



San Gabriel / Pomona Regional Center

Program of San Gabriel/Pomona Valleys Developmental Services, Inc.
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VENDORED SERVICE PROVIDER INSURANCE REQUIREMENTS

(This policy replaces previous "Board Approved Insurance Resolution" adopted in 2005)

Approved June 2023

The Board of Directors of the San Gabriel/Pomona Regional Center (SG/PRC) hereby adopts this Policy for Vendored Service Provider Insurance Requirements as described in this document.

WHEREAS, the mission of the San Gabriel/Pomona Regional Center is to work in partnership with individuals with developmental disabilities, their families and the community, to promote choice, empowerment, independence, and full inclusion into community life.

NOW, THEREFORE, in order to protect the interest of individuals served and their families and to ensure a safe and healthy environment for individuals with intellectual and developmental disabilities, the SG/PRC's Board of Directors has instituted this policy which requires all Vendored Service Providers to provide written verification of the following insurance coverages prior to and during the provision of services, as needed for their service provider category: General Liability insurance with at least \$1 million limit of liability and name SG/PRC as additional insured; Professional Liability insurance of at least \$1,000,000 limit of liability and name SG/PRC as additional insured; Sexual Abuse & Molestation Liability insurance of at least \$1,000,000 limit of liability and name SG/PRC as additional insured; Worker's Compensation insurance for their employees, as required by state law; and Automobile Insurance that complies with the state of California's financial responsibility law(s), if they use vehicles to transport individuals served in the course of their operations. In addition to the \$1,000,000 limit of liability, a general aggregate of \$1,000,000 to \$3,000,000 will be required depending on service categories. SG/PRC must also be named as certificate holder on these policies.

These conditions are not limited to providers vendored by the SG/PRC but apply to all service providers rendering services to individuals served by SG/PRC, regardless of the vendoring regional center. These insurance requirements must be in effect before placement or service hours are provided to individuals served by SG/PRC.

Such Certificates of Insurance shall be updated when there are any changes on the

policies. Specifically, service providers are required to furnish copies of such certificates of insurance to SG/PRC when the policy is renewed, the limits of insurance are changed, or any change of coverage is made to satisfy this requirement. Policies can be submitted electronically to insurance@sgprc.org

The SG/PRC Board of Directors adopts this policy to further protect the individuals and families served, our service providers, and the regional center, while we mutually ensure access to supports and services toward the full inclusion into community life.

Board Resolution Originated: 2005
Board Policy Approved: July 2023