4,713,498	8.61%	325,174	650,635	1.2%	3,818,491	4,469,125	244,373	0.45%						
Social Security (OASDI)	546,766	1.00%	38,929	77,829	0.1%	457,061	534,891	11,875	0.02%						
Health Benefits/Long Term Care	3,601,113	6.58%	362,799	901,417	1.6%	2,869,473	3,770,890	(169,777)	-0.31%						
Worker's Comp Insurance	565,620	1.03%	16,878	50,633	0.1%	395,305	445,938	119,682	0.22%						
Unemployment Insurance	70,000	0.13%	0	0	0.0%	70,000	70,000	0	0.00%						
Non-Industrial Disability/Life Insurance	188,540	0.34%	23,809	35,637	0.1%	116,911	152,548	35,992	0.07%						
Tuition Reimbursement	0	0.00%	0	0	0.0%	0	0	0	0.00%						
<b>Total Personal Services (Regular Operations)</b>	<b>47,393,524</b>	<b>86.57%</b>	<b>3,481,760</b>	<b>7,155,334</b>	<b>13.1%</b>	<b>39,642,747</b>	<b>46,798,081</b>	<b>595,443</b>	<b>1.09%</b>						
<b>OPERATING EXPENSES (REGULAR OPERATIONS)</b>															
Equipment Rental	82,000	0.15%	1,956	16,834	0.0%	50,501	67,335	14,665	0.03%						
Equipment Maintenance	53,000	0.10%	2,314	5,523	0.0%	27,613	33,135	19,865	0.04%						
Facility Rent	3,330,000	6.08%	275,000	825,000	1.5%	2,475,000	3,300,000	30,000	0.05%						
Facility Maintenance	80,000	0.15%	602	5,032	0.0%	25,159	30,190	49,810	0.09%						
Communications (postage, phones)	442,000	0.81%	41,847	72,138	0.1%	365,557	437,695	4,305	0.01%						
General Office Expense	462,000	0.84%	33,962	66,995	0.1%	334,973	401,968	60,032	0.11%						
Printing	16,000	0.03%	1,593	1,711	0.0%	8,557	10,269	5,731	0.01%						
Insurance	550,000	1.00%	0	260,555	0.5%	286,111	546,666	3,334	0.01%						
Data Processing	250,000	0.46%	11,337	24,123	0.0%	220,616	244,740	5,261	0.01%						
Data Processing Maintenance / Licenses	235,000	0.43%	15,814	83,063	0.2%	116,288	199,352	35,648	0.07%						
Interest Expense	0	0.00%	0	0	0.0%	0	0	0	0.00%						
Bank Service Fees	5,000	0.01%	(20)	10	0.0%	50	60	4,940	0.01%						
Legal Fees	600,000	1.10%	11,537	11,537	0.0%	557,683	569,219	30,781	0.06%						
Board of Directors Expense	10,000	0.02%	404	514	0.0%	2,572	3,087	6,913	0.01%						
Accounting Fees	70,000	0.13%	0	0	0.0%	0	0	70,000	0.13%						
Equipment Purchases	250,000	0.46%	0	0	0.0%	250,000	250,000	0	0.00%						

SAN GABRIEL/POMONA REGIONAL CENTER  
**OPERATIONS FUND FINANCIAL REPORT**

FISCAL YEAR 2024-25

PAYMENTS THROUGH SEPTEMBER 19, 2024 FOR SERVICES PROVIDED THROUGH AUGUST 31, 2024

17% OF YEAR ELAPSED

	A	B	C	D	E	F	D plus F G	A minus G H	I
	Current Allocation	% of Allocation	Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as % of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	Projected Balance Remaining Amount	Percent
Contractor & Consultants - Adm Services	858,000	1.57%	123,484	189,113	0.3%	658,372	847,485	10,515	0.02%
Contract - ABX2 Disparities	0	0.00%	0	0	0.0%	0	0	0	0.00%
Travel/mileage reimbursement	320,000	0.58%	28,946	30,360	0.1%	286,801	317,161	2,839	0.01%
ARCA Dues	121,000	0.22%	0	308	0.0%	116,539	116,847	4,153	0.01%
General Expenses	106,000	0.19%	4,808	7,570	0.0%	108,849	116,419	(10,419)	-0.02%
<b>Total Operating Expenses (Regular Operations)</b>	<b>7,840,000</b>	<b>14.32%</b>	<b>553,584</b>	<b>1,600,385</b>	<b>2.9%</b>	<b>5,891,241</b>	<b>7,491,626</b>	<b>348,374</b>	<b>0.64%</b>
<b>Total Personal Services &amp; Operating Expenses (Regular Operations)</b>	<b>55,233,524</b>		<b>4,035,344</b>	<b>8,755,719</b>	<b>16.0%</b>	<b>45,533,987</b>	<b>54,289,707</b>	<b>943,817</b>	<b>1.72%</b>
<b>OTHER INCOME</b>									
Interest & Other Income	(490,000)	-0.90%	(20,513)	(77,833)	-0.1%	(389,167)	(467,001)	(22,999)	-0.04%
<b>Total Personal Services &amp; Operating Expenses Net of Other Income (Regular Operations)</b>	<b>54,743,524</b>	<b>100.00%</b>	<b>4,014,831</b>	<b>8,677,886</b>	<b>15.9%</b>	<b>45,144,820</b>	<b>53,822,706</b>	<b>920,818</b>	<b>1.68%</b>
<b>RESTRICTED FUNDS</b>									
Family Resource Center Expenses	154,564		15,836	15,836		138,728	154,564	0	0.00%
Foster Grandparent/Senior Companion Expenses	1,324,230		65,793	127,250		1,196,980	1,324,230	0	0.00%
Community Placement Plan and DC Ongoing Workload	758,312		0	0		758,312	758,312	0	
<b>Total Restricted Funds</b>	<b>2,237,106</b>		<b>81,629</b>	<b>143,087</b>	<b>99.2%</b>	<b>2,094,019</b>	<b>2,237,106</b>	<b>0</b>	
<b>Total Expenses (Including Restricted Funds)</b>	<b>56,980,630</b>		<b>4,096,460</b>	<b>8,820,972</b>	<b>15.5%</b>	<b>47,238,839</b>	<b>56,059,812</b>	<b>920,818</b>	<b>1.64%</b>

SAN GABRIEL/POMONA REGIONAL CENTER

**PURCHASE OF SERVICES FUND FINANCIAL REPORT**

FISCAL YEAR 2024-25

PAYMENTS THROUGH SEPTEMBER 19, 2024 FOR SERVICES PROVIDED THROUGH AUGUST 31, 2024

17% OF YEAR ELAPSED

CONTRACT ALLOCATIONS	Regular POS	CPP/CRDP	HCBS	Other	Total		
Preliminary Allocation (Regular POS)	343,854,786				343,854,786		
A-1	136,412,938	100,000			136,512,938		
					0		
					0		
<b>Total Contract Allocation</b>	<b>480,267,724</b>	<b>100,000</b>	<b>0</b>		<b>480,367,724</b>		
					C plus E		
	A	B	C	D	E	F	G
		Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as percent of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	YTD & Projected as percent of Allocation
<b>Total POS Actual &amp; Projected Expenditures</b>		<b>35,199,626</b>	<b>62,343,752</b>	<b>13.0%</b>	<b>415,975,531</b>	<b>478,319,284</b>	<b>99.6%</b>
<b>OUT OF HOME CARE</b>							
Community Care Facilities		12,583,942	23,716,463	4.9%	142,685,415	166,401,878	34.6%
ICF/SNF Facilities		1,210,629	2,967,358	0.6%	13,543,485	16,510,844	3.4%
<b>Total Out of Home Care</b>		<b>13,794,571</b>	<b>26,683,821</b>	<b>5.6%</b>	<b>156,228,900</b>	<b>182,912,722</b>	<b>38.1%</b>
<b>DAY PROGRAMS</b>							
Day Care		1,407,857	1,839,656	0.4%	35,086,192	36,925,848	7.7%
Day Training		5,898,602	11,076,582	2.3%	58,987,187	70,063,768	14.6%
Supported Employment		1,242,282	1,728,306	0.4%	13,598,025	15,326,331	3.2%
Work Activity Program		92,869	188,639	0.0%	1,216,448	1,405,086	0.3%
<b>Total Day Programs</b>		<b>8,641,610</b>	<b>14,833,181</b>	<b>3.1%</b>	<b>108,887,851</b>	<b>123,721,033</b>	<b>25.8%</b>
<b>OTHER SERVICES</b>							
Non-Medical: Professional		1,878,586	2,913,413	0.6%	22,148,158	25,061,571	5.2%
Non-Medical: Programs		2,101,579	3,543,864	0.7%	20,729,334	24,273,197	5.1%
Home Care: Programs		117,578	262,212	0.1%	2,417,229	2,679,440	0.6%
Transportation		1,491,961	2,318,463	0.5%	13,247,882	15,566,345	3.2%
Transportation Contracts		575,992	969,094	0.2%	6,946,974	7,916,069	1.6%
Prevention		1,702,535	3,251,522	0.7%	17,755,356	21,006,877	4.4%
Other Authorized Services		1,825,811	3,316,312	0.7%	19,564,622	22,880,934	4.8%
Personal and Incidentals		20,812	38,890	0.0%	198,990	237,879	0.0%
Hospital Care		62,500	62,500	0.0%	1,477,917	1,540,417	0.3%

SAN GABRIEL/POMONA REGIONAL CENTER

**PURCHASE OF SERVICES FUND FINANCIAL REPORT**

FISCAL YEAR 2024-25

PAYMENTS THROUGH SEPTEMBER 19, 2024 FOR SERVICES PROVIDED THROUGH AUGUST 31, 2024

17% OF YEAR ELAPSED

						C plus E	
	A	B	C	D	E	F	G
		Current Month Expenditures	Year-to-Date Expenditures	YTD Actual as percent of Allocation	Projected Remaining Expenditures	Total Projected Expenditures	YTD & Projected as percent of Allocation
Medical Equipment		966	1,153	0.0%	25,997	27,150	0.0%
Medical Service: Professional		244,773	429,781	0.1%	3,713,989	4,143,771	0.9%
Medical Service: Programs		160,252	225,617	0.0%	2,533,843	2,759,460	0.6%
Respite: In Own Home		2,943,043	4,023,246	0.8%	43,069,459	47,092,704	9.8%
Respite: Out of Home		12,400	16,750	0.0%	797,119	813,869	0.2%
Camps		29,380	111,495	0.0%	74,349	185,844	0.0%
<b>Total Other Services</b>		<b>13,168,170</b>	<b>21,484,311</b>	<b>4.5%</b>	<b>154,701,218</b>	<b>176,185,529</b>	<b>36.7%</b>
<b>Total Estimated Cost of Current Services</b>		<b>35,604,351</b>	<b>63,001,314</b>	<b>13.1%</b>	<b>419,817,969</b>	<b>482,819,284</b>	<b>100.5%</b>
<u>OTHER ITEMS</u>							
HCBS	0	0	0		0	0	
<b>Total Other Items</b>		<b>0</b>	<b>0</b>	<b>0.0%</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>Total Purchase of Services</b>		<b>35,604,351</b>	<b>63,001,314</b>	<b>13.1%</b>	<b>419,817,969</b>	<b>482,819,284</b>	<b>100.5%</b>
Deduct: Estimated Receipts from Intermediate Care Facilities for State Plan Amendment Services		(404,725)	(657,562)	-0.1%	(3,942,438)	(4,600,000)	-1.0%
<b>Expenditures Regular POS (Net of CPP)</b>	<b>480,267,724</b>	<b>35,199,626</b>	<b>62,343,752</b>	<b>13.0%</b>	<b>415,875,531</b>	<b>478,219,284</b>	<b>99.6%</b>
<b>Projected Allocation Balance (Deficit) Regular POS</b>						<b>2,048,440</b>	<b>0.4%</b>
<u>COMMUNITY PLACEMENT PLAN</u>							
Community Placement Plan (inc. CRDP)	100,000	0	0		100,000	100,000	
<b>Allocation Balance (Deficit) CPP and CRDP</b>						<b>0</b>	<b>0.0%</b>
<b>Total Projected Allocation Balance (Deficit) Regular &amp; Community Placement Plan POS</b>						<b>2,048,440</b>	<b>0.4%</b>

**SAN GABRIEL/POMONA REGIONAL CENTER**

STATEMENT OF FINANCIAL POSITION

August 31

**2024**

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**ASSETS**

Cash and Cash Equivalents	\$	29,033,297
Receivable - State Regional Center Contracts		217,450,774
Receivable - Intermediate Care Facility Providers		1,846,293
Other Receivables		542,195
Prepaid Expenses		0
Deposits		0
<b>TOTAL ASSETS</b>	<b>\$</b>	<b>248,872,559</b>

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**LIABILITIES AND NET ASSETS**

**Liabilities**

Accounts Payable	\$	35,646,491
Advance - State Regional Center Contracts		212,617,026
Accrued Salaries and Payroll Taxes		503,292
Other Payables		5,750
Reserve for Unemployment Insurance		100,000

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**Total Liabilities** \$ 248,872,559

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**Net Assets**

Without Donor Restriction

With Donor Restriction

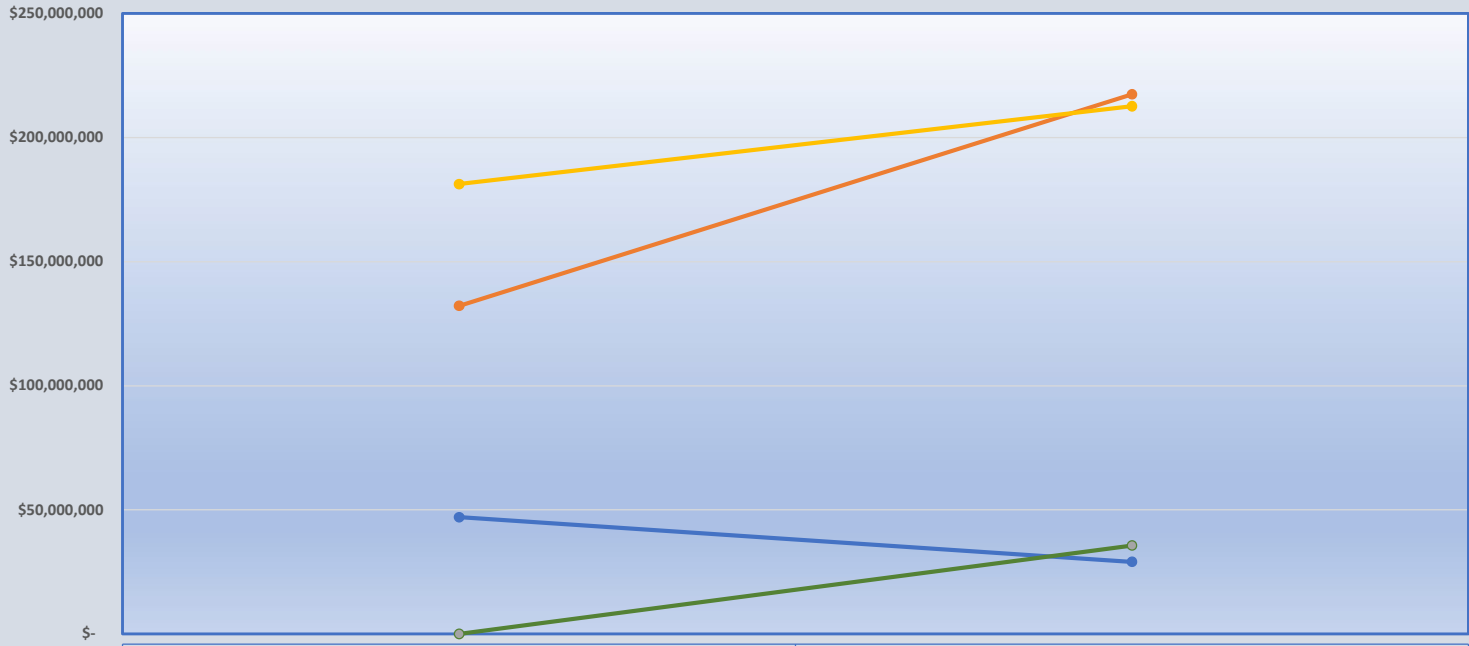
**Total Net Assets** \$ -

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**TOTAL LIABILITIES AND NET ASSETS** \$ 248,872,559

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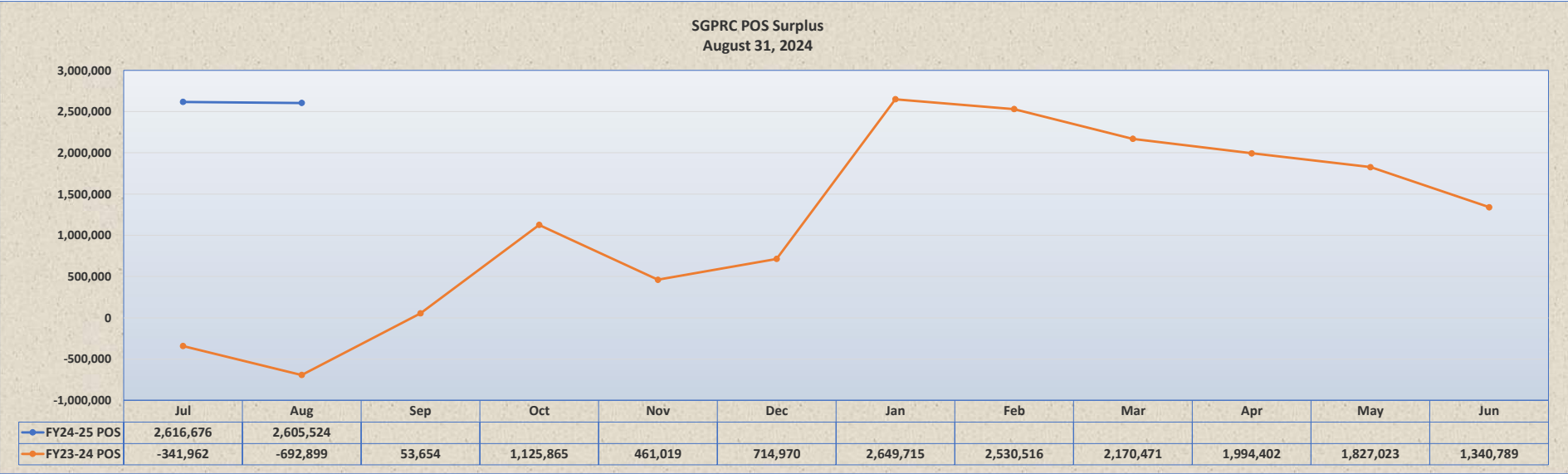
**SGPRC Statement of Financial Position  
August 31, 2024**



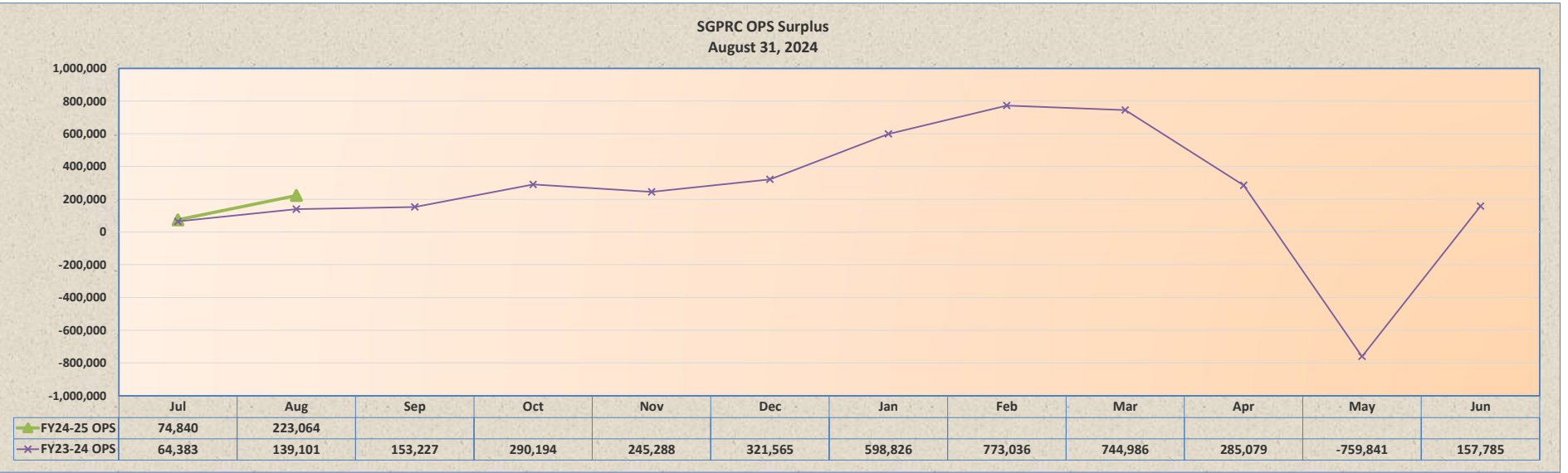
	Jul-24	Aug-24
— Cash and Cash Equivalents	\$47,006,064	\$29,033,297
— Receivable - State RC Contracts	\$132,207,336	\$217,450,774
— Accounts Payable	\$-	\$35,646,491
— Advance - State RC Contracts	\$181,259,816	\$212,617,026

# San Gabriel /Pomona Regional Center

SGPRC POS Surplus  
August 31, 2024



SGPRC OPS Surplus  
August 31, 2024





San Gabriel / Pomona  
Regional Center

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.**

**COMMUNITY RELATIONS/ LEGISLATIVE COMMITTEE  
MINUTES FROM THE MEETING OF OCTOBER 9, 2024**

The following committee members were present at said meeting:

**PRESENT**

Karen Zarsadias-Ige  
Adriana Pinedo

**STAFF**

Jesse Weller, Executive Director  
Yvonne Gratianna, Communications & Public  
Engagement Officer  
Salvador Gonzalez, Director of Service Access and  
Equity and Community Outreach Team  
Erika Gomez, Liaison to the BOD and RDDF

**ABSENT**

Tina Wright  
Joseph Huang

**GUESTS**

None

**RECOMMENDED BOARD ACTIONS**

**The Community Relations/Legislative Committee recommends the following:**

None

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**CALL TO ORDER**

Karen Zarsadias-Ige called the meeting to order at 6:03p.m. A quorum was not established.

The minutes of the September 11, 2024, meeting were tabled.

**PUBLIC INPUT**

None

**LEGISLATIVE ISSUES & OTHER INFORMATION**

Jesse Weller, Executive Director, presented the following:

**Statewide/ Local Updates:**



- Master Plan – The work continues; there was a meeting today and the following were some take aways:
  - The task force is concerned with how much attention the recommendations and ideas will be given and how innovative the members can be. The project director made it clear that innovation will drive the plan.
  - Regional centers need to be more proactive when service coordinators are on leave so that things don't fall through the cracks.
  - Making sure other options are explored before DDS becomes a conservator.
  - All work groups will have a Co-chair and will meet monthly.
  - There is a big push to create a 22nd regional center and have it be integrated fully as a Self Determination model
- AB 1147– The Public Records Request Act has passed, and regional centers will become subject to this act. Regional centers will get support from ARCA and will formulate a plan once more direction is received. It's in discussion if it'll be retroactive.
- SB 1281: Self Determination Program Updates – Was vetoed.
- Progress is being made on the SG/PRC website. Staff anticipate going live at the end of January or beginning of February.
- SG/PRC recently received a donation of women's shoes from a community partner. Staff will coordinate efforts to distribute them.
- The Client Advocate continues with the Client Advocacy Connection. The next one is scheduled for November 21, 2024 about Emergency Preparedness.
- This committee will not meet in December.

### **COMMUNITY OUTREACH-UPDATE**

Josie Martinez, Community Outreach Specialist presented the following:

- New Family Orientation Planning – Mrs. Martinez also presented a video of this event.
- Self Determination Conference Planning
- Equity Partner Meeting
- Sirens of Silence Planning
- SAE Communities of Practice Meeting

*(The full report is attached to these minutes) \**

### **ADJOURNMENT:**

The next meeting will be on November 13, 2024.



San Gabriel / Pomona  
Regional Center

# Service Access and Equity Department Monthly Report

October 3, 2024

Salvador Gonzalez

Director of Service Access and Equity

# Service Access and Equity Team

## Contact Information

Name	Title	Phone	Email
<b>Salvador Gonzalez</b>	Director of Service Access and Equity	(909) 710-8814	<a href="mailto:sgonzalez@sgprc.org">sgonzalez@sgprc.org</a>
<b>Josefina Martinez</b>	Community Outreach Specialist	(909) 710-8817	<a href="mailto:jmartinez@sgprc.org">jmartinez@sgprc.org</a>
<b>Amos Byun</b>	Community Outreach Specialist	(909) 710-8815	<a href="mailto:abyun@sgprc.org">abyun@sgprc.org</a>
<b>Nora Perez-Givens</b>	Education Specialist	(909) 710-8820	<a href="mailto:ngivens@sgprc.org">ngivens@sgprc.org</a>
<b>Tiffany Loong</b>	Language Access Specialist	(909) 710-8827	<a href="mailto:tloong@sgprc.org">tloong@sgprc.org</a>
<b>Luz Rodriguez-Uribe</b>	Language Access Specialist	(909) 710-8828	<a href="mailto:lrodriguez@sgprc.org">lrodriguez@sgprc.org</a>
<b>Maria Vargas</b>	Foster Grandparent/Senior Companion Manager North	(909) 710-8822	<a href="mailto:mvargas@sgprc.org">mvargas@sgprc.org</a>
<b>Wendy Hemminger</b>	Foster Grandparent/Senior Companion Manager South		<a href="mailto:wendy.hemminger@dds.ca.gov">wendy.hemminger@dds.ca.gov</a>
<b>Jessica Wilson</b>	Deaf and Hard of Hearing Specialist	(909) 710-8823	<a href="mailto:jwilson@sgprc.org">jwilson@sgprc.org</a>
<b>Marilyn Carmona</b>	Executive Assistant	(909) 710-8816	<a href="mailto:mcarmona@sgprc.org">mcarmona@sgprc.org</a>

## **Josefina Martinez, Community Outreach Specialist**

**New Family Orientation Planning:** During the month of September, Josie and other members of the SAE department continued to plan for the New Family Orientation which is SG/PRC's first event geared toward families new to the regional center. The New Family Orientation is intended to help familiarize families with information about services, the role of the service coordinator, specialized staff, resources and more. Josie coordinated resources to be present at the event such as Department of Mental Health, LA Care, Alma Family Services, Parents Place and Office of Clients Rights Advocacy. Additionally, equity partners Access Nonprofit/Parenting Black Children and Chasing 7 Dreams were also present and hosted a table as an exhibitor. More than 70 families attended the event. The event was successful, and families shared they appreciated the information received, one of the remarks provided by a family on our survey is the following, "Nice Orientation very well put together."



**Self Determination Conference Planning:** Josie and other members of the SAE team continue to plan out aspects of the SDP conference. Josie developed a vendor registration form for vendors identified by the SDP team as potential exhibitors for the event. Josie also worked on finalizing the agenda and sending confirmation letters to the speakers with pertinent information about the event.

**Equity Partner Meeting:** Josie met with the Equity Partners on 9/12/24 where they provided updates on their DDS funded grants. Present at the meeting were Ardena Bartlet from Parenting Black Children, Tenika Doyle from Chasing 7 Dreams, and Olga Solomon from Children's Hospital Los Angeles. Equity Partners provided feedback on our continued partnership and how RC can continue to support their projects and families. Josie also shared information on the New Family Orientation and invited them to attend as an exhibitor to share information with families served. Ardena and Tenika both confirmed their attendance at the event.

**Sirens of Silence Planning:** Josie and Sal Gonzalez met with Kaelyn and Heidi from LA County Fire Department and Karen Zarsadiaz from Department of Mental Health. Team met to discuss planning the 2025 Sirens of Silence event. Team selected the date of Saturday 4/12/25 from 10:00 a.m.-1:00 p.m. Team discussed

the time change could potentially allow for more attendance as it may be difficult for families to get out the door so early in the morning. For the upcoming year the first responders will bring their own tents with their agency name which would allow families to more easily identify where they can find each agency. This upcoming year other police departments from other cities that within our catchment area will be invited. This upcoming year, mental health providers will also be invited. SG/PRC will continue to provide food, tables, chairs, linen and canopies.

**SAE Communities of Practice Meeting:** On 9/24/24 Josie and Sal Gonzalez met with Yvette Baptiste, Martha Ornelas, and Yvette Renteria from ELARC FRC, Tacy Evanson from Healed Women Heal, Jazmin Blackman from Carousel Child Development, and parent Deborah Watson. Team met to discuss how to improve the system to better serve Black/African American children. Team members shared what might be some of the barriers that are keeping families from accessing services through the Regional Center and action steps to bring about trust within this community.

## **Amos Byun, Community Outreach Specialist**

### **A. Promoting Service Access & Equity for All Receiving Regional Center Services**

- **New Family Orientation 2024** – On 9/28/24, SAE team organized and facilitated the first New Family Orientation at SG/PRC for individuals and families started intake between 1/1/24 and 6/30/24. Amos provided support on translating flyer/agenda/survey documents, setting and utilizing interpretation equipment, inviting families by sending Everbridge RCAPS message and emailing to Korean families, and recording presentation.
- **ADEPT ABA Facilitation for Korean Support Group** – Started on 9/16/24, Amos has been providing Korean ADEPT ABA Facilitation through BBT Zoom meeting for 25 Korean parents who signed up through BBT, Korean parent support group. Total of 10 weekly facilitation will be provided until 11/28/24 on each Mondays.
- **Administrating Creating SDP Participant Interview Video** – Amos continued collaboratively working with BDA, contractor, and SAE team in editing the video which was originally filmed in August 2024. This video will be played at the SDP Conference on 10/18/24.
- **Person-Centered Conversation (PCC)** – In the month of September 2024, Amos had 4 PCCs with 4 Korean families including 2 individuals and 5 family members, monolingual Koreans through in-person meetings at SG/PRC and a community setting.
- **Translation for Korean Families** – Amos completed reviewing and correcting Korean translations for SAE Department events including New Family Orientation and SDP Conference and other documents for LACC team. Amos continued to provide Korean translation and interpretation as it was requested by SG/PRC staff for intake and POS process.
- **DDS/CHLA PRE/POST COVID EI Participant Research** – In September 2024, Amos continued to provide data updates to CHLA research team as it was requested by CHLA data team.

## B. Community Outreach to Promote Service Access & Equity

- **Chinese Support Group, FFDY Event** – On 9/7/24, Amos participated in FFDY, Chinese parent support group, Annual Fundraising Event which was held in La Habra Heights Community Park to outreach to Chinese community by providing online based training/workshop modules flyers and other related information documents.
- **Korean Visitors from GyeongGi Province Nurim Center** – On 9/9/24, Amos organized and participated in a meeting with two Korean visitors who are an Executive Director and a manager working at Nurim Center ([www.ggnurim.or.kr/PageLink.do](http://www.ggnurim.or.kr/PageLink.do)). Lucina Galarza, Deputy Executive Director and Jenni Beltran, Adult & Residential Manager, provided presentation for those visitors. Amos also visited Seesaw Café, Creative Art Program, and CALIF on 9/9/24 for outreach with the visitors. Amos also visited Miller Transition Center and CSULA Social Work Department with them on 9/10/24 for outreach and collaboration.
- **Radio Korea Interview** – On 9/20/24, as a part of outreach through mass media activities, Amos had an interview with Good Day LA at Radio Korea AM1540 to increase the recognition of developmental disability and regional center among Korean community.
- **Interview for BBT** – On 9/26/24, Amos had an interview with BBT at SG/PRC for outreach to Korean community through BBT, Korean parent support group and DDS Equity Partner, website.

FFDY Annual Fundraising Event on 9/7/2024



## CIF Presentation Table at New Family Orientation on 9/28/24



### **Nora Perez-Given, Education Specialist**

The Education Specialist assists regional center staff, families, and community partners with questions related to educational matters for students ages 3 and up to include post-secondary school years.

### **Upcoming Trainings**

<b>Date</b>	<b>Time</b>	<b>Training Topic</b>	<b>Audience</b>
<b>October 7<sup>th</sup></b>	11-12	Assistive Technology and IEP's	Parent Training *
<b>October 10<sup>th</sup></b>	1-3pm	Understanding the IEP Document	Staff from Preschool Units
<b>November 6<sup>th</sup></b>	1:00-2:30pm	Education Advocacy Training	Parents going through SG/PRC Intake Department
<b>November 18<sup>th</sup></b>	11-12	Special Education- Parent Rights	Parent Training *

\*2024 Virtual Training Sessions for parents provide participants with the fundamental knowledge about Individuals with Disability Education Act (IDEA), Section 504 Rehabilitation Act and advocacy skills to assist parents when advocating for their child's educational need. Interpreter services are available to parents in a variety of languages during the parent training sessions. Contact Nora Perez-Givens at [ngivens@sgprc.org](mailto:ngivens@sgprc.org) for an electronic copy of the 2024 virtual parent training calendar for San Gabriel/Pomona Regional Center parents which contains zoom link.

## Meetings related to supporting individuals with their education:

Consults completed	50
School Meetings attended (IEP's/504/ SST/Resolution type meetings)	6

## Presentations/Trainings/Outreach/Networking Completed

**September 10<sup>th</sup> (3:30 pm- 6:00 pm)** – Luz Rodriguez-Urbe, Language Access Specialist and Nora Perez-Givens, Education Specialist **attended the “Washington Elementary School After School Event”** to provide regional center resources and answer questions to parents regarding regional center and education advocacy. This event was hosted by the Los Angeles Education Partnership Community School Coordinators for Washington Elementary School and Pomona Unified School District.

**September 16<sup>th</sup> (11:00am- 12:00pm)** - Nora Perez-Givens **provided virtual training for parents.** The **topic of training was “504 Plan or IEP- Which is best based on student need.”** Training attendees learned the following: What are these plans, what they do, what laws apply, who is eligible, 13 eligibility categories under IDEA, who creates the 504 plan and who creates the IEP's, what is included in the plans, funding and costs, parent notices, parent consent, compliance reporting, summary of differences, overview of definitions important to plans, which one is best for student based on student need and why, how can educational specialist support staff and families, and educational resources. There was a total of 37 participants in attendance .

**September 18<sup>th</sup> (10:30am-12:00pm)** - Nora Perez-Givens, **provided virtual Education Advocacy Training to parents going through SG/PRC Intake Department.** Participants at this training learned about: How schools help students 3-5 year olds and K-12 via public education; What are IEP's and 504 Plans; laws governing 504 plans and IEP's; eligibility for IEP's/504 plans; Assessment for special education; Steps to IEP process; principal of least restrictive environment; what are accommodations/modifications; what are related services; what is the continuum of educational placement; consenting to IEP's; special education timelines; what is an IEE; information about compliance with IEP and 504 plans; and a list of agencies that can support regarding advocacy in education including regional centers.

**September 28<sup>th</sup> (10:00 am – 12:00 pm)** – Service Access and Equity Department team members along with other team members from San Gabriel/Pomona Regional Center **participated in the New Parent Orientation.** The orientation welcomed new parents, guardians, and caregivers to regional center and provided them with information about the services and supports that regional center can offer to families. Additionally, families were able to make connections with generic resources providers.

**September 30<sup>th</sup> (6:00 pm - 9:00 pm)** – Nora Perez-Givens **provided a face/face presentation on “Notice of Procedural Safeguards and IEP's” to participants at the Pasadena Unified School District CAC meeting.** Participants learned the following from this presentation: What are procedural safeguards; What laws govern procedural safeguards; What should parents think when you hear the term “procedural safeguards; and what are the 13 procedural safeguards and what each of them mean. There were about 35 participants in attendance.



**Tiffany Loong and Luz Rodriguez-Uribe,**  
**Language Access and Cultural Competency Specialists**

• **Translation & Interpretation**

During the month of September 2024, Tiffany and Luz continued their work toward ensuring SG/PRC’s interpretation and translation needs were being met. They continue to coordinate all interpretation for any training or meeting for the community and in addition and supporting support groups and or equity partners with their interpretation needs as well. The following meetings or trainings were supported with interpretation for this month: SDP/LVAC, SG/PRC Monthly Community Meeting; Parent Education Training—on IEP and 504 Planning; Family Education Workshop for families in the Intake and Assessment Process; SG/PRC Board of Directors Meeting; and the DeafPlus Family Support Group. During this reporting period LACC was able to provide in-person interpretation for the New Family Orientation and supported Parent’s Place with interpretation services for their Birth to Five Seminar.

The LACC team continues to support the translation of any SG/PRC pamphlet, Flyer, form, and communications to families. Tiffany and Luz collaborate with other departments and support them with translation needs as requested. Some translations for this month included SDP Training & Coaching Series for October and the SDP Conference Welcome Letter. As mentioned, LACC supported our partner, Parent’s Place with the interpretation for their Birth to Five Conference, but also assisted with getting their Power Points and documents translated for the event; they included: Barton Table; Birth to 5 conference Big Feelings--how can I help PowerPoint; Love that Toe Tapping Music PowerPoint; Music & Brain Graphic; Music & Literacy Development Chart; Music PTKLF and The Magic of Music Children with Hearing loss. LACC also oversaw that the presentations for the New Family Orientation were translated in the threshold languages and available to the families the day of the event. In addition, LACC supports the SAE team with ensuring that the registration to all events is available in threshold languages, in addition to the port survey questionnaires. Luz and Tiffany continue to also oversee the use of the Language Line, as it continues to be a resource SG/PRC staff can use for interpretation support during phone calls. LACC has paid out \$19,339.67 from January to September 2024 for interpretation support for SG/PRC staff with non-English speaking families of the Regional Center.

	September 2024	Total to Date
Translations	40	293
Interpretations	35	261
Language Line Usage	August: \$1941.80	\$19,339.67

- **Outreach Events:**

Through LACC funding, Tiffany, Luz and SAE team organized the first New Family Orientation for families and individuals who joined SG/PRC since 01/01/2024. About 100 families and individuals served participated in this event. Following the welcome message from Executive Director Jesse Weller and Board President Julie Chetney, Elena Sanchez (Parent's Place Director), Daniela Santana (Director of Client Service), and Sal Gonzalez (SAE Director) presented at the event with valuable information that benefit the new families. After the presentations, the participants had an opportunity to visit more than 10 resources tables from SG/PRC resources, Clinical department, Parent's Place, Alma Families, Equity partner such as Access to Nonprofit to generic resources, such as LA Care, DMH. We received overwhelming positive feedback on this New Family Orientation. LACC team and SAE will continue to organize such events every quarter to welcome new family in 2025.

During this month, Luz had the opportunity to attend an outreach event with Nora Perez-Givens, SG/PRC Education Specialist at Washington Elementary School Back to School Night event on 9/10/24. Nora and Luz met with several members of the community to provide information on accessing services with SG/PRC and guide others through the referral process.



Tiffany, along with DHH Specialist Jessica Wilson attended El Monte City Employee Fair and shared resources with over hundreds of Police, City Recreation Staff, after school programs staff about SG/PRC service. Some after school programs are interested in inviting SG/PRC staff to train their staff on awareness of developmental disability, referral and other related topics.

Both Tiffany and Luz continue to work toward creating more cultural events and resources for families from SG/PRC. They collaborated with the Filipino Support Group to expand their December Holiday Event and include other families from Southeast Asian Countries.

- **Case management support and Bridging Family back to Case Management**

Luz and Tiffany continue to provide support to staff in terms of finding translation/interpretation resources or need to look for SG/PRC translated materials. Tiffany assisted 2 Mandarin speaking families for their intake referral. Tiffany also assisted one Cantonese speaking father and connected him with a Cantonese speaking counselor at DOR. Luz assisted families with inquiries with regards to the New Family Orientation and supported a family that reached out for support following the Hispanic Family Gathering in August 2024.

	September 2024	Total to Date
Case Management Support	3	21
Bridging Family	4	25

- **LACC Reporting & Claims**

The LACC FY 24-25 grant allocation was received in September. Also, the LACC FY 24-25 budget and activity profile were both approved by DDS this month. Luz and Tiffany continue to complete a monthly report to DDS, listing the Outreach Events, Language Resources Developed and all accounting transactions reported on the Claims from the previous month. This form is completed and submitted for DDS to track these mentioned areas and ensure the grant funds are being used. Luz and Tiffany continue to monitor all the DDS communications to stay informed of the updates and changes for the LACC budget. They continue to oversee the budget expenses and with the possibility of the LACC grant, continue to develop more ways to connect directly with the community. Luz and Tiffany continue to work closely with SG/PRC controller Rosa Ham to make sure SG/PRC submit monthly LACC claims to DDS in a timely manner and that all invoices are paid out to vendors. In addition, Luz and Tiffany attend the LACC monthly office hours to continue to stay informed on DDS updated related to LACC and convene with other LACC specialists from other Regional Centers.

- **Community Information Forum**

Luz and Tiffany oversee the Community Information Forum Presentations for 2024. During this reporting period, Luz and Tiffany started to plan for Community Information Forum for 2025. Luz and Tiffany met with the Department of Mental Health team to schedule some potential training in January 2025 for our community. Luz and Tiffany also scheduled Aimee Delgado from Client Right Advocacy Office as the February 2025 speaker. Luz and Tiffany will continue to work on the CIF calendar and schedule speakers for the rest of 2025.

**Maria Vargas, Foster Grandparent/Senior Companion Manager North and Wendy Hemminger, Foster Grandparent/Senior Companion Manager South**

North	South
<b>Total volunteers: 47</b>	Total volunteers: 44
<b>Individuals served: 94</b>	Individuals served: 88
<b>Total hours served: 4,299</b>	Total hours served: 3,999

For the month of September, we had a total of 91 volunteers serving 182 individuals for both FG/SCP programs. Volunteers from the SGPRC-North were provided training on suicide and mental health awareness by Yesenia Orozco, SGPRC Mental Health Specialist. Volunteers were provided information on what is a mental health condition, definition related to suicide, red flags/warning signs, statistics and much more. Volunteers watched two impactful videos related to mental health and suicide. Volunteers engaged in critical conversations and shared how they have been personally impacted by suicide personally. At the end of the training, volunteers played mental health BINGO lead by Yesenia. SGPRC-South volunteers were providing training on “Tips from teachers” and “Preparing for Power Outages.” Volunteers also reviewed Performance Measures and Assignment Plan for the new fiscal year. Managers from both programs attended our DDS monthly meeting. Managers have also begun planning holiday lunch/trip celebrations for the volunteers. SGPRC- North celebrated volunteers with birthdays in September and October as there will be no in-service in October. after respective in-service training.

**SGPRC- North September/October Birthdays:**

**Mario R., Angelita A., and Edita T. (Not pictured)/Adele C., Ning B., and Clarita R. (Not pictured)**



## SGPRC North- Suicide and Mental Health Awareness Training



### Jessica Wilson, Deaf and Hard of Hearing Specialists:

#### American Sign Language Classes:

Fall ASL classes for families began September 9<sup>th</sup> and September 11<sup>th</sup>. There are two classes offered, a beginner class and an intermediate session. Jessica developed an ongoing series of ASL classes for families and is planning for the series to be an ongoing project. These courses are taught by a teacher experienced in ASL and working with individuals with disabilities and the goal is to build a community of signers. The curriculum ranges from beginner to intermediate and teaches signs that will help families communicate with their deaf, non-verbal or hard of hearing children or loved one in everyday settings.

#### June Registration: 120

2. Is your child or family member served by the San Gabriel Pomona Regional Center?

[More Details](#) [Insights](#)

● Yes	50
● No	7



#### September Registration: 80

2. Is your child or family member served by the San Gabriel/Pomona Regional Center?

[More Details](#)

● Yes	48
● No	26



3. Is your child Deaf, Hard of Hearing or Non-Verbal?

[More Details](#) [Insights](#)

● Deaf	3
● Hard of Hearing	6
● Non-Verbal	55
● None	38



3. Is your child/loved one Deaf, Hard of Hearing or Non-Verbal?

[More Details](#)

● Deaf	2
● Hard of Hearing	6
● Non-Verbal	39
● None of the Above	27



### **SC Consultations/support and community support:**

Jessica provides ongoing support to Service Coordinators and Families in many areas. In September some highlights were supporting with securing special services and caregivers for individuals served. Jessica is working on finding a specialized caregiver who knows ASL and Pro-tactile sign language to support a DeafBlind individual. She is also working on securing a resource for a communication assessment to support an individual.

### **Deaf and Hard of Hearing Support Group:**

The second meeting for the DeafPlus Family Support Group was held on 9/26 on Zoom. This meeting is for parents and individuals served in the Deaf and Hard of Hearing community. This is a space for people to meet other families, express their current needs, and discuss language and cultural challenges. The goal of this meeting is to build a community.

### **Community Outreach:**

In September Jessica attended two outreach events including the City of El Monte Health fair and the New Family Orientation at the Regional Center. In addition, Jessica made connections with several supporting agencies including Casa Colina and the ASL Shop to add to the resource list. Jessica is also working with local Deaf-owned businesses for the upcoming family gathering.



### **Special/upcoming projects:**

- Housemate Matching Tool Statewide Workgroup with DDS meetings
- Vendor Training Workgroup for Deaf and Hard of Hearing Specialists meetings
- Deaf and Hard of Hearing Resource Guide
- In Person Gathering for Deaf and Hard of Hearing Individuals and Families
- Lead-K Presentation to families in October

## 2023-24 SG/PRC SAE Grant Equity Partners

### Regional Center Recommendations and Plan to Promote Equity

Organization Name/Project Title	Project Description/Contact Information	Approved Award/ Approved Duration	Population Focus/Language
<b>Access Nonprofit Center</b>	Increase intervention services & supports for black babies in NICU & clinical settings. <b>Contact: Ardena Bartlett;</b> <a href="mailto:ardenab@accessnonprofit.org">ardenab@accessnonprofit.org</a>	<b>\$150,000/ 18 months</b>	African American (English)
<b>Being Built Together</b>	Community connector program to expand services access for Korean-speaking families. <b>Contact: Jinsook Baek</b> <a href="mailto:contact@bbtus.org">contact@bbtus.org</a>	<b>\$475,000/ 24 months</b>	Korean (Korean)
<b>Chasing 7 Dreams</b>	Increase early intervention awareness to minority, low income, and BIPOC parents and caregivers. <b>Contact: Tenika Doyle</b> <a href="mailto:tenika@chasing7dreams.org">tenika@chasing7dreams.org</a>	<b>\$275,000/ 24 months</b>	African American, Cambodian, Chinese, Filipino, Hispanic, Hmong, Indian, Japanese, Korean, Mien, Native American, Pacific Islander, Vietnamese, Sri Lanken, Hawaiian, Samoan, Arabic, Caucasian.
<b>Children's Hospital Los Angeles</b>	Pediatric navigator project for Native American and multi-racial families <b>Contact: Dr. Mirzaian, Christine</b> <a href="mailto:cmirzaian@chla.usc.edu">cmirzaian@chla.usc.edu</a>	<b>\$875,000/ 18 months</b>	African American, Cambodian, Chinese, Filipino, Hispanic, Hmong, Indian, Japanese, Korean, Mien, Native American, Pacific Islander, Slavic, Vietnamese.
<b>Disability Voices United</b>	Education and training program in leadership for people with disabilities and their families <b>Contact: Judy Mark</b> <a href="mailto:judymark@dvunited.org">judymark@dvunited.org</a>	<b>\$325,000/ 18 months</b>	African American, Cambodian, Chinese, Filipino, Hispanic, Hmong, Indian, Japanese, Korean, Mien, Native American, Pacific Islander, Ethiopian Vietnamese.
<b>Seesaw Communities, Inc.</b>	Cultural pathway for competitive employment for self-advocates in the Korean community. <b>Contact: Rachel Lee</b> <a href="mailto:rlee@thesec.us">rlee@thesec.us</a>	<b>\$250,000/ 18 months</b>	Korean (Korean)
<b>USC UCEDD Children's Hospital Los Angeles</b>  Peer-Mentorship & Technical Assistance for Parent & Self Advocate Led CBOs	Peer mentor program to provide technical assistance for CBOs to collaborate and share resources. <b>Contact: Olga Solomon</b> <a href="mailto:solomon@usc.edu">solomon@usc.edu</a>	<b>\$350,000/ 18 months</b>	African American, Hispanic, Native American, Chinese, Japanese, Vietnamese, Mixteco Indigenous.

## Enhanced Service Coordination

The Budget Act of 2021/2022 marked a significant commitment to address the needs of underserved and diverse communities. As such, DDS allocated funding for five Enhanced Service Coordinator positions with lowered caseload ratio of 1 service coordinator to 40 individuals with low or no purchase of service (POS) expenditures. By reducing the caseload ratio, the program aims to ensure that the Enhanced Service Coordinator (ESC) dedicates more time and attention to each individual served, fostering stronger relationships and more personalized support.

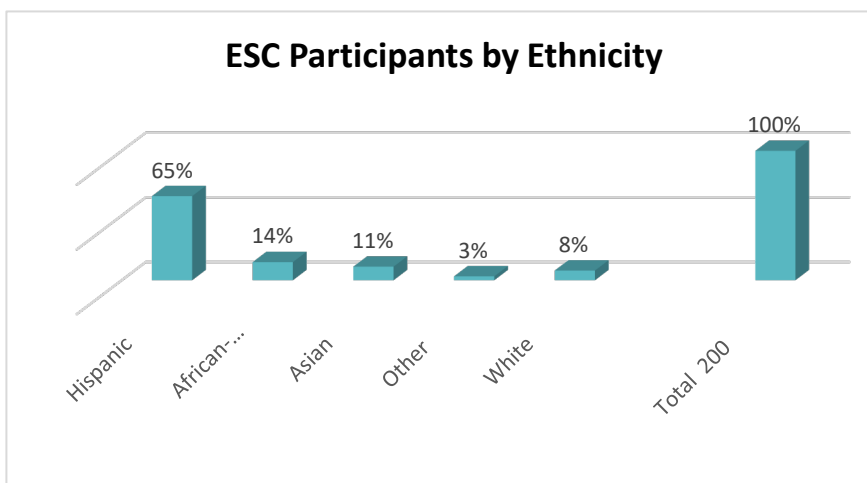
### Enhanced Service Coordination 2024-2025

ESC participants are identified in a database generated by the Department of Developmental Services (DDS). Participation in the program is voluntary, with individuals and their families agreeing to a 12-month service period aligned with SG/PRC's fiscal year. They also commit to quarterly visits with their ESC. Through a person-centered approach and enhanced communication, ESCs provide valuable training opportunities, helping individuals and families better understand their diagnosis, the regional center system, the role of their service coordinator, the Individual Program Plan (IPP) process, and the various service delivery models available, including Traditional Funding services, Participant Directed services, and the Self-Determination Program. On July 2024, a new cohort of 200 individuals joined the ESC program. Enrollees for fiscal year 2023-2024 returned to traditional service coordination. Once a participant returns to traditional service coordination, both the ESC and traditional service coordinator maintain communication throughout the year to sustain continuous support for participants.

### Demographics

The ESC team is deeply committed to addressing disparities within the systems and services they interact with. The ESC team endeavors to promote equity and inclusivity in all aspects of their work. Through ongoing education, training, and advocacy efforts, they strive to dismantle barriers and create a more equitable and accessible environment for all individuals and families they serve.

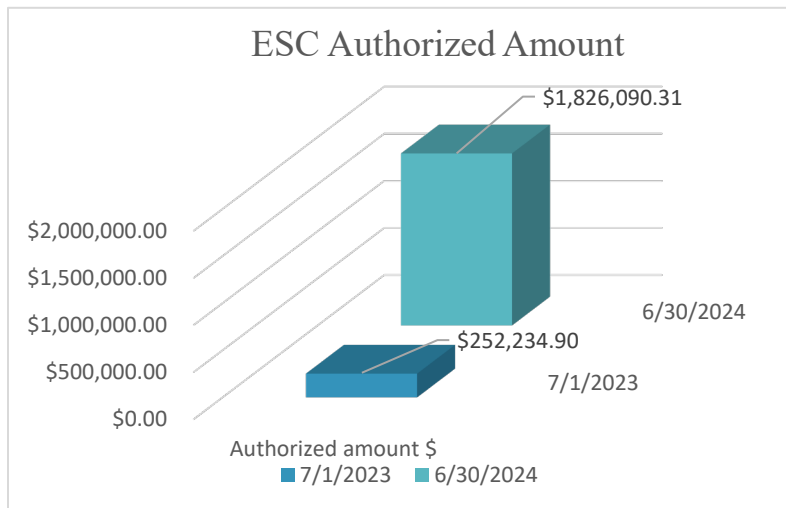
As such, the individuals selected to participate in the ESC program for the fiscal year 2023-2024 represent a diverse population, reflecting SG/PRC's commitment to inclusivity and addressing disparities within underserved communities. Among the participants, 65% individuals identify as Hispanic, 14% as African American, and 11% as Asian. It is noteworthy that SG/PRC serves a community where 57% identify as Hispanic, 5% as African American, and 12% as Asian. This demographic breakdown highlights SG/PRC's proactive efforts to ensure equitable access to services and support for individuals from diverse backgrounds. By prioritizing inclusivity and addressing disparities, SG/PRC aims to provide tailored support that meets the unique needs of all individuals within the developmental disability community.





## Increase in Expenditures

The efficacy of the ESC program is evident in the significant increase of authorized services. Authorizations indicated what the IPP team agreed to and authorized on behalf of the individual served. SG/PRC has served 400 individuals since the inception of the program in April 2022. Purchase of service authorizations for fiscal year 2023-2024 yield \$1,826,090. The authorized amount for ESC participants in the fiscal year 2023-2024 increased significantly from a baseline of \$252,234.90 to \$1,826,090.31. These figures highlight the program's success as the ESC team focuses on empowering the individuals served and their families with the knowledge and skills necessary to navigate and access essential services and support.



## Community Outreach

Community outreach is central to the ESC program's mission. The team hosted a series of Enhanced Service Workshops to provide participants with opportunities to connect, share experiences, and build supportive networks. By covering topics such as available services, resources, and support options, the workshops equip individuals and their families with the knowledge and skills necessary to make informed decisions about their care and support needs. The first workshop event held on October 18th, 2023, focused on navigating through the regional center system. Following, the second workshop was held on January 17th, 2024, with an emphasis on accessing generic resources. The third workshop was held on March 20<sup>th</sup>, 2024, which concentrated on educational rights, college support, and employment support.

Lastly, the fourth workshop event, The Empowerment Conference was held on May 23<sup>rd</sup>, 2023, at the DoubleTree by Hilton Hotel in Arcadia, CA. The keynote speakers were: Sal Gonzalez, Director of Service Access and Equity; G. Daniela Santana, Director of Client Services; Hortencia Tafoya, Director of Clinical Services; Aimee Delgado, Clients' Rights Advocate from the offices of Disability Rights California; and Elena Sanchez, Director of Parents' Place. These workshops are carefully crafted to increase awareness of the diverse array of services and resources available both within SG/PRC and the community. By providing comprehensive information and guidance, these workshops empower individuals and families to make informed decisions and effectively access the support they need. The ESC team, in collaboration with Service Access and Access compliance team provide multi layers of communication to keep families informed of Enhanced Service Workshops which include Mailing, Emailing, and Hand Delivering Flyers: Including, text Reminders: Amos Byoun, the Community Outreach Specialist, Multilingual Support: To ensure effective communication, the team made flyers and texts available in multiple preferred languages. LACC Specialists, Luz Rodriguez and Tiffany Loong secured translation of the materials into Spanish, Mandarin, and Vietnamese, accommodating a diverse group of participants.

# Self-Determination Program Team

## Contact Information

<i>Name</i>	<i>Title</i>	<i>Phone</i>	<i>Email</i>
<i>Sal Gonzalez</i>	Director of Service Access and Equity	(909) 710-8814	<a href="mailto:sgonzalez@sgprc.org">sgonzalez@sgprc.org</a>

### Specialized Services Unit I

<i>Name</i>	<i>Title</i>	<i>Phone</i>	<i>Email</i>
<i>Yaned Busch</i>	Specialized Services- Special Projects Manager	(909) 710-8637	<a href="mailto:ybusch@sgprc.org">ybusch@sgprc.org</a>
<i>Yvette Espinoza</i>	Lead Self-Determination Program Support Specialist	(909) 710-8643	<a href="mailto:yespinoza@sgprc.org">yespinoza@sgprc.org</a>
<i>Rhea Chu</i>	Self-Determination Program Support Specialist	(909) 710-8641	<a href="mailto:rchu@sgprc.org">rchu@sgprc.org</a>
<i>Brianne Espineli</i>	Self-Determination Program Support Specialist	(909)710-8635	<a href="mailto:bespineli@sgprc.org">bespineli@sgprc.org</a>
<i>Joanne Hsu</i>	Self-Determination Program Support Specialist	(909)710-8475	<a href="mailto:jhsu@sgprc.org">jhsu@sgprc.org</a>

### Specialized Services Unit II

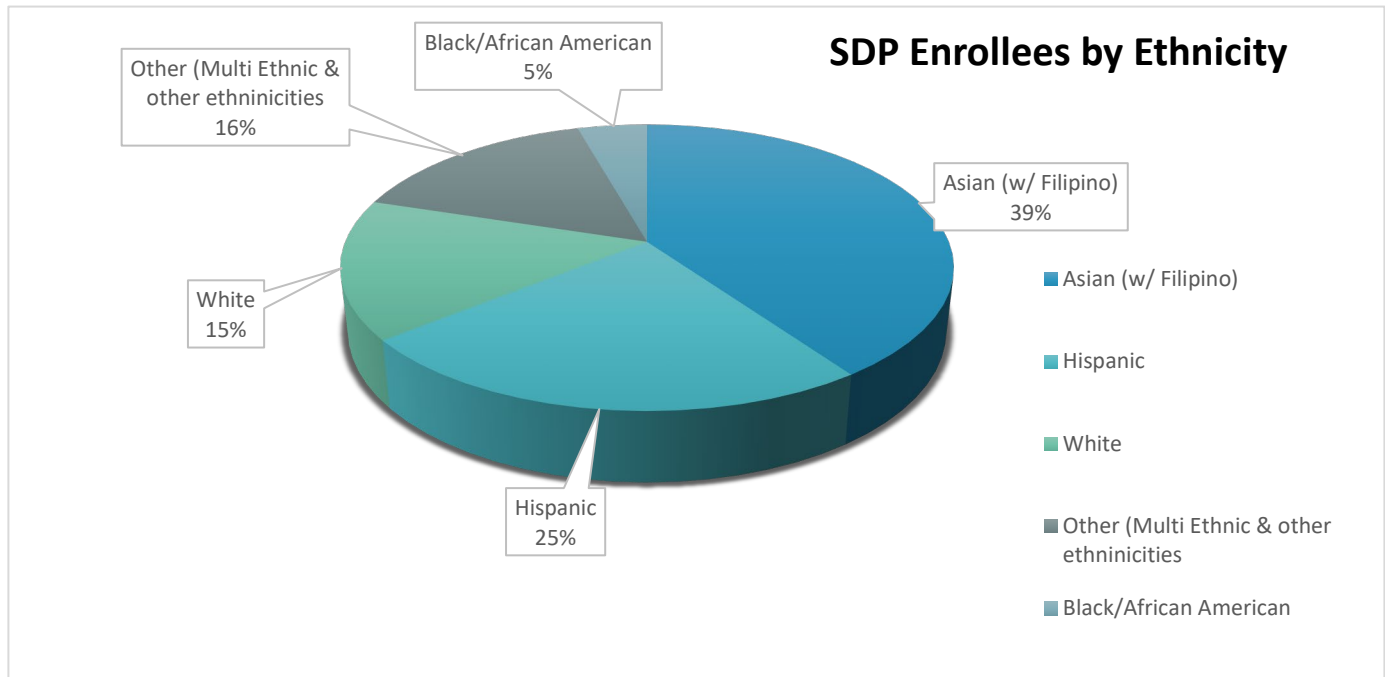
<i>Name</i>	<i>Title</i>	<i>Phone</i>	<i>Email</i>
<i>Jessi Romero</i>	Specialized Services- Special Projects Manager	(909)710-8651	<a href="mailto:jromero@sgprc.org">jromero@sgprc.org</a>
<i>Marlene Alvarez</i>	Lead Self-Determination Program Support Specialist	(909)710-8469	<a href="mailto:malvarez@sgprc.org">malvarez@sgprc.org</a>
<i>Kimberly Lau</i>	Self-Determination Program Support Specialist	(909)710-8646	<a href="mailto:klau@sgprc.org">klau@sgprc.org</a>
<i>Brenda Leon</i>	Self-Determination Program Support Specialist	(909)710-8649	<a href="mailto:bleon@sgprc.org">bleon@sgprc.org</a>
<i>Adrian Jimenez</i>	Self-Determination Program Support Specialist	(909)710-8781	<a href="mailto:adrian.jimenez@sgprc.org">adrian.jimenez@sgprc.org</a>
<i>Teresa Campa</i>	Self-Determination Program Support Specialist	(909)710-8599	<a href="mailto:tcampa@sgprc.org">tcampa@sgprc.org</a>

## Self-Determination Program:

As of September 30, 2024, SG/PRC has successfully enrolled 202 participants into the Self-Determination Program (SDP). SDP is an alternative funding model to traditional services and became accessible to all regional center clients on July 1, 2021. SG/PRC SDP Team develops and promotes training opportunities to further enhance the implementation of SDP for all individuals served by SG/PRC. Additionally, the SDP Team aims to bridge any disparities for underserved communities. Training and support groups are offered in English, Spanish, Chinese, American Sign Language (ASL), and other languages, as needed. Below you will see data on enrolled cases in SDP as of 9/30/2024.

SG/PRC individuals served in SDP by diagnosis and ethnicity

Enrollees by Diagnosis	# of Enrollees	Percentage
Autism	131	65%
Intellectual Disability	46	23%
Cerebral Palsy	16	8%
Epilepsy	7	3%
Other	2	1%
<b>Grand Total</b>	<b>202</b>	<b>100%</b>



SG/PRC Fact Sheet of individuals served by diagnosis, ethnicity and language as of 06/01/2024

SG/PRC Fact Sheet		
Diagnosis	# of Clients	%
Autism	6,444	48%
Cerebral Palsy	1,372	10%
Epilepsy	1,823	13%
Intellectual Disabilities	8,144	60%
Other Dev. Disabilities	1,228	9%

SGPRC Fact Sheet		
Client by Ethnicity	# of Clients	%
Asian w/Filipino	2,200	12%
African American	807	5%
Multi-Cultural	1,515	9%
Native American	22	0%
Other & Unknown	588	3%
Polynesian/Pacific Islands	23	0%
Hispanic	9,809	57%
White	2,211	13%

SG/PRC Fact Sheet of individuals served

Individuals served in SDP by language

<u>Individuals Served by Language:</u>		
ARABIC	20	0.1%
ARMENIAN	17	0.1%
<b>ENGLISH</b>	<b>12,093</b>	<b>74.1%</b>
FARSI/OTH.INDO-IRANIAN	15	0.1%
* JAPANESE	9	0.1%
* KOREAN	68	0.4%
* VIETNAMESE	164	1.0%
* MANDARIN CHINESE	340	2.1%
* CANTONESE CHINESE	185	1.1%
* CAMBODIAN	7	0.0%
* OTHER ASIAN	27	0.2%
<b>ASIAN</b>	<b>800</b>	<b>4.9%</b>
<b>SPANISH</b>	<b>3,242</b>	<b>19.9%</b>
TAGALOG	53	0.3%
OTHER LANGUAGES	13	0.1%
SIGN LANGUAGE	71	0.4%
<b>TOTAL Individuals Served</b>	<b>16,324</b>	<b>100.0%</b>

SDP Enrollees by Language		
Individuals Served by Language	# of Clients	SDP Enrollees
Arabic	20	1
English	12,093	128
Asian	800	50
Spanish	3,242	20
Sign Language	71	3
Total Individuals Served	16,324	202

SG/PRC individuals served in SDP by departments as of 06/30/2024

- SDP

Department	Total	Percentage
Preschool (3 to 6yrs old)	4	2%
Family (6 - 14yrs old)	78	38%
Transition (14 to 25 years old)	54	26%
Adult (25yrs +)	66	34%
<b>Grand Total</b>	<b>202</b>	<b>100%</b>

- Participant Enrollment 11/1/2019 through 09/30/2024

SDP Enrollees	Total	SDP Year
November 1, 2019	1	
January - December 2020	12	5 <sup>th</sup> year
January - December 2021	28	4 <sup>th</sup> year
January - December 2022	52	3 <sup>rd</sup> year
January - December 2023	51	2 <sup>nd</sup> year
<b>January - September 2024</b>	<b>58</b>	<b>1<sup>st</sup> year</b>
<b>Grand Total</b>	<b>202</b>	

**SG/PRC SDP Team**

The Self-Determination Program at SG/PRC has undergone remarkable development since its inception in July 2021, when it first became available to interested and eligible participants. The program's enrollment has grown at an impressive rate, necessitating an increase in the number of subject matter experts to address the specialized needs of SDP participants. In the past nine months alone, there have been 58 new enrollees, a significant rise compared to the total of 51 enrollees throughout all of 2023, and previous years. With the steadfast support of SG/PRC's Executive Director and the SAE Director, as of July 1, 2024, the centralization of the SDP expanded further by growing the SDP team by two additional positions. Including modifying the role of the SDP SC and Participant Choice Specialists. The roles within the program will be enhanced to match the complexities and intricacies of SDP. SDP Service Coordinators will transition to Self-Determination Support Specialists, and the Participant Choice Specialist-System Analysts will become Lead Self-Determination Program Support Specialists. This strategic reorganization underscores SG/PRC's commitment to providing exceptional support and resources to SDP participants, ensuring the continued success and growth of the program.

The role of the SDP team is to provide ongoing training and support to SG/PRC staff in navigating the SDP process. Training is delivered via 1:1 with budget and spending plan meetings, revising spending plans, training Independent Facilitators on the SG/PRC system, attending meetings to support families in understanding the role of the Independent Facilitator and/or FMS, and attending meetings to support with SDP-IPP.

The team receives daily calls from SG/PRC staff and daily emails via the SDP Workgroup email system requesting support with the SDP process. These calls vary from assisting SCs with access to SDP material, training on the SDP process, and/or general information in understanding the SDP process, how to explain the SDP process to the individuals served; and accessing SDP material.

Specialized Services (SPS) Managers host monthly Manager Collaboration Meetings with SG/PRC Managers to review DDS directives and SDP trends. SPS Managers present SDP updates and promote training opportunities, support groups, and training tools at the monthly Vendor Meetings, Community Meetings, and the Board Advisory Committee for Individuals Served and Their Families, including attendance for the DDS bi-monthly meetings with the DDS SDP Manager and staff. Through all these meetings and trainings discussed above, the SDP team collects data on individuals served and their families who are interested in learning more about SDP and potentially enrolling in the program. The list of those interested in exploring SDP averages over 100 individuals. Of the interested list, 5-10 individuals successfully transition to SDP on a monthly basis.

### **DDS Meetings and Trainings**

SG/PRC SDP-Team attends bi-monthly meetings with DDS for further guidance on DDS directives and to discuss progress in the SDP service delivery model. The last meeting with SG/PRC SDP Team, DDS, Frank D. Lanterman, and Inland Regional Center was held on August 13, 2024.

4/22/2024: [SDP Updated Billing Requirements for Services Billing at “Other Rate”](#)

4/25/2024: [SDP Employer Burden & Other Employment Related Costs](#)

4/25/2024: [SDP Update to FMS Provider Requirements](#)

For additional information and a copy of DDS PowerPoint presentations click [SDP Updates Presentation English](#) and [SDP Updates Presentation Spanish](#)

- DDS also shared there will be additional guidance regarding “Vacation Time off,” for now it is up to the regional center planning team. DDS continues to hold SDP office hours for group discussions about any concerns or questions that may arise in the SDP program.

6/14/24: [Self Determination Program Updated SANDIS Reporting Requirements](#)

- Effective June 17, 2024, the following reporting elements will be available in SANDIS: 1. Date orientation completed 2. Orientation provider 3. Date of initial budget meeting 4. Date individual budget certified by regional center 5. Budget adjustments (a. Date of change b. Reason for change c. Budget change (increase, decrease, no change)

- DDS reviewed the Trailer Bill with pending updates with regional center responsibilities. They mentioned they are making visits to every Local Volunteer Advisory Committee meeting with an advanced invitation. DDS is updating its website's FMS contact list and mentioned an FMS provider, PPL, is returning soon. SG/PRC notified DDS about Cambrian (FMS) extending transition dates from the original target date of 7/1/2024 to 9/1/2024 due to FMS's new staff training. The next meeting SDP call with DDS, Inland RC, and Frank Lanterman RC is scheduled for November 12, 2024.

### **July 2024 DDS SDP Directives:**

DDS released a new directive on July 2, 2024, with specific guidance on timelines and availability for different payment options for Initial Person-Centered Plan (PCP) and SDP Pre-Enrollment transition supports. Providers, often an Independent Facilitator, may select one of the following payment **options** when transitioning potential SDP participants:

1. Payment for Initial PCP under service code (024) and pre-enrollment services under General SD supports vendors (099) - or payment under Participant Directed Services (PDS-099).
2. One-time payment of \$2,500 (service code 024) for both the Initial PCP and pre-enrollment transition support.

- [Initial PCP and Pre-enrollment Transition Supports](#)
  - [Enclosure A – Service Definition – General Self-Directed Supports](#)
  - [Enclosure B – General Self-Directed Supports Through Participant-Directed Services Guide](#)
  - [Enclosure C – Initial Person-Centered Plan and General Self-Directed Supports Sample Invoice Template](#)
- [SELF-DETERMINATION PROGRAM: ANNUAL REGIONAL CENTER REPORT ON THE LOCAL VOLUNTEER ADVISORY COMMITTEE](#)
- [SELF-DETERMINATION PROGRAM: UPDATED GOODS AND SERVICES](#)
  - [Enclosure A](#)
  - [Enclosure B](#)
  - [Enclosure C](#)

### **SDP Statewide Meeting with ARCA**

The SDP Team participates in quarterly SDP Statewide Meetings with ARCA and SDP Leadership Team representatives from all 21 regional centers. This meeting was held on August 14, 2024, to review the further implementation of DDS directives and other topics such as common trends, spending plan revisions, and resolutions of Notice of Actions. The next meeting is scheduled for November 2024.

### **California State Assembly**

June 11, 2024, the California State Assembly reviewed two Senate Bills to enhance the Self-Determination Program:

Senate Bill 1281 – Advancing Equity and Access in the Self-Determination Program Act-would establish an administrative process to simplify and streamline the procedures for enrolling participants and assisting them in remaining in the Self Determination Program (SDP).

Senate Bill 1463 – the bill would require the Governor to appoint a Deputy Director of Self-Determination, responsible for overseeing the successful implementation and operation of the program.

**Self-Determination Implementation Funds**

Welfare and Institution Code section 4685.8(f), allocated funds to regional centers to support implementation of the Self-Determination Program. Specialized Services Managers, Yaned Busch and Jessi Romero, and the Director of SAE work collaboratively with the Local Voluntary Advisory Committee (LVAC) to develop training opportunities and support groups to enhance the implementation of SDP. The LVACs play an important role in the implementation and oversight of the SDP. The regional centers and LVAC work collaboratively to prioritize the use of available funds to meet the needs of participants in their local area. Funds may only be expended after agreement is reached on local needs.

# Self-Determination Implementation Funds

2021-2022 Self-Determination Program Implementation Funds- Special Projects

**\$77,520.00**

Project Name	Provider	Contact Person	Brief Description	Contract Dates	Contract Cost	Balance
						<b>\$77,520.00</b>
The Waiting Room	Education Spectrum	Cathy Gott & Julie LaRose	SDP Support Group	7/25/2022 to 3/15/2024	\$20,832.00	\$56,688.00
SDP Training Series: FMS	Aveanna	Olivia Gonzalez	How to be an SDP employer	9/1/2022 to 8/31/2024	\$17,145.00	\$39,543.00
Technology for SDP	Parents' Place	Elena Sanchez	Technology assistance to SDP families	7/1/2023 to 6/30/2024	\$20,086.87	\$19,456.13
SDP Conference	Le Meridien Pasadena Arcadia	Lara Mace	Informative Workshop for SDP Participants	10/18/2024	\$15,362.5	\$18,678.29
					Total Funds Expended	\$73,426.37



**Waiting Room by Education Spectrum**

The final meeting for this contract concluded on September 21, 2023. However, a new contract is reflective in 2022-2023 SDP Implementation Funds. SDP Team partnered with Education Spectrum in developing “The Waiting Room” support group. “The Waiting Room” provides a safe place to share, listen, and learn for SDP participants, families, parents/caregivers, and those interested in SDP. These meetings are held on the 3<sup>rd</sup> Thursday of each month.

**The SDP Training Series: The Financial Management Service (FMS)**

SG/ PRC partnered with Aveanna to bring our community a training series to empower participants and those interested in SDP to understand the role of the SDP Financial Management Service (FMS) agency and the participant’s role as the SDP Employer. Popular sections of the training included presentations related to the overview of FMS models, tips for selecting an FMS, and the development of the spending plan. The training included a 1-hour clinic for additional support to answer questions and/or to receive further clarification. The Training Series: FMS was offered in English, Spanish, Chinese/Mandarin, and other languages such as American Sign Language (ASL). Aveanna successfully trained over 170 community members. The final training series concluded on October 25, 2023.

**Technology for SDP by Parents’ Place**

In collaboration with Parents’ Place, the project “Technology for SDP” officially started on July 1, 2023. Parents’ Place began accepting referrals on August 1, 2023. A flyer in English, Spanish, Mandarin, and Vietnamese is available to the community. As of May 31, 2024, a total of 11 individuals/families were successfully referred for technological assistance. This project sunset on 6/30/2024. Parents’ Place did not expend all the funds per the contract.

Unused funds are \$19,456.13. With the agreement of the LVAC, SGPRC utilized a portion of the remaining funds towards SDP conference scheduled for October 2024.

2022-2023 Self-Determination Program Implementation Funds-Special Projects  
**\$93,152.28**

Project Name	Provider	Contact Person	Brief Description	Contract Dates	Contract Cost	Balance
						<b>\$93,152.28</b>
SDP Training and Coaching Services	Healed Women Heal	Tracy Evanson	Supplemental training for SDP orientation	8/1/2023 to 3/15/2025	\$30,960.00	\$62,192.28
SG/PRC SDP Video Voice Overs	Education Spectrum	Cathy Gott	SDP training video voiceovers	11/01/2023 to 3/15/2025	\$30,800.00	\$31,392.28
The Waiting Room	Education Spectrum	Cathy Gott	SDP Support Group	12/04/2023 to 3/15/2025	\$20,832.00	\$10,560.28
					Balance	\$10,560.28

## **SDP Training and Coaching Services**

Training will be provided by Healed Women Heal. This training is a supplement to SDP orientation. Many of our families require additional training after attending the SDP orientation. The training will focus on bridging the gap in understanding the SDP enrollment process. Many families complete the orientation and find themselves having more questions about the SDP process. The participants will increase their understanding of SDP which will further empower them to manage their relationships with their Independent Facilitators, the Regional Center, and the financial management services. This training is a 4-week series. Healed Women Heal completed two training series. The first series took place 1/22/24 through 2/14/24 and the second series 6/1/24 to 6/24/24. The third series is scheduled to commence on 10/7/2024 through 10/28/2024. Training is held on Mondays in English with Chinese interpretation and on Wednesdays in Spanish. Spanish training sessions are held by Spanish speaking trainers. However, each training session was offered in various languages. SG/PRC community members and individuals served by other regional centers were in attendance.

## **SG/PRC SDP Video Voice Overs**

The SDP Team continues to collaborate with Cathy Gott of Education Spectrum to continue the SDP Training video voiceover translations. Education Spectrum has completed all four videos in Spanish and Vietnamese. The Chinese, Korean, and ASL videos are currently being translated.

## **Waiting Room by Education Spectrum**

### **2022-2023**

The final meeting for this contract concluded on September 21, 2023. However, a new contract is reflective in 2022-2023 SDP Implementation Funds. SDP Team partnered with Education Spectrum in developing “The Waiting Room” support group. “The Waiting Room” provides a safe place to share, listen, and learn for SDP participants, families, parents/caregivers, and those interested in SDP. These meetings are held on the 3<sup>rd</sup> Thursday of each month.

### **2023-2024**

Education Spectrum held its monthly parent support group on September 19, 2024. They had a total of 27 participants attend their meeting. Translation services were provided in Spanish and Chinese. SG/PRC staff does not attend this meeting so that families can support one another and openly share their experiences with SDP and SG/PRC staff. Cathy Gott, founder of Education Spectrum, provides SG/PRC with a monthly report to further enhance the SDP program at SG/PRC and shared resources with SDP participants.

**The next meeting is scheduled to take place on October 17, 2024.**

Members of the group shared community resources for SDP participants:

[https://docs.google.com/document/d/1wgx893-f4Pks-7NDtrFaS8D8V8ZM\\_sEh/edit](https://docs.google.com/document/d/1wgx893-f4Pks-7NDtrFaS8D8V8ZM_sEh/edit)

## **Yvette Espinoza and Marlene Alvarez, Lead SDP Support Specialists**

The focus of the Lead SDP Support Specialist is to provide outreach and training for staff and community members. They support SG/PRC staff and individuals served to understand and access Participant-Directed Services and the Self-Determination Program. The Lead SDP Specialists are the central point of contact for staff and the community for support, training, and advocacy for individuals accessing these two programs. They collaborate with multiple departments within the agency including Client Services, Community Services, and Accounting. They also engage with the Department of Developmental Services (DDS) by providing monthly information and attending bi-monthly meetings. They engage in Person-Centered planning meetings with individuals, families, and independent facilitators as needed. They also participate in the development, review, and certification of individual budgets, review spending plans, and Individual Program Plans.

### **Case-management Support:**

The Lead SDP Support Specialists host weekly consultations with staff called SDP office hours, where service coordinators sign up to ask case-specific questions. SDP office hours are now being held three times a week on Mondays, Wednesdays, and Fridays to support case management staff and the community. The support may vary from developing an SDP Budget, reviewing SDP spending plans, writing SDP IPPs, and securing SDP authorizations.

The Self-Determination team also meets every week or as necessary to disseminate information from DDS and discuss ways to streamline the process for all parties. Additionally, managers may invite The Lead SDP Specialists to attend their unit meetings for further training.

Lead Specialists, Yvette and Marlene support SG/PRC staff in transitioning families into SDP. They also provide support to SDP Support Specialists with those enrolled in the program. Their support extends to answering questions about the difference between Participant-Directed services and Self-Determination, the process of the program, the development of budgets (unmet needs), accessing generic resources if necessary, and reviewing SDP spending plans with SDP definitions, and attending meetings with families and IFs when requested. The Lead SDP Specialists participate in quarterly Statewide meetings related to the Self-Determination Program. They meet with the rest of the Regional Centers alongside the Association of Regional Center Agencies (ARCA). They also attend and participate in monthly Self-Determination Community meetings such as the Local Volunteer Advisory Committee held every 2nd Tuesday of the month. Lastly, they meet with DDS bi-monthly for updates and to share current trends within the Self-Determination Program.

### **Additional SG/PRC training/presentations:**

Yvette Espinoza, Lead SDP Support Specialist, and Jessica Wilson, Deaf and Hard of Hearing Specialist received certification as SG/PRC's Person-Centered Planning (PCP) Coaches as of June 30, 2023. This meets a performance measure outlined by DDS. The outcome is for all case management staff including managers to be trained in person-centered planning skills. They continue to meet monthly with Helen Sanderson Associates for support in disseminating training to staff. Staff training will consist of video recordings uploaded to eLearning Modules and in-person workshops for practice.

On August 8, 2024, Yaned Busch, Specialized Services Manager I; Jessi Romero, Specialized Services Manager II; and Marlene Alvarez, Lead SDP Support Specialist received certification as SG/PRC's Person-Centered Planning (PCP) Coaches.

### **The Financial Management Service (FMS) Providers**

Individuals served/families may choose the FMS provider of their choice. The SDP team provides a list of providers upon request. Individuals served/families may also visit the DDS website to obtain a list of FMS providers. At SG/PRC, GT Independence has the highest amounts of individuals enrolled in SDP, followed by Ritz. The highest percentage of SDP participants are in the Adult Services Department (25 years +), followed by those in the Family Services Department (5-15 years). The Financial Management Services (FMS) providers report a significant waiting period to enroll SDP participants. FMS providers may have waiting lists that vary between three to six months. The SDP team encourages individuals served/families to contact and interview FMS providers in the early stages of the SDP process.

For additional information on the FMS models, please click below:

[https://www.dds.ca.gov/wp-content/uploads/2019/05/FMS\\_Directive\\_20181221.pdf](https://www.dds.ca.gov/wp-content/uploads/2019/05/FMS_Directive_20181221.pdf)

For the FMS model comparison chart:

[https://www.dds.ca.gov/wp-content/uploads/2021/04/FMSModelsComparisonChart\\_04272021.pdf](https://www.dds.ca.gov/wp-content/uploads/2021/04/FMSModelsComparisonChart_04272021.pdf)

For the DDS list of FMS providers:

<https://www.dds.ca.gov/initiatives/sdp/financial-management-service-contact-list/>

## FMS Providers Vended with SGPRC

Name	FMS Models	Language	Phone	Email
<b>ACE FMS</b>	Bill payer & Sole-Employer	English	833-344-7272	<a href="mailto:sara@acefms.com">sara@acefms.com</a> or <a href="mailto:peyman@acefms.com">peyman@acefms.com</a>

**Referral Process:**

- ❖ Accepting Referrals.
- ❖ Participant/family must contact FMS minimum 30 to 60 days before starting SDP.
- ❖ Budgets over \$120,000 may require additional review.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.

<b>Action FMS</b>	Bill Payer & Co-employer	English	(310)867-8882	<a href="mailto:contact@actionFMS.com">contact@actionFMS.com</a>
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**Referral Process:**

- ❖ Accepting Referrals.
- ❖ Participant/family must contact FMS minimum 30 to 60 days before starting SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.

<b>Acumen</b>	Bill payer & Sole-Employer	English, Spanish	(424) 210-8810	<a href="mailto:yvettet@acument2.net">yvettet@acument2.net</a>
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**Referral Process:**

- ❖ Accepting Referrals.
- ❖ Participant/family must verbally contact Acumen a minimum 30 to 60 days before starting SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.

<b>Aveanna, formerly known as Premier</b>	Bill payer & Sole-Employer	English, Spanish, Vietnamese, Cantonese, Mandarin & Trieu Chau	(310) 215-1730	<a href="mailto:FMSInfo@aveanna.com">FMSInfo@aveanna.com</a>
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**Referral Process:**

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact FMS a minimum of 30 to 60 days before starting SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.

<b>Cambrian</b>	Bill payer, Sole-Employer & Co-Employer	English, Spanish, Vietnamese, Tagalog, Farsi	(877) 390-4300	<a href="mailto:Paulq@cfms1.com">Paulq@cfms1.com</a> <a href="mailto:davide@cfms1.com">davide@cfms1.com</a>
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**Referral Process:**

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact FMS a minimum 30 to 60 days before starting SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.

<b>Community Interface Services (CIS)</b>	Bill Payer	English & Spanish	(760) 729-3866	<a href="mailto:CSheppard@communityinterfaceservices.org">CSheppard@communityinterfaceservices.org</a>
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**Referral Process:**

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact FMS a minimum of 30 to 60 days before starting SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.

<b>Essential Pay</b>	Bill Payer	English & Spanish	(833) 268-8530	<a href="mailto:contact@essentialpay.com">contact@essentialpay.com</a>
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**Referral Process:**

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact FMS a minimum of 30 to 60 days before starting SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.

<b>Fact Family</b>	Bill payer, Sole-Employer & Co-Employer	English	(310) 475-9620 ext. 298	<a href="mailto:FMS@factfamily.org">FMS@factfamily.org</a>
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**Referral Process:**

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact FMS a minimum 30 to 60 days before start SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.

<b>FMS Pay LLC</b>	Bill Payer	English & Spanish	(858) 281-5910	<a href="mailto:connect@fmsspay.com">connect@fmsspay.com</a>
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**Referral Process:**

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact FMS a minimum 30 to 60 days before start SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.

<b>GT Independence</b>	Bill payer, Sole-Employer & Co-Employer	All languages	(877 )659-4500 ext.356	<a href="mailto:tjones@gtindependence.com">tjones@gtindependence.com</a>
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**Referral Process:**

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact FMS a minimum 30 to 60 days before start SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.
- ❖ **As of June 2024, GTI placed a hold on accepting Co-Employer Model referrals.**

<b>Home of Guiding Hands</b>	Bill Payer	English	(619) 938-2853	<a href="mailto:fms@guidinghands.org">fms@guidinghands.org</a>
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**Referral Process:**

- ❖ Servicing San Diego RC only

<b>Mains'1</b>	Bill payer, Sole-Employer & Co-Employer	English & Spanish	(866) 767-4296	<a href="mailto:JMBergquist@mainsl.com">JMBergquist@mainsl.com</a>
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**Referral Process:**

- ❖ Accepting referrals
- ❖ Must complete Mains'ls Meet & Greet orientation to start the process for enrollment.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.
- ❖ **Mains'1 will continue to support the individual in the Co-Employer Model through 9/30/2024.**
- ❖ **Effective 10/01/2024, Mains'1 will no longer offer Co-Employer Model.**

<b>Public Partnerships LLC (PPL)</b>	Bill payer & Sole-Employer	English & Spanish	(844)902-6665	<a href="mailto:pplcalifornia@pplfirst.com">pplcalifornia@pplfirst.com</a>
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**Referral Process:**

- ❖ Accepting referrals.
- ❖ Participant/family must verbally contact FMS a minimum 30 to 60 days before start SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.
- ❖ No budget limits; however, internal alerts are set for budgets exceeding \$225k
- ❖ Upon enrollment, participants are assigned a Supports Broker as their 1:1 contact for enrollment and case-specific questions.

<b>Ritz Vocational</b>	Bill Payer & Co-Employer	English, Spanish & Mandarin	(833) 748-9888	<a href="mailto:info@ritzfms.com">info@ritzfms.com</a>
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**Referral Process:**

- ❖ Accepting referrals with budgets under \$120,000.
- ❖ Participant/family must verbally contact Ritz a minimum 30 to 60 days before starting SDP.
- ❖ Must have signed budget and draft spending plan when completing referral.
- ❖ Authorizations must be submitted, approved, and processed on e-Billing by no later than the 15<sup>th</sup> of the previous month.



San Gabriel / Pomona  
Regional Center

**Advisory Committee for Individuals Served and Their Families**

Wednesday, October 23, 2024, at 6:00 p.m.

Videoconference Meeting

ZOOM Meeting ID: 191 486 135 Password: 681356

**Committee Members:**

Phillip Loi, Chairperson  
Preeti Subramaniam,  
Mary Soldato

**Staff:**

Sam Yi  
Ricardo Centeno  
Jovenal Malonzo  
Jaye Dixit

Lucina Galarza, Deputy Executive Dir.  
G. Daniela Santana, Dir. of Client Services  
Elba Moreno, Assistant, Comm. & Public  
Engagement Department

6 PM	1.	<b>Public Meeting Call to Order</b> A. Review of Agenda B. Review Meeting Minutes of September 25, 2024 C. There will not be a Board meeting in November. The next meeting will be on December 11, 2024.
6:05 PM	2.	<b>Public Comment</b> - Please email <a href="mailto:elba.moreno@sgprc.org">elba.moreno@sgprc.org</a> to sign up
6:10 PM	3.	<b>Special Presentation</b> — SG/PRC Nurse Team Overview by Isabelita Austria MSN, NP, PHN , Nurse Manager – Clinical Serves
6:40 PM	4.	<b>Future Training Topics</b> <ul style="list-style-type: none"><li>• December 11, 2024 – TBD</li><li>• January 22, 2025 - TBD</li></ul>
6:45	5.	<b>SG/PRC Information</b> A. Updates by Rosa Chavez, Associate Dir./Family & Transition Services B. Updates by Lucina Galarza, Deputy Executive Director C. Self Determination – Yaned Busch Mgr. of Specialized Services I and Jessie Romero, Manager of Specialized Services II
7:00	6.	<b>Adjournment</b>



**SAN GABRIEL/POMONA REGIONAL CENTER  
DEVELOPMENTAL SERVICES, INC.**

**Minutes of the Meeting of the**

**Advisory Committee for Individuals Served and Their Families**

**September 25, 2024**

A regular meeting of the Advisory Committee for Individuals Served and Their Families was held on Wednesday, September 25, 2024. The following committee members were present at said meeting:

**PRESENT**

Phillip Loi, Co-Chair  
Richard Centeno  
Sam Yi  
Preeti Subramaniam  
Mary Soldato  
Jovenal Malonzo Jr  
Adele Zimmermann

**STAFF:**

Lucina Galarza, Deputy Executive Director  
Daniela Santana, Director, Client Services  
Zorahida Preciado, Associate Director, Adult &  
Residential Services  
Salvador Gonzalez, Director of Service Access and  
Equity  
Elba Moreno, Department Assistant,  
Communications

**ABSENT:**

Jaye Dixit

**GUESTS:**

**ITEMS DISCUSSED**

**CALL TO ORDER**

Phillip Loi, Chairperson, called the meeting to order at 6:03 pm. A quorum was established.

- The minutes from the August 28, 2024, meeting were reviewed and approved.

**M/S/C (Soldato & Malonzo) The minutes from the meeting were approved by the committee.**

**PUBLIC INPUT - None**

**SPECIAL PRESENTATION – Behavioral Services by Joshua Trevino, Mgr. of Behavioral Services & Team**

The following was discussed:

- The Behavioral Services Team was created in response to the Strategic Plan to identify and evaluate what may be causing the delays in response time

- between staff and individuals served. It was also created to improve response times and provide excellent service delivery.
- Introduction of Joshua Trevino, Manager of Behavioral Services
  - Roles & Responsibilities of BCBA Team
  - Roles and Responsibilities of Forensic & Placement Team
  - Intensive Transition Services
  - Enhanced Behavioral Support Homes & Community Crisis Home
  - Internal Supports
    - Bio Behavioral Consultation Clinic
    - Medication Adherence Consultation Clinic
    - Behavioral Modification Review Committee

*\*This presentation with the complete information can be found in the meeting materials folder.*

### **Future Training Topics:**

- October 23, 2024 – Nurse Team Overview
- December 11, 2024 – Mitigating Conflict for Conservatee’s Policy

### **Updates and Information by SG/PRC Staff**

- Daniela Santana, Director of Client Services, provided the following updates:
  - Vendor Resource Fair took place on Thursday August 29, 2024, 2 pm-4 pm.
  - A new Social Recreation Services directive from Department of Development Services was received on August 28, 2024, it indicates that Regional Centers are to designate one or more employees to serve as the point of contact for individuals and families regarding access.
  - IPP Template implementation and training - All Regional Centers are moving towards having a uniform Individual Program Plan (IPP) as of January 1, 2025. The final deadline to integrate is January 1, 2027.
- Yaned Busch, Manager, Specialized Services- Special Projects I, reported on the following regarding Self Determination:
  - There are currently 202 individuals enrolled.
  - The SDP Team currently has four SDP projects:
    1. SDP support group The Waiting Room, hosted by Education Spectrum, meets monthly on the third Thursday of the month and are well attended.
    2. SDP training and coaching series in collaboration with Healed Women Heal will resume their third four-week series on Monday,

October 7, 2024.

3. SDP Video Voice Overs by Education Spectrum has completed the video in Spanish and the team is currently in the process of reviewing them the video in Mandarin and Vietnamese.
4. LVAC has agreed to use a portion of the 2023-2024 Self Determination Implementation funds to have SDP conference in the fall is being planned for October 18, 2024, in the city of Arcadia. SGP/RC continues to collaborate with the Local Voluntary Advisory Committee (LVAC) to develop training opportunities and support groups to further enhance the implementation of SDP.

**ADJOURN**

Chair, Phillip Loi adjourned the meeting.

The next Advisory Committee for Individuals Served and Their Families meeting is scheduled for Wednesday, October 23, 2024, via videoconference at 6 P.M.

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
VENDOR ADVISORY COMMITTEE MINUTES**

**October 3, 2024**

The following committee members attended said meeting:

**PRESENT:**

Cris Schlanser, Chairperson  
Valerie Donelson  
Jay Smith  
Theresa Jones Zarour  
Wanda Averhart-Collins  
Kelly Privitt  
Ookie Voong  
Sharon Ehrig  
Johnnie Martinez

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Deputy Executive Director  
Jaime Anabalon, Quality Assurance Specialist  
Lisa Cipres, Housing Specialist  
Elba Moreno, Assistant Communications  
Department

**MEMBERS ABSENT:**

Alyssa Zubia  
Jesse Silva

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**RECOMMENDED ACTIONS**

**THE VENDOR ADVISORY COMMITTEE RECOMMENDATION:**

None

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**A. CALL TO ORDER**

Cris Schlanser, Chairperson, called the meeting to order at 10:04 a.m. A quorum was established.

The minutes of the meeting on September 5, 2024, were reviewed and approved. **M/S/C (Voong & Ehrig) The Vendor Advisory committee approved the minutes.**

B. New Members were welcomed.

## **C. MOST PRESSING CONCERNS FOR SERVICE PROVIDERS**

The following concerns were raised:

- Delays in POS Authorizations were expressed, a better understanding of the process might be beneficial by providing training and/or a flow chart of the process to vendors with contact information of who to escalate concerns to. Ms. Galarza reminded the committee that if there are ongoing delays it is important to communicate the concerns to the regional center.
- There are still difficulties for some vendors in meeting the requests from Gallagher to be compliant with the insurance requirements. Ms. Galarza and/or Mr. Travis are the point of contact for waivers or to resolve challenges. There are also concerns with Gallagher's response time to voicemails being more than was expected, some have experienced a lapse of up to two weeks or do not receive a response.
- Individuals in ILS/SLS programs are losing their jobs making it difficult to pay their rent. A joint meeting between the Vocational, ILS and SLS subcommittees to further discuss this matter was mentioned.

## **D. VENDOR CATEGORY REPORTS**

### **Adult Programs**

*Vocational* – (1 Vacancy) Alyssa Zubia was not present.

*Adult Day* – Johnnie Martinez did not have anything to report. Their first subcommittee meeting will be on October 24, 2024.

### **Infant & Children Services**

*Infant Development Program* – Wanda Averhart – Collins reported that Governor Newsom signed a bill, AB-2423, that secures funding for increases in rates for Early Start SLP's. The funding rates will be reviewed every two years. A meeting is being coordinated for the subcommittee to take place before the November Holiday, a flyer with the meeting details will be shared.

### **Transportation**

Theresa Jones Zarour was not present.

### **Independent Living Services**

*ILS* – Sharon Ehrig reported that the DDS website has a breakdown of the new rate reform according to specific vendor categories, to assist in figuring out the updates. The Everbridge system has been important during the recent fires and earthquakes. San Gabriel/Pomona Regional Center is currently working on improving the emergency response communication, fine tuning its methods of reaching the community such as Everbridge and Constant Contact.

*SLS Services* – Jesse Silva was not present.

## **Residential Services**

*Specialized* – Chris Schlanser

*CCF* – Jay Smith shared that the Residential Subcommittee had a meeting on Tuesday 10/01/2024 with SG/PRC staff member Mr. Kelly, Residential Services II Manager, & Ms. Galindo, Placement Coordinator. The meeting was a follow-up meeting to continue the previous month's conversation about placement. Looking at different possible options such as form 653 which is a face sheet with high level relevant information on the referral or creating a proactive forum where vendors can present themselves to the Living Options Committee to increase the awareness of what they do to SG/PRC staff as well as new hires.

*ICF*- Ookie Voong reported that the ICF Subcommittee Meeting was held on 9-12-24. CalAim issues were discussed. The cost of reimbursements are not lining up with the true costs of administration. TAR authorizations are expiring in as little as two months, in the past they expired in two years. Some providers are nervous about LAG funding ending in December. An All-Plan letter went out from the California Department of Health Care Services for ICF providers dated 9-16-24, APL24-011 credentialing information was included. A copy of the letter was provided to the committee. The next ICF subcommittee meeting is tentatively scheduled for 10-10-24 at 2pm.

**Other Vendored Services**- Beba Saba had nothing to report. The first subcommittee meeting will be on October 22, 2024, at 10:00 am.

**At Large**- (1 Vacancy) Kelly Privitt had nothing to report.

## **RECRUITMENT SUBCOMMITTEE**

The following applicants were interviewed and recommended to the VAC for membership :

- Jaime Currie for At Large  
**M/S/C (Averhart-Collins & Smith) The Vendor Advisory committee approved the membership of Jaime Curry, effective immediately.**

Currently recruiting for the following for FY 24/25:

- Vocational (1)

To apply, please email [elba.moreno@sgprc.org](mailto:elba.moreno@sgprc.org) or [egomez@sgprc.org](mailto:egomez@sgprc.org)

## **LEGISLATIVE UPDATE**

Kelly Privitt volunteered to take on the role of updating the committee with legislation.

**M/S/C (Voong & Buth) The Vendor Advisory committee approved Kelly Privitt to present the Legislative Update effective immediately.**

## **EXECUTIVE DIRECTOR UPDATES**

Jesse Weller, Executive Director, reported on the following:

- AB 2423 starting July 1, 2025, and every other year after, the Department of Developmental Services (DDS), shall review and update rate models.
- AB 1147 - Regional Centers would be subjected to the Public Records Act as of January 1, 2026, was just signed into law by Governor Newsom. Another part of the bill states that Regional Centers must establish a policy that states that senior leadership staff is prohibited from hiring family members. Regional Center staff are not to accept gifts to exceed \$15 a year, another area is requiring the department to work with subject matter experts as it relates to the Master Plan process.

## **SG/PRC UPDATES**

Lucina Galarza, Deputy Executive Director:

- Rate Implementation
- Statewide Provider Directory
- HCBS Trainings
- Future HCBS Projects
- Quality Incentive Program (QIP) Update
- Direct Support Professional (DSP) Internship Program
- Social Recreation Services, Camping Services, Non-Medical Therapies
- CPP Vendorization
- Payment Assistance for ICFs during transition to Managed Care
- DSP Training Stipend Program
- New Process for Review of Vendor Insurance

## **PUBLIC INPUT**

None

## **MEETING ADJOURNED**

The next regular meeting will be held on November 7, 2024, at 10:00 a.m.



San Gabriel / Pomona  
Regional Center

**STRATEGIC DEVELOPMENT ADVISORY COMMITTEE MEETING AGENDA**  
**Wednesday, October 23, 2024**  
**6 P.M.**

VIDEOCONFERENCE MEETING  
 ZOOM Meeting ID: 988 615 875  
 Password: 667011  
 Join by [ZOOM link](#)

COMMITTEE MEMBERS		STAFF
Bruce Cruickshank, Chairperson		Jesse Weller, Executive Director
Julie Chetney, Board President	Trish Gonzales, Board Secretary	Erika Gomez, Liaison- BOD & RDDF
Bill Stewart, Board Treasurer	Gisele Ragusa, Committee Member	
Natalie Webber, Committee Member	Yan Li, Committee Member	

6 PM	1.	<b>Public Meeting Call to Order</b> A. Review of Agenda B. Review Meeting Minutes of the September 25, 2024*
6:05 PM	2.	<b>Public Comment</b> - Please email <a href="mailto:egomez@sgprc.org">egomez@sgprc.org</a> to sign up
6:10 PM	3.	<b>Board Trainings Survey</b> A. Finalize Questions B. Set Deadlines
6:45 PM	4.	<b>Strategic Plan Updates</b> A. 24-Hour response time Survey review
7:00 PM		<b>Adjournment</b> - There will not be a meeting in November. The next meeting will be on December 11, 2024.

**\*Action items**



**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
STRATEGIC DEVELOPMENT COMMITTEE MINUTES**

**September 25, 2024**

The following committee members were present at said meeting:

**MEMBERS:**

Bruce Cruickshank, Chairperson  
Julie Chetney, Board Director  
Trish Gonzales, Board Director  
Gisele Ragusa, Committee  
Member  
Yan Li, Committee Member  
Natalie Webber, Committee  
Member

**STAFF:**

Jesse Weller, Executive Director  
Erika Gomez, Liaison to the BOD & RDDDF

**MEMBERS ABSENT:**

Bill Stewart, Director

**GUESTS:**

None

**RECOMMENDED BOARD ACTIONS**

**THE STRATEGIC DEVELOPMENT COMMITTEE RECOMMENDS THAT  
THEY TAKE ACTION ON THE FOLLOWING:**

**ITEMS DISCUSSED**

- A) **CALL TO ORDER** - Chairperson, Bruce Cruickshank, called the meeting to order at 6:05 p.m. A quorum was established.
- B) **AGENDA & MINUTES APPROVAL**
- The agenda was reviewed, and the following item was added: Discussion of Board Trainings Survey.  
**M/S/C (Chetney / Gonzales) The committee approved the agenda as amended.**
  - There was a brief discussion about the attendance requirements of Board members. The Board will review the attendance of its members quarterly.

- The minutes from the August 28, 2024, meeting were reviewed and approved. **M/S/C (Gonzales / Cruickshank) The committee approved the minutes.**

**C) PUBLIC INPUT**

None

**D) STRATEGIC PLAN**

Jesse Weller, Executive Director, provided the following updates about the Strategic Plan:

- He met with Michelle Ware, Forward Focus Consultant, George Stevens, Strategic Plan Consultant, and Yvonne Gratianne, Communications and Public Engagement Officer, and the following items were discussed:
  - There was a recommendation for Mrs. Ware to organize the work differently by taking the areas that cross over and grouping them and prioritize the areas that are to be completed sooner.
  - Technology needs must be addressed.
  - They will meet again to talk about the Key Performance Indicators and will bring them back to the committee.
  - 12 items in the plan have been completed.
  - Mrs. Ware's consulting hours will be increased.
  - An area to tackle is the 24-hour response time. Draft Surveys will be put together and this committee will review them.
  - Mrs. Ware will help organize Monday.com

**E) BOARD TRAININGS SURVEY**

The Annual Board Training Report is due to DDS on December 15, 2024. Mrs. Chetney suggested that the trainings align with the Strategic Plan and the committee agreed. She will work on the survey that must be sent to the Board and will send it to the committee via email the following day for each member to work on it independently. It will be finalized at the October meeting.

**F) BOARD COMPOSITION**

The committee held a closed session to interview a committee member for Board membership.

**G) ADJOURNED**

The meeting adjourned.

The next Strategic Development Advisory Committee meeting is scheduled for October 23, 2024.

For materials shared at meetings, please go to [www.sgprc.org](http://www.sgprc.org), click on the calendar and look for an event by date. There you will find a link to the materials for each meeting.

