

**SAN GABRIEL/POMONA VALLEYS  
DEVELOPMENTAL SERVICES, INC.**  
**Executive/Finance Committee Meeting Minutes**

**October 8, 2025**

**PRESENT:**

Trish Gonzales, Board President  
Bill Stewart, 1<sup>st</sup> VP  
Preeti Subramaniam, Treasurer  
Julie Chetney, Secretary  
Phillip Loi

**STAFF:**

Jesse Weller, Executive Director  
Lucina Galarza, Deputy Executive Director  
Dara Mikesell, Chief Financial Officer  
Maria Nuñez, PRA and Policy Compliance  
Manager  
Willanette Steward/Satchell, Exec. Assistant  
Erika Gomez, Liaison to the BOD and RDDF

**ABSENT:**

**GUESTS:**

Nada Saleh  
Mark

**ACTIONS TAKEN BY THE EXECUTIVE/FINANCE COMMITTEE PURSUANT  
TO SECTION 20.04 OF THE BYLAWS**

All actions taken by the Executive/Finance Committee on behalf of the Board of Directors shall be reported at the next meeting of the Board.

The actions taken by the Executive/ Finance Committee at this meeting were:

**Approval of Financial Report-** For the month of August 2025 in the Fiscal Year 2025-2026. These expenditures are for services paid through September 16, 2025.

The actions taken by the Executive/ Finance Committee at this meeting were:

**ITEMS DISCUSSED**

**A. Call to order**

Trish Gonzales, Board President, called the meeting to order at 7:15 pm. A quorum was established.

- The committee reviewed the agenda.

- The committee reviewed and approved the meeting minutes of August 13, 2025.  
*(M/S/C Stewart & Loi) The Executive Finance Committee approved the minutes.*

**B. Public input:** None

**D. CONSENT AGENDA**

Dara Mikesell, Chief Financial Officer, presented the following:

***New Financial Report Template***

Mrs. Mikesell introduced a new financial report format developed by Bill Stewart, Preeti Subramaniam, and the fiscal team for consideration. She proposed adopting the new format for future financial report presentations.

***Financial Report***

In regional center operations, the allocation based on the B-2 Amendment is projected to meet expenditure projections. Projections include operating continuation costs and expenditures from the prior fiscal year. The operations B-2 allocation for fiscal year 2025-26 is currently at \$55,980,542 with projected expenditures of \$55,980,542. The year-to-date expenditure is \$8,759,893 with projected remaining expenditures of \$47,220,649. This results in a fully utilized allocation with no remaining balance.

The Family Resource Center allocation is projected to meet expenditure projections, resulting in a zero-balance remaining in allocation. The current allocation is \$169,611 with projected expenditures of \$169,611.

The Lanterman Foster Grandparent/Senior Companion program has a current allocation in the amount of \$1,516,624, staff expect to spend the full amount.

The Community Placement Plan (CPP) and DC ongoing Workload operations were allocated at 100% in the B-2 amendment.

The Purchase of Service allocation is based on the B-2 amendment in the amount of \$556,363,589. The year-to-date expenditure for services is \$76,457,257, with projected remaining expenditures, including late bills, are estimated at \$479,906,332. This results in a fully utilized allocation with no remaining balance.

CPP/CRDP POS is a separate line item, SG/PRC was allocated \$110,000 for placement. SG/PRC expects additional allocations in B-3 for Start-up projects.

### ***B-2 Allocation Contract***

Mrs. Mikesell presented the B-2 Allocation Contract, which requires the signing of the Board President.

*(M/S/C Loi & Stewart) The committee approved all the items on the Consent Agenda.*

### **BOARD PRESIDENT'S REPORT**

Trish Gonzales, Board President, provided the following updates:

- A. Upcoming Board Meeting (Training) Agenda – October 22, 2025: The October 22, 2025 meeting will focus on Linguistic and Cultural Competency training. The Whistleblower Policy training, originally scheduled for the same evening, has been moved to November 12, 2025, for a closed session with Board members. As a result, the Community Relations/Legislative Advisory Committee meeting will be cancelled. SG/PRC is required by DDS to complete the Whistleblower Policy training before the end of the year.

*(M/S/C: Loi/Stewart) The committee approved cancelling the Community Relations/Legislative Advisory Committee meeting to accommodate the required DDS Board training on the Whistleblower Policy.*

- B. Upcoming Executive Finance Committee meeting agenda – November 12 2025 – Financial Report.
- C. Trish Gonzales shared that she attended the Artisan Fair and was happy to see Alayna Effinger there supporting fellow committee member, Tina Wright.
- D. Ms. Gonzales also congratulated Mr. Weller on his 3 year anniversary with SG/PRC.

### **E. EXECUTIVE DIRECTOR'S REPORT**

Jesse Weller, Executive Director, reported the following:

*Government Shutdown Status Update* – October 8, 2025 marked day 8 of the federal government shutdown. As of that afternoon, the Senate failed for the sixth time to advance funding bills to end the stalemate. Federal funding, which supports many programs for individuals and families, lapsed on October 1, 2025. However, state funding for the Department's programs has already been approved through June 30, 2026.

*Public Records Act Request* – Regional centers will become subject to Public Records Act Requests effective January 1, 2026. The Department of Developmental Services (DDS) has allocated funding to help support these functions for regional centers. As such, SG/PRC has hired a Public Records Act

Manager, Maria Nuñez, who started on September 15, 2025. She will provide training to staff and to the Board of Directors.

*Recruitment* – There are currently 573 authorized positions.

**MEETING ADJOURNED**

The meeting was adjourned. The next regular meeting will be held on November 12, 2025, at 7:15pm via video conference.

**CLOSED SESSION** – Personnel