

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.  
Executive/Finance Committee Meeting Minutes**

**October 9, 2024**

**PRESENT:**

Julie Chetney, Board President  
Karen Zarsadiaz-Ige, 1<sup>st</sup> VP  
Preeti Subramaniam, 2<sup>nd</sup> VP  
Trish Gonzales, Secretary  
Bill Stewart, Treasurer

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Deputy Executive Director  
Dara Mikesell, Chief Financial Officer

**GUESTS:**

None

**ABSENT:**

Bruce Cruickshank, Director

**ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE PURSUANT TO SECTION 20.04 OF THE BYLAWS**

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board.

The actions taken by the Executive/ Finance Committee at this meeting were:

**Approval of Financial Report-** For the month of August 2024 in the Fiscal Year 2024-2025. These expenditures are for services paid through September 19, 2024.

**ITEMS DISCUSSED**

**A. Call to order**

Julie Chetney, Board President, called the meeting to order at 7:16 pm. A quorum was established.

- The committee reviewed the agenda and one of the contracts, In2Vison, was removed. The agenda was reviewed and approved as amended. **(M/S/C Gonzales & Stewart) The committee approved the agenda as amended.**

- The committee reviewed and approved the meeting minutes of September 11, 2024.  
(M/S/C Zarsadias-Ige & Stewart) The Executive Finance Committee approved the minutes.

**B. Public input:** None

**C. CONSENT AGENDA**

### *Financial Report*

Dara Mikesell, Chief Financial Officer, presented the following:

In regional center operations, the allocation based on the A-1 allocation is projected to meet expenditure projections. Projections include operating continuation cost and expenditures from the prior fiscal year. The operations A-1 allocation for fiscal year 2024-25 is currently at \$54,743,524 with projected expenditures of \$53,822,706. The year-to-date expenditure is \$8,677,886 with projected remaining expenditures of \$45,144,820. This results in an unencumbered amount of **\$920,818** in regular operations.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$154,564 with projected expenditures of \$154,564.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,324,230, staff expect to spend the full amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations were allocated at 50% in the A-1 amendment.

The Purchase of Service allocation is based on the A-1 allocation in the amount of \$480,267,724. The current month's expenditure amounted to \$35,199,626 bringing the year-to-date expenditure for services to \$62,3423,752. The remaining projected expenditures and late bills are in the amount of \$415,875,531 leaving an unencumbered amount of **\$2,048,440**.

CPP/CRDP POS is a separate line item, SG/PRC was allocated \$100,000 for placement. Staff are expecting additional allocations in A-2 for Start-up projects.

## ***Contracts for Review***

Tim Travis, Associate Director of Community Services, presented the following contracts:

1. Insight for Life
2. People's Care LLC
3. People's Care Cameron
4. Vocational Innovations West

**(M/S/C Subramaniam & Stewart) The committee approved the Financial Report and recommended the above-mentioned contracts for the review and approval of the Board.**

### **E. BOARD PRESIDENT'S REPORT**

Julie Chetney, Board President, provided the following updates:

- Upcoming Board *training* agenda: October 23, 2024 – Two-part training: *Part 1: Board Members' Role in Implementing Whistleblower Policies. and Part 2: Linguistic and Cultural Competency - Understanding Diversity, Equity, and Inclusion (DEI)*
- Upcoming Executive Finance Committee meeting agenda – November 13, 2024 – Financial Report and Contracts

### **F. EXECUTIVE DIRECTOR'S REPORT**

Jesse Weller, Executive Director, reported the following:

- AB 1147 Public Records Request Act– This act has passed, and regional centers will become subject of as of January 1, 2026. ARCA will provide support and guidance.
- The provider directory is almost complete. Registration links will be sent to providers soon and once that process is completed, they will receive an incentive.
- Quality Incentive Program Workgroup Updates – There will be incentives for providers to provide timely services for children under age 3.
- SG/PRC Recruitment Update – There are currently 528 employees and 20 vacancies. San Gabriel/Pomona Regional Center is holding its second Job Fair of the year on October 11, 2024.

**MEETING ADJOURNED**

The meeting adjourned. The next regular meeting will be held on November 13, 2024, at 7:15 p.m. via videoconference.

**CLOSED SESSION** – There was a closed session regarding a personnel matter.